

**MINUTES OF THE
WORKSHOP AND REGULAR MEETING OF THE BOARD OF TRUSTEES
LONE STAR COLLEGE SYSTEM
CENTRAL SERVICES AND TRAINING CENTER
TRAINING AND DEVELOPMENT CENTER BOARD ROOM
5000 RESEARCH FOREST DRIVE
THE WOODLANDS, TEXAS 77381**

June 4, 2009

5:00 p.m.

PRESENT: Mr. Randy Bates, Chair
Dr. David Holsey, Vice Chair
Ms. Priscilla Kelly, Secretary
Mr. Chris Daniel, Assistant Secretary
Mr. Robert Adam
Dr. Richard Campbell
Ms. Stephanie Marquard
Mr. David Vogt
Mr. Robert Wolfe

- I. **CALL TO ORDER:** Mr. Bates called the workshop and regular meeting of the Board of Trustees to order at 5:04 p.m. after determining a quorum was present.
- II. **PLEDGE OF ALLEGIANCE:** Dr. Holsey led the Board and guests in reciting the Pledge of Allegiance.
- III. **CERTIFICATION OF THE POSTING OF THE NOTICE OF THE MEETING:** Chancellor Carpenter confirmed that the Notice for the meeting had been properly posted. No action was required. A copy is attached as Exhibit "A."
- IV. **WORKSHOP:** None
- V. **CLOSED SESSION:** At 5:06 p.m. Mr. Bates convened the Board in closed session, in accordance with Section 551.001 et. Seq. of the Texas Government Code under one or more of the following provision(s) of the Act:

Section 551.071 – Consultation With Attorney
Section 551.072 – Deliberation Regarding Real Property
Section 551.073 – Deliberation Regarding Prospective Gift
Section 551.074 – Personnel Matters
Section 551.076 – Deliberation Regarding Security Devices
Section 551.087 – Economic Development Negotiations

Mr. Wolfe arrived at 5:06 p.m.

VI. **RECONVENE REGULAR MEETING:** Mr. Bates reconvened the open meeting at 6:33 p.m.

VII. **INTRODUCTIONS, SPECIAL GUESTS, RECOGNITIONS:** Chancellor Carpenter welcomed Bill Breslin of the Houston Chronicle and Kassia Micek of the Conroe Courier. Chancellor Carpenter introduced William Durham, vice chancellor, eCollege, who reported on the participation of LSC-Online in the IMS Global Consortium sponsored Learning Impact Showcase. The LSC-Online entry was entitled "Faculty Orientation for Online Teaching" involving training modules that assist LSCS faculty with effective practices to enhance the online instruction. LSCS received a bronze overall and best in its category awards.

Dr. Bob Williams, interim president of LSC-CyFair, introduced Katrieva Jones Monroe, professor of computer information technology at LSC-CyFair and a Fulbright Scholar. Ms. Monroe stated that one of the goals of the Fulbright Fellowship is to produce computer science students that are employable in Ufa Russia and the United States. She will assist in defining skill sets and creating and building internships for the computer science students in Ufa Russia to achieve that goal. Ms. Monroe leaves for Russia in August.

Mr. Bates congratulated Ms. Kelly for the excellent message she gave as speaker at the GED graduation on May 12, 2009.

VIII. **ACCEPTANCE OF THE MINUTES OF THE APRIL 30-May 1, 2009 BOARD RETREAT, MAY 7, 2009 SPECIAL MEETING, MAY 7, 2009 WORKSHOP AND REGULAR MEETING AND THE MAY 19, 2009 SPECIAL MEETING:** upon a motion by Mr. Adam and a second to the motion by Mr. Vogt, the Board unanimously approved the minutes of the April 30-May 1, 2009 Board Retreat. Upon a motion by Mr. Daniel and a second to the motion by Ms. Kelly, the Board approved the minutes of the May 7, 2009 Special Meeting and the Workshop and Regular Meeting. Mr. Daniel, Dr. Holsey and Ms. Marquard abstained. Upon a motion by Mr. Wolfe and a second to the motion by Mr. Adam, the Board approved the minutes of the May 19, 2009 Special Meeting. Mr. Adam abstained.

IX. **CITIZENS DESIRING TO ADDRESS THE BOARD:** Dr. Elizabeth Jensen offered her suggestions on Action Item 2 and Action Item 5. Mr. Doron Halevy expressed his dissatisfaction with the results of his grade appeal and his expulsion from LSC-North Harris.

X. **SPECIAL REPORTS AND ANNOUNCEMENTS:**

1. **Chancellor:** Chancellor Carpenter recognized Ms. Penny Westerfeld, interim president of LSC-Montgomery, who will be retiring in August after 30 years with the System; Dr. Bob Williams, interim president of LSC-CyFair, who will return as Vice President of Administrative Services at LSC-CyFair in August and Dr. Ray Hawkins,

president of LSC-Tomball, who will be retiring from LSCS in August after almost 10 years with LSCS and 40 years in higher education, for their service to the System.

2. College Presidents: Dr. Steve Head, president of LSC-North Harris, presented an overview of the System's student outreach and recruitment program. This program begins in elementary schools, goes through middle and high schools, to create a college going culture within the System. All avenues are used such as media, technology, mail, telephone calls, tours at the colleges, visits to churches, malls and working with the System's ISDs to inform students, parents and community of the opportunities that LSCS provides.
3. Vice Chancellors: Mr. Shah Ardalan, vice chancellor, office of technology services, presented an update on Enterprise Resource Planning. The OTS team of Mr. Robert Tidwell, Ms. Marian Burkhart and Mr. Ardalan negotiated with Oracle to reduce the cost significantly by value added in additions and cost reduction in software, annual support, implementation services and travel, for the purchase and implementation of an ERP system for LSCS. This project should be completed by the end of 2010. Mr. Ardalan also thanked Chancellor Carpenter and Mr. Brian Nelson for their involvement in finalizing the Oracle contract. Mr. Ardalan emphasized the main reason for the ERP system is the students.

Mr. Ray Laughter, vice chancellor of external affairs, reported on the Foundation Star Gala. There was record attendance with 700 guests and a net profit of over \$260,000, which included over 50 stand-up scholarships.

XI. CONSIDERATION OF CONSENT AGENDA: Mr. Bates proceeded with the Consent Agenda. Action Item 23 was removed from the agenda. Ms. Kelly made a motion to approve Action Items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 24, 25, 26, and 27. Dr. Holsey seconded the motion and the Board unanimously passed the Consent Agenda. A copy is attached as Exhibit "B."

XII. FOUNDATION REPORT AND CONSIDERATION

Ratify and Approve the Appointment of Lone Star College Foundation Board Members (ACTION ITEM 1): the Board unanimously ratified and approved the appointment of the LSC Foundation Board Members listed on the following page for the positions indicated. The attached list represents those individuals selected by the LSC Foundation Board of Directors at their May 20, 2009 meeting. This item was passed in the Consent Agenda. A copy is attached as Exhibit "C."

XIII. FINANCIAL REPORTS AND CONSIDERATIONS

1. Monthly Financial Statements: Ms. Cindy Gilliam, vice chancellor for administration and finance, presented the monthly financial statements. A copy is attached as Exhibit "D."

2. Consideration and Approval of Resolution Delegating Authority to Terminate Interest Rate Swaps (ACTION ITEM 2) the Board unanimously approved the resolution allowing for the termination of the two interest rate swaps at favorable conditions to the System. This item was passed in the Consent Agenda. A copy is attached as Exhibit "E."
3. Consideration of Approval to Purchase Dental Hygiene Supplies for LSC-Kingwood (ACTION ITEM 3): the Board unanimously approved the purchase of dental hygiene supplies for LSC-Kingwood for an amount up to \$51,000 annually for a total amount of \$102,000 over two years from the following vendors: Ami-Dental, Inc., Certol International LLC, Envioropak LLL, Hu-Friedy Mfg. Co., Inc., Midwest Dental Equipment & Supply and Proctor & Gamble. This purchase includes an option to renew annually for three additional years. This item was passed in the Consent Agenda. A copy is attached as Exhibit "F."
4. Consideration of Approval to Purchase Full Service Catering and Facility Rental for Annual Awards Banquet (ACTION ITEM 4): the Board unanimously approved the purchase of full service catering and facility rental for the annual awards banquet from The Woodlands Waterway Marriott, 1601 Lake Robbins Drive, The Woodlands, TX 77380 for an estimated amount of \$65,000. In addition, authorized the Chancellor or designee to execute the annual service agreements for three years at a total not to exceed \$195,000. This item was passed in the Consent Agenda. A copy is attached as Exhibit "G."
5. Consideration of Approval to Purchase Temporary Employment Services (ACTION ITEM 5): the Board unanimously approved the purchase of temporary employment services for an amount not to exceed \$300,000 annually from the following vendors: Burnett Staffing, Consultants Group International, DEPLOYIT, Inc., Kelly Temporaries, Kingwood Personnel, Meador Staffing, ProStaff Personnel, Spherion Atlantic, Staff Solve and Willis Group. This item was passed in the Consent Agenda. A copy is attached as Exhibit "H."
6. Consideration of Approval to Purchase a Learning Object Repository (LOR) System for LSC-Online (ACTION ITEM 6): the Board unanimously approved the purchase of a LOR system for LSC-Online from The Learning Edge North America, 245 First Street Riverview II, 18th Floor, Cambridge, MA 02142, for a total amount of \$350,800 over five years. This item was passed in the Consent Agenda. A copy is attached as Exhibit "I."
7. Consideration of Approval to Purchase Human Patient Simulators and Medical Equipment for Nursing Programs at LSC-Tomball, LSC-North Harris and LSC-CyFair (ACTION ITEM 7): the Board unanimously approved the purchase of human patient simulators and medical equipment for the nursing programs at LSC-Tomball, LSC-North Harris and LSC-CyFair in the amount of \$253,289 from the following vendors: Laerdal Medical Corp. for \$206,735, Armstrong Medical Industries Inc. for \$24,955, Pocket Nurse for \$20,723 and Enerspect Medical

Solutions for \$876. This item was passed in the Consent Agenda. A copy is attached as Exhibit "J."

8. Consideration of Acceptance of Gifts (ACTION ITEM 8): the Board unanimously accepted and acknowledged gifts donated to the Lone Star College System in accordance with the donor's wishes. This item was passed in the Consent Agenda. A copy is attached as Exhibit "K."
9. Consideration of Approval to Repair the Jogging Path at LSC-Montgomery (ACTION ITEM 9): the Board unanimously approved the repair of the jogging path at LSC-Montgomery from the lowest bidder, S&C Construction, P.O. Box 447, Navasota, TX, 77868 in the amount of \$66,543. This item was passed in the Consent Agenda. A copy is attached as Exhibit "L."
10. Consideration of Approval to Renovate Plaza Fountain at LSC-North Harris (ACTION ITEM 10): the Board unanimously approved the renovation of the plaza fountain at LSC-North Harris from the lowest bidder, Shahmoradi & Associates Inc, 1519 N. Plum Creek Dr., Spring, Texas 77386, in the amount of \$78,199. This item was passed in the Consent Agenda. A copy is attached as Exhibit "M."
11. Consideration of Approval to Purchase Interior Painting Services for LSC-Kingwood (ACTION ITEM 11): the Board unanimously approved the purchase of interior painting services for LSC-Kingwood from the lowest bidder, Berger Construction Company, 7834 Tavern Street, Houston, Texas 77040 in the amount of \$75,321. This item was passed in the Consent Agenda. A copy is attached as Exhibit "N."
12. Consideration of Approval to Purchase Environmental Professional Services for Environmental Site and Indoor Air Quality (IAQ) Assessments (ACTION ITEM 12): the Board unanimously approved the purchase of environmental professional services for environmental site and IAQ assessments for construction related projects for an amount not to exceed \$400,000 over a period of thirty months from the following firms: Corrigan Consulting, Inc., HVJ Associates, Inc., PBSJ Corporation, and Terracon Consultants, Inc. In addition, authorized the Chancellor or designee to negotiate and execute the Statement of Work for each project. This item was passed in the Consent Agenda. A copy is attached as Exhibit "O."
13. Consideration of Approval to Replace and Repair Exterior Doors and Hardware at LSC-Tomball (ACTION ITEM 13): the Board unanimously approved the replacement and repair of the exterior doors and hardware at LSC-Tomball from the lowest bidder, Montgomery Building Services, P.O. Box 187, Montgomery, TX 77356 in the amount of \$109,946. This item was passed in the Consent Agenda. A copy is attached as Exhibit "P."
14. Consideration of Approval to Amend the Lawn Services Agreements for LSC-CyFair and LSC-North Harris (ACTION ITEM 14): the Board unanimously approved the amendment of the lawn services agreement with Landscape Images of Texas for

LSC-CyFair in the amount of \$2,600 for a total annual cost of \$168,896, and with Central Landscape and Maintenance for LSC-North Harris in the amount of \$7,800 for a total annual cost of \$101,400. In addition, approved the purchase of these additional services for the remaining contract terms. This item was passed in the Consent Agenda. A copy is attached as Exhibit "Q."

15. Consideration of Approval to Purchase Cardiac Ultrasound Equipment for Echocardiography Program at LSC-CyFair (ACTION ITEM 15): the Board unanimously approved the purchase of cardiac ultrasound equipment for the echocardiography program at LSC-CyFair from the lowest bidder, Siemens Healthcare, 15600 JFK Boulevard, Suite 450, Houston, TX 77032 in the amount of \$124,998. This item was passed in the Consent Agenda. A copy is attached as Exhibit "R."
16. Consideration of Approval of BuyBoard Cooperative Purchase of Fitness Equipment for LSC-North Harris (ACTION ITEM 16): the Board unanimously approved of the BuyBoard cooperative purchase of fitness equipment for LSC-North Harris from BodyWorks Fitness Equipment, 2222 West Rundberg, Suite 400, Austin, Texas 78758, in the amount of \$56,074. This item was approved in the Consent Agenda. A copy is attached as Exhibit "S."
17. Consideration of Approval of Texas Procurement and Support Services' (TPASS) Texas Multiple Award Schedule (TXMAS) Cooperative Purchase of Furniture for LSC-Kingwood and LSC-Tomball (ACTION ITEM 17): the Board unanimously approved the TXMAS cooperative purchase of furniture for LSC-Kingwood and LSC-Tomball in the amount of \$292,171 from the following vendors: KI International (KI) for LSC-Kingwood in the amount of \$119,422 and Jimenez Contract Services (JCS) for LSC-Tomball in the amount of \$172,749. This item was passed in the Consent Agenda. A copy is attached as Exhibit "T."
18. Consideration of Approval of The Cooperative Purchasing Network (TCPN) Purchase of Construction Services to Replace the Boilers and Hot Water Piping for LSC-North Harris (ACTION ITEM 18): the Board unanimously approved the TCPN cooperative purchase of construction services to replace the boilers and hot water piping for LSC-North Harris from Hunton Trane Services, 5622 Luce Street, Houston, TX 77087, in the amount of \$514,218. This item was passed in the Consent Agenda. A copy is attached as Exhibit "U."
19. Consideration of Approval to Purchase Additional Building Access Control Devices at LSC-Montgomery (ACTION ITEM 19): the Board unanimously approved the purchase of additional electronic card access devices at LSC-Montgomery from Commercial Access, 2833 Westside Drive, Pasadena, TX, 77502 in the amount of \$20,000 for a total cost of \$344,103. This item was passed in the Consent Agenda. A copy is attached as Exhibit "V."

20. Consideration of Approval to Amend the Consulting Agreements with JaffeHolden and Schuler Shook for the Purchase of Additional Engineering Services for Acoustical and Theater Design (ACTION ITEM 20): the Board unanimously approved the amendment to the consulting agreements with JaffeHolden and Schuler Shook for the purchase of additional engineering services for acoustical and theater design in the amount of \$257,000 for a total purchase of \$757,000. This item was passed in the Consent Agenda. A copy is attached as Exhibit "W."
21. Consideration of Approval to Negotiate and Execute an Agreement for the Purchase of Construction Manager at Risk (CM-at-risk) Services for Renovation of the HP Facility (ACTION ITEM 21): the Board unanimously authorized the Chancellor or designee to negotiate and execute an agreement for the purchase of CM-at-risk services for a partial renovation of the HP facility for an amount not to exceed \$12 million. This item was passed in the Consent Agenda. A copy is attached as Exhibit "X."
22. Consideration of Approval to Purchase Medical Waste Disposal Services (ACTION ITEM 22): the Board unanimously approved the purchase of medical waste disposal services from Stericycle, Inc. 2333 Waukegan Rd., Suite 300, Bannockburn, IL 60015 for an estimated annual amount of \$10,000 and a not-to-exceed amount of \$50,000 over the five year contract. This item was passed in the Consent Agenda. A copy is attached as Exhibit "Y."
23. Consideration of Authorization for the Chancellor or his Designee to Negotiate and Execute an Amendment to the Master Services Agreement with Gartner, Inc. to Include Performance-Based Consulting Services (ACTION ITEM 23): this item was removed from the agenda.
24. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Agreement for the Purchase of Electricity Services (ACTION ITEM 24): the Board unanimously authorized the Chancellor or designee to negotiate and execute an agreement for the purchase of electricity services from Energy For Schools (EFS), 5300 Hollister, Suite 200, Houston, TX 77040. This item was passed in the Consent Agenda. A copy is attached as Exhibit "Z."
25. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Agreement for the Purchase of Fairbanks Center (ACTION ITEM 25): the Board unanimously authorized the Chancellor or designee to negotiate and execute an agreement for the purchase of the Fairbanks Center, located at the southwest quadrant of the SH 290 and West Little York intersection, from Caldwell Watson Real Estate Group, 7600 West Tidwell, Suite 806, Houston, Texas 77040, in an amount not to exceed \$12 million. This item was passed in the Consent Agenda. A copy is attached as Exhibit "aa."

XIV. BUILDING AND GROUNDS REPORT:

Construction Projects Update: the Board reviewed the report as presented. A copy is attached as Exhibit "bb."

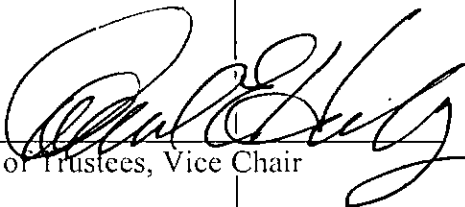
XV. PERSONNEL REPORTS AND CONSIDERATIONS:

1. Consideration of Ratification of Appointments (ACTION ITEM 26): the Board unanimously ratified the appointments as presented. This item was passed in the Consent Agenda. A copy is attached as Exhibit "cc."
2. Consideration of Acceptance of Resignations (ACTION ITEM 27): the Board unanimously accepted the resignations as presented. This item was passed in the Consent Agenda. A copy is attached as Exhibit "dd."

XVI. SUGGESTED FUTURE AGENDA ITEMS: None

XVII. ADJOURNMENT: There being no further business, the meeting was adjourned at 7:26 p.m.

ATTEST:



Board of Trustees, Vice Chair



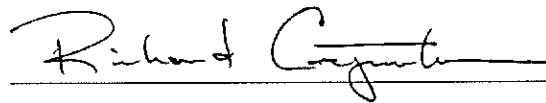
Board of Trustees, Secretary

Exhibit "A"

**Certification of Posting of Notice to the June 4, 2009
Workshop and Regular Meeting of the
Lone Star College System's
Board of Trustees**

I, Richard Carpenter, Chancellor of the Lone Star College System, do hereby certify that a notice of this meeting was posted on Monday the 1st day of June, 2009 in a place convenient to the public in the Administration Office of the Central Services and Training Center, on all college campuses and on the system website, as required by Section 551.002 et seq., Texas Government Code. Special notice of the meeting was provided to the news media as required by Section 551.001 et seq., Texas Government Code.

Given under my hand this the 1st day of June, 2009.

A handwritten signature in cursive script, reading "Richard Carpenter", is written over a horizontal line.

Richard Carpenter
Chancellor

Consideration of Consent Agenda

Board Meeting 5-7-09

Consent

Agenda: A roll call of individual action items will determine the consent agenda. If a trustee has a question or plans to cast a negative vote regarding a specific recommendation, then the trustee/trustees need to acknowledge their intention to the Chair by show of hand during the roll call: this action item will be considered in the regular order of business as an individual action item.

Those action items that the trustees plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Trustees is needed to approve the action items. Upon approval of the consent agenda, the Board of Trustees will proceed with the remainder of the agenda.

Rationale: The consent agenda format is an organization process for meetings that allows the governing board to focus their time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

Tally of
Action Items:

	<u>Consent</u>	<u>Chancellor</u>	<u>Board</u>
	<u>Agenda</u>	<u>Recommended</u>	<u>Separate</u>
		<u>Separate Action</u>	<u>Action</u>
# 1 – Ratify Appointments/LSC Foundation Bd. Members	_____	_____	_____
# 2 – Approve Resolution Auth Terminate Interest Rate Swap	_____	_____	_____
# 3 – Approve Purchase Dental Hygiene Supplies/K	_____	_____	_____
# 4 – Approve Purchase/Catering/Facility Rental/Award Banq	_____	_____	_____
# 5 – Approve Purchase/Temporary Employment Services	_____	_____	_____
# 6 – Approve Purchase/Learning Object Repository System	_____	_____	_____
# 7 – Approve Purchase/Human Patient Simulators/Med Equip	_____	_____	_____
# 8 – Accept Gifts	_____	_____	_____
# 9 – Approve Repair Jogging Path/M	_____	_____	_____
#10 – Approve Renovation Plaza Fountain/NH	_____	_____	_____
#11 – Approve Purchase Interior Painting Services/K	_____	_____	_____
#12 – Approve Purchase Prof Svc/Environmental Assessments	_____	_____	_____
#13 – Approve Replace/Repair Exterior Doors/Hardware/T	_____	_____	_____
#14 – Approve Amend Lawn Services Agreement/CF/NH	_____	_____	_____
#15 – Approve Purchase Cardiac Ultrasound Equipment/CF	_____	_____	_____
#16 – Approve Purchase/Fitness Equipment/NH	_____	_____	_____
#17 – Approve Purchase/Furniture/K/T	_____	_____	_____
#18 – Approve Purchase/Services/Replace Boilers/Piping/NH	_____	_____	_____

Tally of
Action Items:

	<u>Consent</u> <u>Agenda</u>	<u>Chancellor</u> <u>Recommended</u> <u>Separate Action</u>	<u>Board</u> <u>Separate</u> <u>Action</u>
#19 – Approve Purchase Building Access Control Devices/M	_____	_____	_____
#20 – Approve Amend Agrmts/Purch Engineering Svc /Theater	_____	_____	_____
#21 – Approve/Neg/Exec/Agrmt/Purch/Construct Mgr at Risk	_____	_____	_____
#22 – Approve Purchase Medical Waste Disposal Services	_____	_____	_____
#23 – Authorize/Chan/Neg/Exec/Amendmt/Master Svcs Agrmt	_____	_____	_____
#24 – Authorize/Chan/Neg/Exec/Agrmt/Purch Electricity Svcs	_____	_____	_____
#25 – Authorize/Chan/Neg/Exec Contract/Purch/Fairbanks Ctr	_____	_____	_____
#26 – Ratify Appointments	_____	_____	_____
#27 – Accept Resignations	_____	_____	_____

Exhibit "C"

Foundation Report and Consideration

(ACTION ITEM 1)

Board Meeting 6-4-09

Request:	Ratify and Approve the Appointment of LSC Foundation Board Members	
Chancellor's Recommendation:	That the Board of Trustees ratify and approve the appointment of the LSC Foundation Board Members listed on the following page for the positions indicated. The attached list represents those individuals selected by the LSC Foundation Board of Directors at their May 20, 2009 meeting.	
Rationale:	The Lone Star College Foundation is a stand alone 501(c)3 organization established solely to support the Lone Star College System. The Foundation by-laws establish a board of directors to serve two year terms.	
Fiscal Impact:	None.	
Staff Resource:	Ray Laughter	832-813-6620

To be appointed to the LSC Foundation Board as Public Directors:

Dr. Marlin Basaldua
Dr. Cher Brock
Sgt. Perry Burkeen*
Fred Caldwell
Mary Denney
Don Grogg
Lynn LeBouef*
George Martinez*
Doug McCormick
Cathy McHenry
Steve Sanders
Terry Sellers
Seth Sharr
Gil Staley
Stan St. Pierre**
Ellen Stutts
Karen West
Marsha Williams
Dr. Nockie Zizelmann

To be appointed to the LSC Foundation Board as Ex-Officio Directors:

LSCS Chancellor: Dr. Richard Carpenter
LSCS Board of Trustee Chair: Randy Bates
LSCS Designated Foundation Administrative Officer: Ray Laughter

*2 year term begins September 1, 2009

** Resignation effective August 31, 2009

Exhibit "D"

Financial Report and Consideration No. 1

Board Meeting 6-4-09

Report: Monthly Financial Statements

The financial statements for the month ended April 30, 2009 are presented for Board review.

LONE STAR COLLEGE SYSTEM

STATEMENT OF CURRENT OPERATING FUNDS, EXCLUDING THE TECHNOLOGY FUND
 REVENUES, EXPENDITURES AND OTHER CHANGES - BUDGET & ACTUAL
 FOR THE EIGHT MONTHS ENDED APRIL 30, 2009
 UNAUDITED

	BUDGET	67% OF FISCAL YEAR ACTUAL	% ACTUAL TO BUDGET	PRIOR YEAR ACTUAL 4/30/2008	% OF 08/31/08 ACTUAL
REVENUES:					
STATE APPROPRIATIONS	\$ 55,000,000	\$ 38,543,295	70.08%	\$ 34,277,280	62.18%
TUITION AND FEES	49,336,900	47,607,304	96.49%	43,388,748	95.64%
TAXES	89,560,000	85,074,903	94.99%	81,309,917	96.47%
INVESTMENTS	2,700,000	806,944	29.89%	1,823,553	73.57%
OTHER	3,150,000	2,387,898	75.81%	1,253,866	50.41%
TOTAL REVENUES	199,746,900	174,420,344	87.32%	162,053,364	85.41%
EXPENDITURES:					
INSTRUCTION - ACADEMIC	51,066,296	37,862,360	74.14%	36,234,005	75.43%
INSTRUCTION - WORKFORCE	29,170,839	17,168,048	58.85%	17,364,771	70.30%
PUBLIC SERVICE	1,021,250	640,127	62.68%	474,545	70.54%
ACADEMIC SUPPORT	40,772,815	21,725,897	53.29%	18,714,859	60.88%
STUDENT SERVICES	19,732,220	11,636,921	58.97%	9,307,038	65.24%
INSTITUTIONAL SUPPORT	24,289,972	13,204,750	54.36%	16,087,859	62.59%
PLANT OPERATION AND MAINTENANCE	25,516,733	16,444,642	64.45%	14,583,042	61.61%
STAFF BENEFITS	10,309,875	9,673,287	93.83%	6,790,102	75.70%
TOTAL EDUCATIONAL AND GENERAL EXPENDITURES	201,880,000	128,356,032	63.58%	119,556,221	67.64%
REPAIR, REPLACEMENT AND OTHER INTERNALLY DESIGNATED	2,250,000	607,149	26.98%	267,241	15.80%
TOTAL EXPENDITURES	204,130,000	128,963,181	63.18%	119,823,462	67.15%
OTHER CHANGES - DEBT SERVICE & FUND TRANSFERS	4,630,000	2,650,508	57.25%	3,024,505	65.14%
NET INCREASE (DECREASE) IN FUND BALANCES	\$ (9,013,100)	\$ 42,806,655		\$ 39,205,397	

LONE STAR COLLEGE SYSTEM

STATEMENT OF OPERATIONS - TECHNOLOGY FUND
 REVENUES, EXPENDITURES AND OTHER CHANGES - BUDGET & ACTUAL
 FOR THE EIGHT MONTHS ENDED APRIL 30, 2009
 UNAUDITED

	BUDGET	67 % OF FISCAL YEAR ACTUAL	% ACTUAL TO BUDGET	PRIOR YEAR ACTUAL 4/30/2008	% OF 08/31/08 ACTUAL
REVENUES:					
Technology fee	\$ 5,570,000	\$ 5,207,419	93.49%	\$ 4,983,407	94.73%
Investments	130,000	30,300	23.31%	82,742	76.24%
Miscellaneous	-	9,849	0.00%	9,943	50.67%
Total revenues & additions	5,700,000	5,247,568	92.06%	5,076,092	94.19%
EXPENDITURES:					
<u>Automated Library System</u>					
Salaries and Benefits	-	-	-	-	-
Services	328,405	232,181	70.70%	230,824	85.70%
Travel and Professional Development	6,996	488	6.98%	-	-
Supplies	16,144	4,952	30.67%	1,718	12.12%
Communications	24,000	18,013	75.05%	16,000	66.67%
Total Dynix Library System	375,545	255,634	68.07%	248,542	80.82%
<u>Datatel Services</u>					
Salaries and Benefits	-	-	-	-	-
Services	858,054	654,220	76.24%	666,386	84.13%
Travel and Professional Development	70,713	9,652	13.65%	43	5.30%
Supplies	13,250	-	0.00%	99	100.00%
Communications	217,533	120,161	55.24%	8,270	55.95%
Equipment	36,756	15,499	42.17%	-	0.00%
Total Datatel Services	1,196,306	799,532	66.83%	674,798	79.50%
<u>E-Mail Services & Telecommunications</u>					
Administrative Salaries and related benefits	-	-	-	-	-
Services	703,998	519,656	73.81%	721,855	90.96%
Travel and Professional Development	37,700	11,339	30.08%	6,304	26.71%
Supplies	62,000	14,155	22.83%	21,775	56.11%
Communications	59,870	44,047	73.57%	178,354	62.54%
Equipment	408,950	104,219	25.48%	40,452	9.59%
Total E-Mail Services & Telecommunications	1,272,518	693,416	54.49%	968,740	61.98%
<u>Campus Support</u>					
Salaries and Benefits	-	-	-	-	-
Services	469,046	370,625	79.02%	142,161	39.70%
Supplies	1,715,451	1,290,577	75.23%	540,679	58.48%
Travel	-	-	-	-	-
Equipment	671,134	592,616	88.30%	719,740	59.60%
Total Campus Support	2,855,631	2,253,818	78.93%	1,402,580	56.32%
Total expenditures	5,700,000	4,002,400	70.22%	3,294,660	63.24%
NET INCREASE (DECREASE) IN FUND BALANCE	\$ -	\$ 1,245,168		\$ 1,781,432	

LONE STAR COLLEGE SYSTEM
BALANCE SHEET
APRIL 30, 2009
UNAUDITED

ASSETS	Operating Funds			Loan Funds	Plant Funds		Investment in Fixed Assets	Debt Service		Agency Funds	Memorandum Totals Current Year
	Unrestricted	Auxiliary	Restricted		CIP	Bonds Payable		IKS			
Cash	\$ (18,068,889)	\$ 6,963,596	\$ 4,791,268	\$ 486,100	\$ 1,819,233	\$ -	\$ (81,499)	\$ 696	\$ -	\$ (584,839)	\$ (4,671,334)
Accounts receivable (net of allowance for doubtful accounts)	13,691,814	62,111	-	-	-	-	-	-	-	33,770	13,787,695
Taxes receivable (net of allowance for doubtful accounts)	7,827,660	-	-	-	-	-	-	3,464,252	-	-	11,291,912
Due from grantor agency	-	-	2,083,122	-	-	-	-	-	-	-	2,083,122
Due from other funds	7,844,739	-	-	-	-	-	-	-	-	3,124,848	10,969,587
Investments	96,481,098	-	-	-	99,884,401	-	-	23,165,755	-	-	219,531,254
Accrued interest receivable	9,774	-	-	-	-	-	-	-	-	-	9,774
Prepaid and deferred expenses	177,610	-	-	-	-	-	-	-	-	-	177,610
Deposits	82,333	-	-	-	-	-	-	-	-	-	82,333
Inventories, at cost	-	44,408	-	-	-	-	-	-	-	-	44,408
Land	-	-	-	-	-	-	-	-	-	-	52,828,554
Buildings	-	-	-	-	-	-	-	-	-	-	317,176,820
Leasehold Improvements	-	-	-	-	-	-	-	-	-	-	5,589,001
Library books	-	-	-	-	-	-	-	-	-	-	12,144,839
Furniture, Fixtures & Equipment	-	-	-	-	-	-	-	-	-	-	15,521,314
Capitalized Interest Costs	-	-	-	-	-	-	-	-	-	-	4,724,287
Construction In Progress	-	-	-	-	-	-	-	-	-	-	3,175,940
TOTAL ASSETS	\$ 108,046,139	\$ 7,070,115	\$ 6,877,390	\$ 486,100	\$ 101,703,634	\$ -	\$ 411,079,256	\$ 26,630,703	\$ -	\$ 2,573,779	\$ 664,467,116
LIABILITIES AND FUND BALANCES											
LIABILITIES:											
Accounts payable	\$ 2,034,174	\$ 41,140	\$ 79,530	\$ 469	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,155,313
Accrued salaries	4,256,687	-	-	-	-	-	-	-	-	-	4,256,687
Due to other funds	-	4,695,113	5,268,951	-	782,078	-	9,995	213,450	-	-	10,969,587
Deferred revenues	10,529,365	102	1,883,506	-	-	-	-	3,464,253	-	-	15,877,226
Accrued compensable absences payable	5,189,681	-	-	-	-	-	-	-	-	-	5,189,681
Accrued Interest Payable	-	-	-	-	-	-	-	3,379,605	-	-	3,379,608
Bonds payable	-	-	-	-	-	-	-	346,242,953	-	-	346,242,953
Assets held in custody for others	-	-	(354,597)	-	-	-	-	-	-	2,573,779	2,219,182
TOTAL LIABILITIES	22,009,907	4,736,355	6,877,390	469	782,078	-	9,995	353,300,264	-	2,573,779	390,290,237
FUND BALANCES:											
Unrestricted	86,036,232	-	-	-	-	-	-	-	-	-	86,036,232
Auxiliary	-	2,333,760	-	-	-	-	-	-	-	-	2,333,760
Restricted	-	-	-	-	-	-	-	-	-	-	-
Loans	-	-	-	485,631	-	-	-	-	-	-	485,631
Restricted for construction	-	-	-	-	100,921,556	-	-	-	-	-	100,921,556
Investment in fixed assets	-	-	-	-	-	-	411,069,261	-	-	-	411,069,261
Debt service	-	-	-	-	-	-	-	(326,669,561)	-	-	(326,669,561)
To be provided for debt service	-	-	-	-	-	-	-	-	-	-	-
TOTAL FUND BALANCES	86,036,232	2,333,760	-	485,631	100,921,556	-	411,069,261	(326,669,561)	-	-	274,176,879
TOTAL LIABILITIES AND FUND BALANCES	\$ 108,046,139	\$ 7,070,115	\$ 6,877,390	\$ 486,100	\$ 101,703,634	\$ -	\$ 411,079,256	\$ 26,630,703	\$ -	\$ 2,573,779	\$ 664,467,116

LONE STAR COLLEGE SYSTEM
 STATEMENT OF CHANGES IN FUND BALANCES
 FOR THE EIGHT MONTHS ENDED APRIL 30, 2009
 UNAUDITED

	Operating Funds			Total	Plant Funds		Debt Service		Memorandum Totals Current Year
	Unrestricted	Auxiliary	Restricted		Loan Funds	CIP	Investment in Fixed Assets	I&S Bonds Payable	
FUND BALANCE, SEPTEMBER 1, 2008	\$ 41,984,409	\$ 2,062,240	\$ -	\$ 44,047,349	\$ 14,435,859	\$ 411,076,146	\$ (205,226,188)	\$ 264,836,797	
REVENUES AND OTHER ADDITIONS:									
Current Funds revenue	93,755,765	3,431,324	-	97,187,089	-	-	-	97,187,089	
Taxes	85,074,903	-	-	85,074,903	-	-	37,110,757	122,185,660	
Federal grants and contracts	-	-	24,457,834	24,457,834	-	-	-	24,457,834	
State grants and contracts	-	-	1,840,829	1,840,829	-	-	-	1,840,829	
Local gifts, grants and contracts	-	-	895,063	895,063	-	-	-	895,063	
Interest income	837,244	-	-	837,244	-	-	279,532	2,592,465	
Revenue Bond debt service transfer from Operating	-	-	-	-	-	-	-	-	
Proceeds from Sale of Assets	-	-	-	-	-	-	-	-	
Bond proceeds	-	-	-	-	151,188,849	-	-	151,188,849	
Bonds issued	-	-	-	-	-	-	-	-	
Total revenues and other additions	179,667,912	3,431,324	27,193,726	210,292,962	152,664,538	-	37,390,289	400,347,789	
EXPENDITURES AND OTHER DEDUCTIONS:									
Current Funds expenditures	132,965,581	3,160,504	27,193,726	163,319,811	-	-	-	163,319,811	
Expended for plant facilities	-	-	-	-	66,198,841	6,885	-	66,205,726	
Disposal of plant assets	-	-	-	-	-	-	-	-	
Administrative and collection costs	-	-	-	-	-	-	335,607	335,607	
Revenue Bond debt service transfer to Interest & Sinking	-	-	-	-	-	-	151,188,849	-	
Bond Issuance cost	-	-	-	-	-	-	-	-	
Bond principal payments/amortization	-	-	-	-	-	-	-	-	
Cost of Assets Sold	-	-	-	-	-	-	-	-	
Bond interest expense	-	-	-	-	-	-	9,956,896	9,956,896	
Bond agency fees	-	-	-	-	-	-	2,818	2,818	
Total expenditures and other deductions	132,965,581	3,160,504	27,193,726	163,319,811	66,198,841	6,885	161,484,170	239,820,838	
NON-MANDATORY TRANSFERS	(2,650,508)	-	-	(2,650,508)	-	-	2,650,508	-	
CHANGES IN FUND BALANCE	44,051,823	270,820	-	44,322,643	86,465,697	(6,885)	(121,413,373)	9,318,082	
FUND BALANCE, APRIL 30, 2009	\$ 86,036,232	\$ 2,333,760	\$ -	\$ 88,369,992	\$ 100,921,556	\$ 411,069,261	\$ (526,669,561)	\$ 274,176,879	

**LONE STAR COLLEGE SYSTEM
SUMMARY OF INVESTMENTS
AS OF APRIL 30, 2009**

	Book Value	Market Value	Weighted Avg. Days To Maturity	Weighted Avg. Purchase Yield
OPERATING UNRESTRICTED				
(Includes Renewal and Replacement Funds)				
U. S. Government Agencies	\$ 8,402,015	\$ 8,410,455		1.32%
Logic	22,692,082	22,692,082		0.71%
Lone Star	63,199,614	63,199,614		0.76%
TexPool	1,672,029	1,672,029		0.49%
Overnight Sweep	515,358	515,358		0.12%
TOTAL	<u>96,481,098</u>	<u>96,489,538</u>	<u>46</u>	<u>0.79%</u>
CONSTRUCTION IN PROGRESS				
Commercial Paper	14,934,834	14,939,758		1.41%
JPMorgan Chase - MMF	50,194,372	50,194,372		0.69%
Lone Star	25,832,412	25,832,412		0.76%
TexPool	8,922,783	8,922,783		0.49%
TOTAL	<u>99,884,401</u>	<u>99,889,325</u>	<u>23</u>	<u>0.59%</u>
INTEREST & SINKING				
Logic	1,190	1,190		0.71%
Lone Star	22,957,001	22,957,001		0.76%
TexPool	207,564	207,564		0.49%
TOTAL	<u>23,165,755</u>	<u>23,165,755</u>	<u>1</u>	<u>0.76%</u>
TOTAL INVESTMENTS	<u>\$ 219,531,254</u>	<u>\$ 219,544,618</u>	<u>31</u>	<u>0.69%</u>
Benchmark: 90 day U.S. Treasury Bill for Current Unrestricted and Restricted Funds				0.14%
Benchmark: 90 day U.S. Treasury Bill for Construction & Interest & Sinking				0.14%

LONE STAR COLLEGE SYSTEM
INVESTMENT ACTIVITY REPORT
FOR THE MONTH ENDED APRIL 30, 2009

	Operating Unrestricted*	Avg Buy Yield	Operating Restricted	Avg Buy Yield	Construction In Progress	Avg Buy Yield	Interest & Sinking	Avg Buy Yield	Total	Avg Buy Yield
BEGINNING BOOK VALUE	\$ 93,770,130	0.78%	\$ -	0.70%	\$ 153,335,569	0.70%	\$ 22,395,341		\$ 269,501,040	0.67%
PURCHASES:										
U.S. Government Agencies	3,000,000	1.32%	-	-	-	-	-	-	3,000,000	1.32%
Commercial Paper	-	-	-	-	5,000,000	1.41%	-	-	5,000,000	1.41%
Logic	13,250	0.71%	-	-	-	-	-	13,250	0.71%	
Lone Star	9,406,458	0.76%	-	-	-	770,333	-	10,176,791	0.76%	
TexPool	-	-	-	-	4,199	0.49%	81	4,280	0.49%	
JPMorgan Chase Liquidity MMF	-	-	-	-	28,887	0.69%	-	28,887	0.69%	
TOTAL PURCHASES	12,419,708	0.90%	-	0.90%	5,033,086	1.41%	770,414	-	18,223,208	1.03%
MATURITIES										
Lone Star	-	-	-	-	58,459,487	0.76%	-	-	58,459,487	0.76%
Texpool	9,703,939	0.49%	-	-	-	-	-	9,703,939	0.49%	
Overnight Sweep	3,836	0.12%	-	-	-	-	-	3,836	0.12%	
TOTAL MATURITIES	9,707,775	0.49%	-	0.49%	58,459,487	-	-	-	68,167,262	0.72%
Premium / (Discount)	4,014	-	-	-	(65,166)	-	-	-	(61,152)	-
Unrealized Gains (Losses)	(4,979)	-	-	-	40,399	-	-	-	35,420	-
ENDING BOOK VALUE	96,481,098	0.79%	-	0.59%	99,884,401	0.59%	23,165,755	-	219,331,254	0.70%
Reg. Unrealized Gains (Losses)	2,416	-	-	-	(3,197)	-	-	-	(781)	-
Unrealized Gains (Losses) Chg.	6,023	-	-	-	8,121	-	-	-	14,144	-
ENDING MARKET VALUE	96,489,537		\$ -		\$ 99,889,325		\$ 23,165,755		\$ 219,544,617	

* Includes Renewal & Replacement Fund

Exhibit "E"

Financial Report and Consideration No. 2 (ACTION ITEM 2) Board Meeting 6-4-09

Request: Consideration and Approval of Resolution Delegating Authority to Terminate Interest Rate Swaps

Chancellor's Recommendation: That the Board of Trustees approve the resolution allowing for the termination of the two interest rate swaps at favorable conditions to the System.

Rationale: On September 7, 2006, the Board of Trustees approved two swaps in an effort to manage the System's exposure to interest rates. At the time the swaps were adopted, a Swap Management Plan was developed to establish parameters for use, issuance and exit strategy considerations.

To date, the swaps have netted the System approximately \$750K in interest savings. However, given the volatility of the current market, a steady stream of positive interest rate swaps is no longer predictable as in past market conditions. It is therefore recommended that Administration be given authority to terminate the swaps at a point when market conditions allow the terminations to occur without a cost to the System. Due to the volatility of the market, the terminations must occur immediately when market conditions are most favorable.

This Resolution delegates the authority to the Chancellor or his designee to terminate the two interest rate swaps at favorable conditions to the System. This authority is granted for six months following adoption by the Board.

Fiscal Impact: While the termination could have a reduction on current year interest revenues, future budgets will take into consideration the termination of the swaps.

Staff Resource: Cynthia Gilliam 832-813-6512

RESOLUTION DELEGATING AUTHORITY TO TERMINATE INTEREST
RATE SWAPS AND PROVIDING OTHER PROVISIONS RELATED
THERE TO

WHEREAS, the Board of Trustees (the "Board") of the Lone Star College System (formerly "North Harris Montgomery Community College District") (the "System") is authorized to enter into credit agreements, including interest rate swap agreements, pursuant to Chapter 1371, Texas Government Code (the "Act"); and

WHEREAS, the Board has heretofore identified outstanding bonds of the System as "obligations" under the Act related to the interest rate swap agreements described herein; and

WHEREAS, the System has executed and delivered the interest rate swap agreements described herein; and

WHEREAS, the Board has determined that, upon certain conditions, the termination of the interest rate swap agreements described herein is in the best interest of the System

NOW, THEREFOR, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE LONE STAR COLLEGE SYSTEM:

Section 1. Definitions. As used in the Resolution, the following terms and expressions shall have meanings set forth below, unless the text specifically indicates otherwise:

"Authorized Representatives" means the Chancellor or his designee.

"GO Swap" means the swap transaction entered into pursuant to the General Obligation (GO) Swap Agreement, as more particularly described on Exhibit A hereto.

"Master Swap Agreements" mean, collectively, (i) the ISDA Master Agreement and the Schedule thereto, between the System and Bear Stearns Financial Products Inc., dated as of September 12, 2006, together with that certain Confirmation of even date therewith (the "GO Swap Agreement") and (ii) the ISDA Master Agreement and the Schedule thereto, between the System and Citibank, N.A., New York, dated as of September 13, 2006, together with that certain Confirmation of even date therewith (the "Revenue Swap Agreement").

"Revenue Swap" means the swap transaction entered into pursuant to the Revenue Swap Agreement, as more particularly described on Exhibit A hereto.

"2006 Swaps" means, collectively, the GO Swap and the Revenue Swap entered into pursuant to the Master Swap Agreement(s) and any confirmation(s) related thereto, and any amended, substitute, replacement or successor swap agreement with respect thereto.

Section 2. Delegation of Authority. As authorized by Chapter 1371, Texas Government Code, as amended, the Authorized Representatives are hereby authorized to act on behalf of the System in optionally terminating the 2006 Swaps in accordance with their terms and in executing and delivering any documents, notices and instruments required in connection with such optional termination of the 2006 Swaps; provided that such 2006 Swaps shall only be

with such optional termination of the 2006 Swaps; provided that such 2006 Swaps shall only be terminated if the System would be entitled to receive a positive termination payment as a result of such termination. This delegation of authority is limited to the 2006 Swaps having the characteristics described on Exhibit A attached hereto.

Section 5. Expiration of Authority. The authority conferred upon the Authorized Representatives hereunder to terminate the 2006 Swaps shall expire at the end of six (6) months following the date of adoption of this Resolution.

Section 6. Open Meeting. It is hereby officially found and determined that the meeting at which this Resolution was adopted was open to the public, and public notice of the time, place and purpose of the meeting was given, all as required by the Texas Open Meetings Act.

Section 7. Effective Date. This Resolution shall be in full force and effect from and upon its adoption.

Section 8. Severability. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

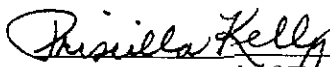
Section 9. Repealer. All orders, resolutions and ordinances, or part thereof, inconsistent herewith are hereby repealed to the extent of such inconsistency.

FINALLY PASSED, APPROVED AND EFFECTIVE the 4TH day of June 2009.



Chair, Board of Trustees
Lone Star College System

ATTEST:



Secretary, Board of Trustees
Lone Star College System

(SEAL)

EXHIBIT A
DESCRIPTION OF SWAP TRANSACTIONS

GO Swap

Notional Amount: USD 41,155,000 for the initial Calculation Period, as reduced in accordance with its terms
Termination Date: February 15, 2028
Rate: USD-BMA Municipal Swap Index
Source of Payment: Certain designated funds held within the Debt Service Funds for the System's Limited Tax General Obligation Building and Refunding Bonds, Series 2001; the System's Limited Tax General Obligation Building and Refunding Bonds, Series 2002; and the System's Limited Tax General Obligation Building and Refunding Bonds, Series 2003
Security: None
Counterparty: Bear Stearns Financial Products Inc.

Revenue Swap

Notional Amount: USD 25,155,000, as reduced in accordance with its terms
Termination Date: February 15, 2028
Rate: USD-BMA Municipal Swap Index
Source of Payment: Pledged Revenues and Swap Revenues in connection with the System's Revenue Financing System Improvement and Refunding Bonds, Series 2000; the System's Revenue Financing System Improvement and Refunding Bonds, Series 2003 and the System's Revenue Financing System Improvement and Refunding Bonds, Series 2003-A
Security: Pledges Revenues in connection with the System's Revenue Financing System Improvement and Refunding Bonds, Series 2000; the System's Revenue Financing System Improvement and Refunding Bonds, Series 2003 and the System's Revenue Financing System Improvement and Refunding Bonds, Series 2003-A
Counterparty: Citibank, N.A., New York

Financial Report and Consideration No. 3 **(ACTION ITEM 3)** **Board Meeting 6-4-09**

Request: Consideration of Approval to Purchase Dental Hygiene Supplies for LSC-Kingwood

Chancellor's Recommendation: That the Board of Trustees approve the purchase of dental hygiene supplies for LSC-Kingwood for an amount up to \$51,000 annually for a total amount of \$102,000 over two years from the following vendors. This purchase includes an option to renew annually for three additional years.

- Ami-Dental, Inc.
- Certol International LLC
- Enviropak LLC
- Hu-Friedy Mfg. Co., Inc.
- Midwest Dental Equipment & Supply
- Proctor & Gamble

Rationale: Dental supplies are used to support the curriculum of the dental hygiene program at LSC-Kingwood. *Supplies include masks, gloves, disposable lab coats, x-ray film, film processing products, digital x-ray sensor sheaths, infection control products, barrier products to cover dental equipment, topical and local anesthesia products, toothbrushes, floss and other oral physiotherapy aids, fluoride varnish and various other dental materials as required in the curriculum. These supplies enable students to integrate the principles of dental hygiene with an effective "hands on" learning experience in a student clinical setting.*

The award for the purchase of these supplies will be for a period of two years beginning June 2009 through May 31, 2011 with the option to renew for three additional one year terms. Percentage discounts were provided for miscellaneous items that were not included on the core item list. Prices for core items will remain firm for a period of two years. The college system may accept reasonable price increases annually, after the initial term, to accommodate for changes in market conditions and fuel surcharges with proper documentation.

Proposals were sent to fifteen dental hygiene companies and six responses were received. It is recommended to award items on a line item basis to the lowest bidder meeting the required specifications. See attached Bid Tabulation.

Fiscal Impact:

Funds for this purchase are included in the approved FY 2008-09 operating budget for LSC-Kingwood. Funds for subsequent fiscal years will be included in future proposed budgets.

Staff Resource:

Katherine Persson

281-312-1640

Dental Hygiene Supplies
for LSC-Kingwood

BID TABULATION

Vendor	Total No. of Core Items Awarded	Total Estimated Annual Amount for Core Items	Discount on catalog or school pricing
Ami-Dental, Inc 9000 Southwest Frwy #328 Houston, TX 77074	39	\$12,375	5%
Certol International LLC 6120 East 58 th Street Commerce City, CO 80022	4	\$845	40%
Enviropak LLC P O Box 2295 Peachtree City, GA 30269	2	\$1,548	5%
Hu-Friedy Mfg. Co., Inc. 3132 N. Rockwell Street Chicago, IL 60618	0	0	5%
Midwest Dental Equipment & Supply 2700 Commerce Street Wichita Falls, TX 76301	93	\$35,023	5%
Proctor & Gamble 9016 W. 143 rd Place Overland Park, KS 66221	5	\$989	School Pricing
Total Award	143	\$50,780	

Financial Report and Consideration No. 5 (ACTION ITEM 5) Board Meeting 6-4-09

Request: Consideration of Approval to Purchase Temporary Employment Services

Chancellor's Recommendation: That the Board of Trustees approve the purchase of temporary employment services for an amount not to exceed \$300,000 annually from the following vendors:

Burnett Staffing	Meador Staffing
Consultants Group International	ProStaff Personnel
DEPLOYIT, Inc.	Spherion Atlantic
Kelly Temporaries	Staff Solve
Kingwood Personnel	Willis Group

Rationale: The college system requires the use of temporary employment services to provide departments with sufficient staffing to continue normal operations during employee vacancies, vacations and/or illnesses. In addition, temporary staffing is needed to enable departments to meet deadlines and complete projects quickly and effectively during peak periods.

The term of the award will be for one year beginning June 4, 2009 through June 3, 2010 with the option to renew for four additional one year terms based upon mutual consent.

Proposals were sent to 49 temporary employment agencies and 21 responses were received. A committee consisting of seven members evaluated each proposal. The award could not be based upon low bid alone. Proposals were evaluated based upon minimum wage rates and job classifications, ability to provide temporary services to campuses, overhead percentage rates, buyout calculations, training, multiple campus discounts, customer satisfaction, employee processing procedures, security background and employment checks for temporary employment, and completeness of the proposal. Based upon a consensus of the evaluation committee, it is recommended to award the purchase of these services to the top 10 vendors with the highest points. See attached Evaluation and Bid Tabulations.

Fiscal Impact: Funds for these purchases are included in the approved FY 2008-09 operating budgets. Funds for subsequent years will be included in future proposed budgets.

Staff Resource: Rand Key 832-813-6522
Cindy Gilliam 832-813-6512

Temporary Employment
Service Providers

BID and EVALUATION TABULATION

Company Name	Evaluation Points	Hourly Prices			
Kingwood Personnel	94	Accounting:	\$10 - \$13	IT:	\$14
		Administrative:	\$9 - \$14	Custodian:	N/A
		Legal:	N/A		
Meador Staffing	93	Accounting:	\$9 - \$12	IT:	N/A
		Administrative:	\$10 - \$13	Custodial:	\$12
		Legal:	N/A		
Kelly Temporaries	92	Accounting:	\$13	IT:	N/A
		Administrative:	\$10 - \$13	Custodial:	\$9
		Legal:	N/A		
ProStaff Personnel	89	Accounting:	\$12	IT:	N/A
		Administrative:	\$8 - \$10	Custodial:	\$8
		Legal:	N/A		
Burnett Staffing	88	Accounting:	\$12.42 - \$25.56	IT:	\$18.46 - \$42.60
		Administrative:	\$11.73-\$20.70	Custodial:	N/A
		Legal:	N/A		
Consultants Group Int'l	88	Accounting:	\$10	IT:	\$15
		Administrative:	\$9 - \$12	Custodial:	\$9
		Legal:	N/A		
DEPLOYIT, Inc.	87	Accounting:	\$10 - \$12	IT:	\$16 - \$30
		Administrative:	\$10 - \$18	Custodial:	\$10 - \$12
		Legal:	N/A		
Spherion Atlantic	87	Accounting:	\$12	IT:	\$29.50
		Administrative:	\$11 - \$11.50	Custodial:	\$9 - \$9.80
		Legal:	N/A		
Willis Group	87	Accounting:	\$16	IT:	N/A
		Administrative:	\$14 - \$26	Custodial:	N/A
		Legal:	\$30		
Staff Solve	86	Accounting:	\$10 - \$18	IT:	\$15
		Administrative:	\$10 - \$20	Custodial:	N/A
		Legal:	N/A		
Murray Resources	85	Accounting:	\$11 - \$12	IT:	N/A
		Administrative:	\$10 - \$15	Custodial:	N/A
		Legal:	\$12		
TEI Staffing	82	Accounting:	\$10 - \$16.85	IT:	\$16
		Administrative:	\$10 - \$14	Custodial:	\$9
		Legal:	\$11		
ADDECO	81	Accounting:	\$11.40 - \$15.95	IT:	\$11.10
		Administrative:	\$9.90 - \$21.14	Custodial:	\$8.50 - \$9
		Legal:	N/A		
CBS Personnel	78	Accounting:	\$14	IT:	\$14

		Administrative: \$10 - \$12 Legal: N/A	Custodial: \$9
Clearpoint Technology, Inc.	77	Accounting: \$12.50 - \$13.94 Administrative: \$11 - \$15.87 Legal: \$17.31	IT: \$16 - \$38 Custodial: N/A
Anchor Staffing	71	Accounting: \$10 - \$11 Administrative: \$8 - \$18 Legal: \$10 - \$13.50	IT: N/A Custodial: N/A
SI Staffing	68	Accounting: \$11 - \$12 Administrative: \$8.20 - \$15.25 Legal: N/A	IT: N/A Custodial: \$17
Cypress Creek Personnel	67	Accounting: \$10 - \$12 Administrative: \$10 - \$15 Legal: N/A	IT: N/A Custodial: \$9
Accounting Now	65	Accounting: \$18.75 - \$35.09 Administrative: N/A Legal: N/A	IT: N/A Custodial: N/A
Link Staff	62	Accounting: \$12 Administrative: \$9 - \$10 Legal: N/A	IT: N/A Custodial: \$8 - \$9.50
Faremouth & Company	48	Accounting: \$13 Administrative: \$11.54 - \$15.63 Legal: N/A	IT: N/A Custodial: \$7 - \$14.42

Financial Report and Consideration No. 6 (ACTION ITEM 6) Board Meeting 6-4-09

Request: Consideration of Approval to Purchase a Learning Object Repository (LOR) System for LSC-Online

Chancellor's Recommendation: That the Board of Trustees approve the purchase of a LOR system for LSC-Online from The Learning Edge North America, 245 First Street Riverview II, 18th Floor, Cambridge, MA 02142, for a total amount of \$350,800 over five years.

Rationale: A LOR system is a web-based digital file content storage, indexing, and management tool. Working in tandem with the Learning Management System (LMS) that was approved by the Board in March 2009, this system will enable all of the LMS content to be directly accessible in all LSC-Online courses for ease of online course development. The LOR will facilitate the sharing and distribution of online course content across all subject areas within the entire system and increase faculty effectiveness through collaboration.

For business processes and other operational needs of LSCS, the LOR will offer structured document workflows and storage for common tasks such as SACS reaffirmation of accreditation and other mission critical documentation processes.

Proposals were sent to four leading remote and distance learning software vendors and three responses were received. The award could not be based upon low bid alone. The evaluation committee evaluated the proposals based on the total purchase price, ability to meet LSCS needs, quality of service, reputation of the proposed goods or services including company background and references, Historically Underutilized Business (HUB) status or HUB plan, and completeness of the proposal. The top two vendors, The Learning Edge North America and Giunti Labs North America, were selected for online product presentations to demonstrate the proposed version of the LOR. It is recommended to award the purchase to The Learning Edge North America who received the highest total awarded points. See attached Bid and Evaluation Tabulations.

The contract term will be for a period of one year with the option to renew for four one-year terms. The initial purchase price for year one, \$108,800, will consist of the software solution, hosting services, training and implementation fees. The software will be rolled out to additional faculty and staff in years two and three; therefore, increasing the number of licenses. Hosting services will not be required after year one. The

total cost for the second year is \$44,000 and \$66,000 for years three through five.

Fiscal Impact:

Funds for this purchase are available from the approved FY 2008-09 operating budget for LSC-Online and technology funds. Funds for subsequent years will be included in future proposed budgets.

Staff Resource:

Shah Ardalan
Donetta Goodall

832-813-6842
832-813-6597

**Learning Object Repository
for LSC-Online**

EVALUATION TABULATION

Criteria	Max. Points	The Learning Edge North America	Giunti Labs – North America	Desire2Learn
Extent to which the proposed goods and services meet System's needs	40	39	32	14
Total Purchase Price	25	22	20	25
Quality of the Respondent's goods and services	15	15	11	8
Reputation of the proposed goods or services including company background and references	10	10	10	9
Historically Underutilized Business (HUB) status or HUB plan	5	0	0	0
Completeness and thoroughness of proposal	5	5	4	2
TOTAL	100	91	76	58

BID TABULATION

Information is based on 1,000 seats

Vendors	License Fee	Hosting Fee	Annual Support	Training	Total Cost Year One
The Learning Edge North America	\$33,000	\$45,000 125/gb	Included	\$30,800*	\$108,800
Giunti Labs - North America	\$95,000	\$7,500 500/gb	20,000	\$9,000	\$131,500
Desire2Learn	\$12,850	\$10,000 15/mb	\$5,500	\$5000	\$33,350

*Total amount includes consulting and training services

Exhibit "J"

Financial Report and Consideration No. 7 (ACTION ITEM 7) Board Meeting 6-4-09

Request: Consideration of Approval to Purchase Human Patient Simulators and Medical Equipment for Nursing Programs at LSC-Tomball, LSC-North Harris and LSC-CyFair

Chancellor's Recommendation: That the Board of Trustees approve the purchase of human patient simulators and medical equipment for the nursing programs at LSC-Tomball, LSC-North Harris and LSC-CyFair in the amount of \$253,289 from the following vendors:

Laerdal Medical Corp.	\$206,735
Armstrong Medical Industries Inc.	\$24,955
Pocket Nurse	\$20,723
Enerspect Medical Solutions	\$876

Rationale: Computerized patient simulators for the nursing programs provide realistic clinical experience for students. Real case scenarios using the simulators significantly add to the learning environment as clinical situations can be practiced and errors corrected in the safe setting of the learning laboratory. These simulators assist with developing student's confidence and competency before working on actual patients. Also, the *simulator can be used to challenge and test students' clinical and decision making skills.*

This purchase also consists of pre-programmed teaching scenarios and medical equipment such as electric and semi-electric beds, child and adult size stretchers, chest compressors and IV trainers.

Proposals were sent to twenty-eight medical suppliers and seven responses were received. It is recommended to award the bid to the lowest bidder by line item based on meeting the required specifications. See attached Bid Tabulation.

Fiscal Impact: Funds for this purchase are included in the approved FY 2008-09 operating budgets and Carl D. Perkins grants for LSC-Tomball, LSC-North Harris and LSC-CyFair.

Staff Resource:

Ray Hawkins	281-351-3360
Steve Head	281-618-5444
Bob Williams	281-290-3940

Human Patient Simulators
and Medical Equipment
For LSC-Tomball, LSC-North Harris and LSC-CyFair

BID TABULATION

Vendor	Total Number of Items Proposed	Total Bid Amount	Total Number of Items Awarded	Total Award Amount
Laerdal	34	\$314,444	10	\$206,735
Armstrong Medical Industries	18	\$32,753	14	\$24,955
Pocket Nurse	12	\$53,758	5	\$20,723
Enerspect Medical Solutions	14	\$42,751	2	\$876
Boundtree	14	\$29,185	0	\$0
METI	5	\$188,172	0	\$0
Physio-Control	1	\$13,050	0	\$0
Stryker	4	\$15,110	0	\$0

Exhibit "L"

Financial Report and Consideration No. 9 (ACTION ITEM 9) Board Meeting 6-4-09

Request: Consideration of Approval to Repair the Jogging Path at LSC-Montgomery

Chancellor's Recommendation: That the Board of Trustees approve the repair of the jogging path at LSC-Montgomery from the lowest bidder, S&C Construction, P.O. Box 447, Navasota, TX, 77868 in the amount of \$66,543.

Rationale: The existing ½ mile jogging/walking path at LSC-Montgomery has deteriorated due to existing wood edging and several areas that have washed or eroded by inclement weather. A few areas have eroded significantly enough to cause safety concerns and require continual maintenance. The new path will be reconstructed in the same location utilizing concrete pavers for the edging. New crushed granite fill will be installed and compacted to form the path surface. In the eroded areas, drainage will be piped under the path to allow the rain water to enter an area drain. In addition, sod will be installed along each side of the path in areas adjacent to the sports fields.

Request for Proposals were sent to forty-eight general contractors and twenty-three lawn contractors. Seven responses were received. See attached Bid Tabulation.

Fiscal Impact: Funds for this purchase are available from the 2008 general obligation bonds.

Staff Resource: Penny Westerfeld 936-273-7222
Cindy Gilliam 832-813-6512

Repair Jogging Path
At LSC-Montgomery

BID TABULATION

Contractor		Total Bid Amount (Includes Base Bid, Owner's Allowance, and Payment and Performance Bonds)	Days to Complete Project
S&C Construction		\$66,543	14
Four Season Development		\$75,410	30-60
Excalibur Excavation, LP		\$80,032	45
Texas Star Design, LLC		\$88,759	30
DL Meacham, LP		\$97,850	60
Menendez-Donnel & Assoc		\$190,674	35
CE Barker , LTD*		Incomplete	Incomplete

*Contractor did not submit a bid for all line items.

Exhibit "M"

Financial Report and Consideration No. 10 (ACTION ITEM 10) Board Meeting 6-4-09

Request: Consideration of Approval to Renovate Plaza Fountain at LSC-North Harris

Chancellor's Recommendation: That the Board of Trustees approve the renovation of the plaza fountain at LSC-North Harris from the lowest bidder, Shahmoradi & Associates Inc, 1519 N. Plum Creek Dr., Spring, Texas 77386, in the amount of \$78,199.

Rationale: The fountain between the Winship Building and the Academic Building at LSC-North Harris needs to be renovated due to the deterioration of bricks, dysfunctional nozzles, broken concrete and the absence of fountain lights. This purchase will consist of the renovation of the existing fountain with a natural stone design. Special attention will be given to the existing commemorative bricks. The bricks will be removed and incorporated into the new design. In addition, lights will be added to enhance the design and provide safety to the area at night.

Proposals were sent to forty-eight general contractors and five fountain specialty vendors. Four responses were received. The lowest bidder, Shahmoradi & Associates, submitted an alternate proposal. The alternate proposal included removing the existing concrete and covering the surface with gunite. The use of the gunite not only improves the fountain esthetics, but improves the ease of maintenance and reduces the risk of leaks which would reduce future repair costs. See attached Bid Tabulation.

Fiscal Impact: Funds for this purchase are including the approved FY 2008-09 repair and replacement budget for LSC-North Harris.

Resource: Steve Head 281-618-5444
Cindy Gilliam 832-813-6512

Plaza Fountain Renovation
at LSC-North Harris

BID TABULATION

Contractor	Total Bid Amount (Includes Base Bid, Owner's Allowance, and Payment and Performance Bonds)	Days to Complete Project
Shahmoradi & Associates, Inc.	\$63,192	30-40
Shahmoradi & Associates, Inc. (Alternate Bid)	\$ 78,199*	30-40
Brick Restoration	\$79,310	25
Striping Unlimited/Rocktek Paving	\$84,050	30

*Includes underwater lighting and replacing concrete using gunite.

Exhibit "N"

Financial Report and Consideration No. 11 (ACTION ITEM 11) Board Meeting 6-4-09

Request:	Consideration of Approval to Purchase Interior Painting Services for LSC-Kingwood
Chancellor's Recommendation:	That the Board of Trustees approve the purchase of interior painting services for LSC-Kingwood from the lowest bidder, Berger Construction Company, 7834 Tavern Street, Houston, Texas 77040 in the amount of \$75,321.
Rationale:	<p>It is necessary to repaint the interior corridors on the first and second floors of Classroom Building A (CLA), the second floor of the Administration Building, the second floor of the Library Building, and the Fitness Training Center at LSC-Kingwood. The corridor walls show wear and tear as a result of constant, heavy student traffic. A high performance coating that has been used and proven to be very durable at LSC-CyFair has been specified for this project. Using this coating will reduce maintenance costs for repainting these corridors. In addition, the classrooms on the second floor of the CLA Building, Administration Building, and Library will be repainted with standard latex paint.</p> <p>Proposals were sent to forty-eight general contractors, thirty-two paint contractors and seven responses were received. It is recommended to award this project to the lowest bidder, Berger Construction. See attached Bid Tabulation.</p>
Fiscal Impact:	Funds for this purchase are included in the approved FY 2008-09 repair and replacement budget for LSC-Kingwood.
Resource:	Katherine Persson 281-312-1640 Cindy Gilliam 832-813-6512

Interior Painting
at LSC-Kingwood

BID TABULATION

<u>Contractor</u>	<u>Bid Amount</u> (Includes Base Bid, Owner's Allowance, and Payment and Performance Bonds)
Berger Construction	\$75,321
Te-Ko	\$83,822
Houston Investment	\$93,000
Menendez-Donnell & Assoc.	\$100,973
Montgomery Building Services	\$142,148
Central Drywall*	Incomplete
Sword Construction**	Incomplete

* Contractor did not submit a Bid Bond.
** Contractor did not submit pricing for all items.

Financial Report and Consideration No. 12 (ACTION ITEM 12) Board Meeting 6-4-09

Request: Consideration of Approval to Purchase Environmental Professional Services for Environmental Site and Indoor Air Quality (IAQ) Assessments

Chancellor's Recommendation: That the Board of Trustees approve the purchase of environmental professional services for environmental site and IAQ assessments for construction related projects for an amount not to exceed \$400,000 over a period of thirty months from the following firms. In addition, authorize the Chancellor or designee to negotiate and execute the Statement of Work for each project.

Corrigan Consulting, Inc.
HVJ Associates, Inc.
PBSJ Corporation
Terracon Consultants, Inc.
TGE Resources, Inc.

Rationale: Environmental site assessments are utilized to evaluate real estate property for potential or existing environmental contaminations. IAQ assessments are comprised of asbestos testing, abatement oversight, preparation of management plans, mold assessment, remediation oversight, and post-remedial testing. This approval will enable the college system to respond quickly to repair and replacement and operating projects. In addition, these services will be utilized for projects related to the general obligation bonds that were approved by voters in May 2008.

A Request for Qualification for professional services was released to 212 environmental consultants and 24 responses were received. An evaluation committee consisting of System Office employees, architects, engineers, program managers, and a Historically Underutilized Business (HUB) consultant thoroughly evaluated each environmental firm's statements of qualifications based upon previous firm experience, qualifications of assigned staff, project timeline, office locations and references. In addition, the firms were evaluated based upon HUB status and/or history of use of HUB firms. It is recommended to enter into master agreements with the five firms with the highest evaluation points. See attached Evaluation Tabulation.

The individual projects will be awarded based upon the assigned workload, annual spending with the firm and project time sensitivity. The college system will attempt to balance the expenditures among all five contractors.

According to Texas Education Code Chapter 2254.003, competitive bids

shall not be solicited for professional services of any licensed or registered professional engineer. Contracts for such professional services are made on the basis of demonstrated competence and qualifications to perform the services for a fair and reasonable price.

Fiscal Impact:

Funds for this purchase are available from the repair and replacement, operating, and bond fund budgets. Funds for subsequent years will be included the future proposed budgets.

Staff Resource:

Cynthia Gilliam

832-813-6512

Environmental Professional Services
for Environmental Site
and Indoor Air Quality (IAQ) Assessments

EVALUATION TABULATION

	Previous firms experience with similar projects (25 points)	Experience of assigned staff (25 points)	Proposed project timeline (20 points)	HUB certification or HUB subcontracting plan (15 points)	Location of Offices (5 points)	References (10 points)	Total
Corrigan Consulting	21.29	20.86	16.57	14.43	4.86	8.86	86.86
Terracon Consultants	21.71	22.14	17.00	11.29	4.86	8.57	85.57
TGE Resources, Inc.	19.57	21.14	16.86	13.57	5.29	8.57	85.00
PBSJ	21.57	21.57	17.00	10.86	5.00	8.14	84.14
HVJ Associates	18.43	20.86	16.14	14.86	4.86	8.14	83.29
Titan Engineering, Inc.	19.86	20.43	17.29	11.57	4.57	7.86	81.57
Southern Global Safety	20.57	20.00	15.86	12.43	4.71	7.86	81.43
URS	20.43	20.57	16.71	10.71	4.86	7.86	81.14
Arias & Associates	19.57	19.86	15.43	14.29	3.00	7.86	80
PSI	20.43	20.29	16.14	10.43	4.86	7.71	79.86
Berg Oliver & Assoc.	18.00	19.14	15.00	15.00	4.00	8.43	79.57
Rone Engineering	19.57	20.43	14.71	11.29	4.71	8.00	78.71
SKA	17.86	20.29	16.14	12.43	4.29	6.86	77.86
Raba Kistner	18.29	19.14	15.86	12.43	4.57	6.86	77.15
EFI Global	18.43	20.71	14.00	10.50	5.00	8.43	77.07

Quantam Environmental	18.14	18.71	15.00	13.57	2.86	7.71	75.99
HTS, Inc.	21.29	21.14	15.14	5.29	4.71	8.29	75.86
Four Star Environmental	16.71	16.86	15.86	14.14	4.57	7.29	75.43
Associated Testing Lab.	16.86	18.	14.29	14.29	4.86	6.71	75.00
Paradigm	21.14	20.14	16.43	5.00	4.57	7.57	74.86
Blackshare	15.71	18.43	17.00	8.86	2.71	7.00	69.71
SWG Consultants	16.57	16.71	12.71	11.71	4.43	7.57	69.71
Enercon	18.43	19.43	10.71	4.86	4.57	8.00	66.00
InTech of SA	14.86	17.00	10.14	9.57	2.00	7.43	61.00

Financial Report and Consideration No. 13 (ACTION ITEM 13) Board Meeting 6-4-09

Request: Consideration of Approval to Replace and Repair Exterior Doors and Hardware at LSC-Tomball

Chancellor's Recommendation: That the Board of Trustees approve the replacement and repair of the exterior doors and hardware at LSC-Tomball from the lowest bidder, Montgomery Building Services, P.O. Box 187, Montgomery, TX 77356 in the amount of \$109,946.

Rationale: The exterior door hardware at LSC-Tomball is in poor condition and in some cases cannot adequately secure the buildings without additional locking devices. The equipment has experienced significant wear since the original buildings were built. The door hardware will be replaced when it cannot be repaired. Doors that cannot be secured due to heavy use will also be replaced.

Proposals were sent to forty-eight general contractors, seven specialty contractors and three responses were received. It is recommended to award this project to the lowest bidder, Montgomery Building Services. See attached Bid Tabulation.

Fiscal Impact: Funds for this purchase are included in the approved FY 2008-09 repair and replacement budget for LSC-Tomball.

Resource: Ray Hawkins 281-351-3644
Cindy Gilliam 832-813-6512

Replacement and Repair
of Exterior Doors and Hardware
at LSC-Tomball

BID TABULATION

Contractor	Bid Amount (Includes Base Bid, Owner's Allowance, and Payment and Performance Bonds)
Montgomery Building Services	\$109,946
Gen-Tech	\$133,675
Berger*	Incomplete

*Contractor did not submit pricing for all items.

Exhibit "Q"

Financial Report and Consideration No. 14 (ACTION ITEM 14) Board Meeting 6-4-09

Request: Consideration of Approval to Amend the Lawn Services Agreements for LSC-CyFair and LSC-North Harris

Chancellor's Recommendation: That the Board of Trustees approve the amendment of the lawn services agreement with Landscape Images of Texas for LSC-CyFair in the amount of \$2,600 for a total annual cost of \$168,896, and with Central Landscape and Maintenance for LSC-North Harris in the amount of \$7,800 for a total annual cost of \$101,400. In addition, approve the purchase of these additional services for the remaining contract terms.

Rationale: On August 3, 2006, the Board of Trustees approved the purchase of lawn services for LSC-CyFair from Landscape Images in the amount of \$166,296 annually for a period of three years with the option to renew for two additional one year terms. The amendment increases the biannual color landscape by eighty flats of flowers to accommodate the additional flower beds throughout campus. New flower beds were installed around the marquee sign on the corner of Barker Cypress at West Road and the entrance to the conference center surrounding the large live oak tree. In addition, both main entrance flower beds were expanded with two additional rows of seasonal plants for each bed. The new rate will be effective September 1, 2009.

In June 2007, the Board of Trustees approved the purchase of lawn services for LSC-North Harris from Central Landscape in the amount of \$86,400 annually. In addition, the Board approved an amendment to add a service area for an additional cost of \$7,200 bringing the total annual cost of the contract to \$93,600 annually. The initial term of the agreement was for a period of one year effective June 7, 2007 through May 31, 2008 with the option to renew for four additional one year terms based on mutual consent. It is requested to approve a second amendment to include lawn services for LSC-Greenspoint Center.

The initial purchase of these services was in accordance with the System's Board policies and procedures and Texas Education Code 44.031 through a formal competitive sealed bid process.

Fiscal Impact: Funds for this purchase are available from the approved FY 2008-09 operating budget for LSC-CyFair and LSC-North Harris.

Staff Resource: Bob Williams 281-290-3940
Steve Head 281-618-5444

Exhibit "R"

Financial Report and Consideration No. 15 (ACTION ITEM 15) Board Meeting 6-4-09

Request:	Consideration of Approval to Purchase Cardiac Ultrasound Equipment for Echocardiography Program at LSC-CyFair
Chancellor's Recommendation:	That the Board of Trustees approve the purchase of cardiac ultrasound equipment for the echocardiography program at LSC-CyFair from the lowest bidder, Siemens Healthcare, 15600 JFK Boulevard, Suite 450, Houston, TX 77032 in the amount of \$124,998.
Rationale:	<p>Due to the growth and expansion of the echocardiography program at LSC-CyFair, two additional echocardiography ultrasound units are needed. This purchase will consist of one portable and one full-function machine.</p> <p>Critical care cardiac sonography equipment provides realistic clinical experience for students. Real case scenarios will significantly add to the learning environment, as clinical situations can be practiced and errors corrected in the safe setting of the learning laboratory. These technically up-to-date machines, which are used in affiliate hospitals, will assist with developing students' confidence and competency before working on actual patients. Also, the cardiac ultrasound equipment can be used to challenge and test students' clinical and decision making skills.</p> <p>Requests for proposals were sent to five vendors and two proposals were received. It is recommended to award this purchase to the lower bidder, Siemens Healthcare. See attached Bid Tabulation.</p>
Fiscal Impact:	Funds for this purchase are available from the approved FY 2008-09 operating budget for LSC-CyFair.
Staff Resource:	Bob Williams 281-290-3936

Cardiac Ultrasound Units
for LSC-CyFair

BID TABULATION

Vendor		Portable	Full Function	Total Cost
Siemens		\$33,433	\$91,565	\$124,998
Phillips		\$75,000	\$103,260	\$178,260

Exhibit "S"

Financial Report and Consideration No. 16 (ACTION ITEM 16) Board Meeting 6-4-09

Request: Consideration of Approval of BuyBoard Cooperative Purchase of Fitness Equipment for LSC-North Harris

Chancellor's Recommendation: Consideration of approval of the BuyBoard cooperative purchase of fitness equipment for LSC-North Harris from BodyWorks Fitness Equipment, 2222 West Rundberg, Suite 400, Austin, Texas 78758, in the amount of \$56,074.

Rationale: The Fitness Center at LSC-North Harris is used by students for instruction and life and weight training. In addition, the facility is used by faculty and staff as part of the System's wellness program. The existing equipment in the Fitness Center is old, outdated and has been repaired several times. The new equipment will better serve those who use the center by increasing the number of exercises targeting particular muscle groups. This purchase will include a chest press, shoulder press, leg curl, leg extension, abdominal crunch, and various other machines.

This purchase is in accordance with Texas Government Code, Subchapter F, Sections 271.101-102. The Board of Trustees approved the college system's membership in the BuyBoard cooperative purchasing program at its February 7, 2008 Board meeting.

A comparative market study has confirmed that the BuyBoard cooperative purchase from BodyWorks Fitness Equipment is the best value.

Fiscal Impact: Funds for this purchase are included in the approved FY 2008-09 operating budget for LSC-North Harris.

Staff Resource: Steve Head 281-618-5444

Financial Report and Consideration No. 17 (ACTION ITEM 17) Board Meeting 6-4-09

Request: Consideration of Approval of Texas Procurement and Support Services' (TPASS) Texas Multiple Award Schedule (TXMAS) Cooperative Purchase of Furniture for LSC-Kingwood and LSC-Tomball

Chancellor's Recommendation: That the Board of Trustees approve the TXMAS cooperative purchase of furniture for LSC-Kingwood and LSC-Tomball in the amount of \$292,171 from the following vendors:

KI International (KI)	LSC-Kingwood	\$119,422
Jimenez Contract Services (JCS)	LSC-Tomball	\$172,749

Rationale: The classrooms located on the upper floor of the Library building at LSC-Kingwood have not been comprehensively updated since the building opened 25 years ago. These classrooms are used extensively for many core classes. This purchase will consist of 600 chairs which will maximize space utilization for the greatest number of students and will significantly enhance the learning environment in these rooms.

The furniture in the hallways, alcoves, and student study areas at LSC-Tomball are over 20 years old. In addition, some furniture sections are either missing or mismatched due to damage over the years. This purchase will consist of seating and end tables for the Commons, Wellness Center, South Building alcove, 2nd floor hallways, and upstairs East Wing.

This purchase is in accordance with Texas Government Code, Subchapter F, Sections 271.101-102. The Board of Trustees approved the college system's membership in TPASS (formerly Texas Building and Procurement Commission) at its October 15, 1992 Board meeting.

A comparative market study has confirmed that the TXMAS cooperative purchase from KI International and JSC is the best value.

Fiscal Impact: Funds for this purchase are available from the approved FY 2008-09 operating budget for LSC-Kingwood and LSC-Tomball.

Staff Resource: Katherine Persson 281-312-1640
Ray Hawkins 281-351-3360

Exhibit "U"

Financial Report and Consideration No. 18 (ACTION ITEM 18) Board Meeting 6-4-09

Request: Consideration of Approval of The Cooperative Purchasing Network (TCPN) Purchase of Construction Services to Replace the Boilers and Hot Water Piping for LSC-North Harris

Chancellor's Recommendation: That the Board of Trustees approve the TCPN cooperative purchase of construction services to replace the boilers and hot water piping for LSC-North Harris from Hunton Trane Services, 5622 Luce Street, Houston, TX 77087, in the amount of \$514,218.

Rationale: On May 7, 2009, the Board approved the TCPN cooperative purchase of four replacement boilers for LSC-North Harris from Hunton Trane Services. The total cost for the four units was \$184,875.

The purchase of the construction services will include the installation of the new boilers and associated equipment. In addition, this purchase will include all of the materials and labor necessary to replace the hot water lines. The 8" PVC hot water line that supplies hot water to heat the Library Building and new Science Wing of the Winship Building has failed multiple times and needs to be replaced. The underground hot water lines will be replaced with roof-mounted water lines.

This purchase is in accordance with Texas Government Code, Subchapter F, Sections 271.101-102. The Board of Trustees approved an interlocal agreement and resolution with TCPN, which is sponsored by the Region IV Education Service Center, at the May 2001 Board of Trustees meeting.

A market analysis has confirmed that the prices offered by Trane for the construction services are competitive and provide the best value for the college system.

Fiscal Impact: Funds for this purchase are included in the approved FY 2008-09 repair and replacement and operating budgets for LSC-North Harris.

Staff Resource: Steve Head 281-618-5444
Cindy Gilliam 832-813-6512

Financial Report and Consideration No. 19 (ACTION ITEM 19) Board Meeting 6-4-09

Request: Consideration of Approval to Purchase Additional Building Access Control Devices at LSC-Montgomery

Chancellor's Recommendation: That the Board of Trustees approve the purchase of additional electronic card access devices at LSC-Montgomery from Commercial Access, 2833 Westside Drive, Pasadena, TX, 77502 in the amount of \$20,000, for a total cost of \$344,103.

Rationale: In September 2008, the Board of Trustees approved the replacement of the existing electronic card access system at LSC-Montgomery in the amount of \$324,103. The original system was installed during the start up of the campus and the second system was installed during the construction of Building F. Due to equipment failures of the original system and difficulty locating replacement parts, the original system was replaced with the same system in Building F.

During the implementation of this project, the need for several additional card readers in new locations and replacement readers for existing locations were identified. The additional locations include the business office, classrooms, office suites, and information technology equipment rooms.

The initial purchase was in accordance with the System's Board policies and procedures and Texas Education Code 44.031 through a formal competitive sealed bid process. The bid was awarded to the lowest bidder, Commercial Access.

Fiscal Impact: Funds for this purchase are available from the 2007 revenue bonds.

Staff Resource: Penny Westerfeld 936-273-7222
Cindy Gilliam 832-813-6512

Exhibit "W"

Financial Report and Consideration No. 20 (ACTION ITEM 20) Board Meeting 6-4-09

Request: Consideration of Approval to Amend the Consulting Agreements with JaffeHolden and Schuler Shook for the Purchase of Additional Engineering Services for Acoustical and Theater Design

Chancellor's Recommendation: That the Board of Trustees approve the amendment to the consulting agreements with JaffeHolden and Schuler Shook for the purchase of additional engineering services for acoustical and theater design in the amount of \$257,000 for a total purchase of \$757,000.

Rationale: On March 5, 2009, the Board of Trustees authorized the Chancellor or designee to execute a contract for the purchase of engineering services for acoustical and theatre design with JaffeHolden and Schuler Shook for an estimated amount of \$500,000. The initial scope of engineering services included acoustics, audio visual, theater rigging equipment and specialty lighting design for LSC-Tomball and LSC-Kingwood.

The actual cost for these professional services were higher than estimated due to the following:

- The Music Recital Hall at LSC-Montgomery was not included in the original scope of work.
- Although classrooms were budgeted for all campuses, the number of tiered classrooms was increased during programming.
- Reimbursements for travel and expenses were higher than estimated because LSCS expected to leverage the consultants travel with other projects they had in the area. The decline in the area development market has significantly scaled down their additional local work so these related expenses are solely being borne by LSCS.

The initial award for this purchase was in accordance with the System's Board policies and Texas Education Code Chapter 2254.003.

Fiscal Impact: Funds for this purchase are available from the 2008 general obligation bonds.

Staff Resource: Cindy Gilliam 832-813-6512

**Additional Engineering Services
for Acoustical and Theatre Design**

COST COMPARISON ANALYSIS

	Estimated Fee Kingwood	Actual Fee Kingwood	Estimated Fee Tomball	Actual Fee Tomball	Estimated Fee Montgomery	Actual Fee Montgomery	Estimated Fee System-wide	Actual Fee System-wide
Theatrical	\$120,000	\$151,000	\$120,000	\$151,000	\$0	\$20,000	\$0	\$0
Acoustical	\$45,000	\$60,000	\$45,000	\$60,000	\$25,000	\$45,000	\$30,000	\$15,000
Audio Visual	\$45,000	\$70,000	\$45,000	\$70,000	\$0	\$50,000	\$0	\$15,000
Reimbursables	<u>\$10,000</u>	<u>\$20,000</u>	<u>\$10,000</u>	<u>\$20,000</u>	<u>\$0</u>	<u>\$5,000</u>	<u>\$5,000</u>	<u>\$0</u>
	\$220,000	\$301,000	\$220,000	\$301,000	\$25,000	\$120,000	\$35,000	\$30,000
Actual Contract Summary:								
Schuler Shook		\$322,000		\$20,000		\$342,000		
Jaffe Holden		\$385,000		\$30,000		<u>\$415,000</u>		
						\$757,000		

Exhibit "X"

Financial Report and Consideration No. 21 (ACTION ITEM 21) Board Meeting 6-4-09

Request: Consideration of Approval to Negotiate and Execute an Agreement for the Purchase of Construction Manager at Risk (CM-at-risk) Services for Renovation of the HP Facility

Chancellor's Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute an agreement for the purchase of CM-at-risk services for a partial renovation of the HP facility for an amount not to exceed \$12 million.

Rationale: The System will utilize the CM-at-risk method for the renovation of the HP facility. The CM-at-risk will act as the general contractor during construction, assuming the risk of subcontracting the work, and guaranteeing completion of the project. The CM-at-risk will work directly with the System's designated engineers and/or architects to prepare the construction documents.

Approximately 100,000 – 150,000 square feet will be renovated to accommodate the current LSC-Willow Chase Center operations, the initial phase of a second University Center, the LSC-Corporate College conference and training facility, and the support space for administrative staff.

To complete the project renovations in time for classes to begin in the Spring 2010 semester, it is requested to authorize the Chancellor or designee to negotiate and execute a contract for the purchase of the CM-at-risk services immediately. In accordance with Texas Education Code 44.038, Purchasing will complete a formal competitive bid process through a one or two step process. The System will select the firm that submits the proposal that provides the best value.

To ensure the Board is informed, a status report will be presented to the Board with the actual cost of services based upon the executed contracts.

Fiscal Impact: Funds for this purchase are available from the 2008 general obligation bonds.

Staff Resource: Cindy Gilliam 832-813-6512

Exhibit "Y"

Financial Report and Consideration No. 22 (ACTION ITEM 22) Board Meeting 6-4-09

Request: Consideration of Approval to Purchase Medical Waste Disposal Services

Chancellor's Recommendation: That the Board of Trustees approve the purchase of medical waste disposal services from Stericycle, Inc. 2333 Waukegan Rd., Suite 300, Bannockburn, IL 60015 for an estimated annual amount of \$10,000 and a not-to-exceed amount of \$50,000 over the five year contract.

Rationale: Medical waste is collected for the dental hygiene, nursing, and biology programs. To comply with federal safety guidelines and to promote a clean environment, LSCS disposes of medical waste through a regulated medical waste disposal program. Such waste may include syringes, masks, gloves, disposable lab coats, etc.

The award for the purchase of these services will be for a period of one year beginning June 2009 through May 31, 2010 with the option to renew for four additional one year terms. The college system may accept reasonable price increases annually to accommodate for changes in market conditions and fuel surcharges.

Proposals were sent to sixteen medical waste disposal companies and five responses were received. The award could not be based upon low bid alone. Proposals were evaluated based upon pricing, ability to service all locations, ability to meet the scope of work, medical waste collection certification, and completeness and thoroughness of the proposal. It is recommended to award this purchase to the vendor with the highest points, Stericycle. See attached Evaluation and Bid Tabulations.

Fiscal Impact: Funds for this purchase are included in the approved FY 2008-09 operating budget. Funds for subsequent fiscal years will be included in future proposed budgets.

Staff Resource: Cindy Gilliam 832-813-6512

Medical Waste Disposal
Services

EVALUATION and BID TABULATION

Vendor		Evaluation Points	Cost Per Container	Estimated Annual Cost
Stericycle		92.6	\$40.00	\$10,000
Enserve		89.4	\$45.00	\$11,250
Gamma Waste Systems		83.6	\$49.50	\$12,374
Medical Waster System		81.2	\$39.90	\$9,975
MedClean		60.2	\$54.00	\$13,500

Exhibit "Z"

Financial Report and Consideration No. 24 (ACTION ITEM 24) Board Meeting 6-4-09

Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Agreement for the Purchase of Electricity Services

Chancellor's Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute an agreement for the purchase of electricity services from Energy For Schools (EFS), 5300 Hollister, Suite 200, Houston, TX 77040.

Rationale: LSCS' existing agreement for electricity service purchases for facilities located in Harris County will expire on August 31, 2009. Facilities located within Montgomery County remain outside of the State of Texas power grid and are not yet eligible to be competitively bid.

The electricity market is currently at a five year low. The electricity rate is an "indicative rate" with a volatility range. Bid rates must be accepted within the same day as received, in order to execute a fixed rate contract. It is therefore requested that the Chancellor or designee be authorized to execute the contract, once the price and term have been fixed. Depending on pricing, the term of the agreement can be for a period of up to 36 months.

The estimated new commodity rate will provide a significant cost reduction for electricity services as compared to the current rate. Additionally, EFS will offer a contract incentive based on our previous twelve months of usage in the amount of \$41,131. This incentive will be paid to LCSC upon execution of the contract and the purchase of the power.

This purchase is in accordance with Texas Government Code, Subchapter F, Sections 271.101-102. The Board of Trustees approved the college system's membership in Energy for Schools Electrical Cooperative at its December 2003 meeting.

Fiscal Impact: The current rate the System pays for electricity purchases is 9.14¢. Based on the current market, it is estimated the System could obtain a new fixed rate in the mid-7 cents range, resulting in a savings of about \$750K. Funds for this purchase will be included in future proposed budgets.

Staff Resource: Cindy Gilliam 832-813-6512

Exhibit "aa"

Financial Report and Consideration No. 25 (ACTION ITEM 25) Board Meeting 6-4-09

Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Agreement for the Purchase of Fairbanks Center

Chancellor's Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute an agreement for the purchase of the Fairbanks Center, located at the southwest quadrant of the SH 290 and West Little York intersection, from Caldwell Watson Real Estate Group, 7600 West Tidwell, Suite 806, Houston, Texas 77040, in an amount not to exceed \$12 million.

Rationale: On January 23, 2001, the Board of Trustees approved a long-term lease with Little York 290 CW LP, as agent for Caldwell Watson Real Estate Group, to design and construct a two-story building (52,000 gross square feet), and lease it to the System for \$19 per gross square foot for the first seven years of the lease and \$20 thereafter. This resulted in a monthly rent of \$82,333 for the first seven years and \$86,667 thereafter. Included in this agreement was the construction and exclusive use of an adjoining parking facility with 624 spaces, and an option for the System to purchase the facility on or after the fifth anniversary of the lease.

The center was established to provide educational opportunities to the southern section of the Cy-Fair service area. The Fairbanks Center location has proved to be easily accessible for the residents of the service area, and is therefore desirable as a long-term location for educational services.

The option to purchase the center expired in 2007; the System was unable to purchase the building at that time due to the unsuccessful bond election. At the system's request, CW LP agreed to allow the System to purchase the property at a later date. Two certified appraisals have been performed and established the fair market value at \$9.5 million and \$12.2 million, respectively. The primary difference in the appraisal amounts is the method of calculating the value of the property. Because of the lease contract terms, the center is considered an investment property with "lease-in-place" terms, giving it a much higher value on the market than a standard classroom building.

Fiscal Impact: Funds for this purchase are available from the 2008 general obligation bonds.

Staff Resource: Cindy Gilliam 832-813-6512

Exhibit "bb"

Building and Grounds Report

Board Meeting 6-4-09

Report: Construction Projects Update

The System's plant operations and facilities department has provided a summary report of the System's construction projects. See attached report.



Monthly Facilities Planning and Construction Report

June 4, 2009

General Obligation Bond Project Summaries – 2008 Election:

❖ LSC-North Harris

- ◆ Installation work on the electrical infrastructure upgrades continues. The Contractor is installing the final CenterPoint service duct bank, and will begin constructing the required access road. The project is proceeding on schedule for a mid-summer completion.
- ◆ Schematic Design for the main campus projects is underway. Programming for the off-campus Health Professions building is nearing completion. The Greenspoint Center project is in the closing phases of surveying with programming scheduled to begin in late May.

❖ LSC-Kingwood

- ◆ Revised program budget for student/conference center, performing arts, renovations and infrastructure projects has been approved. Project team will further develop the project budgets as they work through the design phases. Program documents completion will commence.

❖ LSC-Kingwood Satellite Center

- ◆ Revised program budget for the Atascocita satellite project has been approved. Project team will further develop the project budget as they work through the design phases. Program documents completion will commence.

❖ LSC-Montgomery

- ◆ Schematic design for the new Conroe (Satellite) Center is complete, and the documents have been finalized for approval. The design team presented floor plans, site plan, building elevations and site perspective drawings for review. The contract agreement associated with the donation of the land is under development.
- ◆ Schematic design of the new academic, health / science and music instruction buildings is complete and the documents have been finalized for approval.
- ◆ The design-build services agreement for the parking garage project is under negotiation and should be finalized in early June. Initial design meetings were held and traffic flow studies were initiated to determine the parking garage site.
- ◆ Design work on the building automation system upgrade project was completed in May. Discussions are underway to determine the best approach to implement the project including options to bid the work or complete the project as part of an energy performance contract.
- ◆ Meetings were held to discuss the campus infrastructure and various options to supply the new buildings with chilled / hot water. Options include expanding the existing central plant, constructing a new central plant or the installation of roof top equipment at each building. The design staff and consultants are evaluating the lifecycle costs of

each option to assist in the decision process. Similar analysis is being conducted on the electrical, natural gas, fire alarm and other infrastructure systems on the campus.

❖ LSC-Tomball

- ◆ Programming for the health / science building is complete. Schematic design activities have commenced.
- ◆ Schematic design activities continue for the performing arts theater and veterinary technology buildings.

❖ LSC-CyFair

- ◆ Schematic design activities for the new general classroom building and science classroom building additions have begun. The student services area will be relocated to the new general classroom building and expanded to accommodate the increased student enrollment as part of this plan. The design team and campus committee members hold several meetings each month to discuss requirements and provide direction to the design team.
- ◆ Programming for the renovation of the current student services area in the Learning Commons is in process.
- ◆ The evaluation of the existing campus infrastructure to determine the capacity limits of chilled and hot water, electrical, site drainage and other systems is progressing. It was determined that increased capacity of storm water detention (lakes) will not be required for the new buildings and parking.

❖ LSC-New CyFair Satellite Center

- ◆ Programming for the new satellite center is complete. The campus programming committee is including workforce training programs that will be relocated from the main campus. A possible location for the new center has been identified and is being evaluated.

❖ LSC-Central Services and Training Center

- ◆ The focus of the programming efforts has shifted with the purchase of the HP property. The System administration and support staff functions are being analyzed individually for their potential relocation to the HP site. Relocating departments will alleviate the existing space deficit at CSTC.
- ◆ Programming for Houston Advanced Research Center (HARC) renovations will continue once the desired location of all administration and support staff functions has been established.

2007 Revenue Bond Project Summaries:

❖ LSC-North Harris

- ◆ The initial phase of the building automation system upgrade project will be completed by the end of May. Future phases are targeted to be covered in the energy performance contract. Construction at LSC-Tomball continues with a targeted completion of June 30.

❖ LSC-Montgomery

- ◆ The original scope of the card access system replacement project was completed in late May. Additional readers have been requested so an agenda item has been prepared for the June Board of Trustees meeting seeking approval to increase the original project award amount.

- ◆ The replacement of the walkway expansion joint sealant was completed in May.

❖ LSC-Kingwood

- ◆ Fire Alarm System Upgrade for LSC-Kingwood - Work is 80% complete. Fire marshall inspections are scheduled for the month of June 2009.
- ◆ Security System Upgrades for LSC-Kingwood - LSCS has approved the monitoring agreement which has been forwarded to Infrastruct for final signature. Vendor agreement signature, software download, training sessions and change orders/deducts are in progress.
- ❖ Roof Repairs and/or Replacement for LSC-Kingwood – Final invoicing for Kingwood is in progress. LSC-Tomball - Work is complete with the exception of several roof drain adjustments. Final close-out documents are being prepared by the contractor

❖ LSC-Cy Fair

- ◆ Land for a New Satellite Center – A possible 10 acre site for the new center has been identified on the southern border of the LSCS service area and is being evaluated.

❖ LSC-Tomball

- ◆ Replace Switchgear – The design is under review with the engineer to ensure the capacity is adequate for the construction projects included in the 2008 bond program.
- ◆ Repair Exterior Windows – RFP is scheduled to be released this summer.
- ◆ Additional funding for the entry column renovations has been procured and the design team has been reactivated.

The Tomball projects below were bid in combination with other campuses to reduce the cost. The status of these projects can be found in other campus reports as follows:

- ◆ Building Automation System Upgrades – LSC-North Harris
- ◆ Security System Upgrades – LSC-Kingwood
- ◆ Roof Repairs and/or Replacement – LSC-Kingwood

Remediation

❖ LSC-Montgomery

- ◆ Building F (Library) Patio Drainage – The project to implement a secondary drainage system for the patio will be released for bids in June.

Status Report on the Area Job Order Contract (AJOC) Purchases for Construction Related Projects

At the August 2008 regular board meeting, the Board of Trustees approved the purchase of construction services for the System from Texas Cooperative Purchasing Network (TCPN) AJOC Contractor, Kellogg Brown and Root Inc. (KBR), BuyBoard AJOC Contractor Jamail & Smith, and Harris County Department of Education AJOC Contractors Dura Pier Facilities Services and Basic IDIQ. This approval authorized the System to use the AJOC method for individual projects up to \$100,000 and to make collective purchases not to exceed \$1,000,000 for FY 2008-2009. Projects that exceed \$100,000 are to be presented to the Board of Trustees individually for consideration of approval. To ensure the Board of Trustees continues to have information regarding the AJOC projects under \$100,000, a brief summary of projects is included in the Facilities Planning and Construction Report each quarter.

The projects listed below were awarded to **KBR**:

Projects under \$50,000 completed:

LSC-Central Services and Training Center – Exterior Kiosk Repairs (Ike Repair). \$20,525

The projects listed below were awarded to **Jamail & Smith:**

Projects under \$50,000 completed:

LSC-University Center – Door Repairs. \$10,207

LSC-Central Services and Training Center – Electrical Modifications in DSI. \$3,024

The projects listed below were awarded to **Basic IDIQ:**

Projects under \$50,000 completed:

LSC-Kingwood – LED Sign. \$18,771

Exhibit "cc"

Personnel Report and Consideration No. 1 (ACTION ITEM 26) Board Meeting 6-4-09

Request: Consideration of Ratification of Appointments

Chancellor's Recommendation: That the contractual appointments listed on the following pages be ratified for the positions indicated.

Rationale: These contractual appointments include ratification of Administrators from the CyFair, and System Office.

Fiscal Impact: Positions and salaries have been budgeted for 2008-2009.

Staff Resource: Rand Key 832-813-6522

a. CyFair

Maria Sanders, Dean, Instruction

Effective: Twelve-month contracted employee at an annual salary of \$88,400 beginning May 11, 2009.

Education: J.D., Saint Louis University School of Law, Major: Law; M.A., Southern Illinois University of Edwardsville, Major: Philosophy; B.A. & B.A., Mansfield University, Major: Philosophy & Music.

Experience: Associate Professor of Philosophy, Lone Star College-CyFair; Interim Assistant to VP of Instruction/Director for Academic Excellence and Employee Relations Officer, South Texas College; Philosophy Instructor, South Texas College & University of Texas at Pan American; Attorney, Sanders Law Firm; Trustee, Village of Freeburg.

Ramir Yulatic, Vascular Sonography, Associate Professor

Effective: Twelve-month contracted employee at an annual salary of \$51,851 beginning June 1, 2009.

Education: A.A.S., Lone Star College System, Major: Diagnostic Medical Sonography.

Experience: Vascular Technologist and Sonographer, Memorial Hermann; Adjunct Faculty, Lone Star College-CyFair.

b. System Office

Robert J. Tidwell, Associate Vice Chancellor, Technology Services

Effective: Twelve-month contracted employee at an annual salary of \$118,200 beginning May 16, 2009.

Education: M.A. & B.A., Rhode Island College, Major: Applied Anthropology & Anthropology-Public Archaeology.

Experience: Vice President, General Manager, Chief Information Officer, and Technical Director, Sungard Higher Education; Network Manager, Senior Network Administrator, Network Administrator, and Computer System Specialist, Sarasota County Government; System Analyst, Rhode Island Department of Health; Research Assistant, Pawtucket Memorial Hospital.

Link Stanley Alander, Associate Vice Chancellor, Technology Services

Effective: Twelve-month contracted employee at an annual salary of \$125,000 beginning May 16, 2009.

Education: M.B.A. & B.B.A., Western Illinois University, Major: Business Administration & Management Information Systems.

Experience: Executive Director, Dean of Technology, Adjunct Faculty, Lone Star College-System Office & North Harris; Director of Information Technology, Western Illinois University.

Christopher Turek, Director, Innovations

Effective: Twelve-month contracted employee at an annual salary of \$65,000 beginning April 15, 2009.

Education:

Experience: Senior Instructional Technologist, Lone Star College System; Web Communications Specialist/Instructional Technology Trainer, Magnolia Independent School District; Director of Innovation and Online Community Building, November Learning, Inc.; Webmaster/Educational technology Trainer, Education Service Center Region VI; Webmaster/Staff Technology Trainer/Network Technician, Sam Houston State University.

Robin Garrett, Director, Continuing Education

Effective: Twelve-month contracted employee at an annual salary of \$76,443 beginning May 18, 2009.

Education: M.S., Nova Southeastern University, Major: Computing Technology in Education; B.S., Bellevue University, Major: Business Technology; A.A., San Jacinto College, Major: Data Processing.

Experience: Senior Program Manager, Program Manager and CE Instructor, Lone Star College-Kingwood; Computer Program Coordinator/Faculty and Computer Information Systems Faculty/Continuing Ed, San Jacinto College North; President, Athena Russell; Consultant, Global Services.

Janet Taber, Director, Continuing Education

Effective: Twelve-month contracted employee at an annual salary of \$67,749 beginning May 18, 2009.

Education: M.E.D., The University of Oklahoma, Major: Educational Administration and Curriculum Supervision; B.S., Northeastern State University, Major: Business Education; A.S., Connors State College, Major: General Education.

Experience: Program Manager-Continuing Education, Lone Star College-CyFair; Director, Marketing/Communication/Student Services, Pioneer Technology Center;

Business Teacher, Sowela Technical Center, Delta Tech School of Business, Ponca City Public School, and Dewar Public School; Administrative Assistant/Instructor, Conoco, Inc.

Chandris Hinkson, Director, Continuing Education

Effective: Twelve-month contracted employee at an annual salary of \$73,000 beginning May 18, 2009.

Education: M.S., Texas Woman's University, Major: Health/Business Administration; B.S., University of Houston, Major: Biology.

Experience: Senior Program Manager-Continuing Education and Program Manager-Continuing Education Healthcare, Lone Star College-North Harris; Administrator-Surgical Services, Houston Veterans Affairs Medical Center.

Alfred Gill, Director, Continuing Education

Effective: Twelve-month contracted employee at an annual salary of \$64,749 beginning May 18, 2009.

Education: B.A., Southeastern Louisiana University, Major: General Business.

Experience: Program Manager, Lone Star College-Conroe Center & Montgomery; Buyer, Carmax Auto Superstores, Inc.; Inside Sales Representative/Procurement, National Oilwell Varco; General Manager, Cinemark USA, Inc.; Substitute Teacher/Coach, Kentwood Junior High School; Assistant Manager, Modern Office Supply.

Sharon Jones, Director, Continuing Education

Effective: Twelve-month contracted employee at an annual salary of \$67,749 beginning May 18, 2009.

Education: B.A., St. Thomas University, Major: Sociology.

Experience: Program Manager-Continuing Education, Lone Star College-CyFair; Special Education Teacher, Cypress Fairbanks ISD; Public Relations Supervisor, Hill and Knowlton; Public Affairs Marketing Manager, Lockheed Martin IMS.

Exhibit "dd"

Personnel Report and Consideration No. 2 (ACTION ITEM 27) Board Meeting 6-4-09

Request: Consideration of Resignations

Chancellor's

Recommendation: That the resignations listed below be accepted and acknowledged.

CyFair

Robert E. McGhee, Professor, Art

Effective April 13, 2009

North Harris

John Collins, Professor, Engineering Technology/Electronics

Effective April 24, 2009

Tomball

Jean Dorsi, Professor, CIT

Effective May 31, 2009

System Office

Mark Harris, Director, Library

Effective June 30, 2009

Staff Resource: Rand Key

832-813-6522