# The Constitution of the Cru Lone Star College-CyFair Chapter

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## Mission

The mission and purpose of the Cru Lone Star College-CyFair Chapter is to spread the good news of Jesus Christ in their community through a variety of efforts. Cru has a mission to share the love of Jesus Christ with the Lone Star College-CyFair community by leading them to faith in God through Jesus Christ, guiding members in Christian growth and discipleship, and providing opportunities to be involved in responsible church membership.

## Article II: Name of the Organization

The name of this organization shall be The Cru Lone Star College-CyFair Chapter.

## Article III: Purpose of the Organization

Cru exists to provide regular opportunities to study and discuss the Bible, worship, and pray, all in a group setting, which also provides opportunities for fellowship, encouragement and spirituality among members. We seek to be a resource to the student body by offering opportunities to discuss spiritual matters and provide materials in the form of speakers, videos, books and articles, for their benefit and consideration.

## Article IV: Rules of Procedure

The Executive Council and Directors of the Cru shall abide and run their meetings and record their votes by the rules of order established in Robert’s Rules of Order, Newly Revised. General meetings of Cru shall not be required to operate under Robert’s Rules, however, voting records of all action items shall be maintained. The time, date, place, and frequency of regular meetings shall be determined by the majority of the Executive Council at the first Executive Council and Directors of the Cru of the term.

## Article V: Composition of the Organization

The Cru shall be composed of three separate branches of government. They shall be the following:

1. The Executive Council of Cru
2. The Directors of Cru
3. The general membership with voting rights of Cru

## Article VI: The Executive Council Section 1. Executive Council of Cru Membership Eligibility.

All Cru Executive Council members must:

* 1. Be a currently enrolled Lone Star College-CyFair student;
  2. Be a student of ‘Good Standing’, as defined by the college registrar;
  3. Be elected by the Electorate (Executive Council of Cru members); and
  4. Be currently enrolled in a minimum of one (1) credit hour); and
  5. Be currently enrolled in Cru Leadership Training as deemed by Executive Council of Cru.

## Section 2. Requirements of Executive Council of Cru.

All Cru Executive Council members shall:

1. In order to fulfill the mission and purpose of the SGA, represent themselves and the Lone Star College-CyFair student body in the most positive and professional manner possible and abide by Lone Star College-CyFair policy regarding student conduct;
2. Abide by, and support the SGA Constitution;
3. Meet at least twice per semester during the Fall and Spring terms;
4. Only hold one Executive Council Officer and/or Director Positions and are entitled to only one vote in all Executive Council of Cru Officer and Director Meetings;
5. Be familiar with college policies, issues, and activities for proactive planning;
6. Actively participate in team and skills development sessions as directed by the President; and
7. Represent or speak for the student body when required.
8. Be currently enrolled in Cru Leadership Training as deemed by Executive Council of Cru.

## Section 3. Executive Council Positions for Cru.

The Cru shall have the following Executive Council of Cru member positions:

1. President
2. Executive Vice-President
3. Secretary
4. Treasurer
5. Vice-President of Student Evangelism
6. Vice-President of Student Prayer
7. Vice-President of Student Training
8. Vice-President of Student Media
9. Chairperson
10. At-Large-Members of Cru

## Section 4. Duties of the Executive Council of Cru

1. The **President** shall:
   1. Abide by, enforce, and support the Cru Constitution;
   2. Preside at all meetings of the Cru;
   3. Have one vote in Executive meetings only in the event of a tie;
   4. Coordinate and maintain communication between Cru and the college administration and advisor(s);
   5. Serve in as a second in any Vice-President role as necessary.
   6. Appoint Committee Chairs, as appropriate;
   7. Serve as an ex-officio member of all committees;
   8. Call special meetings of the Cru Executive Council, and convene special meetings of the Electorate, as necessary;
   9. Coordinate with advisor(s) the scheduling and content of officer training/leadership programs; and
   10. Assist other Cru Executive Council members in their duties as needed;
   11. Preside at all meetings of Cru Executive Council;
   12. The President shall also carry out all duties necessary and as deemed appropriate by a 2/3 vote of the Cru Executive Council.
2. The **Executive Vice-President** shall:
   1. Serve as President in the absence of the President
   2. Serve as Parliamentarian at all Cru Executive Council meetings;
   3. Preside over all standing committees when determined by the President;
   4. Coordinate and oversee all internal Executive Council affairs;
   5. Assist in coordinating and maintaining communication between Cru and the college administration and advisor(s);
   6. Assist other Executive Council members in their duties as needed.
3. The **Secretary** shall:
   1. Be responsible for managing and maintaining all records pertaining to Cru Executive Council Meetings, Director Meetings, All Committee Reports, all voting procedures;
   2. Record and distribute proceedings of all Cru Executive Council meetings and agendas as necessary;
   3. Keep attendance records for all Cru events and meetings;
   4. Prepare Cru correspondence as necessary;
4. The **Treasurer** shall:
   1. Maintain Cru checking account along with the advisor;
   2. Cosign all monetary transactions over $100.00, and as approved by the President and the Advisor;
   3. Maintain and report accurate financial records, spending analysis, and budgets of Cru;
5. The **Vice-President of Student Evangelism** shall:
   1. Conduct regular meetings of the Cru Executive Council to share information and resources and keep the Executive Council informed of Cru Executive Council Evangelism Initiatives;
   2. Ensure that student committee representatives keep appropriate records and make regular reports to the Executive Council;
6. The **Vice-President of Student Prayer** shall:
   1. Conduct regular meetings of the Cru Executive Council to share information and resources and keep the Executive Council informed of Cru Executive Council Prayer Initiatives;
   2. Ensure that student committee representatives keep appropriate records and make regular reports to the Executive Council;
7. The **Vice-President of Student Training** shall:
   1. Conduct regular meetings of the Cru Executive Council to share information and resources and keep the Executive Council informed of Cru Executive Council Training;
   2. Ensure that student committee representatives keep appropriate records and make regular reports to the Executive Council;
8. The **Vice-President of Student Media** shall:

Conduct regular meetings of the Cru Executive Council to share information and resources and keep the Executive Council informed of Cru Executive Council Media Resources;

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|  | 1. | Maintain and coordinate Cru Social Networks, website, calendar; and |
| 2. | Ensure that student committee representatives keep appropriate records and make regular reports to the Executive Council; |
| I. |  | The **Chairperson** shall: |
|  | 1. | Serve as Chairperson for the Executive Council; |
|  | 2. | Help fill unexpected vacancies during the year; and |
|  | 3. | Assist other Executive Council members in their duties as needed. |
|  | 4. | At-Large-Members of Cru |
| J. |  | The **At-Large-Member** shall: |
|  | 1. | Serve as At-Large-Member for the Executive Council; |
|  | 2. | Voting in the best interests of Cru Members represented. |

## Article VIII: The Voting Members of Cru

**Section 1. Membership to Cru**

All students of Lone Star College-CyFair that attend at least three (3) meetings of Cru or at least three (3) functions of Cru in an academic school year shall be members of the Cru and shall be invested with all of the rights and privileges enumerated and set forth in this Constitution. Current Cru Membership will rollover to the following academic school year as Cru Members as determined by a majority of the Executive Council of Cru.

## Section 2. Composition of the Voting Members of Cru

Members of the Executive Council shall each be vested with one vote pertaining to any and all items presented and voted on by Cru.

## Section 3. Duties and Rights of the Voting Members of Cru

1. All active members of Cru, as determined by a majority of the Executive Council, may and are encouraged to attend Executive Council meetings of Cru.
2. All active members of Cru shall have equal right to nominate Executive Council of Cru Positions and Director Positions, carried out and overseen by the Secretary of Cru. The election of the remaining Executive Council positions and Directors of Cru shall only be voted on by current members of the Executive Council and Directors and not the general membership of Cru.
3. All members of Cru shall have equal right to voice opinions and present proposed legislation at Cru meetings with prior approval of the President.
4. All current members of the Cru Executive Council and the Directors may exercise their right to initiative and referendum of an election upon petition of a number of 2/3 of the total composition of the current Executive Council and Directors.

## Article IX: Committees and Appointments Section 1. Ad Hoc Committees

Ad Hoc Committees shall be established, directed, and retired as needed by the President with approval of 2/3 of the Cru Executive Council.

## Article X: Advisors Section 1. Composition of Advisors

1. There shall be a maximum of five advisors to Cru.
2. One advisor shall be the main advisor who shall serve as a permanent advisor to the Cru.

**C.** The remaining advisors shall be selected by Cru from either the faculty or administration of Lone Star College-CyFair.

## Section 2. Duties of Advisors

1. Advisors shall be familiar with the Constitution and By-Laws passed by Cru.
2. Advisors must explain college policy as it relates to a particular discussion.
3. Advisors shall be allowed to express opinions and suggestions during meetings of Cru and also act in an advisory capacity but will not be allowed to vote.
4. Advisors are expected to attend one (1) Cru meeting or at least one (1) function of Cru in an academic school year ~~per semester~~ and are encouraged to attend regularly. 1
5. Each advisor is expected to also attend one (1) Cru Executive Council meeting or at least one (1) function of Cru Executive Council in an academic school year ~~per semester~~ and is encouraged to attend regularly.2
6. The Executive Board of Cru reserves the right to evaluate advisors’ performance and effectiveness at any given time, with a minimum of once per year.

## Section 3. Selection of Advisors

1. Each member of the Cru Executive Council shall have one vote in the selection process of an advisor.
2. A 2/3 vote of the Cru Executive Council shall be required to approve the selection or removal of advisors.
3. If an advisor resigns mid-term, the Cru Executive Council shall vote on the replacement of the advisor.

1 Revised per Amendment 1, March 9th, 2017

2 Revised per Amendment 2, March 9th, 2017

## Article XI: Meetings

**Section 1. Guidelines for all Meetings**

1. All general meetings of Cru shall not be required to operate under Robert’s Rules, however, voting records of all action items shall be maintained. Cru Executive Council meetings shall be conducted and minuted in accordance with the abbreviated Roberts Rules of Order, located in the appendix of this constitution.
2. Quorum for all Cru Executive Council meetings shall consist of a majority of the Cru Executive Council officers present, the President of the organization included in this majority.
3. In addition to the agenda, the parliamentarian may supplement additional material for discussion as necessary.
4. Additional meetings may be called as necessary by a 2/3 majority the Cru Executive Council in order to conduct proper business.
5. Anyone wishing to raise an issue or a concern in any of these meetings must submit a proposal with the President of the respective meeting prior to the meeting.

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## Section 2. Officer Meeting Guidelines

1. Members of the Cru Executive Council are required to attend two (2) meetings a semester.
2. The Executive Vice President shall serve as Parliamentarian during meetings.
3. Meetings shall be at least once a month as agreed upon by the members of the Cru Executive Council during the first meeting of their term.

## Section 2. Voting

1. All active Executive Council of Cru, as determined by a majority of the Executive Council, shall be entitled to one vote for Executive Council of Cru, after recording their name and signature on the voting roll.
2. The Executive Council of Cru shall establish the dates and manner for club elections to be held as deemed necessary by a majority of the Executive Council of Cru.
3. The Candidate with the largest number of votes for their nominated position shall be deemed elected, as determined and recommend by the Election Committee and the Executive Council of Cru.
   1. After the election results have been counted, the Election Committee Chair shall declare the successful candidate “elected.”
   2. In the event there is only one candidate for a given position, a motion for acceptance by acclimation may be made from the presiding Executive Council of Cru. The motion must pass unanimously for approval; any negative vote shall require a vote by written ballot.
   3. In the case of a tie for any position, the presiding Executive Council of Cru will vote by written ballot to determine a winner.

## Article XIII: Disciplinary Action

**Section 1. Voluntary Resignation**

In the event that a Executive Council of Cru member is unable or unwilling to complete his or her term of office, he or she shall write a letter of resignation, addressed to the Cru Advisor and to the members of the Executive Council of Cru.

## Section 2. Removal from Office

In the event that a Executive Council of Cru member fails to fulfill the duties and responsibilities of his or her office, he or she may be removed from office. The procedure for removal shall be the following:

1. A letter shall be written to the Executive Council of Cru member in question

by the Judiciary Committee, with acknowledgement of the Cru Advisor, and copies sent to each remaining Executive Council of Cru members and one (1) Cru advisor.

1. A meeting shall be held to discuss the matter and to allow the Executive Council of Cru member in question to refute any claims of failure to perform assigned duties. Those in attendance of this meeting shall be the Executive Council of Cru member in question, the Cru Advisor, and the remaining Executive Council of Cru members.
2. A decision shall be made within three days of this meeting.
3. The Cru Advisor shall notify the Executive Council of Cru member in question of the group’s decision to either remove or retain him or her.
4. All Executive Council of Cru members shall be notified in writing of the Executive Council of Cru member’s removal.
5. The President shall call for a special appointment session to fill the

position. The vacancy shall be announced campus-wide, and applications shall be made available to all interested students.

## Section 3. Appointment of Executive Council to the Executive Council

A. The President shall have the power to appoint individuals to serve on the Executive Council of Cru for any and all vacancies that result due to resignations and or removal from office, should the nominated individual receive a 2/3 vote of confirmation from the Executive Council of Cru.

## Article XIV: Amendments and Proposed Legislation Section 1. Amendments

A. Necessary changes and amendments to this Constitution that, in any way, alter it in principle or otherwise, must be approved by 2/3 of the Executive Council of Cru and 2/3 of the advisors.

## Amendment 1:

Ratified: March 9th, 2017

This amendment, as proposed and ratified by Executive Council, herby strikes out the language originally found in Article X, Section II, Subsection D of the Cru Constitution.

## Amendment 2:

Ratified: March 9th, 2017

This amendment, as proposed and ratified by Executive Council, herby strikes out the language originally found in Article X, Section II, Subsection E of the Cru Constitution.