I. Call to Order

II. Pledge of Allegiance

III. Certification of the Posting of the Notice of the Meeting

IV. Introductions, Special Guests, Recognitions

V. Workshop

VI. Closed Session

The Board of Trustees, in accordance with Sections 551.001, et seq. of the Texas Government Code will move into Closed Session under one or more of the following provision(s) of the ACT:

- Section 551.071 – Consultation With Attorney
- Section 551.072 - Deliberation Regarding Real Property
- Section 551.073 - Deliberation Regarding Prospective Gift
- Section 551.074 – Personnel Matters
- Section 551.076 - Deliberation Regarding Security Devices
- Section 551.087 - Economic Development Negotiations

VII. Reconvene Regular Meeting

VIII. Approval of the Minutes of the May 5, 2011 Workshop and Regular Meeting

IX. Citizens Desiring to Address the Board

X. Special Reports and Announcements

1. Chancellor

2. College Presidents

3. Vice Chancellors
XI. Consideration of Consent Agenda

(The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion and for which there is unanimous approval. Trustees receive agenda materials one week in advance of the meeting to prepare for the business to be conducted.)

XII. Policy Considerations

1. Consideration of Approval of Intention to Establish LSC-University Park as a Branch Campus (ACTION ITEM 1)

2. Consideration of Approval of the Lone Star College System Goals and Objectives for 2012-2015 (ACTION ITEM 2)

XIII. Financial Reports and Considerations

1. Monthly Financial Statements

2. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract for the Purchase of Construction Manager at Risk (CM-at-Risk) Services and the Subsequent Guaranteed Maximum Price (GMP) Agreements for Renovations at LSC-University Park (ACTION ITEM 3)

3. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract for Renovations at LSC-Montgomery (ACTION ITEM 4)

4. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract for HVAC Modifications in the Library Building at LSC-Kingwood (ACTION ITEM 5)

5. Consideration of Approval to Purchase Custodial Supplies for the System (ACTION ITEM 6)

6. Consideration of Approval to Purchase Concert Grand Piano for LSC-Kingwood (ACTION ITEM 7)

7. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute Agreements for the Harris County Department of Education (HCDE) Cooperative Purchase of Additional Furniture and Installation Services for LSC-Victory Center (ACTION ITEM 8)

8. Consideration of Approval to Purchase Furniture, Fixtures, Equipment and Materials for the System for the Remainder of the 2010-11 Budget Year and Authorize the Chancellor or Designee to Execute any Required Agreements Related to these Purchases (ACTION ITEM 9)

9. Consideration of Approval to Purchase Additional Cisco Network Hardware for the System (ACTION ITEM 10)
10. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute Water, Wastewater, and Gas Easements with the City of Tomball for the LSC-Tomball Performing Fine Arts Center, Veterinary Technology Addition, and Health Science Buildings (ACTION ITEM 11)

XIV. Building and Grounds Report

Construction Projects Update

XV. Personnel Reports and Considerations

1. Consideration of Ratification of Appointments (ACTION ITEM 12)

2. Consideration of Acceptance of Resignations (ACTION ITEM 13)

3. Consideration of Approval of Commissioning of Peace Officers (ACTION ITEM 14)

XVI. Suggested Future Agenda Items

XVII. Adjournment

The Board of Trustees, may at any time prior to adjournment, in accordance with Sections 551.001, et seq. of the Texas Government Code, move into Closed Session under the following provision(s) of the ACT:

Section 551.071 - Consultation With Attorney
Section 551.072 - Deliberation Regarding Real Property
Section 551.073 - Deliberation Regarding Prospective Gift
Section 551.074 - Personnel Matters
Section 551.076 - Deliberation Regarding Security Devices
Section 551.087 - Economic Development Negotiations
Certification of Posting of Notice to the June 2, 2011 Workshop and Regular Meeting of the Lone Star College System’s Board of Trustees

I, Richard Carpenter, Chancellor of the Lone Star College System, do hereby certify that a notice of this meeting was posted on Friday the 27th day of May, 2011 in a place convenient to the public in the Administration Office of the Central Services and Training Center, on all college campuses and on the system website, as required by Section 551.002 et seq., Texas Government Code. Special notice of the meeting was provided to the news media as required by Section 551.001 et seq., Texas Government Code.

Given under my hand this the 27th day of May, 2011.

Richard Carpenter
Chancellor
MINUTES OF THE
WORKSHOP AND REGULAR MEETING OF THE BOARD OF TRUSTEES
LONE STAR COLLEGE SYSTEM
CENTRAL SERVICES AND TRAINING CENTER
TRAINING AND DEVELOPMENT CENTER BOARD ROOM
5000 RESEARCH FOREST DRIVE
THE WOODLANDS, TEXAS 77381
May 5, 2011
5:00 p.m.

PRESENT:

Dr. David Holsey, Vice Chair
Ms. Priscilla Kelly, Secretary
Mr. David Vogt, Assistant Secretary
Mr. Robert Adam
Mr. Tom Forestier
Ms. Linda Good
Ms. Stephanie Marquard
Mr. Robert Wolfe

ABSENT: Mr. Randy Bates, Chair

I. CALL TO ORDER: Dr. Holsey called the workshop and regular meeting of the Board of Trustees to order at 5:07 p.m. after determining a quorum was present.

II. PLEDGE OF ALLEGIANCE: Mr. Forestier led the Board and guests in reciting the Pledge of Allegiance.

Ms. Good arrived at 5:12 p.m.

III. CERTIFICATION OF THE POSTING OF THE NOTICE OF THE MEETING: Chancellor Carpenter confirmed that the Notice for the meeting had been properly posted. No action was required. A copy is attached as Exhibit “A.”

IV. INTRODUCTIONS, SPECIAL GUESTS, RECOGNITIONS: Ray Laughter, vice chancellor of external affairs, reported that at this year’s Star Gala, sixty-one people each gave $500 scholarships immediately after the testimony of Jonas Rodriguez, a student at LSC-Tomball. The gala raised approximately $270,000 net for scholarships. Mr. Laughter introduced and thanked Saul and Lisa Valentin, chairs of the gala.

Dr. Lane, president of LSC-Montgomery, introduced Dr. Ann Kirch, vice president of instructions and Professor Gordon Carruth, incoming faculty senate president.
Dr. Head, president of LSC-North Harris, announced Rachel Mangano, a student in Chinese 1412 class, won first prize of the World “Chinese Bridge” Speech Preliminary Contest for College and High School Students. Rachel will represent the southern U.S. region and LSCS in China in July where she will participate in the World “Chinese Bridge” Speech Contest for College Students. Dr. Head announced that Farouk Systems will sponsor an LSC-North Harris CHI School of Cosmetology student flight experiment for the space shuttle tentatively scheduled to fly in late July 2011.

Dr. Head introduced Wade Hescht, chair for drama, humanities and speech for LSC-North Harris fine arts division. Mr. Hescht reported the accomplishments of the LSC-North Harris forensics team, which has attended two national tournaments this year earning the highest of recognitions. Mr. Hescht introduced Kaybee Brown, a member of the forensics team, who received the Top Speaker in the Nation award over more than 450 competitors at the Phi Rho National Tournament. Mr. Brown recited part of a piece from the competition.

V. WORKSHOP: None

VI. CLOSED SESSION: At 5:37 p.m. Dr. Holsey convened the Board in closed session, in accordance with Section 551.001 et. Seq. of the Texas Government Code under one or more of the following provision(s) of the Act:

   Section 551.071 – Consultation With Attorney
   Section 551.072 – Deliberation Regarding Real Property
   Section 551.073 – Deliberation Regarding Prospective Gift
   Section 551.074 – Personnel Matters
   Section 551.076 – Deliberation Regarding Security Devices
   Section 551.087 – Economic Development Negotiations

Mr. Wolfe arrived at 5:45 p.m.

VII. RECONVENE REGULAR MEETING: Dr. Holsey reconvened the open meeting at 6:38 p.m.

VIII. APPROVAL OF THE MINUTES OF THE APRIL 7, 2011 WORKSHOP AND REGULAR MEETING: Upon a motion by Mr. Adam and a second to the motion by Ms. Good, the Board approved the minutes of the April 7, 2011 Workshop and Regular Meeting. Ms. Kelly and Dr. Holsey abstained from the vote. Mr. Vogt noted that Mr. Forestier, not Mr. Vogt, requested the corrections of the minutes of the March 3, 2011 Workshop and Regular Meeting and March 4-5, 2011 Board Retreat.

IX. CITIZENS DESIRING TO ADDRESS THE BOARD: None
X. SPECIAL REPORTS AND ANNOUNCEMENTS

1. Chancellor: Chancellor Carpenter thanked Dana Morales, LSC-Montgomery outgoing faculty senate president, for her service and welcomed Gordon Carruth, incoming faculty senate president. Chancellor Carpenter welcomed James Seymour to his first meeting as faculty senate president of LSC-CyFair.

Chancellor Carpenter announced the dates and times of the colleges’ commencement ceremonies: Friday, May 13, 2011, LSC-Montgomery at 6:00 p.m. at Fellowship of The Woodlands Church; LSC-Kingwood at 6:30 p.m. at Humble Civic Center and LSC-North Harris at 7:00 p.m. at M.O. Campbell Center. On Saturday, May 14, 2011, LSC-Tomball at 10:00 a.m. at Fellowship of The Woodlands Church and LSC-CyFair at 10:00 a.m. at the Berry Center. Chancellor Carpenter reported in 2010 the System had over 3600 graduates and this year will have 4728 graduates, a 33% increase over 2010.

Chancellor Carpenter announced that Cindy Gilliam, vice chancellor for administration and finance, is a finalist in the Houston Business Journal’s 2011 Best CFO of the Year. The luncheon and awards ceremony will be held at the Wortham Theater on Friday, May 20. Ms. Gilliam was a finalist last year as well.

2. College Presidents: Dr. Steve Head, president of LSC-North Harris, presented an overview of LSCS Strategic Goal 6: to provide quality student focused service. LSCS provides this service by requiring mandatory orientation for students who have not earned college credit before, effective Fall 2011; EDUC 1300, the student success course, will be mandated for all students deficient in two out of the three following: Reading, Writing or Math; mandatory and continuous enrollment in Developmental Math; first time college students will be assigned an advisor; expanded use of technology to improve access for students; web sites continually updated with information to promote student engagement; and social networking for campus happenings, important and key messages: Facebook, Twitter, Blogger and Youtube.

3. Vice Chancellors: Ray Laughter, vice chancellor of external affairs, announced the national awards received recently by the LSCS marketing and communication team. The team was awarded the gold award for the LSCS website by the Higher Education Advertising Awards. Mr. Laughter recognized John King, director of digital services, for job well done. The second award presented by the Higher Education Advertising Awards was the silver award for the Houston airport signage and the third was the bronze award for US News & World Report ad. The National Council for Marketing and Public Relations Advertising Awards presented the team a silver award for the Perkins “Gender Bending” campaign. Mr. Laughter recognized Laura Morris, associate vice chancellor of marketing and communication, Jed Young, executive director communication services and Emily Demilliano, director marketing services, for their great work. Mr. Laughter presented Dr. Carpenter with an award for LSCS again being ranked as number 1 in the list of Largest Houston-Area Colleges and Universities published annually by the Houston Business Journal.
4. Faculty Senate President: Ms. Dana Morales, faculty senate president of LSC-Montgomery, presented ways faculty connect with and assist students outside the classroom. Faculty accomplishes this through student advising by providing both discipline specific advice and general academic counseling. Faculty serve as sponsors for clubs, participation in the Model United Nation program, study abroad programs, service learning, new student orientation, and graduation. Ms. Morales is proud to work in an environment where real and meaningful relationships are developing between students and faculty in the classroom as well as outside the classroom.

XI. CONSIDERATION OF CONSENT AGENDA: Dr. Holsey proceeded with the Consent Agenda. Action Item 6 was recommended to be considered separately. Ms. Kelly made a motion to approve Action Items 1, 2, 3, 4, 5, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19 and 20. Mr. Vogt seconded the motion and the Board unanimously passed the Consent Agenda. A copy is attached as Exhibit “B.”

XII. POLICY CONSIDERATION

1. Consideration of Approval of the Recommended Lone Star College System Board Policy Section I B.1 - Board Governance (SECOND READING) (ACTION ITEM 1): the Board unanimously approved the recommended Lone Star College System Board Policy Section I B.1 – Board Governance. This item was passed in the Consent Agenda. A copy is attached as Exhibit “C.”

2. Consideration of Approval of the Recommended Lone Star College System Board Policy Section VIII - Information Security (SECOND READING) (ACTION ITEM 2): the Board unanimously approved the recommended Lone Star College System Board Policy Section VIII - Information Security. This item was passed in the Consent Agenda. A copy is attached as Exhibit “D.”

3. Consideration of Approval of the Recommended Lone Star College System Board Policy Section I H.1.01 – The Board of Trustees, the Chancellor and Faculty Senate (SECOND READING) (ACTION ITEM 3): the Board unanimously approved the recommended Lone Star College System Board Policy I H.1.01 – The Board of Trustees, the Chancellor and Faculty Senate. This item was passed in the Consent Agenda. A copy is attached as Exhibit “E.”

XIII. CURRICULUM REPORT AND CONSIDERATION

Consideration for Approval of the Core Curriculum for the Associate of Arts and the Associate of Science Degree for 2011-2012 (ACTION ITEM 4): the Board unanimously approved the revised Associate of Arts and Associate of Science Core Curriculum for the 2011-2012 academic year. The revised core curriculum must be submitted to the Texas Higher Education Coordinating Board. This item was passed in the Consent Agenda. A copy is attached as Exhibit “F.”
XIV. FINANCIAL REPORTS AND CONSIDERATIONS

1. Monthly Financial Statements: Ms. Cindy Gilliam, vice chancellor for administration and finance, presented the monthly financial statements for the month ended March 31, 2011. A copy is attached as Exhibit “G.” Ms. Gilliam presented an update on the awarded grants report and hiring chill. In April 2010 the total amount of grants awarded for a 12 month period were $9M compared to April 2011 total amount of grants awarded for a 12 month period of $12.7M. This is a 41% increase over 2010. Positions filled through April 2011 are 95.6%, 4.4% under budget.

2. Quarterly Investment Report: Ms. Cindy Gilliam, vice chancellor for administration and finance, presented the quarterly investment report. A copy is attached as Exhibit “H.”

3. Consideration of Approval of the 2011-12 Tuition and Fee Schedule (ACTION ITEM 5): the Board unanimously adopted the tuition and fee schedule for the 2011-2012 academic year. The recommended tuition rates and assessed fees include the following changes from the 2010-11 tuition and fee schedule: a $2 per credit hour increase in the tuition rate; a $5 per credit hour increase for distance learning classes; a discipline-based differential instructional fee (new) has been added; an infrastructure fee (new) of $20/semester has been added. The Board is requested to take action at this time so that the tuition and fee schedules can be posted for the Fall 2011 semester. This item was passed in the Consent Agenda. A copy is attached as Exhibit “I.”

4. Consideration of Approval of Tax Exemption Allowances for Tax Year 2011 (ACTION ITEM 6): upon a motion by Ms. Good and a second to the motion by Mr. Adam, the Board unanimously approved the following tax exemptions for the year 2011 for Harris, Montgomery and San Jacinto counties: Homestead Exemption $5,000 or 1% (whichever is greater); Over 65 Exemption $75,000; Disability $75,000. Texas Property Tax Code Sec. 11.13 mandates that the governing body of the taxing unit must adopt exemptions. A copy is attached as Exhibit “J.”

5. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract for Moving and Relocation Services for the System (ACTION ITEM 7): the Board unanimously authorized the Chancellor or designee to negotiate and execute contracts for the purchase of moving and relocation services for the System from the vendors listed below for a period of one year with the option to extend these services up to four additional one year terms: KC Salley Relocation United Van Lines, 10739 West Little York Rd. #300, Houston, TX 77041; Roadrunner Moving & Storage, 12425 Chimney Rock, Houston, TX 77035; A Rocket Moving & Storage, 3401 Corder St., Houston, TX 77021; A-1 Freeman Relocation, Inc., 9619 Kirkton Dr., Houston, TX 77095; and Pioneer Contracting Services, Inc., 8090 Kempwood; TX 77055. The costs are estimated to be $200,000 for the first year and $100,000 for each year thereafter, bringing the total estimated
cost to $600,000 over the five year period. This item was passed in the Consent Agenda. A copy is attached as Exhibit “K.”

6. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract for Commerce Management System through an Application Subscription Service Program for the System (ACTION ITEM 8): the Board unanimously approved to authorize the Chancellor or designee to negotiate and execute a contract for Commerce Management System (CMS) through an application subscription service program for the System to purchase from TouchNet Information Systems, Inc., 15520 College Blvd, Lenexa, KS 66219, in the amount of $1,165,243 for a period of five years. The annual spend on this contract will be as follows: year 1 is $219,438; year 2 is $219,438; year 3 is $230,410; year 4 is $241,930; year 5 is $254,027 for a total of $1,165,243. This item was passed in the Consent Agenda. A copy is attached as Exhibit “L.”

7. Consideration of Approval to Purchase Welding Equipment and Supplies for the Welding Program at LSC-Victory Center (ACTION ITEM 9): the Board unanimously approved the purchase of welding equipment and supplies for the welding program at LSC-Victory Center from Conroe Welding, 415 S. Frazier, Conroe, Texas 77305, for a total amount of $117,000. This item was passed in the Consent Agenda. A copy is attached as Exhibit “M.”

8. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract for Chemistry Lab Renovations in the Winship Building at LSC-North Harris (ACTION ITEM 10): the Board unanimously approved to authorize the Chancellor or designee to negotiate and execute a contract for the purchase of construction services for the renovations of chemistry labs, preparation rooms and adjacent restrooms in the Winship Building at LSC-North Harris from the lowest bidder, Mapp Construction, 16770 Imperial Valley, Suite 110, Houston, TX 77060, for an amount not to exceed $420,692. This item was passed in the Consent Agenda. A copy is attached as Exhibit “N.”

9. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract to Replace Winship Building Roof Sections at LSC-North Harris (ACTION ITEM 11): the Board unanimously authorized the Chancellor or designee to negotiate and execute a contract to purchase construction services for the replacement of roof sections of the Winship Building at LSC-North Harris from the lowest bidder, Houston’s Waterproofing and Sheetmetal, 26797 Hanna Rd., Bldg. 2, Suite 5, Conroe, TX 77385, in the amount of $517,395. This item was passed in the Consent Agenda. A copy is attached as Exhibit “O.”

10. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Amendment to the Contract for Office Supplies for the System (ACTION ITEM 12): the Board unanimously authorized the Chancellor or designee to approve an amendment to the contract for the purchase of office supplies awarded to Staples Company, 6400 Hollister, Houston, Texas 77040. This amendment appoints Tejas
Office Products as the Staples’ Diversity Supplier to provide delivery and billing services to Lone Star College System. The term of this agreement is from July 1, 2011 to December 31, 2013, which is the remaining term for the original contract with Staples. This item was passed in the Consent Agenda. A copy is attached as Exhibit “P.”

11. Consideration of Approval to Purchase Additional Electrical Services for Small Projects and Repairs for the System (ACTION ITEM 13): the Board unanimously approved the purchase of additional electrical services for small projects and repairs from the following vendors for an additional amount of $115,000, bringing the total estimated spending to $625,000 over the initial three year period: Brown Electric Inc., 4544 S. Pinemont #200, Houston, TX 77041 and Colwell Electric, Inc., 6829 Guhn Rd., Houston, TX 77040. This item was passed in the Consent Agenda. A copy is attached as Exhibit “Q.”

12. Consideration of Approval to Purchase Additional Elevator Maintenance, Inspection and Repair Services for the System (ACTION ITEM 14): the Board unanimously approved the purchase of additional elevator maintenance, inspection, and repair services for the System from Elevator Repair Services, P.O. Box 11037, Houston, TX 77293, in the amount of $350,000, bringing the total to $1,600,000 over the 5 year term. This item was passed in the Consent Agenda. A copy is attached as Exhibit “R.”

13. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Electrical Easement with Entergy Texas, Inc. for the Sam Houston State University Woodlands Center Site Located on the LSC-Montgomery Campus (ACTION ITEM 15): the Board unanimously authorized the Chancellor or designee to negotiate and execute an electrical easement with Entergy Texas, Inc., 9425 Pinecroft Drive, The Woodlands, Texas, 77380, for electrical service to the Sam Houston State University Woodlands Center site located on the LSC-Montgomery campus. This item was passed in the Consent Agenda. A copy is attached as Exhibit “S.”

XV. BUILDING AND GROUNDS REPORT:

Construction Projects Update: the Board reviewed the report as presented. A copy is attached as Exhibit “T.”

XVI. PERSONNEL REPORTS AND CONSIDERATIONS:

1. Consideration of Ratification of Appointments (ACTION ITEM 16): the Board unanimously ratified the appointments as presented. This item was passed in the Consent Agenda. A copy is attached as Exhibit “U.”
2. **Consideration of Resignations (ACTION ITEM 17):** the Board unanimously accepted the resignations as presented. This item was passed in the Consent Agenda. A copy is attached as Exhibit “V.”

3. **Consideration of Ratification of the Reappointment of Full-Time Faculty (ACTION ITEM 18):** the Board unanimously ratified the reappointment of full-time faculty as presented. This item was passed in the Consent Agenda. A copy is attached as Exhibit “W.”

4. **Consideration of the Reappointment of Contractual Employees (Non-Faculty) (ACTION ITEM 19):** the Board unanimously ratified the reappointments of contractual employees (non-faculty) as presented. This item was passed in the Consent Agenda. A copy is attached as Exhibit “X.”

5. **Consideration of Approval of Commissioning of Peace Officers (ACTION ITEM 20):** the Board unanimously approved the commissioning of the following peace officers for the Lone Star College System: LSC-Tomball – Ray A. Johnson and LSC-North Harris – Melvin J. Chebret, Jr. This item was passed in the Consent Agenda. A copy is attached as Exhibit “Y.”

**XVII. SUGGESTED FUTURE AGENDA ITEMS:** None

**XVIII. ADJOURNMENT:** There being no further business, the meeting was adjourned at 7:20 p.m.

ATTEST:

______________________________  ______________________________
Board of Trustees, Vice Chair    Board of Trustees, Secretary
Consideration of Consent Agenda

Consent Agenda: A roll call of individual action items will determine the consent agenda. If a trustee has a question or plans to cast a negative vote regarding a specific recommendation, then the trustee/trustees need to acknowledge their intention to the Chair by show of hand during the roll call: this action item will be considered in the regular order of business as an individual action item.

Those action items that the trustees plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Trustees is needed to approve the action items. Upon approval of the consent agenda, the Board of Trustees will proceed with the remainder of the agenda.

Rationale: The consent agenda format is an organization process for meetings that allows the governing board to focus their time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

Tally of Action Items:

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Request: Consideration of Approval of Intention to Establish LSC-University Park as a Branch Campus

Chancellor’s Recommendation: That the Board of Trustees approve Lone Star College System pursuing SACS (Southern Association of Colleges and Schools) and THECB (Texas Higher Education Coordinating Board) approvals to change LSC-University Park designation from a Teaching Center to a Branch Campus of the Lone Star College System.

Rationale: The acquisition, operation, and potential of the existing 1.2 million square feet, 71 acres facility has reaffirmed Lone Star’s commitment to the community and the vision of the Board of Trustees. This facility is currently designated as a Teaching Center and houses the second University Center and several system-wide service departments including LSC-Online, Financial Aid, Information Technology, Veterans Affairs, Physical Plant, and Corporate College. In Spring 2011, about 4,000 Lone Star and 2,000 university partners’ students enrolled in classes at this site.

Since the acquisition of the LSC-University Park property, it has always been the intent that it would become a Branch Campus. LSCS is currently in the process of undergoing our Reaffirmation of SACS Accreditation, which takes place every ten years or in the event of a Substantive Change. Because adding a Branch Campus is considered a Substantive Change by SACS, we have asked SACS if it could be included in our current reaffirmation process as it will save LSCS considerable costs of an additional SACS visit and affirmation. SACS has indicated that they are willing to use the October visit for both reviews, so the timing of the Branch Campus designation is important.

Community colleges have the greatest impact in higher education on workforce development. While educational institutions across the country are being scrutinized, Lone Star College is in a unique position to further expand educational and service opportunities to the community it serves. Lone Star College-University Park is prepared to break out of the conventional patterns and spur a wave of innovation in serving students and the community. In collaboration and partnership with faculty, administration, students, and partners, LSC-University Park is poised to write a new chapter in community college education.

Effective January 1, 2012, the Board of Trustees intends to establish LSC-University Park as a comprehensive college within the boundaries of the Lone Star College System District.
**Fiscal Impact:** Funded within current budget allocations.

**Staff Resource:**
- Richard Carpenter 832-813-6515
- Shah Ardalan 832-813-6842
- Donettag Goodall 832-813-6597
Policy Consideration No. 2  (ACTION ITEM 2)  Board Meeting 6-2-11

Request: Consideration of Approval of the Lone Star College System Goals and Objectives for 2012-2015

Chancellor’s Recommendation: That the Board of Trustees approve the LSCS Goals and Objectives for 2012-2015, which will serve as the strategic plan for the next four academic years.

Rationale: During Spring-Fall 2010, a strategic planning steering committee, with faculty, staff, administrators, and student representatives from each of the five colleges and system office, crafted Strategic Goals and Objectives. The committee utilized data collected from seventeen (17) open forums on the five colleges, University Park, System Office, and three on-line surveys. Based on the ten Strategic Goals, fifty-one (51) Strategic Objectives were developed. The Strategic Goals were presented to the LSCS Board via an online survey in May 2011. The Board is now requested to take formal action to approve the plan. Once approved, the five Presidents will use the LSCS plan as a framework for individual colleges strategic planning. Each college will complete a strategic plan during Fall 2011. The final outcome will be five unique strategic plans that integrate with the LSCS plan. These plans will provide the foundation for new projects and initiatives as well as guidance for future budget planning. An implementation process will be initiated that will involve all of the colleges and a broad-based group of faculty, staff, and students. Budget implications will be developed as part of the planning for implementation.

Fiscal Impact: None

Staff Resource: Rand Key 832-813-6522
2012-2015 Strategic Planning Goals and Objectives

**Strategic Initiative:**

*Increase completion and achievement of all students.*
- Strengthen all academic and student support services.
- Focus on discipline-specific advising opportunities.
- Develop a method to track student goals and completion.
- Strengthen clarity of degree program course requirements.

**Strategic Initiative:**

*Provide high quality academic instruction.*
- Maintain faculty driven academic review process of programs.
- Make accountability and performance transparent to stakeholders.
- Maintain high academic standards.
- Enhance community service learning programs.
- Develop faculty driven outcome assessment.

**Strategic Initiative:**

*Provide quality student focused service.*
- Strengthen student orientation programs.
- Improve visibility of student and on-line support services.
- Enhance student service assistance to speakers of other languages.
- Promote student engagement and connectivity.
- Enhance quality and visibility of extra-curricular and student organizations across the system.
- Strengthen career and job placement services for students.

**Strategic Initiative:**

*Maintain affordability and accessibility.*
- Deliver quality education to the regional and global workforce.
- Expand flexible class offerings.
- Increase opportunities to diverse populations in the region.
- Promote financial aid and scholarship opportunities to students.
- Provide facilities convenient to all students.

**Strategic Initiative:**

*Recruit and retain talented full and part-time faculty, administrators and staff.*
- Strengthen system-wide orientation programs for all employees.
- Expand active mentoring and professional development programs for all employees.
- Foster a culture of feedback and continuous performance improvement.
- Provide employee compensation package competitive with benchmark employers.
- Promote an inclusive workplace that celebrates and values all.
- Maximize human resources to achieve system mission and goals.
Strategic Initiative

Enhance internal and external systems of communication.

~ Promote electronic communications.
~ Strengthen interpersonal communication within system.
~ Continuously improve LSCS website.
~ Maintain a consistent emergency/crisis notification and response plan.
~ Continue LSCS brand to improve system recognition, cohesion and pride.
~ Promote system-wide connectivity.

Strategic Initiative

Strengthen efficiencies in operations.

~ Refine business procedures across system.
~ Increase revenues and decrease costs.
~ Maximize efficient use of state, local, and federal funds.
~ Identify resources for innovative projects.

Strategic Initiative

Develop and sustain mutually beneficial partnerships.

~ Strengthen relationships with local, national, and global profit and non-profit entities.
~ Engage in partnerships to develop programs in existing and emerging career areas.
~ Promote enrollment in technical programs to meet projected workforce needs.
~ Expand relationships with P-12 to inspire/promote postsecondary education.

Strategic Initiative

Leverage technology to increase and enhance education, operation, and innovation competitiveness.

~ Expand IT security initiatives, procedures, and awareness.
~ Develop a System-wide strategic plan for LSC-Online.
~ Create a technology training guideline for faculty, staff, and students.
~ Improve and increase IT resources that enable agility and innovation.
~ Expand access to new and emerging technologies.
~ Recruit and retain talented IT professionals to increase technology effectiveness, efficiency, and value.

Strategic Initiative

Plan and manage sustainable quality growth.

~ Build innovative, environmentally sustainable learning facilities.
~ Strengthen security measures across system.
~ Promote facility management to support growth.
~ Maximize efficient utilization of space.
~ Continuously monitor trends to anticipate growth.
Report: Monthly Financial Statements

The financial statements for the month ended April 30, 2011 are presented for Board review.
<table>
<thead>
<tr>
<th></th>
<th>67% OF PRIOR YEAR</th>
<th>% ACTUAL</th>
<th>08/31/10</th>
<th>% ACTUAL</th>
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<tbody>
<tr>
<td></td>
<td>BUDGET</td>
<td>ACTUAL</td>
<td>TO BUDGET</td>
<td>ACTUAL</td>
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<tr>
<td><strong>REVENUES:</strong></td>
<td></td>
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<td></td>
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<tr>
<td>State Appropriations</td>
<td>$58,530,000</td>
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<td>$37,804,843</td>
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<tr>
<td>Tuition and Fees</td>
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<td>55,907,077</td>
<td>81.76%</td>
<td>51,125,197</td>
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<tr>
<td>Taxes</td>
<td>97,600,000</td>
<td>95,259,735</td>
<td>97.60%</td>
<td>88,516,206</td>
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<tr>
<td>Investments</td>
<td>500,000</td>
<td>216,686</td>
<td>43.34%</td>
<td>162,249</td>
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<tr>
<td>Other</td>
<td>4,483,500</td>
<td>2,733,355</td>
<td>60.96%</td>
<td>1,577,095</td>
</tr>
<tr>
<td>Growth Contingency</td>
<td>4,470,000</td>
<td>2,494,016</td>
<td>55.79%</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>233,960,000</td>
<td>192,482,196</td>
<td>82.27%</td>
<td>178,985,590</td>
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<tr>
<td><strong>EXPENDITURES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instruction-Academic</td>
<td>61,622,539</td>
<td>44,952,903</td>
<td>72.95%</td>
<td>40,860,705</td>
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<tr>
<td>Instruction-Workforce</td>
<td>26,058,657</td>
<td>19,006,663</td>
<td>72.94%</td>
<td>17,778,836</td>
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<tr>
<td>Public Service</td>
<td>1,101,015</td>
<td>561,495</td>
<td>51.00%</td>
<td>668,358</td>
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<tr>
<td>Academic Support</td>
<td>43,880,498</td>
<td>24,434,736</td>
<td>55.68%</td>
<td>23,980,306</td>
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<tr>
<td>Student Services</td>
<td>28,439,065</td>
<td>14,703,984</td>
<td>51.70%</td>
<td>14,087,166</td>
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<tr>
<td>Institutional Support</td>
<td>25,937,084</td>
<td>14,433,487</td>
<td>55.65%</td>
<td>13,431,748</td>
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<tr>
<td>Plant Operation and Maintenance</td>
<td>30,398,022</td>
<td>17,074,434</td>
<td>56.17%</td>
<td>15,592,072</td>
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<tr>
<td>Staff Benefits</td>
<td>13,878,959</td>
<td>7,282,049</td>
<td>52.47%</td>
<td>9,985,388</td>
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<tr>
<td>Growth Contingency</td>
<td>204,161</td>
<td>-</td>
<td></td>
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<tr>
<td><strong>Total Educational and General Expenditures</strong></td>
<td>231,520,000</td>
<td>142,449,751</td>
<td>61.53%</td>
<td>136,384,579</td>
</tr>
<tr>
<td>Repair, Replacement and Other</td>
<td>3,310,000</td>
<td>1,112,868</td>
<td>33.62%</td>
<td>1,321,360</td>
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<tr>
<td>Internally Designated</td>
<td>(583,999)</td>
<td>6,395,981</td>
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<tr>
<td>Capitalized Assets</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Depreciation Expense</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>234,830,000</td>
<td>149,374,601</td>
<td>63.61%</td>
<td>137,705,939</td>
</tr>
<tr>
<td><strong>Other Changes - Debt Service &amp; Fund Transfers</strong></td>
<td>6,060,000</td>
<td>4,165,004</td>
<td>2,602,777</td>
<td>57.29%</td>
</tr>
<tr>
<td><strong>NET INCREASE (DECREASE) IN FUND BALANCES</strong></td>
<td>($6,930,000)</td>
<td>($38,942,591)</td>
<td>($38,676,874)</td>
<td></td>
</tr>
</tbody>
</table>

Due to enhanced reporting capabilities in our new iStar accounting system we are now able to report capital asset activity on a monthly basis. Also note, the capital assets number is showing as a negative number because it is net of all additions and disposals. Additions are reflected as a decrease to the expense account and an increase to the asset.
Due to enhanced reporting capabilities in our new iStar accounting system we are now able to report capital asset activity on a monthly basis.
## LONE STAR COLLEGE SYSTEM
### Balance Sheet
#### April 30, 2011
#### Unaudited

### ASSETS

<table>
<thead>
<tr>
<th></th>
<th>Unrestricted</th>
<th>Auxiliary</th>
<th>Restricted</th>
<th>Loan Funds</th>
<th>CIP</th>
<th>J&amp;S</th>
<th>Agency Funds</th>
<th>Memorandum</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash</td>
<td>(76,428,270)</td>
<td>$ 12,316,859</td>
<td>$ 117,241,930</td>
<td>$ 486,160</td>
<td>$(41,666,157)</td>
<td>$(19,341)</td>
<td>$(834,228)</td>
<td>$ 11,096,961</td>
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<tr>
<td>Accounts receivable</td>
<td>15,867,617</td>
<td>144,055</td>
<td>562</td>
<td>41,303</td>
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<td>5,753</td>
<td>16,059,290</td>
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<tr>
<td>Doubtful accounts</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Taxes receivable</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Doubtful accounts</td>
<td>6,529,690</td>
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<td>2,215,202</td>
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<td>8,744,892</td>
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<td>Due from grantor agency</td>
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<td>10,389,168</td>
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<td>-</td>
<td>10,389,168</td>
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<tr>
<td>Due from other funds</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investments-Book Value</td>
<td>94,180,771</td>
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<td>-</td>
<td>126,701,965</td>
<td>21,585,343</td>
<td>-</td>
<td>242,468,079</td>
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<tr>
<td>Investments-Fair Value Adjustment</td>
<td>37,427</td>
<td>-</td>
<td>-</td>
<td>11,750</td>
<td>-</td>
<td>49,177</td>
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<tr>
<td>Accrued interest receivable</td>
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<td>-</td>
<td>-</td>
<td>-</td>
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<td>-</td>
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<tr>
<td>Prepaid and deferred expenses</td>
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<td>3,949,912</td>
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<tr>
<td>Deposits</td>
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<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Inventories, at cost</td>
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<td>-</td>
<td>39,198</td>
<td>-</td>
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<td>39,198</td>
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<tr>
<td>Land</td>
<td>62,468,953</td>
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<td>3,397,680</td>
<td>-</td>
<td>-</td>
<td>65,866,633</td>
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<td>Infrastructure Improvements</td>
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<td>3,397,680</td>
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<td>14,020,179</td>
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<td>Buildings</td>
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<td>8,926,990</td>
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<td>-</td>
<td>34,943,395</td>
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<td>Leasehold Improvements</td>
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<td>-</td>
<td>5,589,001</td>
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<tr>
<td>Library books</td>
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<td>-</td>
<td>-</td>
<td>13,243,244</td>
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<tr>
<td>Furniture, Fixtures &amp; Equipment</td>
<td>16,984,191</td>
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<td>5,238,802</td>
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<td>Capitalized Interest Costs</td>
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<td>4,893,532</td>
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<td>4,893,532</td>
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<tr>
<td>Construction In Progress</td>
<td>167,469,688</td>
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<td>-</td>
<td>3,972,252</td>
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<td>171,441,940</td>
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<tr>
<td>Accrued Depreciation</td>
<td>99,924,608</td>
<td>(34,179)</td>
<td>-</td>
<td>(5,183,728)</td>
<td>-</td>
<td>-</td>
<td>(102,144,513)</td>
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</tbody>
</table>

**TOTAL ASSETS**  

### LIABILITIES AND FUND BALANCES

#### LIABILITIES:

<p>| | | | | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounts payable</td>
<td>35,704,691</td>
<td>$ 488,763</td>
<td>$ 1,997,590</td>
<td>$ 2,982,592</td>
<td>-</td>
<td>532,906</td>
<td>41,616,542</td>
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<tr>
<td>Accrued salaries</td>
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<td>-</td>
<td>-</td>
<td>2,568,808</td>
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</tr>
<tr>
<td>Due to other funds</td>
<td>76,662,966</td>
<td>6,362,925</td>
<td>122,713,788</td>
<td>1,091</td>
<td>9,954,047</td>
<td>-</td>
<td>215,694,817</td>
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</tr>
<tr>
<td>Deferred revenues</td>
<td>1,928,690</td>
<td>2,394</td>
<td>3,263,238</td>
<td>-</td>
<td>722,409</td>
<td>-</td>
<td>5,916,731</td>
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<tr>
<td>Accrued compensable absences payable</td>
<td>5,915,209</td>
<td>32,543</td>
<td>162,080</td>
<td>-</td>
<td>143,856</td>
<td>-</td>
<td>6,300,934</td>
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<td>Accrued Interest Payable</td>
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<td>-</td>
<td>-</td>
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<td>Bonds payable</td>
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<td>-</td>
<td>-</td>
<td>604,310,714</td>
<td>-</td>
<td>604,310,714</td>
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<tr>
<td>Assets held in custody for others</td>
<td>(17,832)</td>
<td>(440)</td>
<td>(505,598)</td>
<td>-</td>
<td>(1,250)</td>
<td>-</td>
<td>4,792,144</td>
<td>-</td>
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</tbody>
</table>

**TOTAL LIABILITIES**  
122,762,532  6,886,185  127,631,098  1,091  3,035,198  620,641,211  5,372,296  886,329,611

#### FUND BALANCES:

<p>| | | | | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Unrestricted</td>
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<td>442,900,755</td>
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<tr>
<td>Auxiliary</td>
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<td>5,715,031</td>
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<td>-</td>
<td>-</td>
<td>5,715,031</td>
<td>-</td>
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</tr>
<tr>
<td>Restricted</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>485,631</td>
<td>-</td>
<td>485,631</td>
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<td>Loans</td>
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<td>-</td>
<td>-</td>
<td>314,791,245</td>
<td>-</td>
<td>314,791,245</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Investment in fixed assets</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Debt service</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>596,860,007</td>
<td>-</td>
<td>596,860,007</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

**TOTAL FUND BALANCES**  

**TOTAL LIABILITIES AND FUND BALANCES**  
## Statement of Changes in Fund Balances

### For the Eight Months Ended April 30, 2011

#### Unaudited

<table>
<thead>
<tr>
<th></th>
<th>Unrestricted</th>
<th>Auxiliary</th>
<th>Restricted</th>
<th>Total</th>
<th>Loan Funds</th>
<th>I&amp;S</th>
<th>Bonds Payable</th>
<th>Totals</th>
<th>Current Year</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>FUND BALANCE, SEPTEMBER 1, 2010</strong></td>
<td>$401,518,750</td>
<td>$4,195,113</td>
<td>-</td>
<td>$405,713,863</td>
<td>$485,631</td>
<td>$457,065,239</td>
<td>$619,578,173</td>
<td>$223,686,560</td>
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<tr>
<td><strong>REVENUES AND OTHER ADDITIONS:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
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<tr>
<td>Tapes</td>
<td>95,259,735</td>
<td>-</td>
<td>-</td>
<td>95,259,735</td>
<td>-</td>
<td>-</td>
<td>133,243,703</td>
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<td></td>
</tr>
<tr>
<td>State grants and contracts</td>
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<td>-</td>
<td>2,247,746</td>
<td>2,247,746</td>
<td>-</td>
<td>-</td>
<td>2,247,746</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Local gifts, grants and contracts</td>
<td>-</td>
<td>-</td>
<td>1,365,004</td>
<td>1,365,004</td>
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<td>-</td>
<td>1,365,004</td>
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<td></td>
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<tr>
<td>Interest income</td>
<td>216,686</td>
<td>-</td>
<td>-</td>
<td>216,686</td>
<td>-</td>
<td>-</td>
<td>20,097</td>
<td>577,914</td>
<td></td>
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<tr>
<td>Revenue Bond debt service transfer from Operating</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Proceeds from Sale of Assets</td>
<td>-</td>
<td>-</td>
<td>6,910</td>
<td>6,910</td>
<td>-</td>
<td>-</td>
<td>792,632</td>
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<td>799,542</td>
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<tr>
<td>Bond proceeds</td>
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<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Bonds issued</td>
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<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td><strong>Total revenues and other additions</strong></td>
<td>$199,558,489</td>
<td>$4,631,156</td>
<td>$69,811,115</td>
<td>$274,000,760</td>
<td>-</td>
<td>$1,175,066</td>
<td>$38,004,065</td>
<td>$313,179,891</td>
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<td><strong>EXPENDITURES AND OTHER DEDUCTIONS:</strong></td>
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<td></td>
<td></td>
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<td></td>
<td></td>
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<tr>
<td>Current Funds expenditures</td>
<td>153,579,166</td>
<td>3,070,325</td>
<td>$69,811,115</td>
<td>$226,460,606</td>
<td>-</td>
<td>-</td>
<td>7,685</td>
<td>226,468,291</td>
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<tr>
<td>Expended for plant facilities</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$123,449,060</td>
<td>-</td>
<td>123,449,060</td>
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<tr>
<td>Disposal of plant assets</td>
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<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<tr>
<td>Administrative and collection costs</td>
<td>-</td>
<td>-</td>
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<td>-</td>
<td>-</td>
<td>-</td>
<td>274,658</td>
<td>274,658</td>
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<td>Revenue Bond debt service transfer to Interest &amp; Sinking</td>
<td>-</td>
<td>-</td>
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<td>-</td>
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<tr>
<td>Bond Issuance cost</td>
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<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<tr>
<td>Bond principal payments/amortization</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<tr>
<td>Cost of Assets Sold</td>
<td>432,314</td>
<td>40,913</td>
<td>-</td>
<td>473,227</td>
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<tr>
<td>Bond interest expense</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>19,165,492</td>
<td>19,165,492</td>
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<tr>
<td>Bond agency fees</td>
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<td>-</td>
<td>-</td>
<td>-</td>
<td>3,068</td>
<td>3,068</td>
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<td>$154,011,480</td>
<td>$3,111,238</td>
<td>$69,811,115</td>
<td>$226,933,833</td>
<td>-</td>
<td>$123,449,060</td>
<td>$19,450,903</td>
<td>$349,833,798</td>
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<tr>
<td><strong>NON-MANDATORY TRANSFERS</strong></td>
<td>4,165,004</td>
<td>-</td>
<td>-</td>
<td>4,165,004</td>
<td>-</td>
<td>-</td>
<td>4,165,004</td>
<td>8,330,008</td>
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<tr>
<td><strong>CHANGES IN FUND BALANCE</strong></td>
<td>41,382,005</td>
<td>1,519,918</td>
<td>-</td>
<td>42,901,923</td>
<td>-</td>
<td>(122,273,994)</td>
<td>22,718,166</td>
<td>(56,653,905)</td>
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</tr>
</tbody>
</table>
## LONE STAR COLLEGE SYSTEM
### SUMMARY OF INVESTMENTS
#### AS OF APRIL 2011

<table>
<thead>
<tr>
<th></th>
<th>Book Value</th>
<th>Market Value</th>
<th>Weighted Avg. Days To Maturity</th>
<th>Weighted Avg. Purchase Yield</th>
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<tbody>
<tr>
<td><strong>OPERATING UNRESTRICTED</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Includes Renewal and Replacement Funds)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>U. S. Government Agencies</td>
<td>$16,000,000</td>
<td>$16,022,723</td>
<td>1.02%</td>
<td></td>
</tr>
<tr>
<td>Commercial Paper</td>
<td>14,981,000</td>
<td>14,988,109</td>
<td>0.51%</td>
<td></td>
</tr>
<tr>
<td>Logic</td>
<td>9,785,079</td>
<td>9,785,079</td>
<td>0.20%</td>
<td></td>
</tr>
<tr>
<td>Lone Star</td>
<td>43,300,895</td>
<td>43,300,895</td>
<td>0.23%</td>
<td></td>
</tr>
<tr>
<td>TexPool</td>
<td>9,614,086</td>
<td>9,614,086</td>
<td>0.16%</td>
<td></td>
</tr>
<tr>
<td>Overnight Sweep</td>
<td>499,711</td>
<td>499,711</td>
<td>0.00%</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>94,180,771</td>
<td>94,210,603</td>
<td>88</td>
<td>0.40%</td>
</tr>
</tbody>
</table>

| **CONSTRUCTION IN PROGRESS** |            |              |                               |                              |
|                             |            |              |                               |                              |
| Commercial Paper            | 4,989,650  | 4,992,573    | 0.70%                         |                              |
| Logic                       | 75,279,026 | 75,279,026   | 0.20%                         |                              |
| Lone Star                   | 29,190,621 | 29,190,621   | 0.21%                         |                              |
| TexPool                     | 17,242,668 | 17,242,668   | 0.16%                         |                              |
| **TOTAL**                   | 126,701,965| 126,704,888  | 1                             | 0.22%                        |

| **INTEREST & SINKING**      |            |              |                               |                              |
|                            |            |              |                               |                              |
| Certificate of Deposits     | 5,000,000  | 5,000,000    | 0.75%                         |                              |
| Logic                      | 16,916     | 16,916       | 0.20%                         |                              |
| Lone Star                  | 16,359,951 | 16,359,951   | 0.23%                         |                              |
| TexPool                    | 208,476    | 208,476      | 0.16%                         |                              |
| **TOTAL**                  | 21,585,343 | 21,585,343   | 1                             | 0.35%                        |

| **TOTAL INVESTMENTS**       | $242,468,079 | $242,500,834 | 35                            | 0.30%                        |

**Benchmark:**
- 90 day U.S. Treasury Bill: 0.04%
- 3 Month Libor Rate: 0.28%
# LONE STAR COLLEGE SYSTEM
## INVESTMENT ACTIVITY REPORT
### FOR THE MONTH ENDED APRIL 30, 2011

<table>
<thead>
<tr>
<th></th>
<th>Operating Unrestricted*</th>
<th>Avg Buy Yield</th>
<th>Construction Buy In Progress</th>
<th>Avg Buy Yield</th>
<th>Avg Buy Interest &amp; Sinking Yield</th>
<th>Avg Buy Total</th>
<th>Avg Buy Yield</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>BEGINNING BOOK VALUE</strong></td>
<td>$ 98,992,672</td>
<td>0.39%</td>
<td>$147,385,136</td>
<td>0.22%</td>
<td>$21,078,578</td>
<td>0.36%</td>
<td>$267,456,386</td>
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<td><strong>PURCHASES:</strong></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Commercial Paper</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Logic</td>
<td>1,580</td>
<td>0.20%</td>
<td>12,154</td>
<td>0.20%</td>
<td>3</td>
<td>0.20%</td>
<td>13,737</td>
</tr>
<tr>
<td>Lone Star</td>
<td>8,680,887</td>
<td>0.23%</td>
<td>506,743</td>
<td>0.23%</td>
<td>9,187,630</td>
<td>0.23%</td>
<td></td>
</tr>
<tr>
<td>TexPool</td>
<td>1</td>
<td>0.16%</td>
<td>19</td>
<td>0.16%</td>
<td>20</td>
<td>0.16%</td>
<td></td>
</tr>
<tr>
<td>Overnight Sweep</td>
<td>12,406,030</td>
<td>0.00%</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>12,406,030</td>
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<tr>
<td><strong>TOTAL PURCHASES</strong></td>
<td>21,088,498</td>
<td>0.09%</td>
<td>12,154</td>
<td>0.20%</td>
<td>506,765</td>
<td>0.23%</td>
<td>21,607,417</td>
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<tr>
<td><strong>MATURITIES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Logic</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lone Star</td>
<td>8,713,708</td>
<td>0.21%</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>8,713,708</td>
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<tr>
<td>Texpool</td>
<td>13,508,358</td>
<td>0.16%</td>
<td>11,985,066</td>
<td>0.16%</td>
<td></td>
<td></td>
<td>25,493,424</td>
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<tr>
<td>Overnight Sweep</td>
<td>12,398,374</td>
<td>0.00%</td>
<td>11,985,066</td>
<td>0.16%</td>
<td></td>
<td></td>
<td>12,398,375</td>
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<tr>
<td><strong>TOTAL MATURITIES</strong></td>
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<td>0.08%</td>
<td>20,698,775</td>
<td>0.18%</td>
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<td></td>
<td>46,605,507</td>
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<tr>
<td>Premium / ( Discount )</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unrealized Gains ( Losses)</td>
<td>(19,000)</td>
<td></td>
<td>(10,350)</td>
<td></td>
<td></td>
<td></td>
<td>(29,350)</td>
</tr>
<tr>
<td><strong>ENDING BOOK VALUE</strong></td>
<td>94,180,771</td>
<td>0.40%</td>
<td>126,701,965</td>
<td>0.22%</td>
<td>21,585,343</td>
<td>0.35%</td>
<td>242,468,079</td>
</tr>
<tr>
<td>Beg. Unrealized Gains (Losses)</td>
<td>(7,833)</td>
<td></td>
<td>(1,005)</td>
<td></td>
<td></td>
<td></td>
<td>(8,838)</td>
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<td>Unrealized Gains ( Losses) Chg.</td>
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<td>41,593</td>
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<td><strong>ENDING MARKET VALUE</strong></td>
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<td>$126,704,888</td>
<td></td>
<td>$21,585,343</td>
<td></td>
<td>$242,500,834</td>
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</table>

*Includes Renewal & Replacement Fund
Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract for the Purchase of Construction Manager at Risk (CM-at-Risk) Services and the Subsequent Guaranteed Maximum Price (GMP) Agreements for Renovations at LSC-University Park

Chancellor’s Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute a contract for the purchase of CM-at-Risk services and the subsequent GMP agreements for renovations at LSC-University Park for an estimated amount of $6,000,000 over a period of two years from Morganti Texas, 350 N. Sam Houston Pkwy E., Suite 121, Houston, TX 77060.

Rationale: As leases are signed for educational and corporate partners, and the LSCS student population grows at LSC-University Park, additional renovations will be necessary. The CM-at-Risk method is the preferred construction delivery method due to the savings in time accomplished by completing the public bid process in advance and economies of scale achieved by combining many projects into a larger single contract.

The CM-at-Risk will provide pre-construction services which include coordinating the construction documents, performing constructability reviews, creating critical path schedules, and providing budget and cost consultation. During construction, the CM-at-Risk will act as the general contractor, assuming the risk of subcontracting the work, which will be competitively bid, and guaranteeing completion of each project.

The CM-at-Risk delivery method is an acceptable construction delivery method per Texas Education Code §44.038. In accordance with the code, a one-step process was used to select the CM-at-Risk by releasing a request for proposal and evaluating each respondent based on a published selection criteria that included proposed fee, company profile, Historically Underutilized Business (HUB) certification and/or HUB plan, previous and current projects, references and thoroughness of proposal package. The proposals were sent to thirty-six general contractors and thirteen responses were received. The top three contractors with the highest overall evaluation scores were invited to a face-to-face interview. See attached Proposal Evaluation and Interview Tabulations.

To ensure the Board is informed, a status report will be presented to the Board with contracted cost of services based upon the executed contracts.
**Fiscal Impact:** Funds for this purchase are available from the 2008 general obligation bonds.

**Staff Resource:**
- Cindy Gilliam 832-813-6512
- Shah Ardalan 832-813-6842
## Construction Management at Risk-UP

### PROPOSAL EVALUATION TABULATION

<table>
<thead>
<tr>
<th>Factors</th>
<th>Max Pts</th>
<th>Morganti</th>
<th>Miner-Dedrick</th>
<th>J.E. Dunn</th>
<th>MAPP</th>
<th>Summit Builders</th>
<th>CF Jordan</th>
<th>Durotech</th>
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<tbody>
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<td>25</td>
<td>24</td>
<td>22</td>
<td>25</td>
<td>21</td>
<td>21</td>
<td>16</td>
<td>13</td>
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<tr>
<td>Company Profile</td>
<td>20</td>
<td>18.75</td>
<td>17.75</td>
<td>15.25</td>
<td>16.75</td>
<td>17.25</td>
<td>18.75</td>
<td>16.5</td>
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<tr>
<td>HUB Plan</td>
<td>20</td>
<td>15</td>
<td>6</td>
<td>7</td>
<td>7</td>
<td>6</td>
<td>7</td>
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</tr>
<tr>
<td>List of Projects</td>
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<td>16.75</td>
<td>18</td>
<td>15.75</td>
<td>16.75</td>
<td>16.25</td>
<td>16.25</td>
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<tr>
<td>Project References</td>
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<td>8</td>
<td>8</td>
<td>8</td>
<td>10</td>
<td>10</td>
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<tr>
<td>Completeness</td>
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<td>5</td>
<td>4.75</td>
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<tr>
<td><strong>Total</strong></td>
<td>100</td>
<td>89.5</td>
<td>78.75</td>
<td>75.75</td>
<td>74.5</td>
<td>73.5</td>
<td>73</td>
<td>71.5</td>
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</table>

<table>
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<tr>
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<th>Cadence McShane</th>
<th>E.E. Reed</th>
<th>Westfall</th>
<th>Anslow Bryant</th>
<th>Goldshire</th>
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<tbody>
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<td>25</td>
<td>15</td>
<td>14</td>
<td>18</td>
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<td>Company Profile</td>
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<td>15.75</td>
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<td>15.5</td>
<td>7.5</td>
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<tr>
<td>HUB Plan</td>
<td>20</td>
<td>8</td>
<td>7</td>
<td>6</td>
<td>0</td>
<td>6</td>
<td>20</td>
</tr>
<tr>
<td>List of Projects</td>
<td>20</td>
<td>18</td>
<td>18.75</td>
<td>14.75</td>
<td>15.5</td>
<td>14.5</td>
<td>7.75</td>
</tr>
<tr>
<td>Project References</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>5</td>
<td>8</td>
<td>3</td>
<td>3</td>
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<tr>
<td>Completeness</td>
<td>5</td>
<td>5</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>3.75</td>
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<tr>
<td><strong>Total</strong></td>
<td>100</td>
<td>71.25</td>
<td>71</td>
<td>63.5</td>
<td>63.5</td>
<td>59.75</td>
<td>48.25</td>
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### INTERVIEW TABULATION

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<tr>
<th>Factors</th>
<th>Max Pts</th>
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<th>J.E. Dunn</th>
<th>Miner Dederick</th>
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<tr>
<td>Overview of the Design/Build Process</td>
<td>25</td>
<td>20</td>
<td>22</td>
<td>15</td>
</tr>
<tr>
<td>Typical Timeline to Complete Construction</td>
<td>25</td>
<td>21</td>
<td>22</td>
<td>21</td>
</tr>
<tr>
<td>HUB Plan</td>
<td>20</td>
<td>15</td>
<td>7</td>
<td>6</td>
</tr>
<tr>
<td>Assigned Project Staff</td>
<td>15</td>
<td>11</td>
<td>13</td>
<td>13</td>
</tr>
<tr>
<td>Quality of Presentation</td>
<td>15</td>
<td>13</td>
<td>13</td>
<td>12</td>
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<tr>
<td><strong>Total</strong></td>
<td>100</td>
<td>80</td>
<td>77</td>
<td>67</td>
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Financial Report and Consideration No. 3  (ACTION ITEM 4)  Board Meeting 6-2-11

Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract for Renovations at LSC-Montgomery

Chancellor’s Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute a contract for renovations to buildings A, B, C & E at LSC-Montgomery from Rosecrans Interests, 1213 West Loop North, Suite 150, Houston, TX 77055-8200, in the estimated amount of $1,050,000.

Rationale: The May 10, 2008 bond election resulted in the approval for LSCS to issue up to $420M in general obligation bonds for the purchase of new construction, repair and replacement, renovation of land and facilities, furniture and equipment. Renovations are required for buildings A, B, C & E at LSC-Montgomery.

Renovations for Buildings A and E relate to re-purposing space vacated by the departments that have moved into the new buildings and for inter-building department moves. Building B work includes installing a new make-up air unit to correct negative pressure and moisture issues, renovating the chemistry laboratory into an organic biology laboratory, and constructing a dark room. The scope of work for Building C includes completing the electrical and data support for the second floor renovation performed over the winter break.

This purchase is in compliance with Texas Education Code §44.031. Proposals were sent to twenty-eight (28) general contractors and four (4) responses were received. It is recommended to award the project to the contractor offering the best value in terms of project cost, Historically Underutilized Business (HUB) status and/or history of use of HUB firms, experience of assigned staff, financial stability of the firm, safety program and history and references. See attached Evaluation Tabulation.

Fiscal Impact: Funds for these purchases are available from the 2008 general obligation bonds and the FY 2011 LSC-Montgomery Operating Fund.

Staff Resource: Cindy Gilliam  832-813-6512
Austin Lane  936-283-7222
### Building A, B, C & E at LSC-Montgomery

#### EVALUATION TABULATION

<table>
<thead>
<tr>
<th>Factors</th>
<th>Max Pts</th>
<th>Rosecrans Interests, I.L.C.</th>
<th>MAPP Construction</th>
<th>G.A.M. Construction</th>
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</thead>
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<tr>
<td>Cost of the Project</td>
<td>40</td>
<td>40</td>
<td>38</td>
<td>39</td>
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<tr>
<td>HUB certification or HUB subcontracting plan, including percentage of business and partnering firms</td>
<td>20</td>
<td>10</td>
<td>10</td>
<td>20</td>
</tr>
<tr>
<td>Credentials/experience of assigned staff</td>
<td>15</td>
<td>12.33</td>
<td>9.67</td>
<td>9</td>
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<tr>
<td>Financial Stability of the firm</td>
<td>10</td>
<td>8.67</td>
<td>8.67</td>
<td>2.67</td>
</tr>
<tr>
<td>Safety Program &amp; History</td>
<td>10</td>
<td>9.33</td>
<td>9.33</td>
<td>3.33</td>
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<tr>
<td>References</td>
<td>5</td>
<td>5</td>
<td>3.67</td>
<td>3</td>
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<td><strong>Total</strong></td>
<td><strong>100</strong></td>
<td><strong>85.33</strong></td>
<td><strong>79.34</strong></td>
<td><strong>77</strong></td>
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</tbody>
</table>
Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract for HVAC Modifications in the Library Building at LSC-Kingwood

Chancellor’s Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute a contract for HVAC modifications in the Library building at LSC-Kingwood from the lowest bidder, Letsos Company, 8435 Westglen, Houston, TX 77063, in the amount of $517,532.

Rationale: The May 10, 2008 bond election resulted in the approval for LSCS to issue up to $420M in general obligation bonds for the purchase of new construction, repair and replacement, renovation of land and facilities, furniture and equipment.

HVAC modifications are needed because the 2nd floor classroom space in the Library building, built in 1983, has been modified to meet the current instructional style which incorporates audio visual and computer learning. This equipment generates additional heat load in the building and in order to provide the proper level of air conditioning, HVAC modifications are needed.

In January 2009, The System entered into an interlocal agreement with Harris County Department of Education (HCDE) through their Choice Facility Partners (CFP) Division for the purpose of securing goods and services in various pre-determined categories for the 2008 bond issue construction projects. HVAC equipment and services is one of these pre-determined categories and Letsos Company is a CFP contracted vendor.

This purchase is in compliance with Texas Education Code §44.031. A Request for Proposal was sent to all twelve (12) Choice Facility Partner HVAC service providers and three (3) responses were received. It is recommended to award the project to the CFP with the lowest bid. See attached Bid Tabulation.

Fiscal Impact: Funds for this purchase are available from the 2008 general obligation bonds.

Staff Resource: Katherine Persson 281-312-1640
Cindy Gilliam 832-813-6512
HVAC Modifications in the Library at LSC-Kingwood

BID TABULATION

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Letsos</th>
<th>TDIndustries</th>
<th>Dominion</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Bid Amount</td>
<td>$517,532</td>
<td>$618,161</td>
<td>$618,075</td>
</tr>
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</table>
Request: Consideration of Approval to Purchase Custodial Supplies for the System

Chancellor’s Recommendation: That the Board of Trustees approve the purchase of custodial supplies for the System for a term of one year with an optional one-year renewal. The estimated annual purchase amount is $500,000 for a not-to-exceed amount of $1,000,000 over two years. Purchases will be made from the following vendors:

<table>
<thead>
<tr>
<th>COMPANY</th>
<th>ADDRESS</th>
<th>CATEGORIES AWARDED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buckeye Cleaning Center</td>
<td>P.O. Box 840002 Kansas City, MO 64184</td>
<td>Paper &amp; General Supplies</td>
</tr>
<tr>
<td>HighPoint Sanitary Solutions</td>
<td>301 Garden Oaks Blvd. Houston, TX 77018</td>
<td>Chemicals &amp; General Supplies</td>
</tr>
<tr>
<td>Hillyard, Inc.</td>
<td>9322 Baythorne Dr. Houston, TX 77041</td>
<td>Paper, Can Liners &amp; General Supplies</td>
</tr>
<tr>
<td>Interboro Packaging</td>
<td>114 Bracken Road Montgomery, NY 12549</td>
<td>Can Liners</td>
</tr>
<tr>
<td>Pollock Paper</td>
<td>P.O. Box 840201 Dallas, TX 75284</td>
<td>Chemicals, Paper &amp; General Supplies</td>
</tr>
<tr>
<td>Staples Contract &amp; Commercial</td>
<td>500 Staples Drive Farmington, MA 01702</td>
<td>Chemicals, Paper, Can Liners &amp; General Supplies</td>
</tr>
</tbody>
</table>

Rationale: Custodial supplies are vital to properly support the maintenance of all LSCS facilities. Products are purchased in four main categories: chemicals, paper, can liners, and general supplies.

The estimated purchases are based on historical information and represent the average spending over the past 16 months. The estimated annual and category purchases may vary in accordance with actual requirements; however, the total dollar award will not exceed $1,000,000 over the two year term.

The award of this bid includes an option to discontinue purchasing from an awarded vendor and to award to the next Board approved bidder if any of the following conditions should occur: unsubstantiated and extreme price increases, awarded items are discontinued, the vendor is providing poor service or delivering inferior products (due notice and adequate time to correct problem will be given).

The award is for one year with an optional one-year renewal, based on mutual consent and satisfactory vendor performance. The awarded
vendors are holding prices for one year; however, a reasonable price increase may be requested by the vendors upon renewal.

This purchase is in compliance with Texas Education Code §44.031. A request for sealed bid proposals was sent to fifty-eight custodial supply dealers and fifteen responses were received. The bids were evaluated based on line item price (including delivery, dispensers, and installation), item availability, non-core discounts, maximum annual increases, minimum dollar purchase requirements set by the bidder, company profile, references, delivery time for paper and non-paper supplies, conflict of interest, and HUB certification or plan.

It is recommended to award the purchases to the bidders with the lowest line item costs and the highest product availability, as represented by the Evaluation Tabulation.

**Fiscal Impact:** Funds for this purchase are included in the proposed FY 2010-11 operating budgets. Funds for subsequent years will be included in future proposed budgets.

**Staff Resource:** Cindy Gilliam 832-813-6512
## Custodial Supplies for Lone Star College System

### EVALUATION TABULATION

<table>
<thead>
<tr>
<th>Line Items Price/ Availability (100pts)</th>
<th>Staples</th>
<th>High Point</th>
<th>Pollock</th>
<th>Hillyard</th>
<th>Buckeye</th>
<th>Crown P &amp; C</th>
<th>Lab Safety</th>
<th>AmSan</th>
<th>Interboro</th>
<th>Gulf Coast</th>
<th>Zep</th>
<th>Great S.W.</th>
<th>Brawner</th>
<th>Matera</th>
<th>HD Supply</th>
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<tbody>
<tr>
<td>94.67</td>
<td>91.83</td>
<td>87.5</td>
<td>86.8</td>
<td>86.17</td>
<td>83.67</td>
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<td>60.5</td>
<td>59.67</td>
<td>69.5</td>
<td>57.33</td>
<td></td>
</tr>
</tbody>
</table>

| Dispenser & Install Incl. (10 pts)     | 10      | 10         | 10      | 10       | 10      | 10          | 10         | 10     | 10        | 10         | 10  | 10          | 10       | 10      |

| Non-Core Discounts (15 pts)            | 13.86   | 13.14      | 11.91   | 10.84    | 10.46   | 9.81        | 10.5       | 14.57  | 11.46     | 11.36      | 10.97| 10.69       | .96      | .96     |

| Max Annual Increase (10 pts)           | 9.41    | 8.81       | 8.23    | 8.5      | 8.24    | 7.69        | 9          | 7.83   | 7.36      | 8.67       | 8.83| 7           | 5.43     | 5.93    |

| Min. Purchase Required (10 pts)        | 9.36    | 8.87       | 7.7     | 9.71     | 9.86    | 9.09        | 9.86       | 8.05   | 7.29      | 8.43       | 8.86| 8.07        | 9.64     | 6.81    | 9.57     |


| Delivery Time – Paper (10 pts)         | 9.46    | 8.84       | 9.2     | 8.86     | 6.89    | 6.64        | 8.07       | 9.4    | 4.21      | 7.09       | 8.5 | 6.9         | 2.29     | 2.43    | 3.1      |


| COI (5 pts)                            | 4.96    | 4.96       | 4.96    | 4.96     | 4.96    | 4.96        | 4.96       | 4.96   | 4.96      | 4.96       | 4.96| 4.96        | 4.96     | 4.96    | 4.96     |

| HUB (5 pts)                            | 4.93    | 4.57       | .75     | .46      | 1.64    | .75         | 4.29       | .67    | .75       | .75        | .75 | .75         | .75      | 1.36    |

| Total (200 pts)                        | 189.81  | 184.46     | 173.98  | 172.93   | 172.30  | 167.29      | 166.05     | 163.77 | 163.40    | 150.45     | 145.45| 141.81      | 136.86   | 132.69  | 125.31   |
Request: Consideration of Approval to Purchase Concert Grand Piano for LSC-Kingwood

Chancellor’s Recommendation: That the Board of Trustees approve the purchase of a concert grand piano for LSC-Kingwood from Sherman Clay Piano Company, 3133 SW Freeway, Houston, TX 77098, in the amount of $104,000.

Rationale: The May 10, 2008 bond election resulted in the approval for LSCS to issue up to $420M in general obligation bonds for the purchase of new construction, repair and replacement, renovation of land and facilities, and furniture and equipment for the added facilities. LSC-Kingwood requires a 9’ concert grand piano for the 125 seat recital hall in the new Music Instructional Building. This recital hall will host musical performances of students, faculty and classical and jazz guest artists.

This purchase is in compliance with Texas Education Code §44.031. Proposals were requested from four vendors and four responses were received. The bid tabulation is attached. The award of this purchase could not be based on low bid alone. The Yamaha instrument is preferable to the other choices for a number of reasons:

- Durability - Experience has proven the Yamaha instruments to be the most durable when subjected to heavy institutional usage and to require less frequent tunings and maintenance than the others.
- Versatility of tone - This piano must serve equally well in classical, jazz, and pop musical styles and will serve as both a solo and accompanying instrument. The Yamaha CFX will provide the projection and subtlety of tone to effectively and artistically serve these needs for LSC-Kingwood students in rehearsal and performance.
- Consistency of touch and action - The current LSC-Kingwood piano inventory includes a majority of Yamaha instruments in practice rooms, piano laboratory, and rehearsal halls. LSC-Kingwood students will benefit from the consistency of touch between the rehearsal and performance instruments provided for their use.
- Design and manufacturing features - The Yamaha CFX includes a number of important design and manufacturing features that make this instrument more suitable for LSC-Kingwood than the other three options, including: the aluminum alloy action rails; a
hardwood reinforced key frame for improved durability and keyboard action; the pin block which features a patented humidity seal; and handcrafted and hand fitted parts to ensure that the instrument’s feel, consistency of tone, and general “playability” are optimized.

**Fiscal Impact:** Funds for this purchase are available from the 2008 general obligation bonds.

**Staff Resource:** Katherine Persson 281-312-1640
## Grand Piano for LSC-Kingwood

### BID TABULATION

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Sherman Clay Pianos</th>
<th>Fort Bend Music Center</th>
<th>Houston Piano Company</th>
<th>Forshey Piano Company</th>
</tr>
</thead>
<tbody>
<tr>
<td>9’ Grand Piano</td>
<td>$104,000</td>
<td>$81,999</td>
<td>$105,000</td>
<td>$109,840</td>
</tr>
<tr>
<td>Yamaha CFX</td>
<td></td>
<td>Kawai EX</td>
<td>Bechstein D 282</td>
<td>Steinway D</td>
</tr>
</tbody>
</table>
Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute Agreements for the Harris County Department of Education (HCDE) Cooperative Purchase of Additional Furniture and Installation Services for LSC-Victory Center

Chancellor’s Recommendation: That the Board of Trustees authorize the Chancellor or Designee to negotiate and execute agreements for the HCDE cooperative purchase of additional furniture and installation services for LSC-Victory Center in the estimated amount of $700,000, increasing the total estimated purchase from $10,195,000 to $10,895,000.

Rationale: On April 1, 2010, the Board of Trustees approved the HCDE cooperative purchase of furniture and installation services from approved purchasing cooperative program vendors in an amount not-to-exceed the allocated budget of $10,065,000. Subsequently, on June 3, 2010, the Board of Trustees approved an additional $130,000 purchase of furniture and installation services for LSC-System Office, increasing the not-to-exceed amount to $10,195,000.

The initial furniture and installation budget was based on a percentage of the overall construction budget and did not include the LSC-Victory Center project until later in the bond program. LSC-Victory Center is due to open on August 11, 2011 and furniture needs to be purchased and installed prior to the opening date.

The purchase of the furniture and installation services is in accordance with Texas Local Government Code, Subchapter F, Sections 271.101-102. The Board of Trustees approved the college system’s membership in HCDE at its July 25, 2000 meeting. HCDE has competitively bid these products and services on behalf of LSCS. The furniture purchases were awarded to as many vendors as reasonably possible based on the type of furniture required, requirement to match existing furniture, and the total purchase amount for each campus. The additional purchase will be handled in the same manner.

Fiscal Impact: Funds for this purchase are available from the 2008 general obligation bonds.

Staff Resource: Cindy Gilliam 832-813-6512
Steve Head 281-618-5444
Request: Consideration of Approval to Purchase Furniture, Fixtures, Equipment and Materials for the System for the Remainder of the 2010-11 Budget Year and Authorize the Chancellor or Designee to Execute any Required Agreements Related to these Purchases

Chancellor’s Recommendation: That the Board of Trustees approve the purchase of furniture, fixtures, equipment and materials for the System during the remainder of the 2010-11 budget year in an amount not-to-exceed $1,000,000. In addition, authorize the Chancellor or designee to execute any required agreements related to these purchases.

Rationale: Purchases of workforce equipment and furnishings need to be initiated well in advance of the fall semester. In addition, there is a need to replace furniture that has reached the end of its useful life. Accordingly, the Board is requested to approve the purchases through the end of the fiscal year.

These purchases will be made in accordance with:

- Texas Education Code §44.031, through competitive bid processes,
- Texas Local Government Code, Subchapter F, Sections 271.101-102, through Board approved purchasing cooperatives, or
- Any other method as allowed by state law.

To ensure the Board is informed, a status report will be presented to the Board with items purchased, amounts of purchases, and vendors from which the purchases were made.

Fiscal Impact: Funds for these purchases are available from the 2010-11 approved budget.

Staff Resource: Cindy Gilliam 832-813-6512
Request: Consideration of Approval to Purchase Additional Cisco Network Hardware for the System

Chancellor’s Recommendation: That the Board of Trustees approve the purchase of additional Cisco Network Hardware from NWN Corporation for the System in the amount of $1,000,000 bringing the total not-to-exceed amount to $6,000,000 for the two-year period ending March 2012.

Rationale: The hardware will be used for the upgrade and standardization of the WAN/LAN network equipment across the system and for new construction projects.

On March 4, 2010, The Board of Trustees approved the purchase of Cisco networking equipment in the not-to-exceed amount of $5,000,000 over a two-year period. The initial award was based on a competitive bid process. This bid saved LSCS an additional 8% under the discounted Texas Department of Information Resources pricing.

This request is to increase the total amount from five million to six million over the same period which expires in March, 2012. This increase is due to hardware equipment needed for the System’s firewall upgrade. The upgrade is necessary as a result of enrollment growth, the addition of Cisco TelePresence video conferencing units, and datacenter core upgrades. This increase will meet the needs of the new facilities and standard network hardware replacement for the next year.

It is recommended that the Board of Trustees approve the purchase of required hardware to enable LSCS to continue with the upgrade of network equipment and decommissioning of End of Life, End of Service Cisco network gear at all campuses.

Fiscal Impact: Funds for these purchases are available in the approved FY 2010-11 budgets.

Staff Resource: Shah Ardalan 832-813-6842
Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute Water, Wastewater, and Gas Easements with the City of Tomball for the LSC-Tomball Performing Fine Arts Center, Veterinary Technology Addition, and Health Science Buildings

Chancellor’s Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute water, wastewater, and gas easements with the City of Tomball for the LSC-Tomball Performing Fine Arts Center, Veterinary Technology addition, and Health Science buildings.

Rationale: On March 4, 2010, the Board of Trustees authorized the Chancellor or designee to negotiate and execute agreements for the purchase of construction services for the LSC-Tomball Performing Fine Arts Center, Veterinary Technology Addition, and Health Science buildings. Construction of the aforementioned buildings began in May 2010 and is now nearing completion.

In order to provide water, wastewater, and gas service to the new buildings, tie-ins to the City of Tomball’s utilities are required. The new water, wastewater, and gas lines and meters on LSCS property must be located within easements granted to the City of Tomball by LSCS.

Fiscal Impact: There is no cost associated with the granting of these easements.

Staff Resource: Cindy Gilliam 832-813-6512
Susan Karr 281-351-3360
Building and Grounds Report

Report: Construction Projects Update

The District’s plant operations and facilities department has provided a summary report of the District’s construction projects. See attached report.
General Obligation Bond Project Summaries – 2008 Election:

- **LSC-North Harris**
  - Substantial completion of the Student Services building has been achieved and campus move-in of furniture, fixtures, and equipment is ongoing.
  - The laying of exterior face brick and installation of the modified bituminous roofing system are complete for the Applied Technology addition. Furniture delivery has commenced.
  - The laying of exterior face brick and installation of the curtainwall glazing are complete for the Fine Arts addition. Ceiling grid and floor covering have also been installed.
  - Faculty and staff have moved into the Health Professions building. LSC-North Harris dedications are June 28.

- **LSC-Victory Center**
  - The application of gypsum board materials at interior partition and hard ceiling areas continues.
  - The mechanical, electrical, and plumbing trim work continues.
  - The installation of exterior metal wall panels continues.
  - The domestic water line and fire main have been tied into the building.
  - Installation of the irrigation system and plant material is underway.

- **LSC-Kingwood**
  - The laying of exterior face brick is complete for the Student Conference Center and Music buildings.
  - The application of gypsum board continues for interior partitions.
  - The installation of ceramic tile, ceiling grid, and paint continues.
  - Permanent power has been provided and mechanical equipment start-up begun.
  - The Student Conference Center and Music buildings are on schedule for substantial completion by July 15.
  - The final phase of the Student Fine Arts building renovation is scheduled to commence in late July. Completion is planned for late September.
  - A contractor recommendation for the Library mechanical equipment replacement and ductwork modifications is to be considered by the Board of Trustees at its regular meeting in June.
LSC-Atascocita Center
- The project has achieved substantial completion.
- Flooring material installations, including carpet, tile, and terrazzo have been completed.
- Laboratory appliances, fume hoods, casework, and equipment have been installed.
- The installation of information technology equipment and the security system will be completed during the month of June.
- Furniture installation for the administrative area has been performed and will be completed for the classrooms and laboratories by mid-July.
- Faculty and staff from Humble Independent School District have occupied an area on the first floor, in preparation for the Early College High School that will be offered.
- The building dedication is scheduled for June 14.

LSC-Tomball
- The exterior skin of the Performing Fine Arts Center (PFAC) is complete.
- Permanent power has been provided for the PFAC.
- The theatrical rigging operations are 90% complete.
- The exterior skin, including face brick and metal siding, is complete for the Veterinary Technology (Vet Tech) addition. Interior finishes are also complete.
- Furniture delivery and installation is underway for the Vet Tech addition.
- Substantial completion has been achieved for the Vet Tech addition and is scheduled for mid-July on the PFAC.

LSC-Tomball Health Science
- The laying of exterior face brick and the installation of window systems and metal panel siding are nearing completion.
- The application of gypsum board is complete at interior partitions.
- Interior finish work is underway as painting and the installation of ceiling grid and floor tile are in progress.
- Installation of the building elevator is underway.
- Substantial completion of the Health Science building is scheduled for mid-July.

LSC-Montgomery
- Punch list work has been completed for the Arts Instructional, Science / Health, and Classroom buildings. Project closeout procedures are in progress.
- Close-out of the Central Plant project is ongoing.
- Documents have been submitted to the Texas Department of Transportation for the approval of traffic signalization revisions at the west entry.
- A contractor recommendation for the campus renovation project is a Board agenda item. Renovations are scheduled to be substantially complete by mid-August.

LSC-Conroe Center
- Construction of the heating, ventilating, and air conditioning laboratory is nearing completion.
- The installation of exterior building signage is complete. Way-finding signage, including monument signs at the vehicular entries, is under development for completion by the fall semester.
LSC-CyFair
- Interior finishes have been completed for the Science building, which is substantially complete.
- The installation of landscape materials, sidewalks, and site lighting will be completed during June for the Science building and during July for the Classroom/Student Services building.
- The Classroom/Student Services building completion date has been delayed due to the late arrival of the curtainwall glazing and limestone material for the “sail wall”. The current plan for substantial completion is mid-July.
- The furniture, fixtures, and equipment have been selected and ordered for delivery and installation commencing in late June and continuing through July.
- The student services departments, including registration and counseling, will relocate to temporary space on July 6 and into the new building on July 21.
- All temporary modular buildings will be removed during August.
- A comprehensive CyFair campus traffic impact analysis has been completed and is currently under review by the Harris County traffic department.

LSC-Cypress Center
- Harris County has finalized review of the Cypress Center traffic impact analysis and is requiring in excess of $1,000,000 in unbudgeted Clay Road improvements before a building permit will be issued. Alternative solutions continue to be evaluated.

LSC-University Park
- Construction documents are being prepared for the new entry drive, canopy, and visitor parking lot for buildings 9 and 10. Construction documents are also underway for the Energy Institute to be located on levels one and two of building 10.
- Construction documents are being prepared for the faculty and administrative offices on the eighth floor of building 13. Occupancy will occur prior to the fall semester.
- Additional construction services are contemplated for the required upgrades to buildings 9 and 10, for the build-out of the Energy Institute in building 10, and for the faculty/administrative suite in building 13. A recommendation for a contractor is to be considered by the Board of Trustees at its regular meeting in June.
- Construction of the primary power connection between parking garage 9 and building 9 has begun.
- Design of the fire main connection to parking garage 9 is also underway.

Revenue Bond Project Summaries - 2007:

LSC-Tomball
- The exterior column and window repair project is complete.

LSC-Montgomery
- Upgrade of the exterior lighting controls has commenced.
Energy Performance Project:

❖ **LSC-North Harris**
  ◆ Retrofit of the campus building automation system and heating, ventilating, and air conditioning equipment will be completed in June.

❖ **LSC-Peakwood/Red Oak**
  ◆ Complete

❖ **LSC-Kingwood**
  ◆ Re-commissioning of the Central Plant continues as interior components of the cooling tower require replacement.

❖ **LSC-Tomball**
  ◆ Complete

❖ **LSC-Montgomery**
  ◆ Complete

❖ **LSC-The University Center**
  ◆ Connection of the chilled and hot water system to the new LSC-Montgomery Central Plant is complete. Existing chillers and boilers have been removed from the roof.

❖ **LSC-CyFair**
  ◆ Complete

❖ **LSC-Fairbanks Center**
  ◆ Complete

❖ **LSC-Greenspoint Center**
  ◆ Complete

❖ **LSC-University Park**
  ◆ Complete

❖ **LSC-System Office**
  ◆ Complete

**Repair and Replacement Projects:**

❖ **LSC-North Harris**
  ◆ Renovate Chemistry Laboratories – Construction has begun and is scheduled for substantial completion on August 5.
  ◆ Winship Roof Replacement – Postponed until fiscal year 2011/12.
  ◆ Parking Lot Lighting – Project awarded and scheduled for substantial completion on August 15.
Replace Theater Carpet – Project will be bid in June.

- LSC-Tomball
  - Replace Flooring at Seven Entrances and Four Classrooms – Procurement options are being evaluated.
  - Replace Expansion Joints and Window Sealant – The project has been awarded.

- LSC-Montgomery
  - Building Sealant Project – Construction is scheduled for June.
  - Parking Lot Striping – Design is in progress.

- LSC-Cy Fair
  - Painting – Project has been issued for bid.
  - Carpet for Fairbanks Center – A Request for Proposal is being prepared for bidding.

- LSC-University Park
  - American Disabilities Act (ADA) Compliance Projects –
    - Replacing Door Hardware – Project awarded and scheduled to commence mid-June.
    - Restroom and Break Room Modifications – Design is in progress.
  - Elevator Upgrades – The main campus upgrade project is complete. Salvageable components from the elevators in buildings 7 & 8 will be extracted when they are taken out of service.

- LSC- System Office
  - Roof Repairs – Work complete.
  - Foundation Repairs – Work Complete.
Request: Consideration of Ratification of Appointments.

Chancellor’s Recommendation: That the contractual appointments listed on the following pages be ratified for the positions indicated.

Rationale: These contractual appointments include ratification of Administrators and Faculty from the LSC-Kingwood and LSC-North Harris.

Fiscal Impact: Positions and salaries have been budgeted for 2010-2011.

Staff Resource: Rand Key 832-813-6522
a. **LSC-Kingwood**

**Norma Ticas, Program Director, Occupational Therapy Assistant**

**Effective:** Twelve-month contracted employee at an annual salary of $83,000 beginning January 10, 2011.

**Education:** M.E.D., University of Houston, Major: Allied Health and Administration; B.S., University of Texas Medical Branch-Galveston, Major: Occupational Therapy.

**Experience:** Occupational Therapist, Triumph Healthcare North; Director of Rehabilitation Services, Century Rehab; Director of Rehabilitation Service, Kindred Hospital-Bay City Area; Level III OTR, Memorial Hermann Southeast Hospital; Rehab Director, Sundance Rehabilitation Corporation; Staff OTR, Harris County Hospital District.

**Conchita C. Cameron, Assistant Professor, Respiratory Care**

**Effective:** Twelve month contracted employee at an annual salary of $56,128 beginning June 1, 2011.

**Education:** A.A.S., Lone Star College System, Major: Respiratory Care.

**Experience:** Assistant Professor, and Temporary Full-Time Instructor, Lone Star College-Kingwood; Respiratory Therapist, Memorial Hermann Hospital; Bookkeeper/Secretary, Self Employed; Executive Secretary, CEO; Secretary, Elf Petroleum.

b. **LSC-North Harris**

**Gary Wynne, Assistant Professor, Respiratory Care**

**Effective:** Twelve month contracted employee at an annual salary of $57,601 beginning June 1, 2011.

**Education:** M.B.A. & B.B.A., LeTourneau University, Major: Management & Business Management; A.A.S., California College of Health Science, Major: Respiratory Care.

**Experience:** Assistant Professor, Lone Star College-North Harris; Adjunct Respiratory Care Instructor, San Jacinto College District, Respiratory Therapy Supervisor, San Jacinto Methodist Hospital, Private Bank Officer, JP Morgan Chase; Staff Respiratory Therapist, Memorial Hermann Hospital, Senior Account Representative, VanKampen Mutual Funds, Respiratory Therapist, Twelve Oaks Medical Center, Respiratory Supervisor, Memorial Mother Frances Hospital.
Request: Consideration of Resignations

Chancellor’s Recommendation: That the resignations listed below be accepted and acknowledged.

LSC-CyFair

Michael Kirch, Dean, Instruction
Effective June 9, 2011

Richard Gilbert, Director, Advanced Manufacturing
Effective February 15, 2011

LSC-Kingwood

Donna Monteferante Johnson, Professor, Graphic Arts Technology
Effective May 31, 2011

Joni Screen, Assistant Professor, AD Nursing
Effective May 31, 2011

Hazel Gilbert, Professor, Nursing LVN
Effective May 14, 2011

LSC-North Harris

Brian Kilpatrick, Professor, Interpreter Training
Effective May 31, 2011

Sue Little, Professor, Math
Effective January 31, 2011

LSC-System Office

Glenn Powell, Executive Director, Talent & Diversity
Effective May 13, 2011

LSC-University Park

Eulas Hanks, Assistant Director, Financial Aid
Effective March 29, 2011

Staff Resource: Rand Key 832-813-6522
Request: Consideration of Approval of Commissioning of Peace Officers

Chancellor’s Recommendation: That the Board of Trustees approves the commissioning of the following peace officers for the Lone Star College System.

Lone Star College–Kingwood
  Mark D. Scott
  LaGaytria S. Harrell

Lone Star College–North Harris
  Felton R. Pete
  John A. Ferrand

Lone Star College-Montgomery
  Johnny L. Gonzales II

Lone Star College – University Park
  Michael D. Scott

Rationale: These officers are eligible to be commissioned by this Board because they:
1. Have a current license from the Texas Commission on Law Enforcement Officer Standards and Education;
2. Have taken and filed the oath required of peace officers; and
3. Possesses a sufficient number of college credit hours to meet the minimum standard for a Lone Star College System peace officer.

Fiscal Impact: None

Staff Resource: Rand Key  832-813-6522