I. Call to Order

II. Pledge of Allegiance

III. Certification of the Posting of the Notice of the Meeting

IV. Introductions, Special Guests, Recognitions

V. Workshop

VI. Closed Session

The Board of Trustees, in accordance with Section 551.001, et. seq. of the Texas Government Code will move into Closed Session under one or more of the following provision(s) of the ACT:

- Section 551.071 - Consultation with Attorney
- Section 551.072 - Deliberation Regarding Real Property
- Section 551.073 - Deliberation Regarding Prospective Gift
- Section 551.074 - Personnel Matters
- Section 551.076 - Deliberation Regarding Security Devices
- Section 551.087 - Economic Development Negotiations

VII. Reconvene Regular Meeting

VIII. Approval of the Minutes of the October 2, 2014 Workshop and Regular Meeting of the Board of Trustees

IX. Public Comment on Agenda Items

X. Special Reports and Announcements

1. Chancellor
2. College Presidents

3. Vice Chancellors

4. Faculty Senate Presidents

XI. Consideration of the Consent Agenda

(The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion and for which there is unanimous approval. Trustees receive agenda materials one week in advance of the meeting to prepare for the business to be conducted.)

XII. Policy Report and Considerations

1. Consideration of Approval of the Recommended Revisions of the Lone Star College System Board Policy C.2.01, Investment Management (SECOND READING) (ACTION ITEM 1)

2. Consideration of Approval of the Recommended Revision of the Lone Star College Board Policy Sections VII.A.1 and VII.A.2 (ACTION ITEM 2)

XIII. Foundation Report and Considerations

1. Ratify and Approve the Appointment of LSC Foundation Board Members (ACTION ITEM 3)

XIV. Curriculum Report and Considerations

1. Consideration of Approval of Associate of Science Degrees in Biomedical Engineering, Civil Engineering, Electrical Engineering, and Industrial Engineering beginning spring 2015 (ACTION ITEM 4)

XV. Financial Reports and Considerations

1. Monthly Financial Statements

2. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract for the Purchase of Construction Manager at Risk (CMAR) Services and Subsequent Guaranteed Maximum Price (GMP) Agreements for Renovations at LSC-University Park (LSC-UP) (ACTION ITEM 5)

3. Consideration of Approval to Purchase of Information Technology (IT) Security Assessment Services for the System (ACTION ITEM 6)
4. Consideration of Approval to Purchase Voice and Data Communications Cabling Services for the System (ACTION ITEM 7)

5. Consideration of Approval of Investment Broker/Dealers for FY 2014-15 (ACTION ITEM 8)

6. Consideration of Approval to Purchase Construction Services for Heating Ventilating and Air Conditioning (HVAC) Replacement at LSC-North Harris Health Professions Building (ACTION ITEM 9)

XVI. Buildings and Grounds Report

Construction Projects Update

XVII. Lone Star College Foundation Report

LSC Foundation Gifts Received Report

XVIII. Personnel Reports and Considerations

1. Consideration of Ratification of Appointments (ACTION ITEM 10)

2. Consideration of Acceptance of Resignations (ACTION ITEM 11)

3. Consideration of Approval of Commissioning of Peace Officers (ACTION ITEM 12)

XIX. Suggested Future Agenda Items

XX. Adjournment

The Board of Trustees, may at any time prior to adjournment, in accordance with Sections 551.001, et. seq. of the Texas Government Code, move into Closed Session under the following provisions(s) of the ACT:

Section 551.071 - Consultation with Attorney
Section 551.072 - Deliberation Regarding Real Property
Section 551.073 - Deliberation Regarding Prospective Gift
Section 551.074 - Personnel Matters
Section 551.076 - Deliberation Regarding Security Devices
Section 551.087 - Economic Development Negotiations
I, Stephen C. Head, Chancellor of the Lone Star College System, do hereby certify that a notice of this meeting was posted on Monday the 3rd day of November, 2014 in a place convenient to the public in the Administration Office of the Central Services and Training Center, on all college campuses and on the system website as required by Section 551.002 et seq., Texas Government Code. Special notice of the meeting was provided to the news media as required by Section 551.001 et seq., Texas Government Code.

Given under my hand this the 3rd day of November, 2014.

LONE STAR COLLEGE SYSTEM

_____________________
Stephen C. Head
Chancellor
MINUTES OF THE
WORKSHOP AND REGULAR MEETING OF THE BOARD OF TRUSTEES
LONE STAR COLLEGE SYSTEM
CENTRAL SERVICES AND TRAINING CENTER
TRAINING AND DEVELOPMENT CENTER BOARD ROOM
5000 RESEARCH FOREST DRIVE
THE WOODLANDS, TEXAS 77381-4356
October 2, 2014
5:00 p.m.

PRESENT: Dr. David Holsey, Chair
Ms. Priscilla Kelly, Secretary
Mr. David Vogt, Assistant Secretary
Ms. Stephanie Marquard
Mr. Robert Adam
Dr. Kyle Scott
Ms. Linda Good
Dr. Ron Trowbridge

ABSENT: Mr. Bob Wolfe, Vice Chair

I. CALL TO ORDER: Dr. Holsey called the workshop and regular meeting of the Board of Trustees to order at 5:01 p.m. after determining that a quorum was present.

II. PLEDGE OF ALLEGIANCE: Mr. Adam led the Board and guests in reciting the Pledge of Allegiance.

III. CERTIFICATION OF THE POSTING OF THE NOTICE OF THE MEETING: Chancellor Head confirmed that the Notice for the meeting had been properly posted. No action was required. A copy is attached as Exhibit “A”.

IV. INTRODUCTIONS, SPECIAL GUESTS AND RECOGNITIONS: Dr. Head introduced Jennifer Martin, President LSC-Kingwood Professional and Support Staff Association (PSSA), Ms. Martin introduced all of the campus PSSA presidents: Sony Simon LSC-CyFair; Priscilla Martin, LSC-System Office-The Woodlands; Deidre Taylor, LSC-North Harris; Janet Moore, LSC-Tomball; and not present Debbie Hernandez, LSC-Montgomery; Adam Barber, LCS-University Park. Highlights of activities from each of the campuses were given to display the unique ways they help to grow their employees and meet the needs of employees on their specific campuses.

V. CLOSED SESSION: At 5:36 p.m. Dr. Holsey convened the Board in closed session, in accordance with Section 551.001 et seq. of the Texas Government Code under one or more of the following provision(s) of the Act:
Section 551.071 - Consultation with Attorney
Section 551.072 - Deliberation Regarding Real Property
Section 551.073 - Deliberation Regarding Prospective Gift
Section 551.074 - Personnel Matters
Section 551.076 - Deliberation Regarding Security Devices
Section 551.087 - Economic Development Negotiations

Ms. Kelly entered the meeting at 5:04 p.m.
Mr. Vogt entered the meeting at 5:19.

VI. **RECONVENE REGULAR MEETING:** Dr. Holsey reconvened the open meeting at 6:46 p.m.

VII. **WORKSHOP:** Dr. Theresea McGinley, dean of instruction, LSC-North Harris presented information on the Lone Star College Chinese Study Delegation. In August 2014, eighteen Lone Star College-North Harris and Victory Center students, representing U.S. Congressional District 18 (Congresswoman Sheila Jackson Lee) took part in a two-week inaugural China Study Program. Seminars and cultural tours were conducted at Beijing Language and Culture University and Hangzhou Polytechnic University. Sponsorship included the China-U.S. Exchange Foundation (CUSEF), the Wanxiang Corporation, the Lone Star College System, and U.S. Congresswoman Sheila Jackson Lee. The students in attendance presented information to the Chancellor and Board of Trustees, and expressed gratitude for the “once-in-a-lifetime” opportunity. Students presenting: Joshua Mathew, Jalen Jefferson, Lawanda Deason, Canaan McGee, Shamaine Sweed and Fredrick Antwine.

VIII. **APPROVAL OF THE MINUTES OF THE SEPTEMBER 4, 2014 WORKSHOP AND REGULAR MEETING:** upon a motion by Dr. Trowbridge and a second to the motion by Mr. Adam, the board approved the minutes of the September 4, 2014 Workshop and Regular Meeting. Ms. Kelly Abstained.

IX. **CITIZENS DESIRING TO ADDRESS THE BOARD:**

Dr. Larry Loomis Price referred to Agenda Item # 8 and the presentation made in the September minutes on Shared Governance by the faculty senate and Agenda Item # 16 and faculty hiring practices.

X. **SPECIAL REPORTS AND ANNOUNCEMENTS:**

1. **Chancellor:** Dr. Head introduced Shawn Arrajj with the Community Impact Newspaper and Dr. Alton Smith who is running for LSCS Trustee District #3.

Chancellor Head reported the fall semester enrollment is up by 7% as compared to last year which brings us to 82,818 students and an increase of 5,197 students.

Chancellor Head said efforts continue to make voters and the community aware of the bond and trustee election on November 4th. Over 50 presentations have been made
with an additional 50 scheduled presentations to various groups including chamber of commerce, community organizations and clubs, and employee forums. Lone Star College has received tremendous support from the community from many organizations citing the increase of student enrollment, need to meet the skills gap in the community which leaves many citizens unemployed or underemployed and area employers suffering from a shortage of skilled workers. They also cited the fact that the bond would not increase the tax rate.

Dr. Head announced that on Monday, October 20, 2014 there will be a dedication of the Richard G. Carpenter Academic Building at LSC-University Park at 9:30 a.m.

2. **College Presidents:** Dr. Austin Lane, president of LSC-Montgomery gave a presentation on Mandatory New Student Orientation and First Year Experience (FYE) and the LSCS Completion Action Plan which helps to track how these programs will help student success. An early intervention program has been developed to monitor attendance and academic performance and will be used to inform future campus success strategies for early intervention. Through these two initiatives students will learn about each campus and the facilities and services available to them. They will identify a career path and will receive guidance to plan their class schedules.

3. **Vice Chancellors:** None.

4. **Faculty Senate Presidents:** Mr. Clay White, faculty senate president for LSC-CyFair, spoke about faculty engagement in the community and how this engagement enriches the community and the colleges.

**XI. CONSIDERATION OF THE CONSENT AGENDA:** Dr. Holsey proceeded with the Consent Agenda. Mr. Vogt made a motion to approve the Consent Agenda with a second to the motion by Mr. Adam. The Board unanimously passed the Consent Agenda. A copy is attached as Exhibit “B”.

**XII. POLICY REPORTS AND CONSIDERATIONS:**

1. **Consideration of the Recommended Revisions of the Lone Star College System Board Policy C.2.01: Investment Management (FIRST READING):** the board unanimously considered the recommended revision of the Lone Star College System Board Policy C.2.01, Investment Management. This constitutes a first consideration with a request for approval during the November 2014 board meeting. A copy is attached as Exhibit “C”.

2. **Consideration of Approval of Board Travel (ACTION ITEM 1):** the Board of Trustees unanimously authorizes Dave Holsey, Ron Trowbridge and Bob Wolfe to attend the Association of Community College Trustees Annual Leadership Congress on October 22-25, 2014 in Chicago, IL. This item was passed in the Consent Agenda. A copy is attached as Exhibit “D”.

3.
XIII. CURRICULUM REPORTS AND CONSIDERATIONS:

1. Consideration of Approval of an Associate of Applied Science degree in Surgical Technology (60 credit hours) for implementation at Lone Star College Tomball for Fall 2015 (ACTION ITEM 2): the board unanimously approves the development of the Associate of Applied Science degree in Surgical Technology. This item was passed in the Consent Agenda. A copy is attached as Exhibit “E”.

XIV. FINANCIAL REPORTS AND CONSIDERATIONS:

1. Monthly Financial Statements: Ms. Cindy Gilliam, vice chancellor for administration and finance, presented the monthly financial statements, the quarterly investment report and the annual investment report for the period ending August 31, 2014. A copy is attached as Exhibit “F”.

2. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract for the Purchase of a Software Solution for Coin Operated Copiers for the System (ACTION ITEM 3): the board unanimously authorizes the Chancellor or designee to negotiate and execute a contract to purchase a software solution for coin operated copiers for the System from The Ohmstede Group Inc., dba: Coin Copiers, 107 Corporate Drive, Suite 106, Stafford, TX 77477, in the amount of $67,284 in year one and $9,214 annually in years 2 through 5 for a total of $104,140 over the five-year contract period. This item was passed in the Consent Agenda. A copy is attached as Exhibit “G”.

3. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract to Provide Food Service Operations for LSC-University Park, LSC-Montgomery and LSC-Conroe Center (ACTION ITEM 4): the Board of Trustees unanimously authorizes the Chancellor or designee to negotiate and execute contracts to provide food service operations from ABBY’s Catering Service, 2700 Green Road, Suite J 500, Houston, Texas 77032, and Follett Higher Ed Group, 3 Westbrook Corporate Center, Suite 200, Westchester, Illinois 60154. This item was passed in the Consent Agenda. A copy is attached as Exhibit “H”.

4. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract for the Purchase of Large Conference Venue Services (ACTION ITEM 5): the board unanimously approves the purchase of large conference venue services from The Woodlands Waterway Marriott, 1601 Lake Robbins Drive, The Woodlands, TX 77380, for an estimated annual amount of $185,000 and a total not-to-exceed amount of $925,000 over five years. In addition, authorize the Chancellor or designee to execute service agreements for each event. This item was passed in the Consent Agenda. A copy is attached as Exhibit “I”.

5. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract to Purchase Labor Market Analysis Software for Lone Star College (ACTION ITEM 6): the board unanimously authorizes the Chancellor or
designee to negotiate and execute a contract to purchase labor market analysis software for Lone Star College from Burning Glass Technologies, One Faneuil Hall Market, 4th Floor, Boston, MA 02109, in an annual amount of $38,500 for the first three years and $40,425 for years four and five, for a total cost of $196,350 over the five-year contract period. This item was passed in the Consent Agenda. A copy is attached as Exhibit “J”.

6. Consideration of Approval to Purchase Additional Janitorial Services for LSC-University Park (LSC-UP) (ACTION ITEM 7): the board unanimously approves the purchase of additional janitorial services for LSC-UP from Witt, Fiala, Flannery and Associates Facility Services (WFF), 211 South Jefferson Avenue, St. Louis, MO 63103, in an amount of $400,000 for the remaining six (6) month term of the contract, bringing the total contract with WFF to $2,800,000. This item was passed in the Consent Agenda. A copy is attached as Exhibit “K”.

7. Consideration of Approval to Authorize the Chancellor or Designee to Receive by Donation a Transfer of Land on Towne Lake Parkway Adjacent to LSC-CyFair (ACTION ITEM 8): the board unanimously authorizes the Chancellor or designee to receive by donation and deed the conveyance of 0.0905 acres of land on Towne Lake Parkway adjacent to LSC-CyFair campus from Towne Lake Community Association, Inc., a Texas non-profit corporation. This item was passed in the Consent Agenda. A copy is attached as Exhibit “L”.

XV. BUILDING AND GROUNDS REPORTS:

Construction Projects Update: the Board reviewed the report as presented. A copy is attached as Exhibit “M”.

XVI. PERSONNEL REPORTS AND CONSIDERATIONS:

1. Consideration of Ratification of Appointments (ACTION ITEM 9): the Board unanimously ratified the appointments with the added correction. This item was passed in the Consent Agenda. A copy is attached as Exhibit “N”.

2. Consideration of Acceptance of Resignations (ACTION ITEM 10): the Board unanimously accepted the resignations as presented. This item was passed in the Consent Agenda. A copy is attached as Exhibit “O”.

XVII. SUGGESTED FUTURE AGENDA ITEMS: None.

Dr. Holsey appointed a committee to name a slate of officers: Ms. Priscilla Kelly, Ms. Stephanie Marquard, Mr. Bob Adam and Mr. Bob Wolfe.

XVIII. ADJOURNMENT: There being no further business, the meeting was adjourned at 8:00 p.m.
ATTEST:

________________________________________  _________________________________________
Board of Trustees, Chair                      Board of Trustees, Secretary
Consideration of Consent Agenda

Consent Agenda:

A roll call of individual action items will determine the consent agenda. If a trustee has a question or plans to cast a negative vote regarding a specific recommendation, then the trustee/trustees need to acknowledge their intention to the Chair by show of hand during the roll call: this action item will be considered in the regular order of business as an individual action item.

Those action items that the trustees plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion and unanimous approval of the Board of Trustees is needed to approve the action items. Upon approval of the consent agenda, the Board of Trustees will proceed with the remainder of the agenda.

Rationale:

The consent agenda format is an organization process for meetings that allows the governing board to focus their time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

Tally of Action Items:

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Request: Consideration of Approval of the Recommended Revisions of the Lone Star College System Board Policy C.2.01: Investment Management (SECOND READING)

Chancellor’s Recommendation: That the Board of Trustees review the recommended revisions of the Lone Star College System Board Policy C.2.01: Investment Management

Rationale: Annually, the Investment Policy and Strategy is adopted by the Board of Trustees as required by both Board Policy C.2.01 Investment Management and the Government Code Section 2256.005(e) (Public Funds Investment Act). In conference with the System’s investment advisors, Valley View Consulting, LLP, the proposed Investment Policy would incorporate the following changes:

1. Minor changes to current wording to better reflect day to day practices.
2. Attachment I – Approved Training Sources has been added to provide a list of approved vendors that provide Investment Officers required investment training. These vendors have been certified by the State of Texas Comptroller.
3. The previous Attachment I – Approved Brokers/Dealers has been eliminated in order to allow additional firms the opportunity to submit a proposal for services. The recommended list of brokers/dealers will be submitted to the Board of Trustees annually for consideration of approval as a separate agenda item.

Fiscal Impact: None

Staff Resource: Cindy Gilliam 832-813-6512
Brian Nelson 832-813-6655
LONE STAR COLLEGE SYSTEM  
Investment Management

LSCS Policy Manual Section adopted by the Board of Trustees on ____________.

C.2.01 - Investment Management:
It is the policy of the System that after allowing for the anticipated cash flow requirements of the System and giving due consideration to the safety and risk of investment, all available funds, as reported in the System’s annual financial report, shall be invested in conformity with this Investment Policy and governing statutes, seeking to safeguard assets, maintain liquidity and optimize investment earnings.

Effective cash management is recognized as essential to good fiscal management and investment earnings serves as a source of revenue to the System. The System's investment portfolio shall be designed and managed in a prudent manner to obtain reasonable revenue within the limitations of the System's cash flow needs, to be responsive to public trust and to be in compliance with legal requirements and limitations.

Investments shall be made with the following objectives in priority order:

1. Safety and preservation of principal;
2. maintenance of sufficient liquidity to meet operating needs;
3. diversification;
4. public trust; and
5. optimization of earnings in the portfolio (Yield).

This Investment Policy extends to all financial assets under the direct control of the System.

C.2.02 - Purpose:
The purpose of this Investment Policy is to comply with the Public Funds Investment Act Chapter 2256 of the Texas Government Code (the "Act"), which requires that the System annually adopt a written investment policy regarding the investment of its funds and funds under its control. This Investment Policy addresses the methods, procedures and practices that must be exercised to ensure effective and judicious fiscal management of the System's funds.

C.2.03 - Strategy:
The overall objective of the Investment Policy is to ensure that System financial assets are properly safeguarded, provide sufficient liquidity and diversification, and produce a reasonable rate of return while enabling the System to react to changes in economic and market conditions.

The longer the maturity of investments, the greater the price volatility. Therefore, the System concentrates its investment portfolio in short and intermediate term investments to limit market risk caused by changes in interest rates. The System attempts to match its investments with anticipated cash flow requirements. Cash flow requirements generally divide the portfolio into four major parts: liquidity needs, short-term needs, intermediate-term needs, and longer-term
core investment. The System will not invest in investments maturing more than three (3) years from the date of purchase.

The investment portfolio shall be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow needs. “Weighted Average Yield to Maturity” shall be the standard for calculating portfolio rate of return.

The System commingles its operating, reserve and trust and agency funds into one investment portfolio for investment purposes of efficiency, accurate distribution of earnings and maximum investment opportunity. Although commingled, the System recognizes the unique characteristics and needs of the individual funds in its strategy statement and in the management of the funds. The maximum dollar weighted average maturity (WAM) of the entire commingled portfolio reflecting cash flow needs shall be no greater than one (1) year and the corresponding benchmark for the commingled portfolio shall be the comparable one year US Treasury security.

Capital Projects are managed separately in accordance with their anticipated expenditure schedules and bond document requirements.

C.2.04 - General Fund:
The General Fund includes all operating funds of the System including, but not limited to, the general fund, payroll fund, technology fund, student activity fee fund, repair and replacement fund and the auxiliary fund. The primary investment strategy for this fund is to assure the preservation and safety of principal; and secondly, to match anticipated cash flows with adequate investment liquidity. These objectives shall be accomplished by purchasing high-credit quality, short-to-intermediate term investments matching cash flow requirements. All investments authorized by the Investment Policy are suitable. Funds not needed for short-term cash flow requirements will be invested in diversified instruments with diversified maturities and be readily marketable in the secondary market or, in the case of Certificates of Deposit, redeemable with or without penalty. Yield will be enhanced by the use of maturity extensions available within the confines of accurate cash flow projections and market cycle timing. Based on ongoing cash flow needs, the maximum weighted average maturity shall be one year. The maximum stated maturity will be three years.

2.05 - Restricted Fund:
The Restricted Fund includes local, state and federal grant funds as well as funds from other sources that are restricted for instructional use. The primary objectives are safety and liquidity sufficient to meet anticipated cash flow requirements as well as yield optimization. These objectives shall be accomplished by purchasing high-credit quality short-term investments, diversified by instrument and maturity, and matching the maturity of the investments with anticipated liabilities. Funds not needed for short-term cash flow requirements will be invested in diversified instruments with diversified maturities and be readily marketable in the secondary market or, in the case of Certificates of Deposit, redeemable with or without penalty. All investments authorized by the Investment Policy are suitable. A ladder of short-term investments
with sufficient liquidity from cash-equivalent investments may be used to maintain a maximum weighted average maturity of one year. The maximum stated maturity will be two years.

C.2.06 - Capital Projects:
The primary investment objective for the Capital Projects Fund is preservation and safety of principal. In addition, the System will seek to match cash flows from maturities and earnings of diversified investments to anticipated needs while obtaining a reasonable market yield. Considering the appropriate risk constraints, investments will be made in an attempt to attain a rate equal to or above the arbitrage yield in order to avoid negative arbitrage. These objectives shall be accomplished by purchasing high-credit quality, short and intermediate-term investments with maturities closely matching the projected cash flow schedules. Funds not needed for short-term cash flow requirements will be invested in diversified instruments with diversified maturities and be readily marketable in the secondary market or, in the case of Certificates of Deposit, redeemable with or without penalty. All investments authorized by the Investment Policy are suitable. The maximum maturity of an individual security shall not exceed the shorter of the planned expenditure span of the funds or the maximum number of years allowed as stated in C.2.03.

C.2.07 - Debt Service:
The investment strategy for the Debt Service Fund has as its primary objective the preservation and safety of capital while optimizing yield in order to fund debt service payments in accordance with provisions in the bond documents. Funds not required for immediate liquidity shall be invested in diversified instruments. All investments authorized by the Investment Policy are suitable. Each successive debt service payment shall be fully funded before extensions are made. The maximum maturity of an individual security shall not exceed three years and the maximum weighted average maturity of one year.

C.2.08 - Trust and Agency Fund:
The Trust and Agency Fund is comprised of local scholarship funds, club funds, and other funds for which the System acts as fiduciary and which have short-average lives and high liquidity needs. The primary objectives are safety, liquidity, diversification and yield. These objectives shall be accomplished by purchasing high-credit quality short-term investments and utilizing cash-equivalent investments for liquidity. All investments authorized by the Investment Policy are suitable. The maximum maturity shall be one year and the maximum weighted average maturity six months.

C.2.09 - Prudent Person Rule:
Investments shall be made, considering prevailing internal and market circumstances, which persons of prudence, discretion and intelligence would exercise in the management of their own affairs; not for speculation, but for investment, and considering the probable safety of capital as well as probable income from an investment decision.

In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the determination shall take into account the investment of all funds rather
than a single investment and whether the investment decision was consistent with the System's Investment Policy.

C.2.10 - Downgrades:
Not less than quarterly, the Investment Officers will obtain from a reliable source the current credit rating for each held investment that has a PFIA-required minimum rating. The Investment Officers will meet to discuss any investment that has been downgraded or placed on credit-watch to evaluate and take any necessary and prudent measures to assure the safety of System funds. It is the policy of the System to liquidate as quickly as is prudently possible any investment that becomes unauthorized or loses its required credit rating while held in the System's portfolio.

C.2.11 - Delegation of Responsibility:
Authority to manage the System's investment program is derived from and delegated pursuant to provisions of the Act.

C.2.12 - Investment Officers:
The Board designates the Vice Chancellor for Administration and Finance/CFO and the Associate Vice-Chancellor for Administration and Finance as the System's Investment Officers. Management responsibility for the investment program is hereby delegated to the Investment Officers. The Investment Officers shall exercise judgment and care, under prevailing circumstances, which a prudent person would exercise in the management of the person's own affairs, but the Board retains ultimate fiduciary responsibility.

The Investment Officers shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinates. The Investment Officers will report quarterly to the Board on investment results and annually on counter-parties used in the process.

No person may engage in an investment transaction except as provided under the terms of this Policy and the procedures established by the Investment Officers. Investment Officers acting in good faith and in accordance with these Policies and Procedures shall be relieved of personal liability.

C.2.13 - Capability of Investment Officers:
The System shall provide access to periodic training in investments for Trustees and Investment Officers and other investment personnel through courses and seminars offered by professional organizations, associations, and other independent sources in compliance with the Act to insure the quality and capability of investment management.

C.2.14 - Training:
Members of the Board of Trustees and Investment Officers shall acquire at least the minimum hours of investment training required by the Texas Higher Education Coordinating Board within 6 months after taking office or assuming duties. Training must include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with the Act.
Thereafter, Investment Officers shall additionally complete at least the minimum required hours of training not less than once each State fiscal biennium. Training must be obtained from an independent source approved by the Board. The list of approved Training Sources is Attachment I of this Section.

The Investment Officer shall prepare a report on the provisions of the Act and deliver it to the Board no later than the 180th day after the 1st day of each regular session of the Legislature.

**C.2.15 - Ethics and Disclosure of Conflicts of Interest:**
Investment Officers and employees of the System involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program or which could impair their ability to make impartial investment decisions.

All Investment Officers shall provide complete disclosure related to potential conflicts of interest annually or as conditions change. Investment Officers must file a disclosure statement with the Texas Ethics Commission and the Board if:

1. The Officer has a personal business relationship with a business organization offering to engage in an investment transaction with the System; or
2. the Officer is related within the second degree by affinity or consanguinity, as determined by Chapter 573 of the Texas Government Code, to an individual seeking to transact investment business with the System.

**C.2.16 - Investment Providers:**
The Investment Officers shall obtain and maintain information on all financial institutions and brokers/dealers authorized to transact financial transactions with the System. The information shall include the following, as applicable:

1. Audited annual financial statements;
2. proof of Financial Industry Regulatory Authority membership and CRD number (as applicable);
3. proof of registration with the Texas State Securities Board (as applicable); and
4. completed System questionnaire.

All investment providers (including but not limited to, financial institutions, broker/dealers, investment pools, mutual funds and investment advisors) shall provide a certification that the authorized representative of the firm has received and thoroughly reviewed the System's current Investment Policy. This statement shall certify that the firm has implemented reasonable procedures and controls in an effort to preclude transactions conducted with the System not authorized by the Investment Policy except to the extent that this authorization is dependent on the analysis of the makeup of the System's entire portfolio or requires interpretation of subjective investment standards.

**C.2.17 - Annual Review:**
The Investment Officers shall annually submit a list of brokers/dealers for Board approval. These institutions shall be selected for service, market involvement, and credit worthiness and be authorized to provide brokerage services. These may include primary dealers and regional
dealers that qualify under the Securities and Exchange Commission uniform net capital rule (Rule 15C3-1).

The Investment Officers shall annually review and evaluate the firms authorized to enter into investment transactions with the System. The following minimum criteria may be included in the review and evaluation:

1. Number of transactions competitively won/attempted/lost;
2. prompt and accurate confirmation of transactions;
3. efficiency of transaction settlement;
4. accuracy of market information; and
5. account servicing.

Subsequent to the review and evaluation, the Investment Officers shall recommend to the Board a list of firms to be authorized to enter into investment transactions with the System for the following year.

C.2.18 - Authorized Investments:
The following are authorized investments:

1. Obligations of the United States of America or its agencies and instrumentalities, excluding mortgage backed securities (MBS);
2. Certificates of Deposit, and other forms of deposit, issued by a depository institution that has its main office or a branch office in Texas and that is guaranteed or insured by the Federal Deposit Insurance Corporation or its successor or secured by obligations in a manner consistent with State law and the Investment Policy;
3. other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of the United States government or its agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation, but excluding mortgage backed securities;
4. direct obligations of the State of Texas, or its agencies and instrumentalities;
5. obligations of states, agencies, counties, cities, and other political subdivisions of any State having been rated as to investment quality by a nationally recognized investment rating firm and having received a rating of not less than “A” or its equivalent;
6. fully collateralized repurchase agreements with a defined termination date secured by a combination of cash and obligations of the United States government or its agencies and instrumentalities including mortgage backed securities. Underlying securities shall be held in the System's name, deposited at the time the investment is made with the System, and held by an independent custodian approved by the System. Repurchase agreements must be purchased through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in Texas. A mutually acceptable master repurchase agreement must be executed prior to the transaction. Underlying securities shall have a continuous market value greater than or equal to 102 percent. The transaction shall have a maximum maturity of 120 days, except flexible repurchase agreements used for bond proceeds. The maximum maturity for a flexible repurchase agreement shall be matched to project cash flow projections and the requirements of the governing bond ordinance;
7. Securities and Exchange Commission-registered Money Market Mutual Funds continuously rated AaAm or an equivalent rating by at least one nationally recognized rating service and in compliance with the requirements of the Act.
8. Local government investment pools in Texas which meet the requirements of the Act, are rated no lower than AAA or an equivalent rating by at least one nationally recognized rating service and are authorized by resolution of the Board.
9. Commercial paper with a maximum maturity of 180 days rated A1/P1 or an equivalent, by at least two nationally recognized credit rating agencies.
10. Other types of investments which may be authorized by statute are not authorized for investment until such time as the Investment Policy is amended and adopted by the Board, to include one or more of these investment types

The following are not authorized investments:

1. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pay no interest;
2. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
3. Collateralized mortgage obligations that have a stated final maturity of greater than 10 years; and
4. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

C.2.19 - Collateralization:
Consistent with the requirements of the Public Funds Collateral Act (Texas Government Code §2257), it is the policy of the System to require full collateralization of all uninsured System financial institution deposits. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% of market value of principal and accrued earnings on the deposits less an amount insured by the FDIC.

Securities pledged as collateral shall be held by an independent third party bank outside the holding company of the pledging bank, approved by the System, and under a mutually agreeable custodial agreement.

The designated Investment Officers are authorized to execute depository and/or custodial agreements. The agreements shall specify the acceptable securities for collateral, including provisions relating to possession of the collateral, the substitution or release of securities with prior System approval, documentation of the pledge of securities and the monthly reporting on the valuation of collateral. Original evidence of pledges (safekeeping receipts) must be supplied to the System and retained. The financial institution shall be contractually liable for monitoring and maintaining the required collateral and collateral margins at all times.

Additionally, a depository agreement shall define the System’s rights to the collateral in case of default, bankruptcy or closing and shall establish a perfected security interest in compliance with Federal and State regulations, specifically:

1. The agreement must be in writing;
LONE STAR COLLEGE SYSTEM

Investment Management

2. The agreement has to be executed by the financial institution and the System contemporaneously with the acquisition of the asset;
3. The agreement must be approved by the Board of Directors or designated committee of the financial institution and a copy of the meeting minutes must be delivered to the System; and
4. The agreement must be part of the depository’s “official record” continuously since its execution.

C.2.20 - Authorized Collateral:
The System authorizes only the following types of collateral:
1. Obligations of the United States or its agencies and instrumentalities including mortgage backed securities which pass the high-risk mortgage obligation test;
2. direct obligations of the State of Texas or its agencies and instrumentalities;
3. obligations of states, agencies, counties, cities and other political subdivisions of any state rated as to investment quality by a nationally recognized rating firm not less than A or its equivalent; and
4. Letters of Credit issued by the United States or its agencies and instrumentalities.

All collateral shall be subject to inspection and audit by the System's internal audit staff or by its independent auditors on a reasonable basis.

C.2.21 - Independent Third Party:
All securities owned by the System and collateral pledged to the System shall be held by independent third party custodians approved by the System and held in the System's account as evidenced by original safekeeping receipts of the institution with which the securities are deposited.

C.2.22 - Delivery versus Payment:
All security transactions, including repurchase agreements, shall be executed on a delivery versus payment basis.

C.2.23 - Competitive Environment:
A competitive environment shall be established for all investment activities, including but not limited to, analysis of implemented strategies, review of investment alternatives, monitoring of market conditions, solicitation from multiple investment providers, adherence to applicable “bona fide solicitation” rules and overall performance evaluation.

Comparison and evaluation of comparables, but not formal bidding, may be used to invest in financial institution deposits, money market mutual funds or local government investment pools.

Bids/offers may be solicited orally, in writing or electronically for securities and Certificates of Deposit. Records of the prices/levels (bid and/or offered and accepted) shall be maintained.

C.2.24 - Diversification:
The System recognizes that investment risks can result from issuer defaults, market price changes, or various complications leading to temporary illiquidity. Market risks are managed through portfolio diversification that shall be achieved within the following general guidelines:

a. Where appropriate, limiting investments to avoid over concentration in investments from a specific issuer or business sector;
b. limiting investments with higher credit risk (such as commercial paper);
c. investing in instruments with varying maturities and in accordance with the System's cash flow projections; and
d. continuously investing a portion of the portfolio in readily available funds such as local government investment pools, financial institution deposits, money market funds or overnight repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

To assure diversification of the portfolio and reduce market risk, the following maximum limits (at time of purchase) by instrument are established for the System's total portfolio:

<table>
<thead>
<tr>
<th>Instrument</th>
<th>Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>US Treasury Obligations</td>
<td>90%</td>
</tr>
<tr>
<td>US Agencies and Instrumentalities</td>
<td>90%</td>
</tr>
<tr>
<td>Certificates of Deposit</td>
<td>90%</td>
</tr>
<tr>
<td>Repurchase Agreements (excluding bond proceeds)</td>
<td>50%</td>
</tr>
<tr>
<td>Flexible Repurchase Agreements (bond proceeds)</td>
<td>100%</td>
</tr>
<tr>
<td>Investment Pools</td>
<td>100%</td>
</tr>
<tr>
<td>Municipal Securities</td>
<td>30%</td>
</tr>
<tr>
<td>Commercial Paper</td>
<td>25%</td>
</tr>
<tr>
<td>Commercial Paper by issuer</td>
<td>5%</td>
</tr>
</tbody>
</table>

**C.2.25 Internal Controls:**
The internal control structure shall be designed to provide reasonable assurance that System funds are protected from loss, theft or misuse. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived and the valuation of costs and benefits requires estimates and judgments by management.

The internal controls established for the cash management and investment process shall address the following points at a minimum:

1. Complete documentation of all transactions
2. Control of collusion
3. Separation of accounting and record keeping
4. Custodial safekeeping
5. Clear delegation of authority to subordinate staff members
6. Written confirmation for all transactions
7. Timely reconciliation of transactions
8. Assurance of delivery versus payment and competitive bidding
C.2.26 – Compliance Audit:
In conjunction with the audit, the Vice Chancellor for Administration and Finance/CFO shall establish a process for independent review at least once every two years by an external auditor to assure compliance with policies and procedures.

C.2.27 - Monthly Reporting:
The Investment Officers shall prepare a monthly report on all investment positions as of the close of business for the prior month. The report shall be provided to the Board as an integral part of the monthly financial reports.

C.2.28 - Quarterly Reporting:
The Investment Officers shall prepare, sign and present an investment report to the Board on a quarterly basis that summarizes investment strategies employed in the most recent quarter, details the portfolio in terms of investments and earnings and summarizes the overall strategy for the period.

The quarterly investment report shall include a summary statement of investment activity prepared in compliance with the Act. The reports will be prepared in a manner that will allow the reader and the System to ascertain whether investment activities during the reporting period have conformed to the Investment Policy. The report will include the following at a minimum:
1. A detailed listing of individual investments and depository accounts by maturity date at the end of the reporting period;
2. a summary of the portfolio by market sectors and maturities;
3. the beginning and ending book and market values of each investment and position by the type of asset and fund type invested;
4. unrealized market gains or losses at the end of the period;
5. the account or fund or pooled group fund for which each individual investment was acquired;
6. average weighted yield to maturity of the portfolio as compared to its benchmark;
7. net accrued investment earnings for the reporting period;
8. diversification by market sectors; and
9. a statement of compliance with the Act and the System's Investment Policy and strategy as approved by the Board.

C.2.29 - Market Values:
Market values used in the monthly and quarterly reports will be obtained from reputable and independent sources. Information sources may include: financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisors and representatives/advisors of investment pools or money market funds.

C.2.30 - Annual Policy Review and Adoption:
The Board of Trustees, not less than annually, shall adopt by resolution the System's Investment Policy and incorporated investment strategy. The adopting resolution shall state any changes
made to either the Investment Policy or strategies. Material changes to the Investment Policy will require re-certification by financial firms.
• Texas Higher Education Coordinating Board
• Texas Association of Community College Business Officers
• Government Finance Officers’ Association
• Government Finance Officers’ Association of Texas
• Government Treasurers’ Organization of Texas
• City Managers’ Association
• Texas Municipal League
• Council of Governments
• University of North Texas Center for Public Management
• American Institute of Certified Public Accountants
• Association of Governmental Accountants
• Texas Society of Certified Public Accountants
• Texas State Board of Public Accountancy
Request: Consideration of Approval of the Recommended Revision of the Lone Star College Board Policy Sections VII.A.1 and VII.A.2 (Final Reading)

Chancellor’s Recommendation: That the Board of Trustees approves the recommended revisions of Lone Star College System Board Policy Sections VII.A.1 and VII.A.2.

Rationale: This policy revision clarifies the process of hiring outside legal counsel and making requests of the Office of the LSC General Counsel.

Fiscal Impact: None.

Staff Resource: Steve Head 832-813-6515
VII.A.1. Purpose

All legal services for the Lone Star College System ("System") and its component college campuses are provided by the Office of the General Counsel or through outside counsel selected by the Chancellor or his designee.

1.1.

Representation of the System and its component college campuses in litigation is provided through outside legal counsel retained and managed by the Chancellor or his designee with respect to all lawsuits filed by or against the Board of Trustees, the System or a component college campus or entity. The Chancellor will provide periodic reports to the Board about the status of pending litigation, the resolution of any lawsuit and the settlement of any claim. Contacts with outside legal counsel shall be made through the Chancellor or his designee.

1.2.

Employment of outside legal counsel on behalf of the System or component college campus shall be conducted through the Office of the Chancellor or his designee.

VII.A.2. Request for Legal Opinion, Advice, Information and Policy Interpretations

2.1.

All requests for legal opinions, advice, information or services should be directed to the Office of the General Counsel by the Vice Chancellors or the Presidents of the component college campuses or by such individuals as may be specifically designated by the Chancellor, Vice Chancellors or Presidents in writing. A letter delineating such designations should be filed with the Chancellor with an information copy to the General Counsel. All requests for legal opinions, advice, information or services by the Board of Trustees should be directed to the Office of the Chancellor or his designee.

2.2.

For compliance with System Board Policies and laws of the State of Texas, all agenda items that are proposed for each Board of Trustee Meeting shall be submitted to the General Counsel for review prior to each meeting.

2.3.

While telephone requests may be necessary from time to time, most requests for legal services should be communicated by written memoranda.
2.4.

Procedures implementing this Section 2 shall be approved by the Chancellor and communicated to Vice Chancellors and Presidents of component college campuses.
Request: Ratify and Approve the Appointment of LSC Foundation Board Members

Chancellor’s Recommendation: That the Board of Trustees ratifies and approves the appointment of the LSC Foundation Board Members listed on the following page for the positions indicated. The attached list represents those individuals selected by the LSC Foundation Board of Directors at their June 24, 2014, meeting.

Rationale: The Lone Star College Foundation is a stand-alone 501(c)3 organization established solely to support the Lone Star College System. The Foundation By-Laws establish a Board of Directors to serve three-year terms.

Fiscal Impact: None

Staff Resource: Ray Laughter 832-813-6620
To be appointed to the LSC Foundation Board as Public Directors and Officers (if indicated):

Steve Sanders, Chair
Jill Vaughan, Vice Chair
Carl Joiner, Secretary
Fred Koetting, Treasurer
David Feldman, Executive Committee
Lynn LeBouef, Executive Committee
Saul Valentin, Executive Committee
Dr. Nockie Zizelmann, Past Chair
Henry T. Brooks
Laryssa Korduba, Esq.
Toni Lawrence
Paul Layne
Marcus Malonson
Lt. Michael Nansel
Beryl Ramsey
Massey Villarreal
Daniel Wilson
Paul Wilson
Michelle Wogan

To be appointed to the LSC Foundation Board as Ex-Officio Directors:
LSCS Chancellor: Stephen C. Head
LSCS Board of Trustee Chair: David Holsey, DDS
LSCS Designated Foundation Administrative Officer: Ray Laughter
AEF Designated Representative: Seth Sharr
Request: Consideration of Approval of Associate of Science Degrees in Biomedical Engineering, Civil Engineering, Electrical Engineering, and Industrial Engineering beginning Spring 2015.

Chancellor’s Recommendation: That the Board of Trustees approves AS Degrees in Civil Engineering, Biomedical Engineering, Electrical Engineering and Industrial Engineering.

Rationale: Biomedical engineering is the application of engineering principles and design concepts to medicine and biology while civil engineering deals with the design, construction, and maintenance of the physical and naturally built environment. Electrical engineering is the practical application of electricity especially as related to communications, the distribution of power, and the design and operation of machinery and equipment. Industrial engineering deals with the design, improvement, and installation of integrated systems (such as people, materials, and energy) in industry.

These AS degrees will follow the Community College Programs of Study for Transfer which are a part of Tuning Agreements through the Texas Higher Education Coordinating Board. Numerous universities currently participate in the Texas Voluntary Transfer Compact which creates transfer pathways for students.

The Texas Higher Education Coordinating Board requires that the college district Board of Trustees approves the implementation of this program.

Fiscal Impact: Funding in the 2014-15 operating budget will be utilized to offer these degree programs.

Staff Resource: Keri Rogers 832-813-6597
Report: Monthly Financial Statements

The financial statements for the month ended September 30, 2014 are presented for Board review.
Prior to fiscal year 2010-11, the System’s financial software dated revenues as earned the same day as entered into the system. The current software, implemented in 2010-11, dates revenues in the time period the revenues are earned, regardless of the date the amounts were entered into the software program.
Prior to fiscal year 2010-11, the System’s financial software dated expenditures as incurred on the same day as entered into the system. The current software, implemented in 2010-11, dates expenditures in the time period the expenditures are incurred, regardless of the date the amounts were entered into the software program.
HOW MUCH DO WE NEED IN RESERVES?

REVENUES

EXPENDITURES

SEPTEMBER
STUDENT REVENUES - FALL SEMESTER

- IN-DISTRICT TUITION
- OUT OF DISTRICT TUITION
- OUT OF STATE/INTERNATIONAL TUITION
- DUAL CREDIT TUITION
- FEES-ALL STUDENTS
- NON-CREDIT
- CORPORATE COLLEGE
- STATE DEDUCTIONS

[Bar chart showing student revenues from 2009-10 to 2014-15]
TYPES OF STUDENT REVENUES - FALL SEMESTER

- CORPORATE COLLEGE
- NON-CREDIT
- STATE DEDUCTIONS
- FEES-ALL STUDENTS
- DUAL CREDIT TUITION
- OUT OF STATE/INTERNATL TUITION
- OUT OF DISTRICT TUITION
- IN-DISTRICT TUITION
## LONE STAR COLLEGE SYSTEM

### Statement of Revenues and Expenditures

#### General and Auxiliary Funds

Year to Date September 30, 2014

Unaudited

### REVENUES:

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>FISCAL YEAR Actual</th>
<th>% Actual to Budget</th>
<th>PRIOR YEAR Actual</th>
<th>% Actual to Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>State Appropriations</strong></td>
<td>72,510,000</td>
<td>8,697,080</td>
<td>12.0%</td>
<td>8,697,080</td>
<td>12.0%</td>
</tr>
<tr>
<td><strong>Tuition and Fees</strong></td>
<td>108,930,000</td>
<td>47,047,955</td>
<td>43.2%</td>
<td>42,846,197</td>
<td>41.7%</td>
</tr>
<tr>
<td><strong>Taxes</strong></td>
<td>116,230,000</td>
<td>240,757</td>
<td>0.2%</td>
<td>272,554</td>
<td>0.2%</td>
</tr>
<tr>
<td><strong>Investments</strong></td>
<td>350,000</td>
<td>30,428</td>
<td>8.7%</td>
<td>31,783</td>
<td>7.9%</td>
</tr>
<tr>
<td><strong>Other</strong></td>
<td>5,850,000</td>
<td>661,697</td>
<td>11.3%</td>
<td>644,990</td>
<td>10.8%</td>
</tr>
<tr>
<td><strong>Tuition/Growth Contingency</strong></td>
<td>1,750,000</td>
<td>0</td>
<td>0.0%</td>
<td>0</td>
<td>0.0%</td>
</tr>
<tr>
<td><strong>Total Current Operations Revenues</strong></td>
<td>305,620,000</td>
<td>56,677,917</td>
<td>18.5%</td>
<td>52,492,604</td>
<td>17.9%</td>
</tr>
<tr>
<td><strong>Auxiliary Revenues</strong></td>
<td>15,000,000</td>
<td>832,260</td>
<td>5.5%</td>
<td>622,403</td>
<td>4.2%</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>320,620,000</td>
<td>57,510,177</td>
<td>17.9%</td>
<td>53,115,007</td>
<td>17.2%</td>
</tr>
<tr>
<td><strong>Reserves</strong></td>
<td>11,310,000</td>
<td>0</td>
<td>0.0%</td>
<td>0</td>
<td>0.0%</td>
</tr>
<tr>
<td><strong>Total Revenues and Reserves</strong></td>
<td>331,930,000</td>
<td>57,510,177</td>
<td>17.9%</td>
<td>53,115,007</td>
<td>17.2%</td>
</tr>
</tbody>
</table>

### EXPENDITURES:

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>FISCAL YEAR Actual</th>
<th>% Actual to Budget</th>
<th>PRIOR YEAR Actual</th>
<th>% Actual to Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Instruction-Academic</strong></td>
<td>80,749,181</td>
<td>6,460,883</td>
<td>8.0%</td>
<td>6,455,071</td>
<td>8.7%</td>
</tr>
<tr>
<td><strong>Instruction-Workforce</strong></td>
<td>25,966,708</td>
<td>2,621,559</td>
<td>10.1%</td>
<td>2,498,574</td>
<td>9.4%</td>
</tr>
<tr>
<td><strong>Public Service</strong></td>
<td>784,618</td>
<td>52,078</td>
<td>6.6%</td>
<td>48,974</td>
<td>6.4%</td>
</tr>
<tr>
<td><strong>Academic Support</strong></td>
<td>58,876,965</td>
<td>2,870,346</td>
<td>4.9%</td>
<td>2,954,483</td>
<td>5.4%</td>
</tr>
<tr>
<td><strong>Student Services</strong></td>
<td>44,819,927</td>
<td>2,782,571</td>
<td>6.2%</td>
<td>2,608,977</td>
<td>5.9%</td>
</tr>
<tr>
<td><strong>Institutional Support</strong></td>
<td>33,537,186</td>
<td>2,652,115</td>
<td>7.9%</td>
<td>2,354,999</td>
<td>7.2%</td>
</tr>
<tr>
<td><strong>Plant Operation and Maintenance</strong></td>
<td>32,149,220</td>
<td>2,824,980</td>
<td>8.8%</td>
<td>2,973,764</td>
<td>10.2%</td>
</tr>
<tr>
<td><strong>Staff Benefits</strong></td>
<td>22,746,195</td>
<td>2,592,967</td>
<td>11.4%</td>
<td>1,879,972</td>
<td>8.0%</td>
</tr>
<tr>
<td><strong>Growth Contingency</strong></td>
<td>1,750,000</td>
<td>0</td>
<td>0.0%</td>
<td>0</td>
<td>0.0%</td>
</tr>
<tr>
<td><strong>Total Educational and General Expenditures</strong></td>
<td>301,380,000</td>
<td>22,857,499</td>
<td>7.6%</td>
<td>21,774,814</td>
<td>7.6%</td>
</tr>
<tr>
<td><strong>Repair, Replacement and Other</strong></td>
<td>5,050,000</td>
<td>9,135</td>
<td>0.2%</td>
<td>18,078</td>
<td>0.4%</td>
</tr>
<tr>
<td><strong>Internally Designated</strong></td>
<td>15,000,000</td>
<td>1,486,245</td>
<td>9.9%</td>
<td>905,957</td>
<td>6.2%</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>321,430,000</td>
<td>24,352,879</td>
<td>7.6%</td>
<td>22,698,849</td>
<td>7.4%</td>
</tr>
<tr>
<td><strong>Other Changes - Debt Service &amp; Fund Transfers</strong></td>
<td>10,500,000</td>
<td>1,998,806</td>
<td>0.0%</td>
<td>1,918,825</td>
<td>0.0%</td>
</tr>
<tr>
<td><strong>Total Expenditures and Transfers</strong></td>
<td>331,930,000</td>
<td>26,351,685</td>
<td>7.4%</td>
<td>24,617,674</td>
<td>7.4%</td>
</tr>
</tbody>
</table>

### NET INCREASE (DECREASE) IN FUND BALANCES

<table>
<thead>
<tr>
<th></th>
<th>General Funds</th>
<th>Auxiliary Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Funds</strong></td>
<td>31,812,477</td>
<td>653,985</td>
</tr>
<tr>
<td><strong>Auxiliary Funds</strong></td>
<td>(653,985)</td>
<td>(283,554)</td>
</tr>
<tr>
<td><strong>TOTAL NET INCREASE (DECREASE) IN FUND BALANCES</strong></td>
<td>31,158,492</td>
<td>28,497,333</td>
</tr>
</tbody>
</table>
## LONE STAR COLLEGE SYSTEM

**Balance Sheet**

**September 30, 2014**

*Unaudited*

<table>
<thead>
<tr>
<th>ASSETS</th>
<th>General &amp; Reporting &amp; Totals</th>
<th>GASB 34/35 Restricted Investment In Plant</th>
<th>Memorandum Current Year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Auxiliary</td>
<td>Restricted</td>
<td></td>
</tr>
<tr>
<td>Cash and cash equivalents</td>
<td>$ 71,456,593</td>
<td>$ 85,117,927</td>
<td>$ (4,011)</td>
</tr>
<tr>
<td>Accounts receivable, net</td>
<td>25,322,801</td>
<td>5,612,345</td>
<td>5,100,195</td>
</tr>
<tr>
<td>Prepaid and deferred expenses</td>
<td>6,140,667</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Inventories, at cost</td>
<td>46,251</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Amount to be provided for retirement long-term debt</td>
<td>-</td>
<td>583,055,434</td>
<td>-</td>
</tr>
<tr>
<td>Capital assets, net</td>
<td>-</td>
<td>-</td>
<td>769,836,501</td>
</tr>
<tr>
<td><strong>TOTAL ASSETS</strong></td>
<td>$102,966,312</td>
<td>$673,785,706</td>
<td>$774,932,685</td>
</tr>
</tbody>
</table>

| LIABILITIES AND FUND BALANCES | |

| LIABILITIES | |
| Accounts payable | $ 7,552,206 | $ 6,422,992 | 1,892,732 | $ 15,867,930 |
| Deferred revenues | 3,883,728 | 4,867,843 | - | 8,751,571 |
| Accrued compensable absences payable | 7,111,632 | 336,382 | - | 7,448,014 |
| Accrued interest payable | - | 1,046,901 | - | 1,046,901 |
| Bonds payable | - | 619,945,072 | - | 619,945,072 |
| Assets held in custody for others | - | 6,585,407 | - | 6,585,407 |
| **TOTAL LIABILITIES** | 18,547,566 | 639,204,597 | 1,892,732 | 659,644,895 |

| FUND BALANCES: | |
| Unrestricted | 84,418,746 | - | 459,657,966 | 544,076,712 |
| Restricted | - | (298,687) | - | (298,687) |
| Non grant agreements | - | 25,915,488 | 311,808,070 | 337,723,558 |
| Restricted for construction | - | 8,964,308 | 1,573,917 | 10,538,225 |
| **TOTAL FUND BALANCES** | 84,418,746 | 34,581,109 | 773,039,953 | 892,039,808 |

| **TOTAL LIABILITIES AND FUND BALANCES** | $102,966,312 | $673,785,706 | $774,932,685 | $1,551,684,703 |

Subject to Change pending completion of the August 31, 2014 audit.
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<thead>
<tr>
<th>Description</th>
<th>Ending BV 08/31/2014</th>
<th>Total Buys</th>
<th>Total Sells</th>
<th>Interest/Dividends</th>
<th>Ending BV 09/30/2014</th>
<th>Ending BV 09/30/2013</th>
<th>Weighted Avg. Purchase Yield</th>
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<td><strong>GENERAL FUNDS</strong></td>
<td></td>
<td></td>
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<td></td>
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<td></td>
<td></td>
<td></td>
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<tr>
<td>POOLS</td>
<td>24,530,584</td>
<td>4,529,839</td>
<td>4,399,830</td>
<td>3,020</td>
<td>24,660,593</td>
<td>48,938,692</td>
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<tr>
<td>AGENCIES</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>CERTIFICATE OF DEPOSIT</td>
<td>53,176,604</td>
<td>9,021,470</td>
<td>6,038,675</td>
<td>26,842</td>
<td>56,159,399</td>
<td>66,816,249</td>
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<td>MONEY MARKET ACCOUNT</td>
<td>15,108,882</td>
<td>2,284</td>
<td>0</td>
<td>2,284</td>
<td>15,111,166</td>
<td>10,020,839</td>
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<tr>
<td>BONDS</td>
<td>3,410,309</td>
<td>0</td>
<td>0</td>
<td>3,409,528</td>
<td></td>
<td></td>
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<tr>
<td><strong>Total / Average</strong></td>
<td>96,226,379</td>
<td>13,553,593</td>
<td>10,438,505</td>
<td>32,145.80</td>
<td>99,340,685</td>
<td>125,775,780</td>
<td>0.31%</td>
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<td><strong>DEBT SERVICE &amp; CAPITAL PROJECTS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>CERTIFICATE OF DEPOSIT</td>
<td>35,017,989</td>
<td>2,297</td>
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<td>2,297</td>
<td>35,020,287</td>
<td>5,114,319</td>
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<tr>
<td>DEBT SERVICE POOLS</td>
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<td>108,826</td>
<td>0</td>
<td>2,747</td>
<td>18,567,896</td>
<td>13,469,871</td>
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<tr>
<td>COMMERCIAL PAPER</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CAPITAL PROJECTS POOLS</td>
<td>4,334,648</td>
<td>462</td>
<td>1,084,974</td>
<td>462</td>
<td>3,250,136</td>
<td>9,969,999</td>
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<tr>
<td>MONEY MARKET ACCOUNT</td>
<td>15,045,699</td>
<td>3,231</td>
<td>0</td>
<td>3,231</td>
<td>15,048,930</td>
<td>5,011,315</td>
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<tr>
<td><strong>Total / Average</strong></td>
<td>72,857,406</td>
<td>114,817</td>
<td>1,084,974</td>
<td>8,738</td>
<td>71,887,249</td>
<td>33,565,503</td>
<td>0.19%</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td>169,083,785</td>
<td>13,668,409</td>
<td>11,523,480</td>
<td>40,884</td>
<td>171,227,934</td>
<td>159,341,283</td>
<td>0.26%</td>
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</table>
Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract for the Purchase of Construction Manager at Risk (CMAR) Services and Subsequent Guaranteed Maximum Price (GMP) Agreements for Renovations at LSC-University Park (LSC-UP)

Chancellor’s Recommendation: That the Board of Trustees authorizes the Chancellor or designee to negotiate and execute a contract for the purchase of CMAR services and subsequent GMP agreements for renovations at LSC-UP for an estimated amount of $15 million over a period of two (2) years from Morganti Texas, Inc. 350 N. Sam Houston Parkway East, Suite 121, Houston TX 77060. If negotiations cease for any reason, the System will proceed to negotiate with the 2nd ranked firm, Balfour Beatty Construction, 4321 Directors Row, Houston TX 77092.

Rationale: Renovations at LSC-UP will be necessary as the LSC student population grows and educational and corporate partners join the LSC-UP community. Benefits of using the CMAR method include a shorter time span to complete the project and economies of scale achieved by combining various projects into a larger single contract.

The CMAR will provide pre-construction services which include coordinating the construction documents, performing constructability reviews, creating critical path schedules, and providing budget and cost consultation. During construction, the CMAR will act as the general contractor, assuming the risk of subcontracting the work, which will be competitively bid, and guaranteeing completion of each project.

The CMAR delivery method is an acceptable construction delivery method per Government Code Chapter 2269 Subchapter F. In compliance with the provisions of Texas Government Code 2269.253, a Request for Proposals (RFP #338) was released and issued to 68 general contractors and four (4) responses were received. The proposals were evaluated based on published selection criteria that included the proposal cost, experience/reputation, extent to which certified historically underutilized businesses (HUB), minority and/or veteran or woman owned businesses are utilized, safety record and plan, proposed lead personnel and ability to respond to new projects and complete them on time. All four (4) firms were invited to a presentation and interview. It is recommended that Morganti Texas, Inc., the firm with the highest presentation/interview score, be awarded the contract.

Fiscal Impact: Funds for this purchase are available from the general obligation bonds,
revenue bonds, auxiliary funds and operating funds.

**Staff Resource:**

- Cindy Gilliam 832-813-6512
- Shah Ardalan 832-813-6847
Request: Consideration of Approval to Purchase Information Technology (IT) Security Assessment Services for the System

Chancellor’s Recommendation: That the Board of Trustees authorizes the Chancellor or designee to negotiate and execute master service agreements for the purchase of IT security assessment services for the System in an amount not-to-exceed $2,900,000 over a five year period from the vendors listed below:

- Clifton Larson Allen, LLP
  220 South Sixth Street, Suite 300,
  Minneapolis, MN 55402

- Set Solutions
  550 Westcott #470, Houston, TX 7700

- Presidio Networked Solutions Group, LLC
  22757 Katy Freeway, Suite 1150,
  Houston, TX 77079

In addition, authorizes the Chancellor or designee to negotiate and execute the specific project scope of work agreements.

Rationale: The system has the need for IT security assessment services. Assessment services will include email security, firewall audits/scans, network security, telephony vulnerability, penetration testing, internal servers and endpoints vulnerability, web application, wireless security, and social engineering.

This purchase is in compliance with Texas Education Code §44.031. A Request for Proposals (RFP #324A) was advertised and issued to forty four (44) registered IT security assessment vendors and eight (8) responses were received. The proposals were evaluated based on cost, qualifications, relevant references, quality of services, past performance, the extent to which certified historically underutilized businesses (HUB), minority and/or veteran and women owned businesses are utilized, long term cost, and other relevant factors (value added and completeness and thoroughness of the proposal). It is recommended that the firms with the highest evaluation scores be awarded contracts for these services.

The term of the award will be for a period of three (3) years with the option to renew for two (2) additional one year terms. This award will establish a master services agreement for each company. A proposal will be requested from the company with the best rate for the specific assessment and a statement of work will be issued against the master services agreement for each individual project. The college system
reserves the right to cancel the agreement with 30 day written notice.

**Fiscal Impact:** Funds for this purchase are available from the approved FY 2014-15 budget. Funds for subsequent years will be included in future proposed budgets.

**Staff Resource:** Link Alander 832-813-6832
Request: Consideration of Approval to Purchase Voice and Data Communication Cabling Services for the System

Chancellor’s Recommendation: That the Board of Trustees authorizes the Chancellor or designee to negotiate and execute master service agreements for the purchase of voice and data communication cabling services for the System for an amount not-to-exceed $1,500,000 over a five year period from the vendors listed below:

- MCA Communications, Inc. 525 Northville Street, Houston, TX 77037
- Network Cabling Services, Inc. 12626 Fuqua Street, Houston, TX 77034
- Netversant Solutions II, LLC 9750 W Sam Houston Parkway N., Suite 100, Houston, TX 77064

In addition, authorizes the Chancellor or designee to negotiate and execute the specific project scope of work agreements.

Rationale: The system has a need for voice and data communication cabling services for projects which include repair and/or replacement of existing cables and components, and new installation of cables, data wiring, and panel assemblies for all LSCS campuses.

This purchase is in compliance with Texas Education Code §44.031. A Request for Proposals (RFP #346) was advertised and issued to twenty-eight (28) registered cabling vendors and four (4) responses were received. The proposals were evaluated based on cost, qualifications, relevant references, quality of services, past performance, the extent to which certified historically underutilized businesses (HUB), minority and/or veteran and women owned businesses are utilized, long term cost, and completeness and thoroughness of the proposal. It is recommended that the three (3) firms with the highest evaluation scores be awarded contracts for these services.

The term of the award will be for a period of three (3) years with the option to renew for two (2) additional one year terms. This award will establish a master service agreement with each company. Proposals will be solicited from all three companies as projects are identified and a statement of work will be issued against the master service agreement for each individual project award. The college system reserves the right to
cancel the agreement without cause with 30 days’ written notice.

**Fiscal Impact:** Funds for this purchase are available from the approved FY 2014-15 budget. Funds for subsequent years will be included in future proposed budgets.

**Staff Resource:** Link Alander 832-813-6832
Request: Consideration of Approval of Investment Broker/Dealers for FY 2014-15

Chancellor’s Recommendation: That the Board of Trustees approves the investment broker/dealers for FY 2014-15.

Rationale: The Public Funds Investment Act (PFIA) requires that the Board approves those firms authorized to transact investment business with the System each year. The recommended firms included in the attached list were qualified through a Request for Qualifications (RFQ #279) process conducted in November 2013 which remains in effect for up to three years.

In compliance with System policy and state law, each firm will be provided a copy of the System’s Investment Policy. The System will complete the recertification process for each of the recommended broker dealers by documenting their understanding of the Public Funds Investment Act and the suitability of investments according to the System’s Investment Policy.

Fiscal Impact: None

Staff Resource: Cindy Gilliam 832-813-6512
<table>
<thead>
<tr>
<th>Company</th>
<th>Contact Information</th>
</tr>
</thead>
</table>
| **Wells Fargo Securities, LLC**              | Mr. Charles (Chuck) Landry  
1445 Ross Avenue, Suite 210  
Dallas, TX 75202  
800.937.0998  
214.777.4018  
[Chuck.landry@wellsfargo.com](mailto:Chuck.landry@wellsfargo.com) |
| **Multi-Bank Securities, Inc.**              | Mr. Luigi E. Mancini  
1000 Town Center, Suite 2300  
Southfield, MI 48075  
866.394.0236  
[lmancini@mbssecurities.com](mailto:lmancini@mbssecurities.com) |
| **UBS Financial Services/Paine Webber**      | Mr. Richard Ebert  
First Vice President Investments  
10001 Woodloch Forest Drive, Suite 100  
The Woodlands, TX 77380  
281.362.6340  
855/730-4014 Fax  
[richard.ebert@ubs.com](mailto:richard.ebert@ubs.com) |
| **Great Pacific Securities**                 | Mr. Christopher Vinck  
President  
151 Kalmus Drive, Suite H8  
Costa Mesa, CA 92626  
714.619.3015  
[cvinck@greatpac.com](mailto:cvinck@greatpac.com) |
| **Rice Financial Products Co.**              | Ms. Carol Mackoff  
Managing Director  
208 S. LaSalle St., Ste. 1666  
Chicago, IL 60604  
877.855.2739  
[carol.mackoff@ricefin.com](mailto:carol.mackoff@ricefin.com) |
| **Mutual Securities, Inc.**                  | Mr. Michael E. Swan  
501 W. Broadway, Suite 800  
San Diego, CA 92101  
619.400.4817  
[mike.swan@mutualsecurities.com](mailto:mike.swan@mutualsecurities.com) |
| **Coastal Securities**                       | Tony Sekaly  
555 San Felipe St., Ste 2200  
Houston, TX 77056-2725  
800.681.4121  
[tony.sekaly@coastalsecurities.com](mailto:tony.sekaly@coastalsecurities.com) |
| **FTN Financial Capital Markets**            | Mr. Taylor Howell  
Vice President  
845 Crossover Lane, Suite 150  
Memphis, TN 38117  
866/668-2958  
[Taylor.Howell@ftnfinancial.com](mailto:Taylor.Howell@ftnfinancial.com) |
| **Piper Jaffray & Co.**                      | Kristi Gruber  
1100 Louisiana St., Ste 4425  
Houston, TX 77002  
713.343.3525  
[kristi.k.gruber@pjc.com](mailto:kristi.k.gruber@pjc.com) |
| **Oppenheimer & Co. Inc.**                   | Paul Sullivan  
Executive Director, Investments  
85 Broad Street  
New York, NY 10004  
612.337.2715  
612.337.0085 Fax  
[paul.sullivan@opco.com](mailto:paul.sullivan@opco.com) |
<table>
<thead>
<tr>
<th>Company</th>
<th>Contact</th>
<th>Address</th>
<th>Phone</th>
<th>Fax</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wells Fargo Securities, LLC</td>
<td>Mr. Charles (Chuck) Landry</td>
<td>1445 Ross Avenue, Suite 210, Dallas, TX 75202</td>
<td>800.937.0998</td>
<td>214.777.4018</td>
<td><a href="mailto:Chuck.landry@wellsfargo.com">Chuck.landry@wellsfargo.com</a></td>
</tr>
<tr>
<td>UBS Financial Services/Paine Webber</td>
<td>Mr. Richard Ebert</td>
<td>10001 Woodloch Forest Drive, Suite 100, The Woodlands, TX 77380</td>
<td>281.362.6340</td>
<td>855/730-4014 Fax</td>
<td><a href="mailto:richard.ebert@ubs.com">richard.ebert@ubs.com</a></td>
</tr>
<tr>
<td>Rice Financial Products Co.</td>
<td>Ms. Carol Mackoff</td>
<td>208 S. LaSalle St., Ste. 1666, Chicago, IL 60604</td>
<td>877.855.2739</td>
<td></td>
<td><a href="mailto:carol.mackoff@ricefin.com">carol.mackoff@ricefin.com</a></td>
</tr>
<tr>
<td>Coastal Securities</td>
<td>Tony Sekaly</td>
<td>555 San Felipe St., Ste 2200, Houston, TX 77056-2725</td>
<td>800.681.4121</td>
<td></td>
<td><a href="mailto:tony.sekaly@coastalsecurities.com">tony.sekaly@coastalsecurities.com</a></td>
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<tr>
<td>Piper Jaffray &amp; Co.</td>
<td>Kristi Gruber</td>
<td>1100 Louisiana St., Ste 4425, Houston, TX 77002</td>
<td>713.343.3525</td>
<td></td>
<td><a href="mailto:kristi.k.gruber@pjc.com">kristi.k.gruber@pjc.com</a></td>
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<tr>
<td>Multi-Bank Securities, Inc.</td>
<td>Mr. Luigi E. Mancini</td>
<td>1000 Town Center, Suite 2300, Southfield, MI 48075</td>
<td>866.394.0236</td>
<td></td>
<td><a href="mailto:lmancini@mbsssecurities.com">lmancini@mbsssecurities.com</a></td>
</tr>
<tr>
<td>Great Pacific Securities</td>
<td>Mr. Christopher Vinck</td>
<td>151 Kalmus Drive, Suite H8, Costa Mesa, CA 92626</td>
<td>714.619.3015</td>
<td></td>
<td><a href="mailto:cvinck@greatpac.com">cvinck@greatpac.com</a></td>
</tr>
<tr>
<td>Mutual Securities, Inc.</td>
<td>Mr. Michael E. Swan</td>
<td>501 W. Broadway, Suite 800, San Diego, CA 92101</td>
<td>619.400.4817</td>
<td></td>
<td><a href="mailto:mike.swan@mutualsecurities.com">mike.swan@mutualsecurities.com</a></td>
</tr>
<tr>
<td>FTN Financial Capital Markets</td>
<td>Mr. Taylor Howell</td>
<td>845 Crossover Lane, Suite 150, Memphis, TN 38117</td>
<td>866/668-2958</td>
<td></td>
<td><a href="mailto:Taylor.Howell@ftnfinancial.com">Taylor.Howell@ftnfinancial.com</a></td>
</tr>
<tr>
<td>Oppenheimer &amp; Co. Inc.</td>
<td>Paul Sullivan</td>
<td>85 Broad Street, New York, NY 10004</td>
<td>612.337.2715</td>
<td>612.337.0085 Fax</td>
<td><a href="mailto:paul.sullivan@opco.com">paul.sullivan@opco.com</a></td>
</tr>
</tbody>
</table>
Request: Consideration of Approval to Purchase Construction Services for Heating Ventilating and Air Conditioning (HVAC) Replacement at LSC-North Harris Health Professions Building

Chancellor’s Recommendation: That the Board of Trustees authorizes the Chancellor or designee to negotiate and execute a contract to purchase construction services for the HVAC replacement at LSC–North Harris Health Professions Building from MLN Company, 3931 Ann Arbor Drive, Houston, Texas 77063, in the amount of $921,856. The total amount includes $61,201 for contingencies.

Rationale: The proposed HVAC project will replace deficient equipment and undersized ductwork supporting the 3rd floor of the building.

In compliance with the provisions of Texas Government Code 2267.151, a request for Competitive Sealed Proposal (CSP #348) was issued to forty (40) firms and three (3) proposals were received. The evaluation of proposals was based on proposed cost, vendor experience and relevant references, the extent to which certified historically underutilized businesses (HUB), minority and/or veteran and women owned businesses are utilized, safety record, financial capability and the vendor’s ability to complete the project within the required timeline. It is recommended that the company with the highest evaluation scores and the proposal that offers the best value based on the published selection criteria be awarded a contract for these services.

Fiscal Impact: Funds from this purchase are available from the Revenue Financing System Bonds, Series 2013.

Staff Resource: Cindy Gilliam 832-813-6512 Penny Westerfeld 281-618-5444
Report: Construction Projects Update

The District’s Facilities Planning and Construction Department has provided a summary report of the District’s construction projects. See attached report.
2013 Revenue Bond Project Summary

- **LSC-Creekside Satellite Center**
  - The official ground breaking ceremony was conducted on October 15th. The site has been cleared and earthwork preparations are currently underway.

- **LSC-CyFair - Parking Lot Addition Phase 2**
  - Construction is scheduled to begin in mid-November and be completed by the end of December.

- **LSC-CyFair - Site Improvements**
  - Design associated with the traffic signalization of Entrance No. 3 is currently underway. Review and approval from the Harris County Public Infrastructure Department is anticipated to be received in December and the project is scheduled for completion in March 2015.
  - Drawings for the County required cul-de-sac improvements on Towne Lake Parkway at Entrance No. 5 are under review by the Harris County Public Infrastructure Department. The project is scheduled for completion in March 2015.

- **LSC-CyFair - Renovations**
  - Construction bids for the audio/video production studio project have been received and are being evaluated. A contractor recommendation will be presented to the Board of Trustees at the December meeting. If approved, construction will begin in January and is scheduled to be completed in May 2015.

- **LSC-System Office - HVAC System Upgrades**
  - Delivery of the rooftop equipment is expected by the end of December and the project is scheduled to be complete by the end of January 2015.

- **LSC-North Harris - Select Buildings Fire/Life System Upgrade**
  - The construction contractor selection has been finalized and shop drawings are underway. The project is scheduled to be completed by the end of May 2015.

- **LSC-North Harris - Health Professions Building HVAC Replacement**
  - The construction contractor selection is scheduled for consideration of approval at the November Board of Trustees meeting.
Report: Lone Star College Foundation Report of Gifts Received

To ensure the Board of Trustees is regularly updated regarding gifts received, the Lone Star College Foundation has provided a summary report. See attached report.
Lone Star College Foundation Report of Gifts Received from March 21, 2014 through August 31, 2014.

Furniture, Fixtures and Equipment:
- Hobart E7IT-1C.045 Flux-Cored Wires – (71) Spools, donated to the Welding department at LSC-Conroe Center. Value $9,230.
- Toyota Powertrain mock up board, donated to the Automotive department at LSC-North Harris. Value $10,000.
- Working Tools, donated to the Biology department at LSC-Kingwood. Value $200.
- Ten Drawer Flat Files, donated to the Graphic Arts department at LSC-North Harris. Value $500.
- Model of BOP cutaway, Subsea template, and ROV, donated to Workforce at LSC-University Park. Value Scrap/disposal cost.
- Diesel Engine (1), International Series 40, Diesel Engine (1), Mercedes 900, Diesel Engine (1), Mercedes 4000, Diesel Engine (1), MTU V8 183, donated to the Graphics Arts department at LSC-North Harris. Value $200,000.
- SD Studio Video Equipment, donated to the Drama department at LSC-Montgomery. Value $27,000.

Books and DVDs:
- Paperback Books (114), donated to the Library at LSC-Montgomery. Value $1,500.
- Books (5), donated to the Library at LSC-Tomball. Value $100.

- Art Books (35), donated to the Library at LSC-Kingwood. Value $1582.

- Art Books (4), donated to the Biology department at LSC-Kingwood. Value $100.

**Miscellaneous:**

- Fur Jackets (2), donated to the Drama Department at LSC-Tomball. Value $375.

- Kendra Scott jewelry - Bracelet (1), Brooch (1), Necklace (1), and Earrings (2), donated to LSC Foundation, Value $537.

- Ceramic Sculpture (2), donated to the Biology department at LSC-Kingwood. Value $150.

- Sculpture Lamp, donated to the Biology department at LSC-Kingwood. Value $200.

- Bottles of wine (24), donated to LSC Foundation, Value $537.

- Bottles of Angeline Pinot Noir (1) and HALL Napa Valley Cabernet Sauvignon (4), donated to LSC Foundation, Value $183.


- Chi Organic Oils, donated to the Continuing Education department at LSC-North Harris. Value $25,845.

- Plywood 4x8 ft. sheets 1/2, donated to the Art Gallery at LSC-Kingwood. Value $292.
Request: Consideration of Ratification of Appointments.

Chancellor’s Recommendation: That the contractual appointments listed on the following pages be ratified for the positions indicated.

Rationale: These contractual appointments include ratification of Administrators and Faculty from the LSC-System Office, LSC-North Harris, LSC-Kingwood, LSC-CyFair, LSC-University Park, LSC-Montgomery, LSC-Tomball

Fiscal Impact: Positions and salaries have been budgeted for 2014-2015.

Staff Resource: Rand Key 832-813-6522
a) **LSC-CyFair**  
**Keyuana Bass, Director, Testing/Assessment**  
**Effective:** 12 month contracted employee at an annual salary of $66,561 beginning September 1, 2014  
**Education:** M.Ed., Educational Administration, B.A., English, University of New Orleans  
**Experience:** Manager, Assessment Center, LSC-CyFair; Assistant Registrar for Graduation, Transcript Clerk, Receptionist, Admissions/Records Tech, Evaluator, Graduate Admissions, Accounting Clerk, University of New Orleans

**Angela Bell, Assistant Professor, History**  
**Effective:** 10.5 month contracted employee at an annual salary of $59,665 beginning September 2, 2014  
**Education:** M.A., History, B.S., Education, University of Missouri  
**Experience:** Adjunct Instructor, U.S. History, LSC-CyFair; Adjunct Instructor, U.S. History, Course Tutor, Houston Community College; Adjunct Professor, U.S. History, Mizzou Online; Adjunct Professor, U.S. History, Houston Baptist University; Adjunct Professor, U.S. History, University of Missouri

**Christa Molloy, Director, Admissions/Records**  
**Effective:** 12 month contracted employee at an annual salary of $66,651 beginning September 1, 2014  
**Education:** M.Ed., Educational Leadership, B.A., Management, Prairie View A&M University  
**Experience:** Manager, Student Records, LSC-CyFair; Office Manager, Alamo Stone; Project Manager and Information Security Officer, Project Manager, ERP Banner Implementation, Associate Registrar for Operations, Associate Director, University College, Director of Testing, Tracking, Assessment, and Evaluation, Prairie View A&M University

**CyFair-Temporary Contracts**  
**Kenneth Abbott, Instructor, Education**  
**Effective:** 4.5 month contracted employee at an annual salary of $17,666 beginning August 25, 2014  
**Education:** J.D., Law, B.S., Psychology, University of Houston;
Tad Anderson, Instructor, Machining
Effective: 4.5 month contracted employee at an annual salary of $14,703 beginning September 2, 2014
Education: Certified Machinist, LSC-CyFair

Tomoko Baker, Instructor, Japanese
Effective: 4.5 month contracted employee at an annual salary of $16,541 beginning August 25, 2014
Education: B.A., Liberal Arts, University of the Air, A.A., Japanese Literature, Komazawa Jr. College

Kevin Dickson, Instructor, Fire Science
Effective: 4.5 month contracted employee at an annual salary of $14,703 beginning August 25, 2014
Education: B.A., Emphasis in Fire Administration, Western Illinois University; A.A.S., Fire Protection, Houston Community College

Jennifer Fellers, Instructor, Education
Effective: 4.5 month contracted employee at an annual salary of $15,281 beginning September 2, 2014
Education: M.S., Educational Psychology, University of North Texas; B.A., Psychology, Texas Tech University

Marcia Grundtisch, Instructor, Sonography
Effective: 4.5 month contracted employee at an annual salary of $14,703 beginning September 2, 2014
Education: B.S., Health Science, Nova Southeastern University; A.A.S., Radiological Technology, Trocaire College

Wenda Guerra, Instructor, Education
Effective: 4.5 month contracted employee at an annual salary of $16,802 beginning September 8, 2014

Patricia Gutierrez, Instructor, Education
Effective: 4.5 month contracted employee at an annual salary of $16,217 beginning August 25, 2014
Education: M.E., Educational Leadership, Texas Tech University; B.S. Education, Texas Christian University; A.A. General Education, Tarrant County College

**Vernon Henry, Instructor, Kinesiology**
Effective: 4.5 month contracted employee at an annual salary of $16,541 beginning August 18, 2014

Education: M.A., Physical Education, Azusa Pacifica University; B.A., Physical Education, Long Beach State University

**Yumiko Kawa, Instructor, Government**
Effective: 4.5 month contracted employee at an annual salary of $14,891 beginning August 25, 2014

Education: M.A. Political Science, B.A., Anthropology, University of Texas at San Antonio; A.A., Anthropology, San Antonio College

**Amy Larsen, Instructor, English**
Effective: 4.5 month contracted employee at an annual salary of $17,666 beginning August 25, 2014

Education: Ph.D., M.A., English, Texas A&M University, B.A., English, Centenary College of Louisiana

**Ronald Martinez, Instructor, Visual Communication**
Effective: 4.5 month contracted employee at an annual salary of $14,703 beginning August 25, 2014

Education: B.A., Journalism, University of Houston; A.A.S, Social Science, Houston Community College

**Kevin Mifflin, Instructor, EMS**
Effective: 4.5 month contracted employee at an annual salary of $14,703 beginning August 25, 2014

**Kimberly Mori, Instructor, English**
Effective: 4.5 month contracted employee at an annual salary of $15,587 beginning August 25, 2014

Education: M.A., English, Sam Houston State University; M.S.W., Social Work, San Diego State University; B.A., English, UCLA

**Christopher Otra, Instructor, Sign Language**
Effective: 4.5 month contracted employee at an annual salary of $16,541 beginning August 25, 2014
Education: M.S., Deaf Education, Lamar University; B.A., History, University of Houston; A.A., General Education, LSC-CyFair

**Randolph Pickut, Instructor, TS English**
**Effective:** 4.5 month contracted employee at an annual salary of $16,541 beginning August 25, 2014

Education: M.A., English, George Mason University; B.A., Language and International Trade, Eastern Michigan University

**Carolee Pittard, Instructor, English**
**Effective:** 4.5 month contracted employee at an annual salary of $17,319 beginning August 25, 2014

Education: J.D., B.A., English, University of Houston

**Jennifer Ritchey, Instructor, Political Science**
**Effective:** 4.5 month contracted employee at an annual salary of $15,899 beginning August 25, 2014

Education: M.A., Political Science, Public Administration, Sul Ross State University; B.A., Sociology; University of Washington; A.A., Seattle Central Community College

**Trisha Sample, Instructor, Echocardiography**
**Effective:** 4.5 month contracted employee at an annual salary of $14,703 beginning September 2, 2014

Education: A.A.S., Science, St. Clair County Community College

**Christopher Smith, Instructor, English**
**Effective:** 4.5 month contracted employee at an annual salary of $15,899 beginning September 2, 2014

Education: M.A., English Literature, Texas State University; B.A., English Literature, University of St. Thomas

**Yuliya Sumskaya, Instructor, Chemistry**
**Effective:** 4.5 month contracted employee at an annual salary of $18,379 beginning August 25, 2014

Education: Ph.D., Pharmaceutical Sciences, University of Connecticut, B.S., Chemistry, Moscow State University
John Telles, Instructor, Developmental Math
Effective: 4.5 month contracted employee at an annual salary of $16,541 beginning September 2, 2014
Education: M.A., Teaching Mathematics, B.S., Mathematics, New Mexico State University

Aubrey Thacker, Instructor, EMS
Effective: 4.5 month contracted employee at an annual salary of $14,703 beginning August 25, 2014
Education: A.A.S., Emergency Medical Services, LSC-Tomball

Triston Young, Instructor, History
Effective: 4.5 month contracted employee at an annual salary of $14,981 beginning August 25, 2014
Education: M.A., B.A. History, Texas Southern University

a. LSC-Kingwood
Karen Wolley, Director, Advising/Counseling
Effective: 12 month contracted employee at an annual salary of $63,976 beginning October 1, 2014
Education: M.P.A., Nova Southeastern University; B.B.A., Business Administration, Florida International University
Experience: Student Service Associate, Student Services, Houston Community College; Director, Enrollment, Instructor, Arts & Sciences, Financial Aid Coordinator, Program Assistant, Financial Aid Offices, Florida International University

Kingwood- Temporary Contracts
Bobby Jones, Instructor, English
Effective: 4.5 month contracted employee at an annual salary of $17,575 beginning August 18, 2014
Education: M.A., English, Southern New Hampshire University; M.A., Education, Curriculum & Technology, University of Phoenix, B.S., Secondary Education, University of Texas at Tyler, A.S., Liberal Arts, Trinity Valley Community College

Jamie Turner, Assistant Professor, Engineering
Effective: 4.5 month contracted employee at an annual salary of $27,897 beginning August 18, 2014
Darlene Beaman, Instructor, English
Effective: 4.5 month contracted employee at an annual salary of $17,319 beginning August 25, 2014
Education: Ph.D., English, M.A., English Literature, Rice University; B.A., English Literature, Baylor University

John Carnes, Instructor, Political Science
Effective: 4.5 month contracted employee at an annual salary of $17,575 beginning August 18, 2014
Education: Ed.S, Educational Technology, Northwestern State University; M.A., B.S., Political Science and Criminal Justice, University of Louisiana at Lafayette

Edward Corino, Instructor, Chemistry
Effective: 4.5 month contracted employee at an annual salary of $12,636 beginning September 29, 2014
Education: Ph.D., M.S., Chemical Engineering, Ohio State University; B.S., Chemical Engineering, New Jersey Institute of Technology

Secondra Holmes, Instructor, Chemistry
Effective: 4.5 month contracted employee at an annual salary of $10,715 beginning September 29, 2014
Education: M.S., Chemistry, Sam Houston State University, B.A., Chemistry, Texas A&M University

Amy Smith, Instructor, Dance
Effective: 4.5 month contracted employee at an annual salary of $25,107 beginning August 18, 2014
Education: M.A., B.A., Dance, Sam Houston State University

b. LSC-Montgomery
Brooke Buford, Reference Librarian/Professor
Effective: 12 month contracted employee at an annual salary of $58,312 beginning September 1, 2014
Education: M.L.S, University of North Texas; B.A., English, Texas A&M University
Experience: Reference Librarian, Reference Assistant, Programming Assistant, Montgomery County Memorial Library Services

Montgomery- Temporary Contracts
Ulises Acosta, Instructor, Automotive
Effective: 4.5 month contracted employee at an annual salary of $14,721 beginning September 2, 2014
Education: B.S., Automotive Technology Management, University of Central Missouri

William Brown, Instructor, Philosophy
Effective: 4.5 month contracted employee at an annual salary of $17,575 beginning September 2, 2014
Education: M.B.A., University of Central Florida; B.S., Chemistry, Biology, University of Alabama

Linda Crowl, Instructor, Political Science
Effective: 9 month contracted employee at an annual salary of $40,205 beginning September 1, 2014
Education: Ph.D., Political Science, University of Wollongong, M.A., International Studies, Johns Hopkins University; B.A., Government, French, Oberlin College

Melissa Dennis, Instructor, English
Effective: 4.5 month contracted employee at an annual salary of $25,107 beginning August 18, 2014
Education: M.Ed., Higher Education Administration, University of Houston; B.S., Psychology, Texas A&M University

Jacquelyn Leonardi, Instructor, English
Effective: 4.5 month contracted employee at an annual salary of $17,575 beginning August 18, 2014
Education: M.A., B.A., English, University of Central Oklahoma

Kimberly Moen, Instructor, English
Effective: 4.5 month contracted employee at an annual salary rate of $11,372 beginning September 23, 2014
Education: M.A., Writing, DePaul University; B.A., Secondary English Education, University of North Florida
Christine Montag, Instructor, Developmental Math  
**Effective:** 4.5 month contracted employee at an annual salary of $15,622 beginning August 18, 2014  
**Education:** B.A., Economics, University of California-San Diego

Erin Mulholland, Instructor, English  
**Effective:** 4.5 month contracted employee at an annual salary of $12,406 beginning September 22, 2014  
**Education:** M.Ed., Curriculum & Instruction, B.A., Mass Communication, Sam Houston State University; A.A., General Studies, LSC-Montgomery

Melissa Plaster, Instructor, English  
**Effective:** 4.5 month contracted employee at an annual salary of $17,575 beginning August 18, 2014  
**Education:** M.A., English, B.A., Education, Sam Houston State University

Richard Prather, Instructor, Math  
**Effective:** 4.5 month contracted employee at an annual salary of $12,406 beginning September 22, 2014  
**Education:** M.S., Mathematics, Sam Houston State University, B.S., Mathematics, University of Wisconsin

Roger Rodriguez, Instructor, Sociology  
**Effective:** 4.5 month contracted employee at an annual salary of $17,575 beginning September 2, 2014  
**Education:** M.A, English, M.A, Sociology/Political Science, B.A, English/History, B.A, Psychology/English, Texas A&M University

Sara Smith, Instructor, Art  
**Effective:** 4.5 month contracted employee at an annual salary of $23,195 beginning August 18, 2014  
**Education:** M.A, Fine Arts, Fibers, University of North Texas; B.A., Graphic Communication, University of Southern Mississippi

Deborah Williamson, Instructor, ESOL  
**Effective:** 4.5 month contracted employee at an annual salary of $15,622 beginning August 25, 2014  
**Education:** B.A, English, History, Houston Baptist University
Glen Wood, Instructor, History  
**Effective:** 9 month contracted employee at an annual salary of $36,183 beginning August 18, 2014  
**Education:** M.A., B.S., History, Texas A&M University; A.A., General Studies, South Texas Jr. College

Madhu Dasaraju, Associate Professor, Biology  
**Effective:** 4.5 month contracted employee at an annual salary of $25,107 beginning August 18, 2014  
**Education:** M.S., Botany, Sri Venkateswara University; B.S., Biology, Osmania University

Cheryl Herdejurgen, Associate Professor, AD Nursing  
**Effective:** 4.5 month contracted employee at an annual salary of $25,107 beginning August 18, 2014  
**Education:** M.S., Nursing, University of Texas, B.S., Nursing, Houston Baptist University

Marion Horn, Assistant Professor, Developmental Math  
**Effective:** 4.5 month contracted employee at an annual salary of $15,622 beginning August 18, 2014  
**Education:** B.S., Applied Mathematics, A&M University

Timothy Mousel, Assistant Professor, Kinesiology  
**Effective:** 4.5 month contracted employee at an annual salary of $25,107 beginning September 2, 2014  
**Education:** M.S., Sports Science in Sports Fitness Management, United States Sports Academy, B.A., Physical Education, University of Northern Iowa

Courtney Powell, Assistant Professor, Education  
**Effective:** 4.5 month contracted employee at an annual salary of $25,107 beginning August 18, 2014  
**Education:** M.S., Educational Human Resource Development, Texas A&M University, B.S. Psychology, Sam Houston State University

Susan Rush, Assistant Professor, Developmental Math  
**Effective:** 4.5 month contracted employee at an annual salary of $17,575 beginning August 18, 2014
Education: M.S., Counseling and Human Services, Texas A&M University; B.S., Psychology, Sam Houston State University

Christopher Wallace, Associate Professor, Art
Effective: 4.5 month contracted employee at an annual salary of $23,659 beginning August 18, 2014

Education: M.A., Printmaking, University of North Texas; B.A., Printmaking, Kansas City Art Institute

c. LSC-North Harris
Roy Jones, Workforce Skilled Instruction
Effective: 12 month contracted employee at an annual salary of $69,118 beginning September 2, 2014

Education: M.S., Vocational Supervision, B.S., Vocational Industrial Education, Prairie View A&M University

Experience: Instructor, Welding, Odessa College; Program Director, Welding Program Wharton College; Instructor, Welding, Lee High School; Instructor, Welding, San Jacinto College; Instructor, Welding, Lee College; Instructor, Welding, Houston Community College; Instructor, Welding, Barbara Jordan Vocational School; Technician, Welding, Brown & Root; Instructor, Welding, University of Alaska at Anchorage

Edward Severson, Workforce Skilled Instructor
Effective: 12 month contracted employee at an annual salary of $53,875 beginning September 1, 2014

Education: Class A CDL Driver

Experience: Instructor, CDL Driving, LSC-North Harris; Driver, Bobs Construction; Driver, Toro Distribution

North Harris-Temporary Contracts
Abel Adame, Instructor, Welding
Effective: 4.5 month contracted employee at an annual salary of $12,253 beginning September 10, 2014

Education: A.A.S., Welding Technology, LSC-North Harris

Jean-Alphonse Apana, Faculty, Government
Effective: 4.5 month contracted employee at an annual salary of $17,001 beginning September 2, 2014
Melody Barbin, Instructor, Developmental English  
Effective: 4.5 month contracted employee at an annual salary of $14,473 beginning September 8, 2014  
Education: M.A. Political Science, University of South Dakota; B.A., Political Science, Morningside College

Kimberlee Ball, Instructor, History  
Effective: 4.5 month contracted employee at an annual salary of $15,899 beginning August 25, 2014  
Education: B.A., History, Louisiana State University

Melinda Darnell, Instructor, English  
Effective: 4.5 month contracted employee at an annual salary of $13,911 beginning September 8, 2014  
Education: M.A., B.A., English, University of Louisiana

Jerome Duran, Instructor, Visual Communication  
Effective: 4.5 month contracted employee at an annual salary of $14,703 beginning August 25, 2014  
Education: M.A., English, B.A., Criminal Justice, Stephen F. Austin State University

Harry Echols, Instructor, Developmental English  
Effective: 4.5 month contracted employee at an annual salary of $14,473 beginning September 8, 2014  
Education: M.Ed., Language Arts, University of Houston; B.A., Journalism, University of Texas; A.A., Liberal Arts, Kilgore College

John Gilbert, Instructor, Developmental English  
Effective: 4.5 month contracted employee at an annual salary of $13,439 beginning September 15, 2014  
Education: M.Ed., Curriculum & Instructions, Prairie View A&M University; M.B.A., Marketing/Management, University of St. Thomas; B.A.,
Marketing/Management, Business Administration, Prairie View A&M University

**Brett Grayson, Instructor, Education**
**Effective:** 4.5 month contracted employee at an annual salary of $14,473 beginning September 8, 2014

**Education:** Ph.D., Educational Research, M.Ed., Classroom Technology, Southern Methodist University; B.A., Political Science, Texas Christian University

**Zenobia Harris, Instructor, Speech**
**Effective:** 4.5 month contracted employee at an annual salary of $16,217 beginning August 25, 2014

**Education:** J.D., Northwestern University School of Law; M.A., Communication Studies, The University of Alabama; B.S., Mass Communication, West Texas A&M University

**Carol Moses, Instructor, Psychology**
**Effective:** 4.5 month contracted employee at an annual salary of $16,541 beginning August 25, 2014

**Education:** M.A., Human Sciences, Our Lady of the Lake University, B.S., Medical Technology & Biology, University of Miami

**Jerica Nickerson, Instructor, Speech**
**Effective:** 4.5 month contracted employee at an annual salary of $15,899 beginning September 2, 2014

**Education:** M.A., Communications, Texas Southern University; B.S., Psychology, University of Houston

**Mary Orlando, Instructor, Developmental Education**
**Effective:** 4.5 month contracted employee at an annual salary of $13,439 beginning September 15, 2014

**Education:** M.Ed., Curriculum & Instruction, University of Phoenix; B.A., English, University of Houston

**Santos Pedraza, Instructor, Mathematics**
**Effective:** 4.5 month contracted employee at an annual salary of $15,587 beginning August 25, 2014

**Education:** B.S., Computer Engineering, B.S., Mathematics, Prairie View A&M University
Tnatasha Robinson-Harris, Instructor, Education
Effective: 4.5 month contracted employee at an annual salary of $14,688 beginning August 25, 2014
Education: M.B.A., University of Phoenix; B.S., Computer Engineering, Prairie View A&M University

Lindsey Scruggs, Instructor, Political Science
Effective: 4.5 month contracted employee at an annual salary of $16,802 beginning September 8, 2014
Education: Ph.D., Political Science, University of Mississippi; B.A., Political Science, Millsaps College

Patrick Sweeney, Instructor, History
Effective: 4.5 month contracted employee at an annual salary of $16,541 beginning August 25, 2014
Education: M.A., History, Butler University; B.A., Political Science/History, Purdue University

Richard Ullery, Instructor, Diesel Technology
Effective: 4.5 month contracted employee at an annual salary of $14,703 beginning August 25, 2014

Rabea Ballin, Assistant Professor, Art
Effective: 4.5 month contracted employee at an annual salary of $25,106 beginning September 2, 2014
Education: M.F.A., University of Houston; B.A., Art History, McNeese State University

Paula Dean, Assistant Professor, Developmental Studies
Effective: 4.5 month contracted employee at an annual salary of $25,107 beginning September 2, 2014
Education: M.Ed., B.S., Interdisciplinary Studies, Curriculum & Instruction, Prairie View A&M University

Steven Rydarowski, Assistant Professor, English
Effective: 4.5 month contracted employee at an annual salary of $24,132 beginning August 18, 2014
Education: M.A., English, B.S., Psychology, Sam Houston State University
Brian Sanders, Workforce Skilled Instructor, HVAC
Effective: 4.5 month contracted employee at an annual salary of $21,267 beginning August 18, 2014
Education: B.S., Environmental Biology, University of Houston Clear Lake; A.A.S., Biology, South Texas College; A.A.S., H.V.A.C., Southern Western Illinois College

Kayrath Vongphrachanh, Instructor, Math
Effective: 4.5 month contracted employee at an annual salary of $14,473 beginning September 8, 2014
Education: M.S., Mathematics, Texas Southern University; B.S., Biology, University of Houston; A.S., General Studies, LSC-North Harris

Penny Westerfeld, Interim President
Effective: 12 month contracted employee at an annual salary of $160,000 beginning August 1, 2014
Education: M.Ed., Curriculum & Instruction, University of Houston; B.A., Business Administration, Sam Houston State University

d. LSC-System Office
Richard G. Carpenter, Chancellor Emeritus
Effective: September 2, 2014 - Continued Employment as emeritus through August 31, 2016 at an annual amount of $102,000
Education: Ed.D., Community College Leadership, North Carolina State University; M.Ed., Educational Administration, B.A., Music Education, Northwestern State University, A.A., Music Education, Southwest Mississippi Community College.
Experience: Chancellor, Lone Star College System; President, College of Southern Nevada; President and CEO, Wisconsin Community and Technical College System.

John Denton, Director, Financial Aid Contact Center
Effective: 12 month contracted employee at an annual salary of $66,561 beginning September 1, 2014
Education: B.S., General Studies, English, University of Kansas
Experience: Manager, Financial Aid Contact Center, Program Coordinator, Sr. Analyst, Default Management, LSC-SO, LSC-UP; Assistant Director, Financial Aid, Lamar Institute of Technology; Director, School Relations, Next Student; Account Manager, Key Bank; Regional Account Executive,
Washington Mutual Education Loans; Regional Account Executive, Nellie Mae; Financial Aid Officer, University of Texas Health Science Center; Financial Aid Advisor, ITT Technical; Financial Aid Counselor, South Texas College of Law; Loan Officer, Capital Federal Savings and Loans

e. LSC-Tomball-Temporary Contracts
Kelley Riley, Instructor, Speech
Effective: 4.5 month contracted employee at an annual salary of $16,541 beginning August 25, 2014
Education: M.A., Interdisciplinary Studies, B.A. English/Language Arts, Texas Tech University

Martha Newsome, Instructor, Biology
Effective: 4.5 month contracted employee at an annual salary of $18,379 beginning August 25, 2014
Education: D.D.S, General Dentistry, University of Texas Health Science Center at Houston; B.A., Biology, University of St. Thomas

Bernice Peacock, Instructor, Art
Effective: 4.5 month contracted employee at an annual salary of $16,217 beginning September 2, 2014
Education: M.A., B.A, Oil Painting, Sam Houston State University

Muslim Shahid, Instructor, Chemistry
Effective: 4.5 month contracted employee at an annual salary of $12,819 beginning September 18, 2014
Education: M.S., Physical Inorganic Chemistry, Texas Southern University; B.S., Chemistry, Knoxville College

f. LSC-University Park
Mark Miles, Director, Professional Development
Effective: 12 month contracted employee at an annual salary of $66,561 beginning September 1, 2014
Education: M.A., Training and Development, University of Arkansas; B.A., Public Relations, University of North Texas
Experience: Faculty, Organizational Development, DCCCD; Training Coordinator, Department of Homeland Security; Instructor, Business Communications, Louisiana State University; Training Specialist, Texas Department of Agriculture- Food and Nutrition Division; National Training Manager, Initial Security; Corporate Director, United Campus Housing; Assistant
Director, Temple University; Assistant Director, University of Denver; Instructor, Business Communication, Coordinator, University of Nevada

**Susan Davis**, Executive Director, College Relations  
**Effective:** 12 month contracted employee at an annual salary of $84,502 beginning October 1, 2014  
**Education:** M.B.A, B.S., Journalism, Southern Illinois University  
**Experience:** Executive Director, Marketing & Community Relations, Maryville University; Executive Director, Public Affairs, University of Houston; Executive Director, Media & Communication Resources; Assistant Vice Chancellor, Institutional Advancement, Director Public Affairs, Director University News Service, Southern Illinois University

**University Park- Temporary Contracts**  
**YoLanda Brown, Instructor, Speech**  
**Effective:** 9 month contracted employee at an annual salary of $34,115 beginning August 25, 2014  
**Education:** M.A., Speech Communications, B.A., Organizational Training, West Texas A&M University; A.A.S., Training Development Business/Communications, Amarillo College

**Arlie Bryant, Instructor, Education**  
**Effective:** 9 month contracted employee at an annual salary of $37,907 beginning August 18, 2014  
**Education:** Ed.D, Curriculum & Instruction, University of Kansas; M.A., English, University of Colorado; B.S., English, Business Administration, Bradley University

**Phoung Doan, Instructor, Chemistry**  
**Effective:** 9 month contracted employee at an annual salary of $37,908 beginning September 1, 2014  
**Education:** Ph.D., Chemistry, University of Houston; B.S., Chemistry, McNeese State University

**Natalia Dovzak, Instructor, ESOL**  
**Effective:** 9 month contracted employee at an annual salary of $34,115 beginning August 25, 2014  
**Education:** M.A., English, Mari State Teacher Training Institute
Amy Harris, Instructor, Math  
**Effective:** 9 month contracted employee at an annual salary of $34,115 beginning August 25, 2014  
**Education:** M.S., Applied Mathematics, University of Houston; B.B.A., Business Administration in Accounting, University of Texas

Amy Hirsch, Instructor, Humanities  
**Effective:** 9 month contracted employee at an annual salary of $33,447 beginning September 1, 2014  
**Education:** M.A., Humanities, California State University; B.A., English, University of Maryland

Julia Johnston, Instructor, Geology  
**Effective:** 9 month contracted employee at an annual salary of $34,115 beginning August 25, 2014  
**Education:** PhD, Curriculum & Instruction, Texas A&M University; M.S., Geosciences, Mississippi State University; B.S., Geology, Sam Houston State University

Hamid Nahavandi, Instructor, Math  
**Effective:** 9 month contracted employee at an annual salary of $34,115 beginning September 1, 2014  
**Education:** M.Ed., Mathematics, Prairie View University; B.S., Mechanical Engineering, Lamar University

Erin MacMillan-Ramirez, Instructor, English  
**Effective:** 9 month contracted employee at an annual salary of $30,900 beginning August 25, 2014  
**Education:** M.F.A, Fine Arts in Creative Writing, Full Sail University; M.A, Teaching, University of Southern California; B.A., Fine Arts in Production, Southern Methodist University

Charles Peveto, Instructor, Math  
**Effective:** 9 month contracted employee at an annual salary of $34,115 beginning August 25, 2014  
**Education:** M.A., Mathematics, Sam Houston State University; B.S., Mathematics, Lamar University

Kari Breitigam, Assistant Professor, Art  
**Effective:** 4.5 month contracted employee at an annual salary of $24,132 beginning August 18, 2014
Education: M.A., Specialization in Painting, Indiana State University; B.A., Fine Arts, The Ohio State University

William Holyfield, Assistant Professor, Criminal Justice
Effective: 4.5 month contracted employee at an annual salary of $25,107 beginning August 18, 2014

Education: M.S., Criminal Justice, University of Cincinnati; B.S., Criminal Justice, University of Houston

Nora Pacha, Assistant Professor, Biology
Effective: 4.5 month contracted employee at an annual salary of $25,106 beginning August 18, 2014

Education: Doctorate of Chiropractor, Texas Chiropractic College; B.S., Biology, University of Texas

Misty Sabol, Assistant Professor, Criminal Justice
Effective: 4.5 month contracted employee at an annual salary of $25,106 beginning September 1, 2014

Education: M.A., Management & Human Resources, University of Alabama; B.S., Business Administration, University of New Orleans

Javaid Siddiqui, Instructor, Engineering Technology
Effective: 4.5 month contracted employee at an annual salary of $22,317 beginning September 1, 2014

Education: M.S., Industrial Engineering, New Mexico State University; B.S., Mechanical Engineering, N.E.D. University of Engineering and Technology

William Stewart, Assistant Professor, Engineering
Effective: 4.5 month contracted employee at an annual salary of $26,256 beginning August 25, 2014

Education: PhD, B.S, Chemical Engineering, Louisiana State University
Request: Consideration of Resignations

Chancellor’s Recommendation: That the resignations listed below be accepted and acknowledged.

LSC-University Park
Hector De Jesus Perez, Director, Facilities
Effective September 16, 2014

Staff Resource: Rand Key 832-813-6522
Request: Consideration of Approval of Commissioning of Peace Officers

Chancellor’s Recommendation: That the Board of Trustees approves the commissioning of the following peace officers for the Lone Star College System.

Lone Star College–Tomball

Robert Thomas Tonry

Rationale: These officers are eligible to be commissioned by this Board because they:
1. Have a current license from the Texas Commission on Law Enforcement Officer Standards and Education;
2. Have taken and filed the oath required of peace officers; and
3. Possesses a sufficient number of college credit hours to meet the minimum standard for a Lone Star College System peace officer.

Fiscal Impact: None

Staff Resource: Rand Key 832-813-6522