



Where Do I Start for the Lone Star Colleges ATCP?

- The ATC Program is a Continuing Education program, **DO NOT enroll** as a credit student for Lone Star College. (If you have been a LSC credit student, you will still give your ATCP application to the ATCP office)
- Request program information by e-mailing ATCP@LoneStar.edu
- Attend an **Information Session** or read through the program information
 - Dates for the Information Sessions will be sent with the program information
- All application documents need to be turned in to the ATCP office
- Turn in your **application** with your \$40 application fee
- Turn in your **Essay** “why I want to teach” and **Resume**
- Have your **Official (PDF) Transcripts** sent to the ATCP office by:
 - E-mail to ATCP@LoneStar.edu OR
 - Mailed to yourself (do not open it) and deliver it to the ATCP office OR
 - Have it mailed to: Lone Star College North Harris
ATCP CMED 102
2700 W.W. Thorne
Houston, Texas 77073
- **References** (attached in your application) should be sent to the ATCP office:
 - Scan and e-mailed to ATCP@LoneStar.edu OR
 - Given to you in a sealed envelope OR
 - Mailed to the address above
- You will be invited to an **Interview and Orientation** when at least the application, \$40 application fee and transcripts are received by the ATCP office
- Begin preparing for your **Content Exam**
 - Content Exam needs to be taken before you are formally accepted into the program
 - Content Exam does not need to be passed before you attend an Interview and Orientation
 - <http://www.tx.nesinc.com/> Testing provider link with test preparation information

International Students

Students who earned their degree from **outside the United States** must complete all application requirements as well as the following:

- **Transcript Evaluation** The evaluation must be a course by course equivalency with upper/lower division, hours and grade points, official, sealed translated transcript is required
- **Oral Proficiency Exam-** Required for students with an international degree (Exceptions are made by the Texas Education Agency [Figure: 19 TAC §230.11\(b\)\(5\)\(C\)](#))
 - **Required TOEFL** Speaking 24, Listening 22
Reading 22, Writing 21
 - <http://www.toeflgoanywhere.org/>

Career and Technology Candidates

If you do not have a bachelor’s degree, you will need to take a Qualifying Exam; the ATCP office will provide you with the information for the Qualifying Exam.

If you have further questions, call 281-312-1716 or e-mail ATCP@LoneStar.edu