Public Hearing - 2005-2006 Proposed Tax Rate

I. Call to Order

II. Pledge of Allegiance

III. Certification of the Posting of the Notice of the Public Hearing and the Statutory Advertising Requirements

IV. Presentation of the 2005-2006 Proposed Tax Rate

V. Announcements

Date, time and place of the meeting at which the Board will vote on the proposed tax rate

Date: Tuesday, September 20, 2005
Time: 12:00 p.m.
Place: Board Room of the Training and Development Center
5000 Research Forest Drive
The Woodlands, TX 77381

VI. Citizens Comments

VII. Adjournment of Public Hearing

Special Meeting

I. Call to Order

II. Certification of the Posting of the Notice of the Meeting

III. Acknowledgement of the Minutes of the April 7, 2005 Workshop Meeting and Approval of the Minutes of the April 7, 2005 Regular Meeting, the June 2, 2005
Workshop Meeting and Regular Meeting, and the August 4, 2005 Workshop Meeting, Public Hearing and Regular Meeting

IV. Adjournment of Special Meeting
I, John E. Pickelman, Chancellor of the North Harris Montgomery Community College District, do hereby certify that a notice of the Public Hearing was posted on Friday the 9th day of September, 2005, in a place convenient to the public in the Administration Office of the District Services and Training Center and on all college campuses as required by Section 551.001 et seq., Texas Government Code.

Given under my hand this the 9th day of September, 2005.

John E. Pickelman, Ph.D.
Chancellor
Certification of Posting of Notice to the September 14, 2005
Special Meeting
North Harris Montgomery Community College District’s
Board of Trustees

I, John E. Pickelman, Chancellor of the North Harris Montgomery Community College District, do hereby certify that a notice of this meeting was posted on Friday the 9th day of September, 2005, in a place convenient to the public in the Administration Office of the District Services and Training Center and on all college campuses as required by Section 551.001 et seq., Texas Government Code.

Given under my hand this the 9th day of September, 2005.

John E. Pickelman, Ph.D.
Chancellor
PRESENT: Mr. David McIver, Chair
Mr. Randy Bates
Dr. Richard Campbell
Ms. Mary Matteson

ABSENT: Mr. David Vogt, Vice Chair
Mr. John Fox, Assistant Secretary
Ms. Priscilla Kelly
Ms. Stephanie Marquard
Ms. Maria Flotte O’Neill, Secretary

I. CALL TO ORDER: Mr. McIver called the meeting to order at 5:05 p.m.

II. CERTIFICATION OF THE POSTING OF THE NOTICE OF THE MEETING: executive vice chancellor and chief operating officer, Steve Head, confirmed that the Notice for the meeting had been properly posted. No action was required. A copy is attached as Exhibit “A”.

III. CLOSED SESSION: none

IV. CONFER WITH EXECUTIVE VICE CHANCELLOR AND ACTING CHIEF OPERATING OFFICER OR/STAFF: executive vice chancellor and chief operating officer, Dr. Steve Head, provided certain information regarding the Sam Houston State/NHMCCD discussions on The University Center, master plan/facilities update, and personnel matters. Dr. Tom Butler, president of Montgomery College, updated the Board on discussions between the Woodlands Fire Department and NHMCCD. Sandra McMullan, vice chancellor of human resources and district general counsel, updated the Board on policies for use of college district facilities in reference to a pending request from Mr. Sunderman to use Montgomery College facilities. Dr. Butler provided background information for Mr. Sunderman’s request. Ray Laughter, vice chancellor for external affairs, discussed open records requests. Mr. McIver, board chair, discussed the proposed legislation regarding trustee candidates.

V. ADJOURNMENT: the meeting was adjourned at 6:00 p.m.

ACKNOWLEDGED:

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David McIver, Board Chair
I. **CALL TO ORDER:** Mr. McIver called the regular meeting of the Board of Trustees to order at 6:10 p.m. after determining a quorum was present.

II. **PLEDGE OF ALLEGIANCE:** Dr. Campbell led the Board and guests in reciting the Pledge of Allegiance.

III. **CERTIFICATION OF THE POSTING OF THE NOTICE OF THE REGULAR MEETING:** executive vice chancellor and acting chief operating officer Dr. Steve Head confirmed that the Notice for the meeting had been properly posted. No action was required. A copy is attached as Exhibit “A.”

IV. **INTRODUCTIONS, SPECIAL GUESTS, RECOGNITIONS:** executive vice chancellor and acting chief operating officer, Dr. Steve Head, introduced Claude Moore of Troxell Company.

V. **APPROVAL OF THE MINUTES OF THE MARCH 3, 2005 WORKSHOP MEETING AND REGULAR MEETING:** upon a motion by Ms. Matteson, and a second to the motion by Dr. Campbell, the Board approved the minutes of the March 3, 2005 Workshop Meeting and Regular Meeting.

VI. **CITIZENS DESIRING TO ADDRESS THE BOARD:** Mr. Fred Sunderman addressed the Board about his request to use the Montgomery College Theater to show a movie during spring break. Chairman McIver thanked Mr. Sunderman for sharing his concerns and indicated that the Board would provide a written statement within 45 days.
VII. SPECIAL REPORTS AND ANNOUNCEMENTS:

1. Executive Vice Chancellor and Acting Chief Operating Officer: Dr. Steve Head acknowledged that this was Vice Chancellor of Human Resources and Legal Counsel, Sandra McMullan’s last Board meeting, and commended her for her service to the college district. Board members voiced appreciation and good wishes for the future.

2. College Presidents: no reports. The college presidents distributed current event information from their respective colleges.

3. Vice Chancellors: none

4. Faculty Senate: none

5. Other:

   a. Public Safety Report: Dr. Steve Head, executive vice chancellor and acting chief operating officer, presented the report and noted that the officers of the NHMCCD Police Department are complying with the District policies prohibiting racial profiling. No patterns of arrest, citation or search targeting any ethnic group were revealed by the analysis of the data collected during 2004. A copy is attached as Exhibit “B.”

   b. Summary Report of Awards of Funding Proposals: Mr. Ray Laughter, vice chancellor of external affairs, presented the report which included a listing of the funding proposals that have been awarded during the second quarter (December 2004, January, and February 2005). A copy is attached as Exhibit “C.”

VIII. STRATEGIC PLANNING REPORT:

Action Plans for the Strategic Initiatives Related to Success of our Students: In spring 2004, the Board reviewed and accepted NHMCCD’s strategic plan for 2004 – 2007. The plan identified three target areas: Success of our Students; Success of our Communities; and Success of our Employees. The plan also includes 26 strategic initiatives related to the three target areas. During fall 2004, committees were convened to develop action plans for each of the 26 strategic initiatives in the strategic plan. The co-chairs of each of the 26 committees presented these action plans to the Executive Council in December 2004. The co-chairs of the groups assigned to the eight strategic initiatives related to Success of our Employees presented to the Board the proposed action plans for each of the initiatives. A copy is attached as Exhibit “D.”

IX. CONSIDERATION OF CONSENT AGENDA: Mr. McIver proceeded with the Consent Agenda. Mr. Bates made a motion to approve Action Items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, and 13. Dr. Campbell seconded the motion and the Board unanimously passed the Consent Agenda. A copy of the Consent Agenda is attached as Exhibit “E.”
X. POLICY REPORT AND CONSIDERATION:

Consideration of Proposed Addition to Board Policy DECA (Local): Leaves and Absences **ACTION ITEM 1**: the Board approved the proposed addition to Board Policy DECA (Local): Leaves and Absences. This item was passed in the Consent Agenda. A copy is attached as Exhibit “F.”

XI. CURRICULUM REPORT AND CONSIDERATION:

Consideration of Approval of Proposed Fee Schedule for Implementation in Fall 2005 **ACTION ITEM 2**: the Board approved the proposed fees submitted for Fall 2005. This item was passed in the Consent Agenda. A copy is attached as Exhibit “G.”

XII. FINANCIAL REPORTS AND CONSIDERATIONS

1. **Monthly Financial Statements**: Ms. Cindy Gilliam, vice chancellor, business affairs and CFO, presented the monthly financial statements. A copy is attached as Exhibit “H.”

2. **Quarterly Investment Report**: Ms. Cindy Gilliam, vice chancellor, business affairs and CFO, presented the quarterly investment report. A copy is attached as Exhibit “I.”

3. **Consideration of Acceptance of Gifts** **ACTION ITEM 3**: the Board formally accepted and acknowledged gifts donated to the North Harris Montgomery Community College District in accordance with the donor’s wishes. This item was passed in the Consent Agenda. A copy is attached as Exhibit “J”

4. **Consideration of Approval to Install Sidewalk Lighting at North Harris and Kingwood College** **ACTION ITEM 4**: the Board approved the installation of sidewalk lighting at North Harris and Kingwood Colleges from the low bidder, Four Seasons Development Company Inc., in the amount of $25,726. This item was passed in the Consent Agenda. A copy is attached as Exhibit “K.”

5. **Consideration of Ratification of the Emergency Purchase of Professional Services to Eliminate Bats at Tomball College** **ACTION ITEM 5**: the Board ratified the purchase of emergency services for elimination of bats at Tomball College to Newsom’s Wild Animal Control Services, for $16,840. This item was passed in the Consent Agenda. A copy is attached as Exhibit “L.”

6. **Consideration of Approval to Install Power Door Openers at District Services and Training Center (DSTC) and The University Center (TUC)** **ACTION ITEM 6**: the Board approved the purchase of power door openers for the DSTC and TUC from the low bidder, Marek Brothers Systems, Inc., in the amount of $27,711. This item was passed in the Consent Agenda. A copy is attached as Exhibit “M.”
7. **Consideration of Approval of Change Order No. 2 to Gilbane’s Guaranteed Maximum Price (GMP) Contract for the Renovations Project at Montgomery College (ACTION ITEM 7):** The Board approved the proposed Change Order No. 2 to reduce Gilbane’s GMP contract for the renovations project at Montgomery College by $145,828. This item was passed in the Consent Agenda. A copy is attached as Exhibit “N.”

8. **Consideration of Approval of Change Order No. 3 to Gilbane’s Guaranteed Maximum Price (GMP) Contract for the New Health/Science Center at Kingwood College (ACTION ITEM 8):** The Board approved the proposed Change Order No. 3 to reduce Gilbane’s GMP contract for the New Health/Science Center at Kingwood College by $41,980. This item was passed in the Consent Agenda. A copy is attached as Exhibit “O.”

9. **Consideration of Approval for the Addition of a Secondary Entry and the Renovation of Three Computer Rooms at Willow Chase Center (ACTION ITEM 9):** The Board approved the addition of a secondary entry and the renovation of three computer rooms at Willow Chase Center to Sword Construction L.L.C., in an amount of $349,295. This item was passed in the Consent Agenda. A copy is attached as Exhibit “P.”

XIII. **BUILDING AND GROUNDS REPORT:**

Construction Projects Update: The Board reviewed the reports as presented. A copy is attached as Exhibit “Q.”

XIV. **PERSONNEL REPORTS AND CONSIDERATIONS**

1. **Consideration of Ratification of Appointments (ACTION ITEM 10):** The Board ratified the appointments as presented. This item was passed in the Consent Agenda. A copy is attached as Exhibit “R.”

2. **Consideration of Acceptance of Resignations (ACTION ITEM 11):** The Board accepted the resignations as presented. This item was passed in the Consent Agenda. A copy is attached as Exhibit “S.”

3. **Consideration of the Reappointment of Full-time Faculty (ACTION ITEM 12):** The Board ratified the full-time faculty reappointments as listed for the time periods and positions indicated. This item was passed in the Consent Agenda. A copy is attached as Exhibit “T.”

4. **Consideration of Approval of Commissioning of Peace Officers (ACTION ITEM 13):** The Board approved the commissioning of the following peace officers for the North Harris Montgomery Community College District: Cy-Fair College - Stephanie Lynn Cupit and Joseph Wunderlich; North Harris College - Anthony Louis Ruben, Alejandro Eleazar Carrizales, and Patrick Eugene Chisholm. This item was passed in the Consent Agenda. A copy is attached as Exhibit “U.”
XV. **SUGGESTED FUTURE AGENDA ITEMS:** none

XVI. **ADJOURNMENT:** there being no further business, Mr. McIver adjourned the meeting at 7:05 p.m.

**ATTEST:**

_________________________________   ______________________________
Board of Trustees, Chair     Board of Trustees, Secretary
MINUTES OF THE
WORKSHOP MEETING OF THE BOARD OF TRUSTEES
NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT
DISTRICT SERVICES AND TRAINING CENTER
TRAINING AND DEVELOPMENT CENTER BOARDROOM
5000 RESEARCH FOREST DRIVE
THE WOODLANDS, TEXAS 77381
June 2, 2005
5:00 p.m.

PRESENT:  Mr. David McIver, Chair
Mr. David Vogt, Vice Chair
Mr. John Fox, Assistant Secretary
Ms. Priscilla Kelly
Ms. Stephanie Marquard

ABSENT:  Mr. Randy Bates
Dr. Richard Campbell
Ms. Maria Flotte O’Neill, Secretary
Ms. Mary Matteson

I. CALL TO ORDER:  Mr. McIver called the meeting to order at 5:20 p.m.

II. CERTIFICATION OF THE POSTING OF THE NOTICE OF THE MEETING:
Chancellor Pickelman confirmed that the Notice for the meeting had been properly posted. No action was required. A copy is attached as Exhibit “A”.

III. CLOSED SESSION:  At 5:20 p.m. Mr. McIver convened the Board in closed session, in accordance with Section 551.001 et seq. of the Texas Government Code under the following provision(s) of the Act: Section 551.072 – Deliberation Concerning Real Property and Section 551.074 – Personnel Matters.

IV. CONFER WITH CHANCELLOR OR/STAFF:  Chancellor Pickelman provided certain information regarding operations of the District to include a legislative recap, an update on the general counsel position, possible dates to consider for upcoming budget workshops, the annual ACCT convention to be held in Seattle Washington in September, and a special meeting to adopt the budget and set the tax rate on August 25th.

V. ADJOURNMENT:  the meeting was adjourned at 6:05 p.m.

ATTEST:

David McIver, Board Chair    Board Secretary
MINUTES OF THE
REGULAR MEETING OF THE BOARD OF TRUSTEES
NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT
DISTRICT SERVICES AND TRAINING CENTER
TRAINING AND DEVELOPMENT CENTER BOARDROOM
5000 RESEARCH FOREST DRIVE
THE WOODLANDS, TEXAS 77381
June 2, 2005
6:00 p.m.

PRESENT:  Mr. David McIver, Chair
Mr. David Vogt, Vice Chair
Mr. John Fox, Assistant Secretary
Ms. Priscilla Kelly
Ms. Stephanie Marquard

ABSENT:  Mr. Randy Bates
Dr. Richard Campbell
Ms. Maria Flotte O’Neill, Secretary
Ms. Mary Matteson

I.  CALL TO ORDER:  Mr. McIver called the regular meeting of the Board of Trustees to order at 6:07 p.m. after determining a quorum was present.

II.  PLEDGE OF ALLEGIANCE:  Mr. McIver led the Board and guests in reciting the Pledge of Allegiance.

III.  CERTIFICATION OF THE POSTING OF THE NOTICE OF THE REGULAR MEETING:  Chancellor Pickelman confirmed that the Notice for the meeting had been properly posted.  No action was required.  A copy is attached as Exhibit “A.”

IV.  INTRODUCTIONS, SPECIAL GUESTS, RECOGNITIONS:  Chancellor Pickelman introduced Lori Tucker of 3DI and Merri Schneider-Vogel of Bracewell Giuliani.

V.  APPROVAL OF THE MINUTES OF THE APRIL 7, 2005 WORKSHOP MEETING AND REGULAR MEETING AND THE MAY 5, 2005 WORKSHOP MEETING AND REGULAR MEETING:  a quorum was not established for approval of the minutes of the April 7, 2005 workshop meeting and regular meeting.  The minutes will be carried forward to the August 4, 2005 regular board meeting for approval.  Upon a motion by Mr. Fox and a second to the motion by Ms. Kelly, the minutes of the May 5, 2005 workshop meeting and regular meeting were unanimously approved.

VI.  CITIZENS DESIRING TO ADDRESS THE BOARD:  none.

VII.  SPECIAL REPORTS AND ANNOUNCEMENTS:
1. Chancellor: Dr. Pickelman thanked the Board for granting him a sabbatical for the spring 2005 semester so that he could represent community colleges across the state in Austin during the recent legislative session, and voiced his pleasure to be back at work full time. Dr. Pickelman commended Steve Head for serving as acting chief operations officer during the chancellor’s sabbatical, and also thanked the members of the Executive Council and staff for conducting the business of the college district in their usual commendable way. Dr. Pickelman provided a legislative recap, and noted the results for the two primary goals of restoring funding and increasing health insurance funding for community colleges: 1) the legislature added to the community college appropriations $114M, which resulted in NHMCCD receiving $9M for the biennium; and 2) the legislature increased health insurance funding by $57M or 25.9%, with NHMCCD receiving $5M for the biennium. He reminded Board members that there will be no regular Board meeting in July, but a budget workshop will be scheduled to review the proposed 2005-06 budget.

2. College Presidents: Dr. David Sam, president of North Harris College, thanked the Board members who attended the annual GED graduation on May 17th. Michelle Boutte, the graduating student speaker at the GED graduation ceremony, was presented a scholarship for the fall, spring, and summer semesters. Dr. Sam introduced Marilyn Dement, grants program manager, and Charlotte Twardoski, college connection program manager, and commended them for assisting Glendy Garcia to complete the paperwork for a grant application. Ms. Garcia, an active two-year participant of the North Harris College Upward Bound Program and a 2005 MacArthur High School graduate, was awarded the prestigious Gates Millenium Scholarship award after completing an intensive 22-page scholarship application. Ms. Garcia and her family were introduced to the Board by Dr. Sam. Ms. Garcia expressed her gratitude for the opportunity to be a part of the Upward Bound Program, thanking Ms. Dement and Ms. Twardoski for their constant support and encouragement, as well at the Board for providing the opportunity.

Dr. Linda Stegall, president of Kingwood College, distributed folders spotlighting student, staff and faculty accomplishments and happenings at the campus. The Teaching and Learning Newsletter featured a faculty idea exchange as well as spotlighting the various committees who are meeting and planning activities for the fall semester. Mini-grant recipients for the spring semester were listed as were faculty receiving writing awards, and staff and excellence award winners. In less than two years, the Academy for Lifelong Learning for persons aged 55+ has grown to 577 members. Forty-five college employees and over 80 community residents have taught almost 400 sections of 110 different interesting and enriching courses.

Dr. Ray Hawkins, president of Tomball College, distributed photos spotlighting the Tomball College Alumni Association’s reception honoring the college’s 2005 graduates. The Tomball College Associates Degree in Nursing (ADN) Program has been awarded exemplary status by the Texas Higher Education Coordinating Board (THECB), and Dr. Hawkins recognized and commended Tomball college director of nursing programs, Mary Yoho, for her leadership in achieving such an honor for the program. Dr. Hawkins presented the award certificate to Professor Yoho. Professor
Yoho thanked the Board and the nursing faculty and staff throughout the district, as well as Dr. Nockie Zizelmann, for their support. The Tomball College ADN program has graduated 185 students, which represents a 98 percent completion rate. Nearly 97 percent of all program graduates pass the National Council License Examination for Registered Nurses (NCLEX-RN) administered by the National Council of State Boards of Nursing (NCSBN).

Dr. Tom Butler, president of Montgomery College, noted that close to 300 bricks totaling nearly $50,000 have been sold as part of the college's campaign for scholarship funding. For $100, anyone in the community can purchase a brick that will be permanently on display at the college. The success of the Montgomery College teacher educator program has led to its expansion to include training toward certificates in nine highly sought after areas of teaching. Two recent graduates have received honors in their first year of teaching. Dr. Butler distributed copies of the Conroe Courier and noted an article featuring Mr. Elwin Fink, a 68 year old resident of Windsor Hills, who will be taking part in the senior Olympics discus throw competition in Pittsburg and will be sponsored by MC.

Dr. Diane Troyer, president of Cy-Fair College, distributed a flyer spotlighting the second annual college employee’s recognition awards ceremony. The faculty senate sponsored a silent auction at the awards ceremony and raised $4,000 toward their endowment for scholarships. Dr. Troyer distributed a list of the many colleges and organizations who have toured Cy-Fair College since its opening. She highlighted the community job fair held on April 29; and the summer kid’s college and Academy for Lifelong Learning schedule of classes offered.

3. **Vice Chancellors**: no reports.

4. **Faculty Senate President**: no report.

**VIII. CONSIDERATION OF CONSENT AGENDA**: Mr. McIver proceeded with the Consent Agenda and recommended separate action for Action Item 4. Ms. Marquard made a motion to approve Action Items 1, 2, 3, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24 and 25. Mr. Vogt seconded the motion and the Board unanimously passed the Consent Agenda. A copy of the Consent Agenda is attached as Exhibit “B.”

**IX. FINANCIAL REPORTS AND CONSIDERATIONS**

1. **Monthly Financial Statements**: Ms. Cindy Gilliam, vice chancellor, business affairs and CFO, presented the monthly financial statements. A copy is attached as Exhibit “C.”

2. **Consideration of Approval of Tax Exemption Allowances for Tax Year 2005 (ACTION ITEM 1)**: the Board approved the tax exemptions for the tax year 2005 for Harris and Montgomery counties. This item was passed in the Consent Agenda. A copy is attached as Exhibit “D.”
3. Consideration of Approval of Automated Teller Machine (ATM) Permit Contract with InvesTex Credit Union (ACTION ITEM 2): the Board approved the contract for placement of ATM(s) at selected district facilities by InvesTex Credit Union. This item was passed in the Consent Agenda. A copy is attached as Exhibit “E.”

4. Consideration of Acceptance of Bid for Office Supplies for the District (ACTION ITEM 3): the Board awarded a contract based on best value for office supplies for the district to Corporate Express, for an estimated amount of $500,000 annually. This item was passed in the Consent Agenda. A copy is attached as Exhibit “F.”

5. Consideration of Approval of Agreement with Hancock, Jahn, Esquivel, Lee & Puckett LLC, d.b.a. Communication Axess Ability Group for Interpreter Services (ACTION ITEM 4): upon a motion by Mr. Vogt and a second to the motion by Ms. Kelly, the Board approved the agreement with Hancock, Jahn, Esquivel, Lee & Puckett LLC, d.b.a. Communication Axess Ability Group for district-wide interpreter services. A copy is attached as Exhibit “G.”

6. Consideration of Approval of Temporary Custodial Employment Service Providers for the District (ACTION ITEM 5): the Board approved the list of temporary custodial employment service providers for the District. This item was passed in the Consent Agenda. A copy is attached as Exhibit “H.”

7. Consideration of Approval of Facility-Related Professional Service Providers for the District (ACTION ITEM 6): the Board approved the list of facility-related professional service providers for the District. This item was passed in the Consent Agenda. A copy is attached as Exhibit “I.”

8. Consideration of Approval of Control and Air Balance Modifications in the Classroom Buildings A and B at Kingwood College (ACTION ITEM 7): the Board approved the purchase of control and air balance modifications at Kingwood College to the lowest bidder, Letsos Company, Ltd., in the amount of $84,486. This item was passed in the Consent Agenda. A copy is attached as Exhibit “J.”

9. Consideration of Approval of Utility Relocation and Widening of the West Entry Driveway at Willow Chase Center (ACTION ITEM 8): the Board approved the Utility Relocation and Widening of the West Entry Driveway at Willow Chase Center to the lowest bidder, Accompany Services, in the amount of $48,776. This item was passed in the Consent Agenda. A copy is attached as Exhibit “K.”

10. Consideration of Approval to Purchase Rubber Flooring, Carpet and Cove Base for Buildings A, B, and E at Montgomery College (ACTION ITEM 9): the Board approved the purchase of rubber flooring, carpet and cove base at Montgomery College from the lowest bidder, Texan Floor Service LTD, in the amount of $55,202. This item was passed in the Consent Agenda. A copy is attached as Exhibit “L.”

11. Consideration of Approval of the Purchase of an Aluminum Courtyard Canopy for the Library at Tomball College (ACTION ITEM 10): the Board approved the
purchase of the aluminum courtyard canopy for the library at Tomball College to the lowest bidder, Southerland Construction Company, in the amount of $70,862. This item was passed in the Consent Agenda. A copy is attached as Exhibit “M.”

12. Consideration of Approval of the Purchase of a Security Surveillance System for Parkway Center, Willow Chase Center, Fairbanks Center and Carver Center (ACTION ITEM 11): the Board approved the purchase of the security surveillance system for Parkway Center, Willow Chase Center, Fairbanks Center and Carver Center from the lowest bidder, Commercial Access Controls, in the amount of $364,321. This item was passed in the Consent Agenda. A copy is attached as Exhibit “N.”

13. Consideration of Approval to Purchase up to an Additional One Hundred (100) Personal Digital Assistants for the District’s Associate Degree Nursing Programs (ACTION ITEM 12): the Board approved the purchase of up to an additional 100 personal digital assistants (PDAs) from PDA Verticals Corporation, in the amount of $200 each, for a maximum total of $20,000. This item was passed in the Consent Agenda. A copy is attached as Exhibit “O.”

14. Consideration of Approval to Enter into a Lease Agreement and Construction Contract for Temporary Modular Buildings for Montgomery College (ACTION ITEM 13): the Board approved a lease from The Cooperative Purchasing Network (TPCN – Contract R4413) for four (4) modular classroom buildings and one (1) modular building at Montgomery College. The modular buildings will be manufactured and constructed by Williams Scotsman Corporation, for a total of $348,879. This item was passed in the Consent Agenda. A copy is attached as Exhibit “P.”

15. Consideration of Approval to Purchase a New West Entrance Site Sign for Montgomery College (ACTION ITEM 14): the Board approved the purchase of the west entrance site sign for Montgomery College from Accompany Services, in the amount of $34,352. This item was passed in the Consent Agenda. A copy is attached as Exhibit “Q.”

16. Consideration of Ratification to Accept the Offer of Purchase of Right of Way at Willow Chase Center to Harris County Right of Way Division (ACTION ITEM 15): the Board ratified the sale of right of way at Willow Chase Center to Harris County Right of Way Division, Public Infrastructure Department, Harris County, Texas, in the amount of $166,496. This item was passed in the Consent Agenda. A copy is attached as Exhibit “R.”

17. Consideration of Approval of Interlocal Agreement and Resolution with Horizon Resource Group, Inc (ACTION ITEM 16): the Board approved an interlocal agreement and resolution with Horizon Resource Group, Inc., a purchasing cooperative. This item was passed in the Consent Agenda. A copy is attached as Exhibit “S.”
18. Consideration of Approval for Purchases of up to $500,000 for the Fourth Quarter for Technology Related Items for the District (ACTION ITEM 17): the Board approved the purchases of up to $500,000 during the fourth quarter for hardware and software for the district. This item was passed in the Consent Agenda. A copy is attached as Exhibit “T.”

19. Consideration of Approval of Proposed Mandatory Medical Insurance Fee for International Students in Spring 2006 (ACTION ITEM 18): the Board approved the proposed insurance fee for international students submitted for Spring 2006. This item was passed in the Consent Agenda. A copy is attached as Exhibit “U.”

20. Consideration of Appointment of a Representative to the Board of Directors for Tax Incremental Reinvestment Zone (TIRZ) No. 11 and the Greater Greenspoint Redevelopment Authority (ACTION ITEM 19): the Board appointed Dr. David Sam, president of North Harris College, as the North Harris Montgomery Community College District (NHMCCD) representative on the Board of Directors of the Tax Increment Reinvestment Zone, No. 11 and Greater Greenspoint Redevelopment Authority. This item was passed in the Consent Agenda. A copy is attached as Exhibit “V.”

21. Consideration of Approval of Agreement with The Woodlands Religious Community, dba Interfaith of the Woodlands, to Provide Childcare Services at Montgomery College (ACTION ITEM 20): the Board approved the agreement with The Woodlands Religious Community, dba Interfaith of the Woodlands, for the provision of childcare services at Montgomery College in an amount not to exceed $137,000 for operating costs. Startup costs will be paid directly by the college or reimbursed to the provider in an amount not to exceed $20,000. This item was passed in the Consent Agenda. A copy is attached as Exhibit “W.”

22. Consideration of Acceptance of Gifts (ACTION ITEM 21): the Board formally accepted and acknowledged the gifts donated to the North Harris Montgomery Community College District in accordance with the donors’ wishes. This item was passed in the Consent Agenda. A copy is attached as Exhibit “X.”

23. Consideration of Approval of Agreement with Langham Creek Family YMCA for the Provision of Childcare Services at Cy-Fair College (ACTION ITEM 22): the Board approved the agreement with Langham Creek Family YMCA, in the amount of $35,271, for the provision of childcare services at Cy-Fair College. This item was passed in the Consent Agenda. A copy is attached as Exhibit “Y.”

X. BUILDING AND GROUNDS REPORT:

Construction Projects Update: the Board reviewed the reports as presented. A copy is attached as Exhibit “Z.”

XI. PERSONNEL REPORTS AND CONSIDERATIONS
1. Consideration of Ratification of Appointments (ACTION ITEM 23): the Board ratified the appointments as presented. This item was passed in the Consent Agenda. A copy is attached as Exhibit “aa.”

2. Consideration of Acceptance of Resignations (ACTION ITEM 24): the Board accepted the resignations as presented. This item was passed in the Consent Agenda. A copy is attached as Exhibit “bb.”

3. Consideration of Approval of Commissioning of Peace Officers (ACTION ITEM 25): the Board approved the commissioning of the following peace officers for the North Harris Montgomery Community College District: North Harris College - Tommie Lee Craig. This item was passed in the Consent Agenda. A copy is attached as Exhibit “cc.”

XII. SUGGESTED FUTURE AGENDA ITEMS: none

XIII. ADJOURNMENT: there being no further business, Mr. McIver adjourned the meeting at 6:46 p.m.

ATTEST:

_________________________________   ______________________________
Board of Trustees, Chair     Board of Trustees, Secretary
MINUTES OF THE
WORKSHOP MEETING OF THE BOARD OF TRUSTEES
NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT
DISTRICT SERVICES AND TRAINING CENTER
TRAINING AND DEVELOPMENT CENTER BOARDROOM
5000 RESEARCH FOREST DRIVE
THE WOODLANDS, TEXAS 77381
August 4, 2005
5:00 p.m.

PRESENT: Mr. David McIver, Chair
Mr. David Vogt, Vice Chair
Mr. Randy Bates
Dr. Richard Campbell
Ms. Priscilla Kelly

ABSENT: Mr. John Fox
Ms. Maria Flotte O’Neill, Secretary
Ms. Stephanie Marquard
Ms. Mary Matteson-Parrish

I. CALL TO ORDER: Mr. McIver called the meeting to order at 5:15 p.m.

II. CERTIFICATION OF THE POSTING OF THE NOTICE OF THE MEETING:
Chancellor Pickelman confirmed that the Notice for the meeting had been properly posted. No action was required. A copy is attached as Exhibit “A”.

III. CLOSED SESSION: At 5:38 p.m. Mr. McIver convened the Board in closed session, in accordance with Section 551.001 et. seq. of the Texas Government Code under the following provision(s) of the Act: Section 551.074 – Personnel Matters.

IV. CONFER WITH CHANCELLOR/STAFF: Chancellor Pickelman provided certain information regarding operations of the District to include a tax rate information piece, possible dates to consider for the second public hearing on the tax rate and possible dates for the special meeting to adopt the tax rate, a scheduled public hearing and special meeting to adopt the budget on August 25, the process for trustee resignations, dinner on Thursday, September 8 at the annual ACCT convention, a Sam Houston State University proposal and Opening Day on August 22.

V. ADJOURNMENT: the meeting was adjourned at 5:55 p.m.

ATTEST:

______________________________  ______________________________
David McIver, Board Chair                           Board Secretary
MINUTES OF THE
PUBLIC HEARING
2005-2006 PROPOSED TAX RATE
AND
REGULAR MEETING OF THE BOARD OF TRUSTEES
NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT
DISTRICT SERVICES AND TRAINING CENTER BOARDROOM
TRAINING AND DEVELOPMENT CENTER BOARD ROOM
5000 RESEARCH FOREST DRIVE
THE WOODLANDS, TEXAS 77381
August 4, 2005
6:00 p.m.

PRESENT: Mr. David McIver, Chair
Mr. David Vogt, Vice Chair
Mr. John Fox, Assistant Secretary
Mr. Randy Bates
Dr. Richard Campbell
Ms. Priscilla Kelly

ABSENT: Ms. Maria Flotte O’Neill, Secretary
Ms. Stephanie Marquard
Ms. Mary Matteson-Parrish

I. CALL TO ORDER: Mr. McIver called the Public Hearing of the 2005-2006 Proposed Tax Rate to order at 6:05 p.m. after determining a quorum was present. Mr. Fox had not yet arrived.

II. CERTIFICATION OF THE POSTING OF THE NOTICE OF THE PUBLIC HEARINGS AND SPECIAL MEETING AND THE STATUTORY ADVERTISING REQUIREMENTS: Chancellor Pickelman confirmed that the Notice for the Public Hearing had been properly posted and the statutory advertising requirements had been met. No action was required. A copy is attached as Exhibit “A.”

III. PRESENTATION OF THE 2005-2006 PROPOSED TAX RATE: the Chancellor reported the new procedures regarding public hearings and setting of tax rates by political subdivisions in the State of Texas includes two separate public hearings before a meeting may be held to vote on the tax rate increase as well as other advertising requirements. The appraisal districts must provide, in publications, the histories of tax entities taxing such as valuation, tax rate, and levy. The District has been notified that certified values from Harris County Appraisal District will not be available until or on August 30th. Dr. Pickelman noted as a result of the delay, the schedule as announced in the meeting must be changed and the presentation of an accurate proposal of the tax rate will not be presented until the net effective tax rate can be calculated. Cindy Gilliam, vice chancellor for business affairs/CFO presented the 2005-2006 proposed tax rate. Ms. Gilliam reported that the law requires that a budget be adopted and then a tax rate may be set. The proposed budget to be presented and voted on by the Board at the end of August, is approximately $164-$165 million dollars. Due to the decline in State
support for the District, a tax rate and tuition increase is being proposed to support the proposed budget. The present proposed tax rate increase is slightly over $6/10\text{th}$ of a penny, which would result in a tax increase of approximately 50¢ per month on a $100,000 home. A net effective tax rate calculation will be presented after receiving the certified rolls from Harris County Appraisal District which are expected to be delivered by at the end of August. Ms. Gilliam stated that if the present proposed tax rate is adopted, the rate would be 12.07¢, a 7.8% increase over the current tax rate of 11.45¢. The proposed increase in the tax rate would continue to rank the District rate in the bottom 25% of community colleges in the state.

IV. **ANNOUNCEMENTS:** The delay in receiving the certified values results in changes to the date of the second public hearing and the date of the meeting to vote on the tax rate increase. Possible dates for the second public hearing are September 12, 13 or 14, 2005. Possible dates for the adoption of the tax rate increase are September 20, 22, 23 or 26–30, 2005. Announcement of the next public hearing and meeting will be made at the regular board meeting on September 1, 2005. Mr. Fox arrived at 6:12 p.m.

IV. **CITIZENS COMMENTS:** There were no citizens comments.

V. **ADJOURNMENT OF PUBLIC HEARING:** Mr. McIver adjourned the Public Hearing at 6:14 p.m.

Regular Meeting

I. **CALL TO ORDER:** Mr. McIver called the regular meeting of the Board of Trustees to order at 6:14 p.m. after determining a quorum was present.

II. **PLEDGE OF ALLEGIANCE:** Ms. Kelly led the Board and guests in reciting the Pledge of Allegiance.

III. **CERTIFICATION OF THE POSTING OF THE NOTICE OF THE REGULAR MEETING:** Chancellor Pickelman confirmed that the Notice for the meeting had been properly posted. No action was required. A copy is attached as Exhibit “B.”

IV. **INTRODUCTIONS, SPECIAL GUESTS, RECOGNITIONS:** Chancellor Pickelman introduced Carissa Mire of Houston Chronicle This Week, Larry Franklin of Atser and Susan Bohn of Bracewell Giuliani.

V. **ACKNOWLEDGEMENT OF THE MINUTES OF THE APRIL 7, 2005 WORKSHOP MEETING AND APPROVAL OF THE APRIL 7, 2005 REGULAR MEETING, THE JUNE 2, 2005 WORKSHOP MEETING AND REGULAR MEETING AND THE JULY 19, 2005 SPECIAL MEETING AND BUDGET WORKSHOP:** A quorum was not established for acknowledgement of the minutes of the April 7, 2005 workshop meeting and the approval of the minutes of the April 7, 2005 regular meeting, the June 2, 2005 workshop meeting and regular meeting, the July 19, 2005 special meeting and budget workshop. The minutes will be carried forward to the September 1, 2005 regular board meeting for approval.
VI. CITIZENS DESIRING TO ADDRESS THE BOARD: none.

VII. SPECIAL REPORTS AND ANNOUNCEMENTS:

1. Chancellor: Dr. Pickelman reported on the summer and fall credit registration figures, acknowledging that the summer registration final report shows an increase above summer 2004 of 7.6% in students served and a 5.3% increase in contact hours. A preliminary report for fall 2005 credit registration shows a 17.2% increase in students served and 13.9% increase in contact hours over the same time period in 2004. Dr. Pickelman presented the Board with a recent publication by the American Association of Community Colleges titled *The Entrepreneurial Community College*, in which North Harris Community College District is featured in Chapter 3, *A Community Partner With Entrepreneurial Spirit*. Dr. Pickelman thanked Steve Head, Ray Laughter, Diane Troyer and Judy Stubblefield for assisting in the writing of this chapter. Dr. Pickelman reminded the board members that there will a public hearing and special meeting on Thursday, August 25, 2005 at 5:00 p.m. to present and adopt the proposed 2005-2006 budget. Dr Pickelman invited the Board to Opening Day, August 22, 2005 at M.O. Campbell Education Center beginning at 8:00 a.m. Dr. Mark Milliron will be the keynote speaker.

2. College Presidents: Dr. David Sam, president of North Harris College, distributed folders spotlighting the 2005 NHMCCD Retirees Luncheon held Wednesday, August 3 at NHC with 60 former NHMCCD employees attending, including W.W. Thorne, the first president of NHC and a copy of the newsletter for retirees. Dr. Sam highlighted the success of an 18 year old student who was home schooled until coming to NHC, has completed 50 credit hours through dual credit carrying a 3.7 GPA and will be attending Duke University in the fall; and included a report from Metro on the Route 86 FM 1960 ridership showing an average weekly ridership of approximately 3000.

Dr. Linda Stegall, president of Kingwood College, distributed photos spotlighting student, staff and faculty accomplishments and happenings at the campus. The Discovery College had a record enrollment of over 1200 children, a 35% increase from summer 2004. The Kingwood Community Jazz Band, composed of community members of all ages, has been a big success on campus filling the theater with standing room only at their performances. The Kingwood College art car made its debut in Kingwood’s 4th of July parade. The 1991 Ford Tempo was transformed into an eye-catching art car, displaying information about Kingwood College, through the efforts of JoAnn Sazabo, night administrator. The Art Gallery hosted “synergy: an installation by mari omori.” Mari Omori, an associate professor of art, created the entire exhibit from used tea bags.

Dr. Ray Hawkins, president of Tomball College, reported on several of the professional development seminars that were attended by faculty, administrators and support staff this summer. Clifton Fox, professor of geography/history, participated in a Fulbright Hayes study abroad program in China with eleven other college and university participants from the Houston area visiting in the education sector, business sector, and political sector. Professor Fox will use this experience in giving lectures in the fall and spring at the library. Pat Stone, dean of division of English, humanities
and mathematics at Tomball College, attended a seminar sponsored by the Department of Educational Administration of Texas A&M for academic administrators, particularly new academic administrators. This seminar gives an opportunity to new academic administrators to interact with colleagues from community colleges as well as universities both public and private from around the state. Eleven support staff from Tomball College attended the Texas Educational Support Staff Association sponsored seminar in Austin.

Dr. Tom Butler, president of Montgomery College, distributed information regarding Montgomery College’s 10th Anniversary festival and open house, Saturday, September 17th from 10 am. – 4 p.m. for the entire community. Dr. Butler noted that on August 11 at 6:00 p.m. the college will hold a 10th Anniversary event to recognize the donors and friends of the college, with Congressman Kevin Brady as featured speaker. The college will hold an open house for the new Montgomery College Child Care Center on Wednesday, August 24 from 4-6 p.m. The child care center will be operated by Interfaith of the Woodlands for children of Montgomery College students.

Dr. Diane Troyer, president of Cy-Fair College, distributed a flyer spotlighting the professional and support staff association’s M.A.D. Duck program. Dr. Troyer introduced Lisa Cougot, founding president of Cy-Fair PSSA, and Kathy Snow, president-elect, who spearheaded this program. Dr. Troyer reported that this program was created to honor staff for a job well done. Any employee may nominate any other employee they feel is deserving. Nominees receive a balloon at their desk and the note that was written by the person who nominated them. Winners receive a $25 gift card, a duck frame, a certificate, and “Dafney the duck” for the entire month. Dr. Troyer stated this program has been a great moral booster for everyone in the college.

3. **Vice Chancellors:** no reports.

4. **Other**

   **Summary Report of Awards of Funding Proposals:** Mr. Ray Laughter, vice chancellor of external affairs, presented the report which included a listing of the funding proposals that have been awarded during the third quarter (March, April and May 2005). A copy is attached as Exhibit “C.”

**VIII. CONSIDERATION OF CONSENT AGENDA:** Mr. McIver proceeded with the Consent Agenda and recommended separate action for Action Item 15 and Action Item 16. Ms. Kelly made a motion to approve Action Items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, and 34. Mr. Bates seconded the motion and the Board unanimously passed the Consent Agenda. A copy of the Consent Agenda is attached as Exhibit “D.”

**IX. POLICY REPORT AND CONSIDERATION**

   **Consideration of Approval for Board of Trustees Travel (ACTION ITEM 1):** the Board authorized Randy Bates, Richard Campbell, John Fox, Priscilla Kelly, Stephanie Marquard, Mary Matteson-Parrish, David McIver, Maria Flotte O’Neill,
and David Vogt to attend the Association of Community College Trustees Community College Leadership Congress in Seattle, Washington, on September 7-10, 2005. This item was passed in the Consent Agenda. A copy is attached as Exhibit “E.”

X. CURRICULUM REPORT AND CONSIDERATION

Consideration of Approval of the Core Curriculum for the Associate of Arts and the Associate of Science Degree for 2005-2006 (ACTION ITEM 2): the Board approved the revised Associate of Arts and Associate of Science Core Curriculum for the 2005-2006 academic year. This item was passed in the Consent Agenda. A copy is attached as Exhibit “F.”

XI. FINANCIAL REPORTS AND CONSIDERATIONS

1. Monthly Financial Statements: Ms. Cindy Gilliam, vice chancellor, business affairs and CFO, presented the monthly financial statements. A copy is attached as Exhibit “G.”

2. Quarterly Investment Report: Ms. Cindy Gilliam, vice chancellor, business affairs and CFO, presented the quarterly investment report. A copy is attached as Exhibit “H.”

3. Consideration of Approval of Contract with TeleCheck Services Incorporated to Provide Electronic Check Acceptance (ECA) Services for the District (ACTION ITEM 3): the Board approved the contract with TeleCheck to provide ECA services to all District locations. A copy is attached as Exhibit “I.”

4. Consideration of Approval of Depository Pledge Agreement between the District, JP Morgan Chase Bank and Frost National Bank (ACTION ITEM 4): the Board approved the contract to provide safekeeping services for securities pledged by JP Morgan Chase Bank to secure deposits not covered by FDIC Insurance. This item was passed in the Consent Agenda. A copy is attached as Exhibit “J.”

5. Consideration of Approval of Safekeeping Agreement with Frost National Bank (ACTION ITEM 5): the Board approved the contract to provide safekeeping services for District owned securities. This item was passed in the Consent Agenda. A copy is attached as Exhibit “K.”

7. Consideration of Approval of Bid for Dairy Products for Fiscal Year 2005-2006 for the District Food Service Operations (ACTION ITEM 7): the Board awarded a contract for dairy products for fiscal year 2005-2006 to Schepp’s Dairy, 1215 Silber Road, Houston, Texas 77055, the low bidder, for $41,832. This item was passed in the Consent Agenda. A copy is attached as Exhibit “M.”

8. Consideration of Approval of Bid for Science Supplies for Fiscal Year 2005-2006 for the District (ACTION ITEM 8): the Board awarded contracts for science supplies for fiscal year 2005-2006 to Carolina Biological Supply, Connecticut Valley, Delta Biological, Edvotek, Flinn Scientific, Fisher Scientific, Frey Scientific, Nasco, Sargent-Welch, Thomas Scientific, and Ward’s Natural Science for a total award of approximately $500,000. This item was passed in the Consent Agenda. A copy is attached as Exhibit “N.”

9. Consideration of Approval to Amend the Advertising Services Contract to Extend Contract Terms (ACTION ITEM 9): the Board approved the amendment of the Advertising Services Contract with Edge Creative Strategies, LLC, 5300 Memorial Drive, Suite 970, Houston, TX 77007, to extend the contract terms in an annual amount not to exceed $190,000. This item was passed in the Consent Agenda. A copy is attached as Exhibit “O.”

10. Consideration of Ratification of Agreements for Previous Technology Consulting Services and Approve Agreement for Continued Consulting Services for the District (ACTION ITEM 10): the Board ratified the purchase of consulting services from Eagle Consulting Inc., 158 Perry Road, Shawnee, OK 74801 in the amount of $42,000, and approved the continuation of services for a cost of $20,000 monthly, for up to ten (10) months, for a total cost of $242,000. This item was passed in the Consent Agenda. A copy is attached as Exhibit “P.”

11. Consideration of Approval of Renewal of the Agreement for Network Monitoring Software and Licenses for the District Wide Area Network (ACTION ITEM 11): the Board approved a renewal of the agreement for Unicenter Network and Systems Management Software (NSM) from Computer Associates (CA) located at Three Memorial City Plaza, 840 Gessner, Suite 600, Houston, Texas 77024, in an aggregate amount not to exceed $44,844. This item was passed in the Consent Agenda. A copy is attached as Exhibit “Q.”

12. Consideration of Approval of the Purchase of Antivirus Licenses for the District (ACTION ITEM 12): the Board approved the three-year agreement for eTrust Antivirus v.7.1 competitive upgrade licenses from SHI Government Solutions, in the amount of $30,000. This item was passed in the Consent Agenda. A copy is attached as Exhibit “R.”

13. Consideration of Approval to Purchase Computerized Assessment Tests for the District (ACTION ITEM 13): the Board approved the purchase of computerized assessment tests from America College Testing (ACT), Executive Plaza I, Suite 200, 11350 McCormick Plaza, Hunt Valley, Maryland 21031-1011, for an estimated
$500,000 annual cost. This item was passed in the Consent Agenda. A copy is attached as Exhibit “S.”

14. Consideration of Approval of the Replacement of a Back Flow Prevention Valve at District Services and Training Center (ACTION ITEM 14): the Board approved the replacement of a back flow prevention valve to the lowest bidder, M. Marlon Irvy & Associates, 19333 Haude Road, Spring, TX 77388 in the amount of $32,200. This item was passed in the Consent Agenda. A copy is attached as Exhibit “T.”

15. Consideration of Approval of Change Order No. 1 to Gilbane’s Guaranteed Maximum Price (GMP) Contract for the Renovation in the Winship Building at North Harris College (ACTION ITEM 15): the Board considered Action Items 15 and 16 together. Upon a motion by Mr. Bates to approve the proposed Change Order No. 1 to reduce Gilbane’s GMP contract for the Renovation in the Winship Building at North Harris College by $80,455 and a second to the motion by Mr. Fox, the motion passed unanimously. A copy is attached as Exhibit “U.”

16. Consideration of Approval of Change Order No. 1 to Gilbane’s Guaranteed Maximum Price (GMP) Contract for the Renovation in the Student Center Building at North Harris College (ACTION ITEM 16): the Board considered Action Items 15 and 16 together. Upon a motion by Mr. Bates to approve the proposed Change Order No. 1 to reduce Gilbane’s GMP contract for the Renovation in the Student Center Building at North Harris College by $46,630 and a second to the motion by Mr. Fox, the motion passed unanimously. A copy is attached as Exhibit “V.”

17. Consideration of Approval to Renew the Contract for Outdoor Advertising for North Harris College (ACTION ITEM 17): the Board renewed the twelve (12) month agreement for outdoor advertising for North Harris College to Clear Channel Outdoor, 1313 West Loop North, Houston, Texas, 77055, for $74,692. This item was passed in the Consent Agenda. A copy is attached as Exhibit “W.”

18. Consideration of Approval of Amendment to the Food Service Agreement Between the District and Presto Foods, LLC (DBA: Fazoli’s Restaurant), for Cafeteria and Catering Food Service for Montgomery College (ACTION ITEM 18): the Board approved the amendment to the agreement with Presto Foods, LLC of 1819 Woemer Road; Houston, Texas 77090 to provide cafeteria and catering food service to Montgomery College. This item was passed in the Consent Agenda. A copy is attached as Exhibit “X.”

19. Consideration of Approval to Purchase Contractor Services to Install a Waterline for the Child Watch Center at Montgomery College (ACTION ITEM 19): the Board approved the installation of a waterline for the Child Watch Center at Montgomery College from Berger Construction, 7834 Tavern Street, Houston, TX 77040, in an amount not to exceed $31,260. This item was passed in the Consent Agenda. A copy is attached as Exhibit “Y.”
20. Consideration of Approval to Renovate Office Area IE 101 at North Harris College (ACTION ITEM 20): the Board approved the renovation of Office IE101 in the Information Technology (IT) Department at North Harris College, from the lowest bidder, Cannon Enterprise Inc., 230 Riley Fuzzell, Spring, TX 11373 in the amount of $194,270. This item was passed in the Consent Agenda. A copy is attached as Exhibit “Z.”

21. Consideration of Approval of Amendment of Agreement between North Harris Montgomery Community College District (NHMCCD) and The Woodlands Religious Community dba Interfaith of the Woodlands (ACTION ITEM 21): the Board approved amending the agreement between NHMCCD and The Woodlands Religious Community dba Interfaith of the Woodlands for the provision of childcare services at Montgomery College. This item was passed in the Consent Agenda. A copy is attached as Exhibit “aa.”

22. Consideration of Approval of Renewal of Novell Network Operating System License for Kingwood College (ACTION ITEM 22): the Board approved the renewal of the license with Novell, Inc., 1800 South Novell Place, Provo, Utah 84606, in the amount of $34,146. This item was passed in the Consent Agenda. A copy is attached as Exhibit “bb.”

23. Consideration of Approval to Purchase Contractor Services to Install Power and Data Infrastructure for the Exterior Site Signage at Kingwood College (ACTION ITEM 23): the Board approved the installation of power and data for the new exterior site signage at Kingwood College from the lowest qualified bidder, Capp Electric, 4303 Glebe, Houston, TX 77018, in an amount not to exceed $98,660. This item was passed in the Consent Agenda. A copy is attached as Exhibit “cc.”

24. Consideration of Approval of Department of Information Resources (DIR) Purchase to Renew the Maintenance Agreement on an IBM computer located at Cy-Fair College (CFC) (ACTION ITEM 24): the Board approved the DIR purchase of a two year agreement for maintenance on an IBM computer located at CFC from Sirius Computer Solutions, 16285 Park Ten Place, Suite 100, Houston, Texas 77084, for $19,277. This item was passed in the Consent Agenda. A copy is attached as Exhibit “dd.”

25. Consideration of Acceptance of Bid for Veterinary Technology Supplies for Fiscal Year 2005-2006 for Tomball College (ACTION ITEM 25): the Board awarded the purchase of veterinary technology supplies for Tomball College to low bidders, DVM Resources, Webster Veterinary Supply, and W.A Butler Company, for a total award of $39,308. This item was passed in the Consent Agenda. A copy is attached as Exhibit “ee.”

26. Consideration of Acceptance of Gifts (ACTION ITEM 26): the Board formally accepted and acknowledged the gifts donated to the North Harris Montgomery Community College District in accordance with the donors’ wishes. This item was passed in the Consent Agenda. A copy is attached as Exhibit “ff.”
27. Consideration of Approval of the District’s Insurance Renewal for Fiscal Year 2006 (ACTION ITEM 27): the Board approved the insurance renewal and the brokerage service fee for fiscal year 2006. The annual premium is $1,409,398, an increase of $46,796 (3.43%) from the expiring term. This item was passed in the Consent Agenda. A copy is attached as Exhibit “gg.”

28. Consideration of Acceptance of a Software Licensing Donation from Landmark Graphics Corporation and Approval of its Strategic University Alliance Agreement (ACTION ITEM 28): the Board formally accepted and acknowledged the donation from Landmark Graphics of licensing for Openworks and GeoGraphix suite of software products to be used by the North Harris College Geoscience Technology Training Center. In addition, the Board approved Landmark Graphics Corporation Strategic University Alliance agreement. This item was passed in the Consent Agenda. A copy is attached as Exhibit “hh.”

29. Consideration of Approval for the Purchase of the Interior Security Surveillance Equipment for Cy-Fair College (ACTION ITEM 29): the Board approved the purchase of interior security surveillance equipment from Commercial Access, 4301 S Pinemount, Suite 104, Houston, TX 77041 in the amount of $36,443. This item was passed in the Consent Agenda. A copy is attached as Exhibit “ii.”

30. Consideration of Approval of Two-Year Adobe Contractual Licensing Program Education Membership Agreement for the District (ACTION ITEM 30): the Board approved a two-year Adobe Contractual Licensing Program Education Membership Agreement from Adobe Systems Inc., 345 Park Avenue, San Jose, CA 95110-2704, for an estimated amount of $150,000 annually. This item was passed in the Consent Agenda. A copy is attached as Exhibit “jj.”

XII BUILDING AND GROUNDS REPORT:

Construction Projects Update: the Board reviewed the reports as presented. A copy is attached as Exhibit “kk.”

XIII. PERSONNEL REPORTS AND CONSIDERATIONS

1. Consideration of Ratification of Appointments (ACTION ITEM 31): the Board ratified the appointments as presented. This item was passed in the Consent Agenda. A copy is attached as Exhibit “ll.”

2. Consideration of Acceptance of Resignations (ACTION ITEM 32): the Board accepted the resignations as presented. This item was passed in the Consent Agenda. A copy is attached as Exhibit “mm.”

3. Consideration of Approval of Commissioning of Peace Officers (ACTION ITEM 33): the Board approved the commissioning of the following peace officers for the North Harris Montgomery Community College District: North Harris College – Amos
York, Jr. and for Cy-Fair College – Jeffrey Lee Bell. This item was passed in the Consent Agenda. A copy is attached as Exhibit “nn.”

4. Consideration of the Reappointment of Contractual Employees (Non-Faculty) (ACTION ITEM 34): the Board ratified the reappointments as presented. This item was passed in the Consent Agenda. A copy is attached as Exhibit “oo.”

XIV. SUGGESTED FUTURE AGENDA ITEMS: Mr. Vogt requested an update report on the master plan at the September Board Meeting.

XV. ADJOURNMENT: there being no further business, Mr. McIver adjourned the meeting at 6:50 p.m.

ATTEST:

_________________________________   ______________________________
Board of Trustees, Chair     Board of Trustees, Secretary