



Alternative Teacher Certification Program

Welcome Future Teachers!

2018 - 2019

ATCP@LoneStar.edu



3 Steps to Completion

- **Step 1**
 - Application and Acceptance Process
 - Qualifying Exam (for those without a bachelor's degree)
 - Content Exam (PACT Option)
 - Interview and Orientation
 - Receive Letter Of Acceptance
 - Complete 30 hours of Field Experience
- **Step 2**
 - Coursework
 - Core Subject EC-6 or 4-8 and Special Education EC-12
 - All Other Certifications Program
- **Step 3**
 - Clinical Teaching or Internship



What is Needed for the Application Process?

- Application with \$40 non-refundable fee
- Bachelors Degree, except for CTE-Trade and Industrial certifications requiring work experience and licensure
- A minimum 2.5 GPA
- Transcripts from all colleges attended
- Qualifying Exam for those without a bachelor's degree
- Resume
- Three Professional References
- One Page Essay
- Certification Area – What age student and subject will you teach?
- Prepare and take your Content Exam



Items needed when Application is submitted:

- Admission into this program is through Continuing Education, you are not required to enroll as a LSCS credit student
- Application form, completed with all documents below
 - \$40 non-refundable fee and payment form
 - Transcripts – official, do not have them sent to the system office
 - One page Essay
 - Resume

You will need to determine what you want to teach, our program can give you guidance with the help of your transcripts as to what would be a good fit for you and your certification area



Bachelors Degree

- A Bachelors Degree from an *accredited* university
- Students with an international degree will need to meet additional requirements
- Please talk with us individually about Career and Technical certifications such as Health Science Technology or Trade and Industrial certification

http://tea.texas.gov/Texas_Educators/Certification/Career_and_Technical_Education/



2.5 GPA

- A minimum of a 2.5 GPA is required on all university course work
- If you have below a 2.5, your GPA will be calculated on the most recent 60 hours of course work for program admittance
- After calculating your last 60 hours and your GPA is still below a 2.5, we are allowed to make accept no more than 10 % of formally accepted candidates
- A GPA below a 2.5 will require a letter of explanation attesting to reasons for the low GPA and assurance that you are now capable of professional level academic coursework
- Our program must have a cohort GPA average of a 3.0, a cohort is determined by those accepted into the program between Sept 1-August 31



Transcripts

- Official, sealed transcripts from **all** colleges attended
- If you attended Lone Star, make us aware you need our office to retrieve the LSC transcript
- Transcripts will be accepted in the following ways:
 - Included when you turn in your application (sealed)
 - Electronic (PDF) transcripts must be sent from your college to the ATCP e-mail (ATCP@LoneStar.edu), we cannot accept electronic transcripts if they are sent to you

- Mailed to the ATCP office
Lone Star Colleges-North Harris
ATCP
2700 W.W. Thorne Drive CMED 102D
Houston, TX 77073



Transcripts

- Official transcripts sent to you, leave the transcript **sealed** and submit with your application
- Unofficial faxed, scanned and e-mailed transcripts will not be permitted
- For transcripts from an international university, a course by course evaluation is required (SpanTran is local)
- http://tea.texas.gov/Texas_Educators/Certification/Out-of-State_Certification/Foreign_Credential_Evaluation_Services/



CATE Candidates - Reasons for the Qualifying Exam

- System – Wide Lone Star ATCP policy
- We feel our students need to demonstrate a standard above the state minimum
- We want to be able to send the best candidates to the districts in our area
- To be successful in the program coursework and state testing, students need to be at college level for reading, writing and math



Qualifying Exam

If you do not have a bachelor's degree, the THEA or TSIA is required:

- **THEA** Reading 230, Writing 220, Math 230
- **TSIA** Reading 351, Writing 340, Math 350
(You do need to be a former LSC credit student to take the TSIA)

An **application for the Qualifying Exam** taken at an LSC Assessment Center may be obtained when you turn in your application to the ATCP office



Students with an International Degree

Students who earned their degree(s) from **outside the United States** must complete all application requirements as well as the following:

- **Transcript Evaluation** The evaluation must be a course by course equivalency with upper/lower division, hours and grade points, official, sealed translated transcript is required
- **Oral Proficiency Exam-** Required for students who earned their degree from a non-English speaking institution.
 - **Required TOEFL** Speaking 24, Listening 22
Reading 22, Writing 21
 - <http://www.toeflgoanywhere.org/>



Resume

- Resume should be geared towards education
- You may want to complete a web search for “teacher resume” as a guide
- Try to avoid technical wording or phrases, if you have been in the corporate world
- Emphasize ways you may have been involved in teaching or coaching students in your community



Three Professional References

- Your reference forms may be:
 - returned to you in sealed envelopes,
 - mailed to our office,
 - scanned and emailed to our office ATCP@LoneStar.edu or
 - faxed 281.618.5633 LSC-North Harris
- References you choose need to know your work ethic and professionalism
- Great references are professors, a supervisor, a manager or co-workers
- References from friends and family members are not acceptable
- It is helpful, if you submit all 3 references in the sealed envelopes when you turn in your application



Essay

- Submit an essay of “Why I want to become a teacher”
- This serves as a writing sample
- One page in length, not hand-written
- Proofread your writing
- Don’t forget your name on your essay



What Do You Want to Teach?

- What is your passion?
- What was your major in college?
- What age level do you prefer?
- You will need to take your content exam as a PACT (Pre-Admissions Content Test) option
- <http://www.tx.nesinc.com/>



Pre-Admission Content Test (PACT Option) Information

- PACT Option is when you take your content exam, before program admission
- PACT Option is only available **before** you are accepted into a certification program
- <http://www.tx.nesinc.com/>
- You are not required to retake the exam after program admission



Signing up for the PACT Option Content Exam

New testing provider – main website

<http://www.tx.nesinc.com/>

Register for the PACT option – review document in link below

http://www.tx.nesinc.com/content/docs/TX_AccountRegisterSchedule.pdf



Certification Areas

▶ **Early Childhood-12**

Art
Music
Physical Education

Technology Applications
Theatre

▶ **Elementary School**
Core Subjects EC-6

▶ **Middle School**
ELAR
ELAR/Social Studies
Core Subjects 4-8 (*Recommended*)
Math

Math/Science
Science
Social Studies

▶ **Secondary School**
ELAR
History
Life Science
Physical Science

Math
Science Composite
Spanish, French, Chinese
Speech
Social Studies Composite

• **Supplemental Certifications**
Bilingual
ESL
Special Education



Certification Areas

Additional Certifications

Chemistry 7-12

Dance 6-12

Family and Consumer Science 6-12

Health EC-12

Health Science Technology Education 6-12

Journalism 7-12

Marketing 6-12

Mathematics/Physical Science/Engineering 6-12

Physics/Mathematics 7-12

Technology Education 6-12 (Engineering & Robotics)

Trade and Industrial Education 6-12



Transcript Hour Suggested for Exam Success

- **Art EC-12** 24 semester hours in Art
- **ELAR 4-8 or 7-12 English Language Arts & Reading**
24 semester hours in English
- **Core Subject EC-6 and 4-8**
36 semester hours in a combination of subjects
9 semester hours each in English, Mathematics,
Science, and Social Studies
- **History 7-12** 24 semester hours in History



Transcript Hour Suggested for Exam Success

- **Life Sciences 7-12** 24 semester hours in Biology or Life Science
- **Math 4-8 or Math 7-12** 24 semester hours in Math (Math is the rubric)
- **Music EC-12** 24 semester hours in Music
- **Science 7-12** 36 hours in natural sciences-biology, chemistry, physics, geology, earth science, astronomy
- **Physical Education EC-12** 24 semester hours in Physical Education



Transcript Hour Suggested for Exam Success

- **Physical Science 7-12** 24 semester hours in Chemistry and Physics
- **Social Studies 4-8** 24 semester hours in Social Studies
- **Social Studies Composite 7-12**
36 semester hours in Social Studies - Political Science, Government, History, Geography, Economics
- **Special Education EC-12** (Required– take an additional Core Subject or Content test)
36 semester hours in a combination of subjects
9 semester hours each in English, Mathematics, Science, and Social Studies



Transcript Hour Suggested for Exam Success

- **LOTE-Spanish, LOTE-French and LOTE-Chinese**
24 semester hours in language coursework
native speakers must have coursework
- **Technology Applications EC-12 (waiting on TEA approval)**
24 semester hours in Technology
- **Technology Education 6-12**
24 semester hours in Technology/Engineering
- **Trade and Industrial Education 6-12**
 - TExES Exam # 270 PPR for Trade and Industrial Education
 - 3-5 years of full time wage earning experience in the last 8 years in one or more approved occupations for which instruction is offered
 - Current licensure, certification, or registration by a state or nationally recognized accrediting agency required



Content Exam Information

- **May take any certification exam up to 5 times**
- **PACT exams are included in the 5 times policy**
- There is a 45 day waiting period between the attempts of the same exam
- Five hour time limit for exams
- Core Subject Test – the time limit is broken up into sections
- Core Subject Test – if you fail one section, you retake just that section - counts as one of your 5 attempts for the exam
- **Content Exams MUST be passed before you may begin coursework**



Interview and Orientation

- You will be invited to an Interview and Orientation by email **when most parts of the application are submitted, most importantly your transcripts**
- Written and Oral interview in group sessions
- Power Point Presentation- Maximum 5 minutes
- Discuss Content Exam as a PACT Option (Content Exam or Qualifying exam does not need to be passed to attend the Interview and Orientation)
- Items to be discussed:
 - LSC ATCP Education Plan
 - Requirements for 30 hours field experience
 - Requirements for Clinical Teaching and Internship



Formal Admission

- For an applicant to be formally admitted to an educator preparation program (EPP), the applicant must meet all the admission requirements.
- For an applicant to be formally admitted to an EPP, the EPP must notify the applicant of the offer for formal admission in writing by mail, personal delivery, facsimile, email, or an electronic notification.
- For an applicant to be considered admitted to the EPP, the applicant must accept the offer of formal admission in writing by mail, personal delivery, facsimile, email, or an electronic notification.
- The date of formal admission shall be effective upon the applicant's acceptance of the offer of formal admission.
- **An alternative certification program shall not provide any coursework, training and certification exam approval before a candidate is formally admitted into an EPP.**
- §227.17. Formal Admission Texas Administrative Code



Acceptance Process and Test Permission

- The ATCP Letter of Acceptance (LOA) will be given when all formal admission requirements have been met

AND

- You register and pay for a Pedagogy and Professional Responsibility (PPR) class
 - You have passed your Content Exam through the PACT Option
- The LOA allows you to begin your Field Experience and to start applying for teaching positions



Field Experience

- After you have attended an Interview and Orientation for the program and you are formally admitted into the program, you may begin the 30 hours of field experience
- Detailed instructions for field experience will be discussed during the Interview and Orientation
- Your field experience signature page and reflections **must be** completed and turned into the ATCP office **before** you may begin Clinical Teaching or an Internship
- The ATCP office will accept the field experience documentation (reflections and signature page) either in person or scanned and e-mailed to ATCP@LoneStar.edu



Step 1 REVIEW: What is Needed for the Application Process?

- Application with \$40 non-refundable fee
- Bachelors Degree
- A minimum 2.5 GPA
- Transcripts from all colleges attended
- Qualifying Exam for those without a bachelor's degree
- Resume
- Three Professional References
- One Page Essay
- Your choice of Certification Area
- Prepare and take your Content Exam



Step 2 Content Coursework

Based on your certification area, you will follow the LSC-ATCP Education Plan in one of the following ways:

Core Subject EC – 6 or Core Subjects 4 – 8
or Special Education EC-12

OR

All Other Certifications Program



Coursework for Core Subject EC–6 & 4–8 and Special Education EC-12

Pedagogy & Professional Responsibilities –	\$913	(108 hours)
Generalist Teacher Preparation –	\$528	(48 hours)
EPIC Decisions-Making-	\$299	(14 hours)
Components of Special Education-	\$528	(48 hours)
TExES PPR Test Review-	\$105.50	(7 hours)

Once a class begins, ***NO refunds*** may be given.

- You must drop the class the day ***before it begins*** to be eligible for a full refund



Coursework for All Other Certifications Program

Pedagogy & Professional Responsibilities –	\$913	(108 hours)
Creating Successful Classrooms–	\$528	(48 hours)
EPIC Decisions-Making-	\$299	(14 hours)
Components of Special Education-	\$528	(48 hours)
TEExES PPR Test Review-	\$105.50	(7 hours)

Once a class begins, ***NO refunds*** may be given.

- You must drop the class the day ***before it begins*** to be eligible for a full refund



Additional Coursework Opportunities

Integrating Technology
in the Classroom -

\$132 (12 hours)

ESL/Bilingual Review
(Required for ESL Certification or
Bilingual Supplemental Certification) -

\$132 (12 hours)

Once a class begins, *NO refunds* may be given.

- You must drop the class the day *before it begins* to be eligible for a full refund



Content Test Preparation

Generalist EC-6 Review	\$105.50 (7 hours)
Generalist 4-8 Review	\$105.50 (7 hours)
Math Review	\$105.50 (7 hours)
Special Education Review	\$105.50 (7 hours)
ESL/Bilingual Review (Required for ESL Certification or Bilingual Supplemental Certification)	\$132 (12 hours)

Once a class begins, *NO refunds* may be given.

- You must drop the class the day *before it begins* to be eligible for a full refund



Getting Your Foot in the Door

Substitute Teaching

Substitute Teacher Training-	\$132 (12 hours)
Tools for Teaching -	\$150 (14 hours)

Once a class begins, ***NO refunds*** may be given.

- You must drop the class the day ***before it begins*** to be eligible for a full refund



Step 3 Clinical Teaching or Internship

- Clinical Teaching or Internship
 - You must be **formally admitted** into the program to be considered for Clinical Teaching or Internship
 - 180 hours must be completed before you may begin an Internship or Clinical Teaching (at least 150 hours of coursework and the 30 hours of field experience)
 - You must successfully complete either Clinical Teaching or Internship to complete the program and receive a Texas teacher standard certification
- TExES Exams (PPR and Content)
 - You must pass the PPR and Content exams to receive Standard Texas teacher certification
 - Bilingual candidates must pass **four** certification exams
 - Core Subject EC-6
 - Pedagogy and Professional Responsibilities EC-12
 - Bilingual Supplemental
 - Bilingual Target Language Proficiency Test – BTLPT



Clinical Teaching

- One Semester
- Non-contract
- Non-paid
- You are placed in a cooperating district/school in the area by our program
- Assigned to a cooperating teacher in collaboration with the district and the program
- A field supervisor will be assigned to you by LSC - ATCP
- Cost \$1020



Requirements Prior to Clinical Teaching

- Formally admitted into LSC ATCP
- Submit placement request for Clinical Teaching
- Complete the PPR class and ideally all other coursework
 - At least 150 hours of coursework must be completed
- 30 hours Field Experience, reflections and signature page, must be completed and turned into the ATCP Office



Requirements During Clinical Teaching

- Attend 24 hour pre-service training before Clinical Teaching
- 14 week (70 actual days on campus) full time assignment of teaching with a cooperating teacher
- On-line Clinical Teaching support course
- Attend a two day post-service training after Clinical Teaching
- All aspects of the program (testing/coursework) should be completed before the end of Clinical Teaching



Internship

- One full school year or 180 days
- You interview with the districts and find your teaching position
- Contract with a school district in the Greater Houston area
- Paid - you are a first year teacher
- You must be the classroom “teacher of record” for students
- A mentor will be assigned to you in collaboration with the district and the program
- A field supervisor will be assigned to you by LSC – ATCP
- An EPIC coach will be assigned to you by LSC-ATCP
- Cost \$1250 for two semesters to Lone Star College
- \$ 500 Mentor fee to your mentor (possible, payroll deduction)



Requirements Prior to Internship

- Formally admitted into LSC ATCP
- Complete the PPR class, PPR Review EPIC Decision-Making and at least a 48 hour course
 - At least 150 hours of coursework must be completed
- 30 hours Field Experience, reflections and signature page, must be completed and turned in to the ATCP Office
- Pass Content TExES exam and ideally the PPR exam



Registering for Internship

- Contact the ATCP Office immediately for Internship paperwork and registration forms when offered a full time teacher of record contract
- When you pay for your Internship you will need to return the following items:
 - Internship Packet paperwork
 - Statement of Eligibility signed by your district representative
 - Registration form for payment of Internship
 - Payment Plan form, if needed



Certification for Internship

- You **legally need an Intern or Probationary Certificate** when you are the 'teacher of record'
- The program will recommend the appropriate probationary teacher certificate for you, will be determined by the test passed
 - Only Content test passed; Intern Certificate
 - Content and PPR test passed; Probationary Certificate



Requirements During Internship

Prior to OR during Internship:

- Complete any additional course work
- Pass the TExES PPR test (prior to Internship is preferred)

During Internship:

- New Teacher Orientation
- On-line support course for each semester of Internship
- Pay Mentor fee of \$500 to your assigned mentor
- Attend Intern Completers meeting
- All aspects of the program (testing/coursework) should be completed before the end of your Internship



Tests Required

- **Qualifying Exam**
THEA or TSIA, if required
TOEFL, if required
- **TEExES Content Exam - PACT Option**
- **TEExES PPR Exam**
Taken after program formal admittance
Taken after both the PPR course and the PPR Review is completed

Additional Certification Exams

Special Education, ESL, Bilingual



Bilingual Core Subjects EC-6 Teacher Tests & Review Required for Certification

- ESL/Bilingual Review
- 291 Core Subject EC - 6
- 160 PPR EC-12
- 164 Bilingual Education Supplemental
- 190 Bilingual Target Language Proficiency Test (BTLPT)
 - Webinar for the BTLPT is located on the website listed below
 - **291 must be passed before accepting a teaching position**



Additional Requirements

- Fingerprinting
- Background Check
- TEA/SBEC certifications:
 - **Internship** –Intern Certificate or Probationary Certificate then Standard Certificate
 - **Clinical Teaching** -Standard Certification
- I - 9 requirements for work status required by most districts

Fees Paid to Lone Star	Clinical Teaching	Internship
Application Fee	\$40	\$40
PPR Class	\$913	\$913
TExES PPR Review	\$105.50	\$105.50
Generalist or CSC	\$528	\$528
Components of SE	\$528	\$528
EPIC Decision-Making	\$299	\$299
Practicum	\$1020 x 1 semester	\$1250 x 2 semesters = \$2500
<i>Included in Practicum</i>	<i>On-line Support Course & Supervisor</i>	<i>On-line Support Course, Supervisor & EPIC Coach</i>

Fees Paid to TEA, Pearson & Misc	Clinical Teaching	Internship
Content Exam (PACT Option)	\$116	\$116
PPR Exam	\$116	\$116
Fingerprinting	\$47	\$47
Intern or Probationary Certificate	\$0	\$78
Mentor Fee	\$0	\$500 (Paid to mentor/school district, not to LSC)
Standard Certificate	\$78	\$78
Textbooks	Cost will Vary	Cost will Vary



Hours for Alternative Teacher Certification

Events	Clinical Teaching	Internship
Field Experience	30	30
Pedagogy and Professional Responsibility (PPR)	108	108
Content Course (Gen or CSC)	48	48
Components of Special Education	48	48
EPIC Decision-Making	14	14
On-line Support Course (During Practicum)	24	32 per semester (total hours - 64)
Pre-Service	24	N/A
Post-Service	14	N/A
TExES PPR Test Review	7	7
	300 +	300 +



Payment Options

- Payment plans are available for Fall, Spring and Summer semesters
 - Fall & Spring - 50% down and 2 payments of 25%
 - Summer - 50% down in June and 50% in July
- You pay as you go through the program
- This program does not qualify for 'traditional' financial aid
- CE Policy: **No refunds** will be issued once classes begin



Check for understanding: What are the 3 Steps?

- **Step 1**
 - Application and Acceptance Process
 - Qualifying Exam (for those without a bachelor's degree)
 - Content Exam (PACT Option)
 - Interview and Orientation
 - Receive Letter Of Acceptance
 - Complete 30 hours of Field Experience
- **Step 2**
 - Coursework
 - Core Subject EC-6 or 4-8 and Special Education EC-12
 - All Other Certifications Program
- **Step 3**
 - Clinical Teaching or Internship



Websites for Your Reference

- <http://www.lonestar.edu/cte-education>
- www.tea.state.tx.us
- <http://www.tx.nesinc.com/> - TExES Exam Preparation Materials
- www.lonestar.edu/testing - Qualifying Exam Information
- www.algebrahelp.com
- <http://www.khanacademy.org/> - Review for Math
- http://tea.texas.gov/Texas_Educators/Certification/Out-of-State_Certification/Foreign_Credential_Evaluation_Services/



Testimonials

EPIC Decisions

- Epic Decisions gives the pre-service teacher a better chance of success their first year of teaching because it gives them a guide for classroom discipline and helps them realize their teacher personality
- Thoughtful, Powerful, Reflective and Increased my self-awareness
- This seminar is especially great for making you feel as though you won't simply be thrown in the lion's den with no tools; it is like having the "must have basics" in your teacher toolbox
- This course was successful in how it approaches uncomfortable situations and issues in society. They created a professional dialogue about these issues and how to handle them in the classroom. I think this course either reminds or enlightens students on how they create the classroom environment and reactions based on their thoughts



Testimonials

Lone Star Colleges ATCP

- The Lone Star Alt Cert program is terrific. I felt supported and informed through the entire process. I really liked the blended approach when there was some actual classroom time for the PPR class. My supervisor was amazing, punctual and very helpful. This was a great experience and I felt well prepared for the classroom career. - Colleen, Conroe ISD
- Lone Star ATCP prepared me exceptionally well for my first year. I was better prepared than the other first year teachers in regards to classroom management and lesson preparation. I recommend Lone Star ATCP to anyone wanting to begin a career as a teacher. – Whitney, Cleveland ISD



Questions?

Lone Star College - ATCP

LSC-Kingwood/North Harris office: 281.312.1716

LSC-North Harris FAX : 281.618.5633

Program Email: ATCP@LoneStar.edu

ATCP Staff:

Jennifer Leadbetter, Director

Jennifer.L.Leadbetter@LoneStar.edu

Shelia Benard, Specialist III

Shelia.M.Benard@LoneStar.edu



The Value in Teaching

“ If kids come to us from strong, healthy functioning families, it makes our job easier. If they do not come to us from strong, healthy functioning families, it makes our job more important.”

~Barbara Colorose

A decorative blue swoosh graphic that curves from the bottom right towards the center of the page.