I. Call to Order

II. Pledge of Allegiance

III. Certification of the Posting of the Notice of the Meeting

IV. Introductions, Special Guests, Recognitions

V. Workshop

VI. Closed Session

The Board of Trustees, in accordance with Section 551.001, et. seq. of the Texas Government Code will move into Closed Session under one or more of the following provision(s) of the ACT:

- Section 551.071 - Consultation with Attorney
- Section 551.072 - Deliberation Regarding Real Property
- Section 551.073 - Deliberation Regarding Prospective Gift
- Section 551.074 - Personnel Matters
- Section 551.076 - Deliberation Regarding Security Devices
- Section 551.087 - Economic Development Negotiations

VII. Reconvene Regular Meeting

VIII. Approval of the Minutes of the February 7, 2013 Workshop and Regular Meeting of the Board of Trustees and the February 20, 2013 Special Meeting of the Board of Trustees.

IX. Special Reports and Announcements

1. Chancellor

2. College Presidents

3. Vice Chancellors
4. Faculty Senate Presidents

X. Citizens Desiring to Address the Board

XI. Consideration of the Consent Agenda

(The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion and for which there is unanimous approval. Trustees receive agenda materials one week in advance of the meeting to prepare for the business to be conducted.)

XII. Policy Considerations

1. Consideration of the Approval of Joint Election Agreements with Humble Independent School District, Tomball Independent School District, MUD 185, San Jacinto County, Montgomery County and an Election Services Agreement with Montgomery County and Agreement with Harris County. (ACTION ITEM 1)

XIII. Financial Reports and Considerations

1. Monthly Financial Statements

2. Consideration of Adoption of Resolutions Authorizing Signatories for the System’s Accounts with Frost Bank and Comerica Bank (ACTION ITEM 2)

3. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute Contracts to Purchase Child Care Services for LSC-CyFair, LSC–Kingwood, LSC-Montgomery and LSC-North Harris (ACTION ITEM 3)

4. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute Contracts to Purchase Internet Services for the System (ACTION ITEM 4)

5. Consideration of Approval to Authorize the Chancellor or Designee to negotiate and Execute Change Order #2 with CF Jordan Construction for the Purchase of Construction Services for LSC-Cypress Center (ACTION ITEM 5)

XIV. Building and Grounds Report

XV. Personnel Reports and Considerations

1. Consideration of Ratification of Appointments (ACTION ITEM 6)

2. Consideration of Acceptance of Resignations (ACTION ITEM 7)
3. Board of Trustees’ Annual Performance Review of Chancellor and any Proposed Addenda to the Chancellor’s Contract (ACTION ITEM 8)

XVI. Suggested Future Agenda Items

XVII. Adjournment

The Board of Trustees may at any time prior to adjournment, in accordance with Sections 551.001, et. seq. of the Texas Government Code, move into Closed Session under the following provisions(s) of the ACT:

Section 551.071 - Consultation with Attorney
Section 551.072 - Deliberation Regarding Real Property
Section 551.073 - Deliberation Regarding Prospective Gift
Section 551.074 - Personnel Matters
Section 551.076 - Deliberation Regarding Security Devices
Section 551.087 - Economic Development Negotiations
Certification of Posting of Notice to the March 7, 2013
Workshop and Regular Meeting of the
Lone Star College System’s
Board of Trustees

I, Richard Carpenter, Chancellor of the Lone Star College System, do hereby certify that a notice of this meeting was posted on Monday the 4th day of March, 2013 in a place convenient to the public in the Administration Office of the Central Services and Training Center, on all college campuses and on the system website as required by Section 551.002 et seq., Texas Government Code. Special notice of the meeting was provided to the news media as required by Section 551.001 et seq., Texas Government Code.

Given under my hand this the 4th day of March, 2013.

Richard Carpenter
Chancellor
MINUTES OF THE
WORKSHOP AND REGULAR MEETING OF THE BOARD OF TRUSTEES
LONE STAR COLLEGE SYSTEM
CENTRAL SERVICES AND TRAINING CENTER
TRAINING AND DEVELOPMENT CENTER BOARD ROOM
5000 RESEARCH FOREST DRIVE
THE WOODLANDS, TEXAS  77381-4356
February 7, 2013
5:00 p.m.

PRESENT:  Mr. Randy Bates, Chair
          Dr. David Holsey, Vice Chair
          Ms. Priscilla Kelly, Secretary
          Mr. David Vogt, Assistant Secretary
          Mr. Robert Adam
          Mr. Thomas Forestier
          Ms. Linda Good
          Ms. Stephanie Marquard

ABSENT:   Mr. Bob Wolfe

I.  CALL TO ORDER: Mr. Bates called the workshop and regular meeting of the Board of Trustees to order at 5:02 p.m. after determining that a quorum was present.

II. PLEDGE OF ALLEGIANCE: Ms. Stephanie Marquard led the Board and guests in reciting the Pledge of Allegiance.

III. CERTIFICATION OF THE POSTING OF THE NOTICE OF THE MEETING: Chancellor Carpenter confirmed that the Notice for the meeting had been properly posted. No action was required. A copy is attached as Exhibit “A”.

IV. INTRODUCTIONS, SPECIAL GUESTS AND RECOGNITIONS:

Dr. Carpenter welcomed former Trustee Don Stewart and Dr. Jim Cain, superintendent of Klein ISD.

Vice Chancellor for Academic Affairs, Keri Rogers, announced the Lone Star College System sabbatical recipients for 2013-2014: Sharon Bippus, LSC-CyFair Professor of ESOL; James Brown, LSC-CyFair Professor of Political Science; Monica Norem, LSC-CyFair Professor/Reference Librarian, Dalia Khalaf, LSC-Kingwood Professor of Developmental English; Judy Watson, LSC-Kingwood Professor/Counselor; Steve Scheffler, LSC-Montgomery Dean of College Relations; Danel Olsen – LSC-CyFair Professor of English; Margaret Jelinek Lewis, LSC-Tomball Professor of Psychology; Earl Staley, LSC-Tomball Professor of Art; and Scott Travis, LSC- University Park Professor of Math. Chairman Bates congratulated all recipients.
Rand Key introduced new leadership employees Ronda Rotelli, Chief HR Officer; Bill Herrera, Director of Employee Relations; and Lisa Coward, Associate Vice Chancellor of Total Compensation.

V. **WORKSHOP:** Associate Vice Chancellor for External Affairs, Ray Laughter, introduced Barbara Thomason representing the Citizens Facilities Review Committee which met several times for consideration of future capital projects and to make recommendations. She discussed the current tax rate and significant growth of Lone Star College System (2nd largest community college system in Texas).

Each campus was considered. The committee recommended: LSC-CyFair: two buildings and associated parking and a parking garage at Fairbanks Center. LSC-Kingwood: Healthcare Instructional Building and expansion of the Student Services Building, a 25,000 square foot instructional building and associated parking. LSC-Montgomery: 60,000 square foot Student Services Building and a University Center Building parking infrastructure and new driveways due to 242 flyover. LSC-North Harris: Satellite center to service East Aldine area, two academic instructional buildings, and one workforce development training and education building, expansion of Victory Center. LSC-Tomball: build out of Health Science Building at Tomball Regional Medical Center, student services instructional building, two satellite centers in Magnolia and Creekside. LSC-University Park: instructional science building, and a 45,000 square foot Instructional Performing Arts building.

Recommended projects: Instructional Buildings for main campuses, 572,000 square feet, $188,590; Instructional Buildings that are Centers, 281,000 square feet, 20,000 square feet renovations, parking. Student Services building, 125,000 square feet, college support buildings, 46,000 square feet. Associated projects – required central plant, 6,000 square feet, parking renovations 260,000 square feet and traffic infrastructure, major repairs to existing facilities $18,000,000, future land purchases, funding for program management, campus support technology and campus safety and security. The committee also recommends a contingent fund of $10 million for unforeseen expenses.

It is recommended that any bond program should not have impact on the future college tax rate.

Attending committee members were recognized.

VI. **CLOSED SESSION:** At 5:31 p.m. Mr. Bates convened the Board in closed session, in accordance with Section 551.001 et. seq. of the Texas Government Code under one or more of the following provision(s) of the Act:

- Section 551.071 – Consultation with Attorney
- Section 551.072 – Deliberation Regarding Real Property
- Section 551.073 – Deliberation Regarding Prospective Gift
- Section 551.074 – Personnel Matters
VII. **RECONVENE REGULAR MEETING:** Mr. Bates reconvened the open meeting at 6:50 p.m.

VIII. **APPROVAL OF THE MINUTES OF THE DECEMBER 6, 2012 WORKSHOP AND REGULAR MEETING:** upon a motion by Ms. Stephanie Marquard and a second to the motion by Mr. Robert Adam, the Board approved the minutes of the December 6, 2012 Workshop and Regular Meeting.

IX. **CITIZENS DESIRING TO ADDRESS THE BOARD:**

Hanan Yadin, representing the 1T1 Training Center, addressed the Board concerning campus security.

John Burghduff, representing the American Federation of Teachers, spoke about the recent North Harris campus shooting incident.

Joseph Ferrara spoke about excellence in teaching.

Ron Trowbridge notified the Board of an imminent lawsuit against Lone Star College System and described the legislative bill he is co-writing with Rep. Dan Branch, Chairman of the House Committee on Higher Education.

Joe Ramirez, representing HESI, discussed alleged Hispanic discrimination in the Lone Star College System.

Larry Loomis-Price spoke concerning the Texas Open Meetings Act.

X. **SPECIAL REPORTS AND ANNOUNCEMENTS:**

1. **Chancellor:**

   The Chancellor spoke about the shooting incident that occurred at LSC-North Harris at 12:20 pm on January 22, 2013. He thanked Officer Nona Perkins, Dispatcher Henry Meek, Dispatcher Kathy Helms, Officer Antonio Gonzales, Officer Randy Bass, Captain Claude Taylor, Chief Dick Gregory, Officer Gary Gladden, Officer Roman Chavez for their professional response. He recognized the Paramedics that responded: Mr. Dean Campa, Paramedic and EMS Professor, Dr. Bill Drees, Paramedic and North Harris Dean of Health and Human Services, LSC-North Harris EMT student Mark Zaragosa. He thanked President Steve Head for his leadership.

   Sheriff Adrian Garcia was applauded for his department’s speedy response to the incident. Sheriff Garcia thanked the Campus police for their incredible response to the
situation and recognized the Lone Star College System vision to respond with competent personnel.

Chairman Bates described his experience on January 22nd and expressed his praise for the response of Lone Star College System personnel.

Chancellor Carpenter congratulated LSC-Kingwood President Dr. Katherine Persson on being named one of East Montgomery County’s Hometown Heroes.

LSC-CyFair has been selected as a finalist for the 2013 AACC Awards of Excellence in the Advancing Diversity category. Dr. Audre Levy was congratulated.

Lone Star College System and Austin Community College have received a $1.2 million grant from the Bill and Melinda Gates Foundation to work with the Western Governors University to design a competency based IT online degree program.

2. **College Presidents:** None.

3. **Vice Chancellors:** Rand Key introduced the delegation that traveled to Jakarta, Indonesia for a Southern Association of Colleges and Schools pre-accreditation review of the proposed Lone Star College–Jakarta. The delegation was introduced: Professor Tommy Young, LSC-Tomball, Dr. Leanne Nutt, LSC-Tomball, Professor Linda Crow, LSC-Montgomery, Professor Paige Davis, LSC-CyFair, Professor Cheryl Young, and LSC-Kingwood, Professor Janice Payton, LSC-Montgomery. Professor Young gave a brief summary of the trip to Jakarta. Findings: the facility is acceptable, the faculty is outstanding and has degrees from prestigious universities in the US, and the students are extremely receptive. Students have committed to sacrifice 20% of their future salary for 2 years to help the University.

Ray Laughter discussed the 40th Anniversary of Lone Star College System and the name change which occurred five years ago on January 16th and the very successful branding of the System. In the past five years, 30,000 students have been enrolled.

**Faculty Senate Presidents:** David Birch, Model United Nations president, discussed the Intercollegiate Sports programs and their achievements and value to Lone Star College System.

XI. **CONSIDERATION OF THE CONSENT AGENDA:** Mr. David Holsey made a motion to approve all Action Items. Ms. Stephanie Marquard seconded the motion and the Board unanimously passed the Consent Agenda. A copy is attached as Exhibit “B”.

XII. **POLICY CONSIDERATIONS:**
1. **Consideration for the Recommended Revision of the Lone Star College System Board Policy Section V.B.1.01 (FIRST READING):** the Board unanimously considered the recommended revision of the Lone Star College System Board Policy V.B.1.01. This
constitutes a first reading with a request for approval during the March 7, 2012 Board meeting. A copy is attached as Exhibit “C”.

2. **Consideration of Approval for Board of Trustees Travel (ACTION ITEM 1):** the Board unanimously authorized and approved Randy Bates to attend the Association of Community College Trustees National Legislative Summit in Washington, D.C., February 11-14, 2013. This item was passed in the Consent Agenda. A copy is attached as Exhibit “D”.

XIII. **FINANCIAL REPORTS AND CONSIDERATIONS:**

1. **Monthly Financial Statements:** Ms. Cindy Gilliam, Vice Chancellor for Administration and Finance, presented the monthly financial statements for the month ended December 31, 2012 and November 30, 2012. A copy is attached as Exhibit “E”. There was virtually no change between November, 2011 and December, 2011 and this year. Student Revenue budget is at 100%. Funding for the upcoming Bond issue was discussed. Cindy has met with Financial Advisors and they know that Lone Star College System wants to maintain our financial integrity and not to raise taxes if the Board called for a Bond Election.

2. **Quarterly Investment Report:** Ms. Cindy Gilliam, Vice Chancellor for Administration and Finance, presented the Quarterly Investment Report for the quarter ended November 30, 2012. A copy is attached as Exhibit “F”.

3. **Contract Status Report:** the Board approved the contract status report. This item was passed in the Consent Agenda. A copy is attached as Exhibit “G”.

4. **Consideration of Approval to Enter into Multi-Year Music Performance Licensing Agreements and Authorize the Chancellor or His Designee to Execute the Annual Enrollment Forms (ACTION ITEM 3):** the Board approved multi-year music performance licensing agreements with the organizations listed below for an estimated annual amount of $33,000 and a total estimated amount of $165,000 over the five year term. In addition, the Board authorize the Chancellor or his designee to execute the annual enrollment forms under each agreement.

   ASCAP, One Lincoln Plaza, New York, NY 10023, Estimated Annual Amount $14,000
   BMI, Inc., 10 Music Square East, Nashville, TN  37203, Estimated Annual Amount $14,000
   SESAC, Inc., 55 Music Square East, Nashville, TN  37203, Estimated Annual Amount $5,000

   This item was passed in the Consent Agenda. A copy is attached as Exhibit “H”.

5. **Consideration of Approval to Purchase Equipment for the Energy Manufacturing Institute Programs at LSC-North Harris (ACTION ITEM 4):** the Board approved the
purchase of equipment for the Energy Manufacturing Institute programs at LSC-North Harris from Advanced Technologies Consultants, Inc., 110 W. Main Street, P.O. Box 905, Northville, MI, 48167, for an estimated amount of $284,000. This item was passed in the Consent Agenda. A copy is attached as Exhibit “I”.

6. Consideration of Approval to Purchase Additional Creative Marketing Services for the System (ACTION ITEM 5): the Board approved the purchase of additional creative Marketing Services for the System from Richards/Carlberg, 1900 West Loop South, Suite 1100, Houston, TX 77027-3207, in the amount of $100,000 for a not-to-exceed total of $1,500,000. This item was passed in the Consent Agenda. A copy is attached as Exhibit “J”.

7. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute the Final Guaranteed Maximum Price (GMP) Contract with the Construction Manager at Risk (CMAR) for the Energy and Manufacturing Institute at LSC-University Park (ACTION ITEM 6): the Board authorized the Chancellor or designee to negotiate and execute the final GMP contract with Tellepsen Builders, L.P., 777 Benmar Drive, Suite 400, Houston, TX 77060, in the estimated amount of $12,971,000 for the EMI building to be constructed at LSC-University Park. This item was passed in the Consent Agenda. A copy is attached as Exhibit “K”.

8. Consideration of Approval to Lease Additional Self Service Copier Services for the System (ACTION ITEM 7): the Board approved the lease of additional self-service copiers for the System from Canon Business Solutions, 300 Commerce Square Blvd., Burlington, NJ, 08016, in an estimated amount of $712,000 bringing the total amount to $2,168,045 over the five year term. This item was passed in the Consent Agenda. A copy is attached as Exhibit “L”.

9. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Amendment to the Membership Agreement with the Education Advisory Board (EAB) for the University Spend Collaborative Program (ACTION ITEM 8): The Board authorized the Chancellor or designee to negotiate and execute an amendment to agreement with the EAB, 2445 M Street, Washington, D.C. 20037, for the System’s membership in the University Spend Collaborative program, reducing the three year membership from $414,275 to $366,987. This item was passed in the Consent Agenda. A copy is attached as Exhibit “M”.

XIV. BUILDING AND GROUNDS REPORTS:

Construction Projects Update: the Board reviewed the report as presented. A copy is attached as Exhibit “N”.

XV. PERSONNEL REPORTS AND CONSIDERATIONS:
1. Consideration of Ratification of Appointments (ACTION ITEM 9): the Board unanimously ratified the appointments as presented. This item was passed in the Consent Agenda. A copy is attached as Exhibit “O”.

2. Consideration of Acceptance of Resignations (ACTION ITEM 10): the Board unanimously accepted the resignations as presented. This item was passed in the Consent Agenda. A copy is attached as Exhibit “P”.

XVI. SUGGESTED FUTURE AGENDA ITEMS: None

XVII. ADJOURNMENT: There being no further business, the meeting was adjourned at 7:52 p.m.

ATTEST:

___________________________________  ___________________________________
Board of Trustees, Chair                  Board of Trustees, Secretary
MINUTES OF THE
SPECIAL MEETING OF THE BOARD OF TRUSTEES
LONE STAR COLLEGE SYSTEM
CENTRAL SERVICES AND TRAINING CENTER
TRAINING AND DEVELOPMENT CENTER BOARD ROOM
5000 RESEARCH FOREST DRIVE
THE WOODLANDS, TEXAS  77381-4356
February 20, 2013
5:00 p.m.

PRESENT:       Mr. Randy Bates, Chair
                Dr. David Holsey, Vice Chair
                Mr. David Vogt, Assistant Secretary
                Mr. Thomas Forestier
                Ms. Linda Good
                Ms. Stephanie Marquard
                Mr. Bob Wolfe

ABSENT:        Mr. Robert Adam

I. CALL TO ORDER: Mr. Bates called the workshop and regular meeting of the Board of Trustees to order at 5:00 p.m. after determining that a quorum was present.

Ms. Priscilla Kelly entered the meeting at 5:01 p.m.

II. CERTIFICATION OF THE POSTING OF THE NOTICE OF THE MEETING: Chancellor Carpenter confirmed that the Notice for the meeting had been properly posted. No action was required. A copy is attached as Exhibit “A”.

III. Consideration of Approval of the Order Calling Trustee and Bond Election and to Appoint a Staff Agent for the Board Secretary to Perform the Election Duties (ACTION ITEM 1): upon a motion by David Holsey and a second by Ms. Priscilla Kelly, the Board unanimously approved the Order Calling Trustee and Bond Election and to Appoint a Staff Agent for the Board Secretary to Perform the Election Duties. A copy is attached as Exhibit “B”.

IV. CITIZENS DESIRING TO ADDRESS THE BOARD:

Jon Bauman, Texas Patriot’s PAC, expressed concerns about any debt that might be incurred by the Bond Election.

Elizabeth Jensen, suggested that one of the criteria to be considered for construction of new facilities should be security.

V. ADJOURNMENT: There being no further business, the meeting was adjourned at 5:10 p.m.

ATTEST:
Board of Trustees, Chair

Board of Trustees, Secretary
Consideration of Consent Agenda

Consent Agenda: A roll call of individual action items will determine the consent agenda. If a trustee has a question or plans to cast a negative vote regarding a specific recommendation, then the trustee/trustees need to acknowledge their intention to the Chair by show of hand during the roll call: this action item will be considered in the regular order of business as an individual action item.

Those action items that the trustees plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Trustees is needed to approve the action items. Upon approval of the consent agenda, the Board of Trustees will proceed with the remainder of the agenda.

Rationale: The consent agenda format is an organization process for meetings that allows the governing board to focus their time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

Tally of Action Items:

<table>
<thead>
<tr>
<th>Action Item Description</th>
<th>Consent Agenda</th>
<th>Chancellor Recommended Separate Action</th>
<th>Board Separate Action</th>
</tr>
</thead>
<tbody>
<tr>
<td># 1 –Consider Joint Election Agreements</td>
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<tr>
<td># 2 –Consider Adopt Res Auth Signatories Frost/Comerica</td>
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<tr>
<td># 3 –Auth Chan/Neg/Exec/Purch Ccare LSC-CF,KW,MC,NH</td>
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<tr>
<td># 4 –Auth Chan/Neg/Exec/Purch Internet Services</td>
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<tr>
<td># 5 –Auth Chan/Neg/Exec Change Order #2 LSC-CC</td>
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<tr>
<td># 6 –Ratify Appointments</td>
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<tr>
<td># 7 –Accept Resignations</td>
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<tr>
<td># 8 –Annual Performance Review of Chancellor</td>
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</tbody>
</table>
Request: Consideration of the Approval of Joint Election Agreements with Humble Independent School District, Tomball Independent School District, MUD 185, San Jacinto County, Montgomery County and an Election Services Agreement with Montgomery County and Agreement with Harris County.

Chancellor’s Recommendation: That the Board of Trustees adopt the resolutions to hold joint elections with Humble Independent School District, Tomball Independent School District, MUD 185, San Jacinto County, Montgomery County and an Election Service Agreement with Montgomery County and an Agreement with Harris County which provide for the sharing of facilities, election officials, election equipment and expenses.

Rationale: The sharing of facilities, election officials, election equipment and expenses will result in greater convenience for voters and is permitted under Section 271.002(a) of the Texas Election Code.

Fiscal Impact: Approximately $250,000 based on previous election costs of the college system. Funds are available in the 2012-2013 operating budget.

Staff Resource: Helen Clougherty 832-813-6514
Report: Monthly Financial Statements

The financial statements for the month ended January 31, 2013 are presented for Board review.
HOW MUCH DO WE NEED IN RESERVES?

REVENUES

SEPTEMBER

OCTOBER

NOVEMBER

DECEMBER

JANUARY

EXPENDITURES

SEPTEMBER

OCTOBER

NOVEMBER

DECEMBER

JANUARY
TYPES OF STUDENT REVENUES - FALL & SPRING SEMESTERS

- CORPORATE COLLEGE
- NON-CREDIT
- STATE DEDUCTIONS
- FEES-ALL STUDENTS
- DUAL CREDIT
- OUT OF STATE/INTERNATIONAL
- OUT OF DISTRICT
- IN-DISTRICT

0% - 100%

07-08 08-09 09-10 10-11 11-12 12-13
LONE STAR COLLEGE SYSTEM

Statement of Revenues and Expenditures
General and Auxiliary Funds
For the Five Months Ended January 31, 2013
Unaudited

<table>
<thead>
<tr>
<th>REVENUES:</th>
<th>BUDGET</th>
<th>42% OF PRIOR YEAR</th>
<th>ACTUAL</th>
<th>% ACTUAL TO BUDGET</th>
<th>PRIOR YEAR ACTUAL</th>
<th>% ACTUAL TO BUDGET</th>
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<tr>
<td>State Appropriations</td>
<td>66,500,000</td>
<td>$29,503,050</td>
<td>44.37%</td>
<td>$27,912,112</td>
<td>44.16%</td>
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<tr>
<td>Tuition and Fees</td>
<td>97,930,000</td>
<td>80,701,406</td>
<td>82.41%</td>
<td>74,790,119</td>
<td>79.42%</td>
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<tr>
<td>Taxes</td>
<td>105,520,000</td>
<td>72,615,123</td>
<td>68.82%</td>
<td>74,073,055</td>
<td>75.70%</td>
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<tr>
<td>Investments</td>
<td>325,000</td>
<td>140,698</td>
<td>43.29%</td>
<td>65,638</td>
<td>13.13%</td>
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<tr>
<td>Other</td>
<td>5,395,000</td>
<td>1,928,613</td>
<td>35.75%</td>
<td>1,800,957</td>
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<td>Tuition/Growth Contingency</td>
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<td>121,605</td>
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<td>Total Current Operations Revenues</td>
<td>278,930,000</td>
<td>184,888,890</td>
<td>66.29%</td>
<td>178,763,486</td>
<td>67.70%</td>
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<td>Auxiliary Revenues</td>
<td>11,000,000</td>
<td>3,460,677</td>
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<td>2,700,300</td>
<td>27.00%</td>
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<tr>
<td>Total Revenues</td>
<td>289,930,000</td>
<td>188,349,567</td>
<td>64.96%</td>
<td>181,463,786</td>
<td>66.22%</td>
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<td>Reserves</td>
<td>6,700,000</td>
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<td>-</td>
<td>-</td>
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<td>Total Revenues and Reserves</td>
<td>296,630,000</td>
<td>188,349,567</td>
<td>63.50%</td>
<td>181,463,786</td>
<td>65.57%</td>
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<table>
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<tr>
<th>EXPENDITURES:</th>
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<tbody>
<tr>
<td>Instruction-Academic</td>
<td>72,713,675</td>
<td>29,214,147</td>
<td>40.18%</td>
<td>27,920,923</td>
<td>39.34%</td>
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<tr>
<td>Instruction-Workforce</td>
<td>27,951,393</td>
<td>11,961,473</td>
<td>42.79%</td>
<td>11,486,643</td>
<td>42.61%</td>
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<tr>
<td>Public Service</td>
<td>789,385</td>
<td>270,562</td>
<td>34.28%</td>
<td>302,326</td>
<td>28.13%</td>
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<tr>
<td>Academic Support</td>
<td>47,837,618</td>
<td>15,425,244</td>
<td>32.25%</td>
<td>15,266,005</td>
<td>34.16%</td>
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<td>Student Services</td>
<td>38,042,286</td>
<td>13,068,461</td>
<td>34.35%</td>
<td>10,831,414</td>
<td>33.73%</td>
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<td>Institutional Support</td>
<td>32,856,540</td>
<td>10,269,981</td>
<td>31.26%</td>
<td>9,407,878</td>
<td>34.28%</td>
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<td>Plant Operation and Maintenance</td>
<td>29,105,899</td>
<td>12,374,887</td>
<td>42.52%</td>
<td>11,890,895</td>
<td>41.60%</td>
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<td>Staff Benefits</td>
<td>23,119,375</td>
<td>7,076,629</td>
<td>30.61%</td>
<td>7,857,898</td>
<td>33.60%</td>
</tr>
<tr>
<td>Growth Contingency</td>
<td>1,563,829</td>
<td>-</td>
<td>0.00%</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Total Educational and General Expenditures</td>
<td>273,980,000</td>
<td>99,661,384</td>
<td>36.38%</td>
<td>94,963,982</td>
<td>37.07%</td>
</tr>
<tr>
<td>Repair, Replacement and Other</td>
<td>4,300,000</td>
<td>92,176</td>
<td>2.14%</td>
<td>135,866</td>
<td>3.58%</td>
</tr>
<tr>
<td>Internally Designated</td>
<td>11,000,000</td>
<td>3,903,543</td>
<td>35.49%</td>
<td>2,411,165</td>
<td>24.11%</td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>289,280,000</td>
<td>103,657,103</td>
<td>35.83%</td>
<td>97,511,013</td>
<td>36.12%</td>
</tr>
<tr>
<td>Other Changes - Debt Service &amp; Fund Transfers</td>
<td>7,350,000</td>
<td>-</td>
<td>0.00%</td>
<td>1,767,925</td>
<td>26.00%</td>
</tr>
</tbody>
</table>

NET INCREASE (DECREASE) IN FUND BALANCES

| General Funds                                 | 0     | $85,135,330       | 81,895,713 |
| Auxiliary Funds                               | 0     | ($442,866)        | 289,135    |

TOTAL NET INCREASE (DECREASE) IN FUND BALANCES $ 0 $84,692,464 $82,184,848
## LONE STAR COLLEGE SYSTEM

### Balance Sheet
January 31, 2013
Unaudited

<table>
<thead>
<tr>
<th>ASSETS</th>
<th>General &amp; Auxiliary</th>
<th>Restricted</th>
<th>GASB 34/35 Reporting &amp; Investment In Plant</th>
<th>Memorandum Totals Current Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash</td>
<td>$54,727,056</td>
<td>($51,811,242)</td>
<td>$ -</td>
<td>$2,915,814</td>
</tr>
<tr>
<td>Accounts receivable, net</td>
<td>34,397,941</td>
<td>46,966,811</td>
<td>4,557,442</td>
<td>85,922,194</td>
</tr>
<tr>
<td>Investments</td>
<td>105,350,541</td>
<td>106,727,646</td>
<td>1,114</td>
<td>212,079,301</td>
</tr>
<tr>
<td>Prepaid and deferred expenses</td>
<td>2,924,507</td>
<td>-</td>
<td>-</td>
<td>2,924,507</td>
</tr>
<tr>
<td>Inventories, at cost</td>
<td>44,164</td>
<td>-</td>
<td>-</td>
<td>44,164</td>
</tr>
<tr>
<td>Amount to be provided for retirement long-term debt</td>
<td>-</td>
<td>582,760,036</td>
<td>-</td>
<td>582,760,036</td>
</tr>
<tr>
<td><strong>TOTAL ASSETS</strong></td>
<td><strong>$197,444,209</strong></td>
<td><strong>$684,643,251</strong></td>
<td><strong>$749,667,261</strong></td>
<td><strong>$1,631,754,721</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>LIABILITIES AND FUND BALANCES</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>LIABILITIES:</strong></td>
</tr>
<tr>
<td>Accounts payable</td>
</tr>
<tr>
<td>Deferred revenues</td>
</tr>
<tr>
<td>Accrued compensable absences payable</td>
</tr>
<tr>
<td>Accrued interest payable</td>
</tr>
<tr>
<td>Bonds payable</td>
</tr>
<tr>
<td>Assets held in custody for others</td>
</tr>
<tr>
<td><strong>TOTAL LIABILITIES</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FUND BALANCES:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Unrestricted</strong></td>
</tr>
<tr>
<td><strong>Restricted</strong></td>
</tr>
<tr>
<td>Non grant agreements</td>
</tr>
<tr>
<td>Restricted for construction</td>
</tr>
<tr>
<td>Debt service</td>
</tr>
<tr>
<td><strong>TOTAL FUND BALANCES</strong></td>
</tr>
</tbody>
</table>

| TOTAL LIABILITIES AND FUND BALANCES | **$197,444,209** | **$684,643,251** | **$749,667,261** | **$1,631,754,721** |
# LONE STAR COLLEGE SYSTEM
## SUMMARY OF INVESTMENTS
### AS OF JANUARY 31, 2013

<table>
<thead>
<tr>
<th>Description</th>
<th>Ending BV12/31/2012</th>
<th>Total Buys</th>
<th>Total Sells</th>
<th>Interest/Dividends</th>
<th>Ending BV 01/31/2013</th>
<th>Ending BV 01/31/2012</th>
<th>Weighted Avg. Purchase Yield</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>GENERAL FUNDS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>CASH</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CASH</td>
<td>155,825</td>
<td>2,611</td>
<td>0</td>
<td>0</td>
<td>158,436</td>
<td>126,200</td>
<td></td>
</tr>
<tr>
<td>POOLS</td>
<td>16,260,725</td>
<td>19,517,494</td>
<td>3,211,993</td>
<td>6,789</td>
<td>32,566,226</td>
<td>57,811,761</td>
<td></td>
</tr>
<tr>
<td>AGENCIES</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CASH</td>
<td>10,000,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CERTIFICATE OF DEPOSIT</td>
<td>40,619,556</td>
<td>17,006,226</td>
<td>0</td>
<td>6,226</td>
<td>57,625,782</td>
<td>25,030,234</td>
<td></td>
</tr>
<tr>
<td>COMMERCIAL PAPER</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>COMMERCIAL PAPER</td>
<td>2,993,571</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MONEY MARKET ACCOUNT</td>
<td>9,061,880</td>
<td>5,938,217</td>
<td>0</td>
<td>2,894</td>
<td>15,000,098</td>
<td>5,006,550</td>
<td></td>
</tr>
<tr>
<td><strong>Total / Average</strong></td>
<td>66,097,985</td>
<td>42,464,548</td>
<td>3,211,993</td>
<td>15,909.42</td>
<td>105,350,541</td>
<td>100,968,316</td>
<td>0.31%</td>
</tr>
<tr>
<td><strong>DEBT SERVICE &amp; CAPITAL PROJECTS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CERTIFICATE OF DEPOSIT</td>
<td>10,170,228</td>
<td>421</td>
<td>0</td>
<td></td>
<td>10,170,648</td>
<td>5,031,923</td>
<td></td>
</tr>
<tr>
<td>DEBT SERVICE POOLS</td>
<td>13,150,680</td>
<td>18,517,193</td>
<td>2,112</td>
<td></td>
<td>31,667,873</td>
<td>32,375,601</td>
<td></td>
</tr>
<tr>
<td>AGENCIES</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>COMMERCIAL PAPER</td>
<td>6,379,173</td>
<td>3,031</td>
<td>0</td>
<td>3,031</td>
<td>6,382,204</td>
<td>4,997,193</td>
<td></td>
</tr>
<tr>
<td>CAPITAL PROJECTS POOLS</td>
<td>53,495,860</td>
<td>7,127</td>
<td>0</td>
<td>7,127</td>
<td>53,502,987</td>
<td>60,188,114</td>
<td></td>
</tr>
<tr>
<td>MONEY MARKET ACCOUNT</td>
<td>5,002,797</td>
<td>1,136</td>
<td>0</td>
<td>1,136</td>
<td>5,003,933</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Total / Average</strong></td>
<td>88,198,738</td>
<td>18,528,908</td>
<td>0</td>
<td>13,406</td>
<td>106,727,646</td>
<td>102,592,831</td>
<td>0.22%</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>154,296,723</td>
<td>60,993,456</td>
<td>3,211,993</td>
<td>29,316</td>
<td>212,078,187</td>
<td>203,561,147</td>
<td>0.27%</td>
</tr>
</tbody>
</table>
Financial Report and Consideration No. 2  (ACTION ITEM 2)  Board Meeting 3-7-13

Request:  Consideration of Adoption of Resolutions Authorizing Signatories for the System’s Accounts with Frost Bank and Comerica Bank

Chancellor’s Recommendation:  That the Board of Trustees adopt resolutions to designate Cynthia F. Gilliam, Vice Chancellor Administration & Finance/Chief Financial Officer; Tammy Cortes, Associate Vice Chancellor Administration & Finance; Mary Mbeche, Professional Analyst; Mary “Katy” Holloway, Accountant Debt Management; the authorized signatories to the System’s accounts with Frost Bank and Comerica Bank.

Rationale:  Board Policy designates the Vice Chancellor Administration & Finance/Chief Financial Officer as the System’s Investment Officer and authorizes her to delegate authority for investment activities. It is appropriate for the above positions to have signatory authority over the System’s accounts with Frost Bank and Comerica Bank due to the job responsibilities of their respective positions.

Fiscal Impact:  No change in financial resources.

Staff Resource:  Cynthia Gilliam  832-813-6512
Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute Contracts to Purchase Child Care Services for LSC-CyFair, LSC-Kingwood, LSC-Montgomery and LSC-North Harris

Chancellor’s Recommendation: That the Board of Trustees authorizes the Chancellor or designee to negotiate and execute contracts to purchase child care services for LSC-CyFair, LSC-Kingwood, LSC-Montgomery, and LSC-North Harris for an estimated amount of $968,000 for the initial two years and a total of $2,500,000 over the five year period from the following vendors:

<table>
<thead>
<tr>
<th>Locations</th>
<th>Vendor</th>
<th>Estimated 2-Year Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>LSC-Cy-Fair, LSC-Kingwood, LSC-North Harris</td>
<td>YMCA of Greater Houston 2600 North Loop West, Suite 300 Houston, TX 77092</td>
<td>$ 752,000</td>
</tr>
<tr>
<td>Montgomery</td>
<td>Interfaith of the Woodlands 4242 Interfaith Way, The Woodlands, TX 77381</td>
<td>$ 216,000</td>
</tr>
</tbody>
</table>

Rationale: On-campus child care services are essential for students attending class or in the library. Outsourcing these services will enable the campuses to provide child care for children of students at an affordable cost. The child care centers will be available Monday through Friday during peak day hours. YMCA and Interfaith of The Woodlands will supply the staff and maintain responsibility for registration and enrollment for all participants. The campuses will provide the facility and equipment required to operate the child care centers. In addition, the YMCA and Interfaith of The Woodlands will be responsible for carrying liability insurance and complying with all child care laws.

This purchase is in compliance with the requirements of Texas Education Code §44.031. A Request for Proposal (RFP #230) was issued to thirty-six (36) registered suppliers, appropriately advertised and two (2) responses were received. Interfaith of The Woodlands bid on the Montgomery campus only. Child care services are specialized services that are area specific. Both vendors have a favorable record of previous services provided.

Vendor proposals were evaluated based on price, company profile and experience, proposed staff, certifications, quality control plan, past performance, HUB plan, long term cost and principal place of business.
The award recommendation is based on the highest overall scoring for each campus.

To accommodate college growth, new campuses may be added to the contract based on the best value obtained from the recommended vendors.

The term of the award is for a period of two years with the option to renew for three additional one-year terms based on mutual consent and satisfactory vendor performance. Pricing is firm for the initial two-year term with reasonable adjustments to be considered for each renewal option. Documentation is required to support any increase. The agreement may be cancelled with 30 days written notice by either party.

**Fiscal Impact:** Funds for this purchase are available from the approved FY 2012-13 auxiliary budgets for each location. Funds for subsequent fiscal years will be included in future proposed budgets.

**Staff Resource:** Cindy Gilliam 832-813-6512
Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute Contracts to Purchase Internet Services for the System

Chancellor’s Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute contracts for the purchase of internet services for the System from Phonoscope Light Wave Inc., 6101 Westline Drive, Houston, TX 77036, and TW Telecom Holdings, Inc., 10475 Park Meadows Drive, Littleton, TX, 80214. The estimated cost of this purchase is $276,000 over the initial two (2) year period and a total of $650,000 over the five year period.

Rationale: Employees conducting normal business, developing curriculum and providing instruction throughout the System rely heavily on the Internet to provide access to research databases, special websites and text books.

The selection of two different providers with two physically separate service entry point locations, LSC-System Office and LSC-University Park, will reduce the risk of outages across the entire system. There is a need to maintain a minimum of 1000 mpbs for both locations to provide backup/fail-over internet connection as necessary. Both vendors will provide internet services simultaneously to the entire college system. In the event of an outage or emergency, one provider will cover the load minimizing any disruption of services.

The initial term of the contract will be two (2) years with an option to renew for an additional three (3) one-year periods.

This purchase is in compliance with the requirements of Texas Education Code 44.031 (a). A request for proposal (RFP #237) was sent to fifty-one registered bidders and appropriately advertised, and three responses were received. The awards could not be based on low bid alone. Proposals were evaluated based upon qualifications, experience, implementation timeline, quality plan, HUB plan, completeness and thoroughness of the proposal and value added options.

Fiscal Impact: Funds for this purchase are included in the approved FY 2012-13 budget. Funds for subsequent fiscal years will be included in future proposed budgets.

Staff Resource: Link Alander 832-813-6832
Financial Report and Consideration No. 5 (ACTION ITEM 5) Board Meeting 3-7-13

Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute Change Order #2 with CF Jordan Construction for the Purchase of Construction Services for LSC-Cypress Center

Chancellor’s Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute Change Order #2 for the purchase of construction services for LSC-Cypress Center from CF Jordan Construction, 9801 Westheimer, Suite 320, Houston, TX 77042, for an estimated amount of $895,900, increasing the total contract to an estimated amount of $15,291,400.

Rationale: At the May 2010 Board meeting, CF Jordan Construction was approved as the general contractor to provide construction services for LSC-Cypress Center located at 19710 Clay Road for an estimated amount of $13,680,000. The project was put on hold in Fall 2010 and resumed in August 2012 following the resolution of permitting issues with Harris County.

Change Order #1 was issued in August 2012 in the amount of $715,500 to cover costs related to delaying the project, additional costs for material price escalations, relocating the building on the site and accelerating the current schedule. This change order increased the total estimated contract amount to $14,395,500.

During the construction permitting phase, the Harris County Permitting and Infrastructure Department (HCPID) required a more thorough Traffic Impact Analysis (TIA) be performed for Clay and Fry Roads and the Clay and Fry Road Intersection.

As a result of the TIA, additional design work was required for improvements to mitigate traffic around the center. The contractor's pricing of the additional and revised construction documents has resulted in an estimated $895,900 of additional costs which include the following:

- improvements on Fry and Clay Roads for extending turn lanes
- addition of left turns and through lanes at the intersection
- addition of a traffic signal at the center entrance
- relocation of the building to extend car loading on and off the campus
- changes to the location of entrance driveways

Approval of Change Order #2 for an estimated amount of $895,900 is required to complete construction prior to the Fall 2013 semester.
Fiscal Impact:  Funds for this purchase are available from the 2008 general obligation bonds.

Staff Resource:  Cindy Gilliam  832-813-6512
Report: Construction Projects Update

The District’s Facilities Planning and Construction Department has provided a summary report of the District’s construction projects. See attached report.
Monthly Facilities Planning and Construction Report

March 7, 2013

General Obligation Bond Project Summaries – 2008 Election:

❖ LSC-Cypress Center
   ♦ The installation of the roof has been completed.
   ♦ Installation of the exterior masonry walls is in progress and will be complete in March. The central plant building exterior masonry is complete.
   ♦ Mechanical, electrical, data, and plumbing overhead work are complete.
   ♦ Chillers, boilers and HVAC equipment are scheduled to arrive in March.
   ♦ Design drawings for the area road improvements required by Harris County have been submitted for permit approval. Construction of the improvements at the Fry and Clay Roads intersection will begin in May. All road projects will be complete in August prior to the start of classes.
   ♦ Furniture has been selected and will be ordered in March.
   ♦ The project is scheduled to be substantially complete by August 1, 2013 in time for the fall 2013 semester.

❖ LSC-University Park
   ♦ Construction documents are underway for the LSC Physics & Chemistry Laboratories on level 6 of building 13. This project is scheduled to be complete in time for the Fall 2013 semester.
   ♦ Construction documents are complete for the YMCA Child Care project with renovations to portions of the former Visitor’s Center building scheduled to be completed in May. The Construction Manager at Risk (CMAR) for this project has advertised for bids and a GMP is expected in early March.
   ♦ Construction documents are underway for the renovations on level 3 of building 10. The CMAR for this project has advertised for bids and a Guaranteed Maximum Price (GMP) is expected in late March.
   ♦ Engineering services proposals are being prepared for lighting, electrical and miscellaneous repairs to LSC Parking Garage #9. The CMAR for this project is preparing to advertise for structural repairs to the garage and a GMP is expected in late March.

Revenue Bond Project Summary

❖ Energy and Manufacturing Institute Building (EMI) at University Park
   ♦ Final stages of plan check are underway at Harris County. The Contractor will mobilize as soon as building permits are made available.
- The final Guaranteed Maximum Price was presented to the Board in February and a contract has been issued to the CMAR based on the initial GMP.
- Coordination efforts are underway with MUD 286 and CenterPoint Energy regarding utility service needs and necessary service agreements.
- A ceremonial ground breaking is scheduled for March 5th.

**Auxiliary Project Summaries**

- **LSC-North Harris**
  - Replace Chillers at Greenspoint Center
    - A construction contract was awarded at the December 2012 Board meeting to purchase and install replacement chillers.

- **LSC-Kingwood**
  - Office of Technology Services – Server room and Conference Room
    - Bids are being solicited at this time and are due February 25. Construction will be undertaken during the month of March.

**Repair and Replacement Projects**

- **LSC-North Harris**
  - Install Canopy at Main Entrance to Campus
    - Project awarded. Construction expected to be completed in late April.
  - Replace Air Handler Units in Fine Arts Building and Winship
    - Project bids are being evaluated.
  - Replace VAV boxes
    - Project scope has been redefined. Quotes for evaluation and repairs to the boxes have been solicited.

- **LSC-Kingwood**
  - Catwalk Installation
    - Project is out for bid.

- **LSC-Tomball**
  - Replace Condenser Water Pumps
    - Project awarded. Work to be completed by early May.
  - Replace Water Softener
    - Project complete.

- **LSC-Montgomery**
  - Elevator Repair/Replace – Building F
    - Procurement options for the project have been identified.
  - Replace Chilled Water Filtration System.
    - Equipment is scheduled for delivery in March
  - Sealant Work – Library Building
    - Project out for quotes.
- **LSC-University Park**
  - **Roof Anchors**
    - Request for pricing complete and firm selected.
    - Design for system in progress.
  - **Stairwell Pressurization**
    - Design documents have been received. Preparation for contractor bid selection has commenced.
  - **Courtyard Lighting**
    - Fixtures are on order. Installation scheduled for April.

- **LSC-System Office**
  - **Replace Metal Roof**
    - Project is under design.
  - **Replace Air Coils – Three Rooftop Air Handlers**
    - Project out for bid.

**Status Report on Architectural Design Services for Construction-Related Projects:**

At the May 2012 regular Board meeting, the Board of Trustees authorized the Chancellor or designee to negotiate and execute a contract for the purchase of architectural design services for System renovation projects in an estimated amount of $600,000 over a three (3) year term. The System will negotiate with the first ranked firm for each category based on a defined scope of work. If the System is unable to negotiate a fair and reasonable price, or the firm is unable to meet the System’s project schedule, negotiations will end with that firm and proceed with the next highest ranked firm until a price and schedule can be agreed upon. To ensure the Board has visibility of these purchases, a brief summary of projects $100,000 or more is included in the Facilities Planning and Construction Report each quarter.

There were no projects $100,000 or more awarded during this past quarter.

**Status Report on Engineering Design Services for Construction Related Projects:**

At the June 2012 regular Board meeting, the Board of Trustees authorized the Chancellor or designee to negotiate and execute a contract for the purchase of engineering design services for System renovation projects in an estimated amount of $750,000 over a three (3) year term. The System will negotiate with the first ranked firm for each category based on a defined scope of work. If the System is unable to negotiate a fair and reasonable price, or the firm is unable to meet the System’s project schedule, negotiations will end with that firm and proceed with the next highest ranked firm until a price and schedule can be agreed upon. To ensure the Board has visibility of these purchases, a brief summary of projects $100,000 or more is included in the Facilities Planning and Construction Report each quarter.

There were no projects $100,000 or more awarded during this past quarter.
Status Report on the Area Job Order Contract (AJOC) Purchases for Construction Related Projects:

At the August 2012 regular Board Meeting, the Board of Trustees approved the purchase of construction services for the System from approved purchasing cooperative program contractors. This approval authorized the system to use the AJOC method for individual projects up to $250,000 and to make collective purchases not to exceed $1,000,000 for FYI 2012-13. Projects that exceed $250,000 are to be presented to the Board of Trustees individually for consideration of approval. To ensure the Board of Trustees continues to have information regarding the AJOC projects $100,000 to $250,000, a brief summary of these projects is included in the Facilities Planning and Construction Report each quarter.

There were no projects $100,000 to $250,000 awarded during this past quarter.

Status Report on the Repair and Replacement (R&R) Projects for the System:

At the August 2012 regular Board Meeting, the Board of Trustees approved the purchase of annual construction services for R&R projects for the System in an amount not to exceed $4,200,000 for FY 2012-13. This approval authorized the System to purchase construction services for projects up to $250,000. Projects that exceed $250,000 are to be presented to the Board of Trustees individually for consideration of approval. To ensure the Board of Trustees continues to have information regarding the R&R projects $100,000 to $250,000, a brief summary of these projects is included in the Facilities Planning and Construction Report each quarter.

There were no projects $100,000 to $250,000 awarded during this past quarter.
Request: Consideration of Ratification of Appointments.

Chancellor’s Recommendation: That the contractual appointments listed on the following pages be ratified for the positions indicated.

Rationale: These contractual appointments include ratification of Administrators and Faculty from the LSC-System Office, LSC-Montgomery, LSC-North Harris, LSC-CyFair, LSC-University Park, LSC-Tomball, and LSC-Kingwood.

Fiscal Impact: Positions and salaries have been budgeted for 2012-2013.

Staff Resource: Rand Key 832-813-6522
a. LSC- System Office

William Herrera, HR Director, Employee Relations & Diversity
Effective: 12 month contracted employee at an annual salary of $90,000 beginning January 28, 2013

Education: M.S., Organizational Development, University of Texas at Austin; B.S., Industrial Technology, A.S., Computer Science, Purdue University

Experience: Consultant, ERS International; Corporate Senior HR Manager, TPI; Director Corporate ER/HR/LR, Director Employee Relations, Senior Manager Employee Relations, SYSCO Corporation; HR Business Partner Supply Chain, HR Manager, Sara Lee; Director HR, Tri-Star Corporation

b. LSC–Montgomery

Wesley Baucke, Instructor, Geology
Effective: 4.5 month contracted employee at an annual salary of $14,798 beginning January 14, 2013

Education: M.S., Geology, Oklahoma State University; B.S. Geology, Sam Houston State University

Experience: Adjunct Instructor, Geology, Lone Star College- Montgomery; Geology Teaching Assistant, Oklahoma State University; Geology Teaching Assistant, Sam Houston State University; Business Analyst, Conoco Phillips; Core Analyst II, Core Laboratories

Britt Kristin Michelsen, Instructor, Political Science
Effective: 4.5 month contracted employee at an annual salary of $14,798 beginning January 14, 2013

Education: Ph.D., Political Science, M.A., American Studies, B.A., Philosophy, University of Hawaii at Manoa

Experience: Adjunct Instructor, Government, Lone Star College-Montgomery; Business Analyst/Associate Knowledge Management Consultant, Lascaux Consulting; Senior Analyst/Project Manager, International Business Systems; Technical Writer and Marketing Writer, Baker Hughes INTEQ

c. LSC- Conroe Center

Rebecca Duncan- Ramirez, Director
Effective: 12 month contracted employee at an annual salary of $69,360 beginning January 16, 2013
**Education:** M.A., Instructional Leadership, Sam Houston State University; B.B.A., Sul Ross State University; A.A., Liberal Arts, San Jacinto College

**Experience:** Interim Director, Lone Star College-Conroe Center; Program Manager-School Partnerships, College Connections Advisor, Lone Star College-Montgomery; Teacher, Stewart Creek Elementary, Montgomery ISD

d. **LSC–North Harris**

**Tiffany Burton, Instructor, Cosmetology**

**Effective:** 12 month contracted employee at an annual salary of $30,998 beginning January 28, 2013

**Education:** B.B.A., University of St. Thomas

**Experience:** Adjunct Faculty, Cosmetology, Lone Star College-North Harris; Educator, Regency Beauty Institute

**Joseph Gaul, Instructor, Welding**

**Effective:** 4.5 month contracted employee at an annual salary of $14,307 beginning January 14, 2013

**Education:** B.S., Kinesiology, University of Houston; A.A., General Studies, San Jacinto College North

**Experience:** Teacher, Welding, New Caney High School; Part-Time Instructor, Welding, San Jacinto College North

**Kristyan Gilmore, Instructor, Government**

**Effective:** 4.5 month contracted employee at an annual salary of $17,008 beginning January 14, 2013

**Education:** J.D., Howard University; M.A., Government, Regent University; B.A., Sociology & Criminology, University of Oklahoma

**Experience:** Adjunct Faculty, Government, Lone Star College-North Harris; Graduate Assistant, Regent University; Litigation Support Attorney, Providus; Contract Review Team Lead, Kellogg Brown & Root

**Jami Hughes, Instructor, Speech**

**Effective:** 4.5 month contracted employee at an annual salary of $15,780 beginning January 14, 2013
**Randi Jones, CC Instructor, EMS**  
**Effective:** 12 month contracted employee at an annual salary of $37,850 beginning January 16, 2013

**Education:** M.F.A., Acting, Louisiana State University; B.F.A., Theatre, Sam Houston State University

**Experience:** Adjunct Faculty, Drama, Lone Star College-North Harris; Director of Musical Theatre, Theatre Arts Instructor, Klein Collins High School; Director of Musical Theatre and Dance, Associate Professor of Theatre, Lon Morris College

**Carol Johnson, Assistant Professor, Biology**  
**Effective:** 10.5 month contracted employee at an annual salary of $33,801 beginning January 16, 2013

**Education:** M.S., Agricultural Education, B.S., Agricultural Services and Development, Tarleton State University; A.S., Emergency Medical Services, Kilgore College; A.A., General Agriculture, Tyler Junior College

**Experience:** Paramedic, Cypress Fairbanks Volunteer Fire Department; Emergency Care Center Technician, Cypress Fairbanks Medical Center; Paramedic, Trinity Mother Francis Health System

**Ericka Landry, Assistant Professor, HUMD**  
**Effective:** 12 month contracted employee at an annual salary of $35,511 beginning January 16, 2013

**Education:** M.Ed., Houston Baptist University; B.B.A., University of Arkansas

**Experience:** Adjunct Faculty, English, Lone Star College-North Harris; Teacher, Program Director, Substitute Teacher, Aldine I.S.D.

**Carol Ann Moses, Instructor, Psychology**  
**Effective:** 4.5 month contracted employee at an annual salary of $15,668 beginning January 14, 2013

**Education:** M.Ed., Houston Baptist University; B.B.A., University of Arkansas

**Experience:** Adjunct Faculty, English, Lone Star College-North Harris; Teacher, Program Director, Substitute Teacher, Aldine I.S.D.
Education: M.A., Human Science, Our Lady of the Lake University; B.S., Medical Technology & Biology, Barry University; A.A., Medical Technology, College of Arts, Science & Technology

Experience: Adjunct Faculty, Psychology, Lone Star College-North Harris; Health Clerk, Clark Elementary

Connie Noeller, Assistant Professor, Ad Nursing
Effective: 12 month contracted employee at an annual salary of $35,511 beginning January 7, 2013

Education: M.S., Nursing, Texas Woman’s University; B.A., Nursing, Prairie View A&M University; A.S., Montgomery College ADN

Experience: RN, Conroe Regional; RN, Kingwood Medical Center; RN, Preferred Emergency Room

Janina Rafalska, Instructor, Geology
Effective: 4.5 month contracted employee at an annual salary of $17,008 beginning January 14, 2013

Education: Ph.D., Organic Geochemistry, University of Oklahoma; M.S., Sedimentary Geology, University of Wroclaw

Experience: Consultant, Petroleum Geochemistry, University of Utah; Advisor, Geochemistry, CG &G, EX-GEO; Petroleum Geochemist, AMOCO/BP, Source-Migration-Reservoir Group

Perry Sellers, Assistant Professor, Accounting
Effective: 10.5 month contracted employee at an annual salary of $29,410 beginning January 16, 2013

Education: M.S., Accounting, B.B.A., Accounting, Texas A&M University

Experience: Professor, Accounting, Lone Star College-North Harris; Senior Manager, National Strategic Tax Review, Deloitte Tax LLP; Manager, State Income Tax/ Franchise Tax, Arthur Anderson

Javaid Siddiqi, Instructor, Engineer Tech
Effective: 4.5 month contracted employee at an annual salary of $14,307 beginning January 14, 2013

Education: B.S., Mechanical Engineering, N.E.D. University of Engineering and Technology
Experience: Engineering Tech, Lone Star College-University Park; Executive Mechanical Engineer, Pakistan National

Michael Tran, Instructor, AD Nursing
Effective: 4.5 month contracted employee at an annual salary of $14,798 beginning January 14, 2013

Education: M.S., Adult Clinical Nurse Specialist, B.S., Nursing, Texas Woman’s University

Experience: Adjunct Faculty, Nursing LVN, Lone Star College-North Harris; Research Nurse-Neurosurgery, University of Texas Medical School; CVICU Staff Nurse, Memorial Herman Hospital, TMC; MSIMU Staff Nurse, Harris County Hospital District, LBJ

Krystal Woolery, Professor, Emergency Med Services
Effective: 12 month contracted employee an annual salary of $35,295 beginning January 16, 2013

Education: Paramedic Certificate, Lone Star College-North Harris

Experience: CTA, Lone Star College-North Harris EMS; Paramedic-In-Charge, Montgomery County Hospital District; Paramedic-In-Charge, Towns County EMS

e. LSC- Greenspoint Center

Mignette Dorsey, Assistant Professor, English
Effective: 10.5 month contracted employee at an annual salary of $29,410 beginning January 16, 2013

Education: M.A., English Literature, B.A., English Literature, University of Houston

Experience: Adjunct Faculty, English, Lone Star College-North Harris, Adjunct Faculty, English, Lone Star College-CyFair; Writer in Residence, Writers in Schools (WITS); Volunteer Literacy Instructor, Christian Outreach Center

Ginger Fray, Assistant Professor, English
Effective: 10.5 month contracted employee at an annual salary of $29,410 beginning January 16, 2013
Education: M.A., English, Sam Houston State University; Teaching Certificate, Central Connecticut State University; B.A., English/Spanish, Sam Houston State University

Experience: Adjunct Faculty, English, Lone Star College-Tomball, Adjunct Faculty, English, Lone Star College-University Park; Online Teaching Certification Instructor, Educational Service Center Region 4; Secondary English/Journalism Instructor, CyFair School District

f. LSC- CyFair

Douglas Caesar, Director, Campus Services
Effective: 12 month contracted employee at an annual salary of $91,800 beginning February 1, 2013

Education: B.S., Criminal Justice, University of Houston

Experience: Interim Campus Director, Manager of User Services, Lone Star College-CyFair; PC\LAN Tec IV, Lone Star College System

Christopher Paulk, Instructor, Engineer Tech
Effective: 4.5 month contracted employee at an annual salary of $14,307 beginning January 16, 2013

Education: B.S., Mechanical Engineering, New Mexico State University

Experience: Associate Professor, Engineering, Lone Star College-CyFair; Engineer Technologist, PSE Services; Mechanical Engineer, CRC-Evans; Drilling Technician/Rig Supervisor, ExxonMobil Development Corporation

g. LSC-University Park

Kari Breitigam, Instructor, Arts
Effective: 4.5 month contracted employee at an annual salary of $14,765 beginning January 14, 2013

Education: M.A., Fine Arts, Indiana State University; B.A., Fine Arts, Ohio State University
Experience: Graduate Teaching Assistant, Indiana State University; Gallery Attendant, Art Instructor, Swope Art Museum; Education Docent, Wexner Center for the Arts

Kristie Musgrove, Instructor, English
Effective: 4.5 month contracted employee at an annual salary of $14,798 beginning January 14, 2013

Education: M.A., English, University of Texas at Arlington; B.S., Dance, Texas State University

Experience: Adjunct Faculty, English, Lone Star College-University Park; Adjunct Instructor, English, Teaching Assistant, University of Texas at Arlington; Adjunct Instructor, English, Tarrant County College

Randy Sparks, Director, Contact Center
Effective: 12 month contracted employee at an annual salary of $73,929 beginning January 17, 2013

Education: B.S., Technical Management, DeVry University; A.A., Network Administration, San Jacinto College; A.A., Security Administration, Community College of the Air Force

Experience: User Services Manager, Service Desk Manager, Lone Star College-System Office; User Services Manager, Lone Star College-Montgomery; Call Center Support Representative, Universal Computer Systems

h. LSC- Tomball

Ira Goldknopf, Instructor, Chemistry
Effective: 4.5 month contracted employee at an annual salary of $17,008 beginning January 14, 2013

Education: Ph.D., Biochemistry, Kansas State University; B.A., Chemistry, Hunter College

Experience: Adjunct Faculty, Chemistry, Lone Star College-Montgomery; President and Chief Scientific Officer, Power3 Medical Products, Inc.; Co-Founder, Chief Scientific Officer and Director, Advanced Bio/Chem; Founder, VP R&D, FlowGenix Corporation

Patrick Gilbert, Professor, Political Science
Effective: 9 month contracted employee at an annual salary of $22,383 beginning January 16, 2013
Education: M.Ed., Professional Studies, Capella University; B.A., Political Science, Prairie View A&M

Experience: Adjunct Instructor, Political Science Lone Star College-Tomball; Adjunct Instructor, Political Science, Blinn College; Inman Scholar, Lyndon B. Johnson School of Public Affairs

i. LSC- Kingwood

Catherine Nwankwo, Assistant Professor, AD Nursing
Effective: 10.5 month contracted employee at an annual salary of $29,410 beginning January 7, 2013

Education: M.S., Nursing, Texas Woman’s University; B.S., Nursing Texas Woman’s University

Experience: Adjunct Faculty, Nursing, Lone Star College-Kingwood; Registered Nurse, St. Luke’s Episcopal Hospital; Registered Nurse, Memorial Hermann Hospital; Registered Nurse, The Methodist Hospital

Daniel Tatarzyn, Instructor, ESOL
Effective: 4.5 month contracted employee at an annual salary of $15,148 beginning January 7, 2013

Education: B.A., History, University of Pittsburgh

Experience: Adjunct Instructor, ESOL, Lone Star College-Kingwood; Adjunct Instructor, ESOL, Houston Community College;

Morgan Grace, Instructor Speech
Effective: 4.5 month contracted employee at an annual salary of $14,508 beginning January 14, 2013

Education: M.A., Communication Studies, B.A., Communication Studies, Texas Tech University

Experience: Adjunct Instructor, Speech and Communications, Lone Star College-Kingwood; Lecturer, Management, Rice University; Dean, Basser College, University of South Wales
Request: Consideration of Resignations

Chancellor’s Recommendation: That the resignations listed below be accepted and acknowledged.

**LSC-North Harris**

Bryan Barrows, Professor, Speech
Effective February 1, 2013

Karen Parker, Ref Librarian/Professor
Effective February 1, 2013

**LSC-Greenspoint Center**

Sarah David, Director, Career Services
Effective January 18, 2013

**LSC-University Park**

Jodie Lynn Ellis, Project Director, Facilities
Effective January 9, 2013

**LSC-Northwest Hospital**

Patricia Crotwell, Professor, AD Nursing
Effective January 16, 2013

**Staff Resource:** Rand Key

832-813-6522
Request: Board of Trustees’ Annual Performance Review of Chancellor and any Proposed Addenda to the Chancellor’s Contract

Recommendation: Acceptance of the Board of Trustees’ annual performance review of the Chancellor and proposed addenda to the Chancellor’s contract.