WORKSHOP AND REGULAR MEETING OF THE BOARD OF TRUSTEES
LONE STAR COLLEGE SYSTEM
CENTRAL SERVICES AND TRAINING CENTER
TRAINING AND DEVELOPMENT CENTER BOARD ROOM
5000 RESEARCH FOREST DRIVE
THE WOODLANDS, TEXAS 77381-4356
March 5, 2015
5:00 p.m.

I. Call to Order

II. Pledge of Allegiance

III. Certification of the Posting of the Notice of the Meeting

IV. Introductions, Special Guests, Recognitions
   • Chancellor’s Faculty Technology Innovation Grant Recipients

V. Workshop
   • Analytics

VI. Closed Session

   The Board of Trustees, in accordance with Section 551.001, et. seq., of the Texas Government Code will move into Closed Session under one or more of the following provision(s) of the ACT:

   Section 551.071 – Consultation with Attorney
   Section 551.072 – Deliberation Regarding Real Property
   • LSC-University Park and LSC-CyFair – Potential lease, sale or exchange
   Section 551.074 – Personnel Matters
   • Contract Non-Renewals

VII. Reconvene Regular Meeting

VIII. Approval of the Minutes of the February 5, 2015 Workshop and Regular Meeting of the Board of Trustees

IX. Special Reports and Announcements

1. Chancellor
• Reports and comments from Chancellor regarding system initiatives, community and system activities, new or existing programs

2. College Presidents
   • Lee Ann Nutt, Proposed Occupational and Life Skills Program

3. Vice Chancellors
   • Ray Laughter, Legislative Session Update

4. Faculty Senate Presidents

5. Board Members
   • Reports and comments from Board chair and Board members regarding meetings and conferences attended, campus visits, community and district activities, education programs, current affairs related to higher education
   • Proposed resolution to encourage the Texas legislature to grant to community colleges boards of trustees the local option to decide whether to permit firearms on campuses

X. Public Comment on Agenda Items

XI. Consideration of the Consent Agenda

(The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion and for which there is unanimous approval. Trustees receive agenda materials one week in advance of the meeting to prepare for the business to be conducted.)

XII. Policy Report and Considerations

1. Consideration of Approval of the Recommended Revisions of the Lone Star College Board Policy Sections I.F.1.07 (ACTION ITEM 1)

2. Consideration of Approval to move the Regular Meeting scheduled for Thursday, April 2, 2015 to Thursday, April 9, 2015 (ACTION ITEM 2)

XIII. Financial Reports and Considerations

1. Monthly Financial Statements

2. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute Contracts for the Utilization of Real Estate Brokerage Services for the System (ACTION ITEM 3)
3. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract for the Purchase of Copier Lease and Maintenance Services for the System (ACTION ITEM 4)

4. Consideration of Adoption of Resolutions Authorizing Signatories for the System’s Accounts with the Local Government Investment Cooperative, Lone Star Investment Pool and TexPool (ACTION ITEM 5)

5. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute Required Agreements, Easements and Release of Easements with Property Owners, Utility Providers and the Improvement District for Access and Utility Service to the LSC-Tomball Energy Workforce Training Center (ACTION ITEM 6)

6. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract to Purchase Proprietary Materials and Consulting Services to Design and Implement an Occupational and Life Skills (OLS) Program at LSC-Tomball (ACTION ITEM 7)

XIV. Buildings and Grounds Report

Construction Projects Update

XV. Personnel Reports and Considerations

1. Consideration of Ratification of Appointments (ACTION ITEM 8)

2. Consideration of Acceptance of Resignations (ACTION ITEM 9)

XVI. Suggested Future Agenda Items

XVII. Adjournment

*If during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to an item noticed in this meeting, then such closed session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board concerning any and all subjects and for any and all purposes permitted by Section 551.071-551.089, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.071 - Consultation with Attorney
Section 551.072 - Deliberation Regarding Real Property
Section 551.073 - Deliberation Regarding Prospective Gift
Section 551.074 – Personnel Matters
Section 551.076 - Deliberation Regarding Security Devices
Section 551.082 – Student Discipline
Section 551.0821 – Personally Identifiable Information About Student
Section 551.084 - Exclusion of Witness
Section 551.087 - Economic Development Negotiations
Certification of Posting of Notice to the March 5, 2015
Workshop and Regular Meeting of the
Lone Star College System’s
Board of Trustees

I, Stephen C. Head, Chancellor of the Lone Star College System, do hereby certify that a notice of this meeting was posted on Monday the 2nd day of March, 2015 in a place convenient to the public in the Administration Office of the Central Services and Training Center, on all college campuses and on the system website as required by Section 551.002 et seq., Texas Government Code. Special notice of the meeting was provided to the news media as required by Section 551.001 et seq., Texas Government Code.

Given under my hand this the 2nd day of March, 2015.

LONE STAR COLLEGE SYSTEM

_____________________
Stephen C. Head
Chancellor
I. CALL TO ORDER: Ms. Good called the workshop and regular meeting of the Board of Trustees to order at 5:04 p.m. after determining that a quorum was present.

II. PLEDGE OF ALLEGIANCE: Mr. Murillo led the Board and guests in reciting the Pledge of Allegiance.

III. CERTIFICATION OF THE POSTING OF THE NOTICE OF THE MEETING: Chancellor Head confirmed that the Notice for the meeting had been properly posted. No action was required. A copy is attached as Exhibit “A”.

IV. INTRODUCTIONS, SPECIAL GUESTS AND RECOGNITIONS: Chancellor Head introduced Dr. Keri Rogers, vice chancellor of Academic Affairs to introduce the 2015-16 Sabbatical Recipients. The recipients are: LSC-CyFair, Laura Taggett, professor English: restructure classes using the Learning Record (LR) as assessment tool for ENG L 1301, 1302, and Literature classes; LSC-Kingwood, Stephanie Doyen, professor math: implementation of support for the new Mathways Project (NMP) at LSC and service area ISDs; Mari Menard, professor math: using On Course principles for EDUC 1300, which provide students and faculty collection of tools to help with student success and incorporate principles into developmental and gateway math courses at LSC-Kingwood and later all LSC campuses; LSC-Montgomery, Timothy Cowan, professor philosophy: develop new class on philosophy of love/sex/marriage. New emphasis for introduction to philosophy class PHIL 1301, Cliff Huddard, professor English: Complete on-line instructor resource for ENGL 1302 that includes exercises and methods used by current
ENGL 1302 instructors; LSC-North Harris, Bill Drees, dean instruction: develop on-line materials for faculty and students to increase success rates in EMSP 1501 & 1160. These classes have the highest enrollment rates in LSC and are gateway courses for EMT and fire science programs, John David Faber, professor music: develop free on-line option of study materials used by students in MUSI 1306 which is part of the Core Curriculum; LSC-System Office, University Park, Sandi Patton, system director disability services: national research project on Faculty Manuals (Handbooks) on serving students with disabilities. This handbook will contain critical information to facilitate services provided by faculty for LSC students with disabilities; LSC-Tomball, Michael Csiszarik, professor physics: include new physics lab activities at LSC-Tomball by visiting different college physics classes and visiting vendors selling physics lab equipment. Develop action plan to upgrade physics lab facilities and activities.

V. WORKSHOP: Ms. Marian Burkhart, executive director office of analytics and institutional reporting gave a presentation on student demographics. She introduced members of her staff; George Makiya, director of analytics, Kent McShan, director of institutional reporting, Janet Flores, program manager and Desiree Probasco, lead analyst. Ms. Burkhart presented Student Demographics at system level numbers to include headcount, returning students, the areas where we are drawing students, gender, and ethnicity and growth levels at LSC.

VI. CLOSED SESSION: At 5:25 p.m. Ms. Good convened the Board in closed session, in accordance with Section 551.001 et seq. of the Texas Government Code under one or more of the following provision(s) of the Act:

- Section 551.072 - Deliberation Regarding Real Property
  - LSC-University Park and LSC-CyFair - potential lease, sale or exchange
- Section 551.074 - Personnel Matters
  - Duties and responsibilities of Human Resource employees including Chief Human Resources Officer
- Section 551.076 - Deliberation Regarding Security Devices

Mr. Vogt entered the meeting at 5:30 p.m.

VII. RECONVENE REGULAR MEETING: Ms. Good reconvened the open meeting at 6:25 p.m.

VIII. APPROVAL OF THE MINUTES OF THE DECEMBER 4 2014 WORKSHOP AND REGULAR MEETING AND THE JANUARY 9-10, 2015 BOARD RETREAT: upon a motion by Dr. Holsey and a second to the motion by Dr. Smith, the board approved the minutes of the November 6, 2014 Workshop and Regular Meeting with a correction to reflect the position in the minutes where Mr. Vogt entered the meeting. Upon a motion by Dr. Trowbridge and a second to the motion by Dr. Holsey, the board approved the minutes of the January 9-10, 2015 Board Retreat amended to reflect the correct time convened to closed session on January 10, 2015 to 9:05 am.
IX. SPECIAL REPORTS AND ANNOUNCEMENTS:

1. **Chancellor:** Chancellor Head introduced Shawn Arrajj with Community Impact Newspaper. He also introduced two new members of the Chancellor’s Cabinet: Melissa Gonzalez, vice chancellor of workforce and economic development and Lee Ann Nutt, the new president of LSC-Tomball. Chancellor Head indicated spring enrollment was up and LSC-UP is showing a 27% growth.

An agreement with the Houston Airport has just been executed by Lone Star College System and the City of Houston for $8 million with the project to extend through 2022. Houston Airport system is expanding and building a new 40,000 sq. ft. facility to train construction workers. LSC is the managing partner working with Houston Community College and San Jacinto College to provide workforce training for approximately 800 workers. Each worker will receive 40 hours of workforce safety training. Other workforce trainings will include welding, HVAC, electrical, pipefitting, plumbing, carpentry, roofing and flooring.

2. **College Presidents:** Ms. Penny Westerfeld, interim president of LSC-North Harris gave a presentation on Programs, Resources and Initiative, Lone Star College Helping Women Achieve Their Goals. Dr. Westerfeld indicated women made up 60% of the fall enrollment and of that total 76% were women under the age of 30. The biggest target is the young women under 30 to help them to become successful. Lone Star College strives to help these women overcome barriers such as financial issues, affordable childcare, safety and crossing the barrier of traditional male careers. Financial aid and scholarships help with the financial issues and campuses currently have daycares available for these students. Various colleges have Women’s Resource Centers to help address the core issues women face daily. Clothing Closets are available to provide interview outfits to help make the first impression for job interviews. Throughout our colleges, safety messaging reminds women to be aware and that access to college police is a phone call away. Many of the colleges have community partnerships to provide support services to provide a broader reach to our students. LSC is adding initiatives to encourage women to choose traditional male careers and meet these challenges. Mentoring relationships have been set up in the EMS program to pair women clinical instructors with the female students. LSC is making great strides in building programs and initiatives to recruit support and retain female students in STEM programs. Testimonials were given by the following students: Sandra Juarez, Stacy Short and Jamie Braden about their success at LSC about the help and direction they were given to be successful.

3. **Vice Chancellors:** Mr. Ray Laughter, vice chancellor of external affairs gave a presentation on Legislative session updates and senate and house bills that may affect Lone Star College.

4. **Faculty Senate Presidents:** Ms. Sherry Young, faculty senate president for LSC-Kingwood gave a presentation on Learning Communities, First Year Experience, Fast
Track Classes and student success. Ms. Young identified the classes that are taught together at the various campuses, the themes that are combined and the success rate.

5. **Board Members:** Dr. Trowbridge read an article that he had published in the Austin American Statesman entitled “The Economic and Moral Case for In-State Tuition for Illegal Immigrants”.

Mr. Art Murillo recognized Trustees Alton Smith and Ken E. Lloyd during Black History Month for their contributions.

Trustee Lloyd commented on the students that presented their inspirational essays at the Chancellor’s Breakfast recently and congratulated all of those in the LSC for making sure underprivileged students have an opportunity to be successful adults.

Chair Linda Good discussed changing the starting time for the board meetings. This item was tabled and will be brought up at a later date since it requires changing board policy.

Chair Good named the list of appointees to committees:

- Audit and Finance Committee – Bob Wolfe, David Vogt, Ken E. Lloyd
- Internal Policy Review Committee – Alton Smith (Board Representative)
- Nominating Committee – Kyle Scott, Chair, Art Murillo, Dave Holsey
- Grievance and Complaint Committee – Linda Good, Kyle Scott, Ron Trowbridge

X. **PUBLIC COMMENT ON AGENDA ITEMS:**

Dr. Larry Loomis Price spoke on action item #12 – He welcomed the new Trustees and new officers. He talked about positive changes he has seen at Lone Star College System.

XI. **CONSIDERATION OF THE CONSENT AGENDA:** Items number 1 and 8 were removed from the agenda to be considered separately. Ms. Good proceeded with the Consent Agenda with the modifications to Item #4 to reflect the numbers produced to read 105 pharmacy graduates. Dr. Trowbridge made a motion to approve Action Items 2, 3, 4, 5, 6, 9, 10, 11, 12 and 13. Dr. Holsey seconded the motion and the Board unanimously passed the Consent Agenda. A copy is attached as Exhibit “B”.

XII. **POLICY REPORTS AND CONSIDERATIONS:**

1. **Consideration of Approval for Board of Trustees Travel (ACTION ITEM 1):** upon a motion by Mr. Lloyd and a second by Dr. Smith the Board of Trustees authorizes Ron Trowbridge, Alton Smith, Ken E. Lloyd and Linda Good to attend the Association of Community College Trustees 2015 National Legislative Summit on February 9 -12, 2015 in Washington, DC. A copy is attached as Exhibit “C”.
2. Consideration of Approval of the Recommended Revision of the Lone Star College Board Policy Sections I.F.1.07 (ACTION ITEM 2): the Board unanimously approves the recommended revisions of Lone Star College System Board Policy Section I.F.1.07. This item was passed in the Consent Agenda. A copy is attached as Exhibit “D”.

XIII. CURRICULUM REPORTS AND CONSIDERATION:

1. Consideration of Approval of two Level 1 Certificates in Law Enforcement (20 credit hours & 32 hours respectively) and an Associate of Applied Science Degree in Law Enforcement (60 credit hours) for implementation at LSC-University Park for Fall 2015 (ACTION ITEM 3): the Board unanimously approves two Level 1 Certificates and an Associate of Applied Science Degree in Law Enforcement. This item was passed in the Consent Agenda. A copy is attached as Exhibit “E”.

2. Consideration of Approval of an Associate of Applied Science Degree in Pharmacy Management (60 credit hours) for implementation at LSC-Tomball for fall 2015 (ACTION ITEM 4): the Board unanimously approves an Associate of Applied Science Degree in Pharmacy Management. This item was passed in the Consent Agenda. A copy is attached as Exhibit “F”.

3. Consideration of Approval of a Level 1 Certificate in Pipefitting (30 credit hours) for implementation at LSC-North Harris for fall 2015 (ACTION ITEM 5): the Board unanimously approves a Level 1 Certificate in Pipefitting. This item was passed in the Consent Agenda. A copy is attached as Exhibit “G”.

XIV. FINANCIAL REPORTS AND CONSIDERATIONS:

1. Monthly Financial Statements: Ms. Cindy Gilliam, vice chancellor for administration and finance, presented the monthly financial statements for the month ended November 3, 2014 and December 31, 2014, the quarterly investment report for the period ending November 30, 2014 and the monthly investment report for the period ending December 31, 2014. A copy is attached as Exhibit “H”.

2. Consideration of Approval of the Eleventh Supplemental Resolution Authorizing The Issuance Of Lone Star College System Revenue Refunding Financing System Bonds Series 2015 (ACTION ITEM 6): the Board unanimously approves the order authorizing the issuance of Lone Star College System Revenue Financing System Refunding Bonds, Series 2015 and the redemption and/or defeasance of certain outstanding debt with available funds of the System. This authorization will remain in effect for six months from the date of board approval. This item was passed in the Consent Agenda. A copy is attached as Exhibit “I”.

3. Consideration of Approval of an Order Authorizing The Issuance Of Lone Star College System Limited Tax General Obligation Refunding Bonds Series 2015 (ACTION ITEM 7): the board unanimously approves the order authorizing the issuance of Lone Star College System Limited Tax General Obligation Refunding Bonds, Series 2015 and the redemption and/or defeasance of certain outstanding debt with available funds of the System. This authorization will remain in effect for six
months from the date of board approval. This item was passed in the Consent Agenda. A copy is attached as Exhibit “J”.

4. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract to Conduct a Cultural Assessment and Change Process (ACTION ITEM 8): upon a motion made by Dr. Trowbridge and a second by Dr. Holsey the Board unanimously authorizes the Chancellor or designee to negotiate and execute a contract to conduct a cultural assessment and change process for Lone Star College System from Partners In Leadership Inc., 27555 Ynez Road, Suite 300, Temecula, CA 92591, in the amount of $472,100 A copy is attached as Exhibit “K”.

5. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Agreement to Purchase Transcribing, Captioning and Communication Access Real-time Translation (CART) Service (ACTION ITEM 9): the Board unanimously authorizes the Chancellor or designee to negotiate and execute an agreement to purchase transcribing, captioning and CART services in an estimated annual amount of $325,000, for a total not-to-exceed amount of $1,625,000 over the five year contract from the vendors; Capture It Unlimited, Inc. P. O. Box 1431, Cypress, TX 77429 (On-Site Services Only), TPUSA FHCS, Inc. d/b/a Teleperformance Rapid Text, Inc. 111 North First Street, Suite 201, Burbank, CA 91502 (Remote Services Only), Total Recall Captioning, Inc., 29629 Canwood Street, Agoura Hills, CA 91301 (On-Site and Remote Services), Teleperformance Rapid Text, Inc. 111 North First Street, Suite 201, Burbank, CA 91502 (Remote Services Only), Total Recall Captioning, Inc., 29629 Canwood Street, Agoura Hills, CA 91301 (On-Site and Remote Services), Sign Share, Inc., 99 Detering, Suite 160, Houston, TX 77007 (On-Site and Remote Services). This item was passed in the Consent Agenda. A copy is attached as Exhibit “L”.

6. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract to Purchase Program Management Services for the 2014 Bond Construction Program (ACTION ITEM 10): the Board unanimously authorizes the Chancellor or designee to negotiate and execute an agreement for the purchase of program management services for the System from Jones Lang LaSalle, 1400 Post Oak Blvd., Suite 1100, Houston Texas 77056, for an amount not-to-exceed $5.2M over the five year contract. Also, if negotiations cease for any reason with the 1st ranked company, the System will proceed to negotiate with the 2nd ranked company, URS + Skanska, 19219 Katy Freeway, Suite 100, Houston, Texas 77094. This item was passed in the Consent Agenda. A copy is attached as Exhibit “M”.

XV. BUILDING AND GROUNDS REPORTS:

Construction Projects Update: the Board reviewed the report as presented. A copy is attached as Exhibit “N”.

XVI. PERSONNEL REPORTS AND CONSIDERATIONS:

1. Consideration of Ratification of Appointments (ACTION ITEM 11): the Board unanimously ratified the appointments as presented. This item was passed in the Consent Agenda. A copy is attached as Exhibit “O”.

6
2. **Consideration of Acceptance of Resignations (ACTION ITEM 12):** the Board unanimously accepted the resignations as presented. This item was passed in the Consent Agenda. A copy is attached as Exhibit “P”.

3. **Consideration of Approval of Commissioning of Peace Officers (ACTION ITEM 13):** the Board unanimously approved the commissioning of the following peace officers for Lone Star College System; LSC-University Park, Lawrence Tyson Raleigh, Part-Time and LSC-System Office, Laura Trott, Part-Time. This item was passed in the Consent Agenda. A copy is attached as Exhibit “Q”.

XVII. **SUGGESTED FUTURE AGENDA ITEMS:** Dr. Scott recommended an agenda item to change the meeting time to 6:00 pm with a reconvene time not to begin before 7:30 pm. Ms. Good would like to see a presentation on our capacity and systems to respond to medical emergencies on our campuses.

XVIII. **ADJOURNMENT:** There being no further business, the meeting was adjourned at 8:17 p.m.

ATTEST:

_________________________________________  ______________________________
Board of Trustees, Chair    Board of Trustees, Secretary
Consideration of Consent Agenda  

Consent Agenda: A roll call of individual action items will determine the consent agenda. If a trustee has a question or plans to cast a negative vote regarding a specific recommendation, then the trustee/trustees need to acknowledge their intention to the Chair by show of hand during the roll call: this action item will be considered in the regular order of business as an individual action item.

Those action items that the trustees plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion and unanimous approval of the Board of Trustees is needed to approve the action items. Upon approval of the consent agenda, the Board of Trustees will proceed with the remainder of the agenda.

Rationale: The consent agenda format is an organization process for meetings that allows the governing board to focus their time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

Tally of Action Items:

<table>
<thead>
<tr>
<th>#</th>
<th>Action Item</th>
<th>Consent Agenda</th>
<th>Chancellor Recommended Separate Action</th>
<th>Board Separate Action</th>
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<tbody>
<tr>
<td>1</td>
<td>Approve Rev. to LSC Board Policy I.F.1.07</td>
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<td>2</td>
<td>Approve Move Date of BOT Meeting to 4-9-15</td>
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<tr>
<td>3</td>
<td>Authorize Chan/Neg/Agree/Cont/Real/Est/Brokerage/Svs</td>
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<td>4</td>
<td>Authorize Chan/Neg/Agree/Cont/Purch/Copier/Lease/Svs</td>
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<td>5</td>
<td>Adopt Resolution/Signatories for System’s/Accts</td>
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<td>6</td>
<td>Authorize Chan/Neg/ Easements/Tomball Energy/WFTC</td>
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<td>Authorize Chan/Neg/Contract/OLS/Prog/LSC-Tomball</td>
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<td>8</td>
<td>Ratify Appointments</td>
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<td>9</td>
<td>Accept Resignations</td>
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Request: Consideration of Approval of the Recommended Revision of the Lone Star College Board Policy Sections I.E.1.31 - Time of Regular Meeting

Chancellor’s Recommendation: That the Board of Trustees approves the recommended revisions of Lone Star College System Board Policy Section I.E.1.31 - Time of Regular Meeting.

Rationale: This policy revision sets a new board meeting start time to 6:00 pm.

Fiscal Impact: None.

Staff Resource: Helen Clougherty 832-813-6514
I.E. LSCS Board Meeting Policy
Proposed Revision Date March 5, 2015

I.E.1.31 - Day and Time of Regular Meeting

Regular meetings of the board shall be held on the first Thursday of each month at 6:00 pm, with the exception of January, when no regular meeting is scheduled, and July, when a budget workshop shall be scheduled, and as may be adjusted by majority vote of a quorum of Trustees at a duly called and posted public meeting.
Request: Consideration of Approval to move the Regular Meeting scheduled for Thursday, April 2, 2015 to Thursday, April 9, 2015

Chancellor’s Recommendation: That the Board of Trustees approves changing the meeting date of the April 2015 Regular Meeting from April 2 to April 9.

Rationale: The Board is being asked to approve revisions to Policy Manual I.E.1.31-Time of Regular Meeting at tonight’s’ meeting to change the start time of the Regular Board meeting and to change the date of the Regular Board meeting if there are conflicts with Board required professional development or with the System’s calendar. The System’s spring holiday falls this year on Friday, April 3 and many employees who are required to attend the Board meeting have family obligations beginning the evening on April 2. Our recommendation is to change the April Board meeting date to April 9.

Fiscal Impact: None.

Staff Resource: Helen Clougherty 832-813-6514
Report:       Monthly Financial Statements

The financial statements for the month ended January 31, 2015 are presented for Board review.
Prior to fiscal year 2010-11, the System’s financial software dated revenues as earned the same day as entered into the system. The current software, implemented in 2010-11, dates revenues in the time period the revenues are earned, regardless of the date the amounts were entered into the software program.
Prior to fiscal year 2010-11, the System's financial software dated expenditures as incurred on the same day as entered into the system. The current software, implemented in 2010-11, dates expenditures in the time period the expenditures are incurred, regardless of the date the amounts were entered into the software program.
HOW MUCH DO WE NEED IN RESERVES?
STUDENT REVENUES - FALL & SPRING SEMESTERS

- IN-DISTRICT TUITION
- OUT OF DISTRICT TUITION
- OUT OF STATE/INTERNATIONAL TUITION
- FEES-ALL STUDENTS
- DUAL CREDIT TUITION
- STATE DEDUCTIONS
- NON-CREDIT
- CORPORATE COLLEGE

Millions

- $100
- $90
- $80
- $70
- $60
- $50
- $40
- $30
- $20
- $10
- $0
- -$10

09-10 10-11 11-12 12-13 13-14 14-15

TUITION OUT OF DISTRICT
TUITION OUT OF STATE/INTERNATIONAL
TUITION DUAL CREDIT TUITION
TUITION FEES-ALL STUDENTS
TUITION STATE DEDUCTIONS
TUITION NON-CREDIT
TUITION CORPORATE COLLEGE
## Statement of Revenues and Expenditures

### General and Auxiliary Funds

**Year to Date January 31, 2015**

**Unaudited**

<table>
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<tr>
<th></th>
<th>Budget</th>
<th>Actual</th>
<th>% Actual to Budget</th>
<th>42% of Prior Year</th>
<th>Actual</th>
<th>% Actual to Budget</th>
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<tr>
<td><strong>REVENUES:</strong></td>
<td></td>
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<td></td>
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<tr>
<td>State Appropriations</td>
<td>$72,510,000</td>
<td>$31,164,547</td>
<td>43.0%</td>
<td>$31,164,548</td>
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<td>Tuition and Fees</td>
<td>108,930,000</td>
<td>90,177,685</td>
<td>82.8%</td>
<td>83,468,938</td>
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<td>Taxes</td>
<td>116,230,000</td>
<td>86,263,841</td>
<td>74.2%</td>
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<td>Investments</td>
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<td>122,453</td>
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<td>Other</td>
<td>5,850,000</td>
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<td>35.5%</td>
<td>2,003,822</td>
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<tr>
<td>Tuition/Growth Contingency</td>
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<td>0.0%</td>
<td>0</td>
<td>0.0%</td>
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<td>Total Current Operations Revenues</td>
<td>305,620,000</td>
<td>209,869,612</td>
<td>68.7%</td>
<td>203,056,603</td>
<td>69.2%</td>
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<td>Auxiliary Revenues</td>
<td>15,000,000</td>
<td>5,648,851</td>
<td>37.7%</td>
<td>4,940,153</td>
<td>33.6%</td>
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<tr>
<td><strong>Total Revenues</strong></td>
<td>320,620,000</td>
<td>215,518,463</td>
<td>67.2%</td>
<td>207,996,756</td>
<td>67.5%</td>
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<td>Reserves</td>
<td>11,310,000</td>
<td>-</td>
<td>0.0%</td>
<td>-</td>
<td>0.0%</td>
<td></td>
</tr>
<tr>
<td>Total Revenues and Reserves</td>
<td>331,930,000</td>
<td>215,518,463</td>
<td>67.2%</td>
<td>207,996,756</td>
<td>67.5%</td>
<td></td>
</tr>
<tr>
<td><strong>EXPENDITURES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instruction-Academic</td>
<td>78,593,985</td>
<td>30,642,357</td>
<td>39.0%</td>
<td>30,455,150</td>
<td>39.8%</td>
<td></td>
</tr>
<tr>
<td>Instruction-Workforce</td>
<td>26,455,480</td>
<td>12,561,928</td>
<td>47.5%</td>
<td>12,025,370</td>
<td>42.6%</td>
<td></td>
</tr>
<tr>
<td>Public Service</td>
<td>774,618</td>
<td>257,894</td>
<td>33.3%</td>
<td>296,534</td>
<td>35.7%</td>
<td></td>
</tr>
<tr>
<td>Academic Support</td>
<td>58,536,689</td>
<td>18,617,640</td>
<td>31.8%</td>
<td>17,596,393</td>
<td>32.3%</td>
<td></td>
</tr>
<tr>
<td>Student Services</td>
<td>44,074,315</td>
<td>15,828,502</td>
<td>35.9%</td>
<td>13,657,639</td>
<td>30.3%</td>
<td></td>
</tr>
<tr>
<td>Institutional Support</td>
<td>33,526,899</td>
<td>13,633,287</td>
<td>40.7%</td>
<td>11,114,035</td>
<td>33.1%</td>
<td></td>
</tr>
<tr>
<td>Plant Operation and Maintenance</td>
<td>34,810,474</td>
<td>12,123,868</td>
<td>34.8%</td>
<td>11,646,091</td>
<td>37.4%</td>
<td></td>
</tr>
<tr>
<td>Staff Benefits</td>
<td>22,657,540</td>
<td>10,895,249</td>
<td>48.1%</td>
<td>9,397,332</td>
<td>57.0%</td>
<td></td>
</tr>
<tr>
<td>Growth Contingency</td>
<td>1,950,000</td>
<td>-</td>
<td>0.0%</td>
<td>-</td>
<td>0.0%</td>
<td></td>
</tr>
<tr>
<td>Total Educational and General Expenditures</td>
<td>301,380,000</td>
<td>114,560,725</td>
<td>38.0%</td>
<td>106,188,545</td>
<td>36.9%</td>
<td></td>
</tr>
<tr>
<td>Repair, Replacement and Other</td>
<td>4,050,000</td>
<td>264,670</td>
<td>12.4%</td>
<td>637,623</td>
<td>13.3%</td>
<td></td>
</tr>
<tr>
<td>Internally Designated</td>
<td>15,000,000</td>
<td>6,046,251</td>
<td>40.3%</td>
<td>4,384,158</td>
<td>29.8%</td>
<td></td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>321,430,000</td>
<td>121,231,646</td>
<td>37.7%</td>
<td>111,210,326</td>
<td>36.2%</td>
<td></td>
</tr>
<tr>
<td><strong>Other Changes - Debt Service &amp; Fund Transfers</strong></td>
<td>10,500,000</td>
<td>1,998,806</td>
<td>19.4%</td>
<td>1,918,825</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Expenditures and Transfers</strong></td>
<td>331,930,000</td>
<td>123,230,452</td>
<td>37.7%</td>
<td>113,129,151</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### NET INCREASE (DECREASE) IN FUND BALANCES

<table>
<thead>
<tr>
<th></th>
<th>General Funds</th>
<th>Auxiliary Funds</th>
<th>TOTAL NET INCREASE (DECREASE) IN FUND BALANCES</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0</td>
<td>0</td>
<td>0 $</td>
</tr>
<tr>
<td></td>
<td>92,685,411</td>
<td>(397,400)</td>
<td>92,288,011 $</td>
</tr>
<tr>
<td></td>
<td>94,311,610</td>
<td>555,995</td>
<td>94,867,605 $</td>
</tr>
</tbody>
</table>
# LONE STAR COLLEGE SYSTEM

## Balance Sheet

**January 31, 2015**

**Unaudited**

<table>
<thead>
<tr>
<th>ASSETS</th>
<th>General &amp; Auxiliary</th>
<th>Restricted</th>
<th>GASB 34/35 Reporting &amp; Investment In Plant</th>
<th>Memorandum Totals Current Year</th>
<th>Memorandum Totals Prior Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash, cash equivalents &amp; investments</td>
<td>$ 156,721,806</td>
<td>$ 77,482,852</td>
<td>$ (4,011)</td>
<td>$ 234,200,647</td>
<td>$ 266,782,761</td>
</tr>
<tr>
<td>Accounts receivable, net</td>
<td>28,629,281</td>
<td>51,014,668</td>
<td>5,088,341</td>
<td>84,732,290</td>
<td>82,197,022</td>
</tr>
<tr>
<td>Prepaid and deferred expenses</td>
<td>6,698,333</td>
<td>-</td>
<td>-</td>
<td>6,698,333</td>
<td>4,775,808</td>
</tr>
<tr>
<td>Inventories, at cost</td>
<td>49,032</td>
<td>-</td>
<td>-</td>
<td>49,032</td>
<td>46,814</td>
</tr>
<tr>
<td>Amount to be provided for retirement long-term debt</td>
<td>-</td>
<td>621,338,416</td>
<td>-</td>
<td>621,338,416</td>
<td>583,055,434</td>
</tr>
<tr>
<td>Capital assets, net</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>760,476,959</td>
<td>760,476,959</td>
</tr>
</tbody>
</table>

**TOTAL ASSETS**

$ 192,098,452

<table>
<thead>
<tr>
<th>LIABILITIES AND FUND BALANCES</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>LIABILITIES</strong></td>
</tr>
<tr>
<td>Accounts payable</td>
</tr>
<tr>
<td>Deferred revenues</td>
</tr>
<tr>
<td>Accrued compensable absences payable</td>
</tr>
<tr>
<td>Accrued interest payable</td>
</tr>
<tr>
<td>Bonds payable</td>
</tr>
<tr>
<td>Assets held in custody for others</td>
</tr>
</tbody>
</table>

**TOTAL LIABILITIES**

47,620,434

<table>
<thead>
<tr>
<th>FUND BALANCES:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unrestricted</td>
</tr>
<tr>
<td>Restricted</td>
</tr>
<tr>
<td>Non grant agreements</td>
</tr>
<tr>
<td>Restricted for construction</td>
</tr>
</tbody>
</table>

**TOTAL FUND BALANCES**

144,478,018

<table>
<thead>
<tr>
<th>TOTAL LIABILITIES AND FUND BALANCES</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TOTAL LIABILITIES AND FUND BALANCES</strong></td>
</tr>
</tbody>
</table>
## Financial Report and Consideration No. 2  
**(ACTION ITEM 3)**  
**Board Meeting 3-5-15**

### Request:
Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute Contracts for the Utilization of Real Estate Brokerage Services for the System

### Chancellor’s Recommendation:
That the Board of Trustees authorizes the Chancellor or designee to negotiate and execute contracts for the utilization of real estate brokerage services as needed for the System from the vendors listed below over a period of five years.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jones Lang LaSalle</td>
<td>1400 Post Oak Blvd, Suite 1100</td>
</tr>
<tr>
<td>(Partnered with Guess Group)</td>
<td>Houston, TX 77056</td>
</tr>
<tr>
<td>Arvo Realty Advisors</td>
<td>1330 Post Oak Blvd, Suite 2700</td>
</tr>
<tr>
<td>(Partnered with Cushman and Wakefield)</td>
<td>Houston, TX 77056</td>
</tr>
<tr>
<td>CB Richard Ellis</td>
<td>700 Louisiana Street, Suite 2700</td>
</tr>
<tr>
<td></td>
<td>Houston, TX 77002</td>
</tr>
<tr>
<td>Transwestern</td>
<td>1900 West Loop South, Suite 1300</td>
</tr>
<tr>
<td></td>
<td>Houston, TX 77027</td>
</tr>
</tbody>
</table>

### Rationale:
In order to acquire, dispose, or obtain opinions of value on real estate, LSCS requires the services of a real estate broker licensed to do business in the State of Texas. Approval of the recommended vendors is requested in advance to allow staff to act on opportunities in a timely fashion.

A Request for Qualifications (RFQ #371) was advertised and issued to twenty-four (24) real estate brokerage firms and twelve (12) responses were received. The proposals were evaluated based on qualifications, previous experience, approach, references, the extent to which certified historically underutilized business (HUB), minority and/or veteran and women-owned businesses are utilized, location, and other relevant factors. The top six (6) scoring firms were invited for an interview by a separate committee. Multiple firm awards are recommended to ensure appropriate service levels.

The term of the award will be for an initial period of three (3) years with the option to renew for two (2) additional one-year terms at the System’s discretion and with mutual consent.

The college system reserves the right to cancel the contract without cause.
upon 30 days written notice.

Firms will be selected on a rotating basis as services are required.

**Fiscal Impact:** The college system will not incur any expenses for the acquisition of real estate. Compensation for these services will be borne by the seller and will be negotiated based on current market parameters. Appropriate discounts will be negotiated for other transactions including sales of LSC property.

**Staff Resource:** Cindy Gilliam 832-813-6512
Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract for the Purchase of Copier Lease and Maintenance Services for the System

Chancellor’s Recommendation: That the Board of Trustees approves the purchase of copier lease and maintenance services for the System from Dahill Office Technology Corporation, 8200 IH 10 West, Suite 400, San Antonio, Texas 78230, in the amount of $387,500 annually for a total amount of $1,937,500. In addition, authorizes the Chancellor or designee to negotiate and execute contract amendments for the lease of additional copiers in an amount not-to-exceed $800,000 over five years bringing the total cost to $2,737,500 over the contract term.

Rationale: Self-service copiers are located throughout the System’s colleges and satellite centers for independent usage and small volume copying as needed by faculty and staff. With the growing demand for documents in electronic format, the new self-service copiers will allow faculty and staff to scan and email documents. The copier lease includes training, all equipment maintenance, toner, site visits, staples and loaner equipment as needed.

This purchase is in compliance with Texas Education Code §44.031. A Request for Proposals (RFP #361) was advertised and issued to twenty-two (22) copier vendors and eight (8) responses were received. The award could not be based upon low bid alone. An evaluation committee consisting of a representative from each college evaluated the proposals based upon pricing, qualifications/experience/service needs met, references, quality of service, past performance, the extent to which certified historically underutilized businesses (HUB), minority and/or veteran and women-owned businesses are utilized, long-term cost, location, and other relevant factors. The top six (6) scoring respondents were invited for an interview by a second committee. It is recommended to award this lease to the vendor with the highest evaluation points, Dahill Office Technology Corporation.

The term of the agreement will be for a period of five years and will commence on the day of final installation. The college system reserves the right to cancel this agreement without cause upon 60 days written notice.

Fiscal Impact: Funds for this purchase are available from the approved FY 2014-15 budget. Funds for subsequent fiscal years will be included in future proposed budgets.
Request: Consideration of Adoption of Resolutions Authorizing Signatories for the System’s Accounts with the Local Government Investment Cooperative, Lone Star Investment Pool and TexPool

Chancellor’s Recommendation: That the Board of Trustees adopts resolutions designating the personnel listed below as the authorized signatories to the System’s accounts with the Local Government Investment Cooperative, Lone Star Investment Pool and TexPool.

- Cynthia F. Gilliam  Vice Chancellor Administration & Finance/Chief Financial Officer
- Carin Hutchins  Associate Chief Financial Officer
- Tammy Cortes  Associate Vice Chancellor Administration & Finance
- Diana Garcia  Director Administration & Finance
- Mary Mbeche  Professional Analyst
- Donna Hammett  Professional Analyst

Rationale: Board Policy designates the Vice Chancellor Administration & Finance/Chief Financial Officer as the System’s Investment Officer and authorizes her to delegate authority for investment activities. It is appropriate for the above positions to have signatory authority over the System’s accounts with the Local Government Investment Cooperative, Lone Star Investment Pool and TexPool.

Fiscal Impact: None.

Staff Resource: Cindy Gilliam 832-813-6512
Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute Required Agreements, Easements and Release of Easements with Property Owners, Utility Providers and the Improvement District for Access and Utility Service to the LSC-Tomball Energy Workforce Training Center

Chancellor’s Recommendation: That the Board of Trustees authorizes the Chancellor or designee to negotiate and execute required agreements, easements and release of easements with property owners, utility providers and the improvement district for access and utility service to the LSC-Tomball Energy Workforce Training Center.

Rationale: At the September 2013 Board of Trustees meeting, the Board approved a resolution authorizing the purchase of up to 18 acres of land for an oil rig site.

Partial release of a temporary roadway easement is required by an adjacent property owner for the sale of adjacent land. Service agreements, easements, and release of temporary easements may also be required with Harris County Improvement District No. 17, utility providers and adjacent property owners to provide temporary and permanent utilities to the property.

Fiscal Impact: No cost is associated with the release or granting of these easements. Funds required for the installation of the associated infrastructure are available from the 2013 Revenue Bonds and 2015 General Obligation Bonds.

Staff Resource: Cindy Gilliam 832-813-6512
Lee Ann Nutt 281-357-3378
Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract to Purchase Proprietary Materials and Consulting Services to Design and Implement an Occupational and Life Skills (OLS) Program at LSC-Tomball

Chancellor’s Recommendation: That the Board of Trustees authorizes the Chancellor or designee to negotiate and execute a contract to purchase proprietary materials and consulting services to design and implement an OLS program at LSC-Tomball from Bellevue College, 14673 NE 29th Place, Bellevue, WA 98007, in the amount of $157,500 for the first five years of the program.

Rationale: OLS is an associate degree program designed for postsecondary adults with disabilities. Students prepare a career pathway, refine interpersonal skills and participate in related internship experiences. This program gives adults with cognitive disabilities the opportunity to acquire an accredited college degree that leads to post-graduation employment rates well above the national average. All OLS courses focus on developing critical thinking skills, soft skills and self-determination skills. Courses incorporate service learning in the community with local businesses as a way to help students utilize new skills outside the classroom. Students create a career pathway throughout the program that is specific to self-identified skills, strengths and passions. A student internship of 200 hours related to that career pathway is completed during the last two semesters. This internship is mutually beneficial for the business partner and the intern. Deliverables include training, mentoring, use of a learning management system, curriculum, standard processes, software, and trademarked branding materials for implementing and marketing the OLS degree. LSC-Tomball will be the pilot college for this program and share information regarding replication, best practices and results with both Bellevue College and the System’s other colleges.

In compliance with the provisions of Texas Education Code §44.031 (a, 4), this purchase is conducted through the use of an inter-local agreement with Bellevue College. The contract term will be for an initial three-year period with an option to renew for two (2) additional one (1) year periods based on mutual consent. The fees are payable annually beginning in FY 2014-15. The first payment is a prorated amount of $17,500 for the preparation of the program. The annual payment for the next four years is $35,000. If we continue the program beyond year five, the annual payment will be $25,000.

The college system reserves the right to cancel the agreement without cause upon 30 days written notice.
Fiscal Impact: Funds for this purchase are available from the approved FY 2014-15 budget. Funds for subsequent years will be included in future proposed budgets. A portion of these costs will be offset by tuition paid by students enrolled in the program.

Staff Resource: Austin Lane 832-813-6648
Report: Construction Projects Update

The District’s Facilities Planning and Construction Department has provided a summary report of the District’s construction projects. See attached report.
MONTHLY FACILITIES PLANNING AND CONSTRUCTION REPORT
March 5, 2015

2013 Revenue Bond Project Summary

❖ LSC-Creekside Satellite Center
♦ Structural steel erection is nearing completion and preparations are underway for the concrete placement on the 2nd floor of the metal deck. Approximately 75% of the parking lot concrete pavement has been poured.

❖ LSC-CyFair - Site Improvements
♦ Traffic Signals at Entrance No. 3: Bidding is complete and contractor selection is underway. The project is scheduled for completion in May 2015.
♦ Cul-de-sac Improvements along Towne Lake: The construction contract award is underway. The plat will be submitted to Harris County for review and approval immediately upon completion of the land transfer documents.

❖ LSC-CyFair - Renovations
♦ Visual Communications Center @ TECH Building: Drywall, HVAC and electrical work is underway. The project is scheduled to be complete in time for the Fall 2015 semester.

❖ LSC-System Office - HVAC System Upgrades
♦ The natural gas pipe and meter installation required for service to the Community and Leadership Buildings has been completed. Installation of HVAC units is scheduled for Spring break.

❖ LSC-North Harris - Select Buildings Fire/Life System Upgrade
♦ The overall wiring installation has been completed. Installation of the devices and panels within the Child Development Center, Applied Technology and Chiller Plant buildings have been completed. The project is scheduled to be completed by the end of May 2015.

❖ LSC-North Harris - Health Professions Building HVAC Replacement
♦ A majority of the ductwork installation is complete. Roof top units are scheduled to be installed by the end of March. The project is scheduled to be completed by the end of April 2015.
LSC-All Campuses - System-Wide Security Systems Assessment
♦ The system-wide security master plan has been completed. The new security standards/specifications for future project work has been reviewed and finalized.

LSC-North Harris – East Aldine Satellite Center
♦ Design development documents have been completed and construction documents are underway.

2015 General Obligation Bond Project Summary

♦ Architectural firm interviews for phase 1 project scope have been completed and contract award recommendations will be made at the April Board of Trustees meeting.

♦ The Request for Qualifications for geotechnical, environmental and professional survey services has been issued and contract award recommendations will be made at the May Board of Trustees meeting.

♦ LSC-University Park- Classroom Build Outs in Building 12 Level 6
♦ Schematic design phase is underway. The project is scheduled to be complete in time for the Fall 2015 semester.
Request: Consideration of Ratification of Appointments.

Chancellor’s Recommendation: That the contractual appointments listed on the following pages be ratified for the positions indicated.

Rationale: These contractual appointments include ratification of Administrators and Faculty from the LSC-CyFair, LSC-Kingwood, LSC-Montgomery, LSC-North Harris, LSC-System Office-The Woodlands, LSC-System Office-University Park and LSC-University Park.

Fiscal Impact: Positions and salaries have been budgeted for 2014-2015.

Staff Resource: Link Alander 832-813-6832
a. LSC-CyFair

Bryan Chavez, Assistant Professor, Fire Science
Effective: 9 month contracted employee at an annual pro-rated salary of $26,583 beginning January 5, 2015

Education: M.B.A., B.S., Computer Technology, Southwestern College; A.A.S., Fire Science, Butler County Community College

Experience: Fire Operations Administrator, Battalion Chief, Fire Captain, Training/Safety Officer, Fire Lieutenant, Firefighter, Wichita Fire Department; Management Team Kansas All Hazards, State of Kansas; Adjunct Instructor, Fire Science, Hutchinson Community College; Training Instructor, Fire Science, Environmental Management Inc.

Kaye Lunsford, Counselor, Assistant Professor
Effective: 12 month contracted employee at an annual pro-rated salary of $37,334 beginning January 5, 2015

Education: M.Ed., Counseling, University of Houston; B.A., Journalism, Advertising and Public Relations, University of South Carolina

Experience: Project Manager, Communities in Schools, Alief Middle School; Counselor, Practicum Internship Career Counseling Department, LSC-CyFair; Manager, Human Resources, Spring Woods High School; Manager, Human Resources, United Dairymen of Arizona; Manager, Dynamic Educational Systems, Inc.; Marketing Coordinator, Direct Mail Coordinator, Frank Cawood & Associates; Office Supervisor, ADIA Employment Agency; Newspaper Education Coordinator, Promotion Manager, Savannah Morning News/Evening Press

Christopher Orta, Assistant Professor, ASL
Effective: 10.5 month contracted employee at an annual pro-rated salary of $34,558 beginning January 16, 2015

Education: M.Ed., Deaf Education, Lamar University; B.A., History, University of Houston; A.A., General Studies, Lone Star College

Experience: Adjunct Instructor, Sign Language, LSC-CyFair; Chief Executive Officer, ASLlive, Inc.; Career Coach, SER Jobs for Progress; Employment Specialist, Career and Recovery Resources, Inc.

Larissa Redman, Assistant Professor, English
Effective: 10.5 month contracted employee at an annual pro-rated salary of $34,558 beginning January 5, 2015
Education: M.B.A, Marketing, University of Houston; B.A., English, North Ossetian University

Experience: Adjunct Faculty, Developmental English, LSC-CyFair; Teacher, English, Katy I.S.D

Geoffrey Rogal, Assistant Professor, Political Science
Effective: 10.5 month contracted employee at an annual pro-rated salary of $37,647 beginning January 5, 2015

Education: Ph.D., Political Science, Northern Illinois University; M.A., Political Psychology, Claremont Graduate University; B.A., Political Science, University of Wisconsin at Madison

Experience: Adjunct Instructor, Political Science, Northern Illinois University; Lecturer, Political Science, University of Wisconsin at Madison; Adjunct Instructor, Political Science, North Central College; Adjunct Instructor, Political Science, Benedictine University; Adjunct Instructor, Psychology, Illinois Valley Community College; Teacher, English as a Second Language, English Friends Language Academy

Jon Sorensen, Assistant Professor, Logistics
Effective: 10.5 month contracted employee at an annual pro-rated salary of $30,719 beginning January 16, 2015

Education: B.S., Business Administration, Southern Oregon University

Experience: Director, Supply Chain Services, Sr. Manager, Supplier Development, Sr. Manager, Core Carrier Programs, Sysco Corporation

Kristopher Stroup, Assistant Professor, Speech
Effective: 10.5 month contracted employee at an annual pro-rated salary of $34,559 beginning January 5, 2015

Education: Ph.D., M.A., Communication Studies, Ohio University; B.S., Political Science, Truman State University

Experience: Assistant Director, Quality Enhancement, Forensics Specialist, Washington Forensic Society, Assistant Director, Quality Enhancement, Wiley College; Director of Forensics, MCC-Longview; Assistant Director, Forensics, Assistant Professor, Communication Department, Truman State University
LSC-CyFair-Temporary Contracts

Heather Baker, Instructor, Speech/Journalism

Effective: 4.5 month contracted employee at annual pro-rated salary of $17,575 beginning January 12, 2015

Education: M.A., Communications, University of North Texas; B.A., Speech Communications, Southwest Texas State University

Experience: Adjunct Faculty, Speech, LSC-CyFair; Speech/Debate Teacher, Fossil Ridge High School; Teaching Assistant/ Lab Instructor, University of North Texas

Mercedes Cabrera-Cuaresma, Faculty, ESL

Effective: 4.5 month contracted employee at annual pro-rated salary of $17,575 beginning January 14, 2015

Education: M.A., Social Anthropology, University of Florida; B.A., Foreign Languages-Spanish, B.A., Anthropology, University of Texas at San Antonio

Experience: Adjunct Faculty, ESL, Houston Community College; Legal Assistant, Refugee and Immigrant Center for Education and Services; Accreditation Representative, Department of Justice Board of Immigration Appeals; Team Lead, Scorer, Texas Spanish Oral Proficiency Exam; Professor, Spanish, Montgomery College; Spanish Teacher, Chair of Languages, ESL Instructor, Advisor, Class Coordinator, International Club Monitor, Academy of Holy Cross

Terry Garrett, Instructor, Speech/ Journalism

Effective: 4.5 month contracted employee at an annual pro-rated salary of $17,575 beginning January 15, 2015

Education: M.A., Speech, B.A., History, University of North Texas

Experience: Adjunct Instructor, Speech, LSC-CyFair; Adjunct Instructor, Speech, Wharton County Community College; Speech Instructor/ Debate Coach, Lee College; Adjunct Speech Instructor, El Centro College; Speech Instructor/ Debate Coach, Southeastern Oklahoma State University

Jennifer Jenkins, Instructor, History

Effective: 4.5 month contracted employee at an annual pro-rated salary of $19,528 beginning January 12, 2015
**Education:** Ph.D., Comparative European History, Brandeis University; M.A., African and Middle Eastern Histories, University of Michigan; B.A., History, Minor in Spanish, Wellesley College

**Experience:** Adjunct Instructor, History, LSC-CyFair; Instructor, Global Studies, The Marlborough School; Instructor, Comparative History, University College Utrecht; Assistant Director of Admissions, Northeastern University School of Law; Admissions Officer, Harvard Law School; Instructor, Global Comparative History, Concord Academy; Student Activities Coordinator, Harvard Foundation for Intercultural and Race Relations

**Jillian Moller, Instructor, Speech/Journalism**
**Effective:** 4.5 month contracted employee at an annual pro-rated salary of $17,575 beginning January 16, 2015

**Education:** M.A., Communication, Spring Arbor University; B.A., Communication, University of Houston

**Experience:** Adjunct Faculty, Assistant Professor, Speech, LSC-CyFair; Adjunct, Speech Communications, Spring Arbor University; Teacher, Speech Communications, Teaching Assistant, Communications, Research Assistant, Spring Branch ISD

**Prabhakar R. Nagavelli, Instructor, Chemistry**
**Effective:** 4.5 month contracted employee at an annual pro-rated salary of $19,528 beginning January 23, 2015

**Education:** Ph.D., Organic Chemistry, Indian Institute of Chemical Technology: M.S., Organic Chemistry B.S., Chemistry Botany and Zoology, Kakatiya University

**Experience:** Sr. Scientist, National Institute of Material Chemistry; Lab Manager, PDP Analytical Laboratory

**Bindu Nayar, Instructor, English**
**Effective:** 4.5 month contracted employee at an annual pro-rated salary of $16,892 beginning January 14, 2015

**Education:** M.A., English Language and Literature, B.A., English Language and Literature Kerala University

**Experience:** Adjunct Instructor, English, LSC-CyFair; Adjunct Instructor, English, Harrisburg Area Community College; Instructor, Hospitality Communication and Languages, Institute of Hotel Management and Catering Technology; Instructor, Beginning French, Alliance Francaise de Trivandrum
Thu Nguyen, Faculty, English
Effective: 4.5 month contracted employee at an annual pro-rated salary of $17,575 beginning January 15, 2015

Education: M.A., English, Notre Dame de Namur University; B.A., English, University of Pedagogy

Experience: Adjunct Instructor, English, LSC-CyFair; Instructor Assistant, Kuman Math & Reading; Instructor, Language Center, University of Pedagogy; Instructor, Language Center, Vietnam USA Society; Teacher, English, Vo Thi Sau High School; Teacher, English, Le Hong Phong High School; Teacher, English, NguyenTrung Truc High School

Madhulika Tandon, Instructor, ESL
Effective: 4.5 month contracted employee at an annual pro-rated salary of $17,575 beginning January 14, 2015

Education: M.A., Psychology, B.A, Psychology, B.S., Education, Lucknow University

Experience: Teacher, English, Cambridge High School

Grady Watts, Faculty, Philosophy
Effective: 4.5 month contracted employee at an annual pro-rated salary of $16,892 beginning January 16, 2015

Education: M.A., Philosophy, University of Houston; M.S., Criminology, B.S., Political Science, Lamar University

Experience: Adjunct Instructor, Humanities, LSC-CyFair; Crew Leader, Census Bureau

b. LSC-North Harris
Erika Herrera, Assistant Professor, Political Science
Effective: 10.5 month contracted employee at an annual pro-rated salary of $33,881 beginning January 5, 2015

Education: M.A., Political Science, Sam Houston State University; B.A., Political Science, University of Houston; A.A., Liberal Arts, Lone Star College

Experience: Adjunct Instructor, Government, LSC-North Harris; Adjunct Instructor, Government, San Jacinto College
Jerica Nickerson, Assistant Professor, Speech

Effective: 10.5 month contracted employee at an annual pro-rated salary of $34,559 beginning January 16, 2015

Education: M.A., Communications, Texas Southern University; B.S., Psychology, University of Houston

Experience: Adjunct Instructor, Speech, LSC-North Harris; Adjunct Instructor, Business and Professional Communications, Introduction to Speech Communication, Houston Community College; English Language Arts / Reading Seventh-Grade Teacher, Special Education Teacher Assistant, Ninth Grade College Preparatory Academy Houston ISD; Assistant Director, Ellie City Kids Childcare and Academy; Day Camp Director / Counselor, Harriet & Joe Foster Family (Northwest) YMCA

Brian Sanders, Workforce Skilled Trades Instructor, HVAC

Effective: 12 month contracted employee at an annual pro-rated salary of $37,807 beginning January 16, 2015

Education: B.S., Environmental Biology, University of Houston Clear Lake; A.S., Biology, South Texas College; A.A.S., HVAC, South Western Illinois College

Experience: Workforce Skilled Trades Instructor-HVAC, Adjunct Instructor, Heat/Air/Refrigeration, Instructor, HVAC, CE Instructor, Construction Trades, Instructor of Applied Technology, Lead Instructor of Air Conditioning Technology, Lead Instructor of Air Conditioning Technology, LSC-North Harris; Instructor of Industrial Maintenance/ Hvacr, Texas State Technical College; State Licensed Contractor, Commercial Environmental, Tree Frog Mechanical; Instructor of Air Conditioning Technology, San Jacinto College; Journeyman Meat Cutter, HEB; Journeyman Meat Cutter, Randall’s; Hvacr Instructor, South Texas College; Air Conditioning & Building Repair, Weekend Works; Maintenance Employee, School Bus Driver, Freeburg Community High School; HVAC Technician, Krieg Heating and Cooling

Kisha Thomas, Assistant Professor, English

Effective: 10.5 month contracted employee at an annual pro-rated salary of $33,216 beginning January 5, 2015

Education: M.A., English, Arkansas State University; B.A., English, University of Arkansas at Pine Bluff

Experience: Adjunct Instructor, Developmental English, English, Writing, LSC-North Harris; English/ Professional Development Instructor/ Tutor, ITT Technical Institute; English Instructor, Houston Community College; Literature/ Writing Instructor, Southeast Arkansas College; Graduate Teaching Assistant/ Tutor, Arkansas State University
LSC-North Harris, Temporary Contracts

April Hart, Instructor, Economics

Effective: 4.5 month contracted employee at an annual pro-rated salary of $17,575 beginning January 12, 2015

Education: M.S., Applied Economics, Texas A&M University; B.A., Business Management, Our Lady of the Lake University; A.A., Business Administration, Lone Star College

Experience: Adjunct Instructor, Economics, Campus Director, Institutional Research & Effectiveness, LSC-North Harris; Executive Director, Planning and Institutional Effectiveness, Texas A&M University-Texarkana; Director, University Lead, Institutional Assessment & Effectiveness, University Of St. Thomas; Researcher, Market & Business Development, ReNu Power LLC / RJHart LLC; Director, Institutional Planning, Assessment, & Effectiveness, Victoria College; Executive Director, Finance & Planning, Ashby Gardens & Nature Retreat; Financial Rate Consultant, Lower Colorado River Authority; Budget Analyst, Rice University

Taffi Hill, Workforce Skilled Trades Instructor, Cosmetology

Effective: 4.5 month contracted employee at an annual salary of $21,267 beginning January 5, 2015

Education: A.A.S., Cosmetology, LSC-North Harris

Experience: Adjunct Instructor, Cosmetology, LSC-North Harris; Adjunct Instructor, RK Hair Designer; Cosmetologist, CHI; Contract Assistant, Textbooks, Le Monde Beau Salon & Day; Salon Manager, Stylist, PSI; Rater, Consultant, Huntsville High School Cosmetology; Lead Instructor, JC Penny Salon & Day Spa; Stylist, Esthetician, Manager, Lee College; Instructor, Cosmetology, San Jacinto College; Stylist, Jimmie's Beauty Salon

Tanya Johnson, Instructor, Education

Effective: 4.5 month contracted employee at an annual pro-rated salary of $17,575 beginning January 12, 2015

Education: M.B.A., Our Lady of the Lake University; B.A., Mass Communications/Broadcast Journalism, University of Louisiana at Lafayette

Effectiveness, Interim Human Resources Manager, Business Operations Director, Division Operations Manager, LSC-North Harris; Account Manager, Outside Sales, Velocity Express Delivery Systems; Manager, Accounting, Building Enterprises; Radio Announcer, DJ, KSLO/KOGM Radio, Army Medic, United States Army; Army Medic, Louisiana National Guard

Robert Stamps, Faculty, History
Effective: 4.5 month contracted employee at an annual pro-rated salary of $16,892 beginning January 12, 2015

Education: M.S., Criminal Justice Administration, Troy State University; B.S., History, Memphis State University


Christopher Terry, Instructor, Philosophy
Effective: 4.5 month contracted employee at an annual pro-rated salary of $16,561 beginning January 12, 2015

Education: M. Div., M.A., Philosophy, University of California, Berkeley; B.A., History, University of San Francisco; German, Minor in Philosophy, Franz Joseph University

Experience: Adjunct Instructor, Humanities, Philosophy, LSC-North Harris; Teacher, Windham School District

Keneshia Waiters, Workforce Skilled Trades Instructor, Cosmetology
Effective: 4.5 month contracted employee at an annual salary of $21,267 beginning January 5, 2015

Education: B.S., University of Houston; A.A.S., Cosmetology Operator License, Cosmetology Instructor License, San Jacinto College

Experience: Adjunct Instructor, Cosmetology, LSC-North Harris; Workshop Educator, Regency Beauty Institute; Executive Administrator, Beverly D. Corporation; Instructor, Cosmetology, San Jacinto College; Account Representative, Baylor College of Medicine; Hairstylist, The Next Level Hair Studio; Hairstylist, Supercuts
c. **LSC-Montgomery**  
**Kirk Bennett, Dean, Instruction**  
**Effective:** 12 month contracted employee at an annual salary of $84,502 beginning January 5, 2015  
**Education:** M.B.A., George Fox University; B.S., Political Science, Portland State University  
**Experience:** Director of Education and Workforce Development Programs, Manager, School of Information Technology, Computer Learning Manager/ Tutor Program Manager, Portland Community College

**Monica Gonzales, Associate Professor, Kinesiology**  
**Effective:** 10.5 month contracted employee at an annual pro-rated salary of $38,400 beginning January 5, 2015  
**Education:** Ed.D, Administrator Leadership for Teaching and Learning, Walden University; M.Ed., Physical Education, B.S., Kinesiology, Stephen F. Austin State University  
**Experience:** Adjunct Instructor, Kinesiology, LSC-Montgomery; Teacher, Physical Education, Charter School, Stephen F. Austin University; Administrator, Stephen F. Austin University I.S.D.; Adjunct Professor, Physical Education, Stephen F. Austin University, Substitute Teacher, Nacogdoches I.S.D

**Julie Kendall, Director, Nursing Program**  
**Effective:** 12 month contracted employee at an annual salary of $74,921.28 beginning January 1, 2015  
**Education:** M.S., Nursing, University of Texas at El Paso; B.S., Nursing, University of Wisconsin Oshkosh  
**Experience:** Professor, AD Nursing, LSC-North Harris; Nurse Practitioner, Staff Nurse, Nursing Coordinator, Lamaze Childbirth Educator, Kelsey-Seybold Clinic; Staff Nurse, Labor and Delivery, Charge Nurse, Adolescent Clinic, Oakland Naval Hospital; Lieutenant, Nurse Corps, United States Naval Reserve

**LSC-Montgomery - Temporary Contracts**  
**Joseph Ferguson, Instructor, Education**  
**Effective:** 4.5 month contracted employee at an annual salary of $26,583 beginning January 5, 2015  
**Education:** M.Ed., Sam Houston State University; B.S., Texas A&M University; A.A., General Studies, Lone Star College
Experience: Adjunct Instructor, Education, LSC-Montgomery; Assistant Principal, Tomball ISD; Classroom Teacher, Permanent Substitute Teacher, Spring ISD; Permanent Substitute Teacher, Zion Lutheran School; Information Management Noncommissioned Officer, United States Army Reserve; Information Management Noncommissioned Officer, United States Army

Quentin Holleman, Instructor, Live Entertainment Technology
Effective: 4.5 month contracted employee at an annual pro-rated salary of $16,541 beginning January 15, 2015

Education: B.F.A., Film & Video Production, Regis University

Experience: Video Editor, Motion Graphics, On Center Software; Editor, Post-Production Supervisor, Birdhaus Media LLC; Contract Video Editor, Sound Design, Justincredible Productions LLC; Contract Video Editor, On-set Mixer, Hot Mixology

Sandi Johnson, Instructor, English
Effective: 4.5 month contracted employee at an annual pro-rated salary of $15,507 beginning January 26, 2015

Education: M.A., English, B.A., English Professional Writing & Philosophy, Mount Mary College

Experience: Adjunct Instructor, English, LSC-Montgomery; Permanent Substitute Teacher, Klein ISD; Contract Editor, Houston Modern Luxury Magazine; Writer, Editor, Milwaukee Courier Newspaper; Writer, Consultant, SMAG Media; Office Assistant, Stage Assistant, Boulevard Ensemble Theater

Claire Prouty, Instructor, Biology
Effective: 4.5 month contracted employee at an annual salary of $18,608 beginning January 5, 2015

Education: M.S., Biological Sciences, B.S., Biological Sciences, Sam Houston State University; B.S., Psychology, University of Iowa

Experience: Adjunct Instructor, Biology, LSC-Montgomery; Adjunct Instructor, Lab Supervisor, Biology Sam Houston State University; Adjunct Faculty, Blinn College; Research Associate, Lexicon Genetics

Jacquinita Rose, Instructor, Math
Effective: 4.5 month contracted employee at an annual salary of $29,538 beginning January 5, 2015
Education:  Ph.D., Math Education, The University of Oklahoma; M.A., Math Education, B.A., Mathematics, The University of Tulsa; A.A., Liberal Arts, Tulsa Junior College

Experience:  Adjunct Instructor, Mathematics, LSC-Montgomery; Dean of Academic Affairs, Pierce College; Adjunct Instructor, Mathematics, Antelope Valley College; Associate Dean, Science and Mathematics, Adjunct Instructor of Mathematics, Math Lab Paraprofessional, Tulsa Community College

d. LSC-Tomball

Joshua Rice, Assistant Professor, History
Effective:  9 month contracted employee at an annual pro-rated salary of $24,559 beginning January 5, 2015

Education:  M.A., History, University of Nebraska-Kearney; B.A., History, Minor in Social Studies, Western Washington University

Experience:  Adjunct Instructor, History, University of Missouri; Adjunct Lecturer, University of Nebraska-Kearney

Jackie Thomas, Assistant Dean, Instruction
Effective:  12 month contracted employee at an annual salary of $71,734.54 beginning January 16, 2015

Education:  Ph.D., Educational Psychology and Individual Differences, B.S., Consumer Science and Merchandising, University of Houston; M.S., Higher Education, Florida State University

Experience:  Associate Professor, Adjunct Instructor, Education, LSC-Tomball; Adjunct Instructor, Graduate Assistant, Program Coordinator, Freshman Year Residential Experience, University of Houston; Hearing Officer, Student Rights and Responsibilities, Florida State University

LSC-Tomball-Temporary Contracts
Heather Clesi, Assistant Professor, AD Nursing
Effective:  10.5 month contracted employee at an annual pro-rated salary of $34,558 beginning January 16, 2015

Education:  M.S., Nursing, Sacred Heart University; B.S., Nursing, Texas Woman’s University

Experience:  Adjunct Instructor, AD Nursing, LSC-Tomball; Interim Manager, RN IV, Emergency & Observation Department, Temporary Manager, Emergency Department, Unit Based Educator, Preceptor, Relief Charge Nurse, Triage Nurse, Staff Nurse, Houston Methodist Willowbrook Hospital; Charge Nurse, Critical Care Patient Certified, Staff Nurse, GN Internship, Lyndon
B. Johnson General Hospital; Staff Nurse, Memorial Hermann Home Health North

Jill Moore, Reference Librarian/Professor
Effective: 12 month contracted employee at an annual pro-rated salary of $22,286 beginning January 5, 2015

Education: M.L.I.S, The University of Texas at Austin; B.A., English, University of Houston

Experience: Librarian, LSC-Tomball; Librarian Substitute, Klein ISD; Volunteer Coordinator, Schultz Elementary School Library; Library and Office Assistant, Burwell Enterprises; Library Assistant, University of Houston, MD Anderson Memorial Library; Music Library Work-study Employee, University of Houston, Moore’s School of Music

Penelope Piercy, Instructor, English
Effective: 4.5 month contracted employee at an annual pro-rated salary of $17,230 beginning January 16, 2015

Education: M.L.I.S, M.A., English, Indiana University; B.A., English, Louisiana State University

Experience: Adjunct Instructor, English, LSC-Tomball; Instructor, Division of Extended Studies, Associate Faculty, English, Indiana University

e. LSC-Kingwood
Darlene Beaman, Assistant Professor, English
Effective: 10.5 month contracted employee at an annual pro-rated salary of $37,647 beginning January 16, 2015

Education: Ph.D., English, M.A., English Literature, Rice University; B.A., English Literature, Baylor University

Experience: Adjunct Instructor, English, American Literature, Freshman Composition, English Tutor, LSC-Kingwood; Lecturer, Freshman Literature, Freshman Composition, Rice University

Amanda Borrink, Professor, Respiratory Care
Effective: 12 month contracted employee at an annual pro-rated salary of $37,807 beginning January 5, 2015

Education: B.S., Respiratory Therapy, Nebraska Methodist College; B.S., Education, University of Nebraska at Omaha
Experience: Team Lead, Texas Children’s Medical Center; Pulmonary Function Technologist, Indiana University Hospital; Northern Territory Manager, Lantz Medical; Registered Respiratory Therapist, Community North Hospital; Registered Respiratory Therapist, Network Staffing Agency; Sales Representative, Interim Manager, Lincare; Registered Respiratory Therapist, Methodist Hospital; Registered Respiratory Therapist, Creighton Medical Center

Sarah Hirsch, Professor, AD Nursing
Effective: 12 month contracted employee at an annual pro-rated salary of $42,533 beginning January 5, 2015

Education: M.A., Nursing, University of Texas at Arlington; B.S., Nursing, Texas Tech University; A.A., Nursing, Kingwood College

Experience: Adjunct Faculty, AD Nursing, LSC-Kingwood; Emergency Nurse, Methodist Hospital System; Critical Care Nurse, Memorial Hermann Hospital System

LSC-Kingwood-Temporary Contracts
Yvonne Barbee, Instructor, Geology
Effective: 4.5 month contracted employee at an annual pro-rated salary of $17,575 beginning January 16, 2015

Education: M.S., Geoscience, Mississippi State University; B.S., Biology, University of Houston

Experience: Adjunct Instructor, Geology, LSC-Kingwood; Elementary Science Resource, Pines Montessori School; Teacher, Teague Middle School

Kristi Krumnow, Instructor, English
Effective: 4.5 month contracted employee at an annual pro-rated salary of $19,528 beginning January 16, 2015

Education: Ph.D., Comparative Literature, University of South Carolina; M.A. Romance Languages, Texas Tech University; B.A. French, Austin College

Experience: Adjunct Instructor, English, LSC-Kingwood; Adjunct Instructor, French, English, Utah State University; Adjunct Instructor, French, Weber State University; Adjunct Instructor, French, Columbia College; Adjunct Instructor, French, Teaching Assistant, French, English, University of South Carolina; Lecturer English, University of Haute Alsace; Assistant Instructor, English, Lycée Gay Lussac; Instructor, French, Teaching Assistant, French, Texas Tech University
Amy Potter, Instructor, English
Effective: 4.5 month contracted employee at an annual pro-rated salary of $16,584 beginning January 16, 2015

Education: M.A., Cultural and Literary Studies, Carnegie Mellon University; M.A., English, B.A., English, Sam Houston State University

Experience: Adjunct Faculty, English, LSC-Kingwood; Professor, Freshman Composition, Argument and Interpretation; Carnegie Mellon University; Professor, Freshman Composition, Sam Houston State University

Joni Screen, Instructor, AD Nursing
Effective: 4.5 month contracted employee at an annual salary of $18,608 beginning January 5, 2015

Education: M.S., Nursing, University of Virginia; B.S., Nursing, Duke University

Experience: Assistant Professor, Adjunct Instructor, AD Nursing, LSC-Kingwood; Director of Medical Surgical Services and Education, Methodist Hospital-Willowbrook; Director of Education, Special Projects Coordinator, Nursing, Director of Medical Nursing Services, Conroe Regional Medical Center; Advanced Nurse Practitioner, Hardeep S. Dhaliwal, M.D.; Nurse Manager/Intensive Care, HCA Lewisville Hospital

Deborah Vayon, Instructor, Dental Hygiene
Effective: 4.5 month contracted employee at an annual pro-rated salary of $25,107 beginning January 16, 2015

Education: M.Ed., Counseling & Development, A.A., Dental Hygiene, Lamar University; B.S., Dental Hygiene, Texas Women’s University

Experience: Adjunct Faculty, Dental Hygiene, LSC-Kingwood; Dental Hygienist, Dr. Thomas English, DDS; Dental Hygienist, Dr. Jess Legg, DDS; Social Worker, Montgomery County Youth Services; Dental Hygienist, Dr. Mark Peters, DDS; Dental Hygienist, Dr. Gary Driver, DDS; Dental Lab Co-Instructor, Lamar University; Dental Hygienist, Dr. Mark Messer, DDS; Dental Hygienist, Dr. Cliff Hawk, DDS

Nicholas Young, Instructor, English
Effective: 4.5 month contracted employee at an annual pro-rated salary of $17,575 beginning January 16, 2015

Education: M.F.A., Creative Writing, Florida State University; M.A., English, Indiana University; B.A., History, Xavier University
Experience: Adjunct Instructor, English, LSC-Kingwood; Adjunct Faculty, English, American Public University; Adjunct Faculty, English, First-Year Writing Program, St. John’s University; Adjunct Faculty, English, University of Phoenix; Limited Term Lecturer, English, Indiana University, Purdue University; Adjunct Faculty, Communications and Humanities, Tallahassee Community College

f. LSC-System Office-The Woodlands  
   **Link Alander, Vice Chancellor, College Services**
   **Effective:** 12 month contracted employee at an annual salary of $199,828 beginning January 1, 2015

   **Education:** M.B.A., B.A., Management Information Systems, Western Illinois University

   **Experience:** Vice Chancellor-Chief Information Officer, Associate Vice Chancellor, Technology Services, LSC-System Office-The Woodlands; Director, Information Technology, Coordinator, Division of Research & Systems, Research & Instructional Consultant, Microcomputer Support Specialist, Procedures & Systems Planner, Programmer/Analyst, Western Illinois University

   **Helen Clougherty, Chief of Staff, Chancellor’s Office**
   **Effective:** 12 month contracted employee at an annual salary of $155,000 beginning January 1, 2015

   **Education:** M.P.A. University of Nevada, Las Vegas; B.A., English, Yale University

   **Experience:** Special Assistant, Chancellor, LSC-SO; Executive Director, Public and College Relations, Executive Director/Chief Development Officer, Foundation, Special Assistant to Interim President, College of Southern Nevada; Human Resources Specialist, Station Casinos; Education Director, Associated Builders and Contractors, Southern Nevada Chapter; Executive Program Consultant, Graduate Department of Public Administration, University of Nevada; Las Vegas, Deputy Director, National Security Program, John F. Kennedy School of Government, Harvard University

   **Amy Cooper, Director, Workforce Education Marketing**
   **Effective:** 12 month contracted employee at an annual salary of $68,943.84 beginning January 16, 2015

   **Education:** M.A., Interdisciplinary Studies & Non-Profit Leadership, Marketing, University of Houston Victoria, B.A., Radio/Television Communications, Sam Houston State University
Experience: Manager, System Program Manager – CC Open Enrollment Program, System Program Manager – Business/General Occupations, Program Manager – Business, Program Coordinator – Continuing Education, Lone Star College; Broadcast Operations Assistant, Sam Houston State University; Marketing Administrator, SGI Services; Marketing Director, The Texas Zoo; Marketing Coordinator/ Public Relations Coordinator, American Red Cross

Melissa Gonzalez, Vice Chancellor, Workforce & Economic Development
Effective: 12 month contracted employee at an annual salary of $175,000 beginning January 1, 2015

Education: Ph.D., International Business/Management, M.B.A., B.B.A., Finance, University of Texas–Pan American

Experience: Special Assistant to the President, Vice President, Dean, Instruction, LSC-North Harris; Program Director, Management Program, Associate Professor, Management, University of Houston-Clear Lake; Scholarship Coordinator, University of Texas-Pan American; Assistant Business Manager, Roma Independent School District; Counselor, University of Texas-Pan American

Austin Lane, Executive Vice Chancellor
Effective: 12 month contracted employee at an annual salary of $199,828 beginning January 1, 2015

Education: Ed.D, Higher Education Administration, The University of Alabama; Ph.D., Psychology, Walden University; M.A., Human Relations; B.A., Psychology, Langston University

Experience: President, LSC-Montgomery, Vice President, Student Affairs, Tyler Junior College, Dean of Students, Assistant Dean, Students & Director of Student Judicial Affairs, Counseling Specialist, Lecturer, The University of Texas at Arlington, Adjunct Instructor, Psychology, Tarrant County College

Claudia Watson, Senior Manager, Human Resources/Payroll
Effective: 12 month contracted employee at an annual salary of $80,603 beginning January 5, 2015

Education: B.S., Education, Northern Illinois University

Payroll Supervisor, Smithkline Beecham Pharmaceuticals; Payroll Supervisor, Smithkline Beecham Clinical Laboratories

g. **LSC-System Office-University Park**  
**Steven Hall, Systems Director, Veteran Affairs**  
**Effective:** 12 month contracted employee at an annual salary of $84,502 beginning January 5, 2015  
**Education:** Ph.D., Educational Leadership, Trident University International; M.P.A., Government & Policy, B.S., Applied Management, Grand Canyon University  
**Experience:** National Director, Military Education & Student Affairs, Developmental Manager, Military Education & Student Affairs, Trident University International; HR/Business Consultant, P2 Placement; Operations Director, HR/Business; Regional Education Director, Senior Instructor, Diverse Programs, Air Education & Training Command Community College of the Air Force

**Daniel Hernandez, Corporate College Instructor, Oil & Gas**  
**Effective:** 12 month contracted employee at an annual salary of $55,665 beginning February 2, 2015  
**Education:** A.A.S., Computer Networking Technology, ITT Tech  
**Experience:** Instructor, Drug & Alcohol Offenders, A&A Drug and Alcohol Education; Senior Analyst, Control System Technician, Field Service Engineer, Fairbanks Morse Engine; Sales, Mustang Caterpillar; Machinist, U.S. Navy

**George Kehler, Director, Energy/Sustainability Management**  
**Effective:** 12 month contracted employee at an annual salary of $90,000 beginning January 5, 2015  
**Education:** M.B.A, University of Houston; B.S., Mechanical Engineering, Pennsylvania State University  
**Experience:** Consultant, Energy & Sustainability Consultant, WAF Consulting; Director, Sustainability Services, Fellon McCord; Business Development Manager, Hudson Technologies; Product Director, Advantage IQ; Sr. Commercial Manager, Energy, Renewables, Climate Change, Dow Chemical Company
h. **LSC-University Park**  
  **Christopher Allen, Associate Professor, Biology**  
  **Effective:** 10.5 month contracted employee at an annual pro-rated salary of $38,400 beginning January 15, 2015  
  **Education:** Ph.D., Biomedical Sciences, University of Texas Medical Branch; M.S., B.S., Biology, Stephen F. Austin University  
  **Experience:** Professor, Biology, College of the Mainland; Consultant, Baypoint Biosystems; Research Assistant, Internal Medicine, University of Texas Medical Branch  
  
  **Bryn Benford, Assistant Professor, Geology**  
  **Effective:** 10.5 month contracted employee at an annual pro-rated salary of $35,475 beginning January 15, 2015  
  **Education:** Ph.D., Geology, M.S., Geology, University of Wisconsin; B.A., Geoscience, Franklin & Marshall College  
  **Experience:** Adjunct Instrcutor, Geology, LSC-CyFair, Tomball; Intern, Geoscience, ExxonMobil Exploration Company; Teaching Assistant, University of Wisconsin; Visiting Instrcutor, Geology, Carleton College  
  
  **Kari Breitigam, Assistant Professor, Arts**  
  **Effective:** 10.5 month contracted employee at an annual pro-rated salary of $33,881 beginning January 16, 2015  
  **Education:** M.A., Painting, Indiana State University; B.A., Fine Arts, The Ohio State University  
  **Experience:** Adjunct Instructor, Drawing, Art Appreciation, LSC-University Park; Private Instructor, Painting, Self-Employed; Marketing Assistant, Office of Communications, Instructor of Record, Indiana State University  
  
  **Keith Dickson, Director, Financial Aid**  
  **Effective:** 12 month contracted employee at an annual salary of $63,976 beginning January 5, 2015  
  **Education:** M.Ed., Education, University of Houston at Victoria; M.S., Liberal Arts, University of St. Thomas; B.A., Organizational Communications, St. Edward’s University  
  **Experience:** Account Executive, Customer Assistance Representative, Texas Guaranteed Student Loan Corporation; Default Prevention Counselor, Texas Guaranteed Student Loan Corporation
Julie Gruber, Dean, Student Success
Effective: 10.5 month contracted employee at an annual salary of $86,192 beginning January 22, 2015

Education: M.Ed., Sam Houston State University; B.A., Liberal Arts, University of Houston

Experience: Director, Directorial Lead, Manager, Student Services, Admissions, Counseling, ADA, LSC-University Park; Program Manager, Admissions, University of Houston; Department Coordinator, Quan, Burdette & Perez P.C.; Programs Coordinator, Community Events & Ticket Programs

Jermaine Johnson, Associate Professor, Criminal Justice
Effective: 10.5 month contracted employee at an annual pro-rated salary of $34,558 beginning January 5, 2015

Education: M.S., Criminal Justice, Loyola University; B.S., Criminal Justice, University of Alabama at Birmingham; A.S., General Studies, Mesa Community College

Experience: Police Officer, Adjunct Instructor, LSC-UP, CyFair; Instructor, Criminal Justice, San Jacinto College; Instructor, Criminal Justice, Remington College; Instructor, Criminal Justice, Delgado Community College; Teacher, Social Studies, Carter G. Woodson Middle School

Steven Kahla, Dean, Instruction
Effective: 12 month contracted employee at an annual salary of $100,770 beginning January 8, 2015

Education: Ph.D., Leadership in Higher Education, Capella University; M.B.A., Auburn University; B.S., Secondary Education, Abilene Christian University

Experience: Organizational Consulting, Self-Employed; Training Manager, Afni, Inc.; Performance Consultant, Automotive Media Solutions; Dean, Public Safety & Applied Environmental Technologies; Interim Executive Dean, Corporate & Continuing Education, Associate Dean, Senior Training Consultant, Brookhaven College; Search Consultant, MD Network, Inc.; Senior Manager, Business Development, Friendly Robotics; Manager, General Manager, Customer Support, TORO National Support Network; Adjunct Faculty, Leadership, CSU Global; Adjunct Instructor, Strategies for Success, Everest College; Adjunct Instructor, Math, Aims Community College; Teacher, English Literature, Cooper High School
Meredith Oltmann, Associate Professor, Biology
Effective: 10.5 month contracted employee at an annual pro-rated salary of $38,400 beginning January 5, 2015

Education: Ph.D., Biological Chemistry, M.S., Molecular Cellular and Integrative Physiology, UCLA; B.S., Biology, Pepperdine University

Experience: Assistant Professor, Biology, Concordia University; Consultant, Genetics Excelsior College; Principal Investigator, Mathematics Department, California Baptist University; Developer, Science Lab, Fremont High School, Orthopedic Medical Magnet High School, Lincoln High School, Locke High School

Misty Sabol, Assistant Professor, Business
Effective: 10.5 month contracted employee at an annual pro-rated salary of $34,558 beginning January 16, 2015

Education: M.A, Management/Human Resources, University of Alabama; B.S., Business, University of New Orleans

Experience: Instructor, Business, LSC-University Park; Financial Planner, Sabol; Employee Plans Analyst, Schlumberger; Coordinator, Human Resources, Axcan Pharma; Coordinator, Sales & Marketing, Earth Creations

Katherine Sanchez, Vice-President, Instruction
Effective: 12 month contracted employee at an annual pro-rated salary of $118,995 beginning January 5, 2015

Education: M.A., English, Texas A&M University; B.A., English, Texas A&M at Corpus Christi

Experience: Dean, Developmental Studies, Chair, Coordinator, Adjunct Instructor, Professor, English, LSC-Tomball; Adjunct Instructor, Developmental English, McLennan Community College; Teacher, English, Waller High School

Javaid Siddiqi, Assistant Professor, Engineering
Effective: 10.5 month contracted employee at an annual pro-rated salary of $30,719 beginning January 16, 2015

Education: M.S., Industrial Engineering, New Mexico State University; B.S., Mechanical Engineering, NED University of Engineering and Technology

Experience: Adjunct Instructor, Energy and Manufacturing, LSC-University Park, North Harris; Executive Mechanical Engineer, Pakistan Refinery
William Stewart, Assistant Professor, Engineering
Effective: 10.5 month contracted employee at an annual pro-rated salary of $38,400 beginning January 16, 2015

Education: Ph.D., M.S., B.S., Chemical Engineering, Louisiana State University

Experience: Adjunct Instructor, Engineering, LSC-University Park; Account Manager, Pimsoft Inc.; Manager, Business Development, Winsim Inc., Director, Sales and Marketing, Llewellyn Corporation of America; Manager, Business Development, General Manager, Control Projects, Consultant, Control Projects, Aspen Technology; Senior Process Consultant, Chief Technology Engineer, Principal Engineer, Senior Engineer, Kellogg Brown & Root; Research Engineer, Shell Development Company

Veronique Tran, Dean, Instruction
Effective: 12 month contracted employee at an annual salary of $84,502 beginning January 8, 2015

Education: Ph.D., Biomedical Engineering, University of Texas Southwestern Medical Center; B.S., Chemical Engineering, University of Houston

Experience: Change Management Consultant, Self-Employed; Director, Quality Enhancement Plan, Assistant Professor, Biomedical Engineering, University of Houston; Facilities Engineer, Shell Western Exploration and Production Inc.

LSC-University Park-Temporary Contracts
Lucio Florez, Associate Professor, Engineering
Effective: 4.5 month contracted employee at an annual pro-rated salary of $29,538 beginning January 8, 2015

Education: Ph.D., M.S., Biomedical Engineering, Rensselaer Polytechnic Institute; M.S., Power Electric Systems, B.S., Electrical Engineering, National University of Columbia

Experience: Adjunct Instructor, Engineering, Mathematics, LSC-University Park, Montgomery; Professor, Biomedical Engineering, Director, Biomedical Engineering Department, Coordinator, Graduate Program in Medical Sciences and Biotechnology; Monterrey Institute of Technology and Higher Education; Professor, Electrical Engineering, National University of Columbia; Programming Engineer, ISA Electrical Interconnection

Thomas Wettstein, Instructor, Law Enforcement Academy
Effective: 4.5 month contracted employee at an annual salary of $23,630 beginning January 5, 2015
Education: High School Diploma, Roosevelt High School

Experience: Police Officer, San Antonio Police Department; Instructor, San Antonio College Law Enforcement; Patrol Supervisor, Alamo College Police Department
Request: Consideration of Resignations

Chancellor’s Recommendation:

That the resignations listed below be accepted and acknowledged.

**LSC-CyFair**
Christopher Smith, Instructor, English
Effective January 27, 2015

**LSC-Montgomery**
Ulises Acosta, Instructor, Automotive
Effective January 16, 2015

Celyn Christophe, Director, Continuing Education
Effective January 29, 2015

Timothy Mousel, Assistant Professor, Kinesiology
Effective January 16, 2015

Eric Swisher, CE Instructor, Welding
Effective January 31, 2015

**LSC-North Harris**
Rayburn Byrum, Professor, Math
Effective January 16, 2015

Bob Collings, Professor, Math
Effective January 16, 2015

Buford Cooper, Professor, HVAC & Refrig Tech
Effective January 16, 2015

Carolyn Davis, Professor, Political Science
Effective January 16, 2015

Harish Shah, Professor, HVAC & Refrig Tech
Effective January 16, 2015

Cheryl Edwards, Professor, Cosmetology
Effective January 16, 2015

**LSC-System Office**
Gayle LoPiccolo, Director, Health Occupations
Effective January 1, 2015

LSC–System Office-University Park
Rita Bayless, Executive Director, Financial Aid
Effective January 5, 2015

Staff Resource: Link Alander 832-813-6832