MINUTES OF THE WORKSHOP AND REGULAR MEETING OF THE BOARD OF TRUSTEES
LONE STAR COLLEGE SYSTEM CENTRAL SERVICES AND TRAINING CENTER TRAINING AND DEVELOPMENT CENTER BOARD ROOM 5000 RESEARCH FOREST DRIVE THE WOODLANDS, TEXAS 77381 February 2, 2012 5:00 p.m.

PRESENT  Mr Randy Bates, Chair
         Dr David Holsey, Vice Chair
         Ms Priscilla Kelly, Secretary
         Mr David Vogt, Assistant Secretary
         Mr Robert Adam
         Mr Tom Forester
         Ms Linda Good
         Ms Stephanie Marquard
         Mr Robert Wolfe

I. CALL TO ORDER: Mr Bates called the workshop and regular meeting of the Board of Trustees to order at 5:04 p.m. after determining a quorum was present

II. PLEDGE OF ALLEGIANCE Ms Kelly led the Board and guests in reciting the Pledge of Allegiance
    Dr Holsey entered the meeting at 5:07 p.m.

III. CERTIFICATION OF THE POSTING OF THE NOTICE OF THE MEETING: Chancellor Carpenter confirmed that the Notice for the meeting had been properly posted. No action was required. A copy is attached as Exhibit “A”
    Mr Vogt entered the meeting at 5:14 p.m.

IV. INTRODUCTIONS, SPECIAL GUESTS, RECOGNITIONS: Chancellor Carpenter welcomed Lindsay Peyton of the Houston Chronicle. The Chancellor welcomed Link Alander, interim Chief Information Officer and Julie Cobb, administrative assistant in the chancellor’s office, who will be working with the Board. Dr Donetta Goodall, vice chancellor of academic affairs and student success, introduced LSCS sabbatical recipients for 2012-2013 from LSC-CyFair, Elise Sheppard, professor and reference librarian, and from LSC-North Harris, Shelley Pinrod, professor of Biology, were not present as they are teaching this evening. From LSC-Kingwood Cindy Baker, professor of English and Masoud Shafiei-Sararodi, professor ESOL from LSC-Montgomery Alison Carter, professor of Math, Jeffrey Groah, professor of Math and Yvonne Stallings, professor of Math from LSC-North Harris Jennifer Travis, professor of Math and Shae Adkins,
professor of Speech From LSC-Tomball Douglas Boyd, professor of English, Frank Willingham, associate professor of Biology and Steven Prewitt, professor of History Mr Bates recognized Marilyn Fisher for her years of service to Lone Star College and her service to the Board Mr Bates and Ms Kelly presented Ms Fisher with gifts of appreciation from the Board

V. **WORKSHOP:** Dr Austin Lane, president of LSC-Montgomery and Dr Steve Head, president of LSC–North Harris presented an overview of Foundations of Excellence, a comprehensive self-evaluation process that helps identify policies, practices and procedures that impact students negatively in their first year. It is an extensive one year process that involves input from faculty, staff and students on their perception of how effective Lone Star College is with assisting our particular population of students. With the beginning of this academic year, five colleges have either begun or are in the midst of this process.

VI. **CLOSED SESSION.** At 5:31 p.m. Mr Bates convened the Board in closed session, in accordance with Section 551.001 et seq. of the Texas Government Code under one or more of the following provision(s) of the Act:

- Section 551.071 – Consultation With Attorney
- Section 551.072 – Deliberation Regarding Real Property
- Section 551.073 – Deliberation Regarding Prospective Gift
- Section 551.074 – Personnel Matters
- Section 551.076 – Deliberation Regarding Security Devices
- Section 551.087 – Economic Development Negotiations

VII. **RECONVENE REGULAR MEETING:** Mr Bates reconvened the open meeting at 6:59 p.m.

VIII. **APPROVAL OF THE MINUTES OF THE OCTOBER 6, 2011 WORKSHOP AND REGULAR MEETING, NOVEMBER 3, 2011 WORKSHOP AND REGULAR MEETING, NOVEMBER 4-5, 2011 BOARD OF TRUSTEES RETREAT AND THE DECEMBER 1, 2011 PUBLIC HEARING PROPOSED TAXATION OF GOODS IN TRANSIT AND WORKSHOP AND REGULAR MEETING:** Upon a motion by Mr Wolfe and a second to the motion by Ms Good, the Board approved the minutes of the October 6, 2011 Workshop and Regular Meeting Mr Adam and Ms Marquard abstained Upon a motion by Ms Marquard and a second by Dr Holsey, the Board approved the minutes of the November 3, 2011 Workshop and Regular Meeting Mr Forester, Ms Kelly and Mr Wolfe abstained Upon a motion by Ms Marquard and a second to the motion by Dr Holsey, the Board approved the minutes of the November 4-5, 2011 Board of Trustees Retreat Mr Adam, Mr Forester and Ms Kelly abstained Upon a motion by Ms Marquard and a second to the motion by Mr Forester, the Board approved the minutes of the December 1, 2011 Workshop and Regular Meeting Mr Adam, Mr Wolfe, Dr Holsey and Ms Kelly abstained.
IX. **CITIZENS DESIRING TO ADDRESS THE BOARD:** No citizen addressed the Board.

X. **SPECIAL REPORTS AND ANNOUNCEMENTS:**

1. **Chancellor** Chancellor Carpenter welcomed Kassia Micek of the Conroe Courier. Official Day Spring 2012 enrollment is 74,302, five percent increase over last spring. LSCS was awarded a $1,175,000 Gulf Coast Partners Achieving Student Success grant for LSC–North Harris and LSC–CyFair to work with CyFair Independent School District and Spring Independent School District to better prepare its students to succeed in college.

2. **College Presidents:** No report.

3. **Vice Chancellors:** No report.

4. **Faculty Senate Presidents:** Dr. Joyce Boatrigh, LSC-North Harris faculty senate president, presented emails, notes and letters from students to instructors expressing appreciation of their teaching and how they have impacted their lives. Dr. Boatrigh stated that as student success is the yardstick in which the college system is measured, she would add that the faculty is the core resource and the bedrock that assures that this institution measures up in that students success.

XI. **CONSIDERATION OF CONSENT AGENDA:** Mr. Bates proceeded with the Consent Agenda. Mr. Bates asked that Action Item number 5 be considered separately. Ms. Kelly made a motion to approve Action Items 1, 2, 3, 4, 6, 7, 8, 9, 10, and 11. Mr. Forester seconded the motion and the Board unanimously passed the Consent Agenda. A copy is attached as Exhibit “B”.

XII. **POLICY CONSIDERATIONS**

1. **Consideration for Approval for Board of Trustee Travel (ACTION ITEM 1):** the Board unanimously approved Ms. Good and Mr. Wolf to attend the Community College National Legislative Summit in Washington, D.C., February 12-15, 2012. A copy is attached as Exhibit “C.”

2. **Consideration for Approval of the Recommended Revision of Lone Star College System Board Policy Section IV F 4 (ACTION ITEM 2):** the Board unanimously approved the recommended revisions of the Lone Star College System Board Policy Section IV F 4. A copy is attached as Exhibit “D.”

XIII. **FINANCIAL REPORTS AND CONSIDERATIONS**

1. **Monthly Financial Statements:** Ms. Cindy Gilliam, vice chancellor for administration and finance, presented the monthly financial statements for the months ended December 31, 2011 and November 30, 2011. A copy is attached as Exhibit “E.”
2 Quarterly Investment Report Ms. Cindy Gilliam, vice chancellor for administration and finance, presented the quarterly investment report for the period ended November 30, 2011. A copy is attached as Exhibit “F.”

3 Consideration of Approval to Authorize the Chancellor or his Designee to Negotiate and Execute an Agreement to Purchase Financial Aid Services for the System (ACTION ITEM 3): The Board unanimously approved the purchase of financial aid services for the System from Global Financial Aid Services, 12268 Intraplex Parkway, Gulfport, MS. The term of this agreement will be for an initial period of two years at an estimated total cost of $495,500. The estimated total cost over five years will not exceed $1,600,000 including growth contingencies. This item was passed in the Consent Agenda. A copy is attached as Exhibit “G.”

4 Consideration of Approval to Purchase Additional Landscaping Services for LSC-UP, North Central Plant (ACTION ITEM 4): The Board unanimously approved the purchase of additional landscaping services for LSC-UP, North Central Plant from the current contracted vendor, The Brickman Group, 6225 Shadowbend Place, The Woodlands, Texas 77381, for an estimated additional annual amount of $41,000 for the three years remaining in the original contract term. This item was passed in the Consent Agenda. A copy is attached as Exhibit “H.”

5 Consideration of Approval to Authorize for the Chancellor or his Designee to Negotiate and Execute a Contract for the Comprehensive Facilities Condition Assessment, detailed Demographics, Trends, Space Utilization Analysis and Master Planning Services (ACTION ITEM 5): Upon a motion by Ms. Marquard and a second by Mr. Adam, the Board authorized the chancellor or his designee to negotiate and execute a contract for the comprehensive facilities condition assessment detailed demographics, trends, space utilization and master planning services with the highest ranked firm, Gensler, 711 Louisiana Suite 300, Houston, TX 77003, for a fair and reasonable price. If negotiations cease for any reason with Gensler, the System will then proceed to negotiate with the 2nd ranked firm, AECOM, 5757 Woodway Drive Suite 101, Houston, TX 77057. Mr. Bates abstained. A copy is attached as Exhibit “I.”

6 Consideration of Approval to Authorize the Chancellor or his Designee to Approve the Use of Construction Bid Methods which Provide the Best value to the System (ACTION ITEM 6): The Board unanimously authorized the Chancellor or his designee the use of construction bid methods that provide the best value to the System. This item was passed in the Consent Agenda. A copy is attached as Exhibit “J.”

7 Consideration of Approval to Authorize the Chancellor or his Designee to Enroll LSCS as a Member of the Education Advisory Board’s University Spend Collaborative Program (ACTION ITEM 7): The Board unanimously authorized the Chancellor or his designee to enroll LSCS as a member of the Education Advisory
Board’s University Spend Collaborative Program, 2445 M Street, Washington, DC 20037 for a total cost of $414,275 for the three year agreement. This item was passed in the Consent Agenda. A copy is attached as Exhibit “K”

8 Consideration of Approval to Authorize the Chancellor or his Designee to Negotiate and Execute Additional Master Service Contracts for the Purchase of Maintenance, Repairs and Inspection Services for System Facilities (ACTION ITEM 8); the Board unanimously approved authorizing the Chancellor or his designee to negotiate and execute additional master service agreements with the recommended vendors to obtain services for general contracting, plumbing, roofing, restoration/remediation and finishes throughout the System for individual projects which cost less than $100,000. The scope of the award is for an estimated $2,000,000 per year, with a not-to-exceed amount of $10,000,000 over the five year term. This item was passed in the Consent Agenda. A copy is attached as Exhibit “L”

9 Consideration of Approval to Authorize the Chancellor or his Designee to Negotiate and Execute a Contract for the Purchase of Land for the LSC – Kingwood Campus (ACTION ITEM 9); the Board unanimously authorized the Chancellor or his designee to negotiate and execute a contract with Kellington Investments Limited, a Texas Limited Partnership, for approximately 8 acres of land on the north side of the LSC-Kingwood campus for an estimated amount of $1,000,000. This item was passed in the Consent Agenda. A copy is attached as Exhibit “M”

XIV. BUILDING AND GROUNDS REPORT

Construction Projects Update; the Board reviewed the report as presented. A copy is attached as Exhibit “N”

XV. PERSONNEL REPORTS AND CONSIDERATIONS

1 Consideration of Ratification of Appointments (ACTION ITEM 10); the Board unanimously ratified the appointments as presented. This item was passed in the Consent Agenda. A copy is attached as Exhibit “O”

2 Consideration of Acceptance of Resignations (ACTION ITEM 11); the Board unanimously accepted the resignations as presented. This item was passed in the Consent Agenda. A copy is attached as Exhibit “P”

XVI. SUGGESTED FUTURE AGENDA ITEMS: None

XVII ADJOURNMENT; There being no further business, the meeting was adjourned at 7:20 p.m.

ATTEST
Exhibit "A"

Certification of Posting of Notice to the February 2, 2012
Workshop and Regular Meeting of the
Lone Star College System's
Board of Trustees

I, Richard Carpenter, Chancellor of the Lone Star College System, do hereby certify that a notice of this meeting was posted on Monday the 30th day of January, 2012 in a place convenient to the public in the Administration Office of the Central Services and Training Center, on all college campuses and on the system website, as required by Section 551.002 et seq., Texas Government Code. Special notice of the meeting was provided to the news media as required by Section 551.001 et seq., Texas Government Code.

Given under my hand this the 30th day of January, 2012

[Signature]

Richard Carpenter
Chancellor
Consideration of Consent Agenda

Consent Agenda

A roll call of individual action items will determine the consent agenda. If a trustee has a question or plans to cast a negative vote regarding a specific recommendation, then the trustee/trustees need to acknowledge their intention to the Chair by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the trustees plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Trustees is needed to approve the action items. Upon approval of the consent agenda, the Board of Trustees will proceed with the remainder of the agenda.

Rationale.
The consent agenda format is an organization process for meetings that allows the governing board to focus their time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

Tally of Action Items

<table>
<thead>
<tr>
<th>Consent Agenda</th>
<th>Chancellor Recommended Action</th>
<th>Board Separate Action</th>
</tr>
</thead>
<tbody>
<tr>
<td># 1 - Approve Board of Trustees Travel</td>
<td>___</td>
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<td># 2 - Approve Revisions Board Policy Section IV F 4</td>
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<td># 3 - Authorize Chan/Neg/Exec/Purchase Fin Aid Review</td>
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<td># 4 - Approve Purchase Add’l Landscaping Services/UP</td>
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<td># 5 - Authorize Chan/Neg/Exec/Cont/Master Plan,Demog/Asses</td>
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<tr>
<td># 6 - Authorize Chan/Approve Use/Construction Bld Methods</td>
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<td># 7 - Authorize/Chan/Join/Ed Advisory Bd Spend Collab Prog</td>
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<td># 8 - Authorize/Chan/Neg/Exec/Cont/Mtce Repairs,Inspection</td>
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<td># 9 - Authorize/Chan/Neg/Exec/Purchase Land/K</td>
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<td>#10 - Ratify Appointments</td>
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<td>#11 - Accept Resignations</td>
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Policy Consideration No 1  (ACTION ITEM 1)  Board Meeting 2-2-12

Request  Consideration of Approval for Board of Trustees Travel

Chancellor's Recommendation:  That the Board of Trustees authorize Linda Good and Bob Wolfe to attend the Community College National Legislative Summit in Washington, D.C., February 12-15, 2012

Rationale:  The annual conference programs and activities provide an opportunity for trustee development

Fiscal Impact:  Funds have been approved for professional development in the 2011-2012 Budget

Resource:  Richard Carpenter  832-813-6515
Policy Report No. 2  (ACTION ITEM 2)  Board Meeting 2-2-12

Request  Consideration of Approval of the Recommended Revision of the Lone Star College System Board Policy Section IV F 4 (SECOND READING) (ACTION ITEM )

Chancellor's Recommendation. That the Board of Trustees approve the recommended revisions of the Lone Star College System Board Policy Section IV F 4

Rationale  The recommended policy considerations will clarify the issues of unlawful discrimination, sexual harassment and sexual violence and the means of the investigation under recent Department of Education guidelines

Fiscal Impact  None

Staff Resource  Richard Carpenter  832-813-6515  Brian Nelson  832-813-6655
4 Unlawful Discrimination and Prohibited Harassment Policy

F 4 01 – Policy

It is the policy of the Lone Star College System ("System") to maintain a work and academic environment that is in compliance with F 4 14 referenced below and is free of sexual discrimination, which shall include sexual harassment, sexual violence and discriminatory actions based on race, color, gender, age, sexual orientation, religion, ethnic or national origin, disability, veterans' status, or any other protected status. Unlawful employment discrimination and sexual discrimination by officers, managers, faculty, supervisors, employees, students, advisors, vendors, clientele, and contractors will not be tolerated.

Further, any retaliation against an individual who has complained about sexual discrimination, sexual harassment, sexual violence or other unlawful discrimination, or the retaliation against individuals for cooperating with an investigation of a complaint regarding any of the above is similarly unlawful and will not be tolerated.

Additionally, unlawful sexual harassment and sexual violence that occurs off LSCS property but is deemed to have an influence on the safety of any campus or individual on campus is a violation of this policy.

Persons who violate this policy will be subject to disciplinary action up to and including termination of employment, expulsions and/or termination of the contractual relationship.

F 4 02 - Definition of Unlawful Discrimination, Sexual Discrimination and Sexual Violence

Unlawful discrimination is strictly prohibited by the System and will not be tolerated. Treating an employee or student differently in the terms or conditions of his or her employment or education on the basis of the employee’s or student’s race, color, gender, age, sexual orientation, religion, ethnic or national origin, disability, veterans' status, or any other protected status constitutes unlawful discrimination.

Sexual discrimination, including sexual harassment, is illegal under both federal and Texas state law and is strictly prohibited by the System. Unwelcome sexual advances, requests for sexual favors and other physical or verbal conduct of a sexual nature, including sexual violence, constitute sexual discrimination when:

1. Submission to such advances, requests or conduct is made either explicitly or implicitly a term or condition of an individual’s employment or academic advancement or participation in System programs or activities, or is used as a basis for employment or academic decisions affecting the individual, or

2. Rejection of such advances, requests or conduct affects a term or condition of an
individual’s employment or academic advancement or participation in System programs or activities, or is used as a basis for employment or academic decisions affecting the individual, or

3 Such conduct has the purpose or effect of unreasonably interfering with an individual’s work, academic performance, education, or participation in System programs or activities, or of creating an intimidating, hostile, work or academic environment

Sexual Violence is illegal under both federal and Texas state law and is strictly prohibited by the System. Sexual Violence means any physical sexual act perpetrated against a person’s will or where a person is incapable of giving consent

F 4 03 - Conduct which May Constitute Unlawful Sexual Harassment

Sexual harassment does not refer to words or actions of a welcome nature. It refers to behavior that is not welcome and occurs in a variety of situations that share a common element: the inappropriate introduction of sexual activities or comments into the work or academic environment. Harassing conduct need not be motivated by sexual desire in order to constitute unlawful sexual harassment.

Sexual harassment often involves relationships of unequal power. Such situations may contain elements of coercion, such as when compliance with requests for sexual favors becomes a condition for granting privileges or favorable treatment on the job or in the classroom. However, sexual harassment may also involve relationships among persons of equal authority or power, such as when repeated unwelcome advances or demeaning verbal comments by a co-worker towards another co-worker unreasonably interferes with a person’s ability to perform his or her work. Sexual harassment can also involve behavior directed to and/or by students of the System, as well as employees and non-employees of the System, in short all members of the community may become harassers or victims of harassment.

Depending upon the circumstances and how they impact the workplace or academic environment, examples of sexual harassment include but are not limited to such conduct as the following:

1 verbal abuse, insults, jokes, comments or innuendo of a sexual nature that include lewd, obscene or sexually suggestive displays or remarks,

2 physical contact, such as touching, hugging, kissing, patting, or pinching, that is unwelcomed and unwanted by the other person,

3 the requests or demands for sexual favors accompanied by implicit or explicit promises of rewards or threats concerning an individual’s employment status or educational status,

4 repeated unwelcome social invitations, sexual flirtations, advances, propositions or
unwanted requests for sexual favors,

threatened, attempted, or completed physical sexual assault,

indecent exposure,

romantic involvement (even if consensual) between supervisors and subordinates that impacts the workplace and/or other individuals in areas such as assignments, advancements and benefits, or

romantic involvement (even if consensual) between supervisors and students they supervise that impacts the academic environment and/or other students in areas such as assignments, grades and academic benefits

F.4.04 Conduct which may Constitute Unlawful Sexual Violence

Sexual Violence shall include but not be limited to rape, sexual assault, sexual bribery, and sexual coercion

F 4 05 Conduct which may Constitute Unlawful Discrimination

Depending upon the circumstances and how they impact the workplace or academic environment, examples of unlawful discrimination could include the above-referenced examples concerning sexual harassment, as well as the following types of conduct

1 Making decisions about a person’s employment, compensation or education based upon his or her race, color, gender, age, sexual orientation, religion, ethnic or national origin, disability, veterans’ status, or any other protected status,

2 Verbal abuse, offensive innuendo or derogatory words, concerning a person’s race, color, gender, age, sexual orientation, religion, ethnic or national origin, disability, veterans’ status, or any other protected status,

3 An open display of objects or pictures designed to create a hostile working/learning environment based on a person’s race, color, gender, age, sexual orientation, religion, ethnic or national origin, disability, veterans’ status, or any other protected status

F 4 06 - Employee, Faculty and Student Responsibilities

Each employee, faculty member, administrator and student of the System is personally responsible for ensuring that his or her conduct does not sexually harass or unlawfully discriminate against anyone in the workplace. Each employee, faculty member, administrator and student is responsible for cooperating in any investigation of alleged sexual harassment or unlawful discrimination if requested to do so by the person conducting the investigation.
Any person who observes an incident that may constitute sexual harassment or unlawful discrimination or who otherwise becomes aware of such an incident should immediately notify the System Equal Employment Officer ("EEO"). See Section F 04 11 below. The System EEO shall notify the System General Counsel and Chief Legal Officer, or his/her designee, of the incident and substance of the complaint.

Any person who observes or is victim to an incident that may constitute sexual harassment, sexual violence or other unlawful discrimination based on sex should immediately notify the System Title IX Coordinator.

**F 4.07 - Educational Setting**

In the educational setting within the System, there exists latitude for a faculty member’s professional judgment in determining the appropriate content and presentation of academic material. Academic curriculum and pedagogical goals that serve legitimate and reasonable educational purposes do not, in and of themselves, constitute sexual harassment or other unlawful discrimination. Those participating in the educational setting bear a responsibility to balance their professional academic responsibilities and academic freedoms with a consideration of the reasonable sensitivities of other participants.

Nothing contained in this policy shall be construed to limit the legitimate and reasonable academic responsibilities and academic freedoms of the System’s professional educators.

**F 4 08- Addressing Complaints of Sexual Harassment, Sexual Violence and Unlawful Discrimination**

When the System receives any formal complaint of sexual harassment or sexual violence, it will promptly and equitably investigate the allegation in a fair and expeditious manner. The System will make every effort to proceed in such a way as to maintain confidentiality to the extent practicable under the circumstances. If it is determined that inappropriate conduct has occurred, the System will act promptly to eliminate the offending conduct, and where appropriate impose disciplinary action. A prompt and impartial investigation of the complaint is conducted by the System EEO or by his/her designee. The System EEO shall also be the Title IX Coordinator for purposes of complaints of sexual discrimination, sexual harassment and sexual violence. This investigation will consist of (but will not necessarily be limited to) interviews of the individual who made the complaint, of the person or persons against whom the complaint was made and of other individuals who may have witnessed the reported incident or incidents in order to determine by the preponderance of the evidence (more likely than not) whether sexual harassment or sexual violence occurred.

During and upon completion of the investigation, the System EEO shall consult with the System General Counsel and Chief Legal Officer or his or her designee, and upon completion of the investigation, will meet individually with the individual who made
the complaint and the individual or individuals against whom the complaint was made,
to report the results of the investigation and, where a remedy is determined to be
appropriate, to inform the parties of the steps that will be taken to remedy the situation

F 4 09 Disciplinary Action

In the event the investigation reveals that unlawful discrimination, sexual harassment
or sexual violence has occurred by a student, further action will be taken, including,
but not limited to any and all disciplinary actions set forth in Board Policy VI F 4 01 –
Students Disciplinary Sanctions

In the event that the investigation reveals that unlawful discrimination, sexual
harassment or sexual violence has occurred by an employee, further action will be
taken, including disciplinary action, such as but not limited to reprimand, change in
work assignment, loss of privileges, mandatory training or suspension and/or
immediate termination as set forth by Board Policy F 13 – Discharge of Employee
Should the employee challenge the disciplinary action, he or she may grieve the
decision under Section F 10 – Review and Grievance Process

F 4 10 - Confidentiality

All actions taken to investigate and resolve complaints through this procedure shall be
conducted with as much privacy, discretion and confidentiality as possible without
compromising the thoroughness and fairness of the investigation All persons involved
are to treat the situation with respect To conduct a thorough investigation, the System
EEO shall discuss the complaint with the System General Counsel and Chief Legal
Officer, the witnesses and those persons involved in or affected by the complaint, and
those persons necessary to assist in the investigation or to implement appropriate
disciplinary actions

F 4 11 - No Retaliation for Filing a Complaint of Sexual Harassment or Unlawful
Discrimination

Retaliation against any individual for making a complaint of sexual harassment, sexual
violence or of any unlawful discrimination or for assisting in the investigation of such
a complaint is illegal and will not be tolerated Any acts of retaliation will be subject to
appropriate disciplinary action, such as but not limited to reprimand, change in work
assignment, loss of privileges, mandatory training or suspension and/or immediate
termination as set forth by Board Policy F 13- Discharge of Employee

Incidents of unlawful retaliation should be referred to the System EEO for
investigation

F 4 12 - System Equal Employment Officer (“EEO”) and Complaints of Sexual
Harassment and Unlawful Employment Discrimination

The System EEO shall also function as the Title IX Coordinator and is designated as
the person who is charged with investigating complaints of sexual harassment, sexual violence and unlawful discrimination for the System. The System General Counsel and Chief Legal Officer reserves the right to retain an outside investigator at the beginning or at any stage of the investigation to investigate complaints of sexual harassment, sexual violence and/or unlawful discrimination.

F.4.13 - State and Federal Agencies

In addition to the above, students and employees who believe that they may have been subjected to sexual harassment, sexual violence or unlawful discrimination may file a formal complaint with either or both of the government agencies set forth below.

Students who believe they may have been subjected to sexual discrimination including sexual harassment or sexual violence may wish to file a formal complaint with local law enforcement. Filing a criminal complaint will not preclude any student from participating in an informal or formal grievance process as required under Title IX.

Using the System’s complaint process does not prohibit an employee from filing a complaint with these agencies.


2. The Texas Workforce Commission (“TWFC”), 1117 Trinity St, Room 144T, Austin, TX 78778

F 4.14 - Compliance and Training

The System designates the General Counsel and the System EEO and Title IX Coordinator to coordinate efforts to comply with this policy, any investigation and with the specific requirements contained in but not limited to:

a. Title IX of the Education Amendments of 1972, as amended, and its implementing regulations,

b. Section 504 of the Rehabilitation Act, as amended, and its implementing regulations,

c. The Americans with Disabilities Act, as amended, and its implementing regulations, and

d. Title VII of the Civil Rights Act, as amended, and its implementing regulations.

The System shall provide training consistent with Texas and/or Federal law.
a New and existing employees regarding the protections accorded to them under federal and state discrimination laws and LSCS's related policies and complaint procedures, and

b Supervisory personnel and all employees regarding the System's non-discrimination obligations, this Policy was established for handling discrimination and harassment complaints and the supervisor's obligation to respond promptly and appropriately to alleged discriminatory or harassing conduct in the workplace under their supervisory authority.

Training programs shall be jointly administered and under the direction of the System Associate Vice Chancellor for Human Resources and the System General Counsel and Chief Legal Officer.
Financial Report and Consideration No 1

Report

Monthly Financial Statements

The financial statements for the months ended December 31, 2011 and November 30, 2011 are presented for Board review.
% OF BUDGETED REVENUES COLLECTED

DECEMBER  NOVEMBER  OCTOBER  SEPTEMBER

06-07  07-08  08-09  09-10  10-11  11-12
HOW MUCH DO WE NEED IN RESERVES?

December: Revenues still cover expenditures
# LONE STAR COLLEGE SYSTEM

Statement of Revenues and Expenditures  
General and Auxiliary Funds  
For the Four Months Ended December 31, 2011  
Unaudited

## REVENUES

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>33% of Fiscal Year</th>
<th>% Actual to Budget</th>
<th>Prior Year Actual</th>
<th>Prior Year % Actual to Budget</th>
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<tr>
<td>State Appropriations</td>
<td>$63,210,000</td>
<td>$27,912,112</td>
<td>44.16%</td>
<td>$25,042,436</td>
<td>42.79%</td>
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<tr>
<td>Tuition and Fees</td>
<td>94,170,000</td>
<td>38,987,311</td>
<td>41.40%</td>
<td>30,001,761</td>
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<tr>
<td>Taxes</td>
<td>97,850,000</td>
<td>23,838,009</td>
<td>24.36%</td>
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<td>Investments</td>
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<td>151,098</td>
<td>10.22%</td>
<td>90,509</td>
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<td>1,143,232</td>
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<td>121,605</td>
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<td>2,786,546</td>
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<td>Reserves</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Current Operations Revenues</strong></td>
<td>$266,750,000</td>
<td>$92,053,367</td>
<td>34.51%</td>
<td>$83,869,100</td>
<td>34.55%</td>
</tr>
<tr>
<td>Auxiliary Revenues</td>
<td>10,000,000</td>
<td>2,064,273</td>
<td>20.64%</td>
<td>1,735,703</td>
<td>21.70%</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>$276,750,000</td>
<td>$94,117,640</td>
<td>34.01%</td>
<td>$85,604,803</td>
<td>34.14%</td>
</tr>
</tbody>
</table>

## EXPENDITURES

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>33% of Fiscal Year</th>
<th>% Actual to Budget</th>
<th>Prior Year Actual</th>
<th>Prior Year % Actual to Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instruction-Academic</td>
<td>69,785,203</td>
<td>23,702,847</td>
<td>33.97%</td>
<td>24,102,165</td>
<td>36.92%</td>
</tr>
<tr>
<td>Instruction-Workforce</td>
<td>26,914,112</td>
<td>9,789,004</td>
<td>36.37%</td>
<td>9,350,763</td>
<td>36.55%</td>
</tr>
<tr>
<td>Public Service</td>
<td>1,077,887</td>
<td>242,427</td>
<td>22.49%</td>
<td>260,222</td>
<td>23.61%</td>
</tr>
<tr>
<td>Academic Support</td>
<td>44,614,759</td>
<td>13,379,004</td>
<td>27.75%</td>
<td>11,454,353</td>
<td>25.59%</td>
</tr>
<tr>
<td>Student Services</td>
<td>32,065,877</td>
<td>8,758,088</td>
<td>27.31%</td>
<td>7,369,595</td>
<td>24.73%</td>
</tr>
<tr>
<td>Institutional Support</td>
<td>27,502,586</td>
<td>7,221,608</td>
<td>26.26%</td>
<td>8,026,265</td>
<td>28.98%</td>
</tr>
<tr>
<td>Plant Operation and Maintenance</td>
<td>28,471,695</td>
<td>7,972,145</td>
<td>33.99%</td>
<td>8,386,796</td>
<td>28.44%</td>
</tr>
<tr>
<td>Staff Benefits</td>
<td>23,388,920</td>
<td>6,556,242</td>
<td>28.46%</td>
<td>5,783,493</td>
<td>41.45%</td>
</tr>
<tr>
<td>Growth Contingency</td>
<td>2,328,961</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Educational and General Expenditures</strong></td>
<td>$256,150,000</td>
<td>$78,541,365</td>
<td>30.66%</td>
<td>$74,734,052</td>
<td>31.11%</td>
</tr>
<tr>
<td>Repair, Replacement and Other</td>
<td>3,800,000</td>
<td>83,156</td>
<td>2.19%</td>
<td>283,222</td>
<td>8.56%</td>
</tr>
<tr>
<td>Internally Designated</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Auxiliary</td>
<td>10,000,000</td>
<td>2,087,506</td>
<td>20.88%</td>
<td>1,554,645</td>
<td>19.43%</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>$269,950,000</td>
<td>$80,712,027</td>
<td>29.90%</td>
<td>$76,571,919</td>
<td>30.44%</td>
</tr>
<tr>
<td>Other Changes - Debt Service &amp; Fund Transfers</td>
<td>6,800,000</td>
<td>1,767,925</td>
<td>25.90%</td>
<td>952,416</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

## NET INCREASE (DECREASE) IN FUND BALANCES

<table>
<thead>
<tr>
<th></th>
<th>General Funds</th>
<th>Auxiliary Funds</th>
<th><strong>TOTAL NET INCREASE (DECREASE) IN FUND BALANCES</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0</td>
<td>(23,233)</td>
<td>0 $11,637,688 $8,080,468</td>
</tr>
</tbody>
</table>
## Balance Sheet
December 31, 2011
Unaudited

### ASSETS

<table>
<thead>
<tr>
<th></th>
<th>General &amp; Auxiliary</th>
<th>Restricted</th>
<th>GASB 34/35 Reporting &amp; Investment In Plant</th>
<th>Memorandum Totals Current Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash</td>
<td>$20,781,595</td>
<td>$18,487,543</td>
<td>$5,524,601</td>
<td>$2,294,052</td>
</tr>
<tr>
<td>Accounts receivable, net</td>
<td>84,068,770</td>
<td>121,292,920</td>
<td>1,002</td>
<td>210,886,291</td>
</tr>
<tr>
<td>Investments</td>
<td>53,895,018</td>
<td>86,722,231</td>
<td>-</td>
<td>140,618,251</td>
</tr>
<tr>
<td>Prepaid and deferred expenses</td>
<td>2,810,285</td>
<td>-</td>
<td>$2,810,285</td>
<td>$30,374</td>
</tr>
<tr>
<td>Inventories, at cost</td>
<td>30,374</td>
<td>638,215,802</td>
<td>736,757,796</td>
<td>638,215,802</td>
</tr>
<tr>
<td>Amount to be provided for retirement long-term debt</td>
<td>638,215,802</td>
<td>736,757,796</td>
<td>-</td>
<td>638,215,802</td>
</tr>
<tr>
<td>Capital assets, net</td>
<td>736,757,796</td>
<td>736,757,796</td>
<td>736,757,796</td>
<td>736,757,796</td>
</tr>
<tr>
<td><strong>TOTAL ASSETS</strong></td>
<td>$161,586,042</td>
<td>$827,743,410</td>
<td>$742,283,399</td>
<td>$1,731,612,851</td>
</tr>
</tbody>
</table>

### LIABILITIES AND FUND BALANCES

### LIABILITIES

<table>
<thead>
<tr>
<th></th>
<th>General &amp; Auxiliary</th>
<th>Restricted</th>
<th>GASB 34/35 Reporting &amp; Investment In Plant</th>
<th>Memorandum Totals Current Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounts payable</td>
<td>$18,574,861</td>
<td>1,750,811</td>
<td>-</td>
<td>$20,325,672</td>
</tr>
<tr>
<td>Deferred revenues</td>
<td>81,624,228</td>
<td>112,070,428</td>
<td>-</td>
<td>193,694,656</td>
</tr>
<tr>
<td>Accrued compensable absences payable</td>
<td>6 271 983</td>
<td>348,006</td>
<td>6,619,989</td>
<td>638,333,584</td>
</tr>
<tr>
<td>Accrued interest payable</td>
<td>1,021,574</td>
<td>-</td>
<td>1,021,574</td>
<td>638,333,584</td>
</tr>
<tr>
<td>Bonds payable</td>
<td>-</td>
<td>638,333,584</td>
<td>-</td>
<td>638,333,584</td>
</tr>
<tr>
<td>Assets held in custody for others</td>
<td>4,726,685</td>
<td>-</td>
<td>-</td>
<td>4,726,685</td>
</tr>
<tr>
<td><strong>TOTAL LIABILITIES</strong></td>
<td>106,471,072</td>
<td>758,251,088</td>
<td>-</td>
<td>864,722,160</td>
</tr>
</tbody>
</table>

### FUND BALANCES

<table>
<thead>
<tr>
<th></th>
<th>General &amp; Auxiliary</th>
<th>Restricted</th>
<th>GASB 34/35 Reporting &amp; Investment In Plant</th>
<th>Memorandum Totals Current Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unrestricted</td>
<td>55,114,970</td>
<td>-</td>
<td>$472,186,448</td>
<td>527,301,418</td>
</tr>
<tr>
<td>Restricted</td>
<td>-</td>
<td>-</td>
<td>1,414,739</td>
<td>1,414,739</td>
</tr>
<tr>
<td>Non grant agreements</td>
<td>-</td>
<td>1,414,739</td>
<td>485,631</td>
<td>485,631</td>
</tr>
<tr>
<td>Loans</td>
<td>-</td>
<td>485,631</td>
<td>268,490,395</td>
<td>321,090,242</td>
</tr>
<tr>
<td>Restricted for construction</td>
<td>-</td>
<td>52,599,847</td>
<td>1,606,556</td>
<td>16,598,661</td>
</tr>
<tr>
<td>Debt service</td>
<td>-</td>
<td>14,992,105</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>TOTAL FUND BALANCES</strong></td>
<td>55,114 970</td>
<td>69,492,322</td>
<td>742,283,399</td>
<td>866,890,691</td>
</tr>
</tbody>
</table>

### TOTAL LIABILITIES AND FUND BALANCES

<table>
<thead>
<tr>
<th></th>
<th>General &amp; Auxiliary</th>
<th>Restricted</th>
<th>GASB 34/35 Reporting &amp; Investment In Plant</th>
<th>Memorandum Totals Current Year</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TOTAL LIABILITIES AND FUND BALANCES</strong></td>
<td>$161,586,042</td>
<td>$827,743,410</td>
<td>$742,283,399</td>
<td>$1,731,612,851</td>
</tr>
</tbody>
</table>
# LONE STAR COLLEGE SYSTEM
## SUMMARY OF INVESTMENTS
### AS OF DECEMBER 2011

<table>
<thead>
<tr>
<th>Description</th>
<th>Ending BV 11/30/11</th>
<th>Total Buys</th>
<th>Total Sells</th>
<th>Interest/Dividends</th>
<th>Ending BV 12/31/11</th>
<th>Ending BV 12/31/10</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>GENERAL FUNDS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CASH</td>
<td>105,987</td>
<td>12,670</td>
<td>0</td>
<td>2,661</td>
<td>118,657</td>
<td>499,201</td>
</tr>
<tr>
<td>POOLS</td>
<td>5,504,187</td>
<td>10,844,113</td>
<td>600,277</td>
<td>15,748,025</td>
<td>49,256,864</td>
<td></td>
</tr>
<tr>
<td>AGENCIES</td>
<td>10,000,000</td>
<td>0</td>
<td>0</td>
<td>10,000,000</td>
<td>14,000,000</td>
<td></td>
</tr>
<tr>
<td>CERTIFICATE OF DEPOSIT</td>
<td>20,018,417</td>
<td>11,818</td>
<td>11,818</td>
<td>20,030,234</td>
<td></td>
<td></td>
</tr>
<tr>
<td>COMMERCIAL PAPER</td>
<td>2,991,300</td>
<td>0</td>
<td>0</td>
<td>2,992,750</td>
<td>2,997,785</td>
<td></td>
</tr>
<tr>
<td>SOUTHSIDE MONEY MARKET</td>
<td>5,004,088</td>
<td>1,264</td>
<td>1,254</td>
<td>5,005,352</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total / Average</strong></td>
<td>43,623,979</td>
<td>10,869,865</td>
<td>600,277</td>
<td>15,732.83</td>
<td>53,895,018</td>
<td>66,753,850</td>
</tr>
<tr>
<td><strong>DEBT SERVICE &amp; CAPITAL PROJECTS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CERTIFICATE OF DEPOSIT</td>
<td>5,022,428</td>
<td>9,494</td>
<td>0</td>
<td>9,494</td>
<td>5,031,923</td>
<td></td>
</tr>
<tr>
<td>DEBT SERVICE POOLS</td>
<td>5,565,502</td>
<td>7,664,485</td>
<td>0</td>
<td>14,246</td>
<td>13,229,986</td>
<td>20,284,988</td>
</tr>
<tr>
<td>AGENCIES</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>COMMERCIAL PAPER</td>
<td>4,994,125</td>
<td>0</td>
<td>0</td>
<td>4,996,083</td>
<td>4,995,638</td>
<td></td>
</tr>
<tr>
<td>CAPITAL PROJECTS POOLS</td>
<td>69,541,036</td>
<td>12,405</td>
<td>6,089,243</td>
<td>12,405</td>
<td>63,464,239</td>
<td>162,021,426.00</td>
</tr>
<tr>
<td>JPMC MM</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total / Average</strong></td>
<td>85,123,092</td>
<td>7,686,385</td>
<td>6,089,243</td>
<td>23,324</td>
<td>86,722,231</td>
<td>187,302,052</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>128,747,071</td>
<td>18,556,250</td>
<td>6,689,520</td>
<td>39,057</td>
<td>140,617,250</td>
<td>254,055,902</td>
</tr>
</tbody>
</table>
LONE STAR COLLEGE SYSTEM

Statement of Revenues and Expenditures
General and Auxiliary Funds
For the Three Months Ended November 30, 2011
Unaudited

<table>
<thead>
<tr>
<th>REVENUES</th>
<th>25% OF FISCAL YEAR TO BUDGET</th>
<th>% ACTUAL TO BUDGET</th>
<th>PRIOR YEAR ACTUAL 11/30/2010</th>
<th>PRIOR YEAR % ACTUAL TO BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Appropriations</td>
<td>$63,210,000</td>
<td>$22,024,895</td>
<td>34.84%</td>
<td>$19,717,067</td>
</tr>
<tr>
<td>Tuition and Fees</td>
<td>94,170,000</td>
<td>38,794,249</td>
<td>41.20%</td>
<td>29,907,179</td>
</tr>
<tr>
<td>Taxes</td>
<td>97,850,000</td>
<td>3,560,038</td>
<td>3.77%</td>
<td>3,114,546</td>
</tr>
<tr>
<td>Investments</td>
<td>500,000</td>
<td>33,978</td>
<td>6.80%</td>
<td>55,818</td>
</tr>
<tr>
<td>Other</td>
<td>5,220,000</td>
<td>993,087</td>
<td>19.02%</td>
<td>905,333</td>
</tr>
<tr>
<td>Tuition/Growth Contingency</td>
<td>3,101,000</td>
<td>121,605</td>
<td>3.92%</td>
<td>2,780,546</td>
</tr>
<tr>
<td>Reserves</td>
<td>2,700,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Total Current Operations Revenues</td>
<td>266,750,000</td>
<td>65,657,852</td>
<td>24.61%</td>
<td>56,486,489</td>
</tr>
<tr>
<td>Auxiliary Revenues</td>
<td>10,000,000</td>
<td>1,689,362</td>
<td>16.89%</td>
<td>1,546,173</td>
</tr>
<tr>
<td>Total Revenues</td>
<td>276,750,000</td>
<td>67,347,214</td>
<td>24.34%</td>
<td>58,032,662</td>
</tr>
</tbody>
</table>

EXPENDITURES

<table>
<thead>
<tr>
<th>EXPENDITURES</th>
<th>25% OF FISCAL YEAR TO BUDGET</th>
<th>% ACTUAL TO BUDGET</th>
<th>PRIOR YEAR ACTUAL 11/30/2010</th>
<th>PRIOR YEAR % ACTUAL TO BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instruction-Academic</td>
<td>70,051,374</td>
<td>17,781,334</td>
<td>25.38%</td>
<td>17,732,150</td>
</tr>
<tr>
<td>Instruction-Workforce</td>
<td>26,764,269</td>
<td>7,337,397</td>
<td>27.41%</td>
<td>6,899,433</td>
</tr>
<tr>
<td>Public Service</td>
<td>1,077,887</td>
<td>191,510</td>
<td>17.77%</td>
<td>190,992</td>
</tr>
<tr>
<td>Academic Support</td>
<td>44,774,687</td>
<td>9,474,412</td>
<td>21.16%</td>
<td>8,375,960</td>
</tr>
<tr>
<td>Student Services</td>
<td>31,909,656</td>
<td>6,555,971</td>
<td>20.55%</td>
<td>5,601,722</td>
</tr>
<tr>
<td>Institutional Support</td>
<td>27,440,390</td>
<td>5,164,782</td>
<td>18.82%</td>
<td>5,803,626</td>
</tr>
<tr>
<td>Plant Operation and Maintenance</td>
<td>28,413,856</td>
<td>6,660,907</td>
<td>23.44%</td>
<td>6,144,400</td>
</tr>
<tr>
<td>Staff Benefits</td>
<td>23,388,920</td>
<td>5,418,941</td>
<td>23.17%</td>
<td>3,859,844</td>
</tr>
<tr>
<td>Growth Contingency</td>
<td>2,328,961</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Total Educational and General Expenditures</td>
<td>256,150,000</td>
<td>58,585,254</td>
<td>22.87%</td>
<td>54,608,127</td>
</tr>
<tr>
<td>Repair, Replacement and Other</td>
<td>3,800,000</td>
<td>76,177</td>
<td>2.00%</td>
<td>144,648</td>
</tr>
<tr>
<td>Internally Designated</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Auxiliary</td>
<td>10,000,000</td>
<td>1,610,183</td>
<td>16.10%</td>
<td>1,253,749</td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>269,950,000</td>
<td>60,271,614</td>
<td>22.33%</td>
<td>56,006,524</td>
</tr>
<tr>
<td>Other Changes - Debt Service &amp; Fund Transfers</td>
<td>6,800,000</td>
<td>1,767,925</td>
<td>-</td>
<td>952,416</td>
</tr>
</tbody>
</table>

NET INCREASE (DECREASE) IN FUND BALANCES

<table>
<thead>
<tr>
<th>NET INCREASE (DECREASE) IN FUND BALANCES</th>
<th>25% OF FISCAL YEAR TO BUDGET</th>
<th>% ACTUAL TO BUDGET</th>
<th>PRIOR YEAR ACTUAL 11/30/2010</th>
<th>PRIOR YEAR % ACTUAL TO BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0</td>
<td>5,228,496</td>
<td>-</td>
<td>781,298</td>
</tr>
<tr>
<td>Auxiliary Funds</td>
<td>0</td>
<td>79,179</td>
<td>-</td>
<td>292,424</td>
</tr>
<tr>
<td>TOTAL NET INCREASE (DECREASE) IN FUND BALANCES $</td>
<td>0</td>
<td>5,307,675</td>
<td>-</td>
<td>1,073,722</td>
</tr>
</tbody>
</table>
### LONE STAR COLLEGE SYSTEM

#### Balance Sheet
November 30, 2011
Unaudited

<table>
<thead>
<tr>
<th>ASSETS</th>
<th>General &amp; Auxiliary</th>
<th>Restricted</th>
<th>GASB 34/35 Reporting &amp; Investment In Plant</th>
<th>Memorandum Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash</td>
<td>$19,720,693</td>
<td>($19,067,025)</td>
<td>$5,524,599</td>
<td>$653,668</td>
</tr>
<tr>
<td>Accounts receivable, net</td>
<td>109,443,960</td>
<td>126,435,893</td>
<td>241,404,452</td>
<td></td>
</tr>
<tr>
<td>Investments</td>
<td>43,623,979</td>
<td>85,123,092</td>
<td>128,748,073</td>
<td></td>
</tr>
<tr>
<td>Prepaid and deferred expenses</td>
<td>2,590,840</td>
<td>-</td>
<td>2,590,840</td>
<td></td>
</tr>
<tr>
<td>Inventories, at cost</td>
<td>36,460</td>
<td>655,694,240</td>
<td>36,460</td>
<td></td>
</tr>
<tr>
<td>Amount to be provided for retirement long-term debt</td>
<td>735,111,651</td>
<td>655,694,240</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital assets, net</td>
<td>735,111,651</td>
<td>735,111,651</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL ASSETS**

$175,415,932 $848,186,200 $740,637,252 $1,764,239,384

| LIABILITIES AND FUND BALANCES |

**LIABILITIES**

| Accounts payable | $17,894,960 | $3,230,740 | - | $21,125,700 |
| Deferred revenues | 102,497,419 | 118,580,140 | - | 221,077,559 |
| Accrued compensable absences payable | 623,8596 | 346,292 | - | 6,584,888 |
| Accrued interest payable | - | 1,021,574 | - | 1,021,574 |
| Bonds payable | - | 638,333,584 | - | 638,333,584 |
| Assets held in custody for others | - | 4,751,267 | - | 4,751,267 |

**TOTAL LIABILITIES**

126,630,975 766,263,597 - 892,894,572

**FUND BALANCES**

| Unrestricted | 48,784,957 | - | 472,125,463 | 520,910,420 |
| Restricted | - | - | 923,588 | 923,588 |
| Non grant agreements | - | 923,588 | 485,631 |
| Loans | - | 485,631 | 485,631 |
| Restricted for construction | - | 55,656,647 | 266,905,233 | 322,561,880 |
| Debt service | - | 24,856,737 | 1,606,556 | 26,463,293 |

**TOTAL FUND BALANCES**

48,784,957 81,922,603 740,637,252 871,344,812

**TOTAL LIABILITIES AND FUND BALANCES**

$175,415,932 $848,186,200 $740,637,252 $1,764,239,384
LONE STAR COLLEGE SYSTEM
SUMMARY OF INVESTMENTS
AS OF NOVEMBER 2011

<table>
<thead>
<tr>
<th>Description</th>
<th>Ending BV 10/31/11</th>
<th>Total Buys</th>
<th>Total Sells</th>
<th>Interest/Dividends</th>
<th>Ending BV 11/30/11</th>
<th>Ending BV 11/30/10</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>GENERAL FUNDS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CASH</td>
<td>106,825</td>
<td>0</td>
<td>838</td>
<td></td>
<td>105,987</td>
<td>449,138</td>
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<tr>
<td>POOLS</td>
<td>22,839,899</td>
<td>2,159</td>
<td>17,717,870</td>
<td>2,159</td>
<td>5,504,187</td>
<td>38,241,966</td>
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<tr>
<td>AGENCIES</td>
<td>12,000,000</td>
<td>0</td>
<td>2,000,000</td>
<td>3,750</td>
<td>10,000,000</td>
<td>19,000,000</td>
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<tr>
<td>CERTIFICATE OF DEPOSIT</td>
<td>15,009,200</td>
<td>5,009,217</td>
<td>9,217</td>
<td>20,018,417</td>
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<td></td>
</tr>
<tr>
<td>COMMERCIAL PAPER</td>
<td>2,989,850</td>
<td>0</td>
<td>0</td>
<td>2,991,300</td>
<td>2,996,678</td>
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<tr>
<td>SOUTHSIDE MONEY MARKET</td>
<td>10,002,579</td>
<td>1,519</td>
<td>5,000,010</td>
<td>1,519</td>
<td>5,004,088</td>
<td></td>
</tr>
<tr>
<td><strong>Total / Average</strong></td>
<td>62,948,352</td>
<td>5,012,895</td>
<td>24,338,718</td>
<td>16,648,33</td>
<td>43,623,979</td>
<td>60,687,782</td>
</tr>
<tr>
<td><strong>DEBT SERVICE &amp; CAPITAL PROJECTS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CERTIFICATE OF DEPOSIT</td>
<td>5,022,428</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>5,022,428</td>
<td></td>
</tr>
<tr>
<td>DEBT SERVICE POOLS</td>
<td>4,556,706</td>
<td>1,008,796</td>
<td>0</td>
<td>917</td>
<td>5,565,502</td>
<td>11,647,948</td>
</tr>
<tr>
<td>AGENCIES</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>COMMERCIAL PAPER</td>
<td>4,992,167</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>4,994,125</td>
<td>19,993,457</td>
</tr>
<tr>
<td>CAPITAL PROJECTS POOLS</td>
<td>69,529,489</td>
<td>11,549</td>
<td>0</td>
<td>11,549</td>
<td>69,541,036</td>
<td>177,664,649</td>
</tr>
<tr>
<td>JPMC MM</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total / Average</strong></td>
<td>84,100,789</td>
<td>1,020,344</td>
<td>0</td>
<td>12,466</td>
<td>85,123,092</td>
<td>209,306,053</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>147,049,150</td>
<td>6,033,240</td>
<td>24,338,718</td>
<td>29,111</td>
<td>128,747,071</td>
<td>269,993,835</td>
</tr>
</tbody>
</table>
Financial Report and Consideration No. 2

Report: Quarterly Investment Report

The quarterly investment report for the period ended November 30, 2011 is presented for Board Review.
INVESTMENT PORTFOLIO SUMMARY

For the Quarter Ended

November 30, 2011

Prepared by

Valley View Consulting, L.L.C

The investment portfolio of the Lone Star College System is in compliance with the Public Funds Investment Act and the System's Investment Policy and strategies.

/s/ Cynthia F. Gilliam
Cynthia F. Gilliam, Vice Chancellor for Administration & Finance/CFO
Strategy Summary

The Federal Open Market Committee (FOMC) maintained the Fed Funds target range between 0.00% and 0.25% (actual Fed Funds traded +/-10bps). The European Union crisis has been the main market focus. Continuing deterioration and uncertainty of individual country credit ratings, and the political and financial costs of stabilization, dampened any positive domestic news. The FOMC initiated Operation Twist in a attempt to reduce longer-term interest rates. There is also discussion of a potential QE3. Short-term yields provided limited earnings. Projecting cash flows and laddering, where appropriate, still provides the best earnings opportunity.

Quarter End Results by Investment Category

<table>
<thead>
<tr>
<th>Asset Type</th>
<th>Book Value</th>
<th>Market Value</th>
<th>Book Value</th>
<th>Market Value</th>
<th>Avg Yield</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pools/Banks</td>
<td>$151,579,632</td>
<td>$151,579,632</td>
<td>$85,720,802</td>
<td>$85,720,802</td>
<td>0.21%</td>
</tr>
<tr>
<td>Securities/CDs</td>
<td>$14,027,822</td>
<td>$14,028,824</td>
<td>$43,024,575</td>
<td>$43,024,436</td>
<td>0.60%</td>
</tr>
<tr>
<td><strong>Totals</strong></td>
<td><strong>$165,607,454</strong></td>
<td><strong>$165,608,456</strong></td>
<td><strong>$128,745,377</strong></td>
<td><strong>$128,745,238</strong></td>
<td></td>
</tr>
</tbody>
</table>

Average Quarterly Yield (1)

<table>
<thead>
<tr>
<th></th>
<th>8/31/2011</th>
<th>11/30/2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Portfolio</td>
<td>0.34%</td>
<td></td>
</tr>
<tr>
<td>Rolling Three Mo Treas Yield</td>
<td>0.02%</td>
<td>0.02%</td>
</tr>
<tr>
<td>Rolling Six Mo Treas Yield</td>
<td>0.06%</td>
<td>0.06%</td>
</tr>
<tr>
<td>Quarterly Interest Earnings</td>
<td>$109,679</td>
<td></td>
</tr>
<tr>
<td>YTD Interest Earnings</td>
<td>$109,679</td>
<td></td>
</tr>
</tbody>
</table>

Average Quarter End Yields - Fiscal Year

<table>
<thead>
<tr>
<th></th>
<th>8/31/2011</th>
<th>11/30/2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Portfolio</td>
<td>0.34%</td>
<td></td>
</tr>
<tr>
<td>Rolling Three Mo Treas Yield</td>
<td>0.02%</td>
<td>0.02%</td>
</tr>
<tr>
<td>Rolling Six Mo Treas Yield</td>
<td>0.06%</td>
<td>0.06%</td>
</tr>
<tr>
<td>Average Quarter End TexPool</td>
<td></td>
<td>0.11%</td>
</tr>
</tbody>
</table>

(1) Average Quarterly Yield calculated using quarter end report average yield and adjusted book value.
US Treasury Historical Yields

Percentage


Six Month T-Bill  Two Year T-Note  Ten Year T-Note
# Detail of Investment Holdings

**November 30, 2011**

<table>
<thead>
<tr>
<th>Description</th>
<th>Rating</th>
<th>Coupon/Discount</th>
<th>Maturity Date</th>
<th>Settlement Date</th>
<th>Call Date</th>
<th>Original Face/Par Value</th>
<th>Purchase Price</th>
<th>Book Value</th>
<th>Market Price</th>
<th>Market Value</th>
<th>Life (days)</th>
<th>Yield</th>
</tr>
</thead>
<tbody>
<tr>
<td>JPMC DDA Checking</td>
<td></td>
<td>0.00%</td>
<td>12/1/2011</td>
<td>11/30/2011</td>
<td>$ 105,987</td>
<td>1.00</td>
<td>$ 105,987</td>
<td>1.00</td>
<td>$ 105,987</td>
<td>1.00</td>
<td>1.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>SSB NOW MMA</td>
<td></td>
<td>0.29%</td>
<td>12/1/2011</td>
<td>11/30/2011</td>
<td>5,004,088</td>
<td>1.00</td>
<td>5,004,088</td>
<td>1.00</td>
<td>5,004,088</td>
<td>1.00</td>
<td>1.00</td>
<td>0.29%</td>
</tr>
<tr>
<td>LOGIC LGIP AAAm</td>
<td></td>
<td>0.18%</td>
<td>12/1/2011</td>
<td>11/30/2011</td>
<td>37,482,716</td>
<td>1.00</td>
<td>37,482,716</td>
<td>1.00</td>
<td>37,482,716</td>
<td>1.00</td>
<td>1.00</td>
<td>0.18%</td>
</tr>
<tr>
<td>LSIP - Corporate</td>
<td></td>
<td>0.23%</td>
<td>12/1/2011</td>
<td>11/30/2011</td>
<td>29,246,959</td>
<td>1.00</td>
<td>29,246,959</td>
<td>1.00</td>
<td>29,246,959</td>
<td>1.00</td>
<td>1.00</td>
<td>0.23%</td>
</tr>
<tr>
<td>LSIP - Corporate Plus (3)</td>
<td></td>
<td>0.25%</td>
<td>12/1/2011</td>
<td>11/30/2011</td>
<td>7,142,564</td>
<td>1.00</td>
<td>7,142,564</td>
<td>1.00</td>
<td>7,142,564</td>
<td>1.00</td>
<td>1.00</td>
<td>0.25%</td>
</tr>
<tr>
<td>LSIP - Government</td>
<td></td>
<td>0.11%</td>
<td>12/1/2011</td>
<td>11/30/2011</td>
<td>1,112</td>
<td>1.00</td>
<td>1,112</td>
<td>1.00</td>
<td>1,112</td>
<td>1.00</td>
<td>1.00</td>
<td>0.11%</td>
</tr>
<tr>
<td>TexPool</td>
<td></td>
<td>0.11%</td>
<td>12/1/2011</td>
<td>11/30/2011</td>
<td>222,550</td>
<td>1.00</td>
<td>222,550</td>
<td>1.00</td>
<td>222,550</td>
<td>1.00</td>
<td>1.00</td>
<td>0.11%</td>
</tr>
<tr>
<td>TexPool - Prime</td>
<td></td>
<td>0.13%</td>
<td>12/1/2011</td>
<td>11/30/2011</td>
<td>6,514,828</td>
<td>1.00</td>
<td>6,514,828</td>
<td>1.00</td>
<td>6,514,828</td>
<td>1.00</td>
<td>1.00</td>
<td>0.13%</td>
</tr>
<tr>
<td>ENCORE BANK-Credit</td>
<td></td>
<td>0.75%</td>
<td>2/25/2012</td>
<td>2/25/2011</td>
<td>5,022,428</td>
<td>100.00</td>
<td>5,022,428</td>
<td>100.00</td>
<td>5,022,428</td>
<td>87.00</td>
<td>1.00</td>
<td>0.75%</td>
</tr>
<tr>
<td>Toyota Motor Credit</td>
<td></td>
<td>89233GCE4 A1+/P1</td>
<td>3/14/2012</td>
<td>9/16/2011</td>
<td>5,000,000</td>
<td>99.86</td>
<td>4,993,146</td>
<td>99.91</td>
<td>4,995,350</td>
<td>105.00</td>
<td>1.00</td>
<td>0.47%</td>
</tr>
<tr>
<td>Southside Bank-Credit</td>
<td></td>
<td>0.30%</td>
<td>3/19/2012</td>
<td>9/19/2011</td>
<td>2,000,000</td>
<td>100.00</td>
<td>2,000,000</td>
<td>100.00</td>
<td>2,000,000</td>
<td>110.00</td>
<td>1.00</td>
<td>0.30%</td>
</tr>
<tr>
<td>Toyota Motor Credit</td>
<td></td>
<td>89233GFC5 A1+/P1</td>
<td>6/12/2012</td>
<td>9/16/2011</td>
<td>3,000,000</td>
<td>99.69</td>
<td>2,990,575</td>
<td>99.71</td>
<td>2,991,300</td>
<td>195.00</td>
<td>1.00</td>
<td>0.58%</td>
</tr>
<tr>
<td>Southside Bank-Credit</td>
<td></td>
<td>0.40%</td>
<td>9/19/2012</td>
<td>9/19/2011</td>
<td>2,000,000</td>
<td>100.00</td>
<td>2,000,000</td>
<td>100.00</td>
<td>2,000,000</td>
<td>294.00</td>
<td>1.00</td>
<td>0.40%</td>
</tr>
<tr>
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<td></td>
<td>0.30%</td>
<td>11/9/2012</td>
<td>5/10/2011</td>
<td>5,018,425</td>
<td>100.00</td>
<td>5,018,425</td>
<td>100.00</td>
<td>5,018,425</td>
<td>345.00</td>
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<td>0.73%</td>
</tr>
<tr>
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<td></td>
<td>0.47%</td>
<td>12/19/2012</td>
<td>9/19/2011</td>
<td>2,000,000</td>
<td>100.00</td>
<td>2,000,000</td>
<td>100.00</td>
<td>2,000,000</td>
<td>385.00</td>
<td>1.00</td>
<td>0.47%</td>
</tr>
<tr>
<td>Southside Bank-Credit</td>
<td></td>
<td>0.55%</td>
<td>3/19/2013</td>
<td>9/19/2011</td>
<td>2,000,000</td>
<td>100.00</td>
<td>2,000,000</td>
<td>100.00</td>
<td>2,000,000</td>
<td>475.00</td>
<td>1.00</td>
<td>0.55%</td>
</tr>
<tr>
<td>Southside Bank-Credit</td>
<td></td>
<td>0.65%</td>
<td>6/19/2013</td>
<td>9/19/2011</td>
<td>2,000,000</td>
<td>100.00</td>
<td>2,000,000</td>
<td>100.00</td>
<td>2,000,000</td>
<td>567.00</td>
<td>1.00</td>
<td>0.65%</td>
</tr>
<tr>
<td>Southside Bank-Credit</td>
<td></td>
<td>0.65%</td>
<td>1/10/2013</td>
<td>11/2/2011</td>
<td>2,000,000</td>
<td>100.00</td>
<td>2,000,000</td>
<td>100.00</td>
<td>2,000,000</td>
<td>671.00</td>
<td>1.00</td>
<td>0.65%</td>
</tr>
<tr>
<td>FNMA Callable</td>
<td></td>
<td>3136FTGL7 AAA+/Aaa</td>
<td>4/25/2014</td>
<td>10/25/2011</td>
<td>2,000,000</td>
<td>100.00</td>
<td>2,000,000</td>
<td>100.00</td>
<td>2,001,100</td>
<td>877.00</td>
<td>1.00</td>
<td>0.70%</td>
</tr>
<tr>
<td>FNMA Step Callable (4)</td>
<td></td>
<td>3136FRV25 AAA+/Aaa</td>
<td>9/8/2014</td>
<td>9/8/2011</td>
<td>5,000,000</td>
<td>100.00</td>
<td>5,000,000</td>
<td>100.00</td>
<td>5,002,815</td>
<td>1,013.00</td>
<td>1.00</td>
<td>0.50%</td>
</tr>
<tr>
<td>FNMA Callable</td>
<td></td>
<td>3135G0CZ4 AAA+/Aaa</td>
<td>9/12/2014</td>
<td>9/12/2011</td>
<td>3,000,000</td>
<td>100.00</td>
<td>3,000,000</td>
<td>99.77</td>
<td>2,992,977</td>
<td>1,017.00</td>
<td>1.01</td>
<td>0.85%</td>
</tr>
</tbody>
</table>

$$ \text{Weighted average life} = \frac{128,751,656}{128,745,377} = 1.00 \ \%$$

$$ \text{Weighted average yield to maturity} = \text{Actual Purchase Price and Market Price}$$

$$ \text{Original Face/Par Value} = \text{Actual Purchase Price and Market Price}$$

$$ \text{Step Callable Coupon and Yield} = \text{Current coupon and holding period yield}$$

(1) Weighted average life - For purposes of calculating weighted average life, Bank Deposit, Local Government Investment Pool, and Money Market Mutual Fund investments are assumed to have a one day maturity.

(2) Weighted average yield to maturity - For purposes of calculating weighted average yield to maturity, realized and unrealized gains/losses and Investment Advisor fees are not considered.

(3) Original Face/Par Value - For reporting purposes, Purchase Price and Market Price are reported as $1.00 and Original Face/Par Value is adjusted accordingly. Actual Purchase Price and Market Price is $0.50 consequentially Original Face/Par Value would double.

(4) Step Callable Coupon and Yield - For reporting purposes, Coupon and Yield with step securities are adjusted to reflect the current coupon and holding period yield.
Portfolio Composition

- LSIP 28%
- TexPool 5%
- Agency Securities 8%
- Certificates of Deposit 20%
- Cash 4%
- Commercial Paper 6%
- LOGIC 29%
Total Portfolio

$400,000,000
$350,000,000
$300,000,000
$250,000,000
$200,000,000
$150,000,000
$100,000,000
$50,000,000
$0


☐ Quarter End Book Value

Valley View Consulting, L L C
### Book Value Comparison

<table>
<thead>
<tr>
<th></th>
<th>Coupon/ Discount</th>
<th>Maturity Date</th>
<th>Original Face/ Par Value</th>
<th>Book Value</th>
<th>Purchases</th>
<th>Maturities/Calls</th>
<th>Original Face/ Par Value</th>
<th>Book Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>JPMC DDA</td>
<td>0.00%</td>
<td>12/1/2011</td>
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|          | August 31, 2011 | $165,607,454 | $30,996,987 | $(74,859,064) | $162,442,889 | $123,745,377 |

Valley View Consulting LLC
Page 9
## Market Value Comparison

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<td>0.11%</td>
<td>12/1/2011</td>
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Valley View Consulting, L L C
# Market Value Allocated by Fund

**November 30, 2011**

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<th>Description</th>
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<th>Operating Fund</th>
<th>CIP Fund</th>
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<td></td>
<td>5,022,428</td>
<td>5,022,428</td>
</tr>
<tr>
<td>Toyota Motor Credit-CP</td>
<td>3/14/2012</td>
<td></td>
<td></td>
<td></td>
<td>4,995,390</td>
<td>4,995,390</td>
</tr>
<tr>
<td>Southside Bank-CD</td>
<td>3/19/2012</td>
<td>2,000,000</td>
<td></td>
<td></td>
<td></td>
<td>2,000,000</td>
</tr>
<tr>
<td>Toyota Motor Credit-CP</td>
<td>6/12/2012</td>
<td>2,991,300</td>
<td></td>
<td></td>
<td></td>
<td>2,991,300</td>
</tr>
<tr>
<td>Southside Bank-CD</td>
<td>9/19/2012</td>
<td>2,000,000</td>
<td></td>
<td></td>
<td></td>
<td>2,000,000</td>
</tr>
<tr>
<td>Southside Bank-CD</td>
<td>11/9/2012</td>
<td>5,018,425</td>
<td></td>
<td></td>
<td></td>
<td>5,018,425</td>
</tr>
<tr>
<td>Southside Bank-CD</td>
<td>12/19/2012</td>
<td>2,000,000</td>
<td></td>
<td></td>
<td></td>
<td>2,000,000</td>
</tr>
<tr>
<td>Southside Bank-CD</td>
<td>3/19/2013</td>
<td>2,000,000</td>
<td></td>
<td></td>
<td></td>
<td>2,000,000</td>
</tr>
<tr>
<td>Southside Bank-CD</td>
<td>6/19/2013</td>
<td>2,000,000</td>
<td></td>
<td></td>
<td></td>
<td>2,000,000</td>
</tr>
<tr>
<td>Southside Bank-CD</td>
<td>10/1/2013</td>
<td>5,000,000</td>
<td></td>
<td></td>
<td></td>
<td>5,000,000</td>
</tr>
<tr>
<td>FNMA Callable</td>
<td>4/25/2014</td>
<td>2,001,100</td>
<td></td>
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<td></td>
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<tr>
<td>FNMA Step Callable</td>
<td>9/8/2014</td>
<td>5,002,815</td>
<td></td>
<td></td>
<td></td>
<td>5,002,815</td>
</tr>
<tr>
<td>FNMA Callable</td>
<td>9/12/2014</td>
<td>2,992,977</td>
<td></td>
<td></td>
<td></td>
<td>2,992,977</td>
</tr>
</tbody>
</table>

| Total                  | $43,514,895 | $73,246,235 | $1,290,191 | $10,693,916 | $128,745,238 |

Valley View Consulting, L L C
## Book Value Allocated by Fund
### August 31, 2011

<table>
<thead>
<tr>
<th>Maturity</th>
<th>Operating Fund</th>
<th>CIP Fund</th>
<th>CIP MTN Bond</th>
<th>I &amp; S Fund</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>JPMC DDA</td>
<td>9/1/2011</td>
<td>$124,436</td>
<td>-</td>
<td>- $</td>
<td>$124,436</td>
</tr>
<tr>
<td>LOGIC</td>
<td>9/1/2011</td>
<td>15,472,704</td>
<td>41,656,664</td>
<td>1,289,685</td>
<td>16,925</td>
</tr>
<tr>
<td>LSIP - Corporate</td>
<td>9/1/2011</td>
<td>3</td>
<td>34,206,925</td>
<td>-</td>
<td>13,222</td>
</tr>
<tr>
<td>LSIP - Corporate Plus</td>
<td>9/1/2011</td>
<td>46,952,717</td>
<td>-</td>
<td>3,875,167</td>
<td>50,827,885</td>
</tr>
<tr>
<td>LSIP - Government</td>
<td>9/1/2011</td>
<td>4,481</td>
<td>-</td>
<td>-</td>
<td>537</td>
</tr>
<tr>
<td>TexPool</td>
<td>9/1/2011</td>
<td>13,966</td>
<td>-</td>
<td>208,531</td>
<td>222,497</td>
</tr>
<tr>
<td>TexPool - Prme</td>
<td>9/1/2011</td>
<td>2,839,104</td>
<td>4,904,565</td>
<td>-</td>
<td>7,743,669</td>
</tr>
<tr>
<td>Encore Bank-CD</td>
<td>2/25/2012</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>5,018,613</td>
</tr>
<tr>
<td>Southside Bank-CD</td>
<td>11/9/2012</td>
<td>5,009,208</td>
<td>-</td>
<td>-</td>
<td>5,009,208</td>
</tr>
<tr>
<td>FHLMC Step Callable</td>
<td>7/28/2014</td>
<td>2,000,000</td>
<td>-</td>
<td>-</td>
<td>2,000,000</td>
</tr>
<tr>
<td>FHLMC Step Callable</td>
<td>8/15/2014</td>
<td>2,000,000</td>
<td>-</td>
<td>-</td>
<td>2,000,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$74,416,619</td>
<td>$80,768,154</td>
<td>$1,289,685</td>
<td>$9,132,996</td>
<td>$165,607,454</td>
</tr>
</tbody>
</table>
### Market Value Allocated by Fund
August 31, 2011

<table>
<thead>
<tr>
<th>Description</th>
<th>Operating Fund</th>
<th>CIP Fund</th>
<th>CIP MTN Bond</th>
<th>I &amp; S Fund</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>JPMC DDA</td>
<td>$124,436</td>
<td>$41,656,664</td>
<td>1,289,685</td>
<td>16,925</td>
<td>$58,435,978</td>
</tr>
<tr>
<td>LOGIC</td>
<td>15,472,704</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>34,220,150</td>
</tr>
<tr>
<td>LSIP - Corporate</td>
<td>3</td>
<td>34,206,925</td>
<td>-</td>
<td>13,222</td>
<td>50,827,885</td>
</tr>
<tr>
<td>LSIP - Corporate Plus</td>
<td>46,952,717</td>
<td>-</td>
<td>-</td>
<td>3,875,167</td>
<td>5,018</td>
</tr>
<tr>
<td>LSIP - Government</td>
<td>4,481</td>
<td>-</td>
<td>-</td>
<td>537</td>
<td>-</td>
</tr>
<tr>
<td>TexPool</td>
<td>13,966</td>
<td>-</td>
<td>208,531</td>
<td>-</td>
<td>222,497</td>
</tr>
<tr>
<td>TexPool - Prme</td>
<td>2,839,104</td>
<td>4,904,565</td>
<td>-</td>
<td>-</td>
<td>7,743,669</td>
</tr>
<tr>
<td>Encore Bank-CD</td>
<td>-</td>
<td>-</td>
<td>5,018,613</td>
<td>-</td>
<td>5,018,613</td>
</tr>
<tr>
<td>Southside Bank-CD</td>
<td>5,009,208</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>5,009,208</td>
</tr>
<tr>
<td>FHLMC Step Callable</td>
<td>2,000,388</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>2,000,388</td>
</tr>
<tr>
<td>FHLMC Step Callable</td>
<td>2,000,614</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>2,000,614</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$74,417,621</strong></td>
<td><strong>$80,768,154</strong></td>
<td><strong>$1,289,685</strong></td>
<td><strong>$9,132,996</strong></td>
<td><strong>$165,608,466</strong></td>
</tr>
</tbody>
</table>
Disclaimer

These reports were compiled using information provided by the Lone Star College System. No procedures were performed to test the accuracy or completeness of this information. The market values included in these reports were obtained by Valley View Consulting, LLC from sources believed to be accurate and represent proprietary valuation. Due to market fluctuations these levels are not necessarily reflective of current liquidation values. Yield calculations are not determined using standard performance formulas, are not representative of total return yields and do not account for investment advisor fees.
Exhibit "G"

Financial Report and Consideration No. 3  (ACTION ITEM 3)  Board Meeting 2-2-12

Request
Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Agreement to Purchase Financial Aid Services for the System

Chancellor’s Recommendation.
That the Board of Trustees authorize the Chancellor or designee to negotiate and execute an agreement to purchase financial aid services from Global Financial Aid Services, 12268 Intraplex Parkway, Gulfport, MS. The term of this agreement will be for an initial period of two years at an estimated total cost of $495,500. If service is extended, the estimated total cost over five years will not exceed $1,600,000, including growth contingencies.

Rationale
The college’s financial aid program has grown by 87% since 2009 and currently supports 38,000 students who receive a variety of financial aid awards, including PELL grants, state and local grants, scholarships and federally sponsored low interest loans. The significant increase in financial aid awards has stretched campus resources to capacity.

The financial aid (FA) eligibility verification program is a U.S. Department of Education mandated requirement. Collection of student documents and subsequent verification of those documents occurs primarily during peak enrollment periods and requires an extensive knowledge of financial aid regulations. Consequently, hiring additional qualified staff for those peak periods is problematic.

The contract for services will be for an initial term of two years with an option to renew for three one-year terms based on satisfactory vendor performance and System needs. Pricing for the initial two-year term of the award is fixed. Future pricing changes will require written approval by both parties. The contract may be cancelled by either party without cause with a 60-day written notice.

This purchase is in compliance with the provisions of Texas Education Code §44.031(a). The request for proposal was issued to six (6) qualified financial aid services vendors, four (4) vendor proposals were received, and one no-bid response. Vendor proposals were evaluated based on the published evaluation criteria, and all vendors who responded were invited to present their respective financial aid solution to a second interview committee. (See attached RFP Tabulation.)

Fiscal Impact
Budgets from the financial aid departments and from the System-wide contingency will be used to fund this purchase. Funds for subsequent years will be included in future proposed budgets.

Staff Resource
Rand Key  832-813-6522
Steve Head  281-618-5444
# Student Financial Aid File Review/Verification Services

## RFP # 173 - TABULATION

<table>
<thead>
<tr>
<th>Company</th>
<th><strong>Global Financial Aid Services</strong></th>
<th><strong>ProEducation Solutions, LLC</strong></th>
<th><strong>The Kenaly Complement Inc</strong></th>
<th><strong>Financial Aid Services, Inc</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Year One 32,000 File Verifications</td>
<td>$152,000</td>
<td>$162,000</td>
<td>$152,000</td>
<td>$208,000</td>
</tr>
<tr>
<td>Year Two 36,000 File Verifications</td>
<td>$171,000</td>
<td>$182,250</td>
<td>$171,000</td>
<td>$234,000</td>
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<tr>
<td>Initial Conversion Charge</td>
<td>$2,500</td>
<td>Warved</td>
<td>None</td>
<td>None</td>
</tr>
<tr>
<td>VERIFICATION SERVICES ONLY</td>
<td>$325,500</td>
<td>$344,250</td>
<td>$323,000</td>
<td>$442,000</td>
</tr>
<tr>
<td>Process Student Documents – Year 1</td>
<td>$80,000</td>
<td>***</td>
<td>***</td>
<td>***</td>
</tr>
<tr>
<td>Process Student Documents – Year 2</td>
<td>$90,000</td>
<td>***</td>
<td>***</td>
<td>***</td>
</tr>
<tr>
<td>ALL SERVICES</td>
<td>$495,500</td>
<td>***</td>
<td>***</td>
<td>***</td>
</tr>
</tbody>
</table>

***Services not offered

<table>
<thead>
<tr>
<th>Event Evaluation</th>
<th>Max Points</th>
<th>Global FAS</th>
<th>ProEd Solutions</th>
<th>The Kenaly Complement</th>
<th>FAS</th>
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<tr>
<td>TOTAL EVENT SCORE</td>
<td>200</td>
<td>154</td>
<td>145</td>
<td>108</td>
<td>151</td>
</tr>
</tbody>
</table>
Request

Consideration of Approval to Purchase Additional Landscaping Services for LSC-UP, North Central Plant

Chancellor's Recommendation

That the Board of Trustees approve the purchase of additional landscaping services at LSC-UP, North Central Plant from the current contracted vendor, The Brickman Group, 6225 Shadowbend Place, The Woodlands, Texas 77381, for an estimated additional annual amount of $41,000 for the three years remaining in the original contract term

Rationale

On February 4, 2010, the Board of Trustees approved a five year contract for the purchase of landscaping services for LSC-UP from The Brickman Group in the amount of $398,848 or $55,536 annually. With the addition of the UP North Central Plant, the total annual contract amount is $96,536 or $289,608 for the remaining three years of the original five year contract term.

The initial purchase of these services was done through a formal solicitation (Bid #10-034), in accordance with the provisions of Texas Education Code 44.031(a). The vendor has provided satisfactory services at a reasonable price, therefore, approval of the additional services is requested. Vendor pricing for the first renewal option will remain unchanged, LSC may consider requests for reasonable price adjustments for minimum wage and fuel increases.

Fiscal Impact

Funds for these purchases are included in the approved FY 2011-12 operating budget for LSC-UP. Funds for subsequent fiscal years will be included in future proposed budgets.

Staff Resource

Shah Ardalan

281-290-2999
Financial Report and Consideration No. 5 (ACTION ITEM 5)  Board Meeting 2-2-12

Request
Consideration of Authorization for the Chancellor or his Designee to Negotiate and Execute a Contract for a Comprehensive Facilities Condition Assessment, Detailed Demographics Trends, Space Utilization Analysis and Master Planning Services

Chancellor's Recommendation
That the Board of Trustees authorize the Chancellor or his designee to negotiate and execute a contract for a comprehensive facilities condition assessment, detailed demographics trends, space utilization analysis and master planning services with the highest ranked firm, Gensler, 711 Louisiana Suite 300, Houston, TX 77003, for a fair and reasonable price. If negotiations cease for any reason with Gensler, the System will then proceed to negotiate with the 2nd ranked firm, AECOM, 5757 Woodway Drive Suite 101, Houston, TX 77057

Rationale
Lone Star College System issued a Request for Statement of Qualifications from qualified firms to provide the System with the services identified above.

A notice requesting qualifications statements was issued to 167 interested firms and a pre-proposal conference was held and attended by 35 (thirty-five) firms. A total of twelve (12) proposals were received.

The RFQ process was conducted utilizing a 2-step method that included an initial evaluation of vendor proposals, which assessed lead firm experience, credentials of assigned personnel, level of participation by Historically Underutilized Businesses, location of home office, the firm's ability to complete services within the requested timeline and relevant references for prior related work. In step 2 of the process, the six (6) top scoring firms were invited to an interview/presentation meeting. The final firm rankings are reflected in the attached RFQ evaluation summary.

To ensure the Board is informed, a status report will be presented with the contracted cost for services based upon the executed contract.

Fiscal Impact
Funds for this purchase are available from the 2008 General Obligation Bonds

Staff Resource
Cindy Gilliam 832-813-6512
<table>
<thead>
<tr>
<th>Firm Name</th>
<th>Gensler</th>
<th>AECOM</th>
<th>Broaddus &amp; Associates</th>
<th>Caldwell Educational Facilities</th>
<th>Helmut, Obata &amp; Kassabaum, LP (HOK)</th>
<th>Perspectiva</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Scores</td>
<td>84.25</td>
<td>83.50</td>
<td>80.50</td>
<td>77.00</td>
<td>72.00</td>
<td>61.50</td>
</tr>
<tr>
<td>Vendor Rankings</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
<td>6</td>
</tr>
</tbody>
</table>
Financial Report and Consideration No. 6  (ACTION ITEM 6)  Board Meeting 2-2-12

Request
Consideration of Approval to Authorize the Chancellor or Designee to Approve the Use of Construction Bid Methods which Provide the Best Value to the System

Chancellor's Recommendation
That the Board of Trustees authorize the Chancellor or his designee to approve the use of construction methods that provide best value to the System

Rationale
As a result of the approval of HB 628 during Texas Legislative Session 82R, sections of the statutes for construction bid methods were removed from Texas Education Code Section 44.031 and added to Texas Government Code Section 2267. State law now mandates the use of specific bid processes and evaluation criteria for construction bid methods which include Competitive Bidding, Competitive Sealed Proposals, Construction Manager at Risk, Construction Manager Agent and Design Build.

In accordance with Texas Government Code 2267.056 (a), the governing body of a governmental entity that considers a construction contract using a method authorized by this chapter other than competitive bidding must, before advertising, determine which method provides the best value for the governmental entity.

In order to improve the efficiency of the process and streamline construction bid timelines, it is requested that the Board of Trustees authorize the Chancellor or his designee to approve the use of one or more construction methods providing best value for upcoming construction projects, as allowed under the provisions of Texas Government Code, Section 2267.053 (a).

The Board will be provided the individual construction method(s) utilized for upcoming construction projects as the construction contracts are brought to the board for approval. Evaluation criteria will continue to be presented for review by the Board of Trustees prior to the issuance of bids for major construction projects.

Fiscal Impact
None

Staff Resource
Cindy Gilliam 832-813-6512
Exhibit "K"

Financial Report and Consideration No. 7  (ACTION ITEM 7)  Board Meeting 2-2-12

Request

Consideration of Approval to Authorize the Chancellor or Designee to Enroll LSCS as a Member of the Education Advisory Board’s University Spend Collaborative Program

Chancellor’s Recommendation.

That the Board of Trustees authorize the Chancellor or designee to enroll LSCS as a member of Education Advisory Board’s University Spend Collaborative program, 2445 M Street, Washington, DC 20037, for the following preferred membership fees for the three year term of the agreement

<table>
<thead>
<tr>
<th></th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Committee Project Initiation Fee</td>
<td>$45,000</td>
<td>-</td>
<td>-</td>
<td>$45,000</td>
</tr>
<tr>
<td>“At Risk” Annual Service Fee</td>
<td>$110,000</td>
<td>$115,500</td>
<td>$121,275</td>
<td>$346,775</td>
</tr>
<tr>
<td>Total Preferred Membership Fees</td>
<td>$155,000</td>
<td>$115,500</td>
<td>$121,275</td>
<td>$391,775</td>
</tr>
</tbody>
</table>

In addition, LSCS will be invoiced $7,500 per membership year to offset travel and other administrative expenses bringing the total cost of the membership to $414,275 for the three year agreement

Rationale

The purpose of the Education Advisory Board’s University Spend Collaborative program is to serve a permanent network of institutions focused on becoming best-in-class in supply chain management. Membership in this program will provide LSCS with access to a web-based reporting and business intelligence tool, on-site training sessions with end users, and access to best practice research and services to help LSCS improve performance and reduce costs.

As a Texas public educational institution, LSCS continually seeks to improve the efficiency and effectiveness of its processes. This effort is critical given the continuing state budget cuts and funding reductions to community colleges. Through the utilization of the collaborative resources provided by the Education Advisory Board, the System has an opportunity to improve the efficiency of its supply chain management by identifying cost savings opportunities within its annual purchases or procurement spend.

The term of the membership in the University Spend Collaborative will be for three years from the date the letter of agreement is executed with the ability to terminate with or without cause. Upon execution of the agreement, the committed project initiation fee of $45,000 is due and payable. The presentation of the web-based site will occur in approximately 6 months. If LSCS is satisfied with the site, the “at risk” annual service fee of $110,000 is
due and payable. If the site is not acceptable, LSCS will be released from any obligation under the agreement. Additionally, if there are no identified and realized savings of at least $155,000 by the first year anniversary of the program, then LSCS may elect to discontinue its membership by providing written notice no fewer than 10 days after this anniversary date and LSCS will not be liable for annual service fees for the subsequent years remaining in the term.

Pursuant to Texas Education Code Subchapter B, Section 44.031 (j), a district may purchase an item that is available from only one source without using one of the standard methods outlined in Section (a). This membership is considered sole source for several reasons. This program is a membership benefit to Education Advisory Board members, of which other higher education institutions are active members. It is an exclusive demonstration project for 50+ higher education members aiming to enhance business performance by improving visibility into cost information. This is the only program that provides a combination of reports on financial performance and broad spend analytics across the university that is refreshed monthly, comprehensive item-level benchmarking, deep product categorization, dedicated advisor support and best practice research and higher education networking.

**Fiscal Impact**

Funds for this purchase are included in the approved FY 2011-12 budgets for the System.

**Staff Resource.**

Cindy Gilliam 832-813-6512
Financial Report and Consideration No 8  (ACTION ITEM 8)  Board Meeting 2-2-12

Request
Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute Additional Master Service Contracts for the Purchase of Maintenance, Repairs, and Inspection Services for System Facilities

Chancellor's Recommendation
That the Board of Trustees authorize the Chancellor or designee to negotiate and execute additional master service agreements with the recommended vendors to obtain services for general contracting, plumbing, roofing, restoration/remediation and finishes throughout the System for individual projects which cost less than $100,000. The scope of the award is for an estimated $2,000,000 per year, with a not-to-exceed amount of $10,000,000 over the five year term

Rationale
At its meeting on December 1, 2011, the Board of Trustees approved the award of contracts for Master Service Agreements. This additional approval is for vendors who qualified for more than one type of service. Attached is the original list with the additional services highlighted in yellow. These vendors participated in the original bid process and were selected through the formal evaluation process in compliance with Texas Education Code Section 44.031 (a)

Fiscal Impact
Funds for these purchases are included in the approved FY 2011-12 budgets for the System. Funds for subsequent fiscal years will be included in future proposed budgets

Staff Resource
Cindy Gilliam  832-813-6512
# MASTER SERVICES – RFP# 154, 156, 157, 158, 159, 162

## RECOMMENDED VENDOR LIST

### General Contracting
- GenTech Construction Co: 2211 W 34th St, Houston, TX 77018
- Rosecrans Services Co: 1213 West Loop North, Suite 150, Houston, TX 77055
- Miner Dederick Construction: 1532 Peden, Houston, TX 77006
- D & C Contracting: 10126 Talley Lane, Houston, TX 77041
- Sparks Construction Services: P.O. Box 9737, The Woodlands, TX 77387
- Project Management Group, LLC: 2723 N Houston Ave, Houston, TX 77009

### Electrical
- Charlie Brown Services: 45445 S Pinemont, Suite 204, Houston, Texas 77041
- A & H Electric: 3305 North Loop 336 West, Conroe, TX 77304
- Gonzales Commercial Electric: 52351 Milwee, Houston, TX 77092
- Prism Electric: 1229 West 34th St, Houston 77018
- Colwell Electric: 6829 Guhn Rd, Houston, TX 77040
- Sparks Construction Services: P.O. Box 9737, The Woodlands, TX 77387

### Plumbing
- Belknap Plumbing Systems: 99030 Solon Road, Houston, TX 77064
- Sparks Construction Services: P.O. Box 9737, The Woodlands, TX 77387
- Letso Company, Inc: 8435 Westglen, Houston, TX 770623

### Mechanical
- TD Industries: 13850 Diplomat Drive, Dallas, TX 75234
- C-Air-S Mechanical: 8430 Fawndale, Houston, TX 77040
- Lange Mechanical: 933 Wakefield, Houston, TX 77017
- HB Mechanical, Inc: 25428 Loop 494, Ste C, Porter, TX 77365
- Letso Company, Inc: 8435 Westglen, Houston, TX 770623

### Automated Building Controls
- Gemini Integration Services: 1090 FM2920, Ste G116, Houston, TX 77377

### Roofing
- Brinkman Investments, Inc: 5060 Timber Creek Dr, Houston, TX 77017
- Garland/DBS, Inc: 3800 East 91st St, Cleveland, OH 44105
- Sparks Construction Services: P.O. Box 9737, The Woodlands, TX 77387

### Fire Protection
- Diversified Thermal: 6727 Signat, Houston, TX 77041
- HG Fire Systems: 15102 Sommermeyer, Suite 100, Houston, TX 77041
- Firetrol Protection: 400 Garden Oaks Blvd, Houston, TX 77018

### Restoration/Remediation
- Service Master: 801 Russell Palmer, Kingwood, TX 77339
- Texas Lithotech: 1819 Milby, Houston, TX 77003
- Belfor Property Restoration: 4400 Blalock Rd, Ste 400, Houston, TX 77041
- Blackmon Mooring: 10511 Kip Way, Ste 400, Houston, TX 77099
- Servpro of the Woodlands / Conroe: 2700 Greens Rd, Ste 300, Houston, TX 77032
- Gen Tech Construction: 2211 W 34th St, Houston, TX 77018
- D & C Contracting: 10126 Talley Lane, Houston, TX 77041
**Finishes**

Hawkins Drywall
Texas Star Design, LLC
Rosecrans Services Co
Sparks Construction Services
D & C Contracting

P O Box 554, Pattison, TX 77466
1950 Lexington Woods Dr, Spring, TX 77373
1213 West Loop North, Suite 150, Houston, TX 77055
P O Box 9737, The Woodlands, TX 77387
10126 Talley Lane, Houston, TX 77041

**Flooring**

ACS Flooring Group
Prime Flooring Systems
Arch Floors, Inc
Texan Floor Services
Business Flooring Partners

1289 N Post Oak, Suite 190, Houston, TX 77055
1950 Lexington Woods Dr, Houston, TX, 77373
1803 Allen Pkwy, Houston, TX 77019
2055 Silber Rd, Suite 103, Houston, TX 77055
1234 N Post Oak Rd, Suite 190, Houston, 77055

**Painting & Wall Coverings**

Ideal Finishes
Vaughn (Te-Ko)

6213 Corporate Dr, Houston, TX 77038
P O Box 15202, Houston, TX 77020
Exhibit "M"

Financial Report and Consideration No. 9 (ACTION ITEM 9) Board Meeting 2-2-12

Request
Consideration of Authorization for the Chancellor or his Designee to Negotiate and Execute a Contract for the Purchase of Land for the LSC-Kingwood Campus

Chancellor's Recommendation.
That the Board of Trustees authorize the Chancellor or his Designee to negotiate and execute a contract with Kellington Investments Limited, a Texas Limited Partnership, for approximately 8 acres of land on the north side of the LSC-Kingwood campus for an estimated amount of $1,000,000

Rationale
LSC-Kingwood continues to experience significant growth due to aggressive development within the service area. In order to position the campus for this additional growth, it is recommended that LSCS purchase approximately 5 acres at the fair market value of $1,000,000 as established by an appraisal. The seller will then donate to LSCS the additional acreage required (approximately 3 acres) to bring the total acquisition to 8 acres.

The 8 acre tract is located within the City of Houston, has frontage on Royston and Woodford Place Drive, and has City of Houston utilities at its property lines

Preliminary plans indicate that an approximate 75,000 square foot building could be constructed on the 8 acre site including a portion of the required surface parking lot. The remaining surface parking and required storm water detention will need to be provided in the main portion of the existing campus. Due diligence, including a boundary survey, environmental and geotechnical reports, utility availability, and flood plain and wetland investigations will be performed prior to closing.

Fiscal Impact
Funds for this purchase are available from the 2008 General Obligation Bond

Staff Resource
Katherine Persson 281-312-1640
Cindy Gilliam 832-813-6512
Exhibit "N"

Building and Grounds Report

Report. Construction Projects Update

The System's plant operations and facilities department has provided a summary report of the System's construction projects. See attached report.
General Obligation Bond Project Summaries – 2008 Election.

- **LSC-North Harris**
  - Project close-out and warranty work continues

- **LSC-Victory Center**
  - Off-site street improvements continue on Victory and Vogel
  - Project close-out and warranty work continues

- **LSC-Kingwood**
  - Project close-out will continue during the first quarter of 2012
  - The campus way-finding and directional signage associated with the new buildings is under development

- **LSC-Atascocita Center**
  - Infrared testing of electrical connections has been completed. Corrective repairs are in progress and should be completed by the end of January
  - Additional interior signs and graphics have been installed
  - The monument sign has been updated with Quest HISD terminology and dedicated parking space signs for High School have been installed
  - Project close-out and warranty work continues

- **LSC-Tomball**
  - Replacement panels for the Diva Shell in the Performing Arts Theatre are to arrive mid-March
  - Closeout of the Veterinary Technology project is complete

- **LSC-Tomball Health Science**
  - Project complete

- **LSC-Tomball – Renovation**
  - The renovation project has been advertised and competitively bid. A contractor recommendation will be a March Board agenda item

- **LSC-Montgomery**
  - Renovation projects are substantially complete
  - Renovation punch list items are being addressed
  - Project close-out and warranty work continues
LSC-Conroe Center
- Pricing for the monument sign has been approved. Installation will occur during February.
- Project close-out and warranty work continues.

LSC-CyFair
- Punch list work has been completed by the contractor and is being reviewed by the architect.
- Project close-out and warranty work continues for the Science and Student Services/Classroom buildings.
- The first floor renovation of the Library Building for the Student Life program is scheduled for a February completion.

LSC-Cypress Center
- LSCS continues to hold meetings with the traffic engineer and Harris County regarding the new Traffic Impact Analysis (TIA). Additional County comments are being incorporated into the report. Final County feedback is expected in February.

LSC-University Park
- Re-design of the new Building 9&10 entry drive, visitor parking lot, and building entry canopy has been completed. The construction documents have been submitted to the County for a building permit.
- The lobby finish upgrades and restroom renovations on level 1 of building 10 are substantially complete.
- Construction of the faculty and administrative offices on level 8 of building 13 are substantially complete. Punch list items are being addressed.
- Design of the new library, assessment center, and tutoring center, located on level 8 of building 12, has been completed. Construction documents are being finalized. Demolition is complete.
- Construction of the corporate college training center on level 1 of building 10 is substantially complete. Punch list items are being addressed.

Tenant Build-outs

LSC-University Park
- The University of Houston has occupied the remainder of level 4 in building 12.
- Responsive Education’s charter high school occupied new space on level 1 of building 13 at the beginning of January.
- Fletcher Yoder’s lease space on level 3 of building 9 is scheduled for completion during February.

Repair and Replacement Projects

LSC-North Harris
- Health Professions Building Roof Replacement
  - Bids responses are being evaluated.
- Student Services Building Conversion of Stairs to a Ramp
  - Project complete.
- Academics Building Air Handling Unit Replacement
  - Design complete
  - The air handler unit is on order

- LSC-Kingwood
  - Administration Building Air Handler Unit Rebuild or Replacement
    - Design complete
    - The air handler unit is on order
    - Installation is tentatively scheduled for late May
  - Classroom Building Air Handling Unit Rebuild or Replacement
    - Design complete
    - The air handler unit is on order
    - Installation is tentatively scheduled for spring break
  - Refinish Concrete
    - Project has been submitted for bid

- LSC-Tomball
  - Electrical Grounding Repair
    - Testing scheduled
    - Engineering analysis to follow test results
  - Replace Tile in South Building
    - Project requirements and construction details have been confirmed
  - Commons Furniture Replacement
    - The selection process has commenced

- LSC-Montgomery
  - Install Sump Pumps in Fire Pits
    - Design complete
  - Install Carpet for buildings E101, E102 & B102
    - Project complete
  - Paint Health Science Center
    - Project complete
  - Replace sidewalks in front of Buildings C & E
    - Documentation of project requirements is in progress
    - Work scheduled for spring break

- LSC-CyFair
  - Utility Vehicle Storage Replacement
    - Location confirmed
    - Project currently in design
  - Masonry Sealant – LRNC
    - Work scheduled for completion by late March
  - Paint Health Science Center
    - Work complete
  - Replace Carpet for the Fine Arts Building
    - Carpet is on order

- LSC-University Park
♦ Fitness Center
  ▪ Work Complete
♦ American Disabilities Act Access Hardware Upgrades
  ▪ Scope of work being reviewed due to occupancy change
  ▪ Reviewing project scope for automatic door openers

❖ LSC- System Office
♦ Re-commission Roof Top Units & Repair Ductwork
  ▪ Testing and balancing complete
  ▪ An engineer has been selected to review the test and balance reports and to make a recommendation for system modifications
Exhibit "O"

**Personnel Report and Consideration No. 1 (ACTION ITEM 10)**  
**Board Meeting 2-2-12**

**Request**  
Consideration of Ratification of Appointments

**Chancellor’s Recommendation**  
That the contractual appointments listed on the following pages be ratified for the positions indicated

**Rationale**  
These contractual appointments include ratification of Administrators and Faculty from the LSC-CyFair, LSC-Kingwood, LSC-Montgomery, LSC-North Harris, LSC-Tomball, LSC-System Office, and LSC-University Park

**Fiscal Impact:**  
Positions and salaries have been budgeted for 2011-2012

**Staff Resource**  
Rand Key  
832-813-6522
a LSC-CyFair

Davida Rodgers, Assistant Professor, Psychology

Effective Ten and one-half month contracted employee at an annual salary of $49,782 beginning January 9, 2012

Education M A & B A , Northwest University, Major Psychology, A A , Bakersfield Community College, Major Liberal Studies

Experience Adjunct Faculty, and PT Specialist IV, Lone Star College-CyFair & University Park, Case Manager (Intern), Ryther Child Center, Office Assistant, Northwest University, Teacher, Stockdale Christian School

Hui Tan, Associate Professor, Chemistry

Effective Ten and one-half month contracted employee at an annual salary of $58,358 beginning January 9, 2012

Education Ph D , University of Oklahoma, Major Chemistry and Biochemistry, M S , Beijing Institute of Traumatology/Orthopaedics, Major Bone Biochemistry, B S , Hunan Medical University, Major English Clinical Medicine

Experience Assistant Professor, Cameron University, Postdoctoral Researcher, and Research Assistant, University of Oklahoma, Instructor, Hunan Medical University, Medical Doctor, First Hospital of Hunan Medical University

Jayne Martin, Assistant Professor, Developmental Math

Effective Ten and one-half month contracted employee at an annual salary of $50,776 beginning January 9, 2012

Education M Ed , Prairie View A&M, Major Curriculum & Instruction, B S , Tuskegee University, Major Electrical Engineering

Experience Adjunct Faculty, Lone Star College-CyFair, Mathematics Department Graduate Assistant, Prairie View A&M University, Field Service Engineer, and Design Engineer, Southern Company Services, Maintenance Engineer, and Manufacturing Engineer, Toyota Motor Manufacturing, Mathematics Tutor, Tuskegee University

Robert Holmes, Assistant Professor, History

Effective Ten and one-half month contracted employee at an annual salary of $56,093 beginning January 9, 2012
Education  Ph D & M A , University of Texas at Austin, Major U S History, B A , New York University, Major History

Experience  Adjunct Faculty, Austin Community College, Lecturer, Instructor, Supplemental Instructor, and Teaching Assistant, University of Texas at Austin

Hilary Harris, Associate Professor, Developmental English

Effective  Ten and one-half month contracted employee at an annual salary of $58,358 beginning January 9, 2012

Education  Ph D & M A , University of California, Major English, M A , University of Arkansas, Major English, B A , University of Missouri, Major History

Experience  Associate Professor, St Charles Community College, Assistant Professor, Griffith University, and Palomar Community College, Lecturer, Westpark Community College, California State University, University of Wisconsin, University of California, and University of Arkansas

Aaron Alon, Assistant Professor, Music

Effective  Ten and one-half month contracted employee at an annual salary of $58,358 beginning January 9, 2012

Education  D M A , Rice University, Major Composition, M M , Cleveland Institute of Music, Major Composition, B A , University of Chicago, Major Music

Experience  Part-Time Faculty Lecturer, Women’s Institute of Houston, Instructor, Rice University, Faculty, University of Texas-Austin, Director, American Festival for the Arts, Adjunct Instructor, Alvin Community College, Graduate Student Instructor, Rice University

Jacqueline Pierson, Assistant Professor, Accounting

Effective  Ten and one-half month contracted employee at an annual salary of $50,776 beginning January 9, 2012

Education  M A , University of California, Major Political Science, B A , California State University, Major Accounting

Experience  Fraud Examiner, Harris County District Attorney’s Office, Faculty/Facilitator, University of Phoenix, Adjunct Faculty, Lone Star College-Montgomery, Certified Public Accountant, Jacqueline Temple Pierson, CPA, and Dennis G House, P C , Senior Accountant, Internal Auditor, Finance Supervisor, Credit Specialist, and Rate Specialist, DHL Worldwide Express
Patrick Muana, Associate Professor, English

Effective: Ten and one-half month contracted employee at an annual salary of $58,358 beginning January 9, 2012

Education: Ph D & M A, University of Sheffield,-UK, Major English & Oral Culture and Literature, B A, University of Sierra Leone, Major English Language and Literature

Experience: Adjunct Faculty, Lone Star College-CyFair, Assistant Professor, and Visiting Assistant Professor, Texas A&M University, Adjunct Instructor, Wharton County Junior College, Visiting Assistant Professor, Prairie View A&M University

Aran Bercu, Assistant Professor, Math

Effective: Ten and one-half month contracted employee at an annual salary of $50,776 beginning January 9, 2012

Education: M S & B S, University of Houston-Clear Lake, Major Mathematics, B M, Southern Illinois University, Major Music

Experience: Adjunct Instructor, College of the Mainland, Teacher, Pearland ISD, Research Assistant, and Teaching Assistant, University of Houston-Clear Lake, Teacher/Administrator, Santa Fe ISD

Blake Ellis, Assistant Professor, History

Effective: Ten and one-half month contracted employee at an annual salary of $53,665 beginning January 9, 2012

Education: Ph D & M A, Rice University, Major U S History, M A, Baylor University, Major History, B A, Louisiana College, Major History

Experience: Adjunct Faculty, Lone Star College-North Harris, Teaching Assistant, Editorial Assistant, and Research Fellow, Editorial Assistant, and Teaching Assistant, Rice University, Editorial Assistant, Niels C Nielsen, Editorial Consultant, The Black Town Movement Project

Bo Cui, Assistant Professor, Machining

Effective: 4 5-month contracted employee at a semester pro-rated salary of $21,761 beginning January 16, 2012

Education: M S, Lamar University, Major Mechanical Engineering, B S, Shangdon Institute of Technology, Major Mechanical Design & Manufacturing
Experience  Temporary Full-Time Instructor, Temporary Full-Time Assistant Professor & Instructor, and Adjunct Faculty, Lone Star College-CyFair, Machine Tool Engineer, AMS Automation, Service Engineer, Vanguard Machinery, Engineer, Victor Industrial, Teaching Assistant, Lamar University

Erik Hoyer, Instructor, Biology

Effective  4 5-month contracted employee at a semester pro-rated (70%) salary of $18,308 beginning January 16, 2012

Education  D C, Palmer College, Major Chiropractic, B S, Texas A&M University, Major Biomedical Science

Experience  Temporary Full-Time Instructor, and Adjunct Instructor, Lone Star College-CyFair & Blinn College, Chiropractic Physician, PCC, PA, Associate Doctor, DC Health Center, Instructor Pathophysiology, Austin College, Instructor Anatomy, Physiology, Pathophysiology, HHMA, Instructor PYB Seminar Series, American Red Cross, Radiology Laboratory Instruction, Neuromusculoskeletal Diagnosis Laboratory Assistant, and Physical Diagnosis Laboratory TA, Palmer College

Ovidio Galvan, Assistant Professor, Political Science

Effective  4 5-month contracted employee at a semester pro-rated salary of $20,104 beginning January 16, 2012

Education  M A, University of St Thomas, Major Liberal Arts, B A, Texas A&M University, Major Political Science

Experience  Adjunct Faculty, Lone Star College-CyFair, Staff Intern for U S Senator Kay Bailey Hutchison, Senior Bookseller, Borders Inc, Writer, Maroon Weekly

Abraham Korah, Associate Professor, Reference Librarian

Effective  Twelve month contracted employee at an annual salary of $60,438 beginning November 16, 2011

Education  M B A, Sam Houston State University, Major Management, M S, University of North Texas, Major Library Science, M A, New York University, Major Higher Education Administration, B A, University of Northern Iowa, Major Finance

Experience  Reference, Instruction and Systems Librarian, San Jacinto College Libraries, Reference Librarian, Sam Houston State University, Intern, Fort Bend County Libraries, Coordinator, University of North Texas, Assistant Director, University of Chicago
Maya Shulga, Assistant Professor, Political Science

Effective Ten and one-half month contracted employee at an annual salary of $53,665 beginning January 9, 2012

Education Ph D & M A, University of California, Major Political Science, B A, California State University, Major Political Science

Experience Associate Lecturer, Teaching Assistant, Graduate Research Assistant, Political Science Graduate Student Associate Secretary-Event Coordinator-Spokesperson, and Assistant Workshop Coordinator, University of California-Riverside, Adjunct Lecturer, California State University-San Marcos

b LSC-Kingwood

Kaleigh VonDerVor, Assistant Professor, Reference Librarian

Effective Twelve month contracted employee at an annual salary of $55,315 beginning January 9, 2012

Education M S, University of North Texas, Major Library Science, B A, Dowling College, Major English


Jeffrey Lambert, Instructor, History

Effective 4 5-month contracted employee at a semester pro-rated (70%) salary of $14,354 beginning January 9, 2012

Education M A & B A, Texas State University-San Marcos, Major History

Experience Adjunct Faculty, Lone Star College-Kingwood, Instructional Assistant, Texas State University

Billy Albers, Assistant Professor, English

Effective 4 5-month contracted employee at a semester pro-rated salary of $21,761 beginning January 9, 2012

Education M A & B A, Texas Tech University, Major English

Experience Instructor, and Adjunct Faculty, Lone Star College-Kingwood & North Harris, Assistant Editor, World Publications, English Language Arts & Reading Teacher,
Huffman ISD, and New Caney, Substitute Teacher, Humble ISD, Media Coordinator/TV Producer, St Agnes Academy

Calandra Pervis, Instructor, Math

**Effective** 4 5-month contracted employee at a semester pro-rated (70%) salary of $17,508 beginning January 16, 2012

**Education**  Ed D, Nova Southeastern University, Major Educational Leadership, M E D, Texas Southern University, Major Education Administration, B B A, Lamar University-Beaumont, Major Business

**Experience** Temporary Full-Time Instructor, Adjunct Faculty, Lone Star College-Kingwood, Online Adjunct Professor, LeTourneau University, Mathematics Consultant, Numbers Mathematics Professional Development, Elementary and Secondary Educational Consultant, Project GRAD-Houston ISD, Mathematics Teacher-Galena Park ISD

Darlene Beaman, Instructor, English

**Effective** 4 5-month contracted employee at a semester pro-rated (70%) salary of $16,828 beginning January 16, 2012

**Education**  Ph D & M A, Rice University, Major English & English Literature, B A, Baylor University, Major English Literature

**Experience** Temporary Full-Time Instructor, Adjunct Faculty, and Tutor, Lone Star College-Kingwood, Legal Assistant, Glen E Beaman, Part-Time Lecturer, Rice University, Technical Writer, Conoco, Inc, Editor-in-Chief, and Assistant Editor, Phoenix, Grader, Baylor University

Khallai Taylor, Instructor, Computer Information Technology

**Effective** 4 5-month contracted employee at a semester pro-rated (70%) salary of $15,233 beginning January 16, 2012

**Education**  M S, Regis University, Major Computer Information Technology, B A, The Ohio State University, Major Humanities

**Experience** Temporary Full-Time Instructor, Adjunct Faculty, Lone Star College-Kingwood, ELA 7th Grade Teacher, Dayton ISD, IM Technical Sales Specialist, IBM, English Language Teacher, Liaoning Technical University

Ngangnang Njowo, Instructor, Sociology

**Effective** 4 5-month contracted employee at a semester pro-rated (70%) salary of $15,738 beginning January 16, 2012
**Education**  M A , Texas Southern University, Major Sociology, B A , University of Yaounde, Major Journalism

**Experience**  Temporary Full-Time Instructor, and Adjunct Faculty, Lone Star College-Kingwood, Legal Assistant/Litigation Support, Conoco-Phillips, Legal Assistant, Shell Oil Company

**Susan Jackson, Assistant Professor, Education**

**Effective**  4 5-month contracted employee at a semester pro-rated salary of $25,011 beginning January 16, 2012

**Education**  M Ed , University of Houston, Major Educational Psychology, B A , University of California-Davis, Major Psychology and Dramatic Art

**Experience**  Lecturer, Teaching Assistant, Graduate Assistant, Facilitator and Mentor, and Teaching Assistant, University of Houston

**Jason Hills, Instructor, Philosophy**

**Effective**  4 5-month contracted employee at a semester pro-rated (70%) salary of $16,828 beginning January 16, 2012

**Education**  Ph D & M A , Southern Illinois University, Major Philosophy, B S , Rochester Institute of Technology, Major Computational Mathematics

**Experience**  Temporary Full-Time Instructor, Lone Star College-Kingwood, Adjunct Instructor, Teaching Assistant, Managing Editor, and Editorial Assistant, Southern Illinois University-Carbondale

**LSC-Montgomery**

**Jacquelyn Harrah, Instructor, English**

**Effective**  4 5-month contracted employee at a semester pro-rated (70%) salary of $15,233 beginning January 9, 2012

**Education**  M A & B A , San Jose State University, Major English

**Experience**  Adjunct Faculty, Lone Star College-Montgomery, Tomball, and Kingwood, Executive Director, Adoptions International Mission, Adjunct Faculty, Houston Community College, In-House Publication Specialist, Hoover Institution Press, Fourth Grade Reading Specialist, Juana Briones Elementary School, English Instructor, Junshin Joshi Gakuen (Tokyo Japan), Instructor/Tutor, San Jose State University
Sandi Johnson, Instructor, English

Effective 4 5-month contracted employee at a semester pro-rated (70%) salary of $15,233 beginning January 9, 2012

Education M A & B A , Mount Mary College, Major English & English/Professional Writing & Philosophy

Experience Adjunct Faculty, and Tutor, Lone Star College-Montgomery, Permanent Substitute Teacher, Klein ISD, Contract Editor, Houston Modern Luxury Magazine, Writer & Editor, Milwaukee Courier Newspaper, Writer & Consultant, SMAG Media

Britt Michelsen, Instructor, Political Science

Effective 4 5-month contracted employee at a semester pro-rated (70%) salary of $15,233 beginning January 9, 2012

Education M A & B A , University of Hawaii, Major American Studies & Philosophy

Experience Temporary Full-Time Instructor, and Adjunct Faculty, Lone Star College-Montgomery, Business Analyst/Associate Consultant, Lascaux Consulting, LLC, Business Process Manager/Senior Analyst/Project Manager, International Business Systems, Project Manager/Technical & Marketing Writing, Baker Hughes INTEQ, Director of Training, Hawaii Child & Family Service, Business Analyst/Trainer, Hawaii Medical Services Association

John Biles, Instructor, History

Effective 4 5-month contracted employee at a semester pro-rated (70%) salary of $17,164 beginning January 16, 2012

Education Ph D & M A , University of Maryland-College Park, Major History, B A , Southwestern University, Major History

Experience Temporary Full-Time Instructor, and Adjunct Faculty, Lone Star College-Montgomery and Sam Houston State University, Guest Professor, Texas A&M University

Kira Renneberg-Jones, Instructor, Biology

Effective 4 5-month contracted employee at a semester pro-rated (70%) salary of $14,354 beginning January 16, 2012

Education M A & B S , Sam Houston State University, Major Biology
Experience  Temporary Full-Time Instructor, Adjunct Faculty, Lone Star College-Montgomery, Self-Employed, Kira Jones Water Gardens, Landscape Specialist, GWL Realty Advisors, Lab Assistant, and Laboratory Instructor, Sam Houston State University, Teller, Compass Bank, Office Education Student, Exxon Exploration Company

Madhu Dasaraju, Instructor, Biology

Effective  4 5-month contracted employee at a semester pro-rated (70%) salary of $15,233 beginning January 16, 2012

Education  M S, Sri Venkateswara University, Major Botany, B S, Osmania University, Major Botany

Experience  Temporary Full-Time Instructor, and Adjunct Faculty, Lone Star College-Montgomery, Full-Time Faculty, Gautami Junior College, Biology & Chemistry Faculty, Adarsh Science Academy

Michael Robinson, Instructor, Political Science

Effective  4 5-month contracted employee at a semester pro-rated (70%) salary of $17,614 beginning January 16, 2012

Education  Ph D, University of Houston, Major Political Science, M A & B A, Louisiana State University, Major Political Science

Experience  Temporary Full-Time, Lone Star College-Montgomery, Instructor, and Teaching Assistant, University of Houston, Supervisor, LSU Public Policy Research Laboratory

Michelle McMahon, Instructor, Geology

Effective  4 5-month contracted employee at a semester pro-rated (70%) salary of $17,508 beginning January 16, 2012

Education  Ph D & M S, University of Aberdeen, Major Geology & Environmental Remote Sensing, B A, Lawrence University, Major Geology

Experience  Temporary Full-Time Instructor, and Adjunct Faculty, Lone Star College-Montgomery & North Harris, Geology Instructor, Diablo Valley College, Geology Lecturer, California State University, Post-Doctorate Research Fellow, University of Aberdeen, Research Geologist, Petroleum Science and Technology Institute, Research geologist, Research Planning Institute, Development Geologist, Cities Service Oil and gas/Occidental Petroleum Corp
Steven Hayes, Instructor, Sociology

**Effective** 4 5-month contracted employee at a semester pro-rated (70%) salary of $14,354 beginning January 16, 2012

**Education** M A & B A, California State University Dominguez Hills, Major Sociology & Psychology

**Experience** Temporary Full-Time Instructor, Adjunct Faculty, Lone Star College-Montgomery & CyFair, and San Jacinto Community College, Teaching Assistant, California State University

D Sundarsingh Daniel, Instructor, Biology

**Effective** 4 5-month contracted employee at a semester pro-rated (70%) salary of $17,508 beginning January 16, 2012

**Education** Ph D, M S & B S, University of Madras, India, Major Biochemistry, Biochemistry & Chemistry

**Experience** Temporary Full-Time Instructor, and Adjunct Faculty, Lone Star College-Montgomery, Biomedical Research, Baylor College of Medicine-Houston, Research Fellow, Astra Research Centre-India, Senior Research Fellow, University of Madras-India, Associate Research Fellow-Welcome Research Unit and Dept of Gastroenterology, CMC Hospital-India

Susan Holland, Associate Professor, AD Nursing

**Effective** 4 5-month contracted employee at a semester pro-rated salary of $22,483 beginning January 16, 2012

**Education** M S N & B S N, University of Texas Health Science Center-Houston, Major Nursing

**Experience** Temporary Full-Time Instructor, Lone Star College-Montgomery, Assistant Professor, Northwestern State University, Clinical Instructor, Blinn College, Director Education Services, Dean, Coordinator, and Professional Staff Educator, St Joseph Regional Health Center, Charge Nurse-Emergency, Educator, and Nurse Manager, Medical Center Hospital-Conroe, Nurse Manager/Staff Nurse Neurosurgery, The Methodist Hospital-Houston, Charge Nurse, Clear Lake Hospital

d LSC-North Harris

Steven Kolar, Vice President, Instruction

**Effective** Twelve month contracted employee at an annual salary of $107,141 beginning January 1, 2012
Education  M B A & B B A , University of Houston-Victoria, Major  Business Administration, A A S , Lone Star College-North Harris, Major  Nursing

Experience  Interim Vice President-Instructor & Student Services, Dean, and Director/Chair, Lone Star College-University Park & North Harris, Education/Resource Specialist III, and Emergency Department Staff RN, Memorial Hermann Northeast Hospital, EMS Director, Medical transfer Systems, Inc , Adjunct Faculty, The Victoria College, EMT/Paramedic, Victoria Fire Department

Melissa Gonzalez, Dean, Instruction

Effective  Twelve month contracted employee at an annual salary of $105,000 beginning January 9, 2012

Education  Ph D , M B A , & B B A , University of Texas-Pan America, Major International Business/Management, & Finance

Experience  Program Director, and Associate Professor, University of Houston, Scholarship Coordinator, and Counselor, University of Texas-Pan America, Assistant Business Manager, Roma ISD

Sylvia Rivera, Associate Professor, Political Science

Effective  Ten and one-half month contracted employee at an annual salary of $58,358 beginning January 16, 2012

Education  Ph D , University of Arizona, Major  Political Science, M A & B A , St Mary’s University-San Antonio, Major  Political Science

Experience  Temporary Full-Time Instructor, Lone Star College-North Harris, Assistant Professor, Texas A&M University, Adjunct Faculty, and Admission Counselor, St Mary’s University, Graduate Student Instruction, University of Arizona, Assistant director Undergraduate Admission, Rice University

Brian Kyser, Assistant Professor, English

Effective  Ten and one-half month contracted employee at an annual salary of $52,044 beginning January 16, 2012

Education  M F A , San Francisco State University, Major  Creative Writing, M A & B A , University Hawaii, Major  English Literature

Experience  Adjunct Faculty, Lone Star College-North Harris, Managing Director/Investment Advisor, Meyers-Grade Investments, General Manager, Carter & Torno, Technical Writer, Gordon Biersch Brewery Co , Associate Editor, Manoa-A Pacific Journal of International Writing
Hilton J. LaSalle, Associate Professor, Psychology

**Effective**  Ten and one-half month contracted employee at an annual salary of $52,461 beginning January 16, 2012

**Education**  M A , Southern University, Major Mental Health Counseling, B S , Texas Southern University, Major Electronic Engineering Technology

**Experience**  Counselor, Assistant Professor, Director, Adjunct Faculty, and Student Engagement/Instructor, Lone Star College System, Blackboard Administrator, Volunteer Counselor, and Campus Distance Education Coordinator, Southern University, Therapist, Center of Psychological Services, Counselor/Therapist, Coordinator, and Case Manager, Family Services of Greater Baton Rouge

David Foti, Instructor, Economics

**Effective**  4 5-month contracted employee at a semester pro-rated (70%) salary of $15,233 beginning January 9, 2012

**Education**  M S , Georgia Southern University, Major Applied Economics, M B A , University of Houston, Major Business Administration, B B A , University of Texas, Major Finance

**Experience**  Adjunct Faculty, Lone Star College-North Harris, Owner, Risk Management Consultant, Head of Commodity Operations, BP-Gas and Power Trading, Senior Project Manager, Accenture, Market Risk Manager, Enron

Candace Sexton-Ruiz, Associate Professor, ASL/Interpreter Training

**Effective**  Ten and one-half month contracted employee at an annual salary of $50,776 beginning January 9, 2012

**Education**  M A , University of Texas, Major Bilingual and Bicultural Studies, B S , Gallaudet University, Major Physical Education

**Experience**  Professor, Associate Professor, Assistant Professor, CE Instructor, Lone Star College-North Harris, Assistant Professor, MacMurray College, Educational Skills Specialist III, Acting Director, and Tutor, St Philip's College, American Sign Language Instructor, Vital Signs, Inc

Bob Lynch, Assistant Professor, Developmental English

**Effective**  Ten and one-half month contracted employee at an annual salary of $49,092 beginning January 9, 2012

**Education**  B A , Marquette University, Major News-Editorial Journalism
Experience. Adjunct Faculty, and Tutor, Lone Star College-North Harris and Houston Community College System, Teacher, Raul Yzaguirre Accelerated School for Success, and Houston Heights High School, Volunteer Faculty Member, Maynard Institute for Journalism Education, Deputy International Editor, Houston Chronicle, Copy Editor, The Arizona Republic/The Phoenix Gazette, News/Copy Editor, Los Angeles Times

Rajram Sharma, Assistant Professor, AD Nursing

Effective Twelve month contracted employee at an annual salary of $64,204 beginning January 9, 2012

Education Ph D, M A & B A, University of Bombay, Major Hindi Literature, M S N, University of Phoenix, Major Nursing, B S, Lamar University, Major Nursing

Experience. Adjunct Faculty, Lone Star College-Kingwood, Registered Nurse, Kingwood Medical Center, St. Luke’s Hospital, and North East Medical Center Hospital, Patient Care Assistant, and Clinical Rotations, St. Elizabeth Hospital, Instructor, Washington University-St. Louis

Leah Kirell, Assistant Professor, Developmental English

Effective Ten and one-half month contracted employee at an annual salary of $55,831 beginning January 9, 2012

Education M A, Radford University, Major English, B A, Wofford College, Major English

Experience. Adjunct Faculty, Lone Star College-Montgomery, Teacher, and Field Instructor, Michigan State University, Adjunct Instructor, Ann Arundel Community College, Composition Instructor, University of Maryland, Humanities, Technical Writing and A P Language, and Composition Instructor, School Without Walls High School-Washington D C, Graduate Assistant, Radford University

Pablo Martinez, Associate Professor, English

Effective Ten and one-half month contracted employee at an annual salary of $54,148 beginning January 9, 2012

Education M F A, Texas State University-San Marcos, Major Creative Writing/Poetry, B M, Trinity University-San Antonio, Major Music

Experience. Assistant Professor, Visiting Professor, and Lecturer, Our Lady of the Lake University-San Antonio
Casey Garcia, Associate Professor, Humanities

Effective: Ten and one-half month contracted employee at an annual salary of $54,148 beginning January 9, 2012

Education: M A & B S, University of Texas-Austin, Major Performance Studies & Communication Studies

Experience: Adjunct Faculty, Lone Star College-North Harris, Associate Professor, Austin Community College, Lecturer, and Director, Texas A&M University-Kingwood, Professor, Mt San Antonio College, Term Instructor, George Mason University, Graduate Assistant, and Teaching Assistant, The University of Texas-Austin

Amy Peterson, Associate Professor, Math

Effective: Ten and one-half month contracted employee at an annual salary of $50,776 beginning January 9, 2012

Education: M A & B A, California State University-Fresno, Major Mathematics

Experience: Instructor, and Long-Term Substitute, Mater Dei High School-CA, Adjunct Instructor, Vanguard University, Instructor, University of Hawaii, Coast Community College District-CA, and State Center Community College District, Math Coordinator, Lecturer, and Graduate Assistant, California State University-Fresno

Brenda Gibson, Instructor, Economics

Effective: 4 5-month contracted employee at a semester pro-rated (70%) salary of $15,233 beginning January 16, 2012

Education: M A & B A, Fordham University, Major Economics


Daniel McFarlane, Instructor, Art

Effective: 4 5-month contracted employee at a semester pro-rated (70%) salary of $15,612 beginning January 16, 2012
Education  MFA, University of Florida, Major Studio Art, BFA, Sam Houston State University, Major Art

Experience  Temporary Full-Time Instructor, Adjunct Faculty, Lone Star College-North Harris, Artist in Residence, Lawndale Art Center, Graduate Teaching Instructor, University of Florida

Keith Sayles, Instructor, Machining

Effective  4 5-month contracted employee at a semester pro-rated (70%) salary of $14,727 beginning January 16, 2012

Education  BS, Sam Houston State University, Major Engineering design Graphics, A A, A A, A A, & A A, Lone Star College-North Harris, and Hawkeye Community College, Major General, Engineering Design Graphics, and Drafting & Photography

Experience  Temporary Full-Time Instructor, Adjunct Faculty, and Temporary Full-Time Assistant Professor, Lone Star College-North Harris, Adjunct Faculty, Houston Community College, CAD/CAM Mechanical Designer, R&M Energy Systems, Dairy and Grocery Stocker, Wal-Mart Stores Incorporated, CNC Programmer, US Stone, Draftsman, Designer, SUNCOAST Post-Tension, Adjunct Faculty, Houston Community College, Draftsman, FMC Corporation, Energy and Transport Group

Lucky Howe, Instructor, Welding

Effective  4 5-month contracted employee at a semester pro-rated (70%) salary of $14,727 beginning January 16, 2012

Education  AAS, Lone Star College System, Major Industrial Science

Experience  Temporary Full-Time Instructor, Adjunct Faculty, Lone Star College-North Harris, Welder/Fitter, Metal Fabricating Concepts, and Texas Sheet Metal, Contract Welder, Safety, Vulcanization of Rubber Water Pipe, and Structural Welding, S&B Construction, Motorcycle Technician, Self Employed Engineering, Welder/Fabricator and Automotive Technician, Self Employed, Automotive Transmission Technician (Sheetmetal Welder), Cleveland Transmissions

Mark Dupree, Instructor, HVAC Refrigeration Technology

Effective  4 5-month contracted employee at a semester pro-rated (70%) salary of $15,527 beginning January 16, 2012

Education  AAS, Lone Star College System, Major Heating, Ventilation, Air Conditioning & Refrigeration

Experience  Temporary Full-Time Instructor, Adjunct Faculty, Lead Plant Operations, Maintenance Technician, and Mail Courier, Lone Star College-North Harris, A/C
Technician, Air Expert and Duct Cleaning, Inc., Sergeant, Instructor, and Officer, Tomball Police Department, Deputy, Harris County Prec 4 Constables Office, Police Officer, Odessa Police Department, and Houston Police Department, Electrician, Brittan Electric

**Perry Sellers, Instructor, Accounting**

Effective 4 5-month contracted employee at a semester pro-rated (70%) salary of $15,233 beginning January 16, 2012

Education M S & B B A, Texas A&M University-College Station, Major Accounting

Experience Temporary Full-Time Instructor, Adjunct Faculty, Lone Star College-North Harris, Senior Manager-National Strategic State Tax Review (SSTR), and Manager-SSTR, Deloitte Tax LLP, Manager-State Income/Franchise Tax, Senior-Income/Franchise Tax, and Staff-Income/Franchise Tax, Arthur Anderson LLP, Teacher’s Assistant, Texas A&M University

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**LSC-Tomball**

**Lisa Morales, Assistant Dean, Instruction**

Effective Twelve month contracted employee at an annual salary of $70,000 beginning January 1, 2012

Education Ph D, University of North Texas, Major History, B M & M Ed, Northwestern Oklahoma State University, Major Vocal Performance & American History, B A, University of New Mexico, Major Economics

Experience Director, Conference on American Leadership, Honors Program Coordinator, and Adjunct Faculty, North Central Texas College, Teaching Fellow, University of North Texas, Adjunct Faculty, University of Tulsa, and Northwestern Oklahoma State University, Public Relations Manager, and Assistant to the General Director, Tulsa Opera, Inc

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**Jackie Thomas, Assistant Professor, Education**

Effective Ten and one-half month contracted employee at an annual salary of $55,831 beginning January 9, 2012

Education M S, Florida State University, Major Higher Education, B S, University of Houston, Major Consumer Science and Merchandising

Experience Area Coordinator/Graduate Assistant, Program Coordinator-Freshman Year Residential Experience (FYRE), Adjunct Faculty, and Teaching Assistant, University of Houston, Graduate Assistant-Union Productions/Special Event Planning,
Visiting Days Coordinator-College of Education, and Hearing Officer-Student Rights and Responsibilities, and Co-Instructor, Florida State University, Intern-Minority Undergraduate Fellows Program, University of Florida

Penelope Percy, Instructor, English

**Effective**  4 5-month contracted employee at a semester pro-rated (70%) salary of $16,098 beginning January 16, 2012

**Education**  M L S & M A, Indiana University-Bloomington, Major Library Science & English, B A, Louisiana State University, Major English

**Experience**  Temporary Full-Time Instructor, and Adjunct Faculty, Lone Star College-Tomball, Accredited Volunteer Leader, La Leche League International, Instructor, and Associate Instructor, Indiana University Division of Extended Studies, and Department of English, Instructor, Windfall Dancers

Theresa Fritzel, Instructor, Developmental Math

**Effective**  4 5-month contracted employee at a semester pro-rated (70%) salary of $15,233 beginning January 16, 2012

**Education**  M S & B S, University of Illinois-Urbana-Champaign, Major Geology & Physics, A S, College of Lake County, Major Science

**Experience**  Temporary Full-Time Instructor, Adjunct Faculty, Tutor, and Tutor Coach, Lone Star College-Tomball, Tutor, Learning Squared, Basin Modeler, Texaco, Inc., Teaching Assistant, and Research Assistant, University of Illinois, Peer Tutor, College of Lake County

Caroline Jamroz, Assistant Professor, Developmental Studies

**Effective**  Ten and one-half month contracted employee at an annual salary of $50,776 beginning January 9, 2012

**Education**  M Ed, Boston University, Major Reading, B A, Drew University, Major English

**Experience**  Temporary Full-Time Instructor, and Adjunct Faculty, Lone Star College-Tomball, Literacy Specialist/Reading Coach, Manatee County School District, Reading Subject Matter Expert, Fusion Learning Systems, Director of Education, Sylvan Learning Center, Educational Specialist, Franciscan Children’s Hospital

Sean Tiffee, Associate Professor, Speech

**Effective**  Ten and one-half month contracted employee at an annual salary of $55,831 beginning January 9, 2012
Education  M A & B A, Texas State University-San Marcos, Major Communication Studies

Experience  Adjunct Assistant Professor, Austin Community College, Assistant Instructor, and Mentor, University of Texas, Adjunct Lecturer, and Lab Instructor, Texas State University-San Marcos, Teacher, Jack C Hays High School-Buda, TX

Ginger Fray, Instructor, English

Effective  4 5-month contracted employee at a semester pro-rated (70%) salary of $15,233 beginning January 9, 2012

Education  M A & B A, Sam Houston State University, Major English

Experience  Adjunct Faculty, Lone Star College-Tomball Instructor, Region 4 Educational Center, Cy-Fair ISD, Spring ISD, and Griswold School

Douglas Lamppin, Instructor, Biology

Effective  4 5-month contracted employee at a semester pro-rated (70%) salary of $17,508 beginning January 16, 2012

Education  M D, Tulane University School of Medicine, Major Medicine, B A, Birmingham Southern College, Major Biology

Experience  Temporary Full-Time Instructor, and Adjunct Faculty, Lone Star College-Tomball, Physician, Owner

Irena Ciftja, Instructor, Biology

Effective  4 5-month contracted employee at a semester pro-rated (70%) salary of $16,174 beginning January 16, 2012

Education  M D, Albanian State University, Major Medicine

Experience  Temporary Full-Time Instructor, and Adjunct Faculty, Lone Grant Writer-Assistant Researcher, University Hospitals-University of Missouri, Interviewer, Texas A&M University, Case Manager, Department of Human Services

Sean Bellinger, Instructor, Gaming

Effective  4 5-month contracted employee at a semester pro-rated (70%) salary of $14,727 beginning January 16, 2012

Education  A A S, The Art Institute of Houston, Major Animation Art & Design
Experience  Temporary Full-Time Instructor, and Adjunct Faculty, Lone Star College-North Harris, and Tomball, Game Design Instructor, Digital Media Academy, 3D Animation Instructor, The Guthrie Center, Co-Founder & Animation Artist, Revelation Interactive, Animation Artist/Photographer, ePublishing, Inc, Senior Animator/Photographer, DECA, Inc, Technology Support Analyst, The Art Institute of Houston, National Photography Trainer/Studio Manager, Glamour Shots

Miroslawa Moryson, Instructor, Professional Office Technology

Effect 4 5-month contracted employee at a semester pro-rated (70%) salary of $17,508 beginning January 16, 2012

Education D C & B S, Texas Chiropractic College, Major Human Biology

Experience Temporary Full-Time Instructor, and Adjunct Faculty, Lone Star College-Tomball, Doctor of Chiropractic Medicine, Olde Oaks Chiropractic

LSC-System Office

Rhonda Dumas-Harris, Director, Call Center

Effect Twelve month contracted employee at an annual salary of $53,512 beginning December 5, 2011

Education B S & B S, University of New Orleans, Major Business Administration & Marketing

Experience Program Coordinator-Call Center/Special Events, Lone Star College-Montgomery, Special Projects, Foundation for Persons with Mental Retardation, Marketing Interim, Audubon Nature Institute, Accounting Clerk/Receptionist, Bernard K Passman Galleries

Peter Ho, Executive Director, Enterprise App.

Effect Twelve month contracted employee at an annual salary of $117,000 beginning December 12, 2011

Education M B A, Amber University, Major MIS Specialization, B A, Louisiana State University, Major Accounting

Experience Student Financial ERP Specialist, UT Southwest Medical Center, PeopleSoft Principle Consultant, Alabama State University, Kamehameha Schools, Illinois Central College, University of Wisconsin, Azusa Pacific University, Fredrick Community College, University of Texas, The University of Southern Mississippi, Maricopa Community College Systems, University of Main System, Catholic University of America, Mira Costa College, Cornell University, Florida International University, University of Pennsylvania, Gemological Institute of America, West Chester University
of Pennsylvania, Bryn Mawr College, St Thomas University, Northern Alberta Institute Technology, and University of Phoenix, Comptroller, Abbott Laboratory, Information Director, The Boy Scouts of America National Office

LSC-University Park

Arnold Erazo, Director, Contact Center

Effective Twelve month contracted employee at an annual salary of $67,343 beginning October 15, 2011

Education M.S., Nova Southeastern University, Major Information Systems, B.S., University of Redlands, Major Information Systems


Robert Ricks, Director, Student Information Services

Effective Twelve month contracted employee at an annual salary of $73,440 beginning September 1, 2011

Education M.S., Idaho State University, Major Human Resources Training and Development, B.S., Excelsior College, Major Liberal Studies

Experience Senior Analyst, Lone Star College System-CyFair, Research Assistant, Teaching Assistant, and Independent Study Course Manager, Southern Illinois University, Requirements Management Specialist, Galaxy Scientific Corporation, Software Analyst, Cylab, Inc

Walden Lewis, Assistant Professor, Economics

Effective Ten and one-half month contracted employee at an annual salary of $50,776 beginning January 9, 2012

Education M.S., Baylor University, Major Statistics, B.A., The University of Mississippi, Major Mathematics

Experience Adjunct Faculty, Lone Star College-CyFair, and Tomball, Instructor, Houston Community College, and University of Phoenix, Actuarial Specialist, AIG-VALIC
Joseph Margotta, Assistant Professor, Biology

Effective Ten and one-half month contracted employee at an annual salary of $50,776 beginning January 9, 2012

Education M S & B S, Stephen F Austin State University, Major Biology

Experience Adjunct Faculty, Lone Star College-Tomball, and University Park, Teacher, Cy-Fair ISD, Quality Assurance Lab Technical, ConAgra Foods, Graduate Teaching Assistant, and Student Assistant, Academic Enrichment Learning Center

Frank Rodriguez, Assistant Professor, Math

Effective Ten and one-half month contracted employee at an annual salary of $50,776 beginning January 9, 2012

Education M S & B S, Texas A&M University, Major Mathematics & Applied Mathematical Sciences

Experience Program Manager, and Adjunct Faculty, Lone Star College-CyFair, Program Director, Interim Assistant Director, and Instructor, Westwood College, Teacher, Richardson ISD, Instructor, Texas A&M University

Cassandra Sridharan, Assistant Professor, Political Science

Effective Ten and one-half month contracted employee at an annual salary of $48,806 beginning January 9, 2012

Education M A & B S, Seton Hall University, Major Diplomacy and International Relations

Experience Adjunct Faculty, Lone Star College-University Park & Tomball, and Houston Community College, Market Research Analyst, Chicago Bridge and Iron, Education Outreach Officer, World Affairs Council of Houston, Program Assistant, United States Department of State, Intern, Consulate General of the Italian Republic, Asia Society Texas Center, and Houston International Protocol Alliance, Resident Assistant, Seton Hall Housing and Resident Life
Request: Consideration of Resignations

Chancellor's Recommendation: That the resignations listed below be accepted and acknowledged

LSC-Kingwood

William Coppola, Executive Director/Assistant to President
Effective December 31, 2011

Peggy Whitley, Dean, Educational Support
Effective February 1, 2012

Elizabeth Chapman, Dean, Instruction
Effective February 1, 2012

Eme Ukot, Associate Professor, AD Nursing
Effective February 1, 2012

LSC-North Harris

David Vappie, Associate Professor, HVAC Refrigeration
Effective January 15, 2012

John DeLeon, Dean, Instruction
Effective January 15, 2012

James Puettz, Associate Professor, Political Science
Effective January 15, 2012

Linda Gooding, Counselor/Professor
Effective January 15, 2012

Mary Myers, Professor, AD Nursing
Effective November 18, 2011

LSC-Tomball

Diane Montagna, Professor, Surgical Technology
Effective December 16, 2011
LSC-System Office

**Walter Cooley, Director, Risk Management**  
Effective January 15, 2012

LSC-University Park

**Gary Wallace, Executive Director, Construction**  
Effective January 15, 2012

**Staff Resource:**  
Rand Key  
832-813-6522