MINUTES OF THE
WORKSHOP AND REGULAR MEETING OF THE BOARD OF TRUSTEES
LONE STAR COLLEGE SYSTEM
CENTRAL SERVICES AND TRAINING CENTER
TRAINING AND DEVELOPMENT CENTER BOARD ROOM
5000 RESEARCH FOREST DRIVE
THE WOODLANDS, TEXAS 77381
September 1, 2011
5:00 p.m.

PRESENT: Mr. Randy Bates, Chair
Dr. David Holsey, Vice Chair
Ms. Priscilla Kelly, Secretary
Mr. David Vogt, Assistant Secretary
Mr. Robert Adam
Mr. Tom Forestier
Ms. Linda Good
Ms. Stephanie Marquard
Mr. Robert Wolfe

I. CALL TO ORDER: Mr. Bates called the workshop and regular meeting of the Board of Trustees to order at 5:02 p.m. after determining a quorum was present.

Ms. Good entered the meeting at 5:06 p.m.

II. PLEDGE OF ALLEGIANCE: Mr. Adam led the Board and guests in reciting the Pledge of Allegiance

III. CERTIFICATION OF THE POSTING OF THE NOTICE OF THE MEETING: Chancellor Carpenter confirmed that the Notice for the meeting had been properly posted. No action was required. A copy is attached as Exhibit “A.”

IV. INTRODUCTIONS, SPECIAL GUESTS, RECOGNITIONS: Chancellor Carpenter welcomed Joyce Boatright, new faculty senate president for LSC-North Harris. Dr. Lane, president of LSC-Montgomery, introduced Jeremy Wegner, president of the student government association and Delevrae Fletcher, SGA Treasurer. Members of SGA were there to observe Robert’s Rules of Order in practice. Shah Ardalan, Vice Chancellor and CIO-LSCS, CEO-LSC-UP, introduced Dr. Marwin Britto, LSC-Online executive director. Mr. Bates welcomed Kassia Micek of the Conroe Courier.

V. WORKSHOP: Dr. Donetta Goodall, associate vice chancellor for academic affairs and student success, presented an overview of our Quality Enhancement Plan (QEP) which is required by SACS as part of our reaccreditation process. The QEP, called “Best Start” will enhance the learning environment for first time in college students by helping them
address two key issues that influence their sustained success in college: clarifying an academic goal and addressing an identified barrier to achieving that goal.

VI. **CLOSED SESSION:** At 5:22 p.m. Mr. Bates convened the Board in closed session, in accordance with Section 551.001 et. Seq. of the Texas Government Code under one or more of the following provision(s) of the Act:

- Section 551.071 – Consultation With Attorney
- Section 551.072 – Deliberation Regarding Real Property
- Section 551.073 – Deliberation Regarding Prospective Gift
- Section 551.074 – Personnel Matters
- Section 551.076 – Deliberation Regarding Security Devices
- Section 551.087 – Economic Development Negotiations

VII. **RECONVENE REGULAR MEETING:** Mr. Bates reconvened the open meeting at 6:43 p.m.

VIII. **APPROVAL OF THE MINUTES OF THE AUGUST 4, 2011 PUBLIC HEARING AND WORKSHOP AND REGULAR MEETING:** Upon a motion by Dr. Holsey and a second to the motion by Mr. Vogt, the Board unanimously approved the minutes of the August 4, 2011 Public Hearing and Workshop and Regular Meeting. Ms. Marquard and Mr. Wolfe abstained.

IX. **CITIZENS DESIRING TO ADDRESS THE BOARD:** John Burghduff, professor of math at LSC-CyFair and LSC-CyFair vice president for the LSCS chapter of the American Federation of Teachers brought greetings to the Board from AFT.

X. **SPECIAL REPORTS AND ANNOUNCEMENTS:**

1. **Chancellor:** The Chancellor reported compared to this time last year, LSCS fall enrollment is up over 10%. Classes started this week and we are at 75,325 students. We estimate that we will have about 2,000 students in addition registering for late start classes. Students will be able to enjoy some beautiful new facilities:

   LSC-Tomball will hold the ribbon cutting ceremony for the Performing Arts Center and Veterinary Technology addition on September 8 at 3 p.m.

   LSC-Tomball will hold the ribbon cutting ceremony for its Health Science Building on September 13 at 3 p.m.

   LSC-North Harris will hold the ribbon cutting for the Victory Center on September 15 at 10 a.m.

   LSC-Kingwood will hold the ribbon cutting ceremony for the Student Conference Center and Music Instructional Building on September 29 at 3 p.m.
We kick off the Gates Foundation Completion By Design planning process at University Park on September 26.

Lone Star College, Conroe Center has been selected to appear as an Outstanding Design in the 2011 American School & University Architectural Portfolio.

Shah Ardalan, vice chancellor technology services, CIO and CEO, LSC-UP has received the Texas Association of Community Colleges Administrative Leadership Award, which is given to a community college leader who, among other traits, demonstrates commitment to the mission of a comprehensive community college, supports student learning and success and is able to develop broad-based perspectives.

2. **College Presidents:** Dr. Austin Lane, president of LSC-Montgomery, presented an overview of the progress of LSCS strategic goal nine, to increase quality and quantity of technology services in support of teaching, learning and administration. Dr. Lane reported that preparing System-wide technology strategic plan with input from user groups is completed; expanding innovative and engaging on-line learning environments is completed and ongoing; expanding and delivering academically challenging on-line programs through collaboration between faculty discipline experts and technology services is completed and ongoing; strengthening technology infrastructure and function of OTS is completed and ongoing; strengthening computer security and update protocols is completed and ongoing; enhancing the on-line support for faculty and students is completed and ongoing; and strengthening internet/intranet usage policy is completed.

3. **Vice Chancellors:** No report.

4. **Faculty Senate Presidents:** Dr. Dominic Bongiorni, LSCS-Kingwood faculty senate president, spoke on how faculty define LSCS vision and personnel diversity. LSCS vision should be synonymous with excellence, innovation, honor, integrity, outstanding quality and service.

**XI. CONSIDERATION OF CONSENT AGENDA:** Item number 4 was removed from the agenda, Item number 10 was corrected to reflect Renato Davia as Assistant Professor of Economics, not English and Item number 11 spelling of Teresa Capretta’s first name was corrected to Theresa. Mr. Bates proceeded with the Consent Agenda. Mr. Adam made a motion to approve Action Items 1, 2, 3, 5, 6, 7, 8, 9, 10, 11, 12 and 13. Ms. Marquard seconded the motion and the Board unanimously passed the Consent Agenda. A copy is attached as Exhibit "B."

**XII. POLICY CONSIDERATIONS**

1. **Consideration for the Recommended Revision of the Lone Star College System Board Policy Section IV.B.2 (FIRST READING):** the Board unanimously
considered the recommended revisions of the Lone Star College System Board Policy Section IV.B.2. This constitutes a first consideration with a request for approval during the October Board meeting. A copy is attached as Exhibit “C.”

2. Consideration for the Recommended Lone Star College System Board Policy Sections VI D.3.14 (FIRST READING): the Board unanimously considered the recommended Lone Star College System Board Policy Section VI D.3.14. This constitutes a first consideration with a request for approval during the October Board meeting. A copy is attached as Exhibit “D.”

XIII. FINANCIAL REPORTS AND CONSIDERATIONS

1. Monthly Financial Statements: Ms. Cindy Gilliam, vice chancellor for administration and finance, presented the monthly financial statements for the month ended July 31, 2011. A copy is attached as Exhibit “E.”

2. Consideration of Approval of the Appointment of Don Sumners, CPA, Harris County Tax Assessor-Collector, and J.R. Moore, Jr., Montgomery County Tax Assessor-Collector, to Collect Taxes Levied on Behalf of the System (ACTION ITEM 1): The Board unanimously appointed Don Sumners, CPA, Harris County Tax Assessor-Collector to collect System property taxes in Harris County, and the reappointment of J.R. Moore, Jr., Montgomery County Tax Assessor-Collector, to collect the System’s property taxes levied in Montgomery and San Jacinto Counties, for the tax year 2011. This item was passed in the Consent Agenda. A copy is attached as Exhibit “F.”

3. Consideration of Approval of Annual Purchases of Technology Hardware, Software, and Services and in Addition, Authorize the Chancellor or Designee to Execute Any Agreements or Statements of Work Related to These Purchases (ACTION ITEM 2): the Board unanimously approved the purchase of technology hardware, software, and services in an amount not to exceed $15,000,000 in FY 2011-12. In addition, authorized the Chancellor or designee to execute any agreements or statements of work related to these purchases. This item was passed in the Consent Agenda. A copy is attached as Exhibit “G.”

4. Consideration of Approval to Purchase Additional Generator Maintenance Services (ACTION ITEM 3): the Board unanimously approved the purchase of additional generator maintenance and repair services for the System from Cummins Southern Plains Ltd., 600 North Watson Road, Arlington, TX 76011 in an additional amount of $50,000 for the remaining contract term. This item was passed in the Consent Agenda. A copy is attached as Exhibit “H.”

5. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute Master Service Contracts for the Purchase of Electrical, Mechanical/Plumbing, Fire Sprinkler, Security and General Contracting Projects under $100,000 for the System (ACTION ITEM 4): this item was removed from the agenda.
6. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Agreement to Purchase Irrigation Services for LSC-North Harris (ACTION ITEM 5): the Board unanimously authorized the Chancellor or designee to negotiate and execute a contract for the purchase of irrigation services from Millennium Project Solutions, 14026 FM 2100 Rd., Suite C, Crosby, Texas 77532 in the amount of $285,000. This item was passed in the Consent Agenda. A copy is attached as Exhibit “I.”

7. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract for the Sale of Land at LSC-CyFair (ACTION ITEM 6): the Board unanimously authorized the Chancellor or designee to negotiate and execute a contract to sell approximately 4.23 acres of land at LSC-CyFair to Municipal Utility District #172 (MUD 172) for the fair market value of $370,000. This item was passed in the Consent Agenda. A copy is attached as Exhibit “J.”

8. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Agreement for Roadway Access and Utility Easements at LSC-Central Services (ACTION ITEM 7): the Board unanimously authorized the Chancellor or designee to negotiate and execute an agreement for roadway access and utility easements at LSC-Central Services. This item was passed in the Consent Agenda. A copy is attached as Exhibit “K.”

9. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Agreement to Convey Land to Harris County for the Purpose of Converting Private Streets to Public Streets at LSC-University Park (ACTION ITEM 8): the Board unanimously authorized the Chancellor or designee to negotiate and execute an agreement to convey land to Harris County for the purpose of converting private streets to public streets at LSC-University Park. This item was passed in the Consent Agenda. A copy is attached as Exhibit “L.”

10. Consideration of Resolution and Ordinance Fixing and Levying Ad Valorem Taxes for the Tax Year 2011 and Directing the Assessment and Collection Thereof (ACTION ITEM 9): the Board unanimously set the tax rate for the 2011 Maintenance and Operations (M&O) component of the ad valorem tax rate at $0.0875/$100 valuation and the Interest and Sinking (I&S) component for the 2011 tax rate at $0.0335/$100 valuation, for a total tax rate of $0.1210/$100 valuation. This item was passed in the Consent Agenda. A copy is attached as Exhibit “M.”

XIV. BUILDING AND GROUNDS REPORT:

Construction Projects Update: the Board reviewed the report as presented. A copy is attached as Exhibit “N.”
XV. PERSONNEL REPORTS AND CONSIDERATIONS:

1. Consideration of Ratification of Appointments (ACTION ITEM 10): the Board unanimously ratified the appointments as presented. This item was passed in the Consent Agenda. A copy is attached as Exhibit “O.”

2. Consideration of Ratification of Reappointment of Full Time Faculty (ACTION ITEM 11): the Board unanimously ratified the reappointments as presented. This item was passed in the Consent Agenda. A copy is attached as Exhibit “P.”

3. Consideration of Acceptance of Resignations (ACTION ITEM 12): the Board unanimously accepted the resignations as presented. This item was passed in the Consent Agenda. A copy is attached as Exhibit “Q.”

4. Consideration of Approval of Commissioning of Peace Officers (ACTION ITEM 13): the Board unanimously approved the commissioning of the following peace officers for the Lone Star College System: LSC-North Harris – Brady L. Hutchinson, LSC-CyFair – Tessie D. Davila, LSC-University Park – Shannon K. Foley and LSC-Tomball – Jermaine Johnson-Part Time and Ronald F. David-Part Time. This item was passed in the Consent Agenda. A copy is attached as Exhibit “R.”

XVI. SUGGESTED FUTURE AGENDA ITEMS: None

XVII. ADJOURNMENT: There being no further business, the meeting was adjourned at 7:17 p.m.

ATTEST:

[Signatures]

Board of Trustees, Chair

Board of Trustees, Secretary
Exhibit “A”

Certification of Posting of Notice to the September 1, 2011
Workshop and Regular Meeting of the
Lone Star College System’s
Board of Trustees

I, Richard Carpenter, Chancellor of the Lone Star College System, do hereby certify that a notice of this meeting was posted on Monday the 29th day of August, 2011 in a place convenient to the public in the Administration Office of the Central Services and Training Center, on all college campuses and on the system website as required by Section 551.002 et seq., Texas Government Code. Special notice of the meeting was provided to the news media as required by Section 551.001 et seq., Texas Government Code.

Given under my hand this the 29th day of August, 2011.

[Signature]

Richard Carpenter
Chancellor
Consideration of Consent Agenda

Consent Agenda: A roll call of individual action items will determine the consent agenda. If a trustee has a question or plans to cast a negative vote regarding a specific recommendation, then the trustee/trustees need to acknowledge their intention to the Chair by show of hand during the roll call: this action item will be considered in the regular order of business as an individual action item.

Those action items that the trustees plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Trustees is needed to approve the action items. Upon approval of the consent agenda, the Board of Trustees will proceed with the remainder of the agenda.

Rationale: The consent agenda format is an organization process for meetings that allows the governing board to focus their time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

Tally of Action Items:

<table>
<thead>
<tr>
<th>Consent Agenda</th>
<th>Chancellor Recommended Separate Action</th>
<th>Board Separate Action</th>
</tr>
</thead>
<tbody>
<tr>
<td># 1 – Approve Appointment/HCty/MCty Tax Assessors</td>
<td>___</td>
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<tr>
<td># 2 – Approve Annual Tech Purchs/Auth/Chan/Exec/Agrmnts</td>
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<tr>
<td># 3 – Approve Purchase Generator Maintenance Service</td>
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<td># 4 – Authorize Chan/Neg/Exec/Contracts Facilities List</td>
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<td># 5 – Authorize Chan/Neg/Exec/Purchase Irrigation Svc/NH</td>
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<td># 6 – Authorize Chan/Neg/Exec/Contract Sale of Land/CF</td>
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<td># 7 – Authorize Chan/Neg/Exec/Agrmnt Access/Utility/CS</td>
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<tr>
<td># 8 – Authorize Chan/Neg/Exec/Agrmnt Convey Land/UP</td>
<td>___</td>
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<tr>
<td># 9 – Approve Resolution Fixing/Levying Ad Valorem Taxes</td>
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<tr>
<td>#10 – Ratify Appointments</td>
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<td>#11 – Ratify Reappointment Full Time Faculty</td>
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<td>___</td>
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<tr>
<td>#12 – Accept Resignations</td>
<td>___</td>
<td>___</td>
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<tr>
<td>#13 – Approve Commissioning Peace Officers</td>
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Policy Consideration No. 1

(FIRST READING)

Board Meeting 9-1-11

Request: Consideration for the Recommended Revision of the Lone Star College System Board Policy Section IV.B.2 (First Reading)

Chancellor’s Recommendation: That the Board of Trustees consider the recommended revisions of the Lone Star College System Board Policy Section IV.B.2. This constitutes a first consideration with a request for approval during the October Board meeting.

Rationale: The recommended policy considerations will allow more expedient processing and return of executed employment contracts; and clarifies the College Presidents need in recommending annual employment contracts ending within a specific term of months based upon the needs of the College. Current policy contains no requirement in returning employment contracts nor the President’s ability in making recommendations as to the length of annual employment contracts.

Fiscal Impact: None

Staff Resource: Richard Carpenter 832-813-6515
Brian Nelson 832-813-6655
2. Contractual Employees

B.2.01 General:

Contractual employees are the only employees who are not at will. A contract of employment with the System creates a property interest in the position for the period of time stated in the contract. Such a contract creates no property interest of any kind beyond the period of time stated in the contract.

All term employment contracts shall be in writing in a form approved by the Board that sets forth the length of the contract and any specific terms and conditions of employment. In most circumstances, contracts shall not be for specific assignments, but shall indicate employment as an administrator, faculty member, or other general employment category.

No employment contract shall be issued or considered to be valid or binding on the Board until ratified by Board action.

Employment contracts are reviewed and acted upon annually by the Board of Trustees upon the recommendation of the Chancellor. The Board shall generally consider the renewal of contracts for faculty at the April Board meeting and for administrators and LEO's at the May Board meeting. All contracts are subject to non-renewal and/or change of status should:

a. Faculty and/or administrators fail to sign and return initial or renewal employment contracts to the System Human Resources Office within required time periods, and/or

b. The interests of the System/College will be served in accordance with Section, "Change in Contract Status", Chapter IV. Human Resources, Board Policy Manual.

B.2.02 Faculty Contract Authority:

Faculty appointments shall be recommended by the College President, approved by the Chancellor, and ratified by the Board. Contracts may be for a one or a two-year term.

Within the first three (3) years of employment, the College President shall recommend, based upon college needs, that full-time faculty receive annual one year contract(s) with terms that end either:

a. At the end of the regular academic year (9 month contract);

b. At the end of a given summer session term in which the faculty member has agreed to teach (10.5 month contract); or,

c. At the end of the fiscal year (12 month contract)
B.2.03 Multi-Year Contracts: (Revised & approved by the Board 9.04.2008)

"Tenure" is defined as a multi-year contract that is reviewed and acted upon each year.

A faculty member who has rendered satisfactory service, as rated by the appropriate supervisor, for a period of not less than three years may be eligible to receive a two-year contract.

All faculty with multi-year contracts shall annually be approved by the Chancellor and ratified by the Board for a one-year extension of their contract. Awarding the continuation of a multi-year status to faculty whose time and employment with the System and performance would merit continuation may be withheld if:

a. The faculty member's department or program is unable to make a full load for the faculty member because of declining enrollment; or
b. The specific program to which he or she has been assigned is scheduled to be eliminated; or
c. Any other Reduction in Force condition would indicate a potential reduction in staff.

B.2.04 Administrators:

LEOs receive a multi-year contract and all other administrators receive a one-year contract.

The Chancellor's contract is subject to the requirements contained in Section I. Board of Trustees, Board Policy Manual.
Policy Consideration No. 2  
(FIRST READING)  
Board Meeting 9-1-11

Request: Consideration for the Recommended Lone Star College System Board Policy Sections VI D.3.14 (FIRST READING)

Chancellor's Recommendation: That the Board of Trustees consider the recommended Lone Star College System Board Policy Section VI D.3.14. This constitutes a first consideration with a request for approval during the October Board meeting.

Rationale: This new policy section is to provide a clear policy statement that all degree and certificate seeking students are to have rights in the ownership of their intellectual property. Although current Board Policy Sections IV 8 – D.8.02 – D.8.04 includes students as protected parties to intellectual property, during the course of SACS review it was recommended that a new subsection be included within Section VI – Students.

Fiscal Impact: None.

Staff Resource: 
Brian Nelson  
832-813-6655  
Donetta Goodall  
832-813-6597
D.3.14 Student Intellectual Property (New Section)

Without the use of LSCS financial or other resources, LSCS recognizes the student’s rights in the ownership of any intellectual property that he/she produces while a registered student of LSCS and for the purposes in seeking an academic degree or certificate. This may be subject to variations in works that may have included collaboratively or externally sponsored work.

Also See Section IV – Human Resources, Subsection 8 – Intellectual Property D.8.02, D.8.03 and D.8.04
Exhibit “E”

Financial Report and Consideration No. 1

Board Meeting 9-1-11

Report: Monthly Financial Statements

The financial statements for the month ended July 31, 2011 are presented for Board review.
**LONE STAR COLLEGE SYSTEM**

**STATEMENT OF CURRENT OPERATING FUNDS, EXCLUDING THE TECHNOLOGY FUND REVENUES, EXPENDITURES AND OTHER CHANGES - BUDGET & ACTUAL FOR THE ELEVEN MONTHS ENDED JULY 31, 2011 UNAUDITED**

<table>
<thead>
<tr>
<th></th>
<th>92% OF BUDGET</th>
<th>FISCAL YEAR</th>
<th>% ACTUAL</th>
<th>PRIOR YEAR</th>
<th>% OF ACTUAL TO BUDGET</th>
<th>08/31/10</th>
<th>ACTUAL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>State Appropriations</td>
<td>$ 58,530,000</td>
<td>$ 51,847,434</td>
<td>88.58%</td>
<td>$ 53,056,325</td>
<td>91.79%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuition and Fees</td>
<td>68,376,500</td>
<td>67,347,201</td>
<td>98.49%</td>
<td>60,764,662</td>
<td>100.39%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Taxes</td>
<td>97,660,000</td>
<td>96,823,391</td>
<td>99.20%</td>
<td>89,860,705</td>
<td>99.68%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investments</td>
<td>500,000</td>
<td>298,632</td>
<td>59.73%</td>
<td>276,926</td>
<td>88.40%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>4,483,500</td>
<td>3,665,429</td>
<td>81.75%</td>
<td>1,980,055</td>
<td>64.78%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Growth Contingency</td>
<td>4,470,000</td>
<td>2,494,016</td>
<td>55.79%</td>
<td>-</td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>$ 233,960,000</td>
<td>$ 222,476,103</td>
<td>95.09%</td>
<td>$ 205,938,673</td>
<td>97.21%</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**EXPENDITURES:**

|                        |             |            |          |            |                       |          |        |
|------------------------|-------------|------------|----------|------------|------------------------|----------|        |
| Instruction-Academic   | 61,848,179  | 57,152,299 | 92.41%   | 52,762,220 | 96.47%                 |          |        |
| Instruction-Workforce  | 25,976,270  | 24,001,744 | 92.40%   | 23,878,233 | 90.31%                 |          |        |
| Public Service         | 1,099,937   | 769,427    | 69.95%   | 1,045,202  | 90.15%                 |          |        |
| Academic Support       | 43,086,624  | 33,646,906 | 78.09%   | 33,660,259 | 85.93%                 |          |        |
| Student Services       | 28,738,619  | 20,643,574 | 71.83%   | 20,689,418 | 84.08%                 |          |        |
| Institutional Support  | 25,692,069  | 19,849,706 | 77.26%   | 18,892,937 | 87.75%                 |          |        |
| Plant Operation and Maintenance | 30,994,970 | 24,422,625 | 78.80% | 22,107,223 | 85.00% |            | |
| Staff Benefits         | 13,879,171  | 12,374,680 | 89.16%   | 13,150,474 | 101.31%                |          |        |
| Growth Contingency     | 204,161     | -          | -        |            | -                      |          |        |
| **Total Educational and General Expenditures** | $ 231,520,000 | $ 192,860,961 | 83.30% | $ 186,185,966 | 90.12% |          | |
| Repair, Replacement and Other | 3,310,000 | 1,411,476 | 42.64% | 1,627,519 | 61.49% |            | |
| Internally Designated  | -           |            |          |            |                       |          |        |
| Capitalized Assets     | (2,449,005) | -          |          |            | -                      |          |        |
| Depreciation Expense   |             | 8,758,769  |          |            |                       |          |        |
| **Total Expenditures** | $ 234,830,000 | $ 200,582,201 | 85.42% | $ 187,813,485 | 89.76% |          | |
| Other Changes - Debt Service & Fund Transfers | 6,060,000 | 4,165,004 | - | 2,602,777 | 57.29% |            | |
| **NET INCREASE (DECREASE) IN FUND BALANCES** | $ (6,930,000) | $ 17,728,898 | - | $ 15,522,411 | - |          | |

Due to enhanced reporting capabilities in our new iStar accounting system we are now able to report capital asset activity on a monthly basis. Also note, the capital assets number is showing as a negative number because it is net of all additions and disposals. Additions are reflected as a decrease to the expense account and an increase to the asset.
<table>
<thead>
<tr>
<th></th>
<th>92% OF FISCAL YEAR</th>
<th>% ACTUAL TO BUDGET</th>
<th>PRIOR YEAR ACTUAL</th>
<th>% OF 08/31/10 ACTUAL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Technology fee</td>
<td>$8,210,000</td>
<td>$8,117,261</td>
<td>98.87%</td>
<td>$7,697,950</td>
</tr>
<tr>
<td>Investments</td>
<td>-</td>
<td>-</td>
<td>0.00%</td>
<td>7,128</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>50,000</td>
<td>-</td>
<td>0.00%</td>
<td>8,540</td>
</tr>
<tr>
<td>Growth Contingency</td>
<td>530,000</td>
<td>292,530</td>
<td>55.19%</td>
<td></td>
</tr>
<tr>
<td><strong>Total revenues &amp; additions</strong></td>
<td>$8,790,000</td>
<td>$8,409,791</td>
<td>95.67%</td>
<td>$7,713,618</td>
</tr>
<tr>
<td><strong>EXPENDITURES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>ERP Services</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Services</td>
<td>2,617,703</td>
<td>2,459,423</td>
<td>93.95%</td>
<td>1,261,688</td>
</tr>
<tr>
<td>Travel and Professional Development</td>
<td>37,700</td>
<td>442</td>
<td>1.17%</td>
<td>5,987</td>
</tr>
<tr>
<td>Supplies</td>
<td>116,000</td>
<td>26,815</td>
<td>23.12%</td>
<td>33,220</td>
</tr>
<tr>
<td>Communications</td>
<td>-</td>
<td>-</td>
<td>0.00%</td>
<td>82,682</td>
</tr>
<tr>
<td>Equipment</td>
<td>171,940</td>
<td>-</td>
<td>0.00%</td>
<td>165,357</td>
</tr>
<tr>
<td>Reserve</td>
<td>0</td>
<td>-</td>
<td>#DIV/0!</td>
<td></td>
</tr>
<tr>
<td><strong>Total ERP Services</strong></td>
<td>2,943,343</td>
<td>2,486,680</td>
<td>84.48%</td>
<td>1,548,934</td>
</tr>
<tr>
<td>E-Mail Services &amp; Telecommunications</td>
<td>110,800</td>
<td>94,734</td>
<td>85.50%</td>
<td>218,134</td>
</tr>
<tr>
<td>Supplies</td>
<td>-</td>
<td>-</td>
<td>0.00%</td>
<td>5,594</td>
</tr>
<tr>
<td>Communications</td>
<td>305,133</td>
<td>191,391</td>
<td>62.72%</td>
<td>257,378</td>
</tr>
<tr>
<td>Reserve</td>
<td>13,333</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td><strong>Total E-Mail Services &amp; Telecommunications</strong></td>
<td>429,466</td>
<td>286,125</td>
<td>66.62%</td>
<td>481,106</td>
</tr>
<tr>
<td>Campus Support</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Services</td>
<td>1,270,136</td>
<td>986,352</td>
<td>77.66%</td>
<td>632,212</td>
</tr>
<tr>
<td>Supplies</td>
<td>1,673,055</td>
<td>1,574,858</td>
<td>94.13%</td>
<td>877,191</td>
</tr>
<tr>
<td>Communications</td>
<td>24,000</td>
<td>22,000</td>
<td>91.67%</td>
<td>22,000</td>
</tr>
<tr>
<td>Equipment</td>
<td>2,060,000</td>
<td>733,727</td>
<td>35.62%</td>
<td>1,706,720</td>
</tr>
<tr>
<td>Reserve</td>
<td>-</td>
<td>-</td>
<td>0.00%</td>
<td>18,846</td>
</tr>
<tr>
<td><strong>Total Campus Support</strong></td>
<td>5,027,191</td>
<td>3,316,937</td>
<td>65.98%</td>
<td>3,256,969</td>
</tr>
<tr>
<td>Capitalized Assets</td>
<td>(50,103)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Depreciation Expense</td>
<td>343,219</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Technology Contingency</td>
<td>310,000</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Growth Contingency</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td><strong>Total expenditures</strong></td>
<td>$8,710,000</td>
<td>$6,382,858</td>
<td>73.28%</td>
<td>$5,287,009</td>
</tr>
<tr>
<td><strong>NET INCREASE (DECREASE) IN FUND BALANCE</strong></td>
<td>$80,000</td>
<td>$2,026,933</td>
<td>$2,426,609</td>
<td></td>
</tr>
</tbody>
</table>
LONE STAR COLLEGE SYSTEM
BALANCE SHEET
JULY 31, 2011
UNAUDITED

<table>
<thead>
<tr>
<th>ASSETS</th>
<th>Operating Funds</th>
<th>Plant Funds</th>
<th>Debt Service</th>
<th>Memorandum</th>
<th>T&amp;A</th>
<th>Funds</th>
<th>Current Year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Unrestricted</td>
<td>Auxiliary</td>
<td>Restricted</td>
<td>Loan Funds</td>
<td>CIP</td>
<td>Bonds Payable</td>
<td>Agency Funds</td>
</tr>
<tr>
<td>Cash</td>
<td>(41,626,322)</td>
<td>12,618,217</td>
<td>116,822,259</td>
<td>486,160</td>
<td>(76,984,789)</td>
<td>(105,244)</td>
<td>(170,011)</td>
</tr>
<tr>
<td>Accounts receivable (net of allowance for doubtful accounts)</td>
<td>18,234,738</td>
<td>159,519</td>
<td>502</td>
<td>-</td>
<td>-</td>
<td>244,808</td>
<td>18,679,627</td>
</tr>
<tr>
<td>Taxes receivable (net of allowance for doubtful accounts)</td>
<td>4,744,537</td>
<td>-</td>
<td>-</td>
<td>4,927,993</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Due from grantee agency</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>16,794,180</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Due from other funds</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>243,311,317</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investment-Book Value</td>
<td>62,788,342</td>
<td>-</td>
<td>-</td>
<td>91,687,842</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investment-Fair Value Adjustment</td>
<td>37,427</td>
<td>-</td>
<td>-</td>
<td>11,750</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accrued interest receivable</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prepaid and deferred expenses</td>
<td>3,270,348</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Deposits</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>3,270,348</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Inventories, at cost</td>
<td>-</td>
<td>38,505</td>
<td>-</td>
<td>-</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Land</td>
<td>62,408,393</td>
<td>-</td>
<td>-</td>
<td>3,757,680</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Infrastructure Improvements</td>
<td>13,079,266</td>
<td>40,913</td>
<td>-</td>
<td>8,926,990</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Buildings</td>
<td>340,716,405</td>
<td>-</td>
<td>-</td>
<td>349,612,405</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Leasinghold Improvements</td>
<td>5,889,001</td>
<td>-</td>
<td>-</td>
<td>5,889,001</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Library books</td>
<td>13,509,589</td>
<td>-</td>
<td>-</td>
<td>13,509,589</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Furniture, Fixtures &amp; Equipment</td>
<td>18,422,062</td>
<td>158,088</td>
<td>-</td>
<td>23,742,177</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capitalized Interest Costs</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>4,893,332</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Construction In Progress</td>
<td>167,679,088</td>
<td>-</td>
<td>-</td>
<td>171,441,940</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accumulated Depreciation</td>
<td>(101,211,407)</td>
<td>(38,648)</td>
<td>-</td>
<td>194,624,947</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL ASSETS</td>
<td>560,652,027</td>
<td>12,775,594</td>
<td>133,616,439</td>
<td>486,722</td>
<td>283,037,605</td>
<td>23,707,096</td>
<td>6,930,846</td>
</tr>
</tbody>
</table>

LIABILITIES AND FUND BALANCES:

LIABILITIES:

| Accounts payable | 24,758,004 | 824,611 | 1,591,780 | - | - | 827,709 | 30,531,625 |
| Accrued salaries | 3,367,015 | - | - | - | - | - | 3,367,015 |
| Due to other funds | 103,875,863 | 6,638,124 | 128,891,507 | 1,091 | 9,961,181 | 250,307,666 |
| Deferred revenues | 143,537 | 2,275 | 3,220,055 | - | - | - | 3,085,027 |
| Accrued compensable absences payable | 6,034,607 | 34,423 | 109,769 | - | 145,559 | 48,404 | 6,642,572 |
| Accrued Interest Payable | - | - | - | 12,560,474 |
| Bonds payable | - | - | - | 604,157,009 |
| Assets held in custody for others | - | - | (236,673) | - | - | 6,054,133 | 5,757,661 |
| TOTAL LIABILITIES | 139,378,046 | 7,299,433 | 133,616,439 | 1,091 | 2,675,080 | 626,678,685 | 6,930,846 | 916,579,620 |

FUND BALANCES:

| Unrestricted | 421,274,541 | - | - | - | - | 421,274,541 |
| Auxiliary | - | 5,476,161 | - | - | - | 5,476,161 |
| Restricted | - | - | - | - | - | - |
| Loans | - | - | 485,631 | - | - | 485,631 |
| Restricted for construction | - | - | - | 280,362,525 |
| Investment in fixed assets | - | - | - | - |
| Debt service | - | - | - | (602,971,589) |
| To be provided for debt service | - | - | - | (602,971,589) |
| TOTAL FUND BALANCES | 421,274,541 | 5,476,161 | 485,631 | 280,362,525 | (602,971,589) |

TOTAL LIABILITIES AND FUND BALANCES:

| 560,652,027 | 12,775,594 | 133,616,439 | 486,722 | 283,037,605 | 23,707,096 | 6,930,846 | 1,021,206,939 |
### LONE STAR COLLEGE SYSTEM
### STATEMENT OF CHANGES IN FUND BALANCES
### FOR THE ELEVEN MONTHS ENDED JULY 31, 2011
### UNAUDITED

<table>
<thead>
<tr>
<th>FUND BALANCE, SEPTEMBER 1, 2010</th>
<th>Operating Funds</th>
<th>Plant Funds</th>
<th>Debt Service</th>
<th>Memorandum</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Unrestricted</td>
<td>Auxiliary</td>
<td>Restricted</td>
<td>Total</td>
</tr>
<tr>
<td></td>
<td>$401,518,750</td>
<td>$4,195,113</td>
<td>$-</td>
<td>$405,713,863</td>
</tr>
<tr>
<td><strong>REVENUES AND OTHER ADDITIONS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current Funds revenue</td>
<td>133,763,971</td>
<td>5,659,095</td>
<td>-</td>
<td>139,423,866</td>
</tr>
<tr>
<td>Taxes</td>
<td>96,823,391</td>
<td></td>
<td>96,823,391</td>
<td>96,823,391</td>
</tr>
<tr>
<td>Federal grants and contracts</td>
<td>-</td>
<td>79,076,433</td>
<td>-</td>
<td>79,076,433</td>
</tr>
<tr>
<td>State grants and contracts</td>
<td>-</td>
<td>3,277,452</td>
<td>3,277,452</td>
<td>3,277,452</td>
</tr>
<tr>
<td>Local gifts, grants and contracts</td>
<td>-</td>
<td>1,463,678</td>
<td>1,463,678</td>
<td>1,463,678</td>
</tr>
<tr>
<td>Interest income</td>
<td>248,632</td>
<td>-</td>
<td>248,632</td>
<td>248,632</td>
</tr>
<tr>
<td>Revenue Bond debt service transfer from Operating</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Proceeds from Sale of Assets</td>
<td>-</td>
<td>11,816</td>
<td>11,816</td>
<td>11,816</td>
</tr>
<tr>
<td>Bonds issued</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total revenues and other additions</strong></td>
<td>$210,865,594</td>
<td>$5,671,811</td>
<td>$8,819,563</td>
<td>$220,357,296</td>
</tr>
<tr>
<td><strong>EXPENDITURES AND OTHER DEDUCTIONS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current Funds expenditures</td>
<td>206,578,795</td>
<td>4,390,763</td>
<td>83,819,563</td>
<td>294,789,213</td>
</tr>
<tr>
<td>Expended for plant facilities</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Disposal of plant assets</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Administrative and collection costs</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Revenue Bond debt service transfer to Interest &amp; Sinking</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Bond Issuance cost</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Bond principal payments/amortization</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Cost of Assets Sold</td>
<td>386,264</td>
<td>-</td>
<td>386,264</td>
<td>386,264</td>
</tr>
<tr>
<td>Bond retirement expense</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Bond agency fees</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total expenditures and other deductions</strong></td>
<td>$206,360,059</td>
<td>$4,390,763</td>
<td>$83,819,563</td>
<td>$295,175,383</td>
</tr>
<tr>
<td><strong>NON-MANDATORY TRANSFERS</strong></td>
<td>4,165,004</td>
<td>-</td>
<td>4,165,004</td>
<td>4,165,004</td>
</tr>
<tr>
<td><strong>CHANGES IN FUND BALANCE</strong></td>
<td>19,755,831</td>
<td>1,281,048</td>
<td>21,036,879</td>
<td>-</td>
</tr>
</tbody>
</table>
LONE STAR COLLEGE SYSTEM  
SUMMARY OF INVESTMENTS  
AS OF JULY 31, 2011

<table>
<thead>
<tr>
<th></th>
<th>Book Value</th>
<th>Market Value</th>
<th>Weighted Avg. Days To Maturity</th>
<th>Weighted Avg. Purchase Yield</th>
</tr>
</thead>
<tbody>
<tr>
<td>OPERATING UNRESTRICTED (Includes Renewal and Replacement Funds)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>U.S. Government Agencies</td>
<td>$7,000,000</td>
<td>$6,999,620</td>
<td>0.93%</td>
<td></td>
</tr>
<tr>
<td>Commercial Paper</td>
<td>15,000,000</td>
<td>14,998,848</td>
<td>0.51%</td>
<td></td>
</tr>
<tr>
<td>Certificate of Deposits</td>
<td>5,000,000</td>
<td>5,000,000</td>
<td>0.73%</td>
<td></td>
</tr>
<tr>
<td>Logic</td>
<td>8,091,564</td>
<td>8,091,564</td>
<td>0.14%</td>
<td></td>
</tr>
<tr>
<td>Lone Star</td>
<td>24,582,810</td>
<td>24,582,810</td>
<td>0.17%</td>
<td></td>
</tr>
<tr>
<td>TexPool</td>
<td>2,861,928</td>
<td>2,861,928</td>
<td>0.09%</td>
<td></td>
</tr>
<tr>
<td>Overnight Sweep</td>
<td>252,040</td>
<td>252,040</td>
<td>0.00%</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>62,788,342</td>
<td>62,786,810</td>
<td>41</td>
<td>0.37%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CONSTRUCTION IN PROGRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commercial Paper</td>
</tr>
<tr>
<td>Logic</td>
</tr>
<tr>
<td>Lone Star</td>
</tr>
<tr>
<td>TexPool</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>INTEREST &amp; SINKING</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificate of Deposits</td>
</tr>
<tr>
<td>Logic</td>
</tr>
<tr>
<td>Lone Star</td>
</tr>
<tr>
<td>TexPool</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TOTAL INVESTMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>$176,796,731</td>
</tr>
</tbody>
</table>

Benchmark: 90 day U.S. Treasury Bill  
3 Month Libor Rate

0.94%  
0.25%
LONE STAR COLLEGE SYSTEM
INVESTMENT ACTIVITY REPORT
FOR THE MONTH ENDED JULY 31, 2011

<table>
<thead>
<tr>
<th>Operating Unrestricted*</th>
<th>Avg Buy Yield</th>
<th>Avg Construction In Progress</th>
<th>Avg Buy Yield</th>
<th>Interest &amp; Sinking</th>
<th>Avg Buy Yield</th>
<th>Avg Total</th>
<th>Avg Buy Yield</th>
</tr>
</thead>
<tbody>
<tr>
<td>BEGINNING BOOK VALUE</td>
<td>$ 79,094,688</td>
<td>0.40%</td>
<td>$ 99,777,320</td>
<td>0.20%</td>
<td>$ 22,123,895</td>
<td>0.31%</td>
<td>$ 200,995,903</td>
</tr>
</tbody>
</table>

PURCHASES:

<p>| | | | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Logic</td>
<td>156</td>
<td>0.14%</td>
<td></td>
<td>2</td>
<td>0.14%</td>
<td>158</td>
<td>0.14%</td>
</tr>
<tr>
<td>Lone Star</td>
<td>3,667</td>
<td>0.15%</td>
<td>196,638</td>
<td>0.15%</td>
<td>200,305</td>
<td>0.15%</td>
<td></td>
</tr>
<tr>
<td>TexPool</td>
<td>376</td>
<td>0.09%</td>
<td></td>
<td>12</td>
<td>0.09%</td>
<td>388</td>
<td>0.09%</td>
</tr>
<tr>
<td>Overnight Sweep</td>
<td>7,479,005</td>
<td>0.00%</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
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MATURITIES

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<td>U.S. Government Agencies</td>
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<td>31,888,812</td>
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| Premium / ( Discount )   |              |                |              |                  |              |          |              |
| Unrealized Gains (Losses)| 6,334        | 3,450          |              |                  |              |          |              |
|                          |              |                |              |                  |              |          |              |
| ENDING BOOK VALUE        | $ 62,788,342 | 0.37%          | $ 91,687,842 | 0.17%            | $ 22,520,547 | 0.30%    | $ 176,796,731 | 0.26%       |

Beg. Unrealized Gains (Losses) 14,165 (738) - 13,427

Unrealized Gains (Losses) Chg.  (15,697) (137) - (15,834)

| ENDING MARKET VALUE       | $ 62,786,810 | $ 91,686,967 | $ 22,520,547 | $ 176,794,323 |

*Includes Renewal & Replacement Fund
Financial Report and Consideration No. 2 (ACTION ITEM 1) Board Meeting 9-1-11

Request: Consideration of Approval of the Appointment of Don Sumners, CPA, Harris County Tax Assessor-Collector, and J.R. Moore, Jr., Montgomery County Tax Assessor-Collector, to Collect Taxes Levied on Behalf of the System

Chancellor's Recommendation: That the Board of Trustees appoint Don Sumners, CPA, Harris County Tax Assessor-Collector to collect System property taxes in Harris County, and the reappointment of J.R. Moore, Jr., Montgomery County Tax Assessor-Collector, to collect the System’s property taxes levied in Montgomery and San Jacinto Counties, for the tax year 2011.

Rationale: Board policy Section 1 B.2.04 (Taxing Authority) requires that the System’s ad valorem taxes are assessed and collected by Harris County Assessor and Collector of Taxes and Montgomery County Assessor and Collector of Taxes. The Texas Property Code permits the Board to appoint the individual serving as the County Tax Assessor-Collector to collect taxes for the District in that county. Both the Harris and Montgomery Offices of Tax Assessor-Collector request that the Board of Trustees annually acknowledge the renewal of this appointment.

Fiscal Impact: No change in financial resources.

Staff Resource: Cindy Gilliam 832-813-6512
Exhibit “G”

Financial Report and Consideration No. 3 (ACTION ITEM 2) Board Meeting 9-1-11

Request: Consideration of Approval of Annual Purchases of Technology Hardware, Software, and Services and in Addition, Authorize the Chancellor or Designee to Execute Any Agreements or Statements of Work Related to These Purchases

Chancellor’s Recommendation: That the Board of Trustees approve the purchase of technology hardware, software, and services in an amount not to exceed $15,000,000 in FY 2011-12. In addition, authorize the Chancellor or designee to execute any agreements or statements of work related to these purchases.

Rationale: To enhance student success, LSCS has an aggressive plan to meet the technology needs of faculty, staff and students. This pre-approval will enable the Office of Technology Services to acquire goods and services needed to upgrade enterprise systems and replace equipment that has reached end-of-life, as well as required consulting services. Over the last three fiscal years, this approach for technology purchases saved the college system 31.76% off the already negotiated cooperative purchasing program’s contract prices.

Approving the technology hardware, software, and services in advance will dramatically improve project schedules. In addition, the use of the various procurement methods for these purchases will enable faculty, students and staff to receive updated technology on time in the most cost-effective method.

The purchase of technology hardware, software and services will be made in accordance with:

- Texas Education Code 44.031, through competitive bid processes, or
- Texas Government Code, Subchapter F, Sections 271.101-102, through Board approved purchasing cooperatives (upon completion of market analysis), or
- Any other method approved by state law.

To ensure the Board continues to have visibility of the technology purchases made under this request, a brief summary of purchases and savings will be submitted on a regular basis.

Fiscal Impact: Funds for this purchase are included in the approved FY 2011-12 operating, technology and bond fund budgets.

Staff Resource: Shah Ardalan 832-813-6842
Financial Report and Consideration No. 4 (ACTION ITEM 3) Board Meeting 9-1-11

Request: Consideration of Approval to Purchase Additional Generator Maintenance Services

Chancellor's Recommendation: That the Board of Trustees approve the purchase of additional generator maintenance and repair services for the System from Cummins Southern Plains Ltd., 600 North Watson Road, Arlington, TX 76011 in an additional amount of $50,000 for the remaining contract term.

Rationale: On September 6, 2007, the Board of Trustees approved the purchase of generator maintenance and repair services for the System not to exceed $95,000 over the five year contract term.

The System requires quarterly and semi-annual full service maintenance and inspections of its generators. Generator maintenance and adjustments will continue to be within the original design and manufacturer's recommendations. Maintenance services help keep the generators in peak performance, clean, and safe. Inspections will ensure that the equipment is maintained in accordance with national electrical codes.

Due to the continued growth of LSCS, this approval will cover maintenance and repairs related to generators added over the last few years.

The initial purchase of these services was in accordance with the System's Board policies and procedures and Texas Education Code 44.031 through a formal competitive sealed bid process. The vendor selection was based upon best value.

The initial terms of the agreement will remain unchanged and will be effective through September 5, 2012 with the option to cancel upon thirty-day notice.

Fiscal Impact: Funds for this purchase are available in the approved FY 2011-12 operating and auxiliary fund budgets. Funds for subsequent years will be included in future proposed budgets.

Staff Resource: Cindy Gilliam 832-813-6512
Financial Report and Consideration No. 6  (ACTION ITEM 5)  Board Meeting 9-1-11

Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Agreement to Purchase Irrigation Services for LSC-North Harris

Chancellor's Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute a contract for the purchase of irrigation services from Millennium Project Solutions, 14026 FM 2100 Rd., Suite C, Crosby, Texas 77532 in the amount of $285,000.

Rationale: LSCS has previously contracted with Millennium Project Solutions for emergency irrigation services due to the extreme weather conditions this summer. The cost for these services was $95,000, which did not require Board Approval; however, an additional $190,000 is needed for preventative services.

The current severe drought conditions in Houston makes it necessary to install irrigation systems throughout the North Harris campus, centers and satellites to avoid losing additional lawn areas, trees and plants, and to be better prepared for next year’s summer conditions. The lack of water during this summer has increased the trees’ susceptibility to different insects and diseases. During the summer many trees have died from pine bark beetle infestation. The preventive measures put in place by the campus were not enough to meet the overwhelming conditions of this summer. Therefore, we are seeking the services of a commercial irrigation company to prevent this situation from occurring again.

In compliance with Texas Education Code §44.031 (a, 4) and Texas Local Government Code, §271.101-102, this purchase is being made utilizing the Choice Facility Partners purchasing cooperative awarded contract #10052JC03.

Fiscal Impact: Funds for this purchase are included in the approved FY 2011-12 budgets.

Staff Resource: Steve Head 281-618-5444
Financial Report and Consideration No. 7  (ACTION ITEM 6)  Board Meeting 9-1-11

Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract for the Sale of Land at LSC-CyFair

Chancellor's Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute a contract to sell approximately 4.23 acres of land at LSC-CyFair to Municipal Utility District #172 (MUD 172) for the fair market value of $370,000.

Rationale: Due to the rapid growth of the MUD 172 service area, the Northwest Harris County Regional Water Authority has required that MUD 172, the water provider to LSC-CyFair, construct a water pressurization plant within MUD 172’s boundaries in order to improve water pressure throughout MUD 172’s district.

The 4.23 acre tract is located on West Road at the southwest corner of the campus, directly west of the fire training center and an electrical power easement. Its location and deep/narrow dimensions preclude its use within current development plans for the campus. In addition, construction of the water pressurization plant at this location will ensure LSC-CyFair of adequate water supply and water pressure.

The sale price is based on a fair market value as determined by an appraisal of the property. Sale of the property will convey the property to MUD 172 “As-Is” without utility connections. MUD 172 will be responsible for all costs associated with annexing the property. In addition, LSC-CyFair will be granted the right to review and approve perimeter fencing and landscaping of the site to ensure proper screening from the campus.

If approved, the closing of the sale is anticipated during the fourth quarter of 2011.

Fiscal Impact: Proceeds from the sale will be placed in the Bond Construction Fund for future projects.

Staff Resource: Cindy Gilliam  832-813-6512
Exhibit “K”

Financial Report and Consideration No. 8  (ACTION ITEM 7)  Board Meeting 9-1-11

Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Agreement for Roadway Access and Utility Easements at LSC-Central Services

Chancellor's Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute an agreement for roadway access and utility easements at LSC-Central Services.

Rationale: At the Board’s June 3, 2010 meeting, the Board approved the sale of 3.5 acres of the Central Services and Training Center (CSTC) campus to the Houston Advanced Research Center (HARC) for the purpose of constructing a new HARC building at the intersection of Gosling Road and New Trails Drive. LSCS agreed to cooperate with HARC’s efforts to be annexed into, and obtain utilities from, The Woodlands Metro Center Municipal Utility District (TWMCMUD).

HARC has commenced the platting process for development of the site and has been informed by the Woodlands Development Corporation that vehicular access to the site will not be permitted directly from Gosling Road, but must be provided via a private drive extension of New Trails Drive. This alignment eliminates the need for U-turn movements on Gosling Road when approaching the site from the south. In order for HARC’s plat to be filed, the plat must include a roadway access easement granted by LSCS.

At the time of sale, the HARC tract was positioned by LSCS to enable construction of the aforementioned private drive from New Trails Drive, around the northern perimeter of the CSTC campus, to Research Forest Drive at the northwest corner of the CSTC campus. The planned alignment of the private drive facilitates the future development of the CSTC campus, including the provision of additional parking adjacent to the Lone Star Community Building.

It is recommended that approval be granted to enter into agreements as needed to provide both roadway and utility access to the HARC tract.

Fiscal Impact: No cost is associated with the granting of these easements.

Staff Resource: Cindy Gilliam  832-813-6512
Financial Report and Consideration No. 9  (ACTION ITEM 8)  Board Meeting 9-1-11

Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Agreement to Convey Land to Harris County for the Purpose of Converting Private Streets to Public Streets at LSC-University Park

Chancellor’s Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute an agreement to convey land to Harris County for the purpose of converting private streets to public streets at LSC-University Park.

Rationale: As a result of Hewlett Packard’s (HP) continued disposition of real estate assets at the Louetta Road and State Highway 249 campus, several independent ownership groups now exist. It is in the best interest of these individual owners, including Lone Star College System (LSCS), to convert the HP campus private streets to public thoroughfares. To achieve this conveyance, Harris County requires land at street intersections and private driveways be conveyed to Harris County in order to improve traffic sight lines and vehicular turning movements.

Although LSCS will not receive compensation for the land conveyance, LSCS students, faculty, and staff will benefit from safer traffic flow.

Conveyance of land at the stated locations is minor and will not affect LSCS’s ability to further develop LSCS property.

Fiscal Impact: No costs are associated with transferring the land to Harris County.

Staff Resource: Cindy Gilliam  832-813-6512
Shah Ardalan  832-813-6847
Financial Report and Consideration No. (10)  (ACTION ITEM 9)  Board Meeting 9-1-11

Request: Consideration of Resolution and Ordinance Fixing and Levying Ad Valorem Taxes for the Tax Year 2011 and Directing the Assessment and Collection Thereof

Chancellor’s Recommendation: That the Board of Trustees set the tax rate for the 2011 Maintenance and Operations (M&O) component of the ad valorem tax rate at $0.0875/$100 valuation and the Interest and Sinking (I&S) component for the 2011 tax rate at $0.0335/$100 valuation, for a total tax rate of $0.1210/$100 valuation.

Rationale: The chief tax appraisers from Harris, Montgomery, and San Jacinto Counties have submitted certified tax rolls. A Net Effective tax rate of $0.1210 and a rollback tax rate of $0.1269 have been calculated and have been submitted for publication. The proposed tax rate of $0.1210 equals the Net Effective Rate. This rate is estimated to generate tax revenues sufficient to support the operations of the System as well as to pay bonded debt obligations for the 2011-12 fiscal year.

Fiscal Impact: A tax rate of $0.1210 per $100 of taxable valuation will support approximately 39% of the System’s Operating Budget and approximately 86% of the System’s Debt Service Requirements for fiscal year 2011-12. The remaining debt service requirements are funded from investment earnings and pledged operating revenues.

Staff Resource: Richard Carpenter  832-813-6515
Cindy Gilliam  832-813-6512
RESOLUTION AND ORDINANCE

A RESOLUTION AND ORDINANCE FIXING AND LEVYING AD VALOREM TAXES FOR THE LONE STAR COLLEGE SYSTEM FOR THE YEAR 2011 AND DIRECTING THE ASSESSMENT AND COLLECTION THEREOF:

WHEREAS, the Board of Trustees of the Lone Star College System find that it is necessary to levy a tax for the tax year 2011 for all lawful expenses of the System. In carrying out the duties and responsibilities placed upon said System by law, a tax must be levied to provide the revenue requirements of the operating budget and the outstanding bonds for the ensuing year; and

WHEREAS, the Board of Trustees of said System further find that all things prerequisite to the passing of this resolution and ordinance including all notices of hearings, consideration of budget, and all other things have been done and performed; and

WHEREAS, the Board of Trustees of said System further find the taxes for the year 2011 hereinafter levied therefore are necessary to pay all lawful expenses of the System and carry out the duties and obligations placed upon said System by law and to provide the required sinking fund on outstanding bonds proposed to be issued for such purposes during the ensuing years;

NOW, THEREFORE, BE IT RESOLVED AND ORDAINED BY THE BOARD OF TRUSTEES OF THE LONE STAR COLLEGE SYSTEM THAT:

The tax rate for 2011 tax year be established at a rate of $0.1210 per hundred dollars valuation at 100% market value: That out of the above-established tax rate, $0.0875 be used for maintenance and operations; and $0.0335 be use for debt service

PASSED AND APPROVED this 1st day of September, 2011.

\[Signature\]
Randy Bates, Chair
LSCS Board of Trustees

\[Signature\]
Priscilla Kelly, Secretary
LSCS Board of Trustees
Exhibit “N”

**Building and Grounds Report**

Report: Construction Projects Update

The District’s plant operations and facilities department has provided a summary report of the District’s construction projects. See attached report.
Monthly Facilities Planning and Construction Report  September 1, 2011

General Obligation Bond Project Summaries – 2008 Election:

❖ LSC-North Harris
   • The Student Services, Fine Arts Addition, and Applied Technology Addition projects are complete and are open for fall semester.
   • The completion of punch list items and project close-out procedures is ongoing.

❖ LSC-Victory Center
   • Victory Center has been completed and is open for fall semester.
   • Offsite street improvements for Victory and Vogel are in progress.
   • The completion of punch list items and project close-out procedures is ongoing.

❖ LSC-Kingwood
   • The Student Conference Center and Music Instruction buildings are substantially complete and open for fall semester.
   • The final phase of the Student Fine Arts building renovation has commenced and is scheduled for a mid-October completion.
   • Ductwork modifications and mechanical equipment replacement for the Library are complete.
   • The completion of punch list items and project close-out procedures is ongoing.

❖ LSC-Atascocita Center
   • Several additions to the landscaping scope were approved and completed in August.
   • Harris County completed construction of the southbound right turn lane off West Lake Houston Parkway and the traffic signal at the intersection with Lakeshore Drive.
   • The completion of punch list items and project close-out procedures is ongoing.

❖ LSC-Tomball
   • A Certificate of Occupancy has been obtained from the City of Tomball for the Veterinary Technology addition, which is now open for the fall semester.
   • The Performing Fine Arts Center is substantially complete and open for the fall semester.
   • Final commissioning of the Performing Fine Arts Center sound system is in progress.
   • The completion of punch list items and project close-out procedures is ongoing.
- **LSC-Tomball Health Science**
  - A Certificate of Occupancy has been obtained from the City of Tomball for the Health Science Center, which is now open for the fall semester.
  - The completion of punch list items and project close-out procedures is ongoing.

- **LSC-Montgomery**
  - The completion of punch list items and project close-out procedures is ongoing for the Music, Science, and Classroom buildings.
  - Renovation projects are scheduled for substantial completion by mid-January 2012.

- **LSC-Conroe Center**
  - Way-finding signage, including monument signs at the vehicular entries, is planned for early fall completion.
  - The completion of punch list items and project close-out procedures is ongoing.

- **LSC-CyFair**
  - Final completion will be achieved for the Science building on August 28.
  - The Classroom portion of the Student Services/Classroom building is substantially complete and open for fall semester.
  - Completion of the Student Services portion of the Student Services/Classroom building has been delayed due to the late delivery of limestone material. Final completion is currently planned for mid-October. The student services departments, including testing, registration and counseling, are currently operating in temporary offices.
  - First floor renovation of the LRNC building for Student Activities will begin in September.
  - New site directional signage and way-finding maps have been added and updated.
  - The seven temporary buildings previously used for classrooms and offices have been removed.
  - The completion of punch list items and project close-out procedures is ongoing.

- **LSC-Cypress Center**
  - LSCS has submitted a new Cypress Center traffic mitigation proposal to Harris County. Collaborative solutions are being evaluated.

- **LSC-University Park**
  - A GMP (Guaranteed Maximum Price) has been approved for the new entry drive, visitor parking lot, canopy, lobby finish and restroom upgrades for buildings 9 and 10.
  - A GMP has been approved for renovation of the eighth floor of building 13 to accommodate Faculty and Administrative Offices.
  - A GMP has been approved for the construction of a new telecommunications duct bank which will connect phone service to the new public demarc in building 9. Construction will commence upon receipt of a permit from Harris County.
  - A GMP has been approved for the installation of new outside air handling units for buildings 12 and 13, which are scheduled to arrive on September 15.
Energy Performance Project:

- **Project Summary**
  - The System wide project work has been completed. Warranty items are being addressed.

Repair and Replacement Projects:

- **LSC-North Harris**
  - Renovate Chemistry Laboratories – Complete
  - Winship Roof Replacement – Scheduled for September/October completion
  - Parking Lot Lighting – Complete
  - Replace Theater Carpet – Complete
  - Reseal and Restripe Lot L and Drives – Complete
  - Air Handler Replacement – Fine Arts Bldg. & Academics Bldg. – In design

- **LSC-Kingwood**
  - Air Handler Re-build or Replacement, CLA Bldg. – In design

- **LSC-Tomball**
  - Replace Expansion Joints and Window Sealant – Scheduled for September completion
  - Parking Lot Striping – Complete

- **LSC-Montgomery**
  - Parking Lot Striping – Complete
  - Theater Carpet Replacement – Complete

- **LSC-Cy Fair**
  - Painting – Complete
  - Masonry Sealant – Buildings B & D are complete. Building C is scheduled for September completion.
  - Carpet for Fairbanks Center – Complete
  - Office Renovation to Address Material Staging Concerns – Complete

- **LSC-University Park**
  - American Disabilities Act (ADA) Compliance Projects –
    - Door Hardware for Buildings 12 & 13 – Complete
    - Restroom and Break Room Modifications – In design
    - Door Hardware for Commons & Building 11 – Scheduled for November completion
- LSC- System Office
  - Interior Signage Modifications to Comply with the American Disabilities Act (ADA) – Complete
  - HVAC Modifications for Building II, 2nd floor – In design
Exhibit “O”

Personnel Report and Consideration No. 1  (ACTION ITEM 10)  Board Meeting 9-1-11

Request: Consideration of Ratification of Appointments.

Chancellor’s Recommendation: That the contractual appointments listed on the following pages be ratified for the positions indicated.

Rationale: These contractual appointments include ratification of Administrators and Faculty from the LSC-CyFair, LSC-Kingwood, LSC-Montgomery, LSC-North Harris, LSC-Tomball, and University Park.

Fiscal Impact: Positions and salaries have been budgeted for 2010-2011.

Staff Resource: Rand Key  832-813-6522
a. LSC-CyFair

Michel Zuch, Dean, Educational Support

Effective: Twelve month contracted employee at an annual salary of $85,000 beginning August 1, 2011.

Education: Ph.D., Texas A&M University, Major: Educational Human Resources Development; M.E.D., Prairie View A&M University, Major: Educational Administration; B.B.M., Texas A&M University, Major: Marketing/Advertising.

Experience: Dean of Student Services, Director of Student Development, and Director of Enrollment Management; Adjunct Faculty, Tarleton State University; Senior Coordinator of Community College Initiatives, and Senior Coordinator of Teacher Recruitment & Induction; Business Information System Educator, Business cooperative Education Coordinator, and Technology Specialist, Brenham High School; Manager/Buyer, J.C. Penney, Inc..

Tricia McLeroy, Assistant Professor, ESOL

Effective: Nine month contracted employee at an annual salary of $44,608 beginning August 15, 2011.

Education: M.A., Utah State University, Major: Second Language Studies; B.A., University of Houston, Major: French.

Experience: Skills Instructor, and Adjunct Faculty, Lone Star College-Kingwood; Teaching Assistant, and Research Assistant, University of Illinois; ESL Advanced-Level Instructor, College of the Mainland.

Ann Damiecka, Associate Professor, ESOL

Effective: Ten and one-half month contracted employee at an annual salary of $50,776 beginning August 15, 2011.


Experience: Temporary Full-Time Assistant Professor, Adjunct Faculty, and CE Instructor, Lone Star College-CyFair; ESOL Instructor, Global LT; Teacher Trainer, Bridge Linguatec; TOEIC Speaking Rater and TOEFL iBT Speaking Rater, Educational Testing Service; EFL Teacher, Lingua Nova, Image, ELS-Bell Warsaw, and ELS-Bell Szczecin.
Tamika Okenkpu, Assistant Professor, Associate Degree Nursing

**Effective:** Ten and one-half month contracted employee at an annual salary of $50,776 beginning August 15, 2011.

**Education:** M.S. & B.S., Prairie View A&M University, College of Nursing, Major: Nursing Education & Nursing.

**Experience:** Health Science Teacher, Spring ISD; Registered Nurse, DMS Imaging; Graduate Assistant/Tutor, Prairie View A&M University-College of Nursing; Registered Nurse/Charge Nurse, Methodist Hospital (Medical/Surgical Unit); Student Nurse, Michael E. DeBakey-VA Medical Center (ER).

b. LSC-Kingwood

**Jason DeVries, Assistant Professor, Fire Science**

**Effective:** Ten and one-half month contracted employee at an annual salary of $49,092 beginning August 1, 2011.

**Education:** B.B.A., Southwest Texas State University, Major: Business Management.

**Experience:** Engineer/Paramedic, Comal County ESD 3; Paramedic/Firefighter, City of Humble Fire Department; Manager Sales Operations, Cingular Wireless/AT&T Mobility; Managing Partner, Hill country Service Professionals; Automotive Underwriting Team Leader, State Farm Insurance Company.

**Shawn Sedoff, Assistant Professor, Visual Communications**

**Effective:** Ten and one-half month contracted employee at an annual salary of $49,092 beginning August 1, 2011.

**Education:** B.A., Stephen F. Austin State University, Major: Advertising Design.

**Experience:** Assistant Professor, and Adjunct Faculty, Lone Star College-Kingwood; Owner/Special Effects Art Director, SGS Creative.

**Thilo Schimmel, Assistant Professor, History**

**Effective:** Ten and one-half month contracted employee at an annual salary of $57,241 beginning August 1, 2011.

**Education:** Ph.D., University of Illinois, Major: Modern Europe; M.A., Purdue University, Major: Modern Europe; B.A. & B.A., University of Regensburg-Germany, Major: American Studies & History.
Experience: Instructor, and Adjunct Faculty, Lone Star College-Kingwood; Instructor/Teaching Assistant, University of Illinois; Teaching Assistant, Purdue University.

Crystal Weber, Assistant Professor, Chemistry

Effective: Ten and one-half month contracted employee at an annual salary of $56,093 beginning August 1, 2011.

Education: Ph.D. & M.A., Rice University, Major: Chemistry; B.S., The University of Tulsa, Major: Chemistry and Math.

Experience: Associate Professor, and Adjunct Faculty, Lone Star College System-Kingwood; Teaching Assistant, Rice University and The University of Tulsa.

Mary Darling, Assistant Professor, English

Effective: Ten and one-half month contracted employee at an annual salary of $46,908 beginning August 1, 2011.

Education: M.A. & B.A., University of St. Thomas, Major: English Literature & English., A.A., Lone Star College-Kingwood, Major: Liberal Arts.

Experience: Adjunct Faculty, Lone Star College System-Kingwood; Community Coordinator and Promotions, and Marketing Representative, Exxon/Mobil Internship.

c. LSC-Montgomery

EuraDell Davis, Assistant Professor, Development English (Grant Funded)

Effective: Ten and one-half month contracted employee at an annual salary of $50,776 beginning August 1, 2011.

Education: M.E., Houston Baptist University, Major: Curriculum and Instruction; B.S., University of Houston, Major: Social Science; A.A., Houston Community College, Major: General.

Experience: Adjunct Faculty, Lone Star College System-Kingwood, Kean University and Middlesex County College; READ 180 & Advanced Academic Strategies Teacher, and Reading Teacher & Dyslexia Coordinator, Cy-Fair ISD; Pre-K Teacher, Theodore Roosevelt Elementary School-Elizabeth, NJ; First and Second Grade Teacher, Houston ISD; English Teacher, Aldine ISD.

Elizabeth Pena, Assistant Professor, Development English (Grant Funded)

Effective: Ten and one-half month contracted employee at an annual salary of $50,776 beginning August 1, 2011.
Education: M.A., University of Texas, Major: English; B.A., Southern Methodist University, Major: Anthropology.

Experience: Adjunct Faculty, and Coordinator, San Antonio College; Lecturer, Graduate Instructor, and Teaching Assistant, University of Texas; Teacher, Business, Education, and technology Academy, Our Lady of Perpetual Help Catholic School, and Hope Medrano Elementary School.

Ryanne McNeese, Assistant Professor, Development Math

Effective: Ten and one-half month contracted employee at an annual salary of $47,848 beginning August 15, 2011.

Education: M.S., The University of Southern Mississippi, Major: Science Education; B.A., Mississippi State University, Major: Secondary Education.

Experience: Assistant Director, Adjunct Faculty, and Graduate Teaching Assistant, The University of Southern Mississippi; Tutor, Northeast Jones Middle School, Sylvan Learning Center; Teacher, Goose Creek Consolidated Independent School.

Melissa Jackson, Assistant Professor, Development Biology

Effective: Ten and one-half month contracted employee at an annual salary of $50,776 beginning August 15, 2011.

Education: M.S. & B.S., Texas A&M University, Major: Biological and Environmental Sciences; A.S., Paris Junior College, Major: Biology-Premed.

Experience: Instructor, and Adjunct Faculty, Lone Star College-Montgomery; Geometry and Math Teacher, The Briarwood School; Neuropharmacology Research Assistant, Lexicon Genetics; Graduate Teaching Assistant, and Voluntary Research Assistant, Texas A&M University Commerce; Sales and Inventory Clerk, Swaim Hardware.

Dominic Beggan, Associate Professor, Political Science

Effective: Ten and one-half month contracted employee at an annual salary of $58,358 beginning August 15, 2011.

Education: Ph.D., University of New Orleans, Major: Political Science; M.S., Louisiana State University, Major: Political Science; M.S. & B.S., McNeese State University, Major: Social Sciences/Education & Political Science.

Experience: Adjunct Faculty, Lone Star College-Kingwood & Montgomery, and University of Houston (Downtown); Professor, San Jacinto College South, Assistant
Professor, Lamar University; Instructor, University of New Orleans; Teacher, Iowa High School.

David Griffin, Assistant Professor, Fire Science

Effective: Ten and one-half month contracted employee at an annual salary of $49,092 beginning August 1, 2011.


Experience: Interim Program Director, and Adjunct Faculty, Lone Star College-Montgomery; Engineer Operator/EMT, and Fire Fighter/EMT, Houston Fire Department; Fire Chief, Little York Fire Department.

d. LSC-North Harris

Brandi Crawford, Associate Professor, Associate Degree Nursing

Effective: Twelve month contracted employee at an annual salary of $57,913 beginning June 1, 2011.

Education: M.S.N., University of Phoenix, Major: Nursing; B.S.N., Louisiana State University, Major: Nursing.

Experience: Assistant Professor of Nursing, Nicholls State University; Unit Coordinator/Staff Nurse Family Birthing Unit, Thibodaux Regional Medical Center.

Marie Morrison, Assistant Professor, Political Science

Effective: Ten and one-half month contracted employee at an annual salary of $47,848 beginning August 1, 2011.

Education: M.A. & B.A., Rutgers University, Major: Political Science.

Experience: Instructor, and Adjunct Faculty, Lone Star College-Montgomery, and North Harris College; Senior Contract Compliance Officer, and Management Analyst, City of Houston; Flight Attendant, Continental Airlines; Substitute Teacher-Grades K-12, Orange Board of Education.

Julavne Sallay, Assistant Professor, Math

Effective: Ten and one-half month contracted employee at an annual salary of $50,776 beginning August 1, 2011.

Education: M.A., University of Houston, Major: Mathematics; B.A., Brigham Young University, Major: Math Education.
Experience: Instructor, and Adjunct Faculty, Lone Star College-North Harris, and ITT Technical Institute; Math Teacher, Spring ISD.

Louis Jisonna, Assistant Professor, Physics

Effective: Ten and one-half month contracted employee at an annual salary of $58,358 beginning August 1, 2011.

Education: Ph.D., Northwestern University, Major: Physics & Astronomy; B.S., University of Arizona, Major: Physics; A.A., Pima Community College, Major: Liberal Arts & Sciences.

Experience: Postdoctoral Fellow, Hope College; Graduate Student/Research Assistant/Teaching Assistant, Northwestern University; Summer NSF/REU Program Intern, Maria Mitchell Association; Aviation Support Equipment Technician, United States Marine Corp.

Oswaldo Donoso Naranjo, Associate Professor, Economics

Effective: Ten and one-half month contracted employee at an annual salary of $50,776 beginning August 1, 2011.

Education: M.S., University of Tucuman-Argentina, Major: Economics; B.S., Catholic University of Ecuador, Major: Economics.

Experience: Adjunct Faculty, Lone Star College-North Harris, and Universities in Quito, Ecuador.

e. LSC-Tomball

David Miller, Associate Professor, English

Effective: Ten and one-half month contracted employee at an annual salary of $50,776 beginning August 1, 2011.

Education: M.A. & B.A., University of Houston, Majors: Literature and English.

Experience: Instructor, Adjunct Faculty and Tutor, Tomball College, NHMCCD; Consultant, Hosts Corporation; Tutor, El Paso Community College.

Renato Davia, Assistant Professor, Economics

Effective: Ten and one-half month contracted employee at an annual salary of $50,776 beginning August 1, 2011.

Education: M.S., Florida State University, Major: Economics; B.B.A., State University at Bologna, Italy, Major: Business Administration.
Experience: Adjunct Faculty, Lone Star College-Kingwood, and Houston Community College; U.S. Commercial Officer, U.S. Commercial Services; Finance Manager, State of Florida.

f. LSC-University Park

Devon Alexander, Director, Continuing Education

Effective: Twelve month contracted employee at an annual salary of $68,000 beginning August 1, 2011.

Education: M.B.A., Walden University, Major: Business Administration; B.S., University of Nebraska-Lincoln, Major: Business Administration.

Experience: Interim Director of Continuing Education, Program Coordinator, Program Senior Program Manager, and Program Manager, Lone Star College-University Park & Kingwood; Executive Director, Village Learning and Achievement Center; General Manager, and Marketing Director, Westminster Houston.
Exhibit “P”

Personnel Report and Consideration No. 2 (ACTION ITEM 11)  Board Meeting 9-1-11

Request: Consideration of Ratification of Reappointment of Full-Time Faculty

Chancellor’s Recommendation: That the full-time faculty reappointment listed on the following pages be ratified for the time periods and positions indicated.

Rationale: The reappointments include full time faculty who were not eligible for reappointment on the April 7, 2011 list but have since become eligible to return for the 2011-2012 academic year.

Fiscal Impact: Positions and salaries have been budgeted for 2011-2012.

Staff Resource: Rand Key 832-813-6522
<table>
<thead>
<tr>
<th>Name</th>
<th>Last Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Theresa</td>
<td>Capretta</td>
<td>Faculty, Computer IT</td>
</tr>
<tr>
<td>Catherine</td>
<td>Davis</td>
<td>Faculty, Computer IT</td>
</tr>
<tr>
<td>Andrew</td>
<td>Jones</td>
<td>Faculty, Machining Technology</td>
</tr>
</tbody>
</table>
Exhibit “Q”

Personnel Report and Consideration No. 3  (ACTION ITEM 12)   Board Meeting 9-1-11

Request:  Consideration of Resignations

Chancellor’s Recommendation:  That the resignations listed below be accepted and acknowledged.

LSC-CyFair

Frank Codispoti, Professor, Political Science
Effective June 13, 2011

Sosina Martirosyan Peterson, Associate Professor, Math
Effective August 31, 2011

Caren Shoup, Associate Professor, ESOL
Effective August 31, 2011

LSC-Kingwood

Noel Bezette, Professor, Psychology
Effective August 31, 2011

Steven Todd, Associate Professor, Philosophy
Effective August 31, 2011

LSC-Montgomery

Rhonda Harwell, Associate Professor, AD Nursing
Effective August 31, 2011

LSC-North Harris

Bruce Machart, Professor, English
Effective August 31, 2011

LSC-System Office

Katherine Miller, Executive Director, Workforce Grants
Effective August 31, 2011

Staff Resource:  Rand Key  832-813-6522
Exhibit “R”

Personnel Report and Consideration No. 4  {ACTION ITEM 13}  Board Meeting 9-1-11

Request:  Consideration of Approval of Commissioning of Peace Officers

Chancellor’s Recommendation:  That the Board of Trustees approves the commissioning of the following peace officers for the Lone Star College System.

Lone Star College–North Harris
Brady L. Hutchinson

Lone Star College-CyFair
Tessie D. Davila

Lone Star College–University Park
Shannon K. Foley

Lone Star College-Tomball
Jermaine Johnson-Part Time
Ronald F. Davis-Part Time

Rationale:  These officers are eligible to be commissioned by this Board because they:
1. Have a current license from the Texas Commission on Law Enforcement Officer Standards and Education;
2. Have taken and filed the oath required of peace officers; and
3. Possesses a sufficient number of college credit hours to meet the minimum standard for a Lone Star College System peace officer.

Fiscal Impact:  None

Staff Resource:  Rand Key  832-813-6522