

**MINUTES OF THE  
WORKSHOP AND REGULAR MEETING OF THE BOARD OF TRUSTEES  
LONE STAR COLLEGE SYSTEM  
CENTRAL SERVICES AND TRAINING CENTER  
TRAINING AND DEVELOPMENT CENTER BOARD ROOM  
5000 RESEARCH FOREST DRIVE  
THE WOODLANDS, TEXAS 77381**

**March 4, 2010**

**5:00 p.m.**

**PRESENT:** Mr. Randy Bates, Chair  
Dr. David Holsey, Vice Chair  
Ms. Priscilla Kelly, Secretary  
Mr. Chris Daniel, Assistant Secretary  
Mr. Robert Adam  
Dr. Richard Campbell  
Mr. David Vogt  
Mr. Robert Wolfe

**ABSENT:** Ms. Stephanie Marquard

- I. **CALL TO ORDER:** Mr. Bates called the workshop and regular meeting of the Board of Trustees to order at 5:05 p.m. after determining a quorum was present.
- II. **PLEDGE OF ALLEGIANCE:** Mr. Wolfe led the Board and guests in reciting the Pledge of Allegiance
- III. **CERTIFICATION OF THE POSTING OF THE NOTICE OF THE MEETING:** Chancellor Carpenter confirmed that the Notice for the meeting had been properly posted. No action was required. A copy is attached as Exhibit "A."
- IV. **INTRODUCTIONS, SPECIAL GUESTS, RECOGNITIONS:** Chancellor Carpenter welcomed Kassia Micek of the Conroe Courier and Beth Kuhles of the Houston Chronicle. Dr. John O'Malley, vice president, administrative services at LSC-Kingwood, introduced the Chancellor's Faculty Technology Innovation Grant recipients: Marguerite Tamasy of LSC-North Harris, Marinela Castaño of LSC-North Harris, Kim Hubbard of LSC-CyFair, Margaretha Johnson of LSC-Kingwood, Licia Clowtis of LSC-Montgomery, Gordon Carruth of LSC-Montgomery.

Ray Laughter, vice chancellor of external affairs, introduced Laura Morris, associate vice chancellor, marketing & communications

- V. **CLOSED SESSION:** At 5:10 p.m. Mr. Bates convened the Board in closed session, in accordance with Section 551.001 et. Seq. of the Texas Government Code under one or more of the following provision(s) of the Act:

Section 551.071 – Consultation With Attorney  
Section 551.072 – Deliberation Regarding Real Property  
Section 551.073 – Deliberation Regarding Prospective Gift  
Section 551.074 – Personnel Matters  
Section 551.076 – Deliberation Regarding Security Devices  
Section 551.087 – Economic Development Negotiations

Mr. Vogt arrived at 5:20 p.m. Dr. Holsey arrived at 5:25 p.m.

- VI. **RECONVENE REGULAR MEETING:** Mr. Bates reconvened the open meeting at 6:34 p.m.
- VII. **APPROVAL OF THE MINUTES OF THE FEBRUARY 4, 2010 WORKSHOP AND REGULAR MEETING:** upon a motion by Mr. Daniel and a second to the motion by Ms. Kelly, the Board unanimously approved the minutes of the February 4, 2010 Workshop and Regular Meeting.
- VIII. **CITIZENS DESIRING TO ADDRESS THE BOARD:** No citizen addressed the Board.
- IX. **SPECIAL REPORTS AND ANNOUNCEMENTS:**
1. **Chancellor:** Chancellor Carpenter announced the ground breaking ceremonies at each of the colleges with LSC-Montgomery holding the first ground breaking in November, the Conroe Center in January, LSC-North Harris on March 2, LSC-CyFair will be held on March 11, LSC-Kingwood on April 13 and LSC-Tomball on April 13. The System-wide Employee Awards Banquet was held on February 26 at the Waterway Marriott with a record 1400 employees in attendance and five trustees. Chancellor Carpenter recognized Nithy Sevanthinathan, director of international programs and services, and Shah Ardalan, vice chancellor for office of technology services, for their work on the International Conference for Community Colleges for International Development which was hosted by LSCS and held February 20-23, 2010 at the Waterway Marriott. Approximately 300 people from around the world were in attendance and dozens of volunteers from the System who manned registration. The Chancellor presented an update of grant funds received. In 2009 the System received \$5.6M in external grants and to date for 2010, has received over \$7M. There has been a 20% increase in the number of grant proposals developed and submitted. The Chancellor recognized Cindy Gilliam, vice chancellor for administration and finance and Linda Head, associate vice chancellor for workforce development, for their concerted efforts in securing grant funds.

2. College Presidents: Dr. Susan Karr, president of LSC-Tomball, presented an overview of the LSCS strategic goal five, create effective internal and external systems of communication. Dr. Karr reported through strengthening stakeholder interactions within the System, expanding a System-wide approach to sharing best practices, implementing a consistent emergency/crisis notification and response plan and continuing to define LSCS brand to improve System recognition, cohesion and pride, this strategic goal will be accomplished.
3. Vice Chancellors: No report.
4. Faculty Senate Presidents: Ms. Dorothy Reade, LSC-North Harris faculty senate president, thanked the Board for attending the Employee Awards Banquet and for Dr. Campbell's positive message. Ms. Reade expressed her appreciation for the Board's attendance at the LSC-North Harris ground breaking ceremony. Ms. Reade reported this is her sixth year and final year to be faculty senate president of LSC-North Harris. In that time, Ms. Reade has seen change in the System and continues to see change, progress, developing trust, and developing lines of communication. Ms. Reade thanked the Board for allowing her to serve and stated her tenure has been very enjoyable.

X. **CONSIDERATION OF CONSENT AGENDA:** Mr. Bates proceeded with the Consent Agenda. Action Items 6, 7, 8 and 9 were recommended to be considered separately. Mr. Adam made a motion to approve Action Items 1, 2, 3, 4, 5, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23 and 24. Mr. Wolfe seconded the motion and the Board unanimously passed the Consent Agenda. A copy is attached as Exhibit "B."

XI. **POLICY REPORTS AND CONSIDERATIONS**

1. Consideration of Approval for Board of Trustees Travel (ACTION ITEM 1): the Board unanimously authorized Priscilla Kelly and Richard Campbell to attend the Board of Trustee Achieving the Dream in Santa Fe, New Mexico from March 25 - 27, 2010. This item was passed in the Consent Agenda. A copy is attached as Exhibit "C."
2. Consideration of Approval of the Order Calling Trustee Election and to Ratify the Appointment of a Staff Agent for the Board Secretary to Perform the Election Duties (ACTION ITEM 2): the Board unanimously approved the order calling the trustee election on May 8, 2010 and ratified the appointment of Helen Clougherty as the agent for Board Secretary, Ms. Priscilla Kelly, to perform the election duties and to keep the office hours required by Section 31.123 of the Election Code.. The trustee election is for Position No. 5, Position No. 6 and Position No. 7 for a six year term on the Board of Trustees of the Lone Star College System. This item was passed in the Consent Agenda. A copy is attached as Exhibit "D."

3. Consideration of the Approval of Joint Election Agreements with Humble Independent School District, San Jacinto County, Montgomery County and an Election Service Agreement with Montgomery County (ACTION ITEM 3): the Board unanimously approved the joint election agreements with Humble Independent School District, San Jacinto County, Montgomery County and an Election Service Agreement with Montgomery County which provide for the sharing of facilities, election officials, election equipment and expenses. This item was passed in the Consent Agenda. A copy is attached as Exhibit "E."
4. Consideration of Adoption of a Resolution Regarding Trustee Election (ACTION ITEM 4): the Board unanimously adopted the resolution regarding Trustee election. This item was passed in the Consent Agenda. A copy is attached as Exhibit "F."
5. Consideration of Approval of the Recommended Revision of the Lone Star College System Board Policy Section II.D.1.06 (SECOND READING) (ACTION ITEM 5): the Board unanimously approved the recommended revision of the Lone Star College System Board Policy Section II.D.1.06. This item was passed in the Consent Agenda. A copy is attached as Exhibit "G."

## **XII. FINANCIAL REPORTS AND CONSIDERATIONS**

1. Monthly Financial Statements: Ms. Cindy Gilliam, vice chancellor for administration and finance, presented the monthly financial statements for January 31, 2010. A copy is attached as Exhibit "H."
2. Consideration of Approval of a Resolution to Express Intent to Finance Expenditures to be Incurred (ACTION ITEM 6): upon a motion by Ms. Kelly and a second to the motion by Mr. Vogt, the Board unanimously approved the Resolution. A copy is attached as Exhibit "I."
3. Consideration of Approval of Resolution Authorizing the Issuance of Lone Star College System General Obligation Refunding Bonds, Series 2010: Setting Certain Parameters for the Bonds; Authorizing the Redemption Prior to Maturity of Certain Outstanding Bonds; Authorizing the Chancellor and/or Vice Chancellor for Administration and Finance/Chief Financial Officer to Approve the Amount, the Interest Rate, Price, and Certain Other Terms Thereof and Procedures and Provisions Related Thereto (ACTION ITEM 7): upon a motion by Mr. Vogt and a second to the motion by Mr. Daniel, the Board unanimously approved the resolution for the refunding of approximately \$9,100,000 Limited Tax General Obligation Refunding and Building Bonds, Series 2001. A copy is attached as Exhibit "J."
4. Consideration of Approval of the Sixth Supplemental Resolution Authorizing the Issuance of Lone Star College System Revenue Financing System Refunding Bonds, Series 2010: Setting Certain Parameters for the Bonds; Authorizing the Redemption Prior to Maturity of Certain Outstanding Bonds; Authorizing the Chancellor and/or Vice Chancellor for Administration and Finance to Approve the Amount, the Interest

Rate, Price, and Terms Thereof and Certain Other Procedures and Provisions Related Thereto (ACTION ITEM 8): upon a motion by Ms. Kelly and a second to the motion by Mr. Wolfe, the Board unanimously approved the resolution for the refunding of approximately \$7,800,000 Revenue Financing System Improvement and Refunding Bonds, Series 2000. A copy is attached as Exhibit "K."

5. Consideration of Approval of the Resolution for the Order Authorizing the Issuance of Lone Star College System Limited Tax General Obligation Bonds, Series 2010a and Series 2010b; Authorizing Certain Officers of the System to Determine the Amount, Interest Rate, and Maturity Relating to the Bonds; and Making Such Other Determinations and Findings Necessary Relating to the Issuance of the Bonds (ACTION ITEM 9): upon a motion by Dr. Holsey and a second to the motion by Dr. Campbell, the Board unanimously approved the resolution for the Order to issue approximately \$120,000,000 Limited Tax General Obligation Building Bonds, Series 2010A & 2010B A copy is attached as Exhibit "L."
6. Consideration of Approval to Purchase Technical Hardware for Office of Technology Services (OTS) (ACTION ITEM 10): the Board unanimously approved the purchase of Cisco networking equipment from NWN Corporation, PO Box 4346 - Dept 363, Houston, Texas 77210 for an amount not to exceed \$5,000,000 over the next two years. This item was passed in the Consent Agenda. A copy is attached as Exhibit "M."
7. Consideration of Approval to Upgrade and Standardize the WAN/LAN Network and Install Two Redundant Data Centers (ACTION ITEM 11): the Board unanimously approved the purchase of services to upgrade and standardize the WAN/LAN and install two redundant data centers from INX, Inc., 11757 Katy Freeway, Suite 500, Houston, Texas 77079 for a total amount not to exceed \$172,472, which includes a 10% or \$15,680 contingency. This item was passed in the Consent Agenda. A copy is attached as Exhibit "N."
8. Consideration of Approval to Amend the Marfield Agreement for Stationary Printing Services (ACTION ITEM 12): the Board unanimously approved the amendment of the contract to purchase stationary printing services from Marfield Corporate Stationary Inc., 1225 E. Crosby Road, Suite B-1, Carrollton, Texas 75006 for an additional \$30,000 annually; increasing the not to exceed amount to \$340,000 over the contract term. This item was passed in the Consent Agenda. A copy is attached as Exhibit "O."
9. Consideration of Approval to Amend the Agreement for Elevator Repair Services (ACTION ITEM 13): the Board unanimously approved the amendment of the agreement for elevator repair services from Elevator Repair Services (ERS), P.O. Box 11037, Houston, TX 77293 to include LSC-University Park for an additional \$500,000 for the remaining term of the contract. The revised agreement shall not exceed \$1,054,635. This item was passed in the Consent Agenda. A copy is attached as Exhibit "P."

10. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Agreement for the Purchase of Asbestos Abatement Services at LSC-North Harris (ACTION ITEM 14): the Board unanimously authorize the Chancellor or designee to negotiate and execute an agreement for the purchase of asbestos abatement services at LSC-North Harris from Assured Environmental Quality, 3727 Trout Street, Houston, Texas 77093, for an amount not to exceed \$160,497. This item was passed in the Consent Agenda. A copy is attached as Exhibit "Q."
11. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Agreement for the Purchase of Construction Services for LSC-Atascocita Center ACTION ITEM 15): the Board unanimously authorized the Chancellor or designee to negotiate and execute an agreement for the purchase of construction services for LSC-Atascocita Center from Summit Builders Construction Company, 4265 San Felipe, Suite 1100, Houston, Texas 77027 for an estimated amount of \$10,604,000. This item was passed in the Consent Agenda. A copy is attached as Exhibit "R."
12. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Agreement for the Purchase of Construction Services at LSC-Kingwood (ACTION ITEM 16): the Board unanimously authorized the Chancellor or designee to negotiate and execute an agreement for the purchase of construction services for new buildings, renovations, and infrastructure at LSC-Kingwood from Miner-Dederick Construction, LLP, 1532 Peden, Houston, TX 77006 for an estimated amount of \$22,285,000. This item was passed in the Consent Agenda. A copy is attached as Exhibit "S."
13. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Agreement for the Purchase of Construction Services for a New Central Plant at LSC-Montgomery (ACTION ITEM 17): the Board unanimously authorized the Chancellor or designee to negotiate and execute an agreement for the purchase of construction services for a new central plant at LSC-Montgomery from MAPP Construction, LLC., 16770 Imperial Valley Dr., Ste. 110, Houston, TX 77060 for an estimated amount of \$3,149,719. This item was passed in the Consent Agenda. A copy is attached as Exhibit "T."
14. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Agreement for the Purchase of Construction Services for LSC-Tomball Health Science Building (ACTION ITEM 18): the Board unanimously authorized the Chancellor or designee to negotiate and execute an agreement for the purchase of construction services for the LSC-Tomball Health Science Building from ICI Construction, Inc., 24715 W. Hardy Road, Spring, Texas 77373 for an estimated amount of \$8,191,003. This item was passed in the Consent Agenda. A copy is attached as Exhibit "U."

15. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Agreement for the Purchase of Construction Services for New Buildings and Renovations at LSC-Tomball (ACTION ITEM 19): the Board unanimously authorized the Chancellor or designee to negotiate and execute an agreement for the purchase of construction services for new buildings, renovations, and infrastructure at LSC-Tomball from Turner Construction Company, 4263 Dacoma Street, Houston, Texas 77092 for an estimated amount of \$15,675,300. This item was passed in the Consent Agenda. A copy is attached as Exhibit "V."
16. Consideration of Approval to Authorize the Chancellor or Designee to Execute a Contract to Purchase Security Consulting and Engineering Services (ACTION ITEM 20): the Board unanimously authorized the Chancellor or designee to purchase security consulting and engineering services from TXMAS cooperative Johnson Controls, Inc. (JCI), 3021 West Bend Drive, Irving, Texas 75063 in an amount not to exceed \$280,000. This item was passed in the Consent Agenda. A copy is attached as Exhibit "W."
17. Consideration of Approval to Increase the Amount of the Award for Interpreter Services (ACTION ITEM 21): the Board unanimously approved an increase in the amount of the award for interpreter services with Hancock, Jahn, Esquivel, Lee & Puckett LLC, d/b/a Communication Access Ability Group, 1445 N. Loop West, Suite 310, Houston, TX 77008 for an additional amount of \$100,000 annually, increasing the not to exceed amount to \$2,180,000 for the contract term. This item was passed in the Consent Agenda. A copy is attached as Exhibit "X."
18. Consideration of Acceptance of Gift (ACTION ITEM 22): the Board unanimously accepted and acknowledged the gift donated to the Lone Star College System in accordance with the donor's wishes. This item was passed in the Consent Agenda. A copy is attached as Exhibit "Y."

### **XIII. BUILDING AND GROUNDS REPORT:**

Construction Projects Update: the Board reviewed the report as presented. A copy is attached as Exhibit "Z."

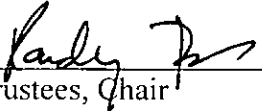
### **XIV. PERSONNEL REPORTS AND CONSIDERATIONS:**

1. Consideration of Ratification of Appointments (ACTION ITEM 23): the Board unanimously ratified the appointments as presented. This item was passed in the Consent Agenda. A copy is attached as Exhibit "aa."
2. Consideration of Approval of Commissioning of Peace Officers (ACTION ITEM 24): the Board unanimously approved the commissioning of the following peace officers for the Lone Star College System: LSC-CyFair – Lewis C. Hillman, Jr.; LSC-North Harris - Joe R. McGrew and James W. Williams. This item was passed in the Consent Agenda. A copy is attached as Exhibit "bb."

XV. **SUGGESTED FUTURE AGENDA ITEMS:** Mr. Adam requested a faculty three year success data report for the Board to review and analyze to determine if the System is providing top quality education to our students.

XVI. **ADJOURNMENT:** There being no further business, the meeting was adjourned at 7:00 p.m.

ATTEST:

  
\_\_\_\_\_  
Board of Trustees, Chair

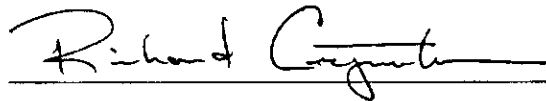
  
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Board of Trustees, Secretary

Exhibit "A"

**Certification of Posting of Notice to the March 4, 2010  
Workshop and Regular Meeting of the  
Lone Star College System's  
Board of Trustees**

I, Richard Carpenter, Chancellor of the Lone Star College System, do hereby certify that a notice of this meeting was posted on Monday the 1st day of March, 2010 in a place convenient to the public in the Administration Office of the Central Services and Training Center, on all college campuses and on the system website, as required by Section 551.002 et seq., Texas Government Code. Special notice of the meeting was provided to the news media as required by Section 551.001 et seq., Texas Government Code.

Given under my hand this the 1st day of March, 2010.

A handwritten signature in cursive script, reading "Richard Carpenter", written over a horizontal line.

Richard Carpenter  
Chancellor

Exhibit "B"

Consideration of Consent Agenda

Board Meeting 3-4-10

**Consent**

**Agenda:** A roll call of individual action items will determine the consent agenda. If a trustee has a question or plans to cast a negative vote regarding a specific recommendation, then the trustee/trustees need to acknowledge their intention to the Chair by show of hand during the roll call: this action item will be considered in the regular order of business as an individual action item.

Those action items that the trustees plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Trustees is needed to approve the action items. Upon approval of the consent agenda, the Board of Trustees will proceed with the remainder of the agenda.

**Rationale:** The consent agenda format is an organization process for meetings that allows the governing board to focus their time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

Tally of  
Action Items:

	<u>Consent</u> <u>Agenda</u>	<u>Chancellor</u> <u>Recommended</u> <u>Separate Action</u>	<u>Board</u> <u>Separate</u> <u>Action</u>
# 1 – Approve Board of Trustee Travel	_____	_____	_____
# 2 – Approve Order Calling Trustee Elect/Appt Staff Agent	_____	_____	_____
# 3 – Approve Joint Election Agreements	_____	_____	_____
# 4 – Adopt Resolution Trustee Election	_____	_____	_____
# 5 – Approve Board Policy Sec II.D.1.06	_____	_____	_____
# 6 – Approve Resolution Finance Expenditures	_____	_____	_____
# 7 – Approve Resolution Issue GO Refunding Bonds	_____	_____	_____
# 8 – Approve Resolution Issue Revenue-Financing Ref Bonds	_____	_____	_____
# 9 – Approve Order Issue Limited Tax GO Bonds	_____	_____	_____
#10 – Approve Purchase Technical Hardware/OTS	_____	_____	_____
#11 – Approve Upgrade WAN/LAN/Install Data Center	_____	_____	_____
#12 – Approve Amend Agreement Stationary Printing Svcs	_____	_____	_____
#13 – Approve Amend Agreement Elevator Services	_____	_____	_____
#14 – Authorize/Chan/Neg/Exec/Agrmt/Purch/Abatemt Svc/NH	_____	_____	_____
#15 – Authorize/Chan/Neg/Exec/Agrmt/Purch/Constr Svcs/AC	_____	_____	_____
#16 – Authorize/Chan/Neg/Exec/Agrmt/Purch/Const Svcs/K	_____	_____	_____
#17 – Authorize/Chan/Neg/Exec/Agrmt/Purch/Const Svcs/M	_____	_____	_____
#18 – Authorize/Chan/Neg/Exec/Agrmt/Const Svcs/Health/T	_____	_____	_____
#19 – Authorize/Chan/Neg/Exec/Agrmt/Const Svcs/Renov/T	_____	_____	_____

Tally of  
Action Items:

	<u>Consent</u>	<u>Chancellor</u>	<u>Board</u>
	<u>Agenda</u>	<u>Recommended</u>	<u>Separate</u>
		<u>Separate Action</u>	<u>Action</u>
#20 – Authorize/Chan/Exec/Agrmt/Purch/Security Consult/Eng	_____	_____	_____
#21 – Approve Increase Amt/Award/Interpreter Service	_____	_____	_____
#22 – Accept Gifts	_____	_____	_____
#23 – Ratify Appointments	_____	_____	_____
#24 – Approve Commissioning Peace Officers	_____	_____	_____

Exhibit "C"

Policy Consideration No. 1

(ACTION ITEM 1)

Board Meeting 3-4-10

**Request:** Consideration of Approval for Board of Trustees Travel

**Chancellor's**

**Recommendation:** That the Board of Trustees authorize Priscilla Kelly and Richard Campbell to attend the Board of Trustee Achieving the Dream in Santa Fe, New Mexico from March 25 - 27, 2010.

**Rationale:** Attendance at this meeting by two *Lone Star College System Board of Trustees* is a requirement of the grant from the Houston Endowment for the Achieving the Dream initiative

**Fiscal Impact:** None. Expenses for the delegates will be covered by the grant.

**Resource:** Richard Carpenter 832-813-6515

Exhibit "D"

Policy Consideration No. 2

(ACTION ITEM 2)

Board Meeting 3-4-10

**Request:** Consideration of Approval of the Order Calling Trustee Election and to Ratify the Appointment of a Staff Agent for the Board Secretary to Perform the Election Duties

**Chancellor's**

**Recommendation:** That the Board of Trustees approve the order calling the trustee election on May 8, 2010. The trustee election is for Position No. 5, Position No. 6 and Position No. 7 for a six year term on the Board of Trustees of the Lone Star College System.

**Rationale:** Board of Trustees Policy C 2.01: Elections, in accordance with Chapter 130 of the Texas Education Code, requires an election of trustees of the District for the following three positions for a six year term:

Position No. 5 on the Board of Trustees of the Lone Star College System to succeed Mr. David Vogt, whose current term is expiring; and

Position No. 6 on the Board of Trustees of the Lone Star College System to succeed Mr. Bob Wolfe, whose current term is expiring; and

Position No. 7 on the Board of Trustees for the Lone Star College System to succeed Dr. Richard Campbell, whose current term is expiring; and

The Board is also requested to ratify the appointment of Helen Clougherty as the agent for Board Secretary, Ms. Priscilla Kelly, to perform the election duties and to keep the office hours required by Section 31.123 of the Election Code. A notice will be posted in accordance with the Election law requirements.

**Fiscal Impact:** The System shall conduct joint elections with Montgomery County, San Jacinto County, and Humble Independent School District. Montgomery County Elections Services, San Jacinto County Election Services, and the Humble Independent School District shall conduct the election for the System at the designated county and ISD polling sites for early voting and on election day. In addition, the Board will conduct elections in Harris County. The estimated cost is approximately \$440,000 based on previous election costs. Funds are available in the 2009-2010 operating budget.

Helen Clougherty 832-813-6514  
Brian Nelson 832-813-6655

Exhibit "E"

**Policy Consideration No. 3**

**(ACTION ITEM 3)**

**Board Meeting 3-4-10**

**Request:** Consideration of the Approval of Joint Election Agreements with Humble Independent School District, San Jacinto County, Montgomery County and an Election Service Agreement with Montgomery County

**Chancellor's**

**Recommendation:** That the Board of Trustees approve the joint election agreements with Humble Independent School District, San Jacinto County, Montgomery County and an Election Service Agreement with Montgomery County which provide for the sharing of facilities, election officials, election equipment and expenses.

**Rationale:** The sharing of facilities, election officials, election equipment and expenses will result in greater convenience for voters and is permitted under Section 271.002(a) of the Texas Election Code.

**Fiscal Impact:** Approximately \$440,000 based on previous election costs of the college system. Funds are available in the 2008-2009 operating budget.

**Resource:** Helen Clougherty 832-813-6514

Exhibit "F"

Policy Consideration No. 4

(ACTION ITEM 4)

Board Meeting 3-4-10

**Request:** Consideration of Adoption of a Resolution Regarding Trustee Election

**Chancellor's**

**Recommendation:** That the Board of Trustees adopt the resolution regarding Trustee election.

**Rationale:** Lone Star College System must submit documentation of the actions taken by the Board of Trustees on March 4, 2010 to the United States Department of Justice Voting Rights Section as part of the process of seeking preclearance of the Board of Trustees election. In the past, the District has delayed the submission of the Election Order until after the Board met to approve the minutes at which the Order had been approved. By adopting a resolution that can be signed by the Board Chair and Secretary documenting the actions taken by the Board, the request can be submitted immediately and preclearance received more promptly.

**Fiscal Impact:** None.

**Staff Resource:** Helen Clougherty 832-813-6514  
Brian Nelson 832-813-6655

THE STATE OF TEXAS

§

COUNTIES OF MONTGOMERY, HARRIS, AND SAN JACINTO

§

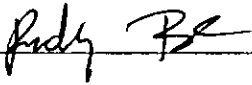
**RESOLUTION OF LONE STAR COLLEGE SYSTEM**

**WHEREAS**, at a duly called meeting with a proper quorum present, the Lone Star College System ("System") has taken the following actions relating to the Board of Trustees election to be held May 8, 2010:

1. Adopted an Order calling the election, that identifies early voting procedures, locations and dates, and the precincts, times and voting equipment to be used on election day;
2. Approved joint election agreements with Montgomery County, San Jacinto County, and Humble Independent School District; contract with Montgomery County Elections Administrator to conduct the election in Montgomery County; and approved the conduct of a System-run election in Harris County with the exception of the Humble Independent School District.
3. Appointed the Special Assistant to the Chancellor/Board Liaison as Administrator of the election process on March 4, 2010, and as the agent for Board Secretary to perform the election duties and to keep the office hours required by Section 31.23 of the Election Code.

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Lone Star College System that the action taken today will provide access to familiar locations at convenient times to permit all voters to exercise their right to participate in LSCS Board of Trustees election on May 8, 2010, that appropriate steps will be taken to communicate information pertinent to this election in English, Spanish and Vietnamese, and that the General Counsel is directed to submit documentation of the actions taken today to the United States Department of Justice Voting Rights Section to seek preclearance of the Board of Trustees election.

**RESOLVED THIS 4th DAY OF MARCH, 2010.**

  
\_\_\_\_\_  
Chair  
Board of Trustees, Lone Star College System

ATTEST:

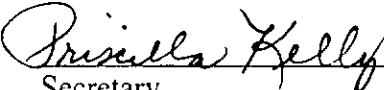
  
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Secretary

Exhibit "G"

Policy Consideration No. 5

(ACTION ITEM 5)

Board Meeting 3-4-10

**Request:** Consideration of Approval of the Recommended Revision of the Lone Star College System Board Policy Section II.D.1.06 (SECOND READING)

**Chancellor's Recommendation:** That the Board of Trustees approve the recommended revision of the Lone Star College System Board Policy Section II.D.1.06.

**Rationale:** LSCS policy currently prohibits any groups from serving alcoholic beverages in System facilities. Except as specified, this policy revision will further protect the System by not allowing alcoholic beverages from being brought and consumed by groups or individuals at System facilities. Further, and in accommodating the needs of LSC-Corporate College, the policy revision will permit the purchase and service of alcoholic beverages by approved and licensed third party vendors at events and activities held at the LSC-University Park Conference/Dining Center or at other LSC-University Park reception areas as designated and approved by the Chancellor.

**Fiscal Impact:** None.

**Staff Resource:** Brian Nelson 832-813-6655

**Current Policy Section II. D.1.06 - Serving Alcohol in System Facilities:**

No group will be permitted to serve alcoholic beverages in System facilities. Wine may be served at a specific event, such as an opening of a play or an art show, with the approval of the LEO and the submission of an appropriate plan for the sale or serving of alcoholic beverages, and proof of appropriate liability insurance coverage to protect the System.

LSCS Policy Manual Section adopted by the Board of Trustees on August 7, 2008 .

**Proposed Changes to Policy II. D.1.06 - Serving Alcohol in System Facilities**

No group or individual will be permitted to serve or bring alcoholic beverages in or upon System facilities, except as allowed by this Section. Alcoholic beverages may be served at a specific System event, including but not limited to an opening of a play or an art show, with (1) the approval of the LEO, (2) the submission of an appropriate plan for the sale or serving of alcoholic beverages, (3) proof of appropriate liability insurance coverage or (4) other requirements, if any, requested by the General Counsel in protecting the System. Notwithstanding the above, alcoholic beverages may be served for events and activities held at the LSC- University Park Conference /Dining Center or at other LSC – University Park reception areas as designated and authorized by the Chancellor. Procedures may be put in place implementing this policy.

LSCS Policy Manual Section revised & approved by the Board of Trustees on March 4, 2010

Exhibit "H"

**Financial Report and Consideration No. 1**

**Board Meeting 3-4-10**

**Report:** Monthly Financial Statements

The financial statements for the month ended January 31, 2010 are presented for Board review.

**LONE STAR COLLEGE SYSTEM**

STATEMENT OF CURRENT OPERATING FUNDS, EXCLUDING THE TECHNOLOGY FUND  
 REVENUES, EXPENDITURES AND OTHER CHANGES - BUDGET & ACTUAL  
 FOR THE FIVE MONTHS ENDED JANUARY 31, 2010  
 UNAUDITED

	<u>BUDGET</u>	<u>42% OF FISCAL YEAR ACTUAL</u>	<u>% ACTUAL TO BUDGET</u>	<u>PRIOR YEAR ACTUAL 1/31/2009</u>	<u>% OF 08/31/09 ACTUAL</u>
<b>REVENUES:</b>					
State Appropriations	\$ 61,610,000	\$ 26,293,812	42.68%	\$ 26,521,854	48.13%
Tuition and Fees	53,980,000	49,754,843	92.17%	40,452,183	81.77%
Taxes	92,900,000	58,455,485	62.92%	54,341,965	62.33%
Investments	1,580,000	110,937	7.02%	442,819	35.58%
Other	3,730,000	828,484	22.21%	2,028,907	60.23%
<b>Total Revenues</b>	<b>213,800,000</b>	<b>135,443,561</b>	<b>63.35%</b>	<b>123,787,728</b>	<b>63.04%</b>
<b>EXPENDITURES:</b>					
Instruction-Academic	57,082,251	24,931,203	43.68%	22,830,012	45.10%
Instruction-Workforce	25,467,065	10,582,344	41.55%	10,099,711	39.30%
Public Service	1,252,011	393,967	31.47%	429,078	46.06%
Academic Support	42,221,573	14,144,938	33.50%	13,165,898	33.80%
Student Services	25,043,931	8,624,555	34.44%	6,591,270	34.87%
Institutional Support	24,075,167	7,671,713	31.87%	7,992,971	37.97%
Plant Operation and Maintenance	25,924,357	9,929,667	38.30%	10,665,306	41.83%
Staff Benefits	12,583,645	6,843,091	54.38%	6,302,988	59.86%
<b>Total Educational and General Expenditures</b>	<b>213,650,000</b>	<b>83,121,478</b>	<b>38.91%</b>	<b>78,077,234</b>	<b>40.62%</b>
Repair, Replacement and Other Internally Designated	2,750,000	63,339	2.30%	416,736	19.79%
<b>Total Expenditures</b>	<b>216,400,000</b>	<b>83,184,817</b>	<b>38.44%</b>	<b>78,493,970</b>	<b>40.40%</b>
<b>Other Changes - Debt Service &amp; Fund Transfers</b>	<b>4,600,000</b>	<b>-</b>	<b>0.00%</b>	<b>0</b>	<b>0.00%</b>
<b>NET INCREASE (DECREASE) IN FUND BALANCES</b>	<b>\$ (7,200,000)</b>	<b>\$ 52,258,744</b>		<b>\$ 45,293,758</b>	

LONE STAR COLLEGE SYSTEM

STATEMENT OF OPERATIONS - TECHNOLOGY FUND  
 REVENUES, EXPENDITURES AND OTHER CHANGES - BUDGET & ACTUAL  
 FOR THE FIVE MONTHS ENDED JANUARY 31, 2010  
 UNAUDITED

	BUDGET	42 % OF FISCAL YEAR ACTUAL	% ACTUAL TO BUDGET	PRIOR YEAR ACTUAL 1/31/2009	% OF 08/31/09 ACTUAL
<b>REVENUES:</b>					
Technology fee	\$ 6,650,000	\$ 6,374,631	95.86%	\$ 4,543,434	82.67%
Investments	-	3,343		24,230	65.23%
Miscellaneous	50,000	8,540	0.00%	-	0.00%
Total revenues & additions	6,700,000	6,386,514	95.32%	4,567,664	82.41%
<b>EXPENDITURES:</b>					
<u>ERP Services</u>					
Services	1,258,015	339,353	26.98%	588,291	66.09%
Travel and Professional Development	41,600	3,795	9.12%	(679)	-4.93%
Supplies	-	-		-	0.00%
Communications	225,933	127,197	56.30%	61,085	30.82%
Equipment	22,786	-	0.00%	(32,971)	
Total ERP Services	1,548,334	470,345	30.38%	615,726	54.74%
<u>E-Mail Services &amp; Telecommunications</u>					
Services	809,000	218,205	26.97%	477,801	66.88%
Travel and Professional Development	37,700	-	0.00%	1,534	7.63%
Supplies	66,000	529	0.80%	10,474	61.68%
Communications	54,720	2,613	4.78%	30,938	50.11%
Equipment	256,940	-	0.00%	18,484	4.01%
Reserve	21,000	-	0.00%	-	
Total E-Mail Services & Telecommunications	1,245,360	221,347	17.77%	539,231	42.32%
<u>Campus Support</u>					
Services	633,460	552,491	87.22%	232,377	33.56%
Supplies	1,015,000	654,612	64.49%	887,817	49.44%
Communications	24,000	6,000	25.00%	12,000	46.15%
Equipment	2,215,000	205,255	9.27%	308,074	44.98%
Reserve	18,846	-	0.00%	-	
Total Campus Support	3,906,306	1,418,358	36.31%	1,440,268	45.02%
Total expenditures	6,700,000	2,110,050	31.49%	2,595,225	46.36%
<b>NET INCREASE (DECREASE) IN FUND BALANCE</b>	<b>\$ -</b>	<b>\$ 4,276,464</b>		<b>\$ 1,972,439</b>	

LONE STAR COLLEGE SYSTEM  
BALANCE SHEET  
JANUARY 31, 2010  
UNAUDITED

ASSETS	Operating Funds			Loan Funds	Plant Funds		Debt Service	Agency Funds	Memorandum
	Unrestricted	Auxiliary	Restricted		CIP	Investment in Fixed Assets	I&S Bonds Payable		Totals Current Year
Cash	\$ (3,276,560)	\$ 8,024,242	\$ 5,917,731	\$ 486,160	\$ (12,977,690)	\$ -	\$ 696	\$ (2,352,282)	\$ (4,177,703)
Accounts receivable (net of allowance for doubtful accounts)	16,837,385	12,483	-	608	-	-	-	24,501	16,874,977
Taxes receivable (net of allowance for doubtful accounts)	26,879,395	-	-	-	-	-	11,795,640	-	38,675,035
Due from grantor agency	-	-	3,298,831	-	-	-	-	-	3,298,831
Due from other funds	-	-	-	-	8,455,383	-	-	5,358,981	13,814,364
Investments	94,736,695	-	-	-	247,193,979	-	32,318,928	-	374,249,602
Accrued interest receivable	9,534	-	-	-	-	-	-	-	9,534
Prepaid and deferred expenses	76,105	1,217	-	-	-	-	-	-	77,322
Deposits	82,333	-	-	-	-	-	-	-	82,333
Inventories, at cost	-	44,550	-	-	-	-	-	-	44,550
Land	-	-	-	-	-	76,787,705	-	-	76,787,705
Infrastructure Improvements	-	-	-	-	-	-	-	-	-
Buildings	-	-	-	-	-	349,894,035	-	-	349,894,035
Leasehold Improvements	-	-	-	-	-	5,589,001	-	-	5,589,001
Library books	-	-	-	-	-	12,619,171	-	-	12,619,171
Furniture, Fixtures & Equipment	-	-	-	-	-	19,839,860	-	-	19,839,860
Capitalized Interest Costs	-	-	-	-	-	4,893,532	-	-	4,893,532
Construction In Progress	-	-	-	-	-	17,978,291	-	-	17,978,291
<b>TOTAL ASSETS</b>	<b>\$ 135,344,887</b>	<b>\$ 8,082,492</b>	<b>\$ 9,216,562</b>	<b>\$ 486,768</b>	<b>\$ 242,671,672</b>	<b>\$ 487,601,595</b>	<b>\$ 44,115,264</b>	<b>\$ 3,031,200</b>	<b>\$ 930,550,440</b>
<b>LIABILITIES AND FUND BALANCES</b>									
<b>LIABILITIES</b>									
Accounts payable	\$ 3,926,927	\$ 42,859	\$ 682,274	\$ -	\$ 22,013	\$ -	\$ -	\$ 12,391	\$ 4,686,464
Accrued salaries	2,928,636	-	-	-	-	-	-	-	2,928,636
Due to other funds	283,561	5,361,230	7,785,072	1,137	-	-	383,364	-	13,814,364
Deferred revenues	26,894,238	2,435	1,414,829	-	-	-	11,795,640	-	40,107,142
Accrued compensable absences payable	5,409,474	-	-	-	-	-	-	-	5,409,474
Accrued Interest Payable	-	-	-	-	-	-	894,971	-	894,971
Bonds payable	-	-	-	-	-	-	518,298,680	-	518,298,680
Assets held in custody for others	(540)	-	(665,613)	-	-	-	-	3,018,809	2,352,656
<b>TOTAL LIABILITIES</b>	<b>39,442,296</b>	<b>5,406,524</b>	<b>9,216,562</b>	<b>1,137</b>	<b>22,013</b>	<b>-</b>	<b>531,372,655</b>	<b>3,031,200</b>	<b>588,492,387</b>
<b>FUND BALANCES:</b>									
Unrestricted	95,902,591	-	-	-	-	-	-	-	95,902,591
Auxiliary	-	2,675,968	-	-	-	-	-	-	2,675,968
Restricted	-	-	-	-	-	-	-	-	-
Loans	-	-	-	485,631	-	-	-	-	485,631
Restricted for construction	-	-	-	-	242,649,659	-	-	-	242,649,659
Investment in fixed assets	-	-	-	-	-	487,601,595	-	-	487,601,595
Debt service	-	-	-	-	-	-	(487,257,391)	-	(487,257,391)
To be provided for debt service	-	-	-	-	-	-	-	-	-
<b>TOTAL FUND BALANCES</b>	<b>95,902,591</b>	<b>2,675,968</b>	<b>-</b>	<b>485,631</b>	<b>242,649,659</b>	<b>487,601,595</b>	<b>(487,257,391)</b>	<b>-</b>	<b>342,058,053</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 135,344,887</b>	<b>\$ 8,082,492</b>	<b>\$ 9,216,562</b>	<b>\$ 486,768</b>	<b>\$ 242,671,672</b>	<b>\$ 487,601,595</b>	<b>\$ 44,115,264</b>	<b>\$ 3,031,200</b>	<b>\$ 930,550,440</b>

LONE STAR COLLEGE SYSTEM  
STATEMENT OF CHANGES IN FUND BALANCES  
FOR THE FIVE MONTHS ENDED JANUARY 31, 2010  
UNAUDITED

	Operating Funds				Loan Funds	Plant Funds		Debt Service	Memorandum Totals Current Year
	Unrestricted	Auxiliary	Restricted	Total		CIP	Investment in Fixed Assets	I&S Bonds Payable	
FUND BALANCE, SEPTEMBER 1, 2009	\$ 39,367,383	\$ 2,688,137	\$ -	\$ 42,055,520	\$ 485,631	\$ 85,891,537	\$ 487,601,595	\$ (328,741,901)	\$ 287,292,382
REVENUES AND OTHER ADDITIONS:									
Current Funds revenue	83,260,310	2,019,819	-	85,280,129	-	-	-	-	85,280,129
Taxes	58,455,485	-	-	58,455,485	-	-	-	25,568,498	84,023,983
Federal grants and contracts	-	-	21,393,861	21,393,861	-	-	-	-	21,393,861
State grants and contracts	-	-	830,378	830,378	-	-	-	-	830,378
Local gifts, grants and contracts	-	-	771,196	771,196	-	-	-	-	771,196
Interest income	114,280	-	-	114,280	-	289,638	-	8,789	412,707
Revenue Bond debt service transfer from Operating	-	-	-	-	-	-	-	-	-
Proceeds from Sale of Assets	-	-	-	-	-	8,862,668	-	-	8,862,668
Bond proceeds	-	-	-	-	-	183,826,822	-	-	183,826,822
Bonds issued	-	-	-	-	-	-	-	-	-
Total revenues and other additions	141,830,075	2,019,819	22,995,435	166,845,329	-	192,979,128	-	25,577,287	383,401,744
EXPENDITURES AND OTHER DEDUCTIONS									
Current Funds expenditures	85,294,867	2,031,988	22,995,435	110,322,290	-	-	-	-	110,322,290
Expended for plant facilities	-	-	-	-	-	36,220,006	-	-	36,220,006
Disposal of plant assets	-	-	-	-	-	-	-	-	-
Administrative and collection costs	-	-	-	-	-	-	-	264,701	264,701
Revenue Bond debt service transfer to Interest & Sinking	-	-	-	-	-	-	-	183,826,822	-
Bond issuance cost	-	-	-	-	-	-	-	-	-
Bond principal payments/amortization	-	-	-	-	-	-	-	-	-
Cost of Assets Sold	-	-	-	-	-	-	-	-	-
Bond interest expense	-	-	-	-	-	-	-	-	-
Bond agency fees	-	-	-	-	-	1,000	-	1,254	2,254
Total expenditures and other deductions	85,294,867	2,031,988	22,995,435	110,322,290	-	36,221,006	-	184,092,777	146,809,251
NON-MANDATORY TRANSFERS	-	-	-	-	-	-	-	-	-
CHANGES IN FUND BALANCE	56,535,208	(12,169)	-	56,523,039	-	156,758,122	-	(158,515,490)	54,765,671
FUND BALANCE, JANUARY 31, 2010	\$ 95,902,591	\$ 2,675,968	\$ -	\$ 98,578,559	\$ 485,631	\$ 242,649,659	\$ 487,601,595	\$ (487,257,391)	\$ 342,058,053

**LONE STAR COLLEGE SYSTEM  
SUMMARY OF INVESTMENTS  
AS OF JANUARY 31, 2010**

	Book Value	Market Value	Weighted Avg. Days To Maturity	Weighted Avg. Purchase Yield
<b>OPERATING UNRESTRICTED</b>				
(Includes Renewal and Replacement Funds)				
U. S. Government Agencies	\$ 12,149,864	\$ 12,170,040		1.06%
Logic	9,090,574	9,090,574		0.18%
Lone Star	41,449,758	41,449,758		0.21%
TexPool	31,178,115	31,178,115		0.19%
Overnight Sweep	868,384	868,384		0.00%
<b>TOTAL</b>	<u>94,736,695</u>	<u>94,756,871</u>	<u>68</u>	<u>0.31%</u>
<b>CONSTRUCTION IN PROGRESS</b>				
JPMorgan Chase - MMF	48,312,638	48,312,638		0.11%
Logic	75,083,389	75,083,389		0.18%
Lone Star	58,224,148	58,224,148		0.20%
TexPool	65,573,804	65,573,804		0.19%
<b>TOTAL</b>	<u>247,193,979</u>	<u>247,193,979</u>	<u>1</u>	<u>0.18%</u>
<b>INTEREST &amp; SINKING</b>				
Logic	16,868	16,868		0.18%
Lone Star	32,094,047	32,094,047		0.21%
TexPool	208,013	208,013		0.19%
<b>TOTAL</b>	<u>32,318,928</u>	<u>32,318,928</u>	<u>1</u>	<u>0.21%</u>
<b>TOTAL INVESTMENTS</b>	<u>\$ 374,249,602</u>	<u>\$ 374,269,778</u>	<u>18</u>	<u>0.21%</u>

Benchmark: 90 day U.S. Treasury Bill

0.06%

**LONE STAR COLLEGE SYSTEM  
INVESTMENT ACTIVITY REPORT  
FOR THE MONTH ENDED JANUARY 31, 2010**

	Operating Unrestricted*	Avg Buy Yield	Construction In Progress	Avg Buy Yield	Interest & Sinking	Avg Buy Yield	Total	Avg Buy Yield
<b>BEGINNING BOOK VALUE</b>	\$ 59,318,124	0.38%	\$ 250,707,357	0.23%	\$ 14,944,076	0.26%	\$ 324,969,557	0.26%
<b>PURCHASES:</b>								
U.S. Government Agencies	2,000,000	1.06%					2,000,000	1.06%
Lone Star	15,318,422	0.26%	5,022,835	0.20%	17,374,823	0.21%	37,716,080	0.23%
TexPool	20,657,266	0.25%		0.19%	29	0.19%	20,657,295	0.25%
JPMorgan Chase Liquidity MMF			4,872	0.11%			4,872	0.11%
Overnight Sweep	23,110,210	0.00%					23,110,210	0.00%
<b>TOTAL PURCHASES</b>	<u>61,085,898</u>	0.18%	<u>5,027,707</u>	0.20%	<u>17,374,852</u>	0.21%	<u>83,488,457</u>	0.19%
<b>MATURITIES</b>								
Commercial Paper			5,014,000				5,014,000	0.69%
Logic	2,818,243	0.23%	1,239,746	0.18%			4,057,989	0.21%
Lone Star							-	
Texpool			2,287,339	0.19%			2,287,339	0.19%
Overnight Sweep	22,845,196	0.00%					22,845,196	0.00%
<b>TOTAL MATURITIES</b>	<u>25,663,439</u>	0.03%	<u>8,541,085</u>	0.08%	<u>-</u>		<u>34,204,524</u>	0.14%
Premium / ( Discount )	17,864				-		17,864	
Unrealized Gains ( Losses)	(21,753)				-		(21,753)	
<b>ENDING BOOK VALUE</b>	<u>94,736,695</u>	0.38%	<u>247,193,979</u>	0.23%	<u>32,318,928</u>	0.26%	<u>374,249,602</u>	0.26%
Beg. Unrealized Gains (Losses)	17,986		(500)				17,486	
Unrealized Gains ( Losses) Chg.	2,190		500		-		2,690	
<b>ENDING MARKET VALUE</b>	<u>\$ 94,756,871</u>		<u>\$ 247,193,978</u>		<u>\$ 32,318,928</u>		<u>\$ 374,269,778</u>	

\*Includes Renewal & Replacement Fund

Exhibit "I"

**Financial Report and Consideration No. 2 (ACTION ITEM 6) Board Meeting 3-4-10**

**Request:** Consideration of Approval of a Resolution to Express Intent to Finance Expenditures to be Incurred

**Chancellor's Recommendation:** That the Board of Trustees approves the Resolution.

**Rationale:** This Resolution allows the System to start the work on the Aldine Centers prior to the funding of the long term financing. To meet the schedule of the project, it is imperative that the System start the project immediately while long term financing is secured. This allows the System to pay from Operating Fund Balances and then reimburse itself upon completion of the sale of bonds. The System plans on financing this project with Revenue Bonds to be issued within the next twelve months after project costs can be determined.

**Fiscal Impact:** Temporary funding will be made from Operating Fund balances and reimbursed after the sale of Revenue Bonds.

**Staff Resource:** Cindy Gilliam 832-813-6512

**RESOLUTION EXPRESSING INTENT TO  
FINANCE EXPENDITURES TO BE INCURRED**

WHEREAS, Lone Star College System (the "System") is a political subdivision of the State of Texas authorized to finance its activities by issuing obligations; and

WHEREAS, the System will make, or has made not more than 60 days prior to the date hereof, payments with respect to the acquisition, construction, reconstruction or renovation of the projects listed on Exhibit A attached hereto (the "Financed Property"); and

WHEREAS, the System has concluded that it does not currently desire to issue obligations to finance the costs associated with the Financed Property; and

WHEREAS, the System desires to reimburse itself for the costs associated with the Financed Property from the proceeds of obligations to be issued subsequent to the date hereof; and

WHEREAS, the System reasonably expects to issue obligations to reimburse itself for the costs associated with the Financed Property.

NOW, THEREFORE, be it resolved that:

Section 1. The System reasonably expects to reimburse itself for costs that have been or will be paid subsequent to the date that is 60 days prior to the date hereof and that are to be paid in connection with the acquisition, construction, reconstruction or renovation of the Financed Property from the proceeds of obligations to be issued subsequent to the date hereof.

Section 2. The System reasonably expects that the maximum principal amount of obligations issued to reimburse the System for the costs associated with the Financed Property will be an amount not to exceed \$17,000,000.

[The remainder of the page is intentionally left blank. Signature page follows.]

FINALLY PASSED, APPROVED AND EFFECTIVE the \_\_\_ day of \_\_\_\_\_, 2010.

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Chair, Board of Trustees  
Lone Star College System

ATTEST:

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Secretary, Board of Trustees  
Lone Star College System

(SEAL)

**EXHIBIT A**  
**DESCRIPTION OF PROJECT**

<u>Purpose/Project</u>	<u>Amount</u>
The Financed Property is commonly known as the Aldine Satellite Center, which is a new construction project to build 85,000 square feet of buildings for classrooms, academic support and student services. The project will also include work on the buildings' infrastructure and interior, and the furnishing of the buildings.	An amount not to exceed \$17,000,000.

Exhibit "J"

**Financial Report and Consideration No. 3 (ACTION ITEM 7)      Board Meeting 3-4-10**

**Request:** Consideration of Approval of Resolution Authorizing the Issuance of Lone Star College System General Obligation Refunding Bonds, Series 2010; Setting Certain Parameters for the Bonds; Authorizing the Redemption Prior to Maturity of Certain Outstanding Bonds; Authorizing the Chancellor and/or Vice Chancellor for Administration and Finance/Chief Financial Officer to Approve the Amount, the Interest Rate, Price, and Certain Other Terms Thereof and Procedures and Provisions Related Thereto.

**Chancellor's Recommendation:** That the Board of Trustees approve the resolution for the refunding of approximately \$9,100,000 Limited Tax General Obligation Refunding and Building Bonds, Series 2001

**Rationale:** The Administration has determined it is favorable to the System to refund the Series 2001 Bonds that are callable. Present Value savings of the refunding is 26% or \$2,457,000 over the current bond maturities. This resolution will allow the Chancellor or Vice Chancellor of Administration & Finance / CFO to sell the bonds based on favorable market conditions.

**Fiscal Impact:** The current bond tax rate of \$.0335/\$100 taxable value will support the debt service requirements of this bond refunding issue.

**Staff Resource:** Cindy Gilliam 832-813-6512

Exhibit "K"

**Financial Report and Consideration No. 4 (ACTION ITEM 8) Board Meeting 3-4-10**

**Request:** Consideration of Approval of the Sixth Supplemental Resolution Authorizing the Issuance of Lone Star College System Revenue Financing System Refunding Bonds, Series 2010; Setting Certain Parameters for the Bonds; Authorizing the Redemption Prior to Maturity of Certain Outstanding Bonds; Authorizing the Chancellor and/or Vice Chancellor for Administration and Finance to Approve the Amount, the Interest Rate, Price, and Terms Thereof and Certain Other Procedures and Provisions Related Thereto

**Chancellor's Recommendation:** That the Board of Trustees approve the resolution for the refunding of approximately \$7,800,000 Revenue Financing System Improvement and Refunding Bonds, Series 2000.

**Rationale:** The Administration has determined it is favorable to the System to refund the Series 2000 Bonds that are callable. Present Value savings of the refunding is 15% or \$1,244,000 over the current bond maturities. This resolution will allow the Chancellor or Vice Chancellor of Administration & Finance / CFO to sell the bonds based on favorable market conditions.

**Fiscal Impact:** This will reduce the revenue bond debt service by approximately \$100,000 per year and the current pledged revenue stream will support the debt service requirements of this bond refunding issue.

**Staff Resource:** Cindy Gilliam 832-813-6512



Exhibit "M"

Financial Report and Consideration No. 6 (ACTION ITEM 10)

Board Meeting 3-4-10

**Request:** Consideration of Approval to Purchase Technical Hardware for Office of Technology Services (OTS)

**Chancellor's**

**Recommendation:** That the Board of Trustees approve the purchase of Cisco networking equipment from NWN Corporation, PO Box 4346 - Dept 363, Houston, Texas 77210 for an amount not to exceed \$5,000,000 over the next two years.

**Rationale:** The Lone Star College System uses Cisco networking equipment as its standard for network hardware. Over the next 2 years the system will be upgrading existing network hardware as part of the network infrastructure project and installing new equipment as part of the 2008 general obligation bond projects. The forecasted costs for the upgrades are \$1.5 million and new construction costs are expected to be \$2.8 million. The remaining allocation is for normal upgrades and purchases during this period.

Traditionally, network hardware is purchased using the DIR contracts and a market analysis. Due to the potential size of these orders, OTS and Purchasing decided the best approach would be a traditional purchasing process. Proposals were sent to five vendors, and two responses were received. Based upon an evaluation of the two proposals, the decision is to recommend an award to the vendor with the low bid. This was based on actual line item prices and the total percent off of list price. See Evaluation and Bid Tabulations.

The award of this contract will be for a period of two years beginning March 5, 2010 through March 4, 2012 with a possible option to extend for an additional six month term.

**Fiscal Impact:** Funds for this purchase are included in the approved FY 2009-10 operating budget and 2008 general obligation bond project budget. Funds for subsequent fiscal years will be included in future proposed budgets.

**Staff Resource:** Shah Ardalan 832-813-6737

## Technical Hardware Purchase for OTS

### Evaluation Tabulation

Criteria	Max Points	NWN	Insight Networking
Company Profile	10	10	10
HUB Plan: including percentage of participation and plan / procedures to achieve state goals	10	8	8
Delivery Lead Time	30	25	25
Cover Letter	10	10	10
References	25	25	25
Discount Alternate	15	15	10
Total	100	93	88

### Bid Tabulation

Pricing	NWN	Insight Networking
Hardware	\$454,369	\$501,725

Exhibit "N"

Financial Report and Consideration No. 7 (ACTION ITEM 11) Board Meeting 3-4-10

**Request:** Consideration of Approval to Upgrade and Standardize the WAN/LAN Network and Install Two Redundant Data Centers

**Chancellor's**

**Recommendation:** That the Board of Trustees approve the purchase of services to upgrade and standardize the WAN/LAN and install two redundant data centers from INX, Inc., 11757 Katy Freeway, Suite 500, Houston, Texas 77079 for a total amount not to exceed \$172,472, which includes a 10% or \$15,680 contingency.

**Rationale:**

The network upgrade project is the third part in the overall network upgrades that have been planned and phased in over the last 18 months. This final phase of upgrades will connect all campuses to the System's wide area network, and replace all end-of-life hardware.

The first part of this project includes the installation and configuration of network hardware and ensures that all hardware is standardized across the System. This standardization improves service delivery and makes troubleshooting easier.

The second part of this project is the installation and configuration of our data center network. This design provides high availability of services between the two system data centers.

Quotes were obtained from four DIR vendors. See attached quote tabulation. The State of Texas Government Code Chapter 2157, Subchapter B and Board of Trustees Policy III.D allows the System to purchase computer and computer-related equipment without competitive bidding from vendors which have been approved as DIR vendors by the State of Texas Buildings and Procurement Commission (formerly General Services Commission.) The District's participation in the DIR cooperative was approved by the Board on October 15, 1992. This vendor was selected based on their skills, knowledge and understanding of the project. A market analysis has confirmed that the price and services available from INX, Inc. provides the best value.

**Fiscal Impact:** Funds for this purchase are included in the approved FY 2009-10 operating budget and 2008 general obligation bond project budget. Funds for subsequent fiscal years will be included in future proposed budgets.

**Staff Resource:** Shah Ardalan 832-813-6737

Upgrade and Standardize  
WAN/LAN Network  
and Install Two Redundant Data Centers

MARKET ANALYSIS

Pricing	Insight*	INX	Presidio Networked solutions	NWN Corp.
Project #1 – Campus Installations	\$114,722	\$144,162	\$118,811	\$218,274
Project #2 – Redundant centers	\$24,615	\$12,630	\$39,260	\$104,024
Total	\$139,337	\$156,792	\$158,071	\$322,298

\*Incomplete Proposal

Exhibit "O"

**Financial Report and Consideration No. 8 (ACTION ITEM 12) Board Meeting 3-4-10**

**Request:** Consideration of Approval to Amend the Marfield Agreement for Stationary Printing Services

**Chancellor's**

**Recommendation:** That the Board of Trustees approve the amendment of the contract to purchase stationary printing services from Marfield Corporate Stationary Inc., 1225 E. Crosby Road, Suite B-1, Carrollton, Texas 75006 for an additional \$30,000 annually; increasing the not to exceed amount to \$340,000 over the contract term.

**Rationale:** On August 2, 2007, the Board of Trustees approved the purchase of business cards, letterhead, envelopes, labels, note cards and note pads used by faculty and staff in their daily business operations from Marfield. The approved term was for a period of five years beginning October 1, 2007 through September 30, 2012 in the amount of \$50,000 annually, not to exceed \$250,000 over the contract term.

This amendment will increase the current contract to cover market changes including fuel increases, delivery services and increased faculty and staff needs for stationary printing services.

The initial purchase was in accordance with the System's Board policies and procedures and Texas Education Code 44.031 through a formal competitive sealed bid process. Marfield Corporation Stationary, Inc. was selected based upon the best value.

**Fiscal Impact:** Funds for this purchase are included in the approved FY 2009-10 operating budgets. Funds for subsequent fiscal years will be included in future proposed budgets.

**Staff Resource:** Cindy Gilliam

832-813-6512



Exhibit "Q"

Financial Report and Consideration No. 10 (ACTION ITEM 14) Board Meeting 3-4-10

**Request:** Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Agreement for the Purchase of Asbestos Abatement Services at LSC-North Harris

**Chancellor's**

**Recommendation:** That the Board of Trustees authorize the Chancellor or designee to negotiate and execute an agreement for the purchase of asbestos abatement services at LSC-North Harris from Assured Environmental Quality, 3727 Trout Street, Houston, Texas 77093, for an amount not to exceed \$160,497.

**Rationale:** The May 10, 2008 bond election resulted in the approval for LSCS to issue up to \$420M in general obligation bonds for the purchase, new construction, repair and replacement, or renovation of land and facilities. An asbestos abatement contractor is required for the asbestos abatement necessary for new building construction, renovations, roof replacement and energy performance improvements at LSC-North Harris. The asbestos abatement contractor will assume the risk of subcontracting the work and guarantee completion of the project. In addition, the contractor will work directly with the System's architects, project managers and staff to complete the asbestos abatement work on campus.

The project includes work in the following buildings: Academic Building (Roof and HVAC), Fine Arts Building (Addition), Health Professions Education Building (Roof and HVAC), Industrial Education Building (Roof) and Winship Building (HVAC)

Request for quotes were sent to seven asbestos abatement contracting firms and four responses were received. During the review process, each firm was evaluated based upon cost of the project, quality assurance, company profile (including history) and project experience, references, completeness and thoroughness of the proposal, and Historically Underutilized Business (HUB) status. The recommendation is to award this project to the lowest bidder, Assured Environmental Quality. See attached Bid and Evaluation Tabulations.

To ensure the Board is informed, a status report will be presented to the Board with the contracted cost of services based upon the executed contract.

**Fiscal Impact:** Funds for this purchase are available from the 2008 general obligation bonds.

**Staff Resource:** Cindy Gilliam 832-813-6512  
Steve Head 281-618-5444

**Asbestos Abatement Services**  
**for New Construction, Renovation, Roof Replacements,**  
**and Energy Performance Improvements**  
**at LSC-North Harris**

**EVALUATION TABULATION**

<b>Firm</b>	<b>Max Points</b>	<b>Assured Environmental Quality</b>	<b>CST Environmental</b>	<b>AAR Inc.</b>	<b>Mooring Recovery</b>
Cost of Project	40	40	0	12	7
Quality Assurance	25	25	25	25	25
Respondents History & Experience – Background Information/Experience and Results	10	8	10	9	6
References	10	8	10	9	5
Completeness and Thoroughness of Submittal Packet	10	8	10	9	5
HUB Status / HUB Plan	5	0	5	0	0
<b>Total</b>	<b>100</b>	<b>89</b>	<b>59</b>	<b>63</b>	<b>48</b>

**BID TABULATION**

<b>Pricing*</b>	<b>Assured Environmental Quality</b>	<b>AAR, Inc.</b>	<b>Mooring Recovery</b>	<b>CST Environmental</b>
<b>Total Bid</b>	<b>\$160,497</b>	<b>\$274,339</b>	<b>\$291,579</b>	<b>\$319,800</b>

\*All vendor's pricing includes a \$16,000 contingency

Exhibit "R"

**Financial Report and Consideration No. 11 (ACTION ITEM 15) Board Meeting 3-4-10**

**Request:** Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Agreement for the Purchase of Construction Services for LSC-Atascocita Center

**Chancellor's Recommendation:** That the Board of Trustees authorize the Chancellor or designee to negotiate and execute an agreement for the purchase of construction services for LSC-Atascocita Center from Summit Builders Construction Company, 4265 San Felipe, Suite 1100, Houston, Texas 77027 for an estimated amount of \$10,604,000.

**Rationale:** The May 10, 2008 bond election resulted in the approval for LSCS to issue up to \$420M in general obligation bonds for the purchase, new construction, repair and replacement, or renovation of land and facilities. A construction general contractor is required for the construction of the new building and infrastructure for LSC-Atascocita Center. The general contractor will assume the risk of subcontracting the work and guarantee completion of the project. In addition, the contractor will work directly with the System's architects, project managers and staff to complete the construction of the new center.

The new building consists of: *Academic Classrooms, Administration & Faculty* at 60,000 square feet and Infrastructure for utilities and parking

Proposals were sent to eighty-six general contracting firms and thirteen plan rooms, resulting in responses from fifteen general contractors. Based upon evaluations of each firm's proposal and qualifications, five firms were interviewed. During the evaluation/interview process, firms were given an opportunity to provide an overview of their experience and references relating to similar projects as the award would not be based upon low bid alone. Each firm was evaluated based upon cost of the project, company profile, including history, principals, project experience, and proposed personnel, Historically Underutilized Business (HUB) status, including percentage of participation and subcontracting plan, financial stability of the firm and the firm's safety program.

The interview committee consisted of representatives from LSC-Kingwood and System Office who have a thorough understanding of the scope of work. See attached Evaluation Tabulation.

To ensure the Board is informed, a status report will be presented to the Board with the contracted cost of services based upon the executed contract.

**Fiscal Impact:** Funds for this purchase are available from the 2008 general obligation bonds. The bid amount is lower than the estimated budget for this project.

**Staff Resource:** Cindy Gilliam 832-813-6512  
Katherine Persson 281-312-1640

Construction Services  
for a New Building and Infrastructure  
for LSC-Atascocita Center

**EVALUATION TABULATION**

<b>Firm</b>	<b>Max Points</b>	<b>Summit Builders</b>	<b>DYAD</b>	<b>Cadence McShane</b>	<b>Martin Harris State</b>	<b>Purcell</b>
Cost of Project	40	40	34	40	39	37
Key Personnel Qualifications: experience of project executive, project manager and superintendent	10	6	7	10	6	7
HUB Plan: including percentage of participation and plan/procedures to achieve state goals	20	20	16	16	17	12
Financial Stability of Firm	10	10	10	10	8	10
Safety Program/History/EMR	10	7	8	9	9	7
Major Subcontractors	10	7	7	8	7	8
<b>Sub Total</b>	<b>100</b>	<b>90</b>	<b>82</b>	<b>93</b>	<b>86</b>	<b>81</b>
<b>*Deduct for Previous Work</b>	<b>-7</b>	<b>0</b>	<b>-3</b>	<b>-5</b>	<b>0</b>	<b>0</b>
<b>Total</b>		<b>90</b>	<b>79</b>	<b>88</b>	<b>86</b>	<b>81</b>

\*Previous Work less than 10M -3

\*Previous Work between 10M-20M -5

\*Previous Work greater than 20M -7

Exhibit "S"

**Financial Report and Consideration No. 12 (ACTION ITEM 16) Board Meeting 3-4-10**

**Request:** Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Agreement for the Purchase of Construction Services at LSC-Kingwood

**Chancellor's**

**Recommendation:** That the Board of Trustees authorize the Chancellor or designee to negotiate and execute an agreement for the purchase of construction services for new buildings, renovations, and infrastructure at LSC-Kingwood from Miner-Dederick Construction, LLP, 1532 Peden, Houston, TX 77006 for an estimated amount of \$22,285,000.

**Rationale:** The May 10, 2008 bond election resulted in the approval for LSCS to issue up to \$420M in general obligation bonds for the purchase, new construction, repair and replacement, or renovation of land and facilities. A construction general contractor is required for the construction of the new buildings, renovations, and infrastructure at LSC-Kingwood. The general contractor will assume the risk of subcontracting the work and guarantee completion of the project. In addition, the contractor will work directly with the System's architects, project managers and staff to complete the construction on the campus.

The new buildings consist of: Student Conference Center Building at 63,565 square feet, Arts & Instructional Building at 24,245 square feet, Renovation of Student Fine Arts at 29,440 square feet and Infrastructure including utilities and parking

Proposals were sent to eighty-two general contracting firms and thirteen plan rooms resulting in responses from eleven general contractors. Based upon an evaluation of each firm's proposal and qualifications, four firms were interviewed. During the evaluation/interview process, firms were given an opportunity to provide an overview of their experience and references relating to similar projects as the award would not be based upon low bid alone. Each firm was evaluated based upon cost of the project, company profile, including history, principals, project experience, and proposed personnel, Historically Underutilized Business (HUB) status, including percentage of participation and subcontracting plan, financial stability of the firm and the firm's safety program.

The interview committee consisted of representatives from LSC-Kingwood and System Office who have a thorough understanding of the scope of work. See attached Evaluation Tabulation.

To ensure the Board is informed, a status report will be presented to the

Board with the contracted cost of services based upon the executed contract.

**Fiscal Impact:** Funds for this purchase are available from the 2008 general obligation bonds. The bid amount is lower than the estimated budget for these projects.

**Staff Resource:** Cindy Gilliam 832-813-6512  
Katherine Persson 281-312-1640

Construction Services  
for New Buildings, Renovation, and Infrastructure  
at LSC-Kingwood

**EVALUATION TABULATION**

<b>Firm</b>	<b>Max Points</b>	<b>Miner Dederick</b>	<b>Satterfield &amp; Pontikes</b>	<b>Martin Harris State Construction</b>	<b>Gamma</b>
Cost of Project	40	40	40	38	35
HUB Plan: including percentage of participation and plan/procedures to achieve state goals	20	16	18	17	15
Key Personnel Qualifications: experience of project executive, project manager and superintendent	10	9	9	5	7
Financial Stability of Firm	10	10	10	10	10
Safety Program/History/EMR	10	7	9	7	8
Major Subcontractors	10	8	8	7	7
<b>Sub Total</b>	<b>100</b>	<b>90</b>	<b>94</b>	<b>84</b>	<b>82</b>
<b>*Deduct for Previous Work</b>	<b>-7</b>	<b>0</b>	<b>-7</b>	<b>0</b>	<b>0</b>
<b>Total</b>		<b>90</b>	<b>87</b>	<b>84</b>	<b>82</b>

\*Previous Work less than 10M -3

\*Previous Work between 10M-20M -5

\*Previous Work greater than 20M -7

Exhibit "T"

**Financial Report and Consideration No. 13 (ACTION ITEM 17) Board Meeting 3-4-10**

**Request:** Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Agreement for the Purchase of Construction Services for a New Central Plant at LSC-Montgomery

**Chancellor's**

**Recommendation:** That the Board of Trustees authorize the Chancellor or designee to negotiate and execute an agreement for the purchase of construction services for a new central plant at LSC-Montgomery from MAPP Construction, LLC., 16770 Imperial Valley Dr., Ste. 110, Houston, TX 77060 for an estimated amount of \$3,149,719.

**Rationale:**

The May 10, 2008 bond election resulted in the approval for LSCS to issue up to \$420M in general obligation bonds for the purchase, new construction, repair and replacement, or renovation of land and facilities. A construction general contractor is required for the construction of a new central plant at LSC-Montgomery. The general contractor will assume the risk of subcontracting the work and guarantee completion of the project. In addition, the contractor will work directly with the System's architects, project managers and staff to complete the construction on the campus.

Proposals were sent to eighty-two general contracting firms and thirteen plan rooms, resulting in responses from five general contractors. Based upon an evaluation of each firm's proposal and qualifications, two firms were interviewed. During the evaluation/interview process, firms were given an opportunity to provide an overview of their experience and references relating to similar projects as the award would not be based upon low bid alone. Each firm was evaluated based upon cost of the project, company profile, including history, principals, project experience, and proposed personnel, Historically Underutilized Business (HUB) status, including percentage of participation and subcontracting plan, financial stability of the firm and the firm's safety program.

The interview committee consisted of representatives from LSC-Montgomery and System Office who have a thorough understanding of the scope of work. See attached Evaluation Tabulation.

To ensure the Board is informed, a status report will be presented to the Board with the contracted cost of services based upon the executed contract.

**Fiscal Impact:** Funds for this purchase are available from the 2008 general obligation bonds. The bid amount is lower than the estimated budget for this project.

**Staff Resource:** Cindy Gilliam 832-813-6512  
Austin Lane 936-273-7222

Construction Services  
for a New Central Plant  
at LSC-Montgomery

EVALUATION TABULATION

Firm	Max Points	MAPP Construction	Satterfield & Pontikes Construction, Inc
Cost of Project	40	40	33
HUB Plan: including percentage of participation and plan/procedures to achieve stated goals	20	20	7
Key Personnel Qualifications: experience of project executive, project manager and superintendent	10	8	10
Financial Stability of Firm	10	8	10
Safety Program/History/EMR	10	7	9
Major Subcontractors	10	7	9
<b>Sub Total</b>	<b>100</b>	<b>90</b>	<b>78</b>
<b>*Deduct for Previous Work</b>	<b>-7</b>	<b>-3</b>	<b>-7</b>
<b>Total</b>		<b>87</b>	<b>71</b>

\*Previous Work less than 10M -3

\*Previous Work between 10M-20M -5

\*Previous Work greater than 20M -7

Exhibit "U"

Financial Report and Consideration No. 14 (ACTION ITEM 18) Board Meeting 3-4-10

**Request:** Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Agreement for the Purchase of Construction Services for LSC-Tomball Health Science Building

**Chancellor's Recommendation:** That the Board of Trustees authorize the Chancellor or designee to negotiate and execute an agreement for the purchase of construction services for the LSC-Tomball Health Science Building from ICI Construction, Inc., 24715 W. Hardy Road, Spring, Texas 77373 for an estimated amount of \$8,191,003.

**Rationale:** The May 10, 2008 bond election resulted in the approval for LSCS to issue up to \$420M in general obligation bonds for the purchase, new construction, repair and replacement, or renovation of land and facilities. A construction general contractor is required for the construction of the LSC-Tomball Health Science Building. The general contractor will assume the risk of subcontracting the work and guarantee completion of the project. In addition, the contractor will work directly with the System's architects, project managers and staff to complete the construction on the site.

The new building consists of the Health Science Building at 60,000 square feet and infrastructure including utilities and parking

Requests for proposals were sent to eighty-two general contracting firms and thirteen plan rooms, resulting in responses from ten general contractors. Based upon an evaluation of each firm's proposal and qualifications, five firms were interviewed. During the evaluation/interview process, firms were given an opportunity to provide an overview of their experience and references relating to similar projects as the award would not be based upon low bid alone. Each firm was evaluated based upon cost of the project, company profile, including history, principals, project experience, and proposed personnel, Historically Underutilized Business (HUB) status, including percentage of participation and subcontracting plan, financial stability of the firm and the firm's safety program.

The interview committee consisted of representatives from LSC-Tomball and System Office who have a thorough understanding of the scope of work. See attached Evaluation Tabulation.

To ensure the Board is informed, a status report will be presented to the Board with the contracted cost of services based upon the executed contract.

**Fiscal Impact:**

Funds for this purchase are available from the 2008 general obligation bonds. The bid amount is lower than the estimated budget for these projects.

**Staff Resource:**

Cindy Gilliam  
Susan Karr

832-813-6512  
281-351-3360

Construction Services  
for a New Building and Infrastructure  
at LSC-Tomball Health Science

EVALUATION TABULATION

Firm	Max Points	ICI	Summit Builders	Teal Construction, Inc.	Cadence McShane	Gamma
Cost of Project	40	40	25	25	19	18
HUB Plan: including percentage of participation and plan/procedures to achieve state goals	20	20	20	14	16	14
Key Personnel Qualifications: experience of project executive, project manager and superintendent	10	5	7	6	9	6
Financial Stability of Firm	10	10	10	10	10	10
Safety Program/History/EMR	10	5	7	7	8	8
Major Subcontractors	10	8	8	7	8	7
<b>Sub Total</b>	<b>100</b>	<b>88</b>	<b>77</b>	<b>69</b>	<b>70</b>	<b>63</b>
<b>*Deduct for Previous Work</b>	<b>-7</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-5</b>	<b>0</b>
<b>Total</b>		<b>88</b>	<b>77</b>	<b>69</b>	<b>65</b>	<b>63</b>

\*Previous Work less than 10M -3

\*Previous Work between 10M-20M -5

\*Previous Work greater than 20M -7

Exhibit "V"

**Financial Report and Consideration No. 15 (ACTION ITEM 19) Board Meeting 3-4-10**

**Request:** Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Agreement for the Purchase of Construction Services for New Buildings and Renovations at LSC-Tomball

**Chancellor's**

**Recommendation:** That the Board of Trustees authorize the Chancellor or designee to negotiate and execute an agreement for the purchase of construction services for new buildings, renovations, and infrastructure at LSC-Tomball from Turner Construction Company, 4263 Dacoma Street, Houston, Texas 77092 for an estimated amount of \$15,675,300.

**Rationale:** The May 10, 2008 bond election resulted in the approval for LSCS to issue up to \$420M in general obligation bonds for the purchase, new construction, repair and replacement, or renovation of land and facilities. A construction general contractor is required for the construction of the new buildings, renovations, infrastructure, and capital repairs at LSC-Tomball. The general contractor will assume the risk of subcontracting the work and guarantee completion of the project. In addition, the contractor will work directly with the System's architects, project managers and staff to complete the construction on the campus.

The projects consist of the Performing Arts Theater Building at 30,000 square feet, Veterinary Technology Building addition at 30,000 square feet, renovation of 5,000 square feet and infrastructure including utilities and parking.

Proposals were sent to eighty-two general contracting firms and thirteen plan rooms resulting in responses from five general contractors. Based upon an evaluation of each firm's proposal and qualifications, three firms were interviewed. During the evaluation/interview process, firms were given an opportunity to provide an overview of their experience and references relating to similar projects as the award would not be based upon low bid alone. Each firm was evaluated based upon cost of the project, company profile, including history, principals, project experience, and proposed personnel, Historically Underutilized Business (HUB) status, including percentage of participation and subcontracting plan, financial stability of the firm and the firm's safety program.

The interview committee consisted of representatives from LSC-Tomball and System Office who have a thorough understanding of the scope of work. See attached Evaluation Tabulation.

To ensure the Board is informed, a status report will be presented to the

Board with the contracted cost of services based upon the executed contract.

Included in the estimated amount above is \$850,000 for the repair and replacement of window sealant, canopy and columns which will be funded with 2008 general obligation bond project budget.

**Fiscal Impact:** Funds for this purchase are available from the 2008 general obligation bond project budget and the 2007 revenue bonds. The bid amount is lower than the estimated budget for these projects.

**Staff Resource:** Cindy Gilliam 832-813-6512  
Susan Karr 281-351-3360

Construction Services  
for New Buildings, Renovation, and Infrastructure  
at LSC-Tomball

**EVALUATION TABULATION**

Firm	Max Points	Turner	Miner Dederick	Durotech
Cost of Project	40	40	36	30
HUB Plan: including percentage of participation and plan/procedures to achieve state goals	20	13	15	11
Key Personnel Qualifications: experience of project executive, project manager and superintendent	10	9	7	9
Financial Stability of Firm	10	10	10	10
Safety Program/History/EMR	10	9	7	8
Major Subcontractors	10	8	8	8
<b>Sub Total</b>	<b>100</b>	<b>89</b>	<b>83</b>	<b>76</b>
<b>*Deduct for Previous Work</b>	<b>-7</b>	<b>-3</b>	<b>0</b>	<b>0</b>
<b>Total</b>		<b>86</b>	<b>83</b>	<b>76</b>

\*Previous Work less than 10M -3

\*Previous Work between 10M-20M -5

\*Previous Work greater than 20M -7

Exhibit "W"

Financial Report and Consideration No. 16 (ACTION ITEM 20) Board Meeting 3-4-10

**Request:** Consideration of Approval to Authorize the Chancellor or Designee to Execute a Contract to Purchase Security Consulting and Engineering Services

**Chancellor's Recommendation:** That the Board of Trustees authorize the Chancellor or designee to purchase security consulting and engineering services from TXMAS cooperative Johnson Controls, Inc. (JCI), 3021 West Bend Drive, Irving, Texas 75063 in an amount not to exceed \$280,000.

**Rationale:** The college system has a need for design and administrative consulting services for Emergency Mass Notification and Security Systems (EMNS) for new buildings and renovated areas of existing buildings across Lone Star College System. These services will provide proper design, documentation, and implementation of EMNS systems. These services will also ensure that any new mass communication and security systems selected will integrate with other systems across all campuses.

The specialized consulting services are available through the TXMAS contract established by Texas Procurement and Support Services (TPASS). Board Policy D.4.04 and Title 7, Intergovernmental Relations, Chapter 791, subchapter 791.025 of the Government Code, states that a local government may agree with another local government or with the state or a state agency, including TPASS, to purchase goods and services. The local government that purchases the goods and services under such an agreement satisfies the requirement of the local government to seek competitive bids. The Board of Trustees approved the college system's membership in TPASS (formerly Texas Building and Procurement Commission) at its October 15, 1992 board meeting.

A market analysis has confirmed that the price and services available from Johnson Controls, Inc. provides the best value.

**Fiscal Impact:** Funds for this purchase are available from the 2008 general obligation bonds.

**Staff Resource:** Cindy Gilliam 832-813-6512

Exhibit "X"

Financial Report and Consideration No. 17 (ACTION ITEM 21) Board Meeting 3-4-10

**Request:** Consideration of Approval to Increase the Amount of the Award for Interpreter Services

**Chancellor's Recommendation:** That the Board of Trustees approve an increase in the amount of the award for interpreter services with Hancock, Jahn, Esquivel, Lee & Puckett LLC, d/b/a Communication Access Ability Group, 1445 N. Loop West, Suite 310, Houston, TX 77008 for an additional amount of \$100,000 annually, increasing the not to exceed amount to \$2,180,000 for the contract term.

**Rationale:** On December 5, 2008, the Board of Trustees approved the purchase of interpreter services from the above mentioned vendor for an estimated amount of \$356,000 annually for a total estimated amount of \$1,780,000 over the contract term.

The need to provide these services to students and staff members who are deaf/hard of hearing increased dramatically over the past year due to significant increases in the System's enrollment. The need for sign language interpreters went up by 42% when comparing Spring 2010 to Spring 2009. The need for transcription, captioning, and stenography also increased, going up 112% when comparing Spring 2010 to Spring 2009. Because of the increase in the number of contact hours covered, increased costs are expected.

The initial purchase was in accordance with the System's Board policies and procedures and Texas Education Code 44.031 through a formal competitive sealed bid process. The term of the award was for a period of five years.

**Fiscal Impact:** Funds for this amendment are included in the FY 2009-10 operating budgets. Funds for subsequent fiscal years will be included in future proposed budgets.

**Staff Resource:** Donetta Goodall 832-813-6597

Exhibit "Y"

**Financial Report and Consideration No. 18** (ACTION ITEM 22) **Board Meeting 3-4-10**

**Request:** Consideration of Acceptance of Gift

**Chancellor's**

**Recommendation:** That the Board of Trustees formally accept and acknowledge the following gift donated to the Lone Star College System in accordance with the donors' wishes:

Nursing and professional journals and reference books donated by Melissa Pumarega, RN, OCN to LSC-Tomball.

**Rationale:** In accordance with LSCS Board Policy Business Services: A3.01- Gifts, the authority to accept gifts is vested solely with the Board of Trustees.

**Fiscal Impact:** None

**Staff Resource:** Ray Laughter 832-813-6620

Exhibit "Z"

**Building and Grounds Report**

**Board Meeting 3-4-10**

**Report:** Construction Projects Update

The District's plant operations and facilities department has provided a summary report of the District's construction projects. See attached report.



## Monthly Facilities Planning and Construction Report

March 4, 2009

### General Obligation Bond Project Summaries – 2008 Election:

- ❖ LSC-North Harris
  - ◆ Construction of parking lots and site work continues for the main campus projects. The Contractor is coordinating the order and delivery of the long-lead items such as chillers and elevators. Restroom renovations and re-roofing projects have begun.
  - ◆ A ground breaking date for the main campus buildings has been scheduled for March 2, 2010.
  - ◆ Demolition of the rear entrance to the Greenspoint Center building is underway, which will be followed by construction of the new building entry vestibule and pedestrian mall.
  - ◆ The Owner-Contractor Construction Agreement for Renovation of the Health Science building at Peakwood has been executed and work is underway as the contractor has mobilized on-site. Substantial completion is scheduled for July 2010.
  
- ❖ LSC-Victory Center
  - ◆ Architectural programming for Victory Center is complete and schematic design has begun.
  
- ❖ LSC-Kingwood
  - ◆ A general contractor recommendation for construction of the Kingwood main campus buildings is on the March Board agenda.
  - ◆ The design team submitted documents addressing the City of Houston's plan review comments on Feb 12, 2010. The permit issuance is anticipated prior to award of the construction contract.
  - ◆ A ground breaking date has been scheduled for April 13, 2010.
  
- ❖ LSC-Atascocita Center
  - ◆ A general contractor recommendation for construction of the Atascocita Center project is on the March Board agenda.
  - ◆ The design team has submitted responses to Harris County addressing their plan review comments. The permit issuance is anticipated prior to award of the construction contract.

❖ LSC-Tomball

- ◆ A general contractor recommendation for construction of the Tomball main campus buildings is on the March Board agenda.
- ◆ A ground breaking date has been scheduled for April 23, 2010.

❖ LSC-Tomball Health Science Building

- ◆ A general contractor recommendation for construction of the Health Science building is on the March Board agenda.
- ◆ Re-routing of the CenterPoint electrical distribution service is in progress.

❖ LSC-Montgomery

- ◆ Progress on site grading and underground utilities, as well as foundations for the Arts Instruction building and Academic/Classroom building have been impacted by frequent rain days but construction of all buildings remains on schedule for substantial completion in November 2010.
- ◆ A general contractor recommendation for construction of the Central Plant is on the March Board agenda.
- ◆ Approximately 90% of the precast panel system has been fabricated for the Parking Garage and erection began on February 15, 2010. Substantial completion of construction is scheduled for July 2010.
- ◆ Design of the traffic flow improvements to the West Drive and additional parking continues. Completion of construction is scheduled for July 29, 2010 to coincide with the opening of the parking garage.
- ◆ The Campus Renovations are under discussion with staff and faculty. The faculty has reviewed the campus priorities and proposes to proceed with initial renovations around the Student Services functions, with consolidation of those services in Building C. Other renovations will include adjustments to other areas impacted by faculty relocations to the three new buildings.

❖ LSC-Conroe Center

- ◆ Site grading and underground utility work continues. Foundation work is underway and although impacted by frequent rain days, remains on schedule for substantial completion in late-November 2010. Construction documents addressing the City of Conroe's plan review comments, including the water easement, have been submitted for final approval and permit.

❖ LSC-CyFair

- ◆ Construction of the new campus parking lots, loop road, and related site utilities is proceeding on schedule. The design and budget implications of the Harris County Permitting Department's requirement for a left turn lane at the new entrance on West Road are being evaluated. Although impacted by frequent rain days, construction remains on schedule for substantial completion during November 2010.
- ◆ The Owner-Contractor Construction Agreement for the Student Services / Classroom building and the Science Laboratory building have been executed and the contractor has mobilized on-site. Site work is now in progress. Substantial completion is planned for June 2011.

- ◆ A ground breaking date has been scheduled for March 11, 2010. Actual work will commence prior to the ground breaking date.
- ❖ LSC-Cy Fair Center
  - ◆ The design team completed construction documents on March 1, 2010.
  - ◆ Advertising for competitive sealed proposals will begin on March 4, 2010 with proposals expected back on March 31, 2010.
- ❖ LSC-University Park
  - ◆ Additional staff relocations from Central Services to LSC-University Park building 11 are scheduled through the spring of 2010, beginning with a move during spring break the week of March 15, 2010.
  - ◆ Design work is underway on floors 2, 3 and 4 of the new University Center in building 12. Substantial completion is targeted for June 2010 to allow a soft launch of classes in the summer of 2010.
- ❖ LSC-Central Services and Training Center
  - ◆ Construction documents for District Services I and II buildings are 95% complete. Design has progressed for the renovations of the Houston Advanced Research Center (HARC). Construction is scheduled to commence during May 2010.

#### **Revenue Bond Project Summaries - 2007:**

- ❖ LSC-North Harris
  - ◆ MUD Conversion Project – The construction documents are 95% complete and the permitting process continues. LSCS is working to obtain an easement and is moving forward with the City and County utility approval process.
- ❖ LSC-Kingwood
  - ◆ The fire alarm project is complete and a final retainage invoice has been submitted for payment.
- ❖ LSC-Tomball
  - ◆ Repair Exterior Windows – The project has been integrated into the Tomball Main Campus contractor scope as part of the renovation projects.
  - ◆ Repair Entrance Columns – The project has been integrated into the Tomball Main Campus contractor scope as part of the renovation projects.
  - ◆ The LSCS Highway Signage Upgrade project bid has been awarded. The site survey has been completed and materials are now in shop fabrication. Physical change-out of signage is to commence in March and be completed by mid April.

#### **Energy Performance Project**

- ❖ LSC-North Harris
  - ◆ Retrofit of the campus building automation system (BAS) is progressing. Coordination with the asbestos abatement efforts is ongoing.
  - ◆ The lighting retrofit is nearly 70% complete in the Academic and Winship buildings.

- ❖ LSC-Kingwood
  - ◆ Installation of the window film is complete.
  - ◆ Design continues for the upgrade of the campus building automation system (BAS).
  - ◆ Retrofit of the water conserving plumbing fixtures is complete, with the exception of Classroom Building A, which is being coordinated with a rest room renovation project scheduled for later in the spring. Retrofit of the irrigation control system is complete and staff training is scheduled for March 15, 2010.
  
- ❖ LSC-Tomball
  - ◆ Retrofit of the irrigation control system is complete and staff training is scheduled for March 15, 2010. Installation of water faucets, flush valves (toilets and urinals), and china (toilets only) has been completed.
  - ◆ Cooling tower replacements and installation of the chilled water piping are complete. The piping has been tested and insulated, but is not in service at this time.
  
- ❖ LSC-Montgomery
  - ◆ Building Automation System (BAS) upgrades are being developed by the contractor.
  - ◆ The water conservation project is underway with the installation of low flow flush valves and fixtures in progress.
  - ◆ The design of chiller upgrades was initiated in February.
  
- ❖ LSC-University Center
  - ◆ Design for removal of the rooftop HVAC equipment and coordination of the chilled water connection to the new Central Plant is in progress.
  
- ❖ LSC-Central Services and Training Center
  - ◆ Lighting retrofit project is scheduled to commence at the beginning of March. Work in DSI will commence upon completion of the renovation project.
  
- ❖ LSC-Greenspoint Center
  - ◆ Window film installation, with the exception of the 60" wide film which is on order, has been initiated.
  - ◆ Lighting retrofits are approximately 50% complete.
  
- ❖ LSC-Fairbanks Center
  - ◆ The contractor has initiated installation of the power factor correction equipment.
  
- ❖ LSC-University Park
  - ◆ The lighting retrofit project is 95% complete. Work to be completed includes the high ceiling areas where access is difficult.
  - ◆ Building Automation System (BAS) upgrades continue in Building 13.
  - ◆ Variable Frequency Drives (VFD) in Building 13 have been installed but are not yet operational. Work in building 12 and the Commons is underway and is being closely coordinated with the ongoing construction project.
  
- ❖ LSC-Peakwood/Red Oak

- ◆ Peakwood and Red Oak interior lighting upgrades are complete.
- ◆ The new electrical service drop, electrical supply to the new chiller plant, and the chiller pad are currently under construction.
- ◆ The new hydronic piping system throughout the Peakwood and Red Oak buildings is under construction.

### **Mass Communication Project**

#### ❖ LSC-Kingwood

- ◆ The contractor is complete with the rough-in of the data lines and installation of the mass notification devices. Final placement and connection of the control panels will be complete by March 15, 2010.
- ◆ CCTV system installation is complete. The contractor has finalized all programming and startup of the system. Owner training and turnover of the system is anticipated by mid-March.

### **Status Report on the Area Job Order Contract (AJOC) Purchases for Construction Related Projects**

At the August 2009 regular Board meeting, the Board of Trustees approved the purchase of construction services for the System from approved purchasing cooperative program contractors. This approval authorized the System to use the AJOC method for individual projects up to \$200,000 and to make collective purchases not to exceed \$1,000,000 for FY 2009-2010. Projects that exceed \$200,000 are to be presented to the Board of Trustees individually for consideration of approval. To ensure the Board of Trustees continues to have information regarding the AJOC projects under \$200,000, a brief summary of projects is included in the Facilities Planning and Construction Report each quarter.

- ❖ The projects listed below were awarded to Jamail & Smith:
  - ◆ Projects over \$25,000 completed:  
LSC- North Harris – Office Renovation LB108 - \$33,315.22
- ❖ The projects listed below were awarded to Basic IDIQ:
  - ◆ Project In-Progress (As of Report Date):  
LSC-University Park – Sheetrock Repairs (Roof Leak). \$1,495.00  
LSC-University Park – Epoxy Floor Repairs. \$48,000.00
- ❖ The projects listed below were awarded to Dura Pier:
  - ◆ Projects over \$25,000 completed:  
LSC-University Park – Commons Renovations - \$97,619.00

### **Status Report on Architectural Design Services for Construction Related Projects**

At the August 2009 regular Board meeting, the Board of Trustees approved the purchase of professional architectural services for construction projects for an amount not to exceed \$250,000 over a period of three years from five architectural firms. To ensure the Board has

visibility of these purchases, a brief summary of projects is included in the Facilities Planning and Construction Report each quarter.

- ❖ The projects listed below were awarded to CAPS Architectural Services
  - ◆ LSC-MC, Restroom Renovations - \$2,800.00
  - ◆ LSC-CSTC, Sidewalk Repair - \$2,100.00
- ❖ The projects listed below were awarded to Huitt Zollars
  - ◆ LSC-KC, Restroom Renovations - \$33,116.50
- ❖ The projects listed below were awarded to Hill & Swart
  - ◆ LSC-NH, Science Lab Renovations - \$8,220.00

#### **Status Report on Engineering Design Services for Construction Related Projects**

At the August 2009 regular Board meeting, the Board of Trustees approved the purchase of professional engineering services for construction projects for an amount not to exceed \$500,000 over a period of three years from five engineering firms. To ensure the Board has visibility of these purchases, a brief summary of projects is included in the Facilities Planning and Construction Report each quarter.

- ❖ The projects listed below were awarded to Marshall Engineering
  - ◆ LSC-TC, Replace A/C at Central Plant - \$9,692.00



a. **LSC-CyFair**

**Carolina Ruiz, English, Assistant Professor**

Effective: 4.5-month contracted employee at a semester pro-rated salary of \$21,761 beginning January 16, 2010.

Education: M.A. & B.A., University of the Incarnate Word, Major: English & English and Religious Studies.

Experience: Temporary Full-Time Instructor, Lone Star College-CyFair; Adjunct English Instructor, Palo Alto Community College, Adjunct English Instructor and Aerobic Coordinator, University of Incarnate Word; Project Coordinator, Women's Global Connection.

**Yuanyuan Kang, Biology, Instructor**

Effective: 4.5-month contracted employee at a semester pro-rated (70%) salary of \$17,508 beginning January 16, 2010.

Education: Ph.D., University of Houston, Major: Biology; B.S., Nankai University-China, Major: Biology.

Experience: Adjunct Faculty, Lone Star College-CyFair; Research Associate (post-doc), Baylor College of Medicine; Research Associate/Graduate Student, and Teaching Assistant, University of Houston.

**Thilo Schimmel, History Instructor**

Effective: 4.5-month contracted employee at a semester pro-rated (70%) salary of \$17,164 beginning January 16, 2010.

Education: M.A., Purdue University, Major: History; B.A. & B.A., University of Regensburg-Germany, Major: American Studies & History.

Experience: Instructor/Teaching Assistant, University of Illinois; Teaching Assistant, Purdue University.

**Abu Kanu, Chemistry, Instructor**

Effective: 4.5-month contracted employee at a semester pro-rated (70%) salary of \$17,508 beginning January 16, 2010.

Education: Ph.D., & M.S., The University of Manchester, Major: Instrumentation/Analytical Science & Instrumentation/Analytical Science; B.S., The University of Sierra Leone-West Africa, Major: Chemistry.

Experience: Adjunct Faculty, Lone Star College-CyFair; Assistant Professor, Prairie View A&M University & Edinboro University of Pennsylvania; Postdoctoral Associate, and Teaching Assistant Washington State University; Research Visitor, Student Supervisor, and Laboratory Demonstrator, The University of Manchester-UK; Temporary Teaching Assistant, The University of Sierra Leone.

**b. LSC-Kingwood**

**Shannon Infante, Director, Financial Aid**

Effective: Twelve month contracted employee at an annual salary of \$53,550 beginning February 1, 2010.

Education: B.S., Lamar University, Major: Psychology/Business; A.A.S., Montgomery College-Rockville, MD, Major: Network Engineering.

Experience: Program Coordinator, and Student Services Specialist III, Lone Star College System; Lab Coordinator, Lamar University; Computer Support Specialist, First Data Investor Services Group; Team Lead, U.S. Navy.

**Joni Screen, Associate Degree Nursing, Assistant Professor**

Effective: 4.5-month contracted employee at a semester pro-rated salary of \$21,762 beginning January 16, 2010.

Education: M.S.N., University of Virginia, Major: Nursing; B.S.N, Duke University, Major: Nursing.

Experience: Director Medical Surgical Services, Methodist Willowbrook Hospital; Adjunct Instructor, Lone State College-Kingwood; Special Projects Coordinator/Director of Education, Adult Nurse Practitioner, and Director Medical Surgical Services, Conroe Regional Medical Center.

**Rosendo Reyna, Music, Instructor**

Effective: 4.5-month contracted employee at a semester pro-rated (70%) salary of \$16,893 beginning January 16, 2010.

Education: M.M, Southern Methodist University, Major: Music Education; B.M., Texas A&M University-Corpus Christi, Major: Applied Music.

Experience: Temporary Full-Time Instructor, Adjunct Faculty, Lone Star College-Kingwood; Guitar Instructor, San Jacinto College; Musician, Garcia y Reyna, LLC.

**Caroline M. Chamness, CIT, Associate Professor**

Effective: Temporary 4.5-month contracted employee at a semester salary of \$21,039 beginning January 16, 2010.

Education: B.B.A., Texas A&M University, Major: Business Analysis.

Experience: Temporary Full-Time Associate Professor, Adjunct Faculty & Temporary Full-Time Faculty, Lone Star College – Kingwood; Systems Analyst and Data Analyst, Natural Gas Pipeline Company of America.

**Brenda J. Stubbs, Education, Associate Professor**

Effective: 4.5-month contracted employee at a semester salary of \$22,483 beginning January 16, 2010.

Education: M.S. & B.S., Baylor University, Major: Education.

Experience: English Instructor, Navarro College.

**George Romagus, Economic, Instructor**

Effective: 4.5-month contracted employee at a semester pro-rated (70%) salary of \$14,354 beginning January 16, 2010.

Education: M.A, University of Houston, Major: Economics; B.S., Texas A&M University, Major: Economics.

Experience: Adjunct Faculty, Lone Star College-Kingwood; Teaching Fellow, University of Houston; Sales, Universal Computer Systems.

**Ngangnang John Njowo, Sociology, Instructor**

Effective: 4.5-month contracted employee at a semester pro-rated (70%) salary of \$14,072 beginning January 16, 2010.

Education: M.A, Texas Southern University, Major: Sociology; B.A., University of Yaounde, Major: Journalism.

Experience: Adjunct Faculty, Lone Star College-Kingwood; Legal Assistant/Litigation Support, Conoco-Phillips; Legal Assistant, Shell Oil Company.

**c. LSC-Montgomery**

**Joseph L. Trackey, Biology, Assistant Professor**

Effective: 4.5-month contracted employee at an annual pro-rated salary of \$21,761 beginning January 16, 2010.

Education: M.A., University of Hartford, Major: Psychology/Neuroscience; B.S., SUNY Plattsburgh, Major: Psychology; A.S., Adirondack Community College, Major: Science.

Experience: Temporary Full-Time Professor, and Adjunct Faculty, Lone Star College-Montgomery; Science Teacher, Splendora ISD; Sr. Research Associate, Lexicon Genetics.

**John W. Biles, History, Instructor**

Effective: 4.5-month contracted employee at a semester pro-rated (70%) salary of \$16,828 beginning January 16, 2010.

Education: Ph.D. & M.A., University of Maryland-College Park, Major: History; B.A., Southwestern University, Major: History.

Experience: Temporary Full-Time Instructor, and Adjunct Faculty, Lone Star College-Montgomery and Sam Houston State University; Guest Professor, Texas A&M University.

**Rhonda Sallilynn Bitner, English, Instructor**

Effective: 4.5-month contracted employee at an annual pro-rated (70%) salary of \$14,934 beginning January 16, 2009.

Education: M.A. & B.A., Sam Houston State University, Major: English; A.A., Phillips County Community College, Major: English.

Experience: Temporary Full-Time Instructor, Adjunct Faculty, Lone Star College-Montgomery; Faculty, University of Phoenix; Secondary English Teacher, Conroe ISD.

**Melissa Jackson, Biology, Instructor**

Effective: 4.5-month contracted employee at an annual pro-rated (70%) salary of \$15,233 beginning January 16, 2009.

Education: M.S. & B.S., Texas A&M University Commerce, Major: Biological and Environmental Sciences; A.S. Paris Junior College, Major: Biology-Premed.

Experience: Geometry and Math Teacher, The Briarwood School; Neuropharmacology Research Assistant, Lexicon Genetics; Graduate Teaching Assistant, and Voluntary Research Assistant, Texas A&M University Commerce; Sales and Inventory Clerk, Swaim Hardware.

**d. LSC-North Harris**

**David J. Vappie, HVAC, Instructor**

Effective: 4.5-month contracted employee at a semester pro-rated (70%) salary of \$14,727 beginning January 16, 2010.

Education: A.S., Delgado Community College, Major: Refrigeration.

Experience: Temporary Full-Time Instructor, Lone Star College System; Owner and Operator/Technician Level IV, Eagle Environmental Air Conditioning; Manager of Maintenance Operations, U.S. Postal Service; Maintenance Manager and Maintenance Supervisor, U.S. Postal Service.

**Tom Ray Woodard, Machining, Instructor**

Effective: 4.5-month contracted employee at an annual pro-rated (70%) salary of \$15,316 beginning January 16, 2010.

Experience: Temporary Full-Time Instructor, Machining, Lone Star College-North Harris; Machinist, Minco Inc. & FCM Corp

**Kimberly Thomas, Hospital Management, Instructor**

Effective: 4.5-month contracted employee at an annual pro-rated (70%) salary of \$14,995 beginning January 16, 2010.

Education: M.S., Houston Baptist University, Major: Human Resources Management; B.S., Oklahoma State University, Major: Hotel & Restaurant Management.

Experience: Human Resources Manager, Compaq Corporation/HP Corporation; Human Resources Business Consultant, KPMG LLP; Human Resources Manager, First Data Corporation-NTS, and American Protective Services.

**Robert Hall, Welding, Instructor**

Effective: 4.5-month contracted employee at a semester pro-rated (70%) salary of \$14,727 beginning January 16, 2010.

Education: B.S., Ball State University, Major: Industrial Education and Technology; A.A.S., Texas State Technical College, Major: Welding Technology.

Experience: Structural Steel Inspector, Terracon Consultants Inc.; Welder-Lead Man, American Fabricators Inc.; Store Manager, Gatesville Airgas.

**Leslie Renee LePres, Development Studies, Assistant Professor**

Effective: Ten and one-half month contracted employee at an annual salary of \$50,776 beginning January 16, 2010.

Education: M.A., Our Lady of the Lake University, Major: Human Science; B.S., Texas A&M University, Major: Journalism-Public Relations.

Experience: Director, Student Recruitment and Retention, Program Manager, SOAR, Lone Star College-North Harris; Account Executive, Clear Channel Radio; Event Coordinator, Development Coordinator, University of Texas M.D. Anderson Center.

**Sylvia M. Martinez, Assistant Dean, Instruction**

Effective: Twelve month contracted employee at an annual salary of \$64,152 beginning February 1, 2010.

Education: M.A., University of Texas at Arlington, Major: Linguistics; B.A., University of Puerto Rico, Major: Modern Languages.

Experience: Temporary Full-Time Instructor, and Associate Professor, Lone Star College System-Tomball; Instructor, Assistant Director, ESL Coordinator, and Adjunct Instructor, Mountain View College; Adult Education/ESL Program Coordinator, Dallas SER/Jobs for Progress, Inc.

Exhibit "bb"

Personnel Report and Consideration No. 2 (ACTION ITEM 24) Board Meeting 3-4-10

**Request:** Consideration of Approval of Commissioning of Peace Officers

**Chancellor's Recommendation:** That the Board of Trustees approves the commissioning of the following peace officers for the Lone Star College System.

**Lone Star College-CyFair**  
Lewis C. Hillman, Jr.

**Lone Star College-North Harris**  
Joe R. McGrew  
James W. Williams

**Rationale:** These officers are eligible to be commissioned by this Board because they:

1. Have a current license from the Texas Commission on Law Enforcement Officer Standards and Education;
2. Have taken and filed the oath required of peace officers; and
3. Possess a sufficient number of college credit hours to meet the minimum standard for a Lone Star College System peace officer.

**Fiscal Impact:** None

**Staff Resource:** Rand Key 832-813-6522