I. Call to Order

II. Pledge of Allegiance

III. Certification of the Posting of the Notice of the Meeting

IV. Introductions, Special Guests, Recognitions

V. Approval of the Minutes of the September 7, 2006 Workshop Meeting and Regular Meeting, the September 20 Workshop Meeting and the September 26 Workshop Meeting.

VI. Citizens Desiring to Address the Board

VII. Special Reports and Announcements

   1. Chancellor
   2. College Presidents
   3. Vice Chancellors
   4. Faculty Senate Presidents
   5. Other

Summary Report of Awards of Funding Proposals

VIII. Institutional Effectiveness Report

   Student Profile Comparing Fall 2005 and Fall 2006

IX. Consideration of Consent Agenda

(The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion and for which there is unanimous
approval. Trustees receive agenda materials one week in advance of the meeting to prepare for the business to be conducted.)

X. Policy Reports and Considerations

1. Consideration of the Proposed Amendment to Board Policy DKA (Local): Educational Assistance (FIRST READING)

2. Consideration of Approval for Board of Trustees Travel (ACTION ITEM 1)

3. Consideration of Approval of the Joint Election Agreement with San Jacinto County (ACTION ITEM 2)

4. Consideration of Approval of the Amended Order Calling Trustee and Bond Election and to Authorize the District Election Administrator to Amend Polling Places in the Order as Determined by the Counties (ACTION ITEM 3)

5. Consideration of Approval of the Amended Order Calling a Special Annexation Election (ACTION ITEM 4)

XI. Financial Reports and Considerations

1. Monthly Financial Statements

2. Quarterly Investment Report

3. Pre-approved Purchases of Technology Items Report for Period of March 2006 through August 2006

4. Consideration of Approval to Adopt Resolution for Sale of 8.7465 Acres Located West of Sorters Road and North of Kingwood College (ACTION ITEM 5)

5. Consideration of Approval to Replace Carpet and Cove Base at Kingwood College (ACTION ITEM 6)

6. Consideration of Approval to Purchase Dental Hygiene Supplies for Kingwood College (ACTION ITEM 7)

7. Consideration of Approval of Three Year Licensing Agreement of Westpack Products for the North Harris College Library (ACTION ITEM 8)

8. Consideration of Approval of Two Month Extension of Breath Alcohol Testing Services Agreement for North Harris College (ACTION ITEM 9)

9. Consideration of Approval of Area Job Order Contract (AJOC) Purchases for Construction Projects at North Harris College (ACTION ITEM 10)
10. Consideration of Approval for Catalog Information Systems Vendor (CISV) Purchase of Annual SMARTnet Maintenance for District (ACTION ITEM 11)

11. Consideration of Approval of Global Corporate Partner Membership Agreement for District (ACTION ITEM 12)

12. Consideration of Approval of Additional Retail Food Service Providers for District (ACTION ITEM 13)

13. Consideration of Ratification of Purchase to Print and Mail Star Newsletter for District (ACTION ITEM 14)

14. Consideration of Approval to Renew Annual Licenses of AutoDesk Software for District (ACTION ITEM 15)

15. Consideration of Approval to Extend Agreement for Web Development and Consulting Services for the District (ACTION ITEM 16)

16. Consideration of Approval to Enter into an Interlocal Agreement (Harmonic) with Harris County Public Library and Montgomery County Memorial Library System (ACTION ITEM 17)

17. Consideration of Approval to Renew Paper and Microform Periodical Subscription Services for District Libraries (ACTION ITEM 18)

18. Consideration of Approval to Renew Print Cartridge Services for the District (ACTION ITEM 19)

19. Consideration of Ratification of Legal Services for the District (ACTION ITEM 20)

20. Consideration of Authorization for Chancellor to Negotiate Donation of Property Agreement with The Woodlands Land Development Company (TWLDC) (ACTION ITEM 21)

21. Consideration of Acceptance of Gifts (ACTION ITEM 22)

22. Consideration of Approval of Lawn Maintenance Service Agreements for Willow Chase Center and The University Center (ACTION ITEM 23)

23. Consideration of Approval of an Interlocal Agreement between North Harris Montgomery Community College District (NHMCCD) and the City of Lake Jackson for Delivery of Breath Alcohol Testing Services (ACTION ITEM 24)
24. Consideration of Approval of Renewal of Interlocal Agreement between North Harris Montgomery Community College District (NHMCCD) and Harris County for Delivery of Breath Alcohol Testing Service (ACTION ITEM 25)

XII. Building and Grounds Report

1. Construction Projects Update

XIII. Personnel Reports and Considerations

1. Consideration of Ratification of Appointments (ACTION ITEM 26)

2. Consideration of Acceptance of Resignations (ACTION ITEM 27)

3. Consideration of Approval of Commissioning of Peace Officers (ACTION ITEM 28)

4. Consideration of the Selection of a Search Firm for the Chancellor Search (ACTION ITEM 29)

XIV. Suggested Future Agenda Items

XV. Adjournment

The Board of Trustees, may at any time prior to adjournment, in accordance with Sections 551.001, et seq. of the Texas Government Code, move into Closed Session under the following provision(s) of the ACT:

- Section 551.071 - Consultation With Attorney
- Section 551.072 - Deliberation Regarding Real Property
- Section 551.073 - Deliberation Regarding Prospective Gift
- Section 551.074 - Personnel Matters
- Section 551.076 - Deliberation Regarding Security Devices
- Section 551.086 - Economic Development Negotiations
Certification of Posting of Notice to the October 5, 2006
Regular Meeting of the
North Harris Montgomery Community College District’s
Board of Trustees

I, John E. Pickelman, Chancellor of the North Harris Montgomery Community College District, do hereby certify that a notice of this meeting was posted on Monday, the 2nd day of October, 2006, in a place convenient to the public in the Administration Office of the District Services and Training Center and on all college campuses as required by Section 551.001 et seq., Texas Government Code.

Given under my hand this the 2nd day of October, 2006.

________________________________
John E. Pickelman, Ph.D.
Chancellor
PRESENT: Mr. David McIver, Chair  
Mr. David Vogt, Vice Chair  
Ms. Maria Flotte O’Neill, Secretary  
Mr. John Fox, Assistant Secretary  
Dr. Martin Basaldua  
Mr. Randy Bates  
Dr. Richard Campbell  
Ms. Priscilla Kelly  

ABSENT: Ms. Stephanie Marquard

I. CALL TO ORDER: Mr. McIver called the meeting to order at 4:45 p.m.

II. CERTIFICATION OF THE POSTING OF THE NOTICE OF THE MEETING: Chancellor Pickelman confirmed that the Notice for the meeting had been properly posted. No action was required. A copy is attached as Exhibit “A”.

III. CLOSED SESSION: At 4:46 p.m. Mr. McIver convened the Board in closed session, in accordance with Section 551.001 et seq. of the Texas Government Code under the following provision(s) of the Act:

   Section 551.072 - Deliberation Regarding Real Property
   Section 551.074 – Personnel Matters.

IV. RECONVENE OPEN MEETING: Mr. McIver reconvened the open meeting at 5:50 p.m.

V. CONFER WITH CHANCELLOR/STAFF: Chancellor Pickelman provided certain information regarding operations of the District related to a proposed Kingwood College easement property purchase. No action was taken.

VI. ADJOURNMENT: the meeting was adjourned at 6:03 p.m.

ATTEST:

David McIver, Board Chair

Maria O’Neill, Board Secretary
MINUTES OF THE
REGULAR MEETING OF THE BOARD OF TRUSTEES
NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT
DISTRICT SERVICES AND TRAINING CENTER
TRAINING AND DEVELOPMENT CENTER BOARD ROOM
5000 RESEARCH FOREST DRIVE
THE WOODLANDS, TEXAS 77381
September 7, 2006
6:00 p.m.

PRESENT: Mr. David McIver, Chair
Mr. David Vogt, Vice Chair
Ms. Maria Flotte O’Neill, Secretary
Mr. John Fox, Assistant Secretary
Dr. Martin Basaldua
Mr. Randy Bates
Dr. Richard Campbell
Ms. Priscilla Kelly

ABSENT: Ms. Stephanie Marquard

I. CALL TO ORDER: Mr. McIver called the Regular Board Meeting to order at 6:07 p.m. after determining a quorum was present.

II. PLEDGE OF ALLEGIANCE: Mr. Bates led the Board and guests in reciting the Pledge of Allegiance.

III. CERTIFICATION OF THE POSTING OF THE NOTICE OF THE MEETING: Chancellor Pickelman confirmed that the Notice for the meeting had been properly posted. No action was required. A copy is attached as Exhibit “A.”

IV. INTRODUCTIONS, SPECIAL GUESTS, RECOGNITIONS: the Chancellor welcomed Tiffany Williams of the Conroe Courier; Wanda Strahan of the Tomball/Spring Times; Charlotte Lampe, citizen and candidate for Board of Trustee position 8; and Fred Blanton, citizen and candidate for Board of Trustee position 8.

V. APPROVAL OF THE MINUTES OF THE AUGUST 3, 2006 WORKSHOP MEETING AND REGULAR MEETING, AUGUST 24, 2006 WORKSHOP MEETING AND PUBLIC HEARING AND SPECIAL MEETING AND THE AUGUST 29 SPECIAL MEETING: upon a motion by Mr. Fox and a second to the motion by Ms. Kelly, the minutes of the August 3, 2006 Workshop Meeting and Regular Meeting, August 24, 2006 Workshop Meeting and Public Hearing and Special Meeting and the August 29 Special Meeting were approved. Ms. Kelly abstained from the vote to approve the August 3, 2006 Workshop Meeting and Regular Meeting. Ms. O’Neill and Dr. Campbell abstained from the vote to approve the August 24, 2006 Workshop Meeting and Public Hearing and Special Meeting. Ms. O’Neill, Mr. Fox, and Dr.
Campbell abstained from the vote to approve the minutes of the August 29, 2006 Special Meeting.

VI. CITIZENS DESIRING TO ADDRESS THE BOARD: Mr. Fred Blanton, citizen and candidate for Board of Trustee position 8, addressed the Board. Mr. Blanton stated his concerns with regard to the homestead exemption for residents of the District who are over the age of 65 and/or are disabled, and suggested that a pay raise should not be given to employees of the District who are receiving a salary over $75,000.

VII. SPECIAL REPORTS AND ANNOUNCEMENTS:

1. Chancellor: Dr. Pickelman announced that the Board of Trustees election and bond referendum will be held on November 7th. Citizens of Montgomery ISD will vote to determine whether or not they will join their neighboring school districts and become part of NHMCCD on November 7th also. A second public forum will be held on September 13th with Montgomery ISD residents.

2. College Presidents: Dr. David Sam, president of North Harris College, distributed folders containing the visual, applied and performing arts calendar for 2006-2007; a flyer showing photos taken at the annual NHMCCD retiree luncheon held on August 16th; and a flyer showing photos taken at a “re-TIE-ment event” held for Steve Megregian, former vice president of administrative services. Mr. Megregian announced that he would also be retiring his 30-year collection of ties and donated them to a one-day tie auction with all proceeds pledged toward an accounting scholarship in his name. The event garnered $1,025. Dr. Sam distributed an enrollment report showing a 4.4% decrease in students served over same time last year. Data is being analyzed by college administrators to determine the factors contributing to the decline in enrollments, and necessary steps will be taken to adjust recruiting efforts accordingly. Dr. Sam noted that in mid August, 21 high school juniors from G.W. Carver High School started their third year of high school and their first year of college on the same day through an exceptional new North Harris College pilot program–Victory Early College High School. Serving north Houston, Victory Early College High School is based out of North Harris College’s Carver Center located next door to G.W. Carver High School. Any qualified student within Aldine ISD will be able to apply for the program as it expands.

Dr. Linda Stegall, president of Kingwood College, introduced and welcomed Dr. Bill Coppola, new vice president of instruction. Fall enrollment data shows a 2.5% increase in enrollments with a 9% increase in Hispanic students and a 15% increase in African-American students. Dr. Stegall distributed folders containing the Teaching and Learning Newsletter spotlighting new faculty; the Kingwood College Happenings spotlighting various activities on campus such as the “Welcome Back to the Woods” fall 2006 kick-off celebration where students enjoyed free food, music, and interactive games; and a copy of the schedule of broadcast seminars being offered on September 12th and 13th featuring the most powerful minds in business via satellite from Radio City Music Hall in New York City.
Dr. Ray Hawkins, president of Tomball College, distributed copies of the fall 2006 preliminary enrollment analysis. The report shows a 2.2% increase in headcount for Tomball College and a 5.2% increase in enrollments at the Willow Chase Center. The three ISDs with highest student enrollments are: Klein, Cy-Fair and Tomball. Dr. Hawkins noted that 61% of current students are female, with 39% being male.

Dr. Tom Butler, president of Montgomery College, distributed folders containing enrollment data which shows a 2.8% increase in enrollments; the Conroe Center Newsletter which spotlighted new programs in automotive technology and home technology integration and provided a schedule of classes being offered; the fall 2006 arts and culture calendar; and a magnet showing the 2006-07 film series being offered. Dr. Butler introduced Greg Ristow, associate professor of music and two music major students, Patrick McBain and Gwendolyn Rapoza, who performed a vocal exercise using iPod technology. This fall, the music department will begin providing iPods to music majors who will use the device to play volumes of music. "The iPod with its ability to store thousands of pieces of music is like a book to English majors," said Ristow. "We feel we should take advantage of the technology we have today to make it as easy as possible for our students to learn. If they have this ability to just pick up an iPod with all of their needed course materials on it and take it with them wherever they go, they will use it and they will benefit from it.” One area where the MP3 player is bound to benefit is in courses like ear training, where students learn to notate music from audio assignments.

Dr. Diane Troyer, president of Cy-Fair College, distributed the fall 2006 enrollment analysis, showing an 8% growth in students served. Dr. Troyer noted that 736 new students enrolled at the Barker-Cypress campus this fall, and noted that minority student enrollments make up 56% of the total, with white student enrollments at 44%. Dr. Troyer reported that over 50% of students are age 21 years or younger. Distance Learning students served increased by 30.05%. Dr. Troyer introduced Claire Gunnels, professor and reference librarian. Professor Gunnels noted that Cy-Fair College is in partnership with the Harris County Library, and distributed a flyer showing the many co-sponsored activities being planned for the fall 2006 semester. Dr. Troyer announced the second annual Cy-Fest to be held on October 14, 2006, which is a day of free food, festivities and family fun for members of the community to see all the programs offered at the campus.

Vice Chancellors: Ms. Cindy Gilliam, vice chancellor of business affairs and CFO, reported that North Harris Montgomery Community College District has been awarded the Certificate of Achievement for Excellence in Financial Reporting for 2005 for its comprehensive annual financial report. The certificate of achievement was signed by the president and vice president of the Government Finance Officers Associations, and is the highest form of recognition in the area of governmental accounting and financial reporting. Its attainment represents a significant accomplishment by a governmental organization and its management. Ms. Gilliam
introduced: Ken Lynn, deputy vice chancellor of finance; Cindy Hiza, comptroller; Carin Hutchins, former director of internal audit, and current associate vice chancellor of business affairs, and Diane Novak, current director of internal audit, and thanked them for their good work

3. Faculty Senate President: Dorothy Reade, professor of developmental studies at North Harris College and faculty senate president, thanked the Board members for the 4% pay increase given to full time employees with a $1200 minimum, and for the $2 per credit hour pay increase for adjuncts.

VIII. CONSIDERATION OF CONSENT AGENDA: Mr. McIver proceeded with the Consent Agenda. The Board requested separate action for Action Items 5, 6, 7, and 24. Ms. O’Neill made a motion to approve Action Items 1, 2, 3, 4, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 25, 26, 27, 28, 29, and 30. Mr. Bates seconded the motion and the Board unanimously passed the Consent Agenda. A copy of the Consent Agenda is attached as Exhibit “B.”

IX. POLICY REPORT AND CONSIDERATION:

1. Consideration of Approval for Board of Trustees Travel (ACTION ITEM 1): the Board authorized Randy Bates, Martin Basaldua and Richard Campbell to attend the Association of Community College Trustees Leadership Congress to be held in Orlando, Florida on October 11-14, 2006. This item was passed in the Consent Agenda. A copy is attached as Exhibit “C.”

2. Consideration of Approval of the Joint Election Agreement with Harris County (ACTION ITEM 2): the Board approved the election agreement for the joint election in November which provides for the sharing of facilities, election officials, election equipment and expenses and outlines the specific responsibilities of each entity. This item was passed in the Consent Agenda. A copy is attached as Exhibit “D.”

X. CURRICULUM REPORT:

Articulation and Joint Admission Agreements: Dr. Steve Head, executive vice chancellor, presented the report which indicated that NHMCCD has 247 high school articulation agreements with 29 ISDs, 871 tech prep plans with 25 ISDs, joint admissions agreements with five universities, and 132 university articulation agreements. A copy is attached as Exhibit “E.”

XI. FINANCIAL REPORTS AND CONSIDERATIONS:

1. Monthly Financial Statements: Ms. Cindy Gilliam, vice chancellor of business affairs and chief financial officer, presented the monthly financial statements. A copy is attached as Exhibit “F.”
2. Consideration of Approval of Investment Broker Dealer List for 2006-2007 (ACTION ITEM 3): the Board of Trustees approved the investment broker dealer list for 2006-2007. This item was passed in the Consent Agenda. A copy is attached as Exhibit “G.”

3. Consideration of Approval of Renewal of the Appointment of Paul Bettencourt, Harris County Tax Assessor-Collector, and J.R. Moore, Jr., Montgomery County Tax Assessor-Collector, to Collect Taxes Levied on Behalf of the District (ACTION ITEM 4): the Board renewed the appointments of Paul Bettencourt, Harris County Tax Assessor-Collector, to collect District property taxes in Harris County, and J.R. Moore, Jr., Montgomery County Tax Assessor-Collector, to collect District property taxes levied in Montgomery County, for the tax year 2006. This item was passed in the Consent Agenda. A copy is attached as Exhibit “H.”

4. Consideration of Approval of Resolution to Establish a Limitation on the Total Amount of Taxes That May Be Imposed By NHMCCD on the Residence Homestead of an Individual 65 Years of Age or Older or Disabled (ACTION ITEM 5): upon a motion by Mr. Bates, and a second to the motion by Dr. Basaldua, the Board approved the resolution establishing a tax freeze on the homestead residence of individuals 65 years of age or older or disabled. Dr. Campbell abstained from the vote. A copy is attached as Exhibit “I.”

5. Consideration of Approval of a Management Plan that Establishes Responsibilities and Guidelines for the Use of Interest Rate Swaps and Other Derivative Transactions (ACTION ITEM 6): after a presentation of the management plan that establishes responsibilities and guidelines for the use of interest rate swaps and other derivative transactions by Mel Schonhorst of RBC Capital Markets, the Board Chair recommended that the Board consider Action Items 6 and 7 as a single motion. Upon a motion by Mr. Bates and a second to the motion by Mr. Vogt, the Board approved the management plan that establishes responsibilities and guidelines for the use of interest rate swaps and other derivative transactions; approved the fourth supplemental resolution authorizing the execution and delivery of interest rate swap agreements related to the district’s revenue bonds and an order authorizing the execution and delivery of interest rate swap agreements related to the district’s general obligation bonds; approving counterparties therefore; delegating authority to enter into such interest rate swap agreements and approved certain other procedures and provisions related thereto. Dr. Campbell voted in opposition. A copy is attached as Exhibit “J.”

6. Consideration of Approval Fourth Supplemental Resolution Authorizing the Execution and Delivery of Interest Rate Swap Agreements Related to the District’s Revenue Bonds and an Order Authorizing the Execution and Delivery of Interest Rate Swap Agreements Related to the District’s General Obligation Bonds; Approving Counterparties Therefor; Delegating Authority to Enter into Such Interest Rate Swap Agreements and to Approve Certain Other Procedures and Provisions Related Thereto (ACTION ITEM 7): after a presentation of the management plan that
establishes responsibilities and guidelines for the use of interest rate swaps and other derivative transactions by Mel Schonhorst of RBC Capital Markets, the Board Chair recommended that the Board consider Action Items 6 and 7 as a single motion. Upon a motion by Mr. Bates and a second to the motion by Mr. Vogt, the Board approved the management plan that establishes responsibilities and guidelines for the use of interest rate swaps and other derivative transactions; approved the fourth supplemental resolution authorizing the execution and delivery of interest rate swap agreements related to the district’s revenue bonds and an order authorizing the execution and delivery of interest rate swap agreements related to the district’s general obligation bonds; approving counterparties therefore; delegating authority to enter into such interest rate swap agreements and approved certain other procedures and provisions related thereto. Dr. Campbell voted in opposition. A copy is attached as Exhibit “K.”

7. Consideration of Approval to Purchase Rack Distribution Services for Spring, Summer, and Fall 2007 for the District (ACTION ITEM 8): the Board approved the purchase of rack distribution services for Spring, Summer, and Fall 2007 to DistribuTech, in the amount of $51,495 annually for a total amount of $154,485 for three years. This item was passed in the Consent Agenda. A copy is attached as Exhibit “L.”

8. Consideration of Approval to Purchase Printing and Mailing of Credit Schedules and Mailers for Spring, Summer and Fall 2007 for the District (ACTION ITEM 9): the Board approved the purchase of printing and mailing services for Spring, Summer and Fall 2007 credit schedules and mailers in the amount of $567,321 annually for a total of $1,134,642 for two years from the following vendors: Trend Offset Printers for $324,471, TriStar Web Graphics for $56,100, National Mail Advertising Inc. for $17,865 and United States Postal Service for $168,885. This item was passed in the Consent Agenda. A copy is attached as Exhibit “M.”

9. Consideration of Approval for Design of Corporate and Continuing Education Schedules for Tomball College (ACTION ITEM 10): the Board approved the purchase of design services for the Corporate and Continuing Education Schedules for Tomball College from the lowest bidder, Crane Graphic Design, in the amount of $8,580 annually for a total of $25,740 for three years. This item was passed in the Consent Agenda. A copy is attached as Exhibit “N.”

10. Consideration of Approval to Purchase Janitorial Services for Cy-Fair College (ACTION ITEM 11): the Board approved the purchase of janitorial services for Cy-Fair College from Bonded Maintenance Company, dba ABM Janitorial Services, in the amount of $190,800 annually for a total of $572,400 for three years. This item was passed in the Consent Agenda. A copy is attached as Exhibit “O.”

11. Consideration of Ratification of Replacement of Wall Talker Surfaces in Three Classrooms at Cy-Fair College (ACTION ITEM 12): the Board ratified the Texas Cooperative Purchasing Network (TCPN) Area Job Order Contracting (AJOC)
replacement of wall talker surfaces at Cy-Fair College from Kellogg Brown & Root, Inc. (KBR), in the amount of $50,336. This item was passed in the Consent Agenda. A copy is attached as Exhibit “P.”

12. Consideration of Approval of Purchase of Online Core Reference Database Licenses for District (ACTION ITEM 13): the Board approved the purchase of online core reference database licenses from multiple vendors for the five college libraries in an amount not to exceed $227,000. This item was passed in the Consent Agenda. A copy is attached as Exhibit “Q.”

13. Consideration of Ratification of Additional Funds for Advertising Services for District (ACTION ITEM 14): the Board ratified the additional funds for advertising services for the District from Edge Creative Strategies, in the amount of $70,000 for a total amount not to exceed $260,000 annually. This item was passed in the Consent Agenda. A copy is attached as Exhibit “R.”

14. Consideration of Approval to Extend Two Multi-Year Agreements for One Year for District (ACTION ITEM 15): the Board approved the extension of multi-year agreements for one year in the amount not to exceed $585,000, for snack and beverage retail food and temporary employment staff. This item was passed in the Consent Agenda. A copy is attached as Exhibit “S.”

15. Consideration of Approval of Area Job Order Contract (AJOC) Purchases for Construction Related Projects for the District for the First Half of FY 2006-7 (ACTION ITEM 16): the Board approved the purchase of construction services for construction related projects for the District from Texas Cooperative Purchasing Network (TCPN) AJOC contractor, Kellogg Brown and Root Inc., in an amount not to exceed $500,000 for the first half of FY 2006-07. This item was passed in the Consent Agenda. A copy is attached as Exhibit “T.”

16. Consideration of Approval of Purchase of Additional Commodity Internet and Internet2 Services for District (ACTION ITEM 17): the Board approved the purchase of additional commodity internet and internet2 services for the District from The University of Texas, Office of Telecommunication Services (UT-OTS) Networking, in the amount of $10,140 for a revised annual cost of $39,408. This item was passed in the Consent Agenda. A copy is attached as Exhibit “U.”

17. Consideration of Approval to Enter into a Three Year Agreement for “mtvU” Program Service at North Harris College (ACTION ITEM 18): the Board approved a three year agreement for “mtvU” program service at North Harris College from MTV Networks on Campus Inc. (MTVN). This item was passed in the Consent Agenda. A copy is attached as Exhibit “V.”

18. Consideration of Ratification of Digital Imaging Services for District Services and Training Center (DSTC) (ACTION ITEM 19): the Board ratified the Catalog Information Systems Vendor (CISV) purchase of digital imaging services for the Student Records Department at the DSTC from the lowest bidder, Engraphix Imaging
Systems Inc., in the amount of $58,240. This item was passed in the Consent Agenda. A copy is attached as Exhibit “W.”

19. Consideration of Approval of Purchase of Additional Microsoft Software Licenses for the District (ACTION ITEM 20): the Board approved the purchase of additional Microsoft software licenses for the District from SHI Government Solutions, in the amount of $12,000, bringing the total cost of the contract to $146,400. This item was passed in the Consent Agenda. A copy is attached as Exhibit “X.”

20. Consideration of Authorization for Chancellor to Negotiate Contract to Sell Land Located West of Sorters Road and North of Kingwood College (ACTION ITEM 21): the Board authorized the Chancellor or his designee to negotiate and execute a contract to sell 8.7465 acres located west of Sorters Road and north of Kingwood College for the fair market value to the City of Houston for a utility easement. This item was passed in the Consent Agenda. A copy is attached as Exhibit “Y.”

21. Consideration of Approval to Purchase Professional Services for Construction Projects at North Harris and Tomball Colleges (ACTION ITEM 22): the Board approved the purchase of professional services for construction projects at North Harris and Tomball Colleges from Carter & Burgess, Inc. (CB), in an amount not to exceed $100,000. This item was passed in the Consent Agenda. A copy is attached as Exhibit “Z.”

22. Consideration of Approval to Purchase Professional Services for Multiple Construction Projects for North Harris and Montgomery Colleges (ACTION ITEM 23): the Board approved the purchase of professional services for multiple construction projects at North Harris and Montgomery Colleges from Redding Linden Burr (RLB), in an amount not to exceed $58,000. This item was passed in the Consent Agenda. A copy is attached as Exhibit “aa.”

23. Consideration of Adoption of the Resolution and Ordinance Fixing and Levying Ad Valorem Taxes for the Year 2006 and Directing the Assessment and Collection Thereof (ACTION ITEM 24): upon a motion by Dr. Campbell and a second to the motion by Mr. Fox, the Board unanimously adopted a resolution establishing the 2006 tax rate for M&O at $0.082/100 valuation, and I&S at $0.347/100 valuation. This represents a 5% reduction in the M&O rate and a 3% decrease overall. A copy is attached as Exhibit “bb.”

24. Consideration of Approval to Extend Lawn Services Agreement for One Year for Tomball College and District Services and Training Center (ACTION ITEM 25): the Board approved the extension of the lawn services agreement for one year for Tomball College and DSTC with H&H Design LLC, dba Hou-Scape, in the amount of $134,390. This item was passed in the Consent Agenda. A copy is attached as Exhibit “cc.”
25. Consideration of Approval of Agreement with University of Texas Health Science Center for Employee Assistance Program for District (ACTION ITEM 26): the Board approved an agreement with the University of Texas Health Science Center (UT-HSC) for an Employee Assistance Program for the District in the amount of $44,640. This item was passed in the Consent Agenda. A copy is attached as Exhibit “dd.”

26. Consideration of Approval of the NHMCCD Elective 457(b) Plan for the District (ACTION ITEM 27): the Board approved the adoption of the NHMCCD Elective 457 (b) plan for District employees. This item was passed in the Consent Agenda. A copy is attached as Exhibit “ee.”

XII. BUILDING AND GROUNDS REPORT:

Construction Projects Update: the Board reviewed the reports as presented. A copy is attached as Exhibit “ff.”

XIII. PERSONNEL REPORTS AND CONSIDERATIONS

1. Consideration Of Ratification Of Appointments (ACTION ITEM 28): the Board ratified the appointments as presented. This item was passed in the Consent Agenda. A copy is attached as Exhibit “gg.”

2. Consideration Of Acceptance Of Resignations (ACTION ITEM 29): the Board accepted the resignations as presented. This item was passed in the Consent Agenda. A copy is attached as Exhibit “hh.”

3. Consideration Of Approval Of Commissioning Of Peace Officers (ACTION ITEM 30): the Board approved the commissioning of the following peace officers for the North Harris Montgomery Community College District: North Harris College - Kristina Mari Gabriel, James Charles Gibson, and Carey L. West. This item was passed in the Consent Agenda. A copy is attached as Exhibit “ii.”

XIV. SUGGESTED FUTURE AGENDA ITEMS: None. Mr. McIver provided an update on the progress of the Chancellor search. He announced that the Board would be interviewing search firms in the next two weeks.

XV. ADJOURNMENT: there being no further business, Mr. McIver adjourned the meeting at 7:43 p.m.

ATTEST:

_________________________________   ______________________________
Board of Trustees, Chair     Board of Trustees, Secretary
I. **CALL TO ORDER:** Mr. McIver called the workshop meeting to order at 4:35 p.m.

II. **CERTIFICATION OF THE POSTING OF THE NOTICE OF THE MEETING:** Mr. McIver noted that the agenda included a certification of the posting of the notice signed by Chancellor Pickelman.

III. **INTERVIEW SEARCH FIRMS:** the Board members interviewed Dr. Bob Barringer with Gold Hill-Hunter Associates.

IV. **CLOSED SESSION:** At 6:00 p.m. Mr. McIver convened the Board in closed session, in accordance with Sections 551.001, et seq. of the Texas Government Code under the following provision of the Act:

   Section 551.074 - Personnel Matters

V. **RECONVENE OPEN MEETING:** Mr. McIver reconvened the workshop meeting in open session at 6:10 p.m. No action was taken

VI. **ADJOURNMENT:** there being no further business, Mr. McIver adjourned the workshop meeting at 6:10 p.m.
BOARD OF TRUSTEES WORKSHOP
NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT
MARRIOTT HOUSTON AIRPORT
MONTGOMERY ROOM
18700 JFK BLVD.
HOUSTON, TEXAS 77032
September 26, 2006
4:30 P.M.

PRESENT:  Mr. David McIver, Chair
          Mr. David Vogt, Vice Chair
          Mr. John Fox, Assistant Secretary
          Dr. Martin Basaldua
          Dr. Richard Campbell
          Ms. Priscilla Kelly
          Ms. Stephanie Marquard

ABSENT:   Mr. Randy Bates
          Ms. Maria Flotte O’Neill

I. CALL TO ORDER: Mr. McIver called the workshop meeting to order at 4:46 p.m.

II. CERTIFICATION OF THE POSTING OF THE NOTICE OF THE MEETING:
Mr. McIver noted that the agenda included a certification of the posting of the notice
signed by Chancellor Pickelman.

III. INTERVIEW SEARCH FIRMS: the Board members interviewed Dr. Narcisa A.
Polonio with the Association of Community College Trustees and Dr. Jeff Hockaday
with Hockaday-Hunter and Associates.

IV. CLOSED SESSION: At 6:50 p.m. Mr. McIver convened the Board in closed session, in
accordance with Sections 551.001, et seq. of the Texas Government Code under the
following provision of the Act:
    Section 551.074 - Personnel Matters

V. RECONVENE OPEN MEETING: Mr. McIver reconvened the workshop meeting in
open session at 7:00 p.m. No action was taken

VI. ADJOURNMENT: there being no further business, Mr. McIver adjourned the workshop
meeting at 7:00 p.m.
**Special Reports and Announcement**  
**Board Meeting: 10-5-06**

**Report:** Summary Report of Awards of Funding Proposals

The following report includes a list of the funding proposals that have been awarded during the 4th quarter (June 2006, July 2006, and August 2006). The first page of the report includes summary data for both the quarterly report and the cumulative report for the fiscal year 2005-2006.

<table>
<thead>
<tr>
<th>Awarded Grants</th>
<th>Quarter 4th</th>
<th>Cumulative Quarters 1-4</th>
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<tbody>
<tr>
<td>Total Amount of Awards:</td>
<td>$3,643,644</td>
<td>$7,092,893</td>
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<tr>
<td>Total Number of Grants Awarded:</td>
<td>14</td>
<td>34</td>
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<tr>
<td>NHMCCD is Fiscal Agent</td>
<td>13</td>
<td>33</td>
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**2005-2006 Summary**

<table>
<thead>
<tr>
<th></th>
<th>Cumulative</th>
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<tbody>
<tr>
<td>Number of Awards</td>
<td>34</td>
</tr>
<tr>
<td>Amount of Awards</td>
<td>$7,092,893</td>
</tr>
<tr>
<td>Number of Pending Proposals</td>
<td>8</td>
</tr>
<tr>
<td>Amount of Pending Proposals</td>
<td>$3,983,917</td>
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<tr>
<td>Number of Proposals Not Funded</td>
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<tr>
<td>Amount of Proposals Not Funded</td>
<td>$1,441,141</td>
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<tr>
<td>Total Number of Proposals Submitted</td>
<td>51</td>
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<tr>
<td>Total Amount of Proposals Submitted</td>
<td>$12,517,951</td>
</tr>
<tr>
<td>Success Rate (34 out of 43 grants)</td>
<td>79%</td>
</tr>
</tbody>
</table>
Grant Awards Received Between June 1, 2006 - August 31, 2006

NHMCCD Grants

1. Grant Title: Harris County Community Development  
Source: Harris County Community & Economic Development  
Amount Awarded: $100,000  
Date Awarded: 3/2006  
Fiscal Agent: North Harris Montgomery Community College District  
Project Director: Ray Laughter  
College: North Harris Montgomery Community College District  
Duration: 1 Year

Description and Outcomes:

North Harris Montgomery Community College District is a partner/provider with the Department of Community and Economic Development of Harris County, Texas. The primary activities of NHMCCD will assist in accomplishing the goals of Harris County, and they are:

Primary Activities:

• Conduct seminars, lectures, meetings and public hearings.
• Conduct educational seminars for local economic and community development professionals.
• Facilitate business specific tax incentive programs (tax abatements).
• Facilitate property specific tax incentive programs (historic site tax exemptions).
• Support the creation and expansion of local Foreign Trade Zones.
• Conduct workforce analysis.
• Compile economic and business related data.
• Stimulate, encourage, market, and develop business location and commercial activity in the County.

Secondary Activities:

• Interact with and support local and state officials, local economic development organizations, and chambers of commerce.
• Promote or advertise the County and its vicinity or conduct a solicitation program to attract conventions, visitors, and business.
• Interact with the Texas Department of Economic Development.
2. Grant Title: Perkins Basic Grant  
Source: Texas Higher Education Coordinating Board  
Amount Awarded: $975,957  
Date Awarded: 8/28/2006  
Fiscal Agent: North Harris Montgomery Community College District  
Project Director: Bonnie Longnion  
College: North Harris Montgomery Community College District  
Duration: 1 Year  
Description and Outcomes:  
These annual funds are used to support workforce education programs and students. The funds are allocated to the colleges to upgrade workforce curriculum, update equipment and provide support to workforce education students and special populations enrolled in workforce education programs and courses.

3. Grant Title: Project GREAT  
Source: Texas Education Agency (TEA)  
Amount Awarded: $384,000  
Date Awarded: 8/28/2006  
Fiscal Agent: North Harris Montgomery Community College District  
Project Director: Anne Albarelli  
College: Cy-Fair College  
Duration: 1 Year  
Description and Outcomes:  
This funded project is a third-year continuation of the Texas Education Agency and Texas LEARNS grant for the regional Project GREAT Centers of Excellence in Texas. These centers, located in each of the eight regions across Texas, are responsible for professionally training adult education teachers and creating and implementing a credential program that would add credibility to the field of adult education. The goals for the 2006-2007 grant include:

- Coordinating regional training activities for adult education and family literacy programs;
- Meeting the local professional development needs for technical assistance, technology assistance, and scientific research based instruction;
- Managing regional Texas Adult Education Credential Model; and
- Integrating workforce skills into adult education.
4. **Grant Title:** Project GREAT  
**Source:** Texas Education Agency (TEA)  
**Amount Awarded:** $40,000  
**Date Awarded:** 6/28/2006  
**Fiscal Agent:** North Harris Montgomery Community College District  
**Project Director:** Anne Albarelli  
**College:** Cy-Fair College  
**Duration:** 1 Year  
**Description and Outcomes:**  
Additional allocations for the current 2005-2006 Project GREAT grant were awarded to Cy-Fair College.

5. **Grant Title:** Achieving the Dream  
**Source:** Houston Endowment, Inc.  
**Amount Awarded:** $50,000  
**Date Awarded:** 5/23/2006  
**Fiscal Agent:** North Harris Montgomery Community College District  
**Project Director:** Dr. Steve Head  
**College:** North Harris Montgomery Community College District  
**Duration:** 1 Year  
**Description and Outcomes:**  
The North Harris Montgomery Community College District has been selected as one of the ten higher education institutions in the Greater Houston area to join Achieving the Dream: Community Colleges Count, a national initiative to help more community college students succeed. The district will receive direct financial support from Houston Endowment, Inc. and assistance from national experts to help devise strategies to help more students, particularly students of color and low-income students, earn degrees, complete certificates or transfer to other institutions to continue their studies. Houston Endowment, Inc. has awarded NHMCCD a $50,000 grant to plan and launch “Achieving the Dream” at its five colleges. The district will apply next year for an implementation grant worth up to $400,000 over four years. Overall, Houston Endowment, Inc. has committed $9 million toward a unified effort to increase college student success in the greater Houston area.
6. **Grant Title:** Montgomery College Child Care Center  
**Source:** United Way  
**Amount Awarded:** $4,000  
**Date Awarded:** 9/1/2005  
**Fiscal Agent:** North Harris Montgomery Community College District  
**Project Director:** Karen Palmer  
**College:** Montgomery College  
**Duration:** 1 Year  
**Description and Outcomes:**  
Funds provided free or reduced-fees for child care for economically challenged students at Montgomery College.

7. **Grant Title:** RX for ER: Prescriptions for Effective Retention  
**Source:** Texas Higher Education Coordinating Board  
**Amount Awarded:** $75,000  
**Date Awarded:** 8/28/2006  
**Fiscal Agent:** North Harris Montgomery Community College District  
**Project Director:** Margaret R. Crider and Christine Salmon  
**College:** Tomball College  
**External Partners:** Northwest Vista, Texas State Technical College, Laredo College, and Amarillo College  
**Duration:** 1 Year  
**Description and Outcomes:**  
Rx for ER: Prescriptions for Effective Retention is a continuation project that focuses on best practices in retention via a website, www.rx.nhmccd.edu. The intent for year three is to focus on data and marketing. The project staff will conduct focus groups studies for faculty and students, host a conference to disseminate and share information about best practices in retention, and improve the website to make it an invaluable resource for information about how to impact student retention.
8. Grant Title: Gulf Coast Tech Prep Consortium
   Source: Texas Higher Education Coordinating Board
   Amount Awarded: $879,087
   Date Awarded: 8/28/2006
   Fiscal Agent: North Harris Montgomery Community College District
   Project Director: Bob Lucas
   College: North Harris Montgomery Community College District
   External Partners: 79 School Districts and Nine Community Colleges
   Duration: 1 Year

Description and Outcomes:
The Gulf Coast Tech Prep Consortium is a partnership of seventy-nine area independent school districts, the nine community colleges located in the Gulf Coast Region, representatives from major universities, business and industry, government agencies, and labor. This consortium serves over 900,000 K-14 students in the Gulf Coast Region. With Tech Prep programs in sixty-nine of the seventy-nine Independent School Districts and all nine of the Community College Districts in this region, it is the goal of the Gulf Coast Consortium to assist school districts and colleges to work together to develop new and innovative programs, and to continually update Tech Prep programs utilizing the TEKS and WECM guidelines as well as facilitate statewide articulation. The primary focus of consortium activities for 2006-07 will be to continue to identify and recruit Tech Prep students. The consortium will work with Independent School Districts to assist in providing Tech Prep student information to registrars and/or reporting officials at area community colleges to successfully recruit and track students. Other recruiting activities include the development and dissemination of recruiting materials, working with recruitment and retention staff at community colleges, presentations to students and parents, linkages with the Closing the Gaps/GO Campaign, and a region-wide marketing campaign to increase awareness of the benefits of Tech Prep.

9. Grant Title: Innovations for Online Nursing Students (IONS)
   Source: Texas Higher Education Coordinating Board
   Amount Awarded: $75,000
   Date Awarded: 8/28/2006
   Fiscal Agent: North Harris Montgomery Community College District
   Project Director: Leslie Pafford (Tomball College), Barbara Cordell (Panola College), and Christine Salmon (Tomball College)
   College: Tomball College
   External Partners: Panola College, El Paso Community College District, Del Mar College, South Plains College, Texas Woman's University, Tomball Regional Hospital, The NET Consortium Houston, Galveston Area
IONS: Innovations for Online Nursing Students is a project designed to develop, pilot, and disseminate a unique model of distance education training for nursing faculty and to create an ongoing learning community to support nursing faculty as they become expert online educators.

10. Grant Title: **Resource Guide for Effective Advising to Technical Students**
Source: **Texas Higher Education Coordinating Board**
Amount Awarded: **$75,000**
Date Awarded: **8/28/2006**
Fiscal Agent: North Harris Montgomery Community College District
Project Director: Eileen Booher
College: Cy-Fair College
External Partners: Amarillo College and Southwest Texas Junior College
Duration: **1 Year**

**Description and Outcomes:**
Cy-Fair College in partnership with Amarillo College and Southwest Texas Junior College proposes to create a manual to assist advisors and counselors in advising students' concerning technical programs. The manual will be developed after an extensive review of current literature, Texas data and information from community colleges across the state to determine effective advising practice for technical education students. A website will be created with links to model advising programs throughout the state as well as a crosswalk of effective technical education advising models based on institution: size geographic location, student demographics served, advisor responsibility (faculty, counselor advisor, administrator etc.), and other factors identified by the research input for improvement will be solicited from throughout the state.

11. Grant Title: **Clinical Faculty Support**
Source: **John S. Dunn Research Foundation**
Amount Awarded: **$23,100**
Date Awarded: **7/31/2006**
Fiscal Agent: North Harris Montgomery Community College District
Project Director: Nockie Zizelmann
Colleges: Kingwood College, Tomball College, and North Harris College
External Partners: Houston-Galveston Area Council, College of the Mainland, Galveston College, Lee College, San Jacinto College, Texas Women’s College, University of Texas Health Science Center – Houston, and University of Texas Medical Branch - Galveston

Duration: 1 Year

Description and Outcomes:
The John S. Dunn Research Foundation has provided funds to Houston-Galveston Area Council (HGAC) to disburse to ten educational institutions to support clinical faculty needs. Kingwood College, North Harris College and Tomball College received $7700 each.

12. Grant Title: North Harris College Educational Talent Search (ETS) Program
Source: U.S. Department of Education TRIO Talent Search
Amount Awarded: $880,000
Date Awarded: 7/30/2006
Fiscal Agent North Harris Montgomery Community College District
Project Director: April Malone
Colleges: North Harris College

Duration: 4 Years

Description and Outcomes: The primary goal of North Harris College's talent search program during the four-year funding period is to empower and infuse 600 participants each year in the five target schools with academic skills and motivation necessary for secondary education retention and completion, financial aid application, and postsecondary education application and enrollment. The ETS objectives are designed to include measurable outcomes for each objective. The measurable outcomes will enable program staff to evaluate the extent to which each stated objective has been accomplished. The proposed objectives are ambitious but attainable taking into consideration the identified need, the plan of operation, the project budget and other resources.

13. Grant Title: Developing a Core Curriculum in Advanced Manufacturing
Source: Texas Higher Education Coordinating Board
Amount Awarded: $7,500
Date Awarded: 8/28/2006
Fiscal Agent Southwest Texas College, Dick Whipple, Administrator
Project Director: Marcy Bryan
NHMCCD Contact: Linda Head
Colleges: Montgomery College
External Partners: Southwest Texas College
Duration: 1 Year

Description and Outcomes:
This is an important state initiative that is meant to reflect an industry movement for technicians to get broader skills sets during their workforce educational experience. The emphasis is on career development instead of job development. Southwest Texas Junior College leads this grant project and serves as the fiscal agent. Marcy Bryan is the project director and Dick Whipple is the supervising administrator of this program. Eight colleges will collaboratively develop the technical core curriculum in advanced manufacturing that will serve as the first year of the program. A THECB recognized Career Foundation Certificate will be associated with completion of this level. Completers of the first year will matriculate to colleges around the state that offer specialized advanced manufacturing programs at the associate degree level. The program goals and outcomes will additionally be linked to career and technology high school programs and university bachelor’s degree programs. The participating colleges are Southwest Texas Junior College, Montgomery College of NHMCCD, Houston Community College, El Paso Community College, Weatherford College, Richland College, and Texas State Technical College (TSTC) – Harlingen. Linda Head will serve as Montgomery College’s representative.

14. Grant Title: Intensive English for Specific Technical Occupations
Source: Texas Higher Education Coordinating Board
Amount Awarded: $75,000
Date Awarded: 8/28/2006
Fiscal Agent: North Harris Montgomery Community College District
Project Director: Eileen Booher
College: Cy-Fair College
External Partner: Texas State Technical College
Duration: 1 Year

Description and Outcomes:
The goal of this grant is to increase the success of students with barriers to educational achievement, including individuals with limited English proficiency. The successful completion of this project will allow students to move upward in a specific career path. Skills developed will include transferable career skills developed in conjunction with industry representatives.
Report: Credit Student Profile Comparing Fall 2005 and Fall 2006

Goal: Provide quality, accessible courses and programs of instruction which meet transfer, workforce development, and lifelong learning needs of students

Indicator: Semester credit hour student characteristics

Highlights of the report on the next page include:

- Overall, the district continues to grow, with students served increasing by 2.1% between fall 2005 and fall 2006, for a total of 46,058 students served.
- Nearly 40% of all NHMCCD students indicate that are black, Hispanic or Asian. The number of Hispanic students increased by 12.6% while the number of black students remained constant.
- More students are taking distance education courses, with course enrollments increasing by 5.4% to about 30% of all course enrollments.
- District-wide, the number of high school students taking courses for credit increased from 4,053 to 4,678, an increase of 15.4%
- Course enrollment in developmental courses decreased by -3.3% district wide.

Data in the following table reflect enrollment for all fall term classes.

<table>
<thead>
<tr>
<th>Staff</th>
<th>Resource:</th>
<th>832 813-6764</th>
<th>832 813-6523</th>
</tr>
</thead>
<tbody>
<tr>
<td>Martha Oburn</td>
<td>Steve Head</td>
<td></td>
<td></td>
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</table>
## Credit Student Profile
### Comparing Fall 2005 to Fall 2006

<table>
<thead>
<tr>
<th></th>
<th>CY-FAIR</th>
<th>KINGWOOD</th>
<th>MONTGOMERY</th>
<th>NORTH HARRIS</th>
<th>TOMBALL</th>
<th>DISTRICT TOTALS</th>
<th>PERCENT CHANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Fall 05</td>
<td>Fall 06</td>
<td>Fall 05</td>
<td>Fall 06</td>
<td>Fall 05</td>
<td>Fall 06</td>
<td>Fall 05</td>
</tr>
<tr>
<td><strong>ALL STUDENTS SERVED</strong></td>
<td>10,351</td>
<td>11,216</td>
<td>7,235</td>
<td>7,413</td>
<td>8,185</td>
<td>8,470</td>
<td>11,466</td>
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<td><strong>ETHNICITY</strong></td>
<td></td>
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<td></td>
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<tr>
<td>White</td>
<td>4,930</td>
<td>4,975</td>
<td>4,787</td>
<td>4,719</td>
<td>5,989</td>
<td>3,897</td>
<td>3,391</td>
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<tr>
<td>Black</td>
<td>996</td>
<td>1,045</td>
<td>608</td>
<td>701</td>
<td>505</td>
<td>516</td>
<td>2,534</td>
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<tr>
<td>Hispanic</td>
<td>2,472</td>
<td>2,947</td>
<td>1,057</td>
<td>1,151</td>
<td>1,028</td>
<td>1,218</td>
<td>3,205</td>
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<td>Asian</td>
<td>979</td>
<td>1,080</td>
<td>204</td>
<td>249</td>
<td>217</td>
<td>875</td>
<td>827</td>
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<tr>
<td>Other</td>
<td>974</td>
<td>1,169</td>
<td>579</td>
<td>593</td>
<td>274</td>
<td>531</td>
<td>955</td>
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<tr>
<td>Male</td>
<td>4,241</td>
<td>4,671</td>
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<td>2,684</td>
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<td>3,314</td>
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<td>Female</td>
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<td>4,718</td>
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<td>5,147</td>
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<td>11</td>
<td>11</td>
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<td><strong>RESIDENCY</strong></td>
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<td>In-District</td>
<td>8,970</td>
<td>9,540</td>
<td>6,481</td>
<td>6,591</td>
<td>7,270</td>
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<td>Out-of-District</td>
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<td>1,251</td>
<td>608</td>
<td>638</td>
<td>756</td>
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<td>6</td>
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<td><strong>AVERAGE AGE</strong></td>
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<td>23.6</td>
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<td>24.5</td>
<td>24.5</td>
<td>24.3</td>
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<td><strong>AVERAGE CREDIT HOURS</strong></td>
<td>8.7</td>
<td>8.8</td>
<td>9.0</td>
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<td>9.0</td>
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<td>29,243</td>
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<td>21,574</td>
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<td>13,292</td>
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<td>16,320</td>
<td>16,283</td>
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<td>Developmental</td>
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<td>4,783</td>
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<td>2,223</td>
<td>3,491</td>
<td>3,185</td>
<td>4,820</td>
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<td>3,854</td>
<td>3,911</td>
<td>2,513</td>
<td>2,899</td>
<td>2,886</td>
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<td>Distance Education</td>
<td>17,894</td>
<td>19,324</td>
<td>11,764</td>
<td>11,007</td>
<td>14,299</td>
<td>14,015</td>
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<td>6,520</td>
<td>1,900</td>
<td>1,997</td>
<td>4,063</td>
<td>4,053</td>
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<td>1,073</td>
<td>0</td>
<td>246</td>
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<td><strong>CONTACT HOURS</strong></td>
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<td>1,278,012</td>
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<td>731,704</td>
<td>755,608</td>
<td>893,416</td>
<td>919,472</td>
<td>946,040</td>
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</tbody>
</table>

Source: Data are from data warehouse files and reflect enrollment for all Fall term classes, regardless of which CB reporting term they fall into.

1. Concurrent credit students are defined as those who had a dual credit tuition waiver in the Financial Aid files.
2. Time of Day or Type of Delivery (determined by schedule and meeting types)
3. Includes all types of flex and distance learning classes
4. As of Spring 2006 coding for this section was changed. As a result, there are a number of sections with missing data.
Consideration of Consent Agenda

Board Meeting 10-5-06

Consent Agenda: A roll call of individual action items will determine the consent agenda. If a trustee has a question or plans to cast a negative vote regarding a specific recommendation, then the trustee/trustees need to acknowledge their intention to the Chair by show of hand during the roll call: this action item will be considered in the regular order of business as an individual action item.

Those action items that the trustees plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Trustees is needed to approve the action items. Upon approval of the consent agenda, the Board of Trustees will proceed with the remainder of the agenda.

Rationale: The consent agenda format is an organization process for meetings that allow the governing board to focus their time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

Tally of Action Items:

<table>
<thead>
<tr>
<th>Action Item Description</th>
<th>Consent Agenda</th>
<th>Chancellor Recommended</th>
<th>Board Separate Action</th>
</tr>
</thead>
<tbody>
<tr>
<td># 1 – Approve Travel</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td># 2 – Approve Joint Election Agreement/San Jacinto Cty</td>
<td></td>
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<tr>
<td># 3 – Approve Amended Order Calling Election/Auth Elec Adm</td>
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<td></td>
</tr>
<tr>
<td># 4 – Approve Amended Order Calling Special Annex Elec</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td># 5 – Adopt Resolution/Sale/Land/KC</td>
<td></td>
<td></td>
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</tr>
<tr>
<td># 6 – Approve Replacement/Carpet/Cove Base/KC</td>
<td></td>
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</tr>
<tr>
<td># 7 – Approve Purchase/Dental Hygiene Supplies/KC</td>
<td></td>
<td></td>
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</tr>
<tr>
<td># 8 – Approve Licensing Agreement/Westpack Products/NHC</td>
<td></td>
<td></td>
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</tr>
<tr>
<td># 9 – Approve Extension Breath Alcohol Testing Agrmt/NHC</td>
<td></td>
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</tr>
<tr>
<td>#10 – Approve Purchases/Construction Projects/NHC</td>
<td></td>
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</tr>
<tr>
<td>#11 – Approve CISV Purchase/SMARTnet Maintenance</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>#12 – Approve Global Corp Partner Membership Agreement</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>#13 – Approve Retail Food Service Providers</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>#14 – Approve Purchase/Print-Mail/Star Newsletter</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>#15 – Approve License/AutoDesk Software</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>#16 – Approve Agreement/Web Dev/Consulting Services</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>#17 – Approve Agrmt/Harris Cty Lib/Montgomery Cty Lib Sys</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tally of Action Items Continued:</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>-----------------</td>
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<td>-----------------</td>
<td></td>
</tr>
<tr>
<td>#18 – Approve Paper/Microform Periodical Subscriptions</td>
<td>Consent Agenda</td>
<td>Chancellor Recommended Separate Action Board Action</td>
<td></td>
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<tr>
<td>#19 – Approve Print Cartridge Services</td>
<td></td>
<td></td>
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<tr>
<td>#20 – Ratify Legal Services</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>#21 – Authorize Chancellor/Negotiate Donation/Property</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>#22 – Accept Gifts</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>#23 – Approve Lawn Maint. Service Agreement/WCC/TUC</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>#24 – Approve Agreement/District/Lake Jackson/BAT Svcs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>#25 – Approve Agreement/District/Harris Cty/BAT Services</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>#26 – Ratify Appointments</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>#27 – Accept Resignations</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>#28 – Approve Commissioning Peace Officers</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>#29 – Approve Selection of Search Firm</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>
Request: Consideration of the Proposed Amendment to Board Policy DKA (Local): Educational Assistance (FIRST READING)

Chancellor’s Recommendation: That the Board of Trustees consider the proposed amendment to Board Policy DKA (Local): Educational Assistance (FIRST READING).

Rationale: North Harris Montgomery Community College District’s (NHMCCD) current policy DKA (Local): Educational Assistance provides reimbursement of required fees, up to $35 per term, for eligible courses taken at NHMCCD by eligible employees.

It is recommended that the reimbursement of fees be increased to $100 per term. The District has not increased the fee reimbursement level since 1996. Fees for students have increased to $68 for six (6) hours and additional fees related to individual courses have increased.

Fiscal Impact: $4,400. Funds are available in the 2006-07 auxiliary budget for this program.

Resource: Steve Head 832-813-6522
Jean Grove 832-813-6698
EDUCATIONAL ASSISTANCE

The District encourages employees to further their educational, professional and vocational development. Therefore, the District will reimburse eligible employees for allowable courses taken in the District pursuant to this policy.

ELIGIBLE EMPLOYEES
All full-time employees are eligible. Part-time employees who have completed a full twelve months of employment with the District are eligible.

ELIGIBLE COURSES
All NHMCCD for-credit courses are reimbursable under this policy. Continuing education classes that have been approved by the employee’s supervisor may also be reimbursed.

REIMBURSEMENT
The District will reimburse 100% of the tuition and up to (current $35) $100 for required related fees for eligible courses taken at NHMCCD, up to a maximum reimbursement of six (6) credit hours per term, not to exceed 18 hours in any year.

ADOPTED: 03/21/1996
AMENDED: 08/15/1996
Request: Consideration of Approval for Board of Trustees Travel

Chancellor’s Recommendation: That the Board of Trustees authorize Martin Basaldua, Randy Bates, Richard Campbell, John Fox, Priscilla Kelly, Stephanie Marquard and David Vogt to attend the Texas Association of Community College Trustees and Administrators Conference to be held in Austin, Texas on October 30-31, 2006.

Rationale: The annual conference programs and activities provide an opportunity for trustee development.

Fiscal Impact: Funds have been approved for professional development in the 2006-2007 budget.

Resource: John Pickelman 832-813-6515
Request: Consideration of Approval of the Joint Election Agreement with San Jacinto County

Chancellor’s Recommendation: That the Board of Trustees approve the election agreement for a joint election with San Jacinto County which provides for the sharing of facilities, election officials, election equipment and expenses and outlines the specific responsibilities of each entity for the November 7th NHMCCD trustee and bond election.

Rationale: A small area in the Willis Independent School District is located within two county precincts in San Jacinto County. In previous trustee elections, the Montgomery County Elections Administrator has included Willis Independent School District voters residing in these precincts in the joint election agreement with the District. Montgomery County is unable to include these two precincts in the general election in November. Therefore, the District has been working with the San Jacinto Elections Administrator to enter into a joint election agreement with San Jacinto County. The agreement was recently finalized and provides for the county to conduct the Trustee and Bond election for eligible voters at the regular general election sites for those two precincts. The sharing of facilities, election officials, election equipment will result in greater convenience for voters and is permitted under Section 271.002(a) of the Texas Election Code.

Fiscal Impact: San Jacinto County has estimated that NHMCCD’s proportionate expenses for the joint election will be $6,856.30. Funds are included in the FY 2006-07 operating budget for the District.

Staff Resource: Judy Stubblefield 832-813-6514
Request: Consideration of Approval of the Amended Order Calling Trustee and Bond Election

Chancellor’s Recommendation: That the Board of Trustees approve the amended order calling the trustee and bond election on November 7, 2006.

Rationale: The Board of Trustees called the trustee and bond election on August 14, 2006. This amended order includes updates and corrections to the early voting and polling places to be used in Harris County and Montgomery County, adds San Jacinto County early voting and election day sites and makes administrative corrections related to the early voting by mail process naming both a district early voting clerk and a joint early voting clerk.

Fiscal Impact: The district received a revised cost estimate from Montgomery County for a total of $134,452. This is an increase of $7,237 to the district’s share due to a reduced number of entities participating in the joint election. Harris County has finalized its cost analysis and estimates the District’s proportionate share to be $428,226.24, a reduction of $96,774 from the original estimate. San Jacinto County has estimated the district’s share of the election to be $6,856.30. The total cost for the joint election expenses for trustee and bond election is estimated to be $569,534.54.

Staff Resource: Judy Stubblefield 832-813-6514
Renee Smith Byas 832-813-6508
Request: Consideration of Approval of the Amended Order Calling a Special Annexation Election

Chancellor’s Recommendation: That the Board of Trustees approve the amended order calling the special annexation election on November 7, 2006 for Montgomery Independent School District.

Rationale: The Board called the special annexation election for Montgomery Independent School District on August 29, 2006. This amended order includes updates and corrections to the early voting and polling places to be used in Montgomery County and administrative corrections related to the early voting by mail process naming both a district early voting clerk and a joint early voting clerk.

Fiscal Impact: The Montgomery County Elections Administrator has provided a new estimate of the District’s proportionate share of the November General Election expenses equaling $25,549. This is an increase of $2138 because three of the entities included in the original estimate have either cancelled their election or have decided to conduct their own election.

Staff Resource: Judy Stubblefield 832-813-6514
The financial statements for the month ended August 31, 2006 are presented for Board review. These statements represent preliminary results for the fiscal year ended August 31, 2006. Final results will be presented in December accompanied by a report from our external auditors.
NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT

STATEMENT OF CURRENT OPERATING FUNDS, EXCLUDING THE TECHNOLOGY FUND
REVENUES, EXPENDITURES AND OTHER CHANGES - BUDGET & ACTUAL
FOR THE TWELVE MONTHS ENDED AUGUST 31, 2006

<table>
<thead>
<tr>
<th>REVENUES:</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>STATE APPROPRIATIONS</td>
<td>49,155,000</td>
<td>49,113,362</td>
<td>99.92%</td>
<td>44,620,316</td>
</tr>
<tr>
<td>TUITION AND FEES</td>
<td>37,314,000</td>
<td>37,860,386</td>
<td>101.46%</td>
<td>33,858,809</td>
</tr>
<tr>
<td>TAXES</td>
<td>70,100,000</td>
<td>70,793,809</td>
<td>100.99%</td>
<td>60,361,550</td>
</tr>
<tr>
<td>INVESTMENTS</td>
<td>700,000</td>
<td>1,415,035</td>
<td>202.15%</td>
<td>672,225</td>
</tr>
<tr>
<td>OTHER</td>
<td>2,116,000</td>
<td>2,422,912</td>
<td>114.50%</td>
<td>2,365,205</td>
</tr>
<tr>
<td>TOTAL EDUCATIONAL AND GENERAL REVENUES</td>
<td>159,385,000</td>
<td>161,605,504</td>
<td>101.39%</td>
<td>141,878,105</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>EXPENDITURES:</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>GENERAL ADMINISTRATION &amp; STUDENT SERVICES</td>
<td>22,084,159</td>
<td>21,559,496</td>
<td>97.62%</td>
<td>19,631,470</td>
</tr>
<tr>
<td>GENERAL INSTITUTIONAL</td>
<td>12,090,773</td>
<td>11,515,357</td>
<td>95.24%</td>
<td>9,133,246</td>
</tr>
<tr>
<td>STAFF BENEFITS</td>
<td>9,335,768</td>
<td>8,304,167</td>
<td>88.95%</td>
<td>8,832,269</td>
</tr>
<tr>
<td>RESIDENT INSTRUCTION</td>
<td>60,878,122</td>
<td>59,704,140</td>
<td>98.07%</td>
<td>54,531,539</td>
</tr>
<tr>
<td>GENERAL ACADEMIC PROGRAMS</td>
<td>22,607,951</td>
<td>22,465,430</td>
<td>99.37%</td>
<td>21,572,385</td>
</tr>
<tr>
<td>LIBRARY</td>
<td>7,118,001</td>
<td>6,888,058</td>
<td>96.77%</td>
<td>6,626,221</td>
</tr>
<tr>
<td>EXTENSION AND PUBLIC SERVICE</td>
<td>818,826</td>
<td>796,790</td>
<td>97.31%</td>
<td>727,707</td>
</tr>
<tr>
<td>PHYSICAL PLANT OPERATION AND MAINTENANCE</td>
<td>19,911,435</td>
<td>19,362,946</td>
<td>97.25%</td>
<td>15,566,721</td>
</tr>
<tr>
<td>TOTAL EDUCATIONAL AND GENERAL EXPENDITURES</td>
<td>154,845,035</td>
<td>150,596,384</td>
<td>97.26%</td>
<td>136,621,558</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>OTHER CHANGES - DEBT SERVICE &amp; FUND TRANSFERS</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>REPAIR, REPLACEMENT AND OTHER INTERNALLY DESIGNATED</td>
<td>2,700,000</td>
<td>2,675,285</td>
<td>99.08%</td>
<td>2,692,000</td>
</tr>
<tr>
<td>TOTAL EXPENDITURES</td>
<td>156,095,035</td>
<td>152,166,088</td>
<td>97.48%</td>
<td>137,185,112</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>NET INCREASE (DECREASE) IN FUND BALANCES</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>$ 989,965</td>
<td>$ 7,314,780</td>
<td></td>
<td>$ 2,391,888</td>
<td></td>
</tr>
</tbody>
</table>

NOTE:
Subject to change pending completion of the August 31, 2006 audit.
## STATEMENT OF OPERATIONS - TECHNOLOGY FUND

REVENUES, EXPENDITURES AND OTHER CHANGES - BUDGET & ACTUAL

FOR THE TWELVE MONTHS ENDED AUGUST 31, 2006

<table>
<thead>
<tr>
<th></th>
<th>100 % OF FISCAL YEAR</th>
<th>% ACTUAL TO BUDGET</th>
<th>PRIOR YEAR ACTUAL</th>
<th>% OF 08/31/05 ACTUAL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Technology fee</td>
<td>$4,720,000</td>
<td>$4,772,211</td>
<td>101.11%</td>
<td>$4,543,135</td>
</tr>
<tr>
<td>Investments</td>
<td>60,000</td>
<td>89,026</td>
<td>148.38%</td>
<td>52,617</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>45,000</td>
<td>48,755</td>
<td>108.34%</td>
<td>27,643</td>
</tr>
<tr>
<td><strong>Total revenues &amp; additions</strong></td>
<td>4,825,000</td>
<td>4,909,992</td>
<td>101.76%</td>
<td>4,623,395</td>
</tr>
</tbody>
</table>

| **EXPENDITURES:**   |                       |                     |                   |                       |
| Automated Library System |                     |                     |                   |                       |
| Salaries and Benefits | 2,177                | 589                 | 27.06%            | 63,907                | 100.00%               |
| Services            | 235,709               | 232,730             | 98.74%            | 224,549               | 100.00%               |
| Travel and Professional Development | 5,290                | 5,209               | 98.47%            | 7,660                 | 100.00%               |
| Supplies            | 17,890                | 17,151              | 95.87%            | 14,673                | 100.00%               |
| Communications      | 24,050                | 24,001              | 99.80%            | 14,239                | 100.00%               |
| Equipment           | -                     | -                   | -                 | 1,680                 | -                     |
| **Total Dynix Library System** | 285,116              | 279,680             | 98.09%            | 326,708               | 100.00%               |

| Datatel Services    |                       |                     |                   |                       |
| Salaries and Benefits | 6,122                | 6,220               | 101.60%           | 130,206               | 100.00%               |
| Services            | 981,589               | 967,367             | 98.55%            | 926,186               | 100.00%               |
| Travel and Professional Development | 20,000                | 6,988               | 34.94%            | 69,095                | 100.00%               |
| Supplies            | 7,408                 | 6,216               | 83.91%            | 2,767                 | 100.00%               |
| Communications      | 14,336                | 13,887              | 96.87%            | 14,723                | 100.00%               |
| Equipment           | 10,542                | 10,542              | 100.00%           | 345,171               | 100.00%               |
| **Total Datatel Services** | 1,039,997            | 1,011,220           | 97.23%            | 1,488,148             | 100.00%               |

| E-Mail Services & Telecommunications |                     |                     |                   |                       |
| Administrative Salaries and related benefits | -                    | -                   | -                 | 94,658                | 100.00%               |
| Services            | 908,274               | 873,526             | 96.17%            | 629,004               | 100.00%               |
| Travel and Professional Development | 27,875                | 26,984               | 96.80%           | 13,416               | 100.00%               |
| Supplies            | 47,719                | 28,039              | 58.76%            | 9,429                 | 100.00%               |
| Communications      | 130,780               | 139,121             | 106.38%           | 102,088               | 100.00%               |
| Equipment           | 837,808               | 821,248             | 98.02%            | 280,011               | 100.00%               |
| **Total E-Mail Services & Telecommunications** | 1,952,456            | 1,888,918           | 96.75%            | 1,128,606             | 100.00%               |

| Campus Support      |                       |                     |                   |                       |
| Salaries and Benefits | -                    | -                   | -                 | 24,721                | 100.00%               |
| Services            | 103,954               | 71,669              | 68.94%            | 62,040                | 100.00%               |
| Supplies            | 713,026               | 672,790             | 94.36%            | 295,828               | 100.00%               |
| Travel              | 17,233                | 15,659              | 90.87%            | 1,017,039             | 100.00%               |
| Equipment           | 1,313,218             | 1,281,049           | 97.55%            | 280,011               | 100.00%               |
| **Total Campus Support** | 2,147,431            | 2,041,167           | 95.05%            | 1,399,628             | 100.00%               |

| **Total expenditures** | 5,425,000            | 5,220,985           | 96.24%            | 4,343,090             | 100.00%               |

| NET INCREASE (DECREASE) IN FUND BALANCE | ($600,000) | ($310,993) | $280,305 |

**NOTE:**
Subject to change pending completion of the August 31, 2006 audit.
### NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT
#### BALANCE SHEET
#### AUGUST 31, 2006

#### Operating Funds

<table>
<thead>
<tr>
<th>ASSETS</th>
<th>Unrestricted</th>
<th>Auxiliary</th>
<th>Restricted</th>
<th>Loan Funds</th>
<th>Plant Funds</th>
<th>Debt Service</th>
<th>Memorandum Fund Balances</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash</td>
<td>(2,495,600)</td>
<td>658,133</td>
<td>(668,520)</td>
<td>(1,997,969)</td>
<td>-</td>
<td>3,233</td>
<td>-</td>
</tr>
<tr>
<td>Accounts receivable</td>
<td>6,369,039</td>
<td>102,775</td>
<td>3,813,907</td>
<td>41,159</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Taxes receivable</td>
<td>4,257,681</td>
<td>1,948,685</td>
<td>-</td>
<td></td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Due from grant agency</td>
<td>235,347,859</td>
<td>3,927,552</td>
<td>3,431</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Deposits</td>
<td>235,347,859</td>
<td>3,927,552</td>
<td>3,431</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Inventories, at cost</td>
<td>42,313,685</td>
<td>42,313,685</td>
<td>-</td>
<td></td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Land</td>
<td>315,396,925</td>
<td>315,396,925</td>
<td>-</td>
<td></td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Buildings</td>
<td>5,589,801</td>
<td>5,589,801</td>
<td>-</td>
<td></td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Library books</td>
<td>11,461,642</td>
<td>11,461,642</td>
<td>-</td>
<td></td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Furniture, Fixtures &amp; Equipment</td>
<td>18,179,649</td>
<td>18,179,649</td>
<td>-</td>
<td></td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Capitalized Interest Costs</td>
<td>4,650,717</td>
<td>4,650,717</td>
<td>-</td>
<td></td>
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<td>-</td>
<td>-</td>
</tr>
<tr>
<td>TOTAL ASSETS</td>
<td>$ 89,254,392</td>
<td>$ 2,353,738</td>
<td>$ 8,125,282</td>
<td>$ 512,739</td>
<td>$ 1,944,583</td>
<td>$ 4,679,457</td>
<td>$ 1,956,045</td>
</tr>
</tbody>
</table>

#### Liabilities and Fund Balances

<table>
<thead>
<tr>
<th>LIABILITY</th>
<th>Unrestricted</th>
<th>Auxiliary</th>
<th>Restricted</th>
<th>Loan Funds</th>
<th>Plant Funds</th>
<th>Debt Service</th>
<th>Memorandum Fund Balances</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounts payable</td>
<td>7,367,968</td>
<td>23,080</td>
<td>19,670</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Accrued salaries</td>
<td>403,017</td>
<td>28,361</td>
<td>68,640</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Due to other funds</td>
<td>21,189,130</td>
<td>1,408,711</td>
<td>6,553,344</td>
<td>27,108</td>
<td>122,040</td>
<td>340,660</td>
<td>485,525</td>
</tr>
<tr>
<td>Deferred revenues</td>
<td>20,025,895</td>
<td>816,554</td>
<td>1,948,685</td>
<td>3,020</td>
<td>530,338</td>
<td>26,791,134</td>
<td>30,326,518</td>
</tr>
<tr>
<td>Accrued interest Payable</td>
<td>3,665,409</td>
<td>456,796</td>
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<td></td>
<td>530,338</td>
<td>26,791,134</td>
<td>30,326,518</td>
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<tr>
<td>Bonds payable</td>
<td>667,074</td>
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<td></td>
<td>456,796</td>
<td>26,791,134</td>
<td>30,326,518</td>
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<td>Assets held in custody</td>
<td>46,651,598</td>
<td>230,444,830</td>
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<td></td>
<td>1,956,045</td>
<td>230,444,830</td>
<td>205,776,440</td>
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<tr>
<td>TOTAL LIABILITIES</td>
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<td>1,462,152</td>
<td>8,125,282</td>
<td>27,108</td>
<td>130,384</td>
<td>2,746,141</td>
<td>1,956,045</td>
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<tr>
<th>FUND BALANCES</th>
<th>Unrestricted</th>
<th>Auxiliary</th>
<th>Restricted</th>
<th>Loan Funds</th>
<th>Plant Funds</th>
<th>Debt Service</th>
<th>Memorandum Fund Balances</th>
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</thead>
<tbody>
<tr>
<td>Loans</td>
<td>485,631</td>
<td>1,814,199</td>
<td>3,984,654</td>
<td>1,933,316</td>
<td>2,984,654</td>
<td>205,776,440</td>
<td>205,776,440</td>
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<tr>
<td>TOTAL FUND BALANCES</td>
<td>32,602,884</td>
<td>891,586</td>
<td>-</td>
<td>-</td>
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</tbody>
</table>

#### Notes:
- Subject to change pending completion of the August 31, 2006 audit.
## Statement of Changes in Fund Balances

**For the Twelve Months Ended August 31, 2006**

### Fund Balances, September 1, 2005

<table>
<thead>
<tr>
<th>Fund Balances</th>
<th>Unrestricted</th>
<th>Auxiliary</th>
<th>Restricted</th>
<th>Total</th>
<th>Loan Funds</th>
<th>CIP</th>
<th>Investment in Fixed Assets and Sinking</th>
<th>Interest and Sinking</th>
<th>Bond Payable</th>
<th>Totals</th>
<th>Memorandum</th>
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<tbody>
<tr>
<td></td>
<td>$ 25,599,097</td>
<td>$ 1,097,346</td>
<td>$ -</td>
<td>$ 26,696,443</td>
<td>$ 485,631</td>
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<td></td>
<td></td>
<td>$ 398,493,654</td>
<td>$ 953,329</td>
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</table>

### Revenues and Other Additions:

- **Current Funds revenue**: $94,217,626
- **Taxes**: $70,793,809
- **Federal grants and contracts**: $24,101,215
- **State grants and contracts**: $1,430,547
- **Local gifts, grants and contracts**: $943,847
- **Interest income**: $2,054,710
- **Revenue Bond debt service transfer from Operating**: $182,256
- **Expended for plant facilities**: $50,219,749

### Total Revenues and Other Additions:

- **167,066,145**
- **4,894,093**
- **26,475,609**

### Expenditures and Other Deductions:

- **Current Funds expenditures**: $157,387,073
- **Administrative and collection costs**: $452,715
- **Revenue Bond debt service transfer to Interest & Sinking**: $2,675,285
- **Bond Issuance cost**: $50,219,749
- **Bond principal payments**: $19,264,469
- **Lease principal payments**: $10,978,891
- **Bond agency fees**: $49,151

### Total Expenditures and Other Deductions:

- **160,062,358**
- **5,099,853**
- **26,475,609**

### Changes in Fund Balance:

- **7,003,787**
- **(205,760)**
- **6,798,027**

### Fund Balance, August 31, 2006:

- **$ 32,602,884**
- **$ 891,586**
- **$ 33,494,470**
- **$ 485,631**
- **$ 1,814,199**
- **$ 1,933,316**

**Note:**

Subject to change pending completion of the August 31, 2006 audit.
### NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT
### SUMMARY OF INVESTMENTS
### AS OF AUGUST 31, 2006

<table>
<thead>
<tr>
<th></th>
<th>Book Value</th>
<th>Market Value</th>
<th>Weighted Avg. Days To Maturity</th>
<th>Weighted Avg. Purchase Yield</th>
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<tr>
<td><strong>OPERATING UNRESTRICTED</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>(Includes Renewal and Replacement Funds)</td>
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<td></td>
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<tr>
<td>US Government Agencies</td>
<td>$20,748,420</td>
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<td>6,980,183</td>
<td>6,979,760</td>
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<tr>
<td>Logic</td>
<td>2,153</td>
<td>2,153</td>
<td>5.28%</td>
<td></td>
</tr>
<tr>
<td>Lone Star</td>
<td>10,538,513</td>
<td>10,538,513</td>
<td>5.16%</td>
<td></td>
</tr>
<tr>
<td>TexPool</td>
<td>16,910,985</td>
<td>16,910,985</td>
<td>5.25%</td>
<td></td>
</tr>
<tr>
<td>Overnight Sweep</td>
<td>6,220,674</td>
<td>6,220,674</td>
<td>4.84%</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>61,400,928</td>
<td>61,126,353</td>
<td>77</td>
<td>4.33%</td>
</tr>
</tbody>
</table>

| **OPERATING RESTRICTED** |            |              |                               |                               |
|                         |            |              |                               |                               |
| Lone Star               | 7,840      | 7,840        | 5.16%                         |                               |
| **TOTAL**               | 7,840      | 7,840        | 1                             | 5.16%                         |

| **CONSTRUCTION IN PROGRESS** |            |              |                               |                               |
|                             |            |              |                               |                               |
| Lone Star                  | -          | -            | -                             | -                             |
| TexPool                    | -          | -            | -                             | -                             |
| **TOTAL**                  | -          | -            | -                             | -                             |

| **INTEREST & SINKING**     |            |              |                               |                               |
|                            |            |              |                               |                               |
| U. S. Treasury Bills       | 394,807    | 394,806      | 5.07%                         |                               |
| Logic                      | 1,076      | 1,076        | 5.28%                         |                               |
| Lone Star                  | 2,327,344  | 2,327,344    | 5.16%                         |                               |
| TexPool                    | 4,312      | 4,312        | 5.25%                         |                               |
| **TOTAL**                  | 2,727,539  | 2,727,538    | 15                            | 5.15%                         |

| **TOTAL INVESTMENTS**      | $64,136,307 | $63,861,731  | 74                            | 4.37%                         |

Benchmark: 90 day U. S. Treasury Bill for Current Unrestricted and Restricted Funds 5.04%
Benchmark: 1 year U. S. Global Agency for Construction in Progress and Interest & Sinking Funds 5.18%

Weighted Average pool funds use the daily average yield
## NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT
### INVESTMENT ACTIVITY REPORT
#### FOR THE MONTH ENDED AUGUST 31, 2006

<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td><strong>BEGINNING BOOK VALUE</strong></td>
<td>$48,114,409</td>
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<td>$7,798</td>
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<td>$ -</td>
<td>-</td>
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<tr>
<td>Lone Star</td>
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<tr>
<td>Logic</td>
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<td>5.28%</td>
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<td>19</td>
<td>5.25%</td>
<td>9,886,381</td>
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<tr>
<td>Overnight Sweep</td>
<td></td>
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<td>180,443,442</td>
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<tr>
<td>Lone Star</td>
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<td>2,849,912</td>
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<td>-</td>
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<td>300,000</td>
<td>4.86%</td>
<td>300,000</td>
<td>4.86%</td>
<td>300,000</td>
<td>4.86%</td>
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<tr>
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<td>-</td>
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<td>174,222,768</td>
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<tr>
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<td>185,230,864</td>
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<td>Unrealized Gains (Losses)</td>
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<tr>
<td><strong>ENDING BOOK VALUE</strong></td>
<td></td>
<td>$61,400,928</td>
<td>4.33%</td>
<td>$7,840</td>
<td>5.16%</td>
<td>-</td>
<td>-</td>
<td>$2,727,539</td>
<td>5.15%</td>
<td>$ -</td>
<td>-</td>
<td>$64,136,307</td>
<td>4.37%</td>
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<td>Beg. Unrealized Gains (Losses)</td>
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<td>Unrealized Gains (Losses) Chg.</td>
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<tr>
<td><strong>ENDING MARKET VALUE</strong></td>
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<td>$2,727,539</td>
<td>5.15%</td>
<td>$63,861,731</td>
<td>4.37%</td>
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</tr>
</tbody>
</table>

*Includes Renewal & Replacement Fund*
Report: Quarterly Investment Report

The quarterly investment report for the quarter ended August 31, 2006 is presented for Board review.
## Portfolio

North Harris Montgomery Community College District  
Investment Portfolio Report  
For the Quarter Ended August 31, 2006

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<th>FUND: PORTFOLIO</th>
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<tbody>
<tr>
<td>Purchase Date</td>
<td>Date</td>
<td>Maturity Date</td>
<td>Face Amount</td>
<td>Buy Date</td>
<td>Market Value</td>
<td>Beginning</td>
<td>Period Book / Market Transactions</td>
<td>Ending</td>
<td>Period</td>
<td>Ending</td>
<td>Market Value</td>
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</tr>
<tr>
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<tr>
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<tr>
<td>Lone Star</td>
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<td>N/A</td>
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<td>6,177,757</td>
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<td>US Treasury Bills</td>
<td>2418</td>
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<td>6/15/2006</td>
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<td>4.63%</td>
<td>$2,994,917</td>
<td>$2,993,964</td>
<td>$3,000,000</td>
<td>$6,036</td>
<td>(953)</td>
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<td>9/14/2006</td>
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<td>4.82%</td>
<td>1,972,346</td>
<td>1,971,713</td>
<td>24,550</td>
<td>1,996,263</td>
<td>176</td>
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<tr>
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<td>6/22/2006</td>
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<td>2,991,668</td>
<td>3,000,000</td>
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<td>287</td>
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<tr>
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<td>3/23/2006</td>
<td>9/21/2006</td>
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<td>4.79%</td>
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<td>(599)</td>
<td>1,994,480</td>
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<tr>
<td>2425</td>
<td>4/27/2006</td>
<td>7/27/2006</td>
<td>5,000,000</td>
<td>4.76%</td>
<td>4,955,204</td>
<td>4,952,423</td>
<td>5,000,000</td>
<td>47,577</td>
<td>(2,781)</td>
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<td>7/13/2006</td>
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<td>4,500,000</td>
<td>18,307</td>
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<tr>
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<td>4/13/2006</td>
<td>7/20/2006</td>
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<tr>
<td>2424</td>
<td>4/20/2006</td>
<td>8/10/2006</td>
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<td>297,673</td>
<td>297,204</td>
<td>300,000</td>
<td>2,796</td>
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<tr>
<td>2426</td>
<td>5/11/2006</td>
<td>12/7/06</td>
<td>300,000</td>
<td>4.86%</td>
<td>297,673</td>
<td>297,204</td>
<td>300,000</td>
<td>2,796</td>
<td></td>
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<tr>
<td>2427</td>
<td>6/8/2006</td>
<td>12/7/06</td>
<td>400,000</td>
<td>5.00%</td>
<td>297,673</td>
<td>297,204</td>
<td>300,000</td>
<td>2,796</td>
<td></td>
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<tr>
<td>Agency Coupon Securities</td>
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<td>4/16/2007</td>
<td>$1,500,000</td>
<td>3.08%</td>
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<td>$1,500,000</td>
<td>$1,500,000</td>
<td>$6,525</td>
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<tr>
<td>4/23/2007</td>
<td>4/26/2007</td>
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<td>1,999,987</td>
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<td>5/28/2004</td>
<td>4/5/2007</td>
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<td>2.50%</td>
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<td>1/13/2005</td>
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<td>1,500,000</td>
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<td>5/1/2004</td>
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<td>2.91%</td>
<td>1,718,675</td>
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<td>444</td>
<td>1,749,175</td>
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<td>1,729,228</td>
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<td>5/28/2004</td>
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<td>2.86%</td>
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<td>78</td>
<td>2,999,841</td>
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<td>2,961,570</td>
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Page 1 of 7
## FUND: PORTFOLIO

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<th>Purchase Date</th>
<th>Maturity Date</th>
<th>Face Amount</th>
<th>Buy Date</th>
<th>Beginning Market Value</th>
<th>Beginning Book Value</th>
<th>Period Book / Market Transactions</th>
<th>Ending Book Value</th>
<th>Unrealized Market Value</th>
<th>Ending Market Value</th>
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<td>3/9/2007</td>
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<td>5/31/2006</td>
<td>1,471,500</td>
<td>1,500,000</td>
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<td>5/31/2006</td>
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<td>9,000</td>
<td>1,477,500</td>
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<td>4/6/2007</td>
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<td>5/31/2006</td>
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<td>2,000,000</td>
<td>13,300</td>
<td>1,967,500</td>
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<td>4/20/2007</td>
<td>1,500,000</td>
<td>5/31/2006</td>
<td>1,466,100</td>
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<td>1,500,000</td>
<td>9,525</td>
<td>1,475,625</td>
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<td>20,350,825</td>
<td>813</td>
<td>20,748,420</td>
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### SUMMARY

**Money Market Sweep / Investment Pools**
- $21,584,100
- $21,584,100
- $218,622,423
- $204,193,626
- $36,012,897
- $36,012,897

**US Treasury Bills**
- 25,065,905
- 25,082,176
- 3,400,000
- 21,250,000
- 142,815
- 7,374,990
- $5,871
- 7,374,566

**Agency Coupon Securities (Note 3,4)**
- 20,350,825
- 20,747,607
- 813
- 20,748,420
- 123,443
- 20,474,268

**Portfolio Total**
- 67,000,830
- 67,413,883
- 222,022,423
- 225,443,626
- 123,443
- 63,861,731

### NOTES:

1. The TexPool yield varies daily. The average yield as of May 31, 2006 was 4.90% and the August 31, 2006 average yield was 5.25%.
2. The Logic yield varies daily. The average yield for May 31, 2006 was 4.94% and the August 31, 2006 average yield was 5.28%.
3. The benchmark for the Unrestricted and Restricted Funds is the 90 day U.S. Treasury Bill. As of August 31, 2006 the rate was 5.04%.
4. The benchmark for the Construction in Progress and Interest & Sinking Funds is a 1 year Global Agency. As of August 31, 2006 the rate was 5.18%.
5. The Lone Star yield varies daily. The average yield as of May 31, 2006 was 4.93% and the August 31, 2006 average yield was 5.16%.

### Statements of Compliance:

This report is presented in accordance with Generally Accepted Accounting Principles and will be reviewed by the District's Independent Auditors, McConnell & Jones LLP. This report reflects compliance with the investment strategy expressed in the Investment Policy of the Board of Trustees and the Public Funds Investment Act as amended by HB 2459.

Dr. John E. Pickelman  
Chancellor  
Cynthia F. Gilliam  
Vice Chancellor of Business Affairs and Chief Financial Officer  
Kenneth D. Lynn  
Deputy Vice Chancellor of Finance and Treasury
### OPERATING (UNRESTRICTED)

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<th>Purchase Date</th>
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<th>Buy Date</th>
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<th>Book Value</th>
<th>Securities Purchased</th>
<th>Securities M matured</th>
<th>Disc. / Prem. Amortization</th>
<th>Ending Book Value</th>
<th>Unrealized Market Value</th>
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<td></td>
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<td>23</td>
<td>1,799</td>
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<td>N/A</td>
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<td>272</td>
<td>3</td>
<td>275</td>
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<td>N/A</td>
<td>(2)</td>
<td>2,125</td>
<td>2,125</td>
<td>28</td>
<td>2,153</td>
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<td>N/A</td>
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<td>6,166,562</td>
<td>79,830</td>
<td>6,246,392</td>
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<td>N/A</td>
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<td>3,658</td>
<td>45</td>
<td>3,703</td>
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<td>N/A</td>
<td>(5)</td>
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<td>4,050,012</td>
<td>6,416,163</td>
<td>6,177,757</td>
<td>4,288,418</td>
<td>4,288,418</td>
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</table>

| US Treasury Bills |
| 2418 | 3/16/2006 | 6/15/2006 | 3,000,000 | 4.63% | $2,994,917 | 2,993,964 | 3,000,000 | 6,036 | (953) | $3,672,325 |
| 2419 | 3/16/2006 | 9/14/2006 | 2,000,000 | 4.82% | 1,972,346 | 1,971,713 | 24,550 | 1,996,263 | 176 | $1,994,480 |
| 2420 | 3/23/2006 | 6/22/2006 | 3,000,000 | 4.66% | 2,991,380 | 2,991,668 | 3,000,000 | 8,333 | 287 | $1,999,841 |
| 2421 | 3/23/2006 | 9/21/2006 | 2,000,000 | 4.79% | 1,970,268 | 1,971,255 | 24,550 | 1,996,263 | 176 | $1,994,480 |
| 2422 | 4/27/2006 | 7/27/2006 | 5,000,000 | 4.76% | 4,955,264 | 4,952,423 | 5,000,000 | 47,577 | (2,781) | $1,999,841 |
| 2423 | 6/29/2006 | 9/28/2006 | 3,000,000 | 5.04% | $3,000,000 | $2,988,841 | (11,159) | 2,999,841 | 17,370 | $2,961,570 |

| Agency Coupon Securities |
| FHLB 4/16/2004 | 4/16/2007 | $1,500,000 | 3.08% | $1,476,600 | $1,500,000 | $1,500,000 | 6,525 | $1,483,125 |
| FHLB 4/23/2007 | 4/26/2007 | 3,000,000 | 2.74% | 2,930,700 | 2,999,166 | 6,525 | $1,483,125 |
| FHLB 4/27/2004 | 10/27/2006 | 2,000,000 | 2.51% | 1,978,400 | 1,999,947 | 40 | 1,999,987 | 12,860 | $1,991,260 |
| FHLB 5/28/2004 | 4/5/2007 | 1,500,000 | 2.50% | 1,465,200 | 1,500,000 | 1,500,000 | 9,960 | 1,475,160 |
| FHLB 1/13/2005 | 3/29/2007 | 1,500,000 | 3.40% | 1,476,750 | 1,500,000 | 1,500,000 | 6,840 | 1,483,590 |
| FHLB 5/1/2004 | 4/5/2007 | 1,500,000 | 2.91% | 1,471,500 | 1,500,000 | 1,500,000 | 9,960 | 1,475,625 |
| FHLB 5/1/2004 | 4/5/2007 | 1,500,000 | 2.91% | 1,471,500 | 1,500,000 | 1,500,000 | 9,960 | 1,475,625 |
| FHLB 3/9/2004 | 3/9/2007 | 1,500,000 | 2.80% | 1,466,100 | 1,500,000 | 1,500,000 | 9,960 | 1,475,625 |
| FHLB 5/29/2004 | 3/9/2007 | 1,500,000 | 2.80% | 1,471,500 | 1,500,000 | 1,500,000 | 9,960 | 1,475,625 |
| FHLB 4/20/2004 | 4/20/2007 | 1,500,000 | 2.79% | 1,466,100 | 1,500,000 | 1,500,000 | 9,960 | 1,475,625 |

| TOTAL | $20,750,000 | $20,748,420 | $20,748,420 | $123,443 | $123,443 | $20,474,268 |

### SUMMARY:

| Money Market Sweep / Investment Pools | $21,107,144 | $21,107,144 | $27,022,264 | $20,677,757 | $33,672,325 | $33,672,325 |
| US Treasury Bills | 3,000,000 | $99,161 | 6,980,183 | 6,979,759 |
| Agency Coupon Securities (Note 3,4) | $33,672,325 | $33,672,325 |
| Portfolio Total | $41,457,969 | $41,854,115 | $41,884,115 | $20,747,607 | $20,748,420 | $20,474,268 |

### NOTES:

1. The TexPool yield varies daily. The average yield as of May 31, 2006 was 4.90% and the August 31, 2006 average yield was 5.25%.
2. The Logic yield varies daily. The average yield for May 31, 2006 was 4.94% and the August 31, 2006 average yield was 5.28%.
3. The benchmark for the Unrestricted and Restricted Funds is the 90 day U.S. Treasury Bill. As of August 31, 2006 the rate was 5.04%.
4. The Lone Star yield varies daily. The average yield as of May 31, 2006 was 4.83% and the August 31, 2006 average yield was 5.16%.
North Harris Montgomery Community College District
Investment Portfolio Report
For the Quarter Ended August 31, 2006

FUND: OPERATING (RESTRICTED)

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<tr>
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<td>$7,745</td>
<td>$95</td>
<td>-</td>
<td>-</td>
<td>$7,840</td>
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<td></td>
<td><strong>$7,745</strong></td>
<td><strong>$7,745</strong></td>
<td><strong>$95</strong></td>
<td>-</td>
<td>-</td>
<td><strong>$7,840</strong></td>
</tr>
</tbody>
</table>

**SUMMARY:**

| Money Market Sweep / Investment Pools | $7,745 | $95 | - | - | $7,840 | $7,840 |
| Portfolio Total                      | $7,745 | $95 | - | - | $7,840 | $7,840 |

**NOTES:**

1. The TexPool yield varies daily. The average yield as of May 31, 2006 was 4.90 % and the August 31, 2006 average yield was 5.25%.
2. The benchmark for the Unrestricted and Restricted Funds is the 90 day U.S. Treasury Bill. As of August 31, 2006 the rate was 5.04%.
3. The Lone Star yield varies daily. The average yield as of May 31, 2006 was 4.93% and the August 31, 2006 average yield was 5.16%.

**Statements of Compliance:**

This report is presented in accordance with Generally Accepted Accounting Principles and will be reviewed by the District's Independent Auditors, McConnell & Jones LLP. This report reflects compliance with the investment strategy expressed in the Investment Policy of the Board of Trustees and the Public Funds Investment Act as amended by HB 2459.
North Harris Montgomery Community College District
Investment Portfolio Report
For the Quarter Ended August 31, 2006

FUND: CONSTRUCTION IN PROGRESS

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<tr>
<td>Lone Star</td>
<td>3/1/2003</td>
<td>N/A</td>
<td>N/A</td>
<td>(5)</td>
<td>$ -</td>
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</tr>
</tbody>
</table>

SUMMARY:
| Money Market Sweep / Investment Pools | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Agency Coupon Securities | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Portfolio Total | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |

NOTES:
(1) The TexPool yield varies daily. The average yield as of May 31, 2006 was 4.90% and the August 31, 2006 average yield was 5.25%.
(4) The benchmark for the Construction in Progress and Interest & Sinking Funds is a 1 year Global Agency. As of August 31, 2006 the rate was 5.18%.
(5) The Lone Star yield varies daily. The average yield as of May 31, 2006 was 4.93% and the August 31, 2006 average yield was 5.16%.

Statements of Compliance:
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This report reflects compliance with the investment strategy expressed in the Investment Policy of the Board of Trustees and the Public Funds Investment Act as amended by HB 2459.
North Harris Montgomery Community College District  
Investment Portfolio Report  
For the Quarter Ended August 31, 2006

**FUND: INTEREST & SINKING**

<table>
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<tbody>
<tr>
<td>Money Market Sweep / Investment Pools</td>
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<td></td>
<td></td>
<td>$469,211</td>
<td>$469,211</td>
<td>$11,156,622</td>
<td>$9,293,101</td>
<td>$2,332,732</td>
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<tr>
<td>TexPool</td>
<td>5/26/94</td>
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<td>N/A</td>
<td>(1) $463,892</td>
<td>$463,892</td>
<td>$11,156,553</td>
<td>$9,293,101</td>
<td></td>
<td></td>
<td>$2,327,344</td>
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<td>$2,327,344</td>
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<tr>
<td>Logic</td>
<td>2/5/97</td>
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<td>N/A</td>
<td>(2) 1,062</td>
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<td>Lone Star</td>
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<td>(6) 463,892</td>
<td>463,892</td>
<td>11,156,553</td>
<td>9,293,101</td>
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<td></td>
<td>$2,327,344</td>
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<td>$2,327,344</td>
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<td><strong>TOTAL</strong></td>
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<td>$469,211</td>
<td>$469,211</td>
<td>$11,156,622</td>
<td>$9,293,101</td>
<td>$2,332,732</td>
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<tr>
<td>US Treasury Bills</td>
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<td></td>
<td></td>
<td>$400,000</td>
<td></td>
<td>$394,807</td>
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<tr>
<td>2422</td>
<td>3/30/06</td>
<td>7/13/06</td>
<td>5,000,000</td>
<td>4.61%</td>
<td>$4,971,134</td>
<td>$4,981,693</td>
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<td>$5,000,000</td>
<td>$18,307</td>
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<tr>
<td>2423</td>
<td>4/13/06</td>
<td>7/20/06</td>
<td>4,500,000</td>
<td>4.69%</td>
<td>$4,465,927</td>
<td>$4,475,163</td>
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<td>$4,500,000</td>
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<tr>
<td>2424</td>
<td>4/20/06</td>
<td>8/10/06</td>
<td>450,000</td>
<td>4.72%</td>
<td>$447,056</td>
<td>$447,093</td>
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<td></td>
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<td>$450,000</td>
<td>$2,907</td>
<td>$394,807</td>
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<tr>
<td>2426</td>
<td>5/11/06</td>
<td>12/7/06</td>
<td>300,000</td>
<td>4.86%</td>
<td>$297,673</td>
<td>$297,204</td>
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<td>$300,000</td>
<td>$2,796</td>
<td>$394,807</td>
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<tr>
<td>2427</td>
<td>6/8/06</td>
<td>12/7/06</td>
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<td>5.00%</td>
<td>$394,807</td>
<td></td>
<td></td>
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<td>$394,807</td>
<td>$394,807</td>
<td>$394,807</td>
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<tr>
<td><strong>SUMMARY:</strong></td>
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<td></td>
<td></td>
<td>$469,211</td>
<td>$469,211</td>
<td>$11,156,622</td>
<td>$9,293,101</td>
<td>$2,332,732</td>
</tr>
<tr>
<td>Money Market Sweep / Investment Pools</td>
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<td></td>
<td></td>
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<td>$469,211</td>
<td>$11,156,622</td>
<td>$9,293,101</td>
<td>$2,332,732</td>
</tr>
<tr>
<td>US Treasury Bills</td>
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<td></td>
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<td></td>
<td></td>
<td></td>
<td>$400,000</td>
<td>$43,654</td>
<td>$394,807</td>
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</tr>
<tr>
<td>Portfolio Total</td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>$469,211</td>
<td>$469,211</td>
<td>$11,156,622</td>
<td>$9,293,101</td>
<td>$2,332,732</td>
</tr>
</tbody>
</table>

**NOTES:**

(1) The TexPool yield varies daily. The average yield as of May 31, 2006 was 4.90% and the August 31, 2006 average yield was 5.25%.
(2) The Logic yield varies daily. The average yield for May 31, 2006 was 4.94% and the August 31, 2006 average yield was 5.28%.
(3) The benchmark for the Construction in Progress and Interest & Sinking Funds is a 1 year Global Agency. As of August 31, 2006 the rate was 5.18%.
(4) The Lone Star yield varies daily. The average yield as of May 31, 2006 was 4.93% and the August 31, 2006 average yield was 5.16%.

**Statements of Compliance:**

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North Harris Montgomery Community College District  
Investment Portfolio Report  
For the Quarter Ended August 31, 2006

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Money Market Sweep / Investment Pools</td>
<td>56.4%</td>
<td>$36,012,897</td>
<td>$</td>
<td>$36,012,897</td>
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<tr>
<td>US Treasury Bills</td>
<td>11.5%</td>
<td>7,374,990</td>
<td>(424)</td>
<td>7,374,566</td>
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<tr>
<td>Agency Coupon Securities</td>
<td>32.1%</td>
<td>20,748,420</td>
<td>(274,152)</td>
<td>20,474,268</td>
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<tr>
<td>Portfolio Total</td>
<td>100.0%</td>
<td>$64,136,307</td>
<td>(274,576)</td>
<td>$63,861,731</td>
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</tbody>
</table>
Report: Pre-approved Purchases of Technology Items for Period of March 2006 through August 2006

Goal: Provide a method of purchasing technology items that allows the District to benefit from market price fluctuations and delivery options.

Indicator: Purchases made through a pre-approved technology allotments.

Highlights from the attached report include:

- Two quarters of information are presented. These quarters represent the third and fourth quarters of the pre-approved technology purchases.
- North Harris College, Tomball College, Montgomery College, Cy-Fair College, and District Services and Training Center benefited from this method of purchasing technology related items.
- Quarterly purchases of $1,492,798 were made during the period of March 2006 through August 2006, from a maximum authorized amount of $1,900,000.

Staff Resource: Kerri Duhon 832-813-6564
<table>
<thead>
<tr>
<th>Vendor</th>
<th>Description</th>
<th>Total</th>
<th>Vendor Total</th>
<th>Cooperative</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dell Marketing</td>
<td>1 Networked Storage System</td>
<td>$87,715</td>
<td>DIR</td>
<td>DSTC</td>
<td></td>
</tr>
<tr>
<td>Dell Marketing</td>
<td>72 Computers; 7 Monitors</td>
<td>$74,059</td>
<td>DIR</td>
<td>NHC</td>
<td></td>
</tr>
<tr>
<td>Dell Marketing</td>
<td>2 Servers; 1 Network Module</td>
<td>$113,683</td>
<td>DIR</td>
<td>DSTC</td>
<td></td>
</tr>
<tr>
<td>Dell Marketing</td>
<td>1 Computer storage device</td>
<td>$35,769</td>
<td>DIR</td>
<td>DSTC</td>
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<tr>
<td>Dell Marketing</td>
<td>3000 Altiris Software Licenses</td>
<td>$92,490</td>
<td>DIR</td>
<td>NHC</td>
<td></td>
</tr>
<tr>
<td>Dell Marketing</td>
<td>71 Computers/Monitors; 7 Monitors; 5 Laser Printers</td>
<td>$90,554</td>
<td>DIR</td>
<td>NHC</td>
<td></td>
</tr>
<tr>
<td>Dell Marketing</td>
<td>7 Servers; 2 Outlet Switched Racks; 2 KMM Switch Boxes; 4 HBAs</td>
<td>$94,211</td>
<td>DIR</td>
<td>DSTC</td>
<td></td>
</tr>
<tr>
<td>Dell Marketing</td>
<td>246 Optiplex Computers</td>
<td>$66,826</td>
<td>DIR</td>
<td>TC</td>
<td></td>
</tr>
<tr>
<td>Dell Marketing</td>
<td>1 Ethernet Board; 2 Servers; 4 Desktop Computers; 2 Laptops</td>
<td>$32,677</td>
<td>DIR</td>
<td>DSTC</td>
<td></td>
</tr>
<tr>
<td>Dell Marketing</td>
<td>1 Computer Processor</td>
<td>$104,850</td>
<td>DIR</td>
<td>NHC</td>
<td></td>
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<tr>
<td>Dell Marketing</td>
<td>505 Monitor Flat Panels; 505 Sound Bar for Flat Panels</td>
<td>$106,722</td>
<td>DIR</td>
<td>TC</td>
<td></td>
</tr>
<tr>
<td>Dell Marketing</td>
<td>30 Monitor Flat Panels; 10 Laptops; 1 GB Module for D600 Laptop; 4 Port</td>
<td>$25,998</td>
<td>DIR</td>
<td>DSTC</td>
<td></td>
</tr>
<tr>
<td>Dell Marketing</td>
<td>1 Data Storage System</td>
<td>$96,800</td>
<td>DIR</td>
<td>DSTC</td>
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<tr>
<td></td>
<td><strong>Total - Dell Marketing</strong></td>
<td><strong>$1,100,080</strong></td>
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<tr>
<td>Engraphix</td>
<td>1 Bell &amp; Howell Scanner; 1 Maintenance Contract</td>
<td>$27,780</td>
<td>CISV</td>
<td>DSTC</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total - Engraphix</strong></td>
<td><strong>$27,780</strong></td>
<td></td>
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</tr>
<tr>
<td>Gateway</td>
<td>13 Laptops; 60 Desktop Computers</td>
<td>$92,407</td>
<td>DIR</td>
<td>MC</td>
<td></td>
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<tr>
<td>Gateway</td>
<td>7 Laptops; 48 Desktop Computers</td>
<td>$68,205</td>
<td>DIR</td>
<td>MC</td>
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<td></td>
<td><strong>Total - Gateway</strong></td>
<td><strong>$160,612</strong></td>
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<tr>
<td>Global</td>
<td>26 Telephones; 12 Single Mode</td>
<td>$34,686</td>
<td>CISV</td>
<td>CFC</td>
<td></td>
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<tr>
<td></td>
<td><strong>Total - Global</strong></td>
<td><strong>$34,686</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sanrad</td>
<td>1 V-Switch for storage</td>
<td>$26,140</td>
<td>CISV</td>
<td>CFC</td>
<td></td>
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<tr>
<td></td>
<td><strong>Total - Sanrad</strong></td>
<td><strong>$26,140</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SHI Government</td>
<td>50 Desktop Computers</td>
<td>$56,750</td>
<td>CISV</td>
<td>CFC</td>
<td></td>
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<tr>
<td></td>
<td><strong>Total - SHI Government</strong></td>
<td><strong>$56,750</strong></td>
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<tr>
<td>Teaching Systems</td>
<td>25 Virtuoso Instructional Software (Language Lab)</td>
<td>$86,750</td>
<td>CISV</td>
<td>CFC</td>
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<tr>
<td></td>
<td><strong>Total - Teaching Systems</strong></td>
<td><strong>$86,750</strong></td>
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<tr>
<td></td>
<td><strong>TOTAL PURCHASES</strong></td>
<td><strong>$1,492,798</strong></td>
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<td></td>
<td><strong>MAXIMUM APPROVED</strong></td>
<td><strong>$1,900,000</strong></td>
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</tbody>
</table>
Request: Consideration of Approval to Adopt Resolution for Sale of 8.7465 Acres Located West of Sorters Road and North of Kingwood College

Chancellor’s Recommendation: That the Board of Trustees approve the resolution agreement between the District and The City of Houston in order to sell the 8.7465 acres located west of Sorters Road and North of Kingwood College.

Rationale: On September 7, 2006, the Board of Trustees authorized the Chancellor or his designee to negotiate and execute a contract to sell 8.7465 acres located west of Sorters Road and North of Kingwood College to The City of Houston for a utility easement for fair market value.

The City of Houston has requested that the Board of Trustees adopt a resolution reflecting its concurrence to sell 8.7465 acres to The City of Houston for the purpose of expanding the MUD #48 wastewater treatment plant’s capacity and creating a buffer zone between the plant and all residential property. This resolution also authorizes the Chancellor to execute the documents necessary to finalize this action.

The adoption of this resolution is necessary in order to complete the sale of land to The City of Houston.

Fiscal Impact: None.

Staff Resource: Steve Garner 832-813-6680
John O’Malley 281-312-1631
Cindy Gilliam 832-813-6512
RESOLUTION

The North Harris Montgomery Community College District Board of Trustees hereby adopts and consents to the adoption of the following resolution effective as of October 5, 2006.

WHEREAS, the City of Houston has agreed to purchase property adjacent to the southerly side of the MCMUD #48 wastewater treatment plant for the purpose of expanding the plant’s capacity and creating a 150-foot buffer zone between the City property and all residential property all around the treatment plant. There are three contiguous tracts located adjacent to the west line of Sorters Road, Montgomery County, Texas. 1) Parcel DY5-030: Being 2,609 square feet (0.0599 acres), 2) Parcel DY5-024: Being 124,002 square feet (2.8467 acres), 3) Parcel DY5-023: 254,387 square feet (5.8399 acres). All land is situated in the William Birch Survey, Abstract No. 74, Montgomery County, Texas, and being a portion called a 200.953 acre tract of land conveyed to North Harris Montgomery Community College by deed of record under Montgomery County Clerk File No. 8254635 (M.C.C.F. No.) of the Official Public Records of Real Property, Montgomery County Texas, according to City of Houston field notes. Combined, the three contiguous tracts contain 8.7465 acres. This 8.7465 acre tract abuts the current MUD #48 wastewater treatment plant.

BE IT RESOLVED AND DECLARED in a duly called meeting by the Board of Trustees as follows:

1. The Board of Trustees of the North Harris Montgomery Community College District for the consideration of $1,300 for Parcel DY5-030, $150,000 for Parcel DY5-024 and $115,000 for Parcel DY5-023, subject to City Council Approval, the North Harris
Montgomery Community College agrees to convey the above described interests in land to the City of Houston by an instrument that is acceptable to the City, free and clear of all encumbrances.

2. The Board of Trustees authorizes Chancellor John E. Pickelman to execute the instruments necessary to complete this action.

EXECUTED this the 5th day of October, 2006:

_____________________________             _____________________________
Secretary                        Chairperson
NHMCCD Board of Trustees         NHMCCD Board of Trustees
Request: Consideration of Approval to Replace Carpet and Cove Base at Kingwood College

Chancellor’s Recommendation: That the Board of Trustees approve the purchase of new carpet and cove base for Kingwood College from Texan Floor Service, 2055 Silber Road Suite 108, Houston, TX 77055, in the amount of $53,144.

Rationale: This project consists of replacement of deteriorating vinyl composition tile and carpet flooring with new carpet and wall base on the first floor of the Library Building. The new carpet will be installed in the library common area and nine accessory rooms.

Bid proposals were sent to twenty-one (21) contractors and two (2) responses were received. See attached Bid Tabulation.

Fiscal Impact: Funds for this purchase are available from the approved FY 2006-07 repair and replacement budget for Kingwood College.

Staff Resource: Steve Garner 832-813-6680
John O’Malley 281-312-1631
Kerri Duhon 832-813-6564
### Replacement of Carpet and Cove Base at Kingwood College

#### BID TABULATION

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Bid Amount</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>Texan Floor Service LTD</td>
<td>$53,144</td>
<td></td>
</tr>
<tr>
<td>Quality Service Floor Covering</td>
<td>No Bid Bond</td>
<td></td>
</tr>
</tbody>
</table>
Request: Consideration of Approval to Purchase Dental Hygiene Supplies for Kingwood College

Chancellor’s Recommendation: That the Board of Trustees approve the purchase of dental hygiene supplies for Kingwood College in an amount not to exceed $38,000 over two years from the following vendors:

- Bound Tree Medical LLC
- Brazos Valley Dental Supply
- Certol International LLC
- Henry Schein, Inc.
- Northdent
- Patterson Dental Company

Rationale: The dental supplies will be used throughout the year for the Dental Hygiene Program at Kingwood College. These supplies will enable the students to integrate the principles of dental hygiene with an effective “hands on” learning experience in a student clinical setting.

Prices for these supplies will be firm for a period of two years beginning October 5, 2006 through October 4, 2008 with the option to renew for an additional one (1) year term. Purchases will be made via the District’s standard process of utilizing purchase orders and blanket orders.

Proposals were sent to ten (10) dental hygiene companies and six (6) responses were received. It is recommended that individual line items be awarded to the lowest bidder based on meeting the required specifications. Bids were not received on seven (7) line items. These seven (7) items will be procured in a method that obtains the best value for the District. See attached Bid Tabulation.

Board Policy CFA (local) requires Board approval of all contracts with a term exceeding one year.

Fiscal Impact: Funds for this purchase are included in the approved FY 2006-07 operating budget for Kingwood College. Future purchases will be included in proposed budgets.

Staff Resource: John O’Malley 281-312-1631
Kerri Duhon 832-813-6564
## Dental Hygiene Supplies for Kingwood College

### SUMMARY OF AWARDS

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Awarded Items</th>
<th>No. of Items Awarded</th>
<th>Estimated Annual Amount</th>
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</thead>
<tbody>
<tr>
<td>Bound Tree Medical LLC</td>
<td>4, 6</td>
<td>2</td>
<td>$200</td>
</tr>
<tr>
<td>5200 Rings Road</td>
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<td></td>
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</tr>
<tr>
<td>Dublin, OH 43017</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Brazos Valley Dental Supply</td>
<td>11, 25, 26, 27, 31, 36, 40, 47, 48, 69, 70, 71, 72, 74, 75, 76, 79, 101, 105</td>
<td>19</td>
<td>$5,200</td>
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<tr>
<td>110 Post Office Drive</td>
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<tr>
<td>Hewitt, TX 76643</td>
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<td>Certol International LLC</td>
<td>8, 35</td>
<td>2</td>
<td>$300</td>
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<td>6120 East 58th Street</td>
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<td>Commerce City, CO 80022</td>
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<td>Henry Schein, Inc.</td>
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<td>Mellville, NY 11747</td>
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<td>Northdent</td>
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<td>Humble, TX 77346</td>
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<td>Patterson Dental Company</td>
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<tr>
<td>2910 West Sam Houston Pkwy North, Suite A150</td>
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<tr>
<td>Houston, TX 77043</td>
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<td><strong>Total</strong></td>
<td></td>
<td><strong>104</strong></td>
<td><strong>$19,000</strong></td>
</tr>
</tbody>
</table>
Request: Consideration of Approval of Three Year Licensing Agreement of Westpack Products for the North Harris College Library

Chancellor’s Recommendation: That the Board of Trustees approve a three year licensing agreement for Westpack products for the North Harris College library with Thompson West (Thomson-Gale), 610 Opperman Drive, St. Paul, MN 55164-1803 in the amount of $9,588 annually for a total cost of $28,764 over three years.

Rationale: This license agreement will provide the North Harris College library with essential online, CD-ROM, and print reference resources for the Paralegal programs. The specific titles listed in the Westpack package are required by the American Bar Association for accreditation of the North Harris College Paralegal programs. In addition, students and faculty in other District programs and studies use these resources.

Specific legal and paralegal informational resources including *Paralegal Primary with News* database, *American Jurisprudence 2d*, *Texas Jurisprudence 3d*, *Texas Administrative Code*, *Texas Digest*, *Texas Court Rules*, and *Texas Tax Code Annotated* were reviewed and recommended by the Library Database Committee based on broad coverage, stability, content, usage, pricing, and ability to support North Harris College Paralegal Programs’ curriculum and specific course outcomes.

By committing to a long term agreement, the North Harris College library will save the District approximately $21,000 throughout the course of the three year term.

Pursuant to Texas Education Code Subchapter B., Sec. 44.031 A(i) a sole source purchase is justified for an item for which competition is precluded because of the existence of a patent, copyright, secret process or monopoly. The Westpack products are protected by copyright.

Board Policy CFA (local) requires Board approval of all contracts with a term exceeding one year.

Fiscal Impact: Funds for this purchase are available from the approved FY 2006-07 operating budget for North Harris College. Future purchases will be included in proposed budgets.

Staff Resource: Martha Oburn 832-813-6764
Steve Head 832-813-6522
Kerri Duhon 832-813-6564
Request: Consideration of Approval of Two Month Extension of Breath Alcohol Testing Services Agreement for North Harris College

Chancellor’s Recommendation: That the Board of Trustees approve the two month extension of breath alcohol testing services between North Harris College and Chemco Analysis, Inc., 1518 Kennoway Park Drive, Spring, Texas 77379, in the amount of $25,845.

Rationale: On January 22, 2002, the Board of Trustees ratified a contract between North Harris College and Chemco Analysis, Inc. (Chemco) to provide services related to the Texas Department of Public Safety (DPS) Breath Alcohol Testing Program.

The Chemco agreement consists of the assignment of two (2) qualified technical supervisors who are certified by the DPS Scientific Director. They inspect, certify, calibrate, and maintain all of the alcohol testing instruments. In addition, Chemco provides expert testimony concerning the testing equipment and operators in criminal court trials.

North Harris College requires these services because it has had an ongoing contract with Harris County to provide training in breath alcohol testing to Harris County police agencies for more than ten years. The Breath Alcohol Testing Program is part of the DPS that allows law enforcement officers to become certified in this field.

The original contract term with Chemco was for a period of one (1) year with the option of four (4) additional annual renewals. The District has fulfilled the last of the four available renewals which expired in September 2006. Chemco has agreed to extend the agreement in order for the District to have sufficient time to competitively bid these services. The District has advertised and released a Request for Proposal for these services. A recommendation for approval of a multi-year agreement for these services will be presented at the November meeting of the Board of Trustees.

Fiscal Impact: Funds for this purchase are available from grant funds awarded to North Harris College.

Staff Resource: Johanna Boley 281-618-5443
Kerri Duhon 832-813-6564
Request: Consideration of Approval of Area Job Order Contract (AJOC) Purchases for Construction Projects at North Harris College

Chancellor’s Recommendation: That the Board of Trustees approve the purchase of construction services for two projects at North Harris College from Texas Cooperative Purchasing Network (TCPN) AJOC contractor, Kellogg Brown and Root Inc., 1854 E. Beltway, South, Pasadena, TX 77503, in an amount not to exceed $485,000.

Rationale: On September 7, 2006, the Board of Trustees approved the purchase of construction services for construction related projects for the District from TCPN AJOC contractor for the first half of FY 2006-07. AJOC projects that exceed $100,000 are required to be presented to the Board of Trustees individually for consideration of approval. The two proposed construction projects at North Harris College, the repair of the cooling towers and water filtration systems and the replacement of air handler units and variable frequency drives, will exceed $100,000 per project.

It is necessary to respond quickly to these construction projects in order to meet specific scheduling windows that minimize the impact on student services. These projects are scheduled to be completed during the winter break.

Texas Education Code, Section 44.041, Job Order Contracts for Facilities Construction or Repair allows the District to award job order contracts for minor construction, repair, rehabilitation or alteration of a facility if the work is of a recurring nature, but the delivery times and quantities are indefinite and quantities and orders are awarded substantially on the basis of predescribed and prepriced tasks.

Board Policy CFB and Title 7, Intergovernmental Relations, Chapter 791, subchapter 791.025 of the Government Code, states that a local government may agree with another local government or with the state or a state agency, including TCPN, to purchase goods and services. The local government that purchases the goods and services satisfies the requirement of the local government to seek competitive bids for the purchase of goods and services. TCPN selected Kellogg Brown and Root, Inc. through an extensive competitive bid process. The fixed unit price proposal was based upon Robert Snow Means Facilities Cost Data less a 30% discount, which is reasonable and within industry standards.
**Fiscal Impact:** Funds for these purchases are included in the approved FY 2006-07 repair and replacement budget for North Harris College.

**Staff Resource:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Steve Garner</td>
<td>832-813-6680</td>
</tr>
<tr>
<td>Johanna Boley</td>
<td>281-618-5443</td>
</tr>
<tr>
<td>Kerri Duhon</td>
<td>832-813-6564</td>
</tr>
</tbody>
</table>
Request: Consideration of Approval for Catalog Information Systems Vendor (CISV) Purchase of Annual SMARTnet Maintenance for District

Chancellor’s Recommendation: That the Board of Trustees approve the CISV purchase of SMARTnet annual maintenance for the District’s network from the lowest bidder, Troubadour, Ltd. located at 16365 Park Ten Place, Suite 150, Houston, TX 77084, in the amount of $275,597.

Rationale: The District must maintain continuous, 365-day support for its voice, video and telecommunications network. This network supports the entire District’s communication equipment including telephone, student and financial systems, distance learning, and videoconferencing.

The District’s network utilizes a number of Cisco switches in its infrastructure. These switches are highly specialized models. Failure of any of these switches would result in the network being down until the switch was replaced. The SMARTnet maintenance will provide 4-hour to next day replacement of both new and existing devices and is a standard business continuation protection measure used throughout the District.

Bids were obtained from one (1) CISV and two (2) Department of Information Resources vendors. See attached Bid Tabulation.

Fiscal Impact: Funds for this purchase are included within the approved FY 2006-07 technology funds for the District.

Staff Resource: Martha Oburn 832-813-6764
Steve Head 832-813-6522
Kerri Duhon 832-813-6564
### Annual SMARTnet Maintenance for District

#### BID TABULATION

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Bid Amount</th>
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<tr>
<td>Troubadour</td>
<td>$275,597</td>
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<tr>
<td>INX</td>
<td>$277,579</td>
</tr>
<tr>
<td>Calence</td>
<td>$278,572</td>
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</table>
Request: Consideration of Approval of Global Corporate Partner Membership Agreement for District

Chancellor’s Recommendation: That the Board of Trustees approve the Global Corporate Partner Membership Agreement with Cuyahoga Community College District’s Global Corporate College, 700 Carnegie Avenue, Cleveland, OH 44115 including a one-time membership fee of $30,000.

Rationale: Cuyahoga Community College is forming a consortium of ten community colleges across the nation to participate in a corporate training initiative program in order to establish a global corporate college. This partnership will provide the District an opportunity to learn from and contribute to some of the best community college corporate training programs in the nation. It will enable the District to look at training beyond our individual college services areas for a more regional, national, and international focus.

Current community college members include Anne Arundel Community College (MD), California System for Economic Development for Community Colleges, Central Arizona Community College, Cuyahoga Community College (OH), College of Lake County (IL), Florida Community College, Johnson County Community College (KS), Lansing Community College (MI), Pellissippi State Technical College (TN), and Pima Community College (AZ).

Benefits to NHMCCD from this partnership include:
- Curriculum (intellectual property) rights to use courses developed by shared partners
- Discounted rates on third party vendor courses as a result of volume business done by partners
- Access to national and multi-national corporations in need of training
- Development of a business plan to establish a national network of trainers to deliver cost-effective training
- Participation in collaborative national grant submission efforts

Fiscal Impact: Funds for this purchase are available from the approved FY 2006-07 operating budget for District Services and Training Center.

Staff Resource: Sunny Cooke 832-813-6816  
Steve Head 832-813-6522  
Kerri Duhon 832-813-6564
Request: Consideration of Approval of Additional Retail Food Service Providers for District

Chancellor’s Recommendation: That the Board of Trustees approve the use of additional retail food service providers for the District in an amount not to exceed $45,500 annually.

Rationale: On September 7, 2006, the Board of Trustees approved a list of qualified specialty retail food service providers for the District in the amount not to exceed $465,000 annually. The additional companies will provide donuts, candies, individually wrapped sweet rolls, and produce. The new total annual expenditure will not exceed $510,500.

The additional retail food service providers were selected to provide snack and beverages to students, visitors, and employees. These products are sold in NHMCCD Cafes and Coffee Shops to allow for the quick service, “Grab ‘N Go” needs at the District campuses.

The following suppliers are proposed to be added to the qualified list of retail food service providers:

- BG Distribution Partners (Republic Beverage Co.)
- Bimbo Baking Co. (Mrs. Braid’s Bakeries)
- Dunkin Donuts
- Gulf Coast Candy
- Southern Maid Donuts
- Houston Avocado (Produce)

Fiscal Impact: Funds for this purchase are included in the approved FY 2006-07 auxiliary budgets for each college.

Staff Resource: Steve Garner 832-813-6680
Johanna Boley 281-618-5443
John Fishero 281-357-3747
John O’Malley 281-312-1631
Jim Taylor 936-273-7225
Bob Williams 281-290-3936
Kerri Duhon 832-813-6546
Request: Consideration of Ratification of Purchase to Print and Mail Star Newsletter for District

Chancellor’s Recommendation: That the Board of Trustees ratify the purchase of printing and mailing services for The Star Newsletter in the amount of $94,004 from the following vendors:

- TriStar Web Graphics $29,354 Printing services
- National Mail Advertising Inc. $ 6,550 Mailing services
- United States Postal Service $58,100 Postage

Rationale: The purchase consisted of the printing and mailing of The Star Newsletter. This four page newsletter is a source of information to the District’s residents and taxpayers about the District.

The Star newsletter will be mailed in early October. In order to meet this deadline, printing had to begin no later than September 25, 2006.

Bid proposals were sent to eleven (11) printing and mailing vendors and seven (7) responses were received. See attached Bid Tabulation.

The printing service was awarded to the lowest bidder, TriStar Web Graphics. Liberty Press, the low bidder for mailing services, is located in Utah. Since TriStar is located in Houston, the newsletter would be printed in Houston and shipped to Utah for mail preparation and then sent back to Houston for mailing. This would delay the mailing process by several days. Therefore, the second lowest bidder, National Mail Advertising, was awarded the mailing services since they are located in Houston.

Fiscal Impact: Funds for this purchase are included in the approved FY 2006-07 operating budget for the District.

Staff Resource: Ray Laughter 832-813-6621
Kerri Duhon 832-813-6564
## Printing and Mailing Services for Star Newsletter for District

### BID TABULATION

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<thead>
<tr>
<th>Printing Company</th>
<th>Mailing Newsletter</th>
<th>TOTAL Newsletter</th>
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<tr>
<td>(without postage)</td>
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<td>National Mail Advertising</td>
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<td>Western Lithograph</td>
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<td>$19,250</td>
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<tr>
<td>Wright’s Printing</td>
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<td>No Bid</td>
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<td>Tristar Web Graphics</td>
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<tr>
<td>Moore Wallace</td>
<td>$37,579</td>
<td>$6,720</td>
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Total: $53,350
Request: Consideration of Approval to Renew Annual Licenses of AutoDesk Software for District

Chancellor’s Recommendation: That the Board of Trustees approve the annual renewal of the AutoDesk licenses with AutoDesk, Inc., 111 McInnis Parkway, San Rafael, CA 94903 in the amount of $33,795.

Rationale: The AutoDesk Comprehensive Education Solution (ACES) program includes unlimited licenses to the system solution software titles and licenses including 3-D Max with Character Studio, which is a drafting tool that has become an industry standard in engineering and architecture. These licenses are required in order for each campus to use the software in their AutoCAD curriculum training.

Pursuant to Texas Education Code Subchapter B., Sec. 44.031 A(i) a sole source purchase is justified for an item for which competition is precluded because of the existence of a patent, copyright, secret process or monopoly. AutoDesk is a copyrighted material.

Fiscal Impact: Funds for this purchase are available in the approved FY 2006-07 operating budgets for each college.

Staff Resource:
- Johanna Boley  281-618-5443
- Jim Taylor  936-273-7225
- Bob Williams  281-290-3936
- John Fishero  281-357-3747
- John O’Malley  281-312-1631
- Martha Obur  832-813-6764
- Steve Head  832-813-6522
- Kerri Duhon  832-813-6564
Request: Consideration of Approval to Extend Agreement for Web Development and Consulting Services for the District

Chancellor’s Recommendation: That the Board of Trustees approve the extension of the original web development and consulting services agreement with ProLogic Corp., located at 10200 Grogan’s Mill # 175, The Woodlands, TX 77380, in the amount of $33,280 for a total project cost of $208,280.

Rationale: On October 6, 2005 the Board of Trustees ratified the agreement for web development and consulting services from the lowest bidder, ProLogic Corp. The District was in need of expert web program development and database administration to respond to Strategic Initiative #22 which focuses on improving information technology processes to enable our technology group to support the growing district more efficiently.

The original term of the agreement was for a period of one year. This request is for the approval to extend this agreement for an additional four months ending on January 31, 2007. Additional time is needed in order to complete the continuing education course development tool.

Fiscal Impact: Funds for this purchase are included in the approved FY 2006-07 operating budget for District Services and Training Center.

Staff Resource: Martha Oburn 831-813-6764
Steve Head 832-813-6522
Kerri Duhon 832-813-6564
Request: Consideration of Approval to Enter into an Interlocal Agreement (Harmonic) with Harris County Public Library and Montgomery County Memorial Library System

Chancellor’s Recommendation: That the Board of Trustees authorize the District to enter into an interlocal agreement with Harris County Public Library and Montgomery County Memorial Library System.

Rationale: The Harmonic interlocal agreement will consolidate Harris County Public Library, Montgomery County Memorial Library System and North Harris Montgomery Community College District’s Kingwood College, North Harris College and Montgomery College Libraries into one system. This concept began with the opening of the Cy-Fair College Library as a Harris County Public Library. The need for a consortium became more apparent with the opening of the Tomball Community Public Library on the Tomball College campus.

The purpose of the agreement is for all three entities to share a common automation system for the mutual advantage of all parties. In addition, the District’s students can benefit from intra-library lending with both county libraries.

The parties are entering into the consortium agreement and will share the use of an automated library system developed by SirsiDynix, Inc. Harris County will have responsibility for maintaining the shared central system hardware and software. There is no financial obligation or responsibility for the District in this agreement.

Legal counsels from the District and Harris and Montgomery Counties have reviewed and approved this agreement. Montgomery County Commissioners Court approved this agreement at the August 2006 commissioners meeting.

Fiscal Impact: None.

Staff Resource: Martha Oburn 832-813-6764
Steve Head 832-813-6522
Kerri Duhon 832-813-6564
Request: Consideration of Approval to Renew Paper and Microform Periodical Subscription Services for District Libraries

Chancellor’s Recommendation: That the Board of Trustees approve the renewal of paper periodical subscription services for District Libraries with Ebsco Subscription Services, 5339 Alpha Road, Suite 400, Dallas, Texas, 75240-7308, in an amount not to exceed $192,000 annually; and the purchase of microform periodical services from National Archive Publishing Company, 300 North Zeeb Road, Ann Arbor, Michigan, 48106-0998, in an amount not to exceed $22,000 annually.

Rationale: On September 4, 2003, the Board of Trustees approved periodical subscription services from Ebsco Subscription Services for the five college libraries. The term of the agreement was for a period of two (2) years beginning January 1, 2004 through December 31, 2006, with an option to renew for three (3) additional one (1) year periods at the District’s discretion and by mutual consent.

District Libraries have evaluated Ebsco’s performance in the areas of subscription fulfillment, order fulfillment, customer service, and types of serials available throughout the two years of the original agreement. The District libraries support and recommend the extension of this agreement through the first optional one year renewal.

Additionally, due to the short life of paper periodicals where issues are continuously used for research purchases, the District libraries purchase back issues of periodicals in microform format. This format provides for the survival of heavy periodical usage and for archival purposes.

Journal subscriptions in microform are copyrighted by their individual publishers. The microforms used by the District are licensed by the publisher to National Archive Publishing Company (formerly ProQuest) in order to provide their subscribers the copyrighted material in microform format.

Board Policy CFB states that an item for which competition is based on a patent, copyright, secret process or monopoly does not require a competitive search process prior to purchase.

Fiscal Impact: Funds for this purchase are included in the approved FY 2006-07 operating budgets for the respective campuses.

Staff Resource: Martha Oburn 832-813-6764
Steve Head 832-813-6522
Kerri Duhon 832-813-6564
Request: Consideration of Approval to Renew Print Cartridge Services for the District

Chancellor’s Recommendation: That the Board of Trustees approve the renewal of print cartridge services for the District from Laser Imaging Inc., 11101 Cuten Road, Suite 101, Houston, TX 77066 and Global Laser Inc., 5805 Chimney Rock, Suite 1, Houston, TX 77081 in an estimated amount of $220,000 annually.

Rationale: On November 3, 2005, the Board of Trustees approved the purchase of toner cartridges and maintenance services for the District’s printers from Laser Imaging and Global Laser. The original term of the agreement was for one year beginning November 2005 through October 2006, and included an option to renew for two (2) additional one-year terms based on vendor performance.

Based upon satisfactory vendor performance, the District is requesting the Board’s approval to extend this agreement for an additional year. Purchases will be made via the District’s standard process of utilizing purchase orders and blanket purchase orders.

Fiscal Impact: Funds for this purchase are included in the approved FY 2006-07 operating budgets for the District. The estimated amount is based on costs incurred in the previous year.

Staff Resource:

<table>
<thead>
<tr>
<th>Staff Resource</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Johanna Boley</td>
<td>281-618-5443</td>
</tr>
<tr>
<td>John Fishero</td>
<td>281-357-3747</td>
</tr>
<tr>
<td>John O’Malley</td>
<td>281-312-1631</td>
</tr>
<tr>
<td>Jim Taylor</td>
<td>936-273-7225</td>
</tr>
<tr>
<td>Bob Williams</td>
<td>281-290-3936</td>
</tr>
<tr>
<td>Kerri Duhon</td>
<td>832-813-6564</td>
</tr>
</tbody>
</table>
Request: Consideration of Ratification of Legal Services for the District

Chancellor’s Recommendation: That the Board of Trustees ratify the purchase of legal services for the District from Darlene Kolaja, P.C., 11606 Highgrove Drive, Houston, TX 77077 in the amount of $38,500.

Rationale: During the transition period of the District’s legal counsel, legal services were provided by Ms. Darlene Kolaja, P.C. Ms. Kolaja reviewed numerous affiliation and preceptor agreements between the District and hospitals, ambulances, physicians, and other health care entities. In addition, she reviewed and revised the Tomball Library Agreement with Harris County and the Harmonic Consortium Agreement.

TEC Chapter 2254.003 states that competitive bids shall not be solicited for professional services of any licensed or registered certified public accountant, architect, landscape architect, land surveyor, legal, physician, optometrist, professional engineer, state certified or state licensed real estate appraiser, or registered nurse. Contracts for these professional services shall be made on the basis of demonstrated competence and qualifications to perform the services for a fair and reasonable price.

Board Policy CFA: Local requires board approval for purchases over $25,000.

Fiscal Impact: Payments for services were made from the approved FY 2005-06 operating budget for the District.

Staff Resource: Renee Smith-Byas 832-813-6508
              Kerri Duhon 832-813-6564
Request: Consideration of Authorization for Chancellor to Negotiate Donation of Property Agreement with The Woodlands Land Development Company (TWLDC)

Chancellor’s Recommendation: That the Board of Trustees authorize the Chancellor or his designee to negotiate an agreement to accept the donation of property, designated as a “Forest Preserve / Wetlands Bank Mitigation Area” from TWLDC.

Rationale: The recent purchase of 55.4 acres located east of People’s Road, South of Pine Acres Road and North of Montgomery College represents viable future expansion for North Harris Montgomery Community College District. The anticipated future use of the tract is for the relocation of athletic fields from the main campus and possibly a college facility on the developable portion of the tract.

Proposed access routes to the 55.4 acres from the campus would be through the Forest Preserve/Wetlands Bank property owned by TWLDC. The District and TWLDC discussed several possible access alternatives. After review of the available entrance options, the conveyance of the entire wetlands bank represented the most advantageous option to the District as well as to TWLDC.

The approximately seventy (70) acres TWLDC will donate to the college district is subject to wetlands covenants requiring that the land be maintained in its present natural state in perpetuity. In accordance with NHMCCD Board Policy BAA – Bequests and Gifts, the authority to accept gifts is vested solely with the Board of Trustees.

Fiscal Impact: None.

Staff Resource: Steve Garner 832-813-6680
Jim Taylor 936-273-7225
Cindy Gilliam 832-813-6512
Request: Consideration of Acceptance of Gifts

Chancellor’s Recommendation: That the Board of Trustees formally accept and acknowledge the following gifts donated to the North Harris Montgomery Community College District in accordance with the donors’ wishes:

- Darkroom equipment donated by Robert S. Miles to Montgomery College.
- Camera equipment donated by Foley’s to North Harris College.

Rationale: In accordance with NHMCCD Board Policy BAA - Bequests and Gifts, the authority to accept gifts is vested solely with the Board of Trustees.

Fiscal Impact: None

Staff Resource: John Hooker 832-813-6636
Request: Consideration of Approval of Lawn Maintenance Service Agreements for Willow Chase Center and The University Center

Chancellor’s Recommendation: That the Board of Trustees approve the three year agreement for lawn maintenance services for Willow Chase Center and The University Center with Landscape Consultants of Texas, 14019 Southwest Freeway #30, Sugarland, TX 77478 in the amount of $22,128 annually for a total cost of $66,384.

Rationale: On August 3, 2006, the Board of Trustees approved the purchase of lawn maintenance services for Cy-Fair College, Fairbanks Center, Willow Chase Center, Parkway Center, Conroe Center, and The University Center from multiple contractors. Hou-Scape was awarded the contract for Willow Chase Center and Landscape Consultants of Texas was awarded The University Center.

Subsequent to Board approval, Hou-Scape notified the District that the quote submitted included only a portion of the required lawn services at Willow Chase Center. Services required to be included in the quote were the maintenance of the main campus at a frequency of 42 trips annually and the one-acre lot at a frequency of 16 trips annually. Hou-Scape’s original proposal only included the maintenance of the one-acre lot.

The eight (8) responses were re-evaluated based upon the monthly rate, history and experience in landscape services, references, optional services, number of employees assigned to the project, number of days to complete the project, and attendance at the pre-proposal meeting. Based upon the re-evaluation of these criteria factors, the contract for Willow Chase Center is proposed to be awarded to Landscape Consultants of Texas. See attached Bid Tabulation.

Landscape Consultants offered a 2% discount for the award of two locations. Since the Board approved the contract for The University Center with Landscape Consultants, Willow Chase and The University Centers will receive a 2% discount.

The term of these agreements will be for a period of three years valid through August 31, 2009 with the option to renew for one additional two-year term based on mutual consent. The District retains the right to cancel the agreement with 30 days written notice for any reason including vendor non-performance.

Fiscal Impact: Funds for this purchase are available from the approved FY 2006-07 operating budgets for Willow Chase Center and The University Center.
Future purchases will be included in proposed budgets for all campuses.

Staff Resource:  
John Fishero  281-357-3747  
Jim Taylor  936-273-7225  
Kerri Duhon  832-813-6564
## Lawn Maintenance Services
for Willow Chase Center and The University Center

### BID TABULATION
Monthly Rates

<table>
<thead>
<tr>
<th>Campus</th>
<th>Absolute Groundscape</th>
<th>Hou-Scape</th>
<th>Landscape Consultants of Texas</th>
<th>Land Crafters</th>
<th>Landscape Images of Texas</th>
<th>Houston Grotech</th>
<th>Southwest Wholesale</th>
<th>Tru Green Landcare</th>
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</thead>
<tbody>
<tr>
<td>Willow Chase Center</td>
<td>$1,832</td>
<td>$895</td>
<td>$770</td>
<td>$1,722</td>
<td>$2,910</td>
<td>$695</td>
<td>$1,975</td>
<td>$1,375</td>
</tr>
<tr>
<td>The University Center</td>
<td>$2,497</td>
<td>$3,001</td>
<td>$1,074</td>
<td>$1,770</td>
<td>$2,684</td>
<td>$895</td>
<td>$3,175</td>
<td>$2,000</td>
</tr>
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</table>
Request: Consideration of Approval of an Interlocal Agreement between North Harris Montgomery Community College District (NHMCCD) and the City of Lake Jackson for Delivery of Breath Alcohol Testing Services

Chancellor’s Recommendation: That the Board of Trustees approve the interlocal agreement between NHMCCD and the City of Lake Jackson for the NHMCCD Law Enforcement Academy to provide breath alcohol testing services to the City of Lake Jackson.

Rationale: The NHMCCD Law Enforcement Academy located at North Harris College has provided professional blood alcohol testing services to Lake Jackson for several years. The agreement requires the Law Enforcement Academy to provide services including inspection, certification and calibration of intoxilyzer equipment located at the Lake Jackson Police Department, to provide expert witness testimony in cases involving the use of the intoxilyzer equipment, and supervision of breath alcohol testing operators for the proper use of the equipment. This contract will provide $6,006.00 to the District for support of these services.

Board Policy CFA (Local): Contracting requires Board approval of all interlocal agreements.

Fiscal Impact: The District will receive $6,006.00 from the City of Lake Jackson for providing services under this agreement.

Resource: Steve Head 832-813-6522
Request: Consideration of Approval of Renewal of Interlocal Agreement between North Harris Montgomery Community College District (NHMCCD) and Harris County for Delivery of Breath Alcohol Testing Service

Chancellor’s Recommendation: That the Board of Trustees renew the interlocal agreement between NHMCCD and Harris County for the District to provide services for the Texas Department of Public Safety (DPS) Breath Alcohol Testing Program

Rationale: For more than ten years, the NHMCCD law enforcement academy has provided professional blood alcohol testing services to Harris County. The agreement requires the Law Enforcement Academy/Breath Alcohol Testing Program to provide services of two (2) Department of Public Safety (DPS) approved technical supervisors who train and supervise more than four hundred (400) peace officers who are Intoxilyer certified, provide expert witness testimony to Harris County Criminal Courts and administrative hearings, and inspect and maintain fifteen (15) Intoxilyzer field instruments. In addition, the Law Enforcement Academy will train more than one hundred (100) new operators in six (6), forty-hour (40-hour) schools. This contract will provide $286,807.67 to NHMCCD for support of these services.

Board Policy CFA (Local): Contracting requires Board approval of all interlocal agreements.

Fiscal Impact: NHMCCD will receive $286,807.67 from Harris County for providing services under this agreement.

Staff Resource: Steve Head 832-813-6522
Report: Construction Projects Update

The District’s plant operations and facilities department has provided a summary report of the District’s construction projects. See attached report.
Monthly Facilities Planning and Construction Report     October 5, 2006

**Bond Funded Projects**
Projects funded from remaining bond funds include repairs to the entry columns at Tomball; road entrance gates, way-finding signage, and water system improvements at Cy-Fair College; and installation of entrance security gates, entry canopy repairs and walkway tile repairs at the District Services and Training Center. All of these projects are still in design.

**55 Acre Land Tract at Montgomery College**
The Board of Trustees approved the purchase of property located north of Montgomery College during the meeting held on August 03, 2006. Closing on the 55 acre tract was completed on Friday, September 08, 2006.

Presently, The District is negotiating a Donation Agreement of Property with The Woodlands Land Development Company. The approximate thirty six (36) acres The Woodlands Land Development Company will donate to the District is subject to wetlands covenants requiring that the land be maintained in its present natural state in perpetuity. The tract is of interest to the District for access to the newly acquired 55 acre land tract at Montgomery College.

The anticipated future use of the tract is for the relocation of athletic fields, storage buildings, and possibly a college facility on the developable portion of the tract. Access to the new site would be accomplished by extending a private drive from the north line of the existing college property to the tract. The relocation of the athletic fields would provide land on the main campus for additional instructional facilities, improved access to the college, and land for additional parking.

**Cy-Fair College Student Center Renovation**
Increased participation in student organizations at Cy-Fair College has resulted in the need for shared office, storage and meeting spaces. To accommodate this need, a section of the Student Center is currently under renovation. The project will include infilling the unused patio area adjacent to the former game room.

The construction of the project is currently underway with much of the interior constructed and interior finishes have begun. The project was expected to be complete in September 2006; however it has been delayed due to the unavailability of mechanical (HVAC) equipment. The manufacturer indicated a delivery date that it could not meet. This delay impacts the installation of the ceilings and carpeting. Completion is now expected in early October.

**Cy-Fair College – Modular Buildings**
The Board of Trustees approved a two year lease of temporary modular buildings for Cy-Fair College during the meeting of June 01, 2006. The term of the agreement is for two years beginning September 2006 and ending August 2008. The district maintains the option to renew the lease for an additional year. Substantial Completion and Beneficial Occupancy occurred on Monday, September 11, 2006. The modular buildings are required at Cy-Fair College to
accommodate student growth and additional faculty. The anticipated date of occupancy by faculty and commencement of instructional classes is September 25, 2006.
Request: Consideration of Ratification of Appointments

Chancellor’s Recommendation: That the contractual appointments listed on the following pages be ratified for the positions indicated.

Rationale: These contractual appointments include ratification of Administrators and Faculty from the District Services & Training Center, North Harris College, Kingwood College, Tomball College, Montgomery College and Cy-Fair College.

Fiscal Impact: Positions and salaries have been budgeted for 2006-2007.

Staff Resource: Steve Head  832-813-6522
Jean Grove  832-813-6698
a. District Services and Training Center

Nick Elliott, Director, Application Development

Effective: Twelve-month contracted employee at an annual salary of $70,000 beginning September 16, 2006.

Education: B.S., University of Manchester, Major: Computer and Information Systems.

Experience: Systems Analyst, District Services and Training Center, NHMCCD; Software Analyst, Clearorbit; Support Center Analyst, EXE Technologies; Programmer, General Simulations, Inc.

John M. Hooker, Executive Director, Foundation

Effective: Twelve-month contracted employee at an annual salary of $95,000 beginning September 13, 2006.

Education: M.A., University of Michigan, Major: Theatre; B.A., Kalamazoo College, Major: English and Theatre.

Experience: Executive Director, Jackson Community College Foundation; Campaign Director and Artist-in-Residence; Theatre Professor, Interlochen Center for the Arts; Assistant Professor, Olivet College.

b. North Harris College

Karen S. Parker, Reference Librarian, Instructor

Effective: Temporary 4.5-month contracted employee at a pro-rated per semester salary of $19,804 beginning September 1, 2006.

Education: M.L.S., Texas Woman’s University, Major: English; M.A. & M.M., Eastman School of Music, Major: Piano Performance and Literature; B.M., Brigham Young University, Major: Piano Performance and Pedagogy.

Experience: Adjunct Faculty, ELC Coordinator and Academic Support Specialist, North Harris College and Montgomery College, NHMCCD; Teacher, Klein I.S.D. and Jefferson County Scholls, Lakewood, Colorado.

Ethelene J. Wilmore, Assistant Professor, Associate Degree Nursing

Education: M.S.N. & B.S.N., Lamar University; Majors: Nursing.

Experience: Instructor, Lamar University; Lead Nurse, Port Arthur I.S.D.; School Nurse, Memorial High School and Woodrow Wilson; Staff Nurse; Christus St. Elizabeth Hospital; Nursing Supervisor, Optimal Health Care Services.

c. Kingwood College

Caroline M. Chamness, Instructor, Computer Information

Effective: Temporary 4.5-month contracted employee at a pro-rated per semester salary $18,750 beginning September 1, 2006.

Education: B.B.A., Texas A&M University, Major: Business Analysis.

Experience: Adjunct Faculty, Kingwood College, NHMCCD; Systems Analyst and Data Analyst, Natural Gas Pipeline Company of America.

Susanne B. Claflin, Assistant Professor, Vocational Nursing


Education: M.B.A., University of Phoenix, Major: Nursing; M.S.N. & B.S.N., University of Akron, Major: Nursing.

Experience: Advanced Practice Nurse and Home Health Care Case Manager, RN; Summa Health Systems; Staff Nurse and Sleep Disorder Nurse Specialist, Akron General Medical Center; Staff Nurse, Apria; Nurse, Wooster Community Hospital.

Nickie F. Loftin, Assistant Professor, Vocational Nursing

Effective: Twelve-month contracted employee at an annual salary of $50,025 beginning August 28, 2006.

Education: B.S.N., Texas Tech University, Major: Nursing.

Experience: Adjunct Faculty, Kingwood College and North Harris College, NHMCCD; Staff Nurse, Columbia Home Care, StaffSearch and Memorial Hermann Hospital.

Cathy Stenner, Director, Business Operations

Effective: Twelve-month contracted employee at an annual salary of $53,512.26 beginning September 1, 2006.
Education:  B.B.A., University of Houston, Major: Management; B.A., Trinity University, Major: Sociology.

Experience:  Manager and Business Services Specialist, Kingwood College, NHMCCD; Finance Manager and Cash Supervisor, DHL Airways; Project Accounting Supervisor, Jacobs Engineering Group.

d. Tomball College

Leslie J. Sellers, Instructor, English

Effective:  Temporary 4.5-month contracted employee at a pro-rated per semester salary $19,783.00 beginning August 28, 2006.

Education:  M.A. & B.S., Texas Tech University, Majors: English and Education.

Experience:  Adjunct Faculty, Tomball College, NHMCCD; Teacher, Lewisville High School; Instructor, University of Central Oklahoma and Oklahoma State University; Teaching Assistant, Texas Tech University.

e. Montgomery College

Lisa A. Gregory, Instructor, English

Effective:  Temporary 4.5-month contracted employee at a pro-rated per semester salary $19,783 beginning August 28, 2006.

Education:  M.A. & B.F.A., Sam Houston State University, Majors: English.

Experience:  Instructor, Sam Houston State University and Lee college-Huntsville Center.

Yvonne Hahn, Instructor, English

Effective:  Temporary 4.5-month contracted employee at a pro-rated per semester salary $19,783 beginning August 28, 2006.

Education:  M.A., California State University, Major: English; B.A., Central Washington University, Major: English.

Experience:  Associate Director, Instructor and Writing Tutor, California State University; Teacher, Vallejo Unified School District and Solano County Department of Education.

Karen R. Palmer, Director, Resource Development and Grants Administration
Effective: Twelve-month contracted employee at an annual salary of $52,373 beginning October 1, 2006.

Education: M.P.A. & B.S., Southern Illinois University at Carbondale, Majors: Public Administration and Food and Nutrition.

Experience: Manager, Montgomery College, NHMCCD; Executive Recruiter, MRI Telecommunications; Assistant to the Director, Houston Advanced Research Center.

Renee Pruitt, Instructor, Physical Therapist Assistant

Effective: Temporary 4.5-month contracted employee at a pro-rated per semester salary $19,783 beginning August 28, 2006.

Education: M.H.A., University of Southern California, Major: Health Administration; B.S., Mount St. Mary’s College, Major: Physical Therapy.

Experience: Adjunct Faculty and Instructor, Montgomery College, NHMCCD, California State University and Mt. St. Mary’s College; Physical Therapist, HealthSouth Outpatient Rehabilitation; Director, Associated Rehabilitation Services, Inc.; Private Physical Therapy practice.

Robert Reichle, Instructor, English

Effective: Temporary 4.5-month contracted employee at a pro-rated per semester salary $19,783 beginning August 28, 2006.

Education: M.A., University of Southern California, Major: Rhetoric, Linguistics & literature; B.A., Loyola University of Los Angeles, Major: English & Philosophy.

Experience: Instructor, Cy-Fair College, NHMCCD, El Camino College, Santa Monica College, Fullerton College, Loyola Marymount University, University of Southern California; Los Angeles City College.

Steve J. Scheffler, Dean, College Relations

Effective: Twelve-month contracted employee at an annual salary of $68,586 beginning October 1, 2006.

Education: B.A., University of Texas-Austin, Major: Journalism.

Experience: Director and Manager, Montgomery College and District Services and Training Center, NHMCCD; Public Relations Representative, WilTel; Manager, American Productivity and Quality Center.

Rhonda J. Spearman, Director, Division of Instruction Support Services
Effective: Twelve-month contracted employee at an annual salary of $64,000 beginning September 5, 2006.

Education: Ed.D., M.S.E.D, & B.S.E.D., University of Tennessee, Majors: Instructional Technology, Curriculum and Instruction and Elementary Education.

Experience: Director, Our Lady of the Lake University; Manager of Online Course and Community Development, University of Tennessee.

**Tabitha J. Yargo, Instructor, Kinesiology**

Effective: Temporary 4.5-month contracted employee at a pro-rated per semester salary $18,642 beginning August 28, 2006.

Education: M.Ed., M.S., & B.S., Stephen F. Austin State University, Majors: Kinesiology and Athletic Training.

Experience: Adjunct Faculty, Tomball College, NHMCCD; Graduate Assistant, Stephen F. Austin State University.

**f. Cy-Fair College**

**Nancy M. Drew, Instructor, English**

Effective: Temporary 4.5-month contracted employee at a pro-rated per semester salary $22,737 beginning August 28, 2006.

Education: Ed.D. & M.A., Texas A&M University-Corpus Christi, Majors: Educational Leadership and Interdisciplinary Studies; B.S., Corpus Christi State University, Major: Secondary Education.

Experience: Teacher, Corpus Christi I.S.D.

**Kimberly E. Miller, Assistant Professor, Emergency Medical Services**

Effective: Twelve-month contracted employee at an annual salary of $50,025 beginning August 21, 2006.

Education: A.A.S., Cy-Fair College, NHMCCD, Major: Paramedic Technology; Certified Paramedic, National Registry of Emergency Medical Training.

Experience: Adjunct Faculty, Cy-Fair College, NHMCCD; Paramedic and Emergency Technician, Memorial Hermann Healthcare System and Sam Houston State University; Instructor, EMS Education Consultants and Northwest EMS.

**Patricia M. Smith, Assistant Professor, Developmental English**

Education: Ph.D., Louisiana State University, Major: Curriculum and Instruction; Ed.D., Converse College, Major: Secondary English.

Experience: Adjunct Faculty, Tomball College, NHMCCD; Teacher, Cy-Fair High School and Long Beach Unified School District.

Paige E. Walker, Assistant Professor, Developmental English

Effective: Ten and one-half month contracted employee at an annual salary of $42,644 beginning August 21, 2006.

Education: M.Ed., University of Houston, Major: Curriculum and Instruction; B.A., Baylor University, Major: English Literature.

Experience: Adjunct Faculty, Cy-Fair College, NHMCCD; Teacher, Cypress Fairbanks I.S.D.
Request: Consideration of Resignations

Chancellor’s Recommendation: That the resignations listed below be accepted and acknowledged.

Tomball College

Gwendolyn Y. Young, Professor, Developmental Studies  
Effective August 22, 2006

Nancy S. Cox, Professor, Nursing  
Effective September 29, 2006

Montgomery College

Julie Pauls, Associate Professor, Physical Therapy  
Effective August 31, 2006

Kendra Woods, Professor, Biology  
Effective August 31, 2006

CY-Fair- College

Kevin D. Collins, Associate Professor, CIT  
Effective August 31, 2006

Stacy Creel, Reference Librarian, Associate Professor  
Effective September 3, 2006

Michael F. Granado, Associate Professor, Math  
Effective August 31, 2006

Jason Honeycutt, Professor, Emergency Medical Services  
Effective August 31, 2006

Staff Resource:  
Steve Head 832-813-6522  
Jean Grove 831-813-6698
Request: Consideration of Approval of Commissioning of Peace Officers

Chancellor’s Recommendation: That the Board of Trustees approves the commissioning of the following peace officers for the North Harris Montgomery Community College District.

**Cy-Fair College**
Thomas Carl Garrison, III
Larry W. McLendon

**North Harris College**
Andra Marcellus Gibson

**Kingwood College**
Isaiah Conway Jr.
Earl Wilbert Drummer Jr.

Rationale: These officers are eligible to be commissioned by this Board because they:
1. Have current licenses from the Texas Commission on Law Enforcement Officer Standards and Education;
2. Have taken and filed the oath required of peace officers;
3. Have executed good and sufficient bonds in the sum of $1,000 in accordance with the law; and
4. Possess a sufficient number of college credit hours to meet the minimum standard for an NHMCCD peace officer.

Fiscal Impact: None

Staff Resource: Steve Head 832-813-6522
Request: Consideration of the Selection of a Search Firm for the Chancellor Search

Chancellor’s Recommendation: The Board may take action to consider the selection of a search firm to assist in conducting the chancellor search.