

**MINUTES OF THE
WORKSHOP AND REGULAR MEETING OF THE BOARD OF TRUSTEES
LONE STAR COLLEGE SYSTEM
CENTRAL SERVICES AND TRAINING CENTER
TRAINING AND DEVELOPMENT CENTER BOARD ROOM
5000 RESEARCH FOREST DRIVE
THE WOODLANDS, TEXAS 77381
September 1, 2011
5:00 p.m.**

PRESENT: Mr. Randy Bates, Chair
Dr. David Holsey, Vice Chair
Ms. Priscilla Kelly, Secretary
Mr. David Vogt, Assistant Secretary
Mr. Robert Adam
Mr. Tom Forestier
Ms. Linda Good
Ms. Stephanie Marquard
Mr. Robert Wolfe

- I. **CALL TO ORDER:** Mr. Bates called the workshop and regular meeting of the Board of Trustees to order at 5:02 p.m. after determining a quorum was present.

Ms. Good entered the meeting at 5:06 p.m.
- II. **PLEDGE OF ALLEGIANCE:** Mr. Adam led the Board and guests in reciting the Pledge of Allegiance
- III. **CERTIFICATION OF THE POSTING OF THE NOTICE OF THE MEETING:** Chancellor Carpenter confirmed that the Notice for the meeting had been properly posted. No action was required. A copy is attached as Exhibit "A."
- IV. **INTRODUCTIONS, SPECIAL GUESTS, RECOGNITIONS:** Chancellor Carpenter welcomed Joyce Boatright, new faculty senate president for LSC-North Harris. Dr. Lane, president of LSC-Montgomery, introduced Jeremy Wegner, president of the student government association and Delevbrae Fletcher, SGA Treasurer. Members of SGA were there to observe Robert's Rules of Order in practice. Shah Ardalan, Vice Chancellor and CIO-LSCS, CEO-LSC-UP, introduced Dr. Marwin Britto, LSC-Online executive director. Mr. Bates welcomed Kassia Micek of the Conroe Courier.
- V. **WORKSHOP:** Dr. Donetta Goodall, associate vice chancellor for academic affairs and student success, presented an overview of our Quality Enhancement Plan (QEP) which is required by SACS as part of our reaccreditation process. The QEP, called "Best Start" will enhance the learning environment for first time in college students by helping them

address two key issues that influence their sustained success in college: clarifying an academic goal and addressing an identified barrier to achieving that goal.

- VI. **CLOSED SESSION:** At 5:22 p.m. Mr. Bates convened the Board in closed session, in accordance with Section 551.001 et. Seq. of the Texas Government Code under one or more of the following provision(s) of the Act:

Section 551.071 – Consultation With Attorney
Section 551.072 – Deliberation Regarding Real Property
Section 551.073 – Deliberation Regarding Prospective Gift
Section 551.074 – Personnel Matters
Section 551.076 – Deliberation Regarding Security Devices
Section 551.087 – Economic Development Negotiations

- VII. **RECONVENE REGULAR MEETING:** Mr. Bates reconvened the open meeting at 6:43 p.m.

- VIII. **APPROVAL OF THE MINUTES OF THE AUGUST 4, 2011 PUBLIC HEARING AND WORKSHOP AND REGULAR MEETING:** Upon a motion by Dr. Holsey and a second to the motion by Mr. Vogt, the Board unanimously approved the minutes of the August 4, 2011 Public Hearing and Workshop and Regular Meeting. Ms. Marquard and Mr. Wolfe abstained.

- IX. **CITIZENS DESIRING TO ADDRESS THE BOARD:** John Burghduff, professor of math at LSC-CyFair and LSC-CyFair vice president for the LSCS chapter of the American Federation of Teachers brought greetings to the Board from AFT.

- X. **SPECIAL REPORTS AND ANNOUNCEMENTS:**

1. **Chancellor:** The Chancellor reported compared to this time last year, LSCS fall enrollment is up over 10%. Classes started this week and we are at 75,325 students. We estimate that we will have about 2,000 students in addition registering for late start classes. Students will be able to enjoy some beautiful new facilities:

LSC-Tomball will hold the ribbon cutting ceremony for the Performing Arts Center and Veterinary Technology addition on September 8 at 3 p.m.

LSC-Tomball will hold the ribbon cutting ceremony for its Health Science Building on September 13 at 3 p.m.

LSC-North Harris will hold the ribbon cutting for the Victory Center on September 15 at 10 a.m.

LSC-Kingwood will hold the ribbon cutting ceremony for the Student Conference Center and Music Instructional Building on September 29 at 3 p.m.

We kick off the Gates Foundation Completion By Design planning process at University Park on September 26.

Lone Star College, Conroe Center has been selected to appear as an Outstanding Design in the 2011 American School & University Architectural Portfolio.

Shah Ardalan, vice chancellor technology services, CIO and CEO, LSC-UP has received the Texas Association of Community Colleges Administrative Leadership Award, which is given to a community college leader who, among other traits, demonstrates commitment to the mission of a comprehensive community college, supports student learning and success and is able to develop broad-based perspectives.

2. College Presidents: Dr. Austin Lane, president of LSC-Montgomery, presented an overview of the progress of LSCS strategic goal nine, to increase quality and quantity of technology services in support of teaching, learning and administration. Dr. Lane reported that preparing System-wide technology strategic plan with input from user groups is completed; expanding innovative and engaging on-line learning environments is completed and ongoing; expanding and delivering academically challenging on-line programs through collaboration between faculty discipline experts and technology services is completed and ongoing; strengthening technology infrastructure and function of OTS is completed and ongoing; strengthening computer security and update protocols is completed and ongoing; enhancing the on-line support for faculty and students is completed and ongoing; and strengthening internet/intranet usage policy is completed.
3. Vice Chancellors: No report.
4. Faculty Senate Presidents: Dr. Dominic Bongiorno, LSCS-Kingwood faculty senate president, spoke on how faculty define LSCS vision and personnel diversity. LSCS vision should be synonymous with excellence, innovation, honor, integrity, outstanding quality and service.

XI. CONSIDERATION OF CONSENT AGENDA: Item number 4 was removed from the agenda, Item number 10 was corrected to reflect Renato Davia as Assistant Professor of Economics, not English and Item number 11 spelling of Teresa Capretta's first name was corrected to Theresa. Mr. Bates proceeded with the Consent Agenda. Mr. Adam made a motion to approve Action Items 1, 2, 3, 5, 6, 7, 8, 9, 10, 11, 12 and 13. Ms. Marquard seconded the motion and the Board unanimously passed the Consent Agenda. A copy is attached as Exhibit "B."

XII. POLICY CONSIDERATIONS

1. Consideration for the Recommended Revision of the Lone Star College System Board Policy Section IV.B.2 (FIRST READING): the Board unanimously

considered the recommended revisions of the Lone Star College System Board Policy Section IV.B.2. This constitutes a first consideration with a request for approval during the October Board meeting. A copy is attached as Exhibit "C."

2. Consideration for the Recommended Lone Star College System Board Policy Sections VI D.3.14 (FIRST READING): the Board unanimously considered the recommended Lone Star College System Board Policy Section VI D.3.14. This constitutes a first consideration with a request for approval during the October Board meeting. A copy is attached as Exhibit "D."

XIII. FINANCIAL REPORTS AND CONSIDERATONS

1. Monthly Financial Statements: Ms. Cindy Gilliam, vice chancellor for administration and finance, presented the monthly financial statements for the month ended July 31, 2011. A copy is attached as Exhibit "E."
2. Consideration of Approval of the Appointment of Don Sumners, CPA, Harris County Tax Assessor-Collector, and J.R. Moore, Jr., Montgomery County Tax Assessor-Collector, to Collect Taxes Levied on Behalf of the System (ACTION ITEM 1): The Board unanimously appointed Don Sumners, CPA, Harris County Tax Assessor-Collector to collect System property taxes in Harris County, and the reappointment of J.R. Moore, Jr., Montgomery County Tax Assessor-Collector, to collect the System's property taxes levied in Montgomery and San Jacinto Counties, for the tax year 2011. This item was passed in the Consent Agenda. A copy is attached as Exhibit "F."
3. Consideration of Approval of Annual Purchases of Technology Hardware, Software, and Services and in Addition, Authorize the Chancellor or Designee to Execute Any Agreements or Statements of Work Related to These Purchases (ACTION ITEM 2): the Board unanimously approved the purchase of technology hardware, software, and services in an amount not to exceed \$15,000,000 in FY 2011-12. In addition, authorized the Chancellor or designee to execute any agreements or statements of work related to these purchases. This item was passed in the Consent Agenda. A copy is attached as Exhibit "G."
4. Consideration of Approval to Purchase Additional Generator Maintenance Services (ACTION ITEM 3): the Board unanimously approved the purchase of additional generator maintenance and repair services for the System from Cummins Southern Plains Ltd., 600 North Watson Road, Arlington, TX 76011 in an additional amount of \$50,000 for the remaining contract term. This item was passed in the Consent Agenda. A copy is attached as Exhibit "H."
5. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute Master Service Contracts for the Purchase of Electrical, Mechanical/Plumbing, Fire Sprinkler, Security and General Contracting Projects under \$100,000 for the System (ACTION ITEM 4): this item was removed from the agenda.

6. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Agreement to Purchase Irrigation Services for LSC-North Harris (ACTION ITEM 5): the Board unanimously authorized the Chancellor or designee to negotiate and execute a contract for the purchase of irrigation services from Millennium Project Solutions, 14026 FM 2100 Rd., Suite C, Crosby, Texas 77532 in the amount of \$285,000. This item was passed in the Consent Agenda. A copy is attached as Exhibit "I."
7. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract for the Sale of Land at LSC-CyFair (ACTION ITEM 6): the Board unanimously authorized the Chancellor or designee to negotiate and execute a contract to sell approximately 4.23 acres of land at LSC-CyFair to Municipal Utility District #172 (MUD 172) for the fair market value of \$370,000. This item was passed in the Consent Agenda. A copy is attached as Exhibit "J."
8. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Agreement for Roadway Access and Utility Easements at LSC-Central Services (ACTION ITEM 7): the Board unanimously authorized the Chancellor or designee to negotiate and execute an agreement for roadway access and utility easements at LSC-Central Services. This item was passed in the Consent Agenda. A copy is attached as Exhibit "K."
9. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Agreement to Convey Land to Harris County for the Purpose of Converting Private Streets to Public Streets at LSC-University Park (ACTION ITEM 8): the Board unanimously authorized the Chancellor or designee to negotiate and execute an agreement to convey land to Harris County for the purpose of converting private streets to public streets at LSC-University Park. This item was passed in the Consent Agenda. A copy is attached as Exhibit "L."
10. Consideration of Resolution and Ordinance Fixing and Levying Ad Valorem Taxes for the Tax Year 2011 and Directing the Assessment and Collection Thereof (ACTION ITEM 9): the Board unanimously set the tax rate for the 2011 Maintenance and Operations (M&O) component of the ad valorem tax rate at \$0.0875/\$100 valuation and the Interest and Sinking (I&S) component for the 2011 tax rate at \$0.0335/\$100 valuation, for a total tax rate of \$0.1210/\$100 valuation. This item was passed in the Consent Agenda. A copy is attached as Exhibit "M."

XIV. BUILDING AND GROUNDS REPORT:

Construction Projects Update: the Board reviewed the report as presented. A copy is attached as Exhibit "N."

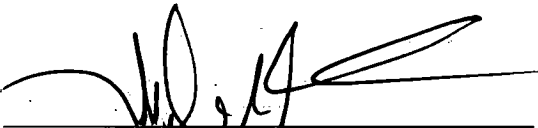
XV. PERSONNEL REPORTS AND CONSIDERATIONS:

1. Consideration of Ratification of Appointments (ACTION ITEM 10): the Board unanimously ratified the appointments as presented. This item was passed in the Consent Agenda. A copy is attached as Exhibit "O."
2. Consideration of Ratification of Reappointment of Full Time Faculty (ACTION ITEM 11): the Board unanimously ratified the reappointments as presented. This item was passed in the Consent Agenda. A copy is attached as Exhibit "P."
3. Consideration of Acceptance of Resignations (ACTION ITEM 12): the Board unanimously accepted the resignations as presented. This item was passed in the Consent Agenda. A copy is attached as Exhibit "Q."
4. Consideration of Approval of Commissioning of Peace Officers (ACTION ITEM 13): the Board unanimously approved the commissioning of the following peace officers for the Lone Star College System: LSC-North Harris – Brady L. Hutchinson, LSC-CyFair – Tessie D. Davila, LSC-University Park – Shannon K. Foley and LSC-Tomball – Jermaine Johnson-Part Time and Ronald F. David-Part Time. This item was passed in the Consent Agenda. A copy is attached as Exhibit "R."

XVI. SUGGESTED FUTURE AGENDA ITEMS: None

XVII. ADJOURNMENT: There being no further business, the meeting was adjourned at 7:17 p.m.

ATTEST:



Board of Trustees, Chair



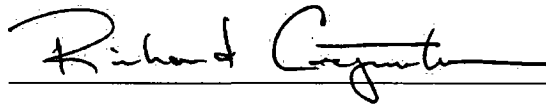
Board of Trustees, Secretary

Exhibit "A"

**Certification of Posting of Notice to the September 1, 2011
Workshop and Regular Meeting of the
Lone Star College System's
Board of Trustees**

I, Richard Carpenter, Chancellor of the Lone Star College System, do hereby certify that a notice of this meeting was posted on Monday the 29th day of August, 2011 in a place convenient to the public in the Administration Office of the Central Services and Training Center, on all college campuses and on the system website as required by Section 551.002 et seq., Texas Government Code. Special notice of the meeting was provided to the news media as required by Section 551.001 et seq., Texas Government Code.

Given under my hand this the 29th day of August, 2011.

A handwritten signature in cursive script, reading "Richard Carpenter", is written over a horizontal line.

Richard Carpenter
Chancellor

Exhibit "B"

Consideration of Consent Agenda

Board Meeting 9-1-11

Consent

Agenda: A roll call of individual action items will determine the consent agenda. If a trustee has a question or plans to cast a negative vote regarding a specific recommendation, then the trustee/trustees need to acknowledge their intention to the Chair by show of hand during the roll call: this action item will be considered in the regular order of business as an individual action item.

Those action items that the trustees plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Trustees is needed to approve the action items. Upon approval of the consent agenda, the Board of Trustees will proceed with the remainder of the agenda.

Rationale: The consent agenda format is an organization process for meetings that allows the governing board to focus their time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

Tally of
Action Items:

	<u>Consent</u>	<u>Chancellor</u>	<u>Board</u>
	<u>Agenda</u>	<u>Recommended</u>	<u>Separate</u>
		<u>Separate Action</u>	<u>Action</u>
# 1 – Approve Appointment/H Cty/M Cty Tax Assessors	_____	_____	_____
# 2 – Approve Annual Tech Purchs/Auth/Chan/Exec/Agrmts	_____	_____	_____
# 3 – Approve Purchase Generator Maintenance Service	_____	_____	_____
# 4 – Authorize Chan/Neg/Exec/Contracts Facilities List	_____	_____	_____
# 5 – Authorize Chan/Neg/Exec/Purchase Irrigation Svc/NH	_____	_____	_____
# 6 – Authorize Chan/Neg/Exec/Contract Sale of Land/CF	_____	_____	_____
# 7 – Authorize Chan/Neg/Exec/Agrmt Access/Utility/CS	_____	_____	_____
# 8 – Authorize Chan/Neg/Exec/Agrmt Convey Land/UP	_____	_____	_____
# 9 – Approve Resolution Fixing/Levying Ad Valorem Taxes	_____	_____	_____
#10 – Ratify Appointments	_____	_____	_____
#11 – Ratify Reappointment Full Time Faculty	_____	_____	_____
#12 – Accept Resignations	_____	_____	_____
#13 – Approve Commissioning Peace Officers	_____	_____	_____

Exhibit "C"

Policy Consideration No. 1

(FIRST READING)

Board Meeting 9-1-11

Request: Consideration for the Recommended Revision of the Lone Star College System Board Policy Section IV.B.2 (First Reading)

Chancellor's Recommendation: That the Board of Trustees consider the recommended revisions of the Lone Star College System Board Policy Section IV.B.2. This constitutes a first consideration with a request for approval during the October Board meeting.

Rationale: The recommended policy considerations will allow more expedient processing and return of executed employment contracts; and clarifies the College Presidents need in recommending annual employment contracts ending within a specific term of months based upon the needs of the College. Current policy contains no requirement in returning employment contracts nor the President's ability in making recommendations as to the length of annual employment contracts.

Fiscal Impact: None

Staff Resource: Richard Carpenter 832- 813-6515
Brian Nelson 832-813-6655

2. Contractual Employees

B.2.01 General:

Contractual employees are the only employees who are not at will. A contract of employment with the System creates a property interest in the position for the period of time stated in the contract. Such a contract creates no property interest of any kind beyond the period of time stated in the contract.

All term employment contracts shall be in writing in a form approved by the Board that sets forth the length of the contract and any specific terms and conditions of employment. In most circumstances, contracts shall not be for specific assignments, but shall indicate employment as an administrator, faculty member, or other general employment category.

No employment contract shall be issued or considered to be valid or binding on the Board until ratified by Board action.

Employment contracts are reviewed and acted upon annually by the Board of Trustees upon the recommendation of the Chancellor. The Board shall generally consider the renewal of contracts for faculty at the April Board meeting and for administrators and LEO's at the May Board meeting. All contracts are subject to non-renewal and/or change of status should:

- a. Faculty and/or administrators fail to sign and return initial or renewal employment contracts to the System Human Resources Office within required time periods, and/or
- b. The interests of the System/College will be served in accordance with Section, "Change in Contract Status", Chapter IV. Human Resources, Board Policy Manual.

B.2.02 Faculty Contract Authority:

Faculty appointments shall be recommended by the College President, approved by the Chancellor, and ratified by the Board. Contracts may be for a one or a two-year term.

Within the first three (3) years of employment, the College President shall recommend, based upon college needs, that full-time faculty receive annual one year contract(s) with terms that end either:

- a. At the end of the regular academic year (9 month contract);
- b. At the end of a given summer session term in which the faculty member has agreed to teach (10.5 month contract); or,
- c. At the end of the fiscal year (12 month contract)

B.2.03 Multi-Year Contracts:(Revised & approved by the Board 9.04.2008)

"Tenure" is defined as a multi-year contract that is reviewed and acted upon each year.

A faculty member who has rendered satisfactory service, as rated by the appropriate supervisor, for a period of not less than three years may be eligible to receive a two-year contract.

All faculty with multi-year contracts shall annually be approved by the Chancellor and ratified by the Board for a one-year extension of their contract.

Awarding the continuation of a multi-year status to faculty whose time and employment with the System and performance would merit continuation may be withheld if:

- a. The faculty member's department or program is unable to make a full load for the faculty member because of declining enrollment; or
- b. The specific program to which he or she has been assigned is scheduled to be eliminated; or
- c. Any other Reduction in Force condition would indicate a potential reduction in staff.

B.2.04 Administrators:

LEOs receive a multi-year contract and all other administrators receive a one-year contract.

The Chancellor's contract is subject to the requirements contained in Section I. Board of Trustees, Board Policy Manual.

Exhibit "D"

Policy Consideration No. 2

(FIRST READING)

Board Meeting 9-1-11

Request: Consideration for the Recommended Lone Star College System Board Policy Sections VI D.3.14 (FIRST READING)

Chancellor's Recommendation: That the Board of Trustees consider the recommended Lone Star College System Board Policy Section VI D.3.14. This constitutes a first consideration with a request for approval during the October Board meeting.

Rationale: This new policy section is to provide a clear policy statement that all degree and certificate seeking students are to have rights in the ownership of their intellectual property. Although current Board Policy Sections IV 8 – D.8.02 – D.8.04 includes students as protected parties to intellectual property, during the course of SACS review it was recommended that a new subsection be included within Section VI – Students.

Fiscal Impact: None.

Staff Resource: Brian Nelson 832-813-6655
Donetta Goodall 832-813-6597

D.3.14 Student Intellectual Property (New Section)

Without the use of LSCS financial or other resources, LSCS recognizes the student's rights in the ownership of any intellectual property that he/she produces while a registered student of LSCS and for the purposes in seeking an academic degree or certificate. This may be subject to variations in works that may have included collaborative or externally sponsored work.

Also See Section IV – Human Resources, Subsection 8 – Intellectual Property D.8.02, D.8.03 and D.8.04

Exhibit "E"

Financial Report and Consideration No. 1

Board Meeting 9-1-11

Report: Monthly Financial Statements

The financial statements for the month ended July 31, 2011 are presented for Board review.

LONE STAR COLLEGE SYSTEM

STATEMENT OF CURRENT OPERATING FUNDS, EXCLUDING THE TECHNOLOGY FUND
 REVENUES, EXPENDITURES AND OTHER CHANGES - BUDGET & ACTUAL
 FOR THE ELEVEN MONTHS ENDED JULY 31, 2011
 UNAUDITED

	BUDGET	92% OF FISCAL YEAR ACTUAL	% ACTUAL TO BUDGET	PRIOR YEAR ACTUAL 7/31/2010	% OF 08/31/10 ACTUAL
REVENUES:					
State Appropriations	\$ 58,530,000	\$ 51,847,434	88.58%	\$ 53,056,325	91.79%
Tuition and Fees	68,376,500	67,347,201	98.49%	60,764,662	100.39%
Taxes	97,600,000	96,823,391	99.20%	89,860,705	99.68%
Investments	500,000	298,632	59.73%	276,926	88.40%
Other	4,483,500	3,665,429	81.75%	1,980,055	64.78%
Growth Contingency	4,470,000	2,494,016	55.79%	-	
Total Revenues	233,960,000	222,476,103	95.09%	205,938,673	97.21%
EXPENDITURES:					
Instruction-Academic	61,848,179	57,152,299	92.41%	52,762,220	96.47%
Instruction-Workforce	25,976,270	24,001,744	92.40%	23,878,233	90.31%
Public Service	1,099,937	769,427	69.95%	1,045,202	90.15%
Academic Support	43,086,624	33,646,906	78.09%	33,660,259	85.93%
Student Services	28,738,619	20,643,574	71.83%	20,689,418	84.08%
Institutional Support	25,692,069	19,849,706	77.26%	18,892,937	87.75%
Plant Operation and Maintenance	30,994,970	24,422,625	78.80%	22,107,223	85.00%
Staff Benefits	13,879,171	12,374,680	89.16%	13,150,474	101.31%
Growth Contingency	204,161	-		-	
Total Educational and General Expenditures	231,520,000	192,860,961	83.30%	186,185,966	90.12%
Repair, Replacement and Other Internally Designated	3,310,000	1,411,476	42.64%	1,627,519	61.49%
Capitalized Assets		(2,449,005)			
Depreciation Expense		8,758,769			
Total Expenditures	234,830,000	200,582,201	85.42%	187,813,485	89.76%
Other Changes - Debt Service & Fund Transfers	6,060,000	4,165,004		2,602,777	57.29%
NET INCREASE (DECREASE) IN FUND BALANCES	\$ (6,930,000)	\$ 17,728,898		\$ 15,522,411	

Due to enhanced reporting capabilities in our new iStar accounting system we are now able to report capital asset activity on a monthly basis. Also note, the capital assets number is showing as a negative number because it is net of all additions and disposals. Additions are reflected as a decrease to the expense account and an increase to the asset.

LONE STAR COLLEGE SYSTEM

STATEMENT OF OPERATIONS - TECHNOLOGY FUND
 REVENUES, EXPENDITURES AND OTHER CHANGES - BUDGET & ACTUAL
 FOR THE ELEVEN MONTHS ENDED JULY 31, 2011
 UNAUDITED

	BUDGET	92% OF FISCAL YEAR ACTUAL	% ACTUAL TO BUDGET	PRIOR YEAR ACTUAL 7/31/2010	% OF 08/31/10 ACTUAL
REVENUES:					
Technology fee	\$ 8,210,000	\$ 8,117,261	98.87%	\$ 7,697,950	100.03%
Investments	-	-		7,128	100.00%
Miscellaneous	50,000	-	0.00%	8,540	100.00%
Growth Contingency	530,000	292,530	55.19%	-	
Total revenues & additions	8,790,000	8,409,791	95.67%	7,713,618	100.03%
EXPENDITURES:					
<u>ERP Services</u>					
Services	2,617,703	2,459,423	93.95%	1,261,688	94.43%
Travel and Professional Development	37,700	442	1.17%	5,987	100.00%
Supplies	116,000	26,815	23.12%	33,220	33.97%
Communications	-	-	0.00%	82,682	92.47%
Equipment	171,940	-	0.00%	165,357	37.25%
Reserve	0	-	#DIV/0!	-	
Total ERP Services	2,943,343	2,486,680	84.48%	1,548,934	78.50%
<u>E-Mail Services & Telecommunications</u>					
Services	110,800	94,734	85.50%	218,134	99.94%
Supplies	-	-	0.00%	5,594	59.65%
Communications	305,133	191,391	62.72%	257,378	91.96%
Reserve	13,533	-		-	
Total E-Mail Services & Telecommunications	429,466	286,125	66.62%	481,106	94.80%
<u>Campus Support</u>					
Services	1,270,136	986,352	77.66%	632,212	95.28%
Supplies	1,673,055	1,574,858	94.13%	877,191	92.25%
Communications	24,000	22,000	91.67%	22,000	91.67%
Equipment	2,060,000	733,727	35.62%	1,706,720	70.76%
Reserve	-	-	0.00%	18,846	
Total Campus Support	5,027,191	3,316,937	65.98%	3,256,969	80.04%
Capitalized Assets		(50,103)			
Depreciation Expense		343,219			
Technology Contingency	310,000	-			
Growth Contingency	-	-			
Total expenditures	8,710,000	6,382,858	73.28%	5,287,009	80.72%
NET INCREASE (DECREASE) IN FUND BALANCE	\$ 80,000	\$ 2,026,933		\$ 2,426,609	

Due to enhanced reporting capabilities in our new iStar accounting system we are now able to report capital asset activity on a monthly basis. Also note, the capital assets number is showing as a negative number because it is net of all additions and disposals. Additions are reflected as a decrease to the expense account and an increase to the asset.

LONE STAR COLLEGE SYSTEM
BALANCE SHEET
JULY 31, 2011
UNAUDITED

ASSETS	Operating Funds			Plant Funds		Debt Service I&S Bonds Payable	Agency Funds	Memorandum Totals Current Year
	Unrestricted	Auxiliary	Restricted	Loan Funds	CIP			
Cash	\$ 18,234,738	\$ 159,519	\$ -	\$ 562	\$ -	\$ -	\$ (370,011)	\$ 4,875,270
Accounts receivable (net of allowance for doubtful accounts)	4,744,537	-	116,822,259	486,160	(74,948,789)	(106,244)	244,808	18,639,627
Taxes receivable (net of allowance for doubtful accounts)	-	-	-	-	-	1,492,793	-	6,237,330
Due from grantor agency	-	-	16,794,180	-	-	-	-	16,794,180
Due from other funds	-	-	-	-	243,311,317	-	7,056,049	250,367,366
Investments-Book Value	62,788,342	-	-	-	91,687,842	22,320,547	-	176,796,731
Investments-Fair Value Adjustment	37,427	-	-	-	11,750	-	-	49,177
Accrued interest receivable	3,270,348	-	-	-	-	-	-	3,270,348
Prepaid and deferred expenses	-	-	-	-	-	-	-	-
Deposits	-	-	-	-	-	-	-	-
Inventories, at cost	-	38,505	-	-	-	-	-	38,505
Land	62,468,953	-	-	-	3,397,680	-	-	65,866,633
Infrastructure Improvements	13,979,266	-	-	-	-	-	-	14,026,179
Buildings	340,716,405	-	-	-	8,926,990	-	-	349,643,395
Leasehold Improvements	5,589,001	-	-	-	-	-	-	5,589,001
Library books	13,569,589	-	-	-	-	-	-	13,569,589
Furniture, Fixtures & Equipment	18,422,062	157,088	-	-	5,163,023	-	-	23,742,173
Capitalized Interest Costs	-	-	-	-	4,899,532	-	-	4,899,532
Construction In Progress	167,469,688	-	-	-	3,972,252	-	-	171,441,940
Accumulated Depreciation	(101,211,407)	(38,648)	-	-	(3,377,992)	-	-	(104,628,047)
TOTAL ASSETS	\$ 560,652,627	\$ 12,775,594	\$ 133,616,439	\$ 486,722	\$ 283,037,605	\$ 23,707,096	\$ 6,930,846	\$ 1,021,206,929
LIABILITIES AND FUND BALANCES:								
LIABILITIES:								
Accounts payable	\$ 24,758,004	\$ 824,611	\$ 1,591,780	\$ -	\$ 2,529,521	\$ -	\$ 827,709	\$ 30,531,625
Accrued salaries	3,367,025	-	-	-	-	-	-	3,367,025
Due to other funds	105,075,463	6,438,124	128,891,507	1,091	-	9,961,181	-	250,367,366
Deferred revenues	143,537	2,275	3,220,055	-	-	-	-	3,365,867
Accrued compensable absences payable	6,094,017	34,423	169,769	-	145,559	-	48,804	6,432,572
Accrued Interest Payable	-	-	-	-	-	-	-	12,560,474
Bonds payable	-	-	-	-	-	604,157,030	-	604,157,030
Assets held in custody for others	-	-	(256,672)	-	-	-	6,054,333	5,797,661
TOTAL LIABILITIES	139,378,046	7,299,433	133,616,439	1,091	2,675,080	626,678,685	6,930,846	916,579,620
FUND BALANCES:								
Unrestricted	421,274,581	-	-	-	-	-	-	421,274,581
Auxiliary	-	5,476,161	-	-	-	-	-	5,476,161
Restricted	-	-	-	485,631	-	-	-	485,631
Loans	-	-	-	-	280,362,525	-	-	280,362,525
Restricted for construction	-	-	-	-	-	-	-	-
Investment in fixed assets	-	-	-	-	-	(602,971,589)	-	(602,971,589)
Debt service	-	-	-	-	-	-	-	-
To be provided for debt service	-	-	-	-	-	-	-	-
TOTAL FUND BALANCES	421,274,581	5,476,161	133,616,439	485,631	280,362,525	(602,971,589)	6,930,846	1,021,206,929
TOTAL LIABILITIES AND FUND BALANCES	\$ 560,652,627	\$ 12,775,594	\$ 133,616,439	\$ 486,722	\$ 283,037,605	\$ 23,707,096	\$ 6,930,846	\$ 1,021,206,929

LONE STAR COLLEGE SYSTEM
 STATEMENT OF CHANGES IN FUND BALANCES
 FOR THE ELEVEN MONTHS ENDED JULY 31, 2011
 UNAUDITED

	Operating Funds			Total	Loan Funds	Plant Funds	Debt Service		Memorandum Totals Current Year
	Unrestricted	Auxiliary	Restricted				I&S Bonds Payable		
FUND BALANCE, SEPTEMBER 1, 2010	\$ 401,518,750	\$ 4,195,113	\$ -	\$ 405,713,863	\$ 485,631	\$ 437,065,239	\$ (619,578,173)	\$	\$ 223,686,560
REVENUES AND OTHER ADDITIONS:									
Current Funds revenue	133,763,871	5,659,995	-	139,423,866	-	41,303	-	-	139,465,169
Taxes	96,823,391	-	-	96,823,391	-	-	38,787,297	-	135,610,688
Federal grants and contracts	-	-	79,076,433	79,076,433	-	-	-	-	79,076,433
State grants and contracts	-	-	3,277,452	3,277,452	-	-	-	-	3,277,452
Local gifts, grants and contracts	298,632	-	1,465,678	1,465,678	-	384,503	-	-	1,465,678
Interest income	-	-	298,632	298,632	-	-	35,974	-	719,109
Revenue Bond debt service transfer from Operating	-	-	-	-	-	-	-	-	-
Proceeds from Sale of Assets	-	11,816	-	11,816	-	792,632	-	-	804,448
Bond proceeds	-	-	-	-	-	-	-	-	-
Bonds issued	-	-	-	-	-	-	-	-	-
Total revenues and other additions	230,865,894	5,671,811	83,819,563	320,377,268	-	1,218,438	38,823,271	-	360,418,977
EXPENDITURES AND OTHER DEDUCTIONS:									
Current Funds expenditures	206,578,795	4,390,763	83,819,563	294,789,121	-	-	7,685	-	294,796,806
Expended for plant facilities	-	-	-	-	-	157,916,833	-	-	157,916,833
Disposal of plant assets	-	-	-	-	-	-	450,515	-	450,515
Administrative and collection costs	-	-	-	-	-	-	-	-	-
Revenue Bond debt service transfer to Interest & Sinking	-	-	-	-	-	-	-	-	-
Bond issuance cost	-	-	-	-	-	-	-	-	-
Bond principal payments/amortization	386,264	-	-	386,264	-	4,319	-	-	390,583
Cost of Assets Sold	-	-	-	-	-	-	25,918,242	-	25,918,242
Bond interest expense	-	-	-	-	-	-	5,249	-	5,249
Bond agency fees	-	-	-	-	-	-	26,381,691	-	479,478,228
Total expenditures and other deductions	206,965,059	4,390,763	83,819,563	295,175,385	-	157,921,152	26,381,691	-	479,478,228
NON-MANDATORY TRANSFERS	4,165,004	-	-	4,165,004	-	-	4,165,004	-	8,330,008
CHANGES IN FUND BALANCE	19,755,831	1,281,048	-	21,036,879	-	(156,702,714)	16,606,584	-	(119,059,251)
FUND BALANCE, JULY 31, 2011	\$ 421,274,581	\$ 5,476,161	\$ -	\$ 426,750,742	\$ 485,631	\$ 280,362,525	\$ (602,971,589)	\$	\$ 104,627,309

**LONE STAR COLLEGE SYSTEM
SUMMARY OF INVESTMENTS
AS OF JULY 31, 2011**

	Book Value	Market Value	Weighted Avg. Days To Maturity	Weighted Avg. Purchase Yield
OPERATING UNRESTRICTED				
(Includes Renewal and Replacement Funds)				
U. S. Government Agencies	\$ 7,000,000	\$ 6,999,620		0.93%
Commercial Paper	15,000,000	14,998,848		0.51%
Certificate of Deposits	5,000,000	5,000,000		0.73%
Logic	8,091,564	8,091,564		0.14%
Lone Star	24,582,810	24,582,810		0.17%
TexPool	2,861,928	2,861,928		0.09%
Overnight Sweep	252,040	252,040		0.00%
TOTAL	<u>62,788,342</u>	<u>62,786,810</u>	<u>41</u>	<u>0.37%</u>
CONSTRUCTION IN PROGRESS				
Commercial Paper	5,000,000	4,999,125		0.70%
Logic	52,580,448	52,580,448		0.14%
Lone Star	29,203,264	29,203,264		0.15%
TexPool	4,904,130	4,904,130		0.09%
TOTAL	<u>91,687,842</u>	<u>91,686,967</u>	<u>1</u>	<u>0.17%</u>
INTEREST & SINKING				
Certificate of Deposits	5,009,144	5,009,144		0.75%
Logic	16,923	16,923		0.14%
Lone Star	17,085,964	17,085,964		0.17%
TexPool	208,516	208,516		0.09%
TOTAL	<u>22,320,547</u>	<u>22,320,547</u>	<u>1</u>	<u>0.30%</u>
TOTAL INVESTMENTS	<u>\$ 176,796,731</u>	<u>\$ 176,794,323</u>	<u>15</u>	<u>0.26%</u>
Benchmark: 90 day U.S. Treasury Bill				0.04%
3 Month Libor Rate				0.25%

**LONE STAR COLLEGE SYSTEM
INVESTMENT ACTIVITY REPORT
FOR THE MONTH ENDED JULY 31, 2011**

	Operating Unrestricted*	Avg Buy Yield	Construction In Progress	Avg Buy Yield	Interest & Sinking	Avg Buy Yield	Total	Avg Buy Yield
BEGINNING BOOK VALUE	\$ 79,094,688	0.40%	\$ 99,777,320	0.20%	\$ 22,123,895	0.31%	\$ 200,995,903	0.29%
PURCHASES:								
Logic			156	0.14%	2	0.14%	158	0.14%
Lone Star			3,667	0.15%	196,638	0.15%	200,305	0.15%
TexPool			376	0.09%	12	0.09%	388	0.09%
Overnight Sweep	7,479,005		-		-		7,479,005	
TOTAL PURCHASES	<u>7,479,005</u>	<u>0.00%</u>	<u>4,199</u>	<u>0.14%</u>	<u>196,652</u>	<u>0.15%</u>	<u>7,679,856</u>	<u>0.004%</u>
MATURITIES								
U.S. Government Agencies	5,000,000	0.93%					5,000,000	0.93%
Logic	3,205,107	0.14%	8,097,127	0.14%			11,302,234	0.14%
Lone Star	7,643,516	0.17%					7,643,516	0.17%
Texpool	466,586	0.09%					466,586	0.09%
Overnight Sweep	7,476,476						7,476,476	0.00%
TOTAL MATURITIES	<u>23,791,685</u>	<u>0.27%</u>	<u>8,097,127</u>	<u>0.14%</u>	<u>-</u>	<u>-</u>	<u>31,888,812</u>	<u>0.24%</u>
Premium / (Discount)	-						-	
Unrealized Gains (Losses)	6,334		3,450				9,784	
ENDING BOOK VALUE	<u>62,788,342</u>	<u>0.37%</u>	<u>91,687,842</u>	<u>0.17%</u>	<u>22,320,547</u>	<u>0.30%</u>	<u>176,796,731</u>	<u>0.26%</u>
Beg. Unrealized Gains (Losses)	14,165		(738)				13,427	
Unrealized Gains (Losses) Chg.	(15,697)		(137)				(15,834)	
ENDING MARKET VALUE	<u>\$ 62,786,810</u>		<u>\$ 91,686,967</u>		<u>\$ 22,320,547</u>		<u>\$ 176,794,323</u>	

*Includes Renewal & Replacement Fund

Exhibit "G"

Financial Report and Consideration No. 3

(ACTION ITEM 2)

Board Meeting 9-1-11

Request: Consideration of Approval of Annual Purchases of Technology Hardware, Software, and Services and in Addition, Authorize the Chancellor or Designee to Execute Any Agreements or Statements of Work Related to These Purchases

Chancellor's Recommendation: That the Board of Trustees approve the purchase of technology hardware, software, and services in an amount not to exceed \$15,000,000 in FY 2011-12. In addition, authorize the Chancellor or designee to execute any agreements or statements of work related to these purchases.

Rationale: To enhance student success, LSCS has an aggressive plan to meet the technology needs of faculty, staff and students. This pre-approval will enable the Office of Technology Services to acquire goods and services needed to upgrade enterprise systems and replace equipment that has reached end-of-life, as well as required consulting services. Over the last three fiscal years, this approach for technology purchases saved the college system 31.76% off the already negotiated cooperative purchasing program's contract prices.

Approving the technology hardware, software, and services in advance will dramatically improve project schedules. In addition, the use of the various procurement methods for these purchases will enable faculty, students and staff to receive updated technology on time in the most cost-effective method.

The purchase of technology hardware, software and services will be made in accordance with:

- Texas Education Code 44.031, through competitive bid processes, or
- Texas Government Code, Subchapter F, Sections 271.101-102, through Board approved purchasing cooperatives (upon completion of market analysis), or
- Any other method approved by state law.

To ensure the Board continues to have visibility of the technology purchases made under this request, a brief summary of purchases and savings will be submitted on a regular basis.

Fiscal Impact: Funds for this purchase are included in the approved FY 2011-12 operating, technology and bond fund budgets.

Staff Resource: Shah Ardalan 832-813-6842

Exhibit "K"

Financial Report and Consideration No. 8 (ACTION ITEM 7) **Board Meeting 9-1-11**

Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Agreement for Roadway Access and Utility Easements at LSC-Central Services

Chancellor's Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute an agreement for roadway access and utility easements at LSC-Central Services.

Rationale: At the Board's June 3, 2010 meeting, the Board approved the sale of 3.5 acres of the Central Services and Training Center (CSTC) campus to the Houston Advanced Research Center (HARC) for the purpose of constructing a new HARC building at the intersection of Gosling Road and New Trails Drive. LSCS agreed to cooperate with HARC's efforts to be annexed into, and obtain utilities from, The Woodlands Metro Center Municipal Utility District (TWMCMUD).

HARC has commenced the platting process for development of the site and has been informed by the Woodlands Development Corporation that vehicular access to the site will not be permitted directly from Gosling Road, but must be provided via a private drive extension of New Trails Drive. This alignment eliminates the need for U-turn movements on Gosling Road when approaching the site from the south. In order for HARC's plat to be filed, the plat must include a roadway access easement granted by LSCS.

At the time of sale, the HARC tract was positioned by LSCS to enable construction of the aforementioned private drive from New Trails Drive, around the northern perimeter of the CSTC campus, to Research Forest Drive at the northwest corner of the CSTC campus. The planned alignment of the private drive facilitates the future development of the CSTC campus, including the provision of additional parking adjacent to the Lone Star Community Building.

It is recommended that approval be granted to enter into agreements as needed to provide both roadway and utility access to the HARC tract.

Fiscal Impact: No cost is associated with the granting of these easements.

Staff Resource: Cindy Gilliam 832-813-6512

RESOLUTION AND ORDINANCE

A RESOLUTION AND ORDINANCE FIXING AND LEVYING
AD VALOREM TAXES FOR THE
LONE STAR COLLEGE SYSTEM
FOR THE YEAR 2011 AND DIRECTING THE ASSESSMENT AND COLLECTION
THEREOF:

WHEREAS, the Board of Trustees of the Lone Star College System find that it is necessary to levy a tax for the tax year 2011 for all lawful expenses of the System. In carrying out the duties and responsibilities placed upon said System by law, a tax must be levied to provide the revenue requirements of the operating budget and the outstanding bonds for the ensuing year; and

WHEREAS, the Board of Trustees of said System further find that all things prerequisite to the passing of this resolution and ordinance including all notices of hearings, consideration of budget, and all other things have been done and performed; and

WHEREAS, the Board of Trustees of said System further find the taxes for the year 2011 hereinafter levied therefore are necessary to pay all lawful expenses of the System and carry out the duties and obligations placed upon said System by law and to provide the required sinking fund on outstanding bonds proposed to be issued for such purposes during the ensuing years;

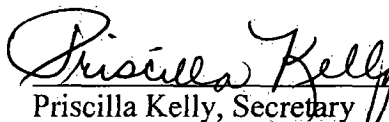
NOW, THEREFORE, BE IT RESOLVED AND ORDAINED BY THE BOARD OF TRUSTEES OF THE LONE STAR COLLEGE SYSTEM THAT:

The tax rate for 2011 tax year be established at a rate of \$0.1210 per hundred dollars valuation at 100% market value: That out of the above-established tax rate, \$0.0875 be used for maintenance and operations; and \$0.0335 be use for debt service

PASSED AND APPROVED this 1st day of September, 2011.



Randy Bates, Chair
LSCS Board of Trustees



Priscilla Kelly, Secretary
LSCS Board of Trustees

Exhibit "N"

Building and Grounds Report

Board Meeting 9-1-11

Report: Construction Projects Update

The District's plant operations and facilities department has provided a summary report of the District's construction projects. See attached report.



Monthly Facilities Planning and Construction Report September 1, 2011

General Obligation Bond Project Summaries – 2008 Election:

- ❖ LSC-North Harris
 - The Student Services, Fine Arts Addition, and Applied Technology Addition projects are complete and are open for fall semester.
 - The completion of punch list items and project close-out procedures is ongoing.

- ❖ LSC-Victory Center
 - Victory Center has been completed and is open for fall semester.
 - Offsite street improvements for Victory and Vogel are in progress.
 - The completion of punch list items and project close-out procedures is ongoing.

- ❖ LSC-Kingwood
 - The Student Conference Center and Music Instruction buildings are substantially complete and open for fall semester.
 - The final phase of the Student Fine Arts building renovation has commenced and is scheduled for a mid-October completion.
 - Ductwork modifications and mechanical equipment replacement for the Library are complete.
 - The completion of punch list items and project close-out procedures is ongoing.

- ❖ LSC-Atascocita Center
 - Several additions to the landscaping scope were approved and completed in August.
 - Harris County completed construction of the southbound right turn lane off West Lake Houston Parkway and the traffic signal at the intersection with Lakeshore Drive.
 - The completion of punch list items and project close-out procedures is ongoing.

- ❖ LSC-Tomball
 - A Certificate of Occupancy has been obtained from the City of Tomball for the Veterinary Technology addition, which is now open for the fall semester.
 - The Performing Fine Arts Center is substantially complete and open for the fall semester.
 - Final commissioning of the Performing Fine Arts Center sound system is in progress.
 - The completion of punch list items and project close-out procedures is ongoing.

- ❖ LSC-Tomball Health Science
 - ◆ A Certificate of Occupancy has been obtained from the City of Tomball for the Health Science Center, which is now open for the fall semester.
 - ◆ The completion of punch list items and project close-out procedures is ongoing.

- ❖ LSC-Montgomery
 - ◆ The completion of punch list items and project close-out procedures is ongoing for the Music, Science, and Classroom buildings.
 - ◆ Renovation projects are scheduled for substantial completion by mid-January 2012.

- ❖ LSC-Conroe Center
 - ◆ Way-finding signage, including monument signs at the vehicular entries, is planned for early fall completion.
 - ◆ The completion of punch list items and project close-out procedures is ongoing.

- ❖ LSC-CyFair
 - ◆ Final completion will be achieved for the Science building on August 28.
 - ◆ The Classroom portion of the Student Services/Classroom building is substantially complete and open for fall semester.
 - ◆ Completion of the Student Services portion of the Student Services/Classroom building has been delayed due to the late delivery of limestone material. Final completion is currently planned for mid-October. The student services departments, including testing, registration and counseling, are currently operating in temporary offices.
 - ◆ First floor renovation of the LRNC building for Student Activities will begin in September.
 - ◆ New site directional signage and way-finding maps have been added and updated.
 - ◆ The seven temporary buildings previously used for classrooms and offices have been removed.
 - ◆ The completion of punch list items and project close-out procedures is ongoing.

- ❖ LSC-Cypress Center
 - LSCS has submitted a new Cypress Center traffic mitigation proposal to Harris County. Collaborative solutions are being evaluated.

- ❖ LSC-University Park
 - A GMP (Guaranteed Maximum Price) has been approved for the new entry drive, visitor parking lot, canopy, lobby finish and restroom upgrades for buildings 9 and 10.
 - A GMP has been approved for renovation of the eighth floor of building 13 to accommodate Faculty and Administrative Offices.
 - A GMP has been approved for the construction of a new telecommunications duct bank which will connect phone service to the new public demarc in building 9. Construction will commence upon receipt of a permit from Harris County.
 - A GMP has been approved for the installation of new outside air handling units for buildings 12 and 13, which are scheduled to arrive on September 15.

Energy Performance Project:

❖ Project Summary

- The System wide project work has been completed. Warranty items are being addressed.

Repair and Replacement Projects:

❖ LSC-North Harris

- ◆ Renovate Chemistry Laboratories – Complete
- ◆ Winship Roof Replacement – Scheduled for September/October completion
- ◆ Parking Lot Lighting – Complete
- ◆ Replace Theater Carpet – Complete
- ◆ Reseal and Restripe Lot L and Drives – Complete
- ◆ Air Handler Replacement – Fine Arts Bldg. & Academics Bldg. – In design

❖ LSC-Kingwood

- ◆ Air Handler Re-build or Replacement, CLA Bldg. – In design

❖ LSC-Tomball

- Replace Expansion Joints and Window Sealant – Scheduled for September completion
- Parking Lot Striping – Complete

❖ LSC-Montgomery

- ◆ Parking Lot Striping – Complete
- ◆ Theater Carpet Replacement – Complete

❖ LSC-Cy Fair

- Painting – Complete
- Masonry Sealant – Buildings B & D are complete. Building C is scheduled for September completion.
- Carpet for Fairbanks Center – Complete
- Office Renovation to Address Material Staging Concerns – Complete

❖ LSC-University Park

- ◆ American Disabilities Act (ADA) Compliance Projects –
 - Door Hardware for Buildings 12 & 13 – Complete
 - Restroom and Break Room Modifications – In design
 - Door Hardware for Commons & Building 11 – Scheduled for November completion

❖ LSC- System Office

- Interior Signage Modifications to Comply with the American Disabilities Act (ADA)
– Complete
- HVAC Modifications for Building II, 2nd floor – In design

Exhibit "O"

Personnel Report and Consideration No. 1 (ACTION ITEM 10) Board Meeting 9-1-11

Request: Consideration of Ratification of Appointments.

Chancellor's Recommendation: That the contractual appointments listed on the following pages be ratified for the positions indicated.

Rationale: These contractual appointments include ratification of Administrators and Faculty from the LSC-CyFair, LSC-Kingwood, LSC-Montgomery, LSC-North Harris, LSC-Tomball, and University Park.

Fiscal Impact: Positions and salaries have been budgeted for 2010-2011.

Staff Resource: Rand Key 832-813-6522

a. **LSC-CyFair**

Michel Zuch, Dean, Educational Support

Effective: Twelve month contracted employee at an annual salary of \$85,000 beginning August 1, 2011.

Education: Ph.D., Texas A&M University, Major: Educational Human Resources Development; M.E.D., Prairie View A&M University, Major: Educational Administration; B.B.M., Texas A&M University, Major: Marketing/Advertising.

Experience: Dean of Student Services, Director of Student Development, and Director of Enrollment Management; Adjunct Faculty, Tarleton State University; Senior Coordinator of Community College Initiatives, and Senior Coordinator of Teacher Recruitment & Induction; Business Information System Educator, Business cooperative Education Coordinator, and Technology Specialist, Brenham High School; Manager/Buyer, J.C. Penney, Inc..

Tricia McLeroy, Assistant Professor, ESOL

Effective: Nine month contracted employee at an annual salary of \$44,608 beginning August 15, 2011.

Education: M.A., Utah State University, Major: Second Language Studies; B.A., University of Houston, Major: French.

Experience: Skills Instructor, and Adjunct Faculty, Lone Star College-Kingwood; Teaching Assistant, and Research Assistant, University of Illinois; ESL Advanced-Level Instructor, College of the Mainland.

Ann Damiacka, Associate Professor, ESOL

Effective: Ten and one-half month contracted employee at an annual salary of \$50,776 beginning August 15, 2011.

Education: M.A., University of Surrey, Major: Linguistics (TESOL); B.A., The Colorado College, Major: History of Art.

Experience: Temporary Full-Time Assistant Professor, Adjunct Faculty, and CE Instructor, Lone Star College-CyFair; ESOL Instructor, Global LT; Teacher Trainer, Bridge Linguatic; TOEIC Speaking Rater and TOEFL iBT Speaking Rater, Educational Testing Service; EFL Teacher, Lingua Nova, Image, ELS-Bell Warsaw, and ELS-Bell Szczecin.

Tamika Okenkpu, Assistant Professor, Associate Degree Nursing

Effective: Ten and one-half month contracted employee at an annual salary of \$50,776 beginning August 15, 2011.

Education: M.S. & B.S., Prairie View A&M University, College of Nursing, Major: Nursing Education & Nursing.

Experience: Health Science Teacher, Spring ISD; Registered Nurse, DMS Imaging; Graduate Assistant/Tutor, Prairie View A&M University-College of Nursing; Registered Nurse/Charge Nurse, Methodist Hospital (Medical/Surgical Unit); Student Nurse, Michael E. DeBakey-VA Medical Center (ER).

b. LSC-Kingwood

Jason DeVries, Assistant Professor, Fire Science

Effective: Ten and one-half month contracted employee at an annual salary of \$49,092 beginning August 1, 2011.

Education: B.B.A., Southwest Texas State University, Major: Business Management.

Experience: Engineer/Paramedic, Comal County ESD 3; Paramedic/Firefighter, City of Humble Fire Department; Manager Sales Operations, Cingular Wireless/AT&T Mobility; Managing Partner, Hill country Service Professionals; Automotive Underwriting Team Leader, State Farm Insurance Company.

Shawn Sedoff, Assistant Professor, Visual Communications

Effective: Ten and one-half month contracted employee at an annual salary of \$49,092 beginning August 1, 2011.

Education: B.A., Stephen F. Austin State University, Major: Advertising Design.

Experience: Assistant Professor, and Adjunct Faculty, Lone Star College-Kingwood; Owner/Special Effects Art Director, SGS Creative.

Thilo Schimmel, Assistant Professor, History

Effective: Ten and one-half month contracted employee at an annual salary of \$57,241 beginning August 1, 2011.

Education: Ph.D., University of Illinois, Major: Modern Europe; M.A., Purdue University, Major: Modern Europe; B.A. & B.A., University of Regensburg-Germany, Major: American Studies & History.

Experience: Instructor, and Adjunct Faculty, Lone Star College-Kingwood; Instructor/Teaching Assistant, University of Illinois; Teaching Assistant, Purdue University.

Crystal Weber, Assistant Professor, Chemistry

Effective: Ten and one-half month contracted employee at an annual salary of \$56,093 beginning August 1, 2011.

Education: Ph.D. & M.A., Rice University, Major: Chemistry; B.S., The University of Tulsa, Major: Chemistry and Math.

Experience: Associate Professor, and Adjunct Faculty, Lone Star College System-Kingwood; Teaching Assistant, Rice University and The University of Tulsa.

Mary Darling, Assistant Professor, English

Effective: Ten and one-half month contracted employee at an annual salary of \$46,908 beginning August 1, 2011.

Education: M.A. & B.A., University of St. Thomas, Major: English Literature & English., A.A., Lone Star College-Kingwood, Major: Liberal Arts.

Experience: Adjunct Faculty, Lone Star College System-Kingwood; Community Coordinator and Promotions, and Marketing Representative, Exxon/Mobil Internship.

c. LSC-Montgomery

EuraDell Davis, Assistant Professor, Development English (Grant Funded)

Effective: Ten and one-half month contracted employee at an annual salary of \$50,776 beginning August 1, 2011.

Education: M.E., Houston Baptist University, Major: Curriculum and Instruction; B.S., University of Houston, Major: Social Science; A.A., Houston Community College, Major: General.

Experience: Adjunct Faculty, Lone Star College System-Kingwood, Kean University and Middlesex County College; READ 180 & Advanced Academic Strategies Teacher, and Reading Teacher & Dyslexia Coordinator, Cy-Fair ISD; Pre-K Teacher, Theodore Roosevelt Elementary School-Elizabeth, NJ; First and Second Grade Teacher, Houston ISD; English Teacher, Aldine ISD.

Elizabeth Pena, Assistant Professor, Development English (Grant Funded)

Effective: Ten and one-half month contracted employee at an annual salary of \$50,776 beginning August 1, 2011.

Education: M.A., University of Texas, Major: English; B.A., Southern Methodist University, Major: Anthropology.

Experience: Adjunct Faculty, and Coordinator, San Antonio College; Lecturer, Graduate Instructor, and Teaching Assistant, University of Texas; Teacher, Business, Education, and technology Academy, Our Lady of Perpetual Help catholic School, and Hope Medrano Elementary School.

Ryanne McNeese, Assistant Professor, Development Math

Effective: Ten and one-half month contracted employee at an annual salary of \$47,848 beginning August 15, 2011.

Education: M.S., The University of Southern Mississippi, Major: Science Education; B.A., Mississippi State University, Major: Secondary Education.

Experience: Assistant Director, Adjunct Faculty, and Graduate Teaching Assistant, The University of Southern Mississippi; Tutor, Northeast Jones Middle School, Sylvan Learning Center; Teacher, Goose Creek Consolidated Independent School.

Melissa Jackson, Assistant Professor, Development Biology

Effective: Ten and one-half month contracted employee at an annual salary of \$50,776 beginning August 15, 2011.

Education: M.S. & B.S., Texas A&M University, Major: Biological and Environmental Sciences; A.S., Paris Junior College, Major: Biology-Premed.

Experience: Instructor, and Adjunct Faculty, Lone Star College-Montgomery; Geometry and Math Teacher, The Briarwood School; Neuropharmacology Research Assistant, Lexicon Genetics; Graduate Teaching Assistant, and Voluntary Research Assistant, Texas A&M University Commerce; Sales and Inventory Clerk, Swaim Hardware.

Dominic Beggan, Associate Professor, Political Science

Effective: Ten and one-half month contracted employee at an annual salary of \$58,358 beginning August 15, 2011.

Education: Ph.D., University of New Orleans, Major: Political Science; M.S., Louisiana State University, Major: Political Science; M.S. & B.S., McNeese State University, Major: Social Sciences/Education & Political Science.

Experience: Adjunct Faculty, Lone Star College-Kingwood & Montgomery, and University of Houston (Downtown); Professor, San Jacinto College South, Assistant

Professor, Lamar University; Instructor, University of New Orleans; Teacher, Iowa High School.

David Griffin, Assistant Professor, Fire Science

Effective: Ten and one-half month contracted employee at an annual salary of \$49,092 beginning August 1, 2011.

Education: A.S., Lone Star College System, Major: Fire Science Technology.

Experience: Interim Program Director, and Adjunct Faculty, Lone Star College-Montgomery; Engineer Operator/EMT, and Fire Fighter/EMT, Houston Fire Department; Fire Chief, Little York Fire Department.

d. LSC-North Harris

Brandi Crawford, Associate Professor, Associate Degree Nursing

Effective: Twelve month contracted employee at an annual salary of \$57,913 beginning June 1, 2011.

Education: M.S.N., University of Phoenix, Major: Nursing; B.S.N., Louisiana State University, Major: Nursing.

Experience: Assistant Professor of Nursing, Nicholls State University; Unit Coordinator/Staff Nurse Family Birthing Unit, Thibodaux Regional Medical Center.

Marie Morrison, Assistant Professor, Political Science

Effective: Ten and one-half month contracted employee at an annual salary of \$47,848 beginning August 1, 2011.

Education: M.A. & B.A., Rutgers University, Major: Political Science.

Experience: Instructor, and Adjunct Faculty, Lone Star College-Montgomery, and North Harris College; Senior Contract Compliance Officer, and Management Analyst, City of Houston; Flight Attendant, Continental Airlines; Substitute Teacher-Grades K-12, Orange Board of Education.

Julavne Sallay, Assistant Professor, Math

Effective: Ten and one-half month contracted employee at an annual salary of \$50,776 beginning August 1, 2011.

Education: M.A., University of Houston, Major: Mathematics; B.A., Brigham Young University, Major: Math Education.

Experience: Instructor, and Adjunct Faculty, Lone Star College-North Harris, and ITT Technical Institute; Math Teacher, Spring ISD.

Louis Jisonna, Assistant Professor, Physics

Effective: Ten and one-half month contracted employee at an annual salary of \$58,358 beginning August 1, 2011.

Education: Ph.D., Northwestern University, Major: Physics & Astronomy; B.S., University of Arizona, Major: Physics; A.A., Pima Community College, Major: Liberal Arts & Sciences.

Experience: Postdoctoral Fellow, Hope College; Graduate Student/Research Assistant/Teaching Assistant, Northwestern University; Summer NSF/REU Program Intern, Maria Mitchell Association; Aviation Support Equipment Technician, United States Marine Corp.

Oswaldo Donoso Naranjo, Associate Professor, Economics

Effective: Ten and one-half month contracted employee at an annual salary of \$50,776 beginning August 1, 2011.

Education: M.S., University of Tucuman-Argentina, Major: Economics; B.S., Catholic University of Ecuador, Major: Economics.

Experience: Adjunct Faculty, Lone Star College-North Harris, and Universities in Quito, Ecuador.

e. LSC-Tomball

David Miller, Associate Professor, English

Effective: Ten and one-half month contracted employee at an annual salary of \$50,776 beginning August 1, 2011.

Education: M.A. & B.A., University of Houston, Majors: Literature and English.

Experience: Instructor, Adjunct Faculty and Tutor, Tomball College, NHMCCD; Consultant, Hosts Corporation; Tutor, El Paso Community College.

Renato Davia, Assistant Professor, Economics

Effective: Ten and one-half month contracted employee at an annual salary of \$50,776 beginning August 1, 2011.

Education: M.S., Florida State University, Major: Economics; B.B.A., State University at Bologna, Italy, Major: Business Administration.

Experience: Adjunct Faculty, Lone Star College-Kingwood, and Houston Community College; U.S. Commercial Officer, U.S. Commercial Services; Finance Manager, State of Florida.

f. **LSC-University Park**

Devon Alexander, Director, Continuing Education

Effective: Twelve month contracted employee at an annual salary of \$68,000 beginning August 1, 2011.

Education: M.B.A., Walden University, Major: Business Administration; B.S., University of Nebraska-Lincoln, Major: Business Administration.

Experience: Interim Director of Continuing Education, Program Coordinator, Program Senior Program Manager, and Program Manager, Lone Star College-University Park & Kingwood; Executive Director, Village Learning and Achievement Center; General Manager, and Marketing Director, Westminster Houston.

Exhibit "P"

Personnel Report and Consideration No. 2 (ACTION ITEM 11) Board Meeting 9-1-11

Request: Consideration of Ratification of Reappointment of Full-Time Faculty

Chancellor's Recommendation: That the full-time faculty reappointment listed on the following pages be ratified for the time periods and positions indicated.

Rationale: The reappointments include full time faculty who were not eligible for reappointment on the April 7, 2011 list but have since become eligible to return for the 2011-2012 academic year.

Fiscal Impact: Positions and salaries have been budgeted for 2011-2012.

Staff Resource: Rand Key 832-813-6522

BIENNIAL CONTRACTS

Theresa
Catherine
Andrew

Capretta
Davis
Jones

Faculty, Computer IT
Faculty, Computer IT
Faculty, Machining Technology

Exhibit "Q"

Personnel Report and Consideration No. 3 (ACTION ITEM 12) **Board Meeting 9-1-11**

Request: Consideration of Resignations

Chancellor's

Recommendation: That the resignations listed below be accepted and acknowledged.

LSC-CyFair

Frank Codispoti, Professor, Political Science

Effective June 13, 2011

Sosina Martirosyan Peterson, Associate Professor, Math

Effective August 31, 2011

Caren Shoup, Associate Professor, ESOL

Effective August 31, 2011

LSC-Kingwood

Noel Bezette, Professor, Psychology

Effective August 31, 2011

Steven Todd, Associate Professor, Philosophy

Effective August 31, 2011

LSC-Montgomery

Rhonda Harwell, Associate Professor, AD Nursing

Effective August 31, 2011

LSC-North Harris

Bruce Machart, Professor, English

Effective August 31, 2011

LSC-System Office

Katherine Miller, Executive Director, Workforce Grants

Effective August 31, 2011

Staff Resource: Rand Key

832-813-6522

Exhibit "R"

Personnel Report and Consideration No. 4 (ACTION ITEM 13) Board Meeting 9-1-11

Request: Consideration of Approval of Commissioning of Peace Officers

Chancellor's Recommendation: That the Board of Trustees approves the commissioning of the following peace officers for the Lone Star College System.

Lone Star College-North Harris
Brady L. Hutchinson

Lone Star College-CyFair
Tessie D. Davila

Lone Star College-University Park
Shannon K. Foley

Lone Star College-Tomball
Jermaine Johnson-Part Time
Ronald F. Davis-Part Time

Rationale: These officers are eligible to be commissioned by this Board because they:

1. Have a current license from the Texas Commission on Law Enforcement Officer Standards and Education;
2. Have taken and filed the oath required of peace officers; and
3. Possesses a sufficient number of college credit hours to meet the minimum standard for a Lone Star College System peace officer.

Fiscal Impact: None

Staff Resource: Rand Key 832-813-6522