I. Call to Order

II. Pledge of Allegiance

III. Certification of the Posting of the Notice of the Meeting

IV. Closed Session

The Board of Trustees, in accordance with Section 551.001, et seq. of the Texas Government Code will move into Closed Session under one or more of the following provision(s) of the ACT:

Section 551.071 – Consultation with Attorney
- Status of Pending or Proposed Litigation
- On any item on the Agenda
- On a matter in which the duty of the attorney to LSCS under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the OMA

Section 551.072 – Deliberation Regarding Real Property
- LSC-CyFair, LSC-Houston North, LSC-Kingwood, LSC–Montgomery, LSC-North Harris, LSC-Tomball, LSC-University Park, LSC-System Office, Future Land Purchases

Section 551.074 – Personnel Matters
- Chancellor’s Annual Evaluation
- Board’s Self Evaluation

Section 551.076 – Deliberation Regarding Security Devices

V. Reconvene Regular Meeting

VI. Introductions, Special Guests, Recognitions

VII. Public Comment

VIII. Workshop

IX. Approval of the Minutes of the February 6, 2020 Workshop and Regular Meeting of the Board of Trustees and the February 21, 2020 Board Retreat
X. Special Reports and Announcements
1. Chancellor – Reports and comments from the Chancellor regarding meetings and conferences attended, campus visits, community and district activities, education programs, current affairs related to higher education

2. Presidents

3. Vice Chancellors

4. Faculty Senate Presidents

5. Board Members
   • Reports and comments from Board chair and Board members regarding meetings and conferences attended, campus visits, community and district activities, education programs, current affairs related to higher education
   • Board Committee Reports

XI. Consideration of the Consent Agenda
(The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion and for which there is unanimous approval. Trustees receive agenda materials one week in advance of the meeting to prepare for the business to be conducted.)

XII. Curriculum Reports and Considerations
A. Consideration of Approval to Offer a New Lone Star College (the “College”) Data Analytics Associate of Applied Science (“AAS”) Degree and Level 2 Certificate at Lone Star College-University Park (“LSC-University Park”) (ACTION ITEM 1)

B. Consideration of Approval to Offer a New Lone Star College (the “College”) Data Analytics Associate of Applied Science (“AAS”) Degree and Level 2 Certificate at Lone Star College-Tomball (“LSC-Tomball”) (ACTION ITEM 2)

C. Consideration of Approval to Offer the Associate of Science, Chemical Engineering Field of Study at Lone Star College-CyFair (“LSC-CyFair”), Lone Star College-Kingwood (“LSC-Kingwood”), Lone Star College-Montgomery (“LSC-Montgomery”), Lone Star College-North Harris (“LSC-North Harris”), and Lone Star College-University Park (“LSC-University Park”) (ACTION ITEM 3)

D. Consideration of Approval to Offer the Associate of Arts, Drama Field of Study at Lone Star College-CyFair (“LSC-CyFair”), Lone Star College-Kingwood (“LSC-Kingwood”),
Lone Star College-Montgomery (“LSC-Montgomery”), Lone Star College-North Harris (“LSC-North Harris”), and Lone Star College-Tomball (“LSC-Tomball”) (ACTION ITEM 4)

E. Consideration of Approval to Offer the Associate of Arts, English Field of Study at Lone Star College-CyFair (“LSC-CyFair”), Lone Star College-Houston North (“LSC-Houston North”), Lone Star College-Kingwood (“LSC-Kingwood”), Lone Star College-Montgomery (“LSC-Montgomery”), Lone Star College-North Harris (“LSC-North Harris”), Lone Star College-Tomball (“LSC-Tomball”), and Lone Star College-University Park (“LSC-University Park”) (ACTION ITEM 5)

F. Consideration of Approval to Offer the Associate of Arts, Fine Arts Field of Study at Lone Star College-CyFair (“LSC-CyFair”), Lone Star College-Houston North (“LSC-Houston North”), Lone Star College-Kingwood (“LSC-Kingwood”), Lone Star College-Montgomery (“LSC-Montgomery”), Lone Star College-North Harris (“LSC-North Harris”), Lone Star College-Tomball (“LSC-Tomball”), and Lone Star College-University Park (“LSC-University Park”) (ACTION ITEM 6)

G. Consideration of Approval to Offer the Associate of Arts, Health and Wellness Field of Study at Lone Star College-CyFair (“LSC-CyFair”), Lone Star College-Houston North (“LSC-Houston North”), Lone Star College-Kingwood (“LSC-Kingwood”), Lone Star College-Montgomery (“LSC-Montgomery”), Lone Star College-North Harris (“LSC-North Harris”), Lone Star College-Tomball (“LSC-Tomball”), and Lone Star College-University Park (“LSC-University Park”) (ACTION ITEM 7)

H. Consideration of Approval to Offer the Associate of Arts, History Field of Study at Lone Star College-CyFair (“LSC-CyFair”), Lone Star College-Houston North (“LSC-Houston North”), Lone Star College-Kingwood (“LSC-Kingwood”), Lone Star College-Montgomery (“LSC-Montgomery”), Lone Star College-North Harris (“LSC-North Harris”), Lone Star College-Tomball (“LSC-Tomball”), and Lone Star College-University Park (“LSC-University Park”) (ACTION ITEM 8)

I. Consideration of Approval to Offer the Associate of Arts, Mexican-American Studies Field of Study at Lone Star College-CyFair (“LSC-CyFair”), Lone Star College-Houston North (“LSC-Houston North”), Lone Star College-Kingwood (“LSC-Kingwood”), Lone Star College-Montgomery (“LSC-Montgomery”), Lone Star College-North Harris (“LSC-North Harris”), Lone Star College-Tomball (“LSC-Tomball”), and Lone Star College-University Park (“LSC-University Park”) (ACTION ITEM 9)

J. Consideration of Approval to Offer the Associate of Arts, Political Science Field of Study at Lone Star College-CyFair (“LSC-CyFair”), Lone Star College-Kingwood (“LSC-Kingwood”), Lone Star College-Montgomery (“LSC-Montgomery”), Lone Star College-
North Harris (“LSC-North Harris”), Lone Star College-Tomball (“LSC-Tomball”), and Lone Star College-University Park (“LSC-University Park”) (ACTION ITEM 10)

K. Consideration of Approval to Offer the Associate of Arts, Sociology Field of Study at Lone Star College-CyFair (“LSC-CyFair”), Lone Star College-Houston North (“LSC-Houston North”), Lone Star College-Kingwood (“LSC-Kingwood”), Lone Star College-Montgomery (“LSC-Montgomery”), Lone Star College-North Harris (“LSC-North Harris”), Lone Star College-Tomball (“LSC-Tomball”), and Lone Star College-University Park (“LSC-University Park”) (ACTION ITEM 11)

L. Consideration of Approval to Expand the Associate of Science, Computer Science Field of Study to Lone Star College-North Harris (“LSC-North Harris”) (ACTION ITEM 12)

XIII. Financial Reports and Considerations

M. Consideration of Approval of a Simplified Credit Tuition Model (ACTION ITEM 13)

N. Consideration of Approval of the 2020-2021 Credit Tuition and Fee Schedule (ACTION ITEM 14)

O. Consideration of Approval of the 2020-2021 Simplified Credit Tuition and Fee Schedule (ACTION ITEM 15)

P. Consideration of Approval to Set Tuition Rate for lifePATH® courses to students with cognitive disabilities (ACTION ITEM 16)

Q. Consideration of Approval of the 2020-2021 Credit Tuition Schedule for Bachelor’s Degree Programs (ACTION ITEM 17)

R. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute Contracts on Behalf of Lone Star College (the “College”) for the Purchase of Small Project Printing Services (ACTION ITEM 18)

S. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract on Behalf of Lone Star College (the “College”) to Purchase a Catalog and Curriculum Tracking Software Solution (ACTION ITEM 19)

T. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract on Behalf of Lone Star College (the “College”) to Purchase a Facilities Management Services Program (ACTION ITEM 20)
U. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute Contracts on Behalf of Lone Star College (the “College”) to Purchase Janitorial Services (ACTION ITEM 21)

V. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute Contract Extensions on Behalf of Lone Star College (the “College”) to Purchase Transcribing, Captioning, and Communication Access Real-time Translation (“CART”) Services with Previously Approved Firms (ACTION ITEM 22)

W. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract on Behalf of Lone Star College (the “College”) to Purchase Copier Lease, Maintenance, and Managed Print Services (ACTION ITEM 23)

X. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Amendment on Behalf of Lone Star College (the “College”) to Extend Campus Food and Dining Services to Additional Locations (ACTION ITEM 24)

Y. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract on Behalf of Lone Star College (the “College”) to Purchase Construction Services for the Lone Star College-CyFair (“LSC-CyFair”) Chemistry Lab (ACTION ITEM 25)

Z. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract on Behalf of Lone Star College (the “College”) to Purchase a Customer Relationship Management Solution (ACTION ITEM 26)

AA. Consideration for Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract on Behalf of Lone Star College (the “College”) to Purchase a 0.1077 acre Right of Way (“ROW”) and to Negotiate and Execute an Easement and Agreement with Harris County for the Lone Star College-Tomball (“LSC-Tomball”) North Entrance (ACTION ITEM 27)

BB. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract Extension on Behalf of Lone Star College (the “College”) to Purchase Financial Aid Consultant Services (ACTION ITEM 28)

CC. Consideration of Approval to Amend the Fiscal Impact in the Previously Approved August 1, 2019 Board Agenda Action Item 17 for the Purchase of a Multi-Story Burn Building for Lone Star College-Kingwood (“LSC-Kingwood”) Fire Science Program (ACTION ITEM 29)
DD. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Interlocal Agreement on Behalf of Lone Star College (the “College”) with the Economic Development Program of Harris County (ACTION ITEM 30)

EE. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Inter-local Cooperative Agreement on Behalf of Lone Star College (the “College”) with the Regents of the University of California (“University”) on Behalf of University of California-Berkeley’s Center for Educational Partnerships (“CEP”) Puente Project (“Puente”) (ACTION ITEM 31)

FF. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Interlocal Agreement on Behalf of Lone Star College (the “College”) with the Texas Commission on Fire Protection (“TCFP”) to deliver internet-based certification examinations to Testing Centers at Lone Star College-CyFair (“LSC-CyFair”) (ACTION ITEM 32)

GG. Consideration for Approval to Authorize the Chancellor or Designee to Negotiate and Execute Contracts and Necessary Easements and Agreements on Behalf of Lone Star College (the “College”) for the Sale of Buildings 9 & 10 located on the Lone Star College-University Park (“LSC-University Park”) Campus (ACTION ITEM 33)

XIV. Personnel Report and Considerations

HH. Consideration and Authorization for the Chancellor or Designee to Execute Proposed Employment Contracts for the Attached Individuals (ACTION ITEM 34)

XV. Financial Report

Monthly Financial Statements

XVI. Buildings and Grounds Report

Construction Projects Update

XVII. Suggested Future Agenda Items

XVIII. Adjournment

If during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to an item noticed in this meeting, then such closed session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board concerning any and all
subjects and for any and all purposes permitted by Section 551.071-551.089, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.071 - Consultation with Attorney
Section 551.072 - Deliberation Regarding Real Property
Section 551.073 - Deliberation Regarding Prospective Gift
Section 551.074 - Personnel Matters
Section 551.076 - Deliberation Regarding Security Devices
Section 551.082 - Student Discipline
Section 551.0821 - Personally Identifiable Information About Student
Section 551.084 - Exclusion of Witness
Section 551.087 - Economic Development Negotiations
Certification of Posting of Notice to the March 5, 2020 Workshop and Regular Meeting of the Lone Star College System’s Board of Trustees

I, Stephen C. Head, Chancellor of the Lone Star College System, do hereby certify that a notice of this meeting was posted on Monday the 2nd day of March, 2020 in a place convenient to the public at LSC-System Office The Woodlands, The Woodlands Leadership Building, on all college campuses and on the system website as required by Section 551.002 et seq., Texas Government Code. Special notice of the meeting was provided to the news media as required by Section 551.001 et seq., Texas Government Code.

Given under my hand this the 2nd day of March, 2020.

LONE STAR COLLEGE SYSTEM

_____________________
Stephen C. Head
Chancellor
PRESENT: Dr. Alton Smith, Chair
Ms. Myriam Saldívar, Vice Chair
Mr. Art Murillo, Secretary
Ms. Ernestine Pierce
Mr. Michael Stoma
Mr. Mike Sullivan
Mr. David Vogt

ABSENT: Ms. Linda Good, Assistant Secretary
Mr. Ken Lloyd

I. **CALL TO ORDER:** Dr. Smith called the February 21, 2020 Board Retreat Meeting to order at 9:040 a.m. after determining a quorum was present.

II. **CERTIFICATION OF THE POSTING OF THE NOTICE OF THE MEETING:** The Chancellor certified that the Notice for the meeting had been properly posted. No action was required. A copy is attached as Exhibit “A.”

III. **PUBLIC COMMENT:** None.

IV. **BUDGET UPDATE:** Chancellor head and CFO Jennifer Mott presented a budget update including Tuition and Fee Simplification; Budgeting Philosophy and Five-Year Plan; Integrated Textbook Delivery; Organizational Design; and Other Tuition and Fee Consideration

V. **RECESS:** The board recessed at 10:30 a.m. and reconvened at 10:38 a.m.

VI. **SYSTEM OVERVIEW:** Chancellor Head presented an overview of priorities.

VII. **BOARD SELF-EVALUATION:** The board discussed the results of its annual self-evaluation.

VIII. **RECESS:** The board recessed at 11:18 a.m. and reconvened at 11:23 a.m.

IX. **CLOSED SESSION:** At 11:23 a.m., Dr. Smith convened the Board in closed session, in accordance with Section 551.001 et seq. of the Texas Government Code under one or more of the following provision(s) of the Act:
Section 551.071 – Consultation with Attorney
  • On any item on the Agenda
Section 551.074 - Personnel Matters
  • Chancellor’s evaluation
  • To discuss duties and responsibilities of Board Members

X. **RECONVENE RETREAT MEETING:** Dr. Smith reconvened the Retreat Meeting at 12:15 p.m.

XI. **DISCUSSION: BOARD POLICY CHANGE REQUEST RELATED TO BOARD ORGANIZATION AND SELECTION OF MEMBERSHIP OF BOARD COMMITTEES AND BOARD POLICY REVIEW PROCESS:** The Board discussed.

XII. **ADJOURNMENT:** Dr. Smith adjourned the meeting at 12:53 p.m.

**ATTEST:**

____________________________   ____________________________
Board of Trustees, Chair    Board of Trustees, Secretary
MINUTES OF THE
WORKSHOP AND REGULAR MEETING OF THE BOARD OF TRUSTEES
LONE STAR COLLEGE SYSTEM
CENTRAL SERVICES AND TRAINING CENTER
TRAINING AND DEVELOPMENT CENTER BOARD ROOM
5000 RESEARCH FOREST DRIVE
THE WOODLANDS, TEXAS 77381-4356
February 6, 2020
5:00 p.m.

PRESENT: Dr. Alton Smith, Chair
Ms. Myriam Saldívar, Vice Chair
Mr. Art Murillo, Secretary
Mr. David Vogt
Mr. Mike Sullivan
Mr. Ken Lloyd
Ms. Ernestine Pierce
Mr. Michael Stoma

ABSENT: Ms. Linda Good, Assistant Secretary

I. CALL TO ORDER: Chair Smith called the workshop and regular meeting of the Board of Trustees to order at 5:00 p.m. after determining that a quorum was present.

II. PLEDGE OF ALLEGIANCE: Trustee Murillo led the Board and guests in reciting the Pledge of Allegiance.

III. CERTIFICATION OF THE POSTING OF THE NOTICE OF THE MEETING: Chancellor Head confirmed that the Notice for the meeting and the Tax Rate Public Hearing had been properly posted. No action was required. A copy is attached as Exhibit “A”.

IV. CLOSED SESSION: At 5:03 p.m. Chair Smith convened the Board in closed session, in accordance with Section 551.001 et seq. of the Texas Government Code under one or more of the following provision(s) of the Act:

Section 551.071 – Consultation with Attorney
• Status of Pending or Proposed Litigation
• On any item on the Agenda
• On a matter in which the duty of the attorney to LSCS under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the OMA

Section 551.072 – Deliberation Regarding Real Property
• LSC-CyFair, LSC-Houston North, LSC-Kingwood, LSC–Montgomery, LSC-North Harris, LSC-Tomball, LSC-University Park, LSC-System Office, Future Land Purchases
Ms. Saldívar entered the meeting at 5:03 p.m. Mr. Vogt entered the meeting at 5:10 p.m.

V. **RECONVENE REGULAR MEETING:** Chair Smith reconvened the open meeting at 6:08 p.m.

VI. **INTRODUCTIONS, SPECIAL GUESTS AND RECOGNITIONS:** Dr. Head introduced Jamie Swinnerton with the Houston Chronicle and Andrew Christman with Community Impact. Dr. Jim Cain, former superintendent with Klein ISD was also in attendance.

Helen Clougherty, vice chancellor, chief of staff presented the 2020-21 Sabbatical Recipients:

**LSC-CyFair:** **Dr. Macarena Aguilar, Professor ESOL**, will update and add new material to a manual for using authentic materials, specifically films and radio broadcasts, either in a class where students practice various skills using films (ENGL 0308 Developing ESOL) or as a supplement to skills classes at LSC; **Dr. Sandra Harvey, Professor of History**, will expand her knowledge base of Texas History, to create a multicultural and diverse Texas History class, and to develop a primary document repository for her History colleagues, **Gail Marxhausen, Professor EDUC**, will use her sabbatical to create a system-wide repository of active learning, student-centered techniques, activities, tools and resources to be available for a wide variety of disciplines for their lesson creation.; **Paul Reyes, Professor of History**, will research and incorporate Latino/Afro-Latino narratives into American, Texas History with special attention to the first half of American History material, **Dr. James Seymour, Professor of History**, will pursue an educational and academic endeavor to expand knowledge about Texas History for both the college and the broader Texas community through revising a manuscript for publication, **Dr. Mark Thorsby, Professor of Philosophy**, proposes a goal of advancing the scholarship of intersubjective ethics through a research visiting scholarship at the Husserl Archives in Leuven, Belgium.

**LSC-Kingwood:** **Dr. John Theis, Professor Political Science**, seeks to build a study abroad course that would take students to South Korea and to allow for research on the reasons for high political engagement of South Korean college students and build LSC-Kingwood's nationally known civic engagement program; **Natalie Vega-Rhodes, Professor of Math**, will develop new skills to create compelling resources for mathematics, making the tools widely available so that students (and other faculty) can have a greater appreciation and deeper understanding of mathematics.

**LSC-Montgomery:** **Dr. Ronald Heckelman, Professor English**, will complete his current book project, Rhetoric as Management/Management as Rhetoric. The monograph explores a history of American rhetoric and writing pedagogy in context of a coterminous history of American managerial theory and praxis from the 17th century to the present **Dr. William**
Morgan, Professor of History, will support the writing and publication of William A. Morgan's manuscript, “A Different Kind of Servitude: Cuban Tobacco Slavery and Freedom in Pinar Del Rio”, currently under contract with Vanderbilt University Press.

LSC-North Harris: Dr. Shae Adkins, Professor of Speech, will promote the use of self regulated learning (SRL) strategies in online classes. Building an online module that serves as a repository for SRL strategies and their implementation to help facilitate academic success; Dr. Brenda Bryant, Professor of English, will write/complete a book based upon her dissertation "Reflections of African American High School Students' Literacy and Education Experiences after Brown vs Board of Education, Dean Campo, Professor EMS, will continue to pursue his Ph.D. studies. His area of focus is on the impact of work place spill-over into the intimate partner relationships of emergency service providers; Dr. Bruce Martin, Professor of English, will examine the English Department faculty's approaches of pedagogy, assignment and assessment, curriculum artifacts, and student responses to the ENGL 1301-1302 writing courses.

LSC-Tomball: Renato Davia, Professor of Economics, will identify tomorrow’s career venues within Houston’s growing international sector. Those careers demand a long-term commitment of resources in academic knowledge, skills, languages and experience, rewarded with higher salaries and great professional achievement.

VII. PUBLIC COMMENT: John Burghduff, representing the AFT, addressed the board about the resolution of an issue with sick leave and vacation leave.

VIII. WORKSHOP: None

IX. APPROVAL OF THE MINUTES OF THE DECEMBER 5, 2019 WORKSHOP AND REGULAR MEETING: upon a motion by Mr. Murillo and a second by Mr. Lloyd, the board approved the minutes of the December 5, 2019 Workshop and Regular Meeting.

X. SPECIAL REPORTS AND ANNOUNCEMENTS:

1. Chancellor: The spring semester is up in credit hours. The employee awards luncheon will be held Friday, February 7, 2020 beginning at 9:45 a.m. A total of 583 employees will be recognized for long term service, full and part time faculty staff excellence, writing award, LSC Focus award and Equity, Diversity and Inclusion award.

The groundbreaking for the LSC-Kingwood Health Professions Building will be held on Monday, March 2nd at 11 a.m.

All three of the bachelor’s degrees received final SACS approval. Lone Star College is currently recruiting for classes to start in fall 2020.

Lone Star College was recognized among Top Employers 2020 by diversityJobs.com.

We have kicked off the national searches for the next presidents of LSC-Kingwood and LSC-North Harris. The search advisory committees will review applicants and select
semi-finalists in mid-March. The semi-finalist interviews will be held in early April and finalists will be recommended. The finalists will be on campuses the last week of April to hold forums with faculty, students and staff and participate in meetings with senior leadership, chancellor’s cabinet, the community and the chancellor. Dr. Head anticipates naming the new presidents in May.

The SACS team will be coming to LSC-Houston North later this month and in February 2021 for the bachelor’s degrees. In October 2021, SACS will be here for the 10-year accreditation.

Dr. Head invited Chief Willingham to give an overview and update on the recent event that occurred at LSC-Kingwood.

2. Presidents: Dr. Shah Ardalan, gave a presentation called LSC Welcomes Back Students – highlighting each campus activities and events held during the first week of classes to welcome students back.

3. Vice Chancellors: None.

4. Faculty Senate Presidents: Dave Gaer, faculty senate president of LSC-UP gave an update on Safe Zone, discussing the Student Ally Program, and training for staff and students.

5. Board Members: Mr. Lloyd is currently mentoring students at KISD through the Lighthouse for Houston program to help provide information on Lone Star College. The program helps to engage, impact and bridge gaps for youth.

Trustee Saldivar visited Fallbrook Church and met with Pastor Holter. She was in awe of how welcoming the facility is, and she is excited that Lone star college is partnering with Fallbrook Church. Trustee Saldivar encouraged other trustees to visit.

Trustee Murillo announced the Houston Hispanic Forum Annual Career and Education Day will be held Saturday, February 8, 2020 at the Georgia R. Brown Convention Center.

Trustee Pierce has been visiting senior citizen facilities and has signed up to be a mentor at the Lighthouse for Houston.

Dr. Smith visited Eisenhower High School and spoke about the Lone Star College scholarship and wanted to acknowledge Jed Young and the marketing department for sending articles and information that keeps him up to date on current news at Lone Star College.

At church, Dr. Smith heard comments about Lone Star College being #4 in the country with community college graduates of minority students. He also recognized the 17 Lone Star College students that are semi-finalists for the Jack Kent Cooke Scholarship.
Dr. Smith attended the Greater Houston Partnership annual meeting on January 22nd and participated in the Houston Financial Empowerment Center grand opening.

Dr. Smith is working along with Dr. Jim Cain on a group called WINGS for women being released from prison giving scholarships to help them acclimate to society and give them skilled training to keep them from being repeat offenders.

He attended the Foundations Chancellor’s Donor Appreciation Luncheon last week to thank over 200 scholarship donors and recognize student essay scholarship winners.

Dr. Smith completed his first bicycle marathon last week.

XI. CONSIDERATION OF THE CONSENT AGENDA: Chair Smith proceeded with the Consent Agenda. Action Items 1 and 13 were removed from the agenda with action to be considered separately. Mr. Stoma made a motion to approve Action Items 2, 3, 4, 5, 6, 7, 8, 9, 10, 11 and 12. Mr. Vogt seconded the motion and the Board unanimously passed the Consent Agenda. A copy is attached as Exhibit “B”.

XII. FINANCIAL REPORTS AND CONSIDERATIONS:

A. Consideration of Approval for Order Authorizing the Issuance of Lone Star College (the “College”) Limited Tax General Obligation Refunding Bonds, Series 2020, and Other Series or Subseries Designated by this Order; Providing for the Award of the Sale in Accordance with Specified Parameters; Authorizing the Redemption and or Defeasance Prior to Maturity of Certain Outstanding Bonds of the College and Authorizing the Chancellor and or the Chief Financial Officer to Take All Necessary Steps to Cause the Redemption and or Defeasance of Such Bonds; and Enacting Other Provisions Related Thereto (ACTION ITEM 1): upon a motion by Mr. Sullivan and a second by Mr. Stoma the Board of Trustees approved the order authorizing the issuance of the College Limited Tax and or Taxable General Obligation Refunding Bonds, Series 2020, and the redemption and or defeasance of certain outstanding debt in a sum not exceeding $20,000,000. This authorization will remain in effect for up to six months from the date of Board approval. A copy is attached as Exhibit “C”.

B. Consideration of Approval and Acceptance of the Comprehensive Annual Financial Report (“CAFR”) and the Independent Auditors’ Reports (ACTION ITEM 2): the Board of Trustees considered and approved the Board Audit and Finance Committee’s recommendation regarding the acceptance of the CAFR and the independent auditors’ reports. This item was passed in the Consent Agenda. A copy is attached as Exhibit “D”.

C. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Interlocal Agreement on Behalf of Lone Star College (the “College”) with the Humble Independent School District (“HISD”) Police Department (ACTION ITEM 3): the Board of Trustees authorized the Chancellor or designee to negotiate and execute an Interlocal Agreement on behalf of the College with the HISD Police
Department for Texas Commission on Law Enforcement (“TCOLE”) Training Submission to the Texas Commission on Law Enforcement Data Distribution System (“TCLEDDS”). This item was passed in the Consent Agenda. A copy is attached as Exhibit “E”.

D. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Interlocal Agreement on Behalf of Lone Star College (the “College”) with the Texas Commission on Fire Protection (“TCFP”) to deliver internet-based certification examinations to Testing Centers at Lone Star College-Kingwood (“LSC-Kingwood”), Lone Star College-Montgomery (“LSC-Montgomery”), and Lone Star College-North Harris (“LSC-North Harris”) (ACTION ITEM 4): the Board of Trustees authorized the Chancellor or designee to negotiate and execute an Interlocal Agreement on behalf of the College with TCFP, 1701 N. Congress Avenue, Suite 1-105, Austin, Texas 78701, to deliver internet-based TCFP certification exams to testing centers at LSC–Kingwood, LSC–Montgomery, and LSC–North Harris. This item was passed in the Consent Agenda. A copy is attached as Exhibit “F”.

E. Consideration of Approval to Authorize the Chancellor or Designee to Purchase Additional Session Initiation Protocol (“SIP”) Trunking and Transport Services (ACTION ITEM 5): the Board of Trustees authorized the Chancellor or designee to purchase additional SIP trunking and transport services from AT&T Corporation, One AT&T Way, Bedminster, New Jersey 07921, for a sum not exceeding $550,000 and for a total revised sum not exceeding $1,000,000 over the five-year period. This item was passed in the Consent Agenda. A copy is attached as Exhibit “G”.

F. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract on Behalf of Lone Star College (the “College”) to Purchase Architectural Services for Lone Star College-University Park (“LSC-UP”) Design of a New Elevator Tower in Building 12 (ACTION ITEM 6): the Board of Trustees authorized the Chancellor or designee to negotiate and execute contracts on behalf of the College to purchase architectural services with PGAL, Inc., 3131 Briarpark Dr., Suite 200, Houston, Texas 77042 in a sum not exceeding $2,800,000. If negotiations cease for any reason with PGAL, Inc., the College may proceed to negotiate with the next firm in the order of selection ranking with a score of not less than 70 until a contract is executed. This item was passed in the Consent Agenda. A copy is attached as Exhibit “H”.

G. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute One or More Guaranteed Maximum Price (“GMP”) Contracts on Behalf of Lone Star College (the “College”) for Construction Services with the Construction Manager at Risk (“CMAR”) Firm Durotech Builders for the Lone Star College-Montgomery (“LSC-Montgomery”) Student Services Center Building (ACTION ITEM 7): the Board of Trustees authorized the Chancellor or designee to negotiate and execute one or more GMP contracts on behalf of the College for additional construction services with CMAR Durotech, Inc. (“Durotech”) 11931 Wickchester Lane, Suite 205, Houston, Texas 77043 for the LSC-Montgomery Student Services
Center Building in a sum not exceeding $19,000,000, for a total revised sum not exceeding $20,094,473. This item was passed in the Consent Agenda. A copy is attached as Exhibit “I”.

H. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute One or More Guaranteed Maximum Price (“GMP”) Contracts on Behalf of Lone Star College (the “College”) for Surface Parking Construction Services at the Lone Star College-Kingwood (“LSC-Kingwood”) (ACTION ITEM 8): the Board of Trustees authorized the Chancellor or designee to negotiate and execute one or more GMP contracts on behalf of the College for surface parking construction services with CMAR Tellepsen Builders, L.P. (“Tellepsen”) 777 Benmar Drive, Suite 400, Houston, Texas for LSC-Kingwood in a sum not exceeding $2,000,000 for a total revised sum not exceeding $22,453,494. This item was passed in the Consent Agenda. A copy is attached as Exhibit “J”.

I. Consideration of Approval to Purchase Specialty Equipment, Furniture, IT Equipment, IT Infrastructure, and Miscellaneous Consultant Services for Lone Star College-Fallbrook Center (“LSC-Fallbrook”) (ACTION ITEM 9): the Board of Trustees approved the purchase of specialty equipment, furniture, IT equipment, IT infrastructure, and miscellaneous consultant services in a sum not exceeding $2,500,000, and that the Board authorize the Chancellor or designee to execute individual contracts without obtaining the Board’s individual pre-approval for each such contract. This item was passed in the Consent Agenda. A copy is attached as Exhibit “K”.

J. Consideration of Approval of a Bid for the Resale of Tax Property Described as: Reserve 25, Block 22, Section 4, Roman Forest, a Subdivision out of the Pryor Bryan Survey, Abstract 76, Montgomery County, Texas (ACTION ITEM 10): the Board of Trustees approved a bid for the resale of tax property described as: Reserve 25, Block 22, Section 4, Roman Forest, a subdivision out of the Pryor Bryan Survey, Abstract 76, Montgomery County, Texas, by Southern Oaks Water System, Inc., P.O. Box 469, New Waverly, TX 77358, for a sum not exceeding $49,834.70. This item was passed in the Consent Agenda. A copy is attached as Exhibit “L”.

K. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Interlocal Agreement between Lone Star College (the “College”) and The University of Texas at Austin (Charles A. Dana Center), an agency of the State of Texas to provide services to the Charles A. Dana Center for the Transfer Partnership Strategy (TPS) (ACTION ITEM 11): the Board of Trustees authorized the Chancellor or designee to negotiate and execute an interlocal agreement on behalf of the College with Charles A. Dana Center for the purpose of providing services to the Charles A. Dana Center for the Transfer Partnership Strategy (TPS). This item was passed in the Consent Agenda. A copy is attached as Exhibit “M”.

L. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract on Behalf of Lone Star College (the “College”) to Purchase
Construction Services for Lone Star College-Houston North (“LSC-Houston North”) Fairbanks (ACTION ITEM 12): the Board of Trustees authorized the Chancellor or designee to negotiate and execute contracts on behalf of the College for construction services with Vaughn Construction (“Vaughn”), 10355 Westpark Drive, Houston, Texas for LSC-Houston North Fairbanks in a sum not exceeding $1,500,000. If negotiations cease for any reason with Vaughn, the College may proceed to negotiate with the next firm in the order of selection ranking with a score of not less than 70 until a contract is executed. The term of the contract shall be for the duration of the project awarded. This authorization replaces Board Agenda Action Item 8 from the December 5, 2019 Board Meeting. This item was passed in the Consent Agenda. A copy is attached as Exhibit “N”.

XIII. PERSONNEL REPORTS AND CONSIDERATIONS:

M. Consideration and Authorization for the Chancellor or Designee to Execute Proposed Employment Contracts for the Attached Individuals (ACTION ITEM 13): upon a motion by Mr. Sullivan and a second by Mr. Stoma the Board of Trustees authorized the Chancellor or a designee to execute proposed employment contracts for the attached individuals. Each individual’s name, job title, not-to-exceed contract sum, and hire start date is attached. Mr. Sullivan opposed. A copy is attached as Exhibit “O”.

XIV. FINANCIAL REPORT

Monthly Financial Report: Ms. Jennifer Mott, vice chancellor and CFO for finance and administration, presented the monthly financial statements for the month ended November 30, 2019 and December 31, 2019. A copy is attached as Exhibit “P”.

XV. BUILDING AND GROUNDS REPORTS:

Construction Projects Update: the Board reviewed the report as presented. A copy is attached as Exhibit “Q”.

XVI. SUGGESTED FUTURE AGENDA ITEMS: None.

XVII. ADJOURNMENT: There being no further business, the meeting was adjourned at 7:20 p.m.

ATTEST:

_________________________________________  ________________________________________
Board of Trustees, Chair                        Board of Trustees, Secretary
Consideration of Consent Agenda

Consent Agenda: A roll call of individual action items will determine the consent agenda. If a trustee has a question or plans to cast a negative vote regarding a specific recommendation, then the trustee/trustees need to acknowledge their intention to the Chair by show of hand during the roll call: this action item will be considered in the regular order of business as an individual action item.

Those action items that the trustees plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Trustees is needed to approve the action items. Upon approval of the consent agenda, the Board of Trustees will proceed with the remainder of the agenda.

Rationale: The consent agenda format is an organization process for meetings that allows the governing board to focus their time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

Tally of Action Items:

<table>
<thead>
<tr>
<th>Consent Agenda</th>
<th>Chancellor Recommended Separate Action</th>
<th>Board Separate Action</th>
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<tr>
<td># 1 – Approve Data Analytics AAS Degree/Cert LSC-UP</td>
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<td># 2 – Approve Data Analytics AAS Degree/Cert LSC-Tomball</td>
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<td># 3 – Approve Assoc/Science Chemical Engineering FOS</td>
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<td># 9 – Approve Assoc/Arts Mexican-American Studies FOS</td>
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<td>#10 – Approve Assoc/Arts Political Science FOS</td>
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<td>#11 – Approve Assoc/Arts Sociology FOS</td>
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<td>#12 – Approve Expansion/Assoc Science Computer Sci FOS</td>
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<td>#13 – Approve Simplified Credit Tuition Model</td>
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<td>#14 – Approve 2020-21 Credit Tuition and Fee Schedule</td>
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<td>#15 – Approve 2020-21 Simplified Credit Tuition Fee Sched</td>
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<td>#16 – Approve Tuition Rate lifePATH® Courses</td>
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<td>#17 – Approve 2020-21 Credit Tuition Bachelor’s Degree</td>
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<td>#31 - Auth Chan/Exec/Interlocal/Agree/CEP/Puente Project</td>
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<td>#32 - Auth Chan/Exec/Interlocal/Agree/TCFP/Cert/Exams</td>
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<td>#33 – Auth Chan/Exec/Cont/Easements/Sale/Bldg 9 &amp; 10</td>
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<td>#34 – Auth Chan Exec/Employment Contracts</td>
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**Curriculum Report and Consideration No. A**

**Request:** Consideration of Approval to Offer a New Lone Star College (the “College”) Data Analytics Associate of Applied Science (“AAS”) Degree and Level 2 Certificate at Lone Star College-University Park (“LSC-University Park”)

**Chancellor’s Recommendation:** That the Board of Trustees approve offering a Data Analytics AAS Degree and Level 2 Certificate at LSC-University Park beginning in Fall 2020.

**Rationale:** The Texas Higher Education Coordinating Board requires that the College’s Board of Trustees approve new programs. This program prepares students for entry-level jobs as Business Intelligence Analysts, Business Intelligence Managers, Research Analysts, and Business Analysts in a variety of industries including: Professional, Scientific, Technical Services, Manufacturing, and Information. Graduates will have entry-level skills in business intelligence, SQL, and data warehousing and visualization.

Demand in the Houston-The Woodlands-Sugarland Metropolitan Statistical Area ("MSA") shows steady growth for related occupations. Additionally, labor market data from the Texas Workforce Commission ("TWC") and Economic Modeling Specialists International ("EMSI") shows strong wages and job demand over the past year for this occupational field.

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<tr>
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<tr>
<td>TWC Gulf Coast Median Wage (2018) Computer Occupations, All Other 15-1199</td>
<td>$44.02</td>
</tr>
</tbody>
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*Sources: Texas Workforce Commission, EMSI*

**Fiscal Impact:** Start-up expenses shall not exceed $111,578 and will be funded from the LSC-University Park FY 2020 operating budget.

**Staff Resource:**
- Shah Ardalan 281-290-2999
- Dwight Smith 281-290-6603
Curriculum Report and Consideration No. B

Request: Consideration of Approval to Offer a New Lone Star College (the “College”) Data Analytics Associate of Applied Science (“AAS”) Degree and Level 2 Certificate at Lone Star College-Tomball (“LSC-Tomball”)

Chancellor’s Recommendation: That the Board of Trustees approve offering a Data Analytics AAS Degree and Level 2 Certificate at LSC-Tomball beginning in Fall 2020.

Rationale: The Texas Higher Education Coordinating Board requires that the College’s Board of Trustees approve new programs. This program will prepare students for entry-level jobs as Business Intelligence Analysts, Business Intelligence Managers, Research Analysts, and Business Analysts in a variety of industries including: Professional, Scientific, Technical Services, Manufacturing, and Information. Graduates will have entry-level skills in business intelligence, SQL, and data warehousing and visualization.

Demand in the Houston-The Woodlands-Sugarland Metropolitan Statistical Area (“MSA”) shows steady growth for related occupations. Additionally, labor market data from the Texas Workforce Commission (“TWC”) and Economic Modeling Specialists International (“EMSI”) shows strong wages and job demand over the past year for this occupational field.

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</table>

Sources: Texas Workforce Commission, EMSI

Fiscal Impact: Start-up expenses shall not exceed $40,000 and will be funded from the LSC-Tomball FY 2020 operating budget.

Staff Resource: Lee Ann Nutt 281-351-3378 Dwight Smith 281-290-6603
Request: Consideration of Approval to Offer the Associate of Science, Chemical Engineering Field of Study at Lone Star College-CyFair (“LSC-CyFair”), Lone Star College-Kingwood (“LSC-Kingwood”), Lone Star College-Montgomery (“LSC-Montgomery”), Lone Star College-North Harris (“LSC-North Harris”), and Lone Star College-University Park (“LSC-University Park”).

Chancellor’s Recommendation: That the Board of Trustees approve offering the Associate of Science, Chemical Engineering Field of Study (“FOS”) at LSC-CyFair, LSC-Kingwood, LSC-Montgomery, LSC-North Harris, and LSC-University Park.

Rationale: Adding the Associate of Science Chemical Engineering FOS expands the inventory of academic programs available to students that provide a clear path to university transfer programs.

Fiscal Impact: Funds for these programs are available from the approved FY 2020 operating budgets. Funds for subsequent years will be included in future proposed budgets.

Staff Resource:
- Seelpa Keshvala 281-290-3940
- Katherine Persson 281-312-1640
- Rebecca Riley 936-273-7222
- Archie Blanson 281-765-7999
- Shah Ardalan 281-290-2999
- Dwight Smith 832-813-6603
**ACTION ITEM 4**

**Board Meeting 3-5-20**

**Curriculum Report and Consideration No. D**

**Request:** Consideration of Approval to Offer the Associate of Arts, Drama Field of Study at Lone Star College-CyFair (“LSC-CyFair”), Lone Star College-Kingwood (“LSC-Kingwood”), Lone Star College-Montgomery (“LSC-Montgomery”), Lone Star College-North Harris (“LSC-North Harris”), and Lone Star College-Tomball (“LSC-Tomball”)

**Chancellor’s Recommendation:** That the Board of Trustees approve offering the Associate of Arts, Drama Field of Study (“FOS”) at LSC-CyFair, LSC-Kingwood, LSC-Montgomery, LSC-North Harris, and LSC-Tomball.

**Rationale:** Adding the Associate of Arts Drama FOS expands the inventory of academic programs available to students that provide a clear path to university transfer programs.

**Fiscal Impact:** Funds for these programs are available from the approved FY 2020 operating budgets. Funds for subsequent years will be included in future proposed budgets.

**Staff Resource:**
- Seelpa Keshvala 281-290-3940
- Katherine Persson 281-312-1640
- Rebecca Riley 936-273-7222
- Archie Blanson 281-765-7999
- Lee Ann Nutt 281-351-3378
- Dwight Smith 832-813-6603
Request: Consideration of Approval to Offer the Associate of Arts, English Field of Study at Lone Star College-CyFair (“LSC-CyFair”), Lone Star College-Houston North (“LSC-Houston North”), Lone Star College-Kingwood (“LSC-Kingwood”), Lone Star College-Montgomery (“LSC-Montgomery”), Lone Star College-North Harris (“LSC-North Harris”), Lone Star College-Tomball (“LSC-Tomball”) and Lone Star College-University Park (“LSC-University Park”).

Chancellor’s Recommendation: That the Board of Trustees offering the Associate of Arts, English Field of Study (“FOS”) at LSC-CyFair, LSC-Houston North, LSC-Kingwood, LSC-Montgomery, LSC-North Harris, LSC-Tomball, and LSC-University Park.

Rationale: Adding the Associate of Arts English FOS expands the inventory of academic programs available to students that provide a clear path to university transfer programs.

Fiscal Impact: Funds for these programs are available from the approved FY 2020 operating budgets. Funds for subsequent years will be included in future proposed budgets.

Staff Resource: Seelpa Keshvala 281-290-3940
Quentin Wright 281-260-3551
Katherine Persson 281-312-1640
Rebecca Riley 936-273-7222
Archie Blanson 281-765-7999
Lee Ann Nutt 281-351-3378
Shah Ardalan 281-290-2999
Dwight Smith 832-813-6603
Curriculum Report and Consideration No. F

Request: Consideration of Approval to Offer the Associate of Arts, Fine Arts Field of Study at Lone Star College-CyFair (“LSC-CyFair”), Lone Star College-Houston North (“LSC-Houston North”), Lone Star College-Kingwood (“LSC-Kingwood”), Lone Star College-Montgomery (“LSC-Montgomery”), Lone Star College-North Harris (“LSC-North Harris”), Lone Star College-Tomball (“LSC-Tomball”), and Lone Star College-University Park (“LSC-University Park”)

Chancellor’s Recommendation: That the Board of Trustees approve offering the Associate of Arts, Fine Arts Field of Study (“FOS”) at LSC-CyFair, LSC-Houston North, LSC-Kingwood, LSC-Montgomery, LSC-North Harris, LSC-Tomball, and LSC-University Park.

Rationale: Adding the Associate of Arts Fine Arts FOS expands the inventory of academic programs available to students that provide a clear path to university transfer programs.

Fiscal Impact: Funds for these programs are available from the approved FY 2020 operating budgets. Funds for subsequent years will be included in future proposed budgets.

Staff Resource:
- Seelpa Keshvala 281-290-3940
- Quentin Wright 281-260-3551
- Katherine Persson 281-312-1640
- Rebecca Riley 936-273-7222
- Archie Blanson 281-765-7999
- Lee Ann Nutt 281-351-3378
- Shah Ardalan 281-290-2999
- Dwight Smith 832-813-6603
ACTION ITEM 7  

Curriculum Report and Consideration No. G

Request: Consideration of Approval to Offer the Associate of Arts, Health and Wellness Field of Study at Lone Star College-CyFair (“LSC-CyFair”), Lone Star College-Houston North (“LSC-Houston North”), Lone Star College-Kingwood (“LSC-Kingwood”), Lone Star College-Montgomery (“LSC-Montgomery”), Lone Star College-North Harris (“LSC-North Harris”), Lone Star College-Tomball (“LSC-Tomball”), and Lone Star College-University Park (“LSC-University Park”)

Chancellor’s Recommendation: That the Board of Trustees approve offering the Associate of Arts, Health and Wellness Field of Study (“FOS”) at LSC-CyFair, LSC-Houston North, LSC-Kingwood, LSC-Montgomery, LSC-North Harris, LSC-Tomball, and LSC-University Park.

Rationale: Adding the Associate of Arts for Health and Wellness FOS expands the inventory of academic programs available to students that provide a clear path to university transfer programs.

Fiscal Impact: Funds for these programs are available from the approved FY 2020 operating budgets. Funds for subsequent years will be included in future proposed budgets.

Staff Resource: Seelpa Keshvala 281-290-3940
Quentin Wright 281-260-3551
Katherine Persson 281-312-1640
Rebecca Riley 936-273-7222
Archie Blanson 281-765-7999
Lee Ann Nutt 281-351-3378
Shah Ardalan 281-290-2999
Dwight Smith 832-813-6603
**ACTION ITEM 8**

**Curriculum Report and Consideration No. H**

**Request:**
Consideration of Approval to Offer the Associate of Arts, History Field of Study at Lone Star College-CyFair (“LSC-CyFair”), Lone Star College-Houston North (“LSC-Houston North”), Lone Star College-Kingwood (“LSC-Kingwood”), Lone Star College-Montgomery (“LSC-Montgomery”), Lone Star College-North Harris (“LSC-North Harris”), Lone Star College-Tomball (“LSC-Tomball”), and Lone Star College-University Park (“LSC-University Park”)

**Chancellor’s Recommendation:**
That the Board of Trustees approve offering the Associate of Arts, History Field of Study (“FOS”) at LSC-CyFair, LSC-Houston North, LSC-Kingwood, LSC-Montgomery, LSC-North Harris, LSC-Tomball, and LSC-University Park.

**Rationale:**
Adding the Associate of Arts for History FOS expands the inventory of academic programs available to students that provide a clear path to university transfer programs.

**Fiscal Impact:**
Funds for these programs are available from the approved FY 2020 operating budgets. Funds for subsequent years will be included in future proposed budgets.

**Staff Resource:**
- Seelpa Keshvala 281-290-3940
- Quentin Wright 281-290-3940
- Katherine Persson 281-312-1640
- Rebecca Riley 936-273-7222
- Archie Blanson 281-765-7999
- Lee Ann Nutt 281-351-3378
- Shah Ardalan 281-290-2999
- Dwight Smith 832-813-6603
Curriculum Report and Consideration No. I

Request: Consideration of Approval to Offer the Associate of Arts, Mexican-American Studies Field of Study at Lone Star College-CyFair (“LSC-CyFair”), Lone Star College-Houston North (“LSC-Houston North”), Lone Star College-Kingwood (“LSC-Kingwood”), Lone Star College-Montgomery (“LSC-Montgomery”), Lone Star College-North Harris (“LSC-North Harris”), Lone Star College-Tomball (“LSC-Tomball”), and Lone Star College-University Park (“LSC-University Park”)

Chancellor’s Recommendation: That the Board of Trustees approve offering the Associate of Arts, Mexican-American Field of Study (“FOS”) at LSC-CyFair, LSC-Houston North, LSC-Kingwood, LSC-Montgomery, LSC-North Harris, LSC-Tomball, and LSC-University Park.

Rationale: Adding the Associate of Arts for Mexican-American Studies FOS expands the inventory of academic programs available to students that provide a clear path to university transfer programs.

Fiscal Impact: Funds for these programs are available from the approved FY 2020 operating budgets. Funds for subsequent years will be included in future proposed budgets.

Staff Resource: Seelpa Keshvala 281-290-3940
Quentin Wright 281-260-3551
Katherine Persson 281-312-1640
Rebecca Riley 936-273-7222
Archie Blanson 281-765-7999
Lee Ann Nutt 281-351-3378
Shah Ardalan 281-290-2999
Dwight Smith 832-813-6603
Request: Consideration of Approval to Offer the Associate of Arts, Political Science Field of Study at Lone Star College-CyFair (“LSC-CyFair”), Lone Star College-Kingwood (“LSC-Kingwood”), Lone Star College-Montgomery (“LSC-Montgomery”), Lone Star College-North Harris (“LSC-North Harris”), Lone Star College-Tomball (“LSC-Tomball”), and Lone Star College-University Park (“LSC-University Park”)

Chancellor’s Recommendation: That the Board of Trustees approve offering the Associate of Arts, Political Science Field of Study (“FOS”) at LSC-CyFair, LSC-Kingwood, LSC-Montgomery, LSC-North Harris, LSC-Tomball, and LSC-University Park.

Rationale: Adding the Associate of Arts for Political Science FOS expands the inventory of academic programs available to students that provide a clear path to university transfer programs.

Fiscal Impact: Funds for these programs are available from the approved FY 2020 operating budgets. Funds for subsequent years will be included in future proposed budgets.

Staff Resource: Seelpa Keshvala 281-290-3940
Katherine Persson 281-312-1640
Rebecca Riley 936-273-7222
Archie Blanson 281-765-7999
Lee Ann Nutt 281-351-3378
Shah Ardalan 281-290-2999
Dwight Smith 832-813-6603
Curriculum Report and Consideration No. K

Request: Consideration of Approval to Offer the Associate of Arts, Sociology Field of Study at Lone Star College-CyFair (“LSC-CyFair”), Lone Star College-Houston North (“LSC-Houston North”), Lone Star College-Kingwood (“LSC-Kingwood”), Lone Star College-Montgomery (“LSC-Montgomery”), Lone Star College-North Harris (“LSC-North Harris”), Lone Star College-Tomball (“LSC-Tomball”), and Lone Star College-University Park (“LSC-University Park”)

Chancellor’s Recommendation: That the Board of Trustees approve offering the Associate of Arts, Sociology Field of Study (“FOS”) at LSC-CyFair, LSC-Houston North, LSC-Kingwood, LSC-Montgomery, LSC-North Harris, LSC-Tomball, and LSC-University Park.

Rationale: Adding the Associate of Arts for Sociology FOS expands the inventory of academic programs available to students that provide a clear path to university transfer programs.

Fiscal Impact: Funds for these programs are available from the approved FY 2020 operating budgets. Funds for subsequent years will be included in future proposed budgets.

Staff Resource: Seelpa Keshvala 281-290-3940
Quentin Wright 281-260-3551
Katherine Persson 281-312-1640
Rebecca Riley 936-273-7222
Archie Blanson 281-765-7999
Lee Ann Nutt 281-351-3378
Shah Ardalan 281-290-2999
Dwight Smith 832-813-6603
Curriculum Report and Consideration No. L

Request: Consideration of Approval to Expand the Associate of Science, Computer Science Field of Study to Lone Star College-North Harris (“LSC-North Harris”)

Chancellor’s Recommendation: That the Board of Trustees expand the Associate of Science, Computer Science Field of Study (“FOS”) to LSC-North Harris.

Rationale: Adding the Associate of Science for Computer Science FOS at LSC-North Harris expands the inventory of academic programs available to students that provide a clear path to university transfer programs.

Fiscal Impact: Funds for these programs are available from the approved FY 2020 operating budgets. Funds for subsequent years will be included in future proposed budgets.

Staff Resource: Archie Blanson 281-765-7999
Dwight Smith 832-813-6603
Financial Report and Consideration No. M

Request: Consideration of Approval of a Simplified Credit Tuition Model

Chancellor’s Recommendation: That the Board of Trustees approve the adoption of a simplified credit tuition model that aggregates all tuition and mandatory fees into a single per-semester-credit-hour tuition charge starting Fall 2020. The recommended tuition schedule would result in one of three tuition charges: (1) in-district, (2) out-of-district, or (3) out-of-state tuition. This simplification would require that the Board of Trustees eliminate the following fees: tuition differential, online, general use, technology, registration, and infrastructure fees. The Chancellor also recommends that the Board approve increasing tuition to cover the eliminated fees under the simplified tuition model. The Chancellor also recommends no changes to the structure and amount of the student activity fee, laboratory fees, and other discretionary fees.

Rationale: The Chancellor requests the Board’s approval to set new rates effective when students begin registering in April 2020 for Fall 2020 classes. The proposed simplified-credit-tuition model is to improve transparency to prospective and current students and parents regarding tuition and fees; simplify fees while managing revenues; and provide a sustainable model that can incorporate changes or scenario planning in the future.

Fiscal Impact: None.

Staff Resource: Steve Head 832-813-6515
Jennifer Mott 832-813-6512
Financial Report and Consideration No. N

Request: Consideration of Approval of the 2020-2021 Credit Tuition and Fee Schedule

Chancellor's Recommendation: If the simplified tuition model has not been approved, that the Board of Trustees approve the tuition and fee schedule for Fall 2020. All changes to the schedule from last year are:

- An increase in credit tuition from $49 to $53 per credit hour.
- An increase in the out-of-district fee from $105 to $111 per credit hour.
- An increase in the out-of-state fee from $160 to $166 per credit hour.
- An increase in the international fee from $160 to $166 per credit hour.
- An increase in the discipline-based differential fee; the attached chart details the sum per discipline to be added to the base tuition rate.
- An increase in the technology fee from $11 to $12 per credit hour.
- An increase in the distance-learning fee from $16 to $17 per credit hour.
- An increase in the infrastructure fee from $21 to $23 per semester registration.

Rationale: The Board of Trustees sets Tuition and Fee Schedules under the College’s Board Policy Manual Section VI.B.1.01 and Section III.B.1.3.

Fiscal Impact: Proposed changes will result in about $8.9 million in additional student revenues for FY 2021.

Staff Resource: Steve Head 832-813-6512
Jennifer Mott 832-813-6512
<table>
<thead>
<tr>
<th>DISCIPLINE</th>
<th>CURRENT</th>
<th>2020-21 CHANGE</th>
<th>2020-21 TOTAL FEE</th>
<th>TOTAL COST OF 12 CR HRS</th>
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<tr>
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<td>$2</td>
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<td>$2</td>
<td>$20</td>
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<td>Communications</td>
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<td>$2</td>
<td>$13</td>
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<tr>
<td>Computer and Information Sciences</td>
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<td>$22</td>
<td>$1,188</td>
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<tr>
<td>Construction Trades</td>
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<tr>
<td>Consumer and Homemaking Education</td>
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<td>$20</td>
<td>$1,164</td>
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<td>Engineering</td>
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<td>Engineering Related</td>
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<td>$2</td>
<td>$21</td>
<td>$1,176</td>
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<tr>
<td>Eng Language, Literature, Philosophy, Humanities, and Interdisciplinary</td>
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<td>$2</td>
<td>$17</td>
<td>$1,128</td>
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<td>Foreign Languages</td>
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<td>$2</td>
<td>$12</td>
<td>$1,068</td>
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<td>Health Occupations-Dental Asst., Medical Lab, and Assoc. Degree Nursing</td>
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<td>$2</td>
<td>$23</td>
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<td>Health Occupations-Other</td>
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<td>Health Occupations-Respiratory Therapy</td>
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<td>Health Occupations-Vocational Nursing</td>
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<td>Mechanics and Repairers-Electronics</td>
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<td>Physical Education and Fitness</td>
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<td>$21</td>
<td>$1,176</td>
</tr>
<tr>
<td>Protective Services and Public Administration</td>
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<td>Visual and Performing Arts</td>
<td>$20</td>
<td>$2</td>
<td>$22</td>
<td>$1,188</td>
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</table>
Financial Report and Consideration No. O

Request: Consideration of Approval of the 2020-2021 Simplified Credit Tuition and Fee Schedule

Chancellor’s Recommendation: If the simplified tuition model has been approved, that the Board of Trustees approve the tuition and fee schedule for Fall 2020. All changes to the schedule from the prior year’s equivalent amounts are:

- Increasing in-district credit tuition from $88 to $95 per credit hour.
- Increasing out-of-district tuition from $193 to $206 per credit hour.
- Increasing out-of-state tuition from $248 to $261 per credit hour.
- Increasing international student from $248 to $261 per credit hour.

Rationale: The Board of Trustees sets Tuition and Fee Schedules under the College’s Board Policy Manual Section VI.B.1.01 and Section III.B.1.3.

Fiscal Impact: Proposed changes will result in about $8.9 million in additional student revenues for FY 2021.

Staff Resource: Steve Head 832-813-6515
Jennifer Mott 832-813-6512
Financial Report and Consideration No. P

Request: Consideration of Approval to Set Tuition Rate for lifePATH® courses to students with cognitive disabilities

Chancellor’s Recommendation: That the Board of Trustees approves a tuition and fee schedule beginning in Fall 2020 of $1,500 per term for a student enrolled full-time in lifePATH® courses.

Rationale: The Board of Trustees sets Tuition and Fee Schedules under the College’s Board Policy Manual Section VI.B.1.01

Fiscal Impact: Proposed fee will result in a reduction in revenues of about $1,000 per student in the lifePATH® program.

Staff Resource:
Lee Ann Nutt 281-351-3378
Rebecca Riley 936-273-7222
Dwight Smith 832-813-6603
Jennifer Mott 832-813-6512
Request: Consideration of Approval of the 2020-2021 Credit Tuition Schedule for Bachelor’s Degree Programs

Chancellor’s Recommendation: That the Board of Trustees approve the tuition-and-fee schedule Lone Star College (the “College”) uses for two-year academic programs for the bachelor’s degree programs starting Fall 2020.

Board approval is requested so the new rates are effective when students begin registering in April for Fall 2020 classes.

Rationale: The Board of Trustees sets Tuition and Fee Schedules under the College’s Board Policy Manual Section IV.B.1.01. Per Texas Education Code SEC. 130.310(c) the College may not charge a student enrolled in a bachelor’s degree program an amount that exceeds the tuition and fees charged to a similarly situated student enrolled in a two-year academic program at LSC.

Fiscal Impact: The proposed schedule should generate about $415,000 in additional student revenues for FY 2021.

Staff Resource: Steve Head 832-813-6515
Jennifer Mott 832-813-6512
Financial Report and Consideration No. R

Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute Contracts on Behalf of Lone Star College (the “College”) for the Purchase of Small Project Printing Services

Chancellor’s Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute contracts on behalf of the College to purchase small project printing services for a total sum not exceeding $5,000,000 over a five-year period from the firms included on the attached list.

Rationale: The College uses outsourced printing services for various small projects including postcards, flyers, conference brochures and programs, posters, banners, yard signs, and bookmarks. These printed materials are used for marketing, student recruitment at the campus level and College-wide functions. These services will not be used for large printing projects such as the Star Newsletters, Corporate and Continuing Education ("CE") schedules, diplomas with covers, and College catalogs. Those projects are formally bid under a separate procurement process and purchased from a different selection of vendors.

In compliance with Texas Education Code §44.031, a Request for Proposal ("RFP") #693 was publicly advertised and issued to 174 local printing vendors. The College received 10 responses. The College evaluated the proposals based on cost by print category (A through D), cost, qualifications, experience/service needs met, reputation/references; quality of services; vendor’s past performance; extent to which certified historically underutilized businesses ("HUB"); minority, veteran, or women-owned businesses are utilized; long term cost; other relevant factors; and location.

Fiscal Impact: Funds for these purchases are available from the approved FY 2020 auxiliary and operating budgets. Funds for subsequent years will be included in future proposed budgets.

Staff Resource: Kyle Scott 281-290-1801
<table>
<thead>
<tr>
<th>NAME</th>
<th>ADDRESS</th>
<th>PRINT CATEGORY AWARDS</th>
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<tbody>
<tr>
<td>Absolute Color Mailplex</td>
<td>11101 Ella Blvd., Houston, Texas 77067</td>
<td>A, B, C, D</td>
</tr>
<tr>
<td>Bayside Printing, Inc.</td>
<td>160 Lockhaven Drive, Houston, Texas 77073</td>
<td>A, B, C</td>
</tr>
<tr>
<td>Anderton Group Inc., (d/b/a Insite Printing)</td>
<td>123 E. William J. Bryan Parkway Bryan, Texas 77803</td>
<td>A, B, C, D</td>
</tr>
<tr>
<td>Marfield, Inc.</td>
<td>1225 East Crosby Road, Suite B1 Carrollton, Texas 75006</td>
<td>A, B</td>
</tr>
<tr>
<td>Masterpiece Litho, Inc.</td>
<td>7220 Wynnwood Lane, Houston, Texas 77008</td>
<td>A, B, C, D</td>
</tr>
<tr>
<td>Perfect Ink, Inc., d/b/a Alphagraphics US687</td>
<td>17126 Stuebner Arline Road Spring, Texas 77379</td>
<td>A, B, C, D</td>
</tr>
<tr>
<td>Riot Creative Imaging (An ARC Document Solutions Co)</td>
<td>6300 Gulfton, Houston, Texas 77081</td>
<td>A, B, C, D</td>
</tr>
<tr>
<td>Thomas Reprographics, Inc., d/b/a Thomas Printworks</td>
<td>707 West Road, Houston, Texas 77038</td>
<td>A, B, C, D</td>
</tr>
<tr>
<td>Wright’s Printing</td>
<td>2407 Timberloch Place, Suite B The Woodlands, Texas 77380</td>
<td>A, B, C</td>
</tr>
</tbody>
</table>
Financial Report and Consideration No. S

Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract on Behalf of Lone Star College (the “College”) to Purchase a Catalog and Curriculum Tracking Software Solution

Chancellor’s Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute a contract on behalf of the College to purchase a catalog and curriculum tracking software solution with Kauli, Inc., 3300 N Ashton Blvd #300, Lehi, UT 84043 for a sum not exceeding $502,626 over a five-year period. The initial contract term will be for a three-year period with an option to renew for two additional one-year periods based on mutual consent. If negotiations cease for any reason with Kauli, Inc., the College may proceed to negotiate with the next firm in the order of selection ranking with a score of not less than 70 until a contract is executed.

Rationale: The College is seeking to gain access to an online tool to more efficiently and effectively develop its academic catalog and related content. An online catalog management system will support workflow, track document changes, support more timely publication of academic programs and policy changes, and improve a student’s ability to access catalog content.

In compliance with Texas Education Code § 44.031(a), Request for Proposals (“RFP”) #702 was publicly advertised. The College received five responses. The College conducted evaluations in two phases: the initial proposal and an online demonstration by the top four scoring vendors. The proposals and demonstrations were evaluated based on cost, qualifications, experience, and service needs met; references; quality of services; the extent to which certified historically underutilized business (“HUB”), minority and or veteran or women-owned business are utilized; past performance; long-term cost; enhanced services and completeness; and thoroughness of response.

Fiscal Impact: Funds for this purchase are included in the approved FY 2020 Developmental Education and Curriculum Management operating budget. Funds for subsequent years will be included in future proposed College Services operating budgets.

Staff Resource: Dwight Smith 832-813-6603
Link Alander 832-813-6832
Financial Report and Consideration No. T

Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract on Behalf of Lone Star College (the “College”) to Purchase a Facilities Management Services Program

Chancellor’s Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute a contract on behalf of the College to purchase a facilities management services program from Jones Lang LaSalle, Inc. (“JLL”), 1400 Post Oak Blvd., Suite 1100, Houston, TX 77056 in a sum not exceeding $985,000 over a five-year period.

Rationale: The College utilizes a facilities management company to manage operations at campuses and the related satellite centers. Services include: heating, ventilation, air conditioning (“HVAC”) maintenance, water treatment services, generator maintenance, janitorial services, and lawn care services. The contractor provides all supplies, equipment, and skills necessary to complete all services. The contractor manages any subcontractors hired to perform non-self-performed tasks as specified in the Request for Proposals (“RFP”). The initial scope of work includes Lone Star College-Transportation Institute (“LSC-Transportation Institute”). This purchase complies with Texas Education Code § 44.031. A Request for Proposal RFP, No. 703, was publicly advertised. The College received two responses. The College conducted evaluations based on cost; qualifications, experience and service needs met; references; quality of services; the extent to which certified historically underutilized businesses (“HUB”), minority and or veteran or women-owned business are utilized; past performance; long-term cost; enhanced services and completeness; and thoroughness of response. A single bidder made onsite presentations.

Fiscal Impact: Funds for this purchase are included in the approved FY 2020 operating budgets. Funds for subsequent years will be included in future proposed budgets.

Staff Resource: Jennifer Mott 832-813-6512
Financial Report and Consideration No. U

Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute Contracts on Behalf of Lone Star College (the “College”) to Purchase Janitorial Services

Chancellor’s Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute contracts on behalf of the College to purchase janitorial services with Soji Services, Inc. dba Metroclean Commercial Building Services (“Metroclean”), 9000 Southwest Freeway, Suite 412, Houston, TX 77074 for a sum not exceeding $16,000,000 over a five-year period. If negotiations cease for any reason with Metroclean, the Board of Trustees authorize the Chancellor or designee to negotiate with the next firm in the order of selection ranking with a score of not less than 70 until a contract is executed. Further, that the Chancellor may add facilities during those contract terms under the same terms and conditions.

Rationale: The College requires janitorial services to clean facilities on campuses and satellite centers.

In compliance with Texas Education Code § 44.031, Request for Proposal (“RFP”) #698 was publicly advertised. The College received nine responses. The College evaluated proposals based on cost; qualifications/experience; references; quality of goods and services; past performance; extent to which certified historically underutilized businesses (“HUB”), minority and or veteran or women-owned business are utilized; long-term costs; and other relevant factors.

Fiscal Impact: Funds for this purchase are available from the approved FY 2020 operating budget. Funds for subsequent fiscal years will be included in future proposed budgets.

Staff Resource: Jennifer Mott 832-813-6512
Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute Contract Extensions on Behalf of Lone Star College (the “College”) to Purchase Transcribing, Captioning, and Communication Access Real-time Translation (“CART”) Services with Previously Approved Firms

Chancellor’s Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute contract extensions on behalf of the College to purchase transcribing, captioning, and CART services with the firms listed below, and that the Board of Trustees also waive Board Policy Section III.D. 2.9. Contract Term Limits and Non-Availability of Funds Provision to allow the contract to extend beyond the five-year period until August 31, 2020.

<table>
<thead>
<tr>
<th>Company</th>
<th>Address</th>
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</thead>
<tbody>
<tr>
<td>Capture It Unlimited, Inc.</td>
<td>P.O. Box 1431</td>
</tr>
<tr>
<td></td>
<td>Cypress, TX 77429</td>
</tr>
<tr>
<td>Total Recall Captioning, Inc.</td>
<td>29629 Canwood Street</td>
</tr>
<tr>
<td></td>
<td>Agoura Hills, CA 91301</td>
</tr>
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</table>

Rationale: On February 5, 2015, the Board of Trustees authorized the Chancellor or designee to negotiate and execute contracts for the purchase of transcribing, captioning, and CART services for a total sum not exceeding $1,625,000 over a five-year period. The initial contract term was effective April 1, 2015 for Capture It and April 30, 2015 for Total Recall. Both contracts expire April 2020.

The extension of these contracts will afford the College time to competitively re-bid these services and execute new contracts starting September 1, 2020.

Fiscal Impact: Funds for these purchases are available from the approved FY 2020 operating budget.

Staff Resource: Gerald Napoles 832-813-6648
Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract on Behalf of Lone Star College (the “College”) for the Purchase of Copier Lease, Maintenance, and Managed Print Services

Chancellor’s Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute a contract on behalf of the College for the purchase of copier lease, maintenance, and managed print services with Sharp Electronics Corporation c/o Mpulse Healthcare-Technology (“Sharp”), 100 Paragon Drive Montvale, NJ 07645 in a total sum not exceeding $1,937,500 over a five-year period. In addition, that the Board of Trustees authorize the Chancellor or designee to negotiate and execute contract amendments for additional equipment and services with Sharp as needed in a sum not exceeding $800,000 over a five-year term with a total sum not exceeding $2,737,500 over the five-year contract term.

Rationale: Self-service copiers are conveniently located throughout the College’s seven campuses and satellite centers for independent usage and small volume copying as needed by faculty and staff. With the growing demand for documents in electronic format, the new self-service copiers will have the capability of scanning and emailing documents. Copier services will include training, equipment maintenance, toner usage, site visits, and loaner equipment will be provided as needed.

This purchase complies with Texas Education Code § 44.031(a)(4) which allows the use of cooperative contracts. This purchase for copier lease, maintenance, and managed print services will be made through the Department of Information Resources (“DIR”) Contract #DIR-CPO-4433. The College conducted a market analysis to determine best value.

Fiscal Impact: Funds for these purchases are available from the approved FY 2020 operating budgets. Funds for subsequent fiscal years will be included in future proposed budgets.

Staff Resource: Jennifer Mott 832-813-6512
**Action Item 24**  

Financial Report and Consideration No. X

**Request:** Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Amendment on Behalf of Lone Star College (the “College”) to Extend Campus Food and Dining Services to Additional Locations

**Chancellor’s Recommendation:** That the Board of Trustees authorize the Chancellor or Designee to amend the contract on behalf of the College to extend campus food and dining services with Amber Green Deli Group dba Abby’s Food Services (“Abby’s”), 2700 Greens Road, Suite J-500, Houston, TX to add Lone Star College-University Park (“LSC-University Park”) and other locations as needed.

**Rationale:** On June 6, 2019, the Board of Trustees authorized the Chancellor or designee to negotiate and execute a contract with Abby’s over a five-year period with LSC-CyFair, LSC-Kingwood, and LSC-North Harris.

The Request for Proposal (“RFP”) included the option to add additional campus locations to meet future food service needs. Therefore, this request is to amend the contract to include LSC-University Park and grant authorization to include or exclude additional locations for the remainder of the five-year period.

**Fiscal Impact:** Projected revenue from this program is included in the approved FY 2020 auxiliary budget. Future projected revenue will be included in future proposed auxiliary budgets.

**Staff Resource:** Jennifer Mott  832-813-6512
ACTION ITEM 25  
Board Meeting 3-5-20

Financial Report and Consideration No. Y

Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract on Behalf of Lone Star College (the “College”) to Purchase Construction Services for the Lone Star College-CyFair (“LSC-CyFair”) Chemistry Lab

Chancellor’s Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute a contract on behalf of the College to purchase construction services from J.T. Vaughn Construction, LLC for the LSC-CyFair Chemistry Lab in a sum not exceeding $713,350. If negotiations cease for any reason with J.T. Vaughn Construction, LLC, the College may proceed to negotiate with the next firm in the order of selection ranking with a score of not less than 70 until a contract is executed.

Rationale: The objective of this project is to renovate the existing geology lab and build a new chemistry lab to educate and train students in up to three levels of chemistry. The classroom will accommodate 28 students with an existing adjacent preparation room that is approximately 1,207 sq. ft. There will be new fume hoods and workstations for the new chemistry lab.

The chemistry lab will ensure that LSC-CyFair meets all Southern Association of Colleges and Schools Commission on Colleges (“SACSCOC”) requirement for adequate physical resources needed to offer an Associate of Science degree.

In compliance with the provisions of Texas Government Code § 2269.055(a), Competitive Sealed Proposal (“CSP”) #700 was publicly advertised. The College received three responses. The College conducted evaluations based on price, experience, reputation, quality of goods and services, safety record, proposed personnel, financial capability, the extent to which certified historically underutilized businesses (“HUB”), minority and or veteran or women-owned businesses are utilized, other relevant factors, and the project schedule timeline.

Fiscal Impact: Funds for this purchase are available from the approved FY 2020 LSC-CyFair operating budget.

Staff Resource: Seelpa Keshvala 281-290-3940
Jennifer Mott 832-813-6512
Financial Report and Consideration No. Z

Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract on Behalf of Lone Star College (the “College”) to Purchase a Customer Relationship Management Solution

Chancellor’s Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute a contract to purchase a customer relationship management solution with NGI Capital Inc., dba Apex IT & Salesforce (“Apex”), 7200 80th Street S, Suite 030, Cottage Grove, MN 55016-3012 for a sum not exceeding $2,500,000 over a five-year period. If negotiations cease for any reason with Apex, then the Board of Trustees authorize the Chancellor or designee to negotiate with the following firms in order listed below:

<table>
<thead>
<tr>
<th>Firms</th>
<th>Address</th>
</tr>
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<tbody>
<tr>
<td>Campus Management Corp.</td>
<td>5201 Congress Avenue</td>
</tr>
<tr>
<td></td>
<td>Boca Raton, FL 33487-3629</td>
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<tr>
<td>Oracle America Inc. &amp; Amberleaf</td>
<td>500 Oracle Parkway</td>
</tr>
<tr>
<td></td>
<td>Redwood Shores, CA 94065</td>
</tr>
<tr>
<td>Alten Calsoft Labs</td>
<td>2903 Bunker Hill Lane #107</td>
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<tr>
<td></td>
<td>Santa Clara, CA 95054</td>
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</table>

Rationale: The implementation of a customer relationship management solution will provide College-wide resources targeted to support, assist, and enhance recruiting and communication efforts with current and prospective students.

In compliance with Texas Education Code § 44.031(a), Request for Proposals (“RFP”) #689 was publicly advertised. The College received four responses. The College conducted evaluations in two phases: (1) the initial proposal and (2) a demonstration presentation. Evaluations were conducted based on cost, qualifications, experience, and service needs met; references; quality of services; the extent to which certified historically underutilized business (“HUB”), minority and or veteran or women-owned business are utilized; past performance; long-term cost; enhanced services/completeness; and thoroughness of response.

Fiscal Impact: Funds for this purchase are included in the approved FY 2020 College Services budget. Funds for subsequent years will be included in future proposed College Services operating budgets.

Staff Resource: Link Alander 832-813-6832
Financial Report and Consideration No. AA

Request: Consideration for Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract on Behalf of Lone Star College (the “College”) to Purchase a 0.1077 acre Right of Way (“ROW”) and to Negotiate and Execute an Easement and Agreement with Harris County for the Lone Star College-Tomball (“LSC-Tomball”) North Entrance

Chancellor’s Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute a contract on behalf of the College to purchase a 0.1077 acre ROW with Harris County in a sum not exceeding $6,453 and to negotiate and execute an easement and contract with Harris County to grant access to the detention pond adjacent to the LSC-Tomball north entrance drive.

Rationale: Harris County and TxDOT have been working to finalize the Highway 249 Toll Road expansion and are now prepared to sell a surplus 0.1077 acre property acquired from the College during the initial expansion. LSC-Tomball would like to install signage on a portion of the ROW land, and it requested Harris County release the ROW hold and sell the land back to the College. Harris County has agreed to release the hold and to sell the land, and it has also requested an access easement across the land to access the detention pond on the adjacent property. The College obtained an appraisal value for the ROW land at $7,037.50.

Fiscal Impact: Purchase of the ROW land is valued at $7,037 or $1.50 a square foot. The value of the would-be granted access easement is $584. The total purchase expense is $6,453. Funds for this purchase are available from the 2014 General Obligation Bonds, Series 2017A.

Staff Resource: Jennifer Mott 832-813-6512
**Financial Report and Consideration No. BB**

<table>
<thead>
<tr>
<th>Request:</th>
<th>Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract Extension on Behalf of Lone Star College (the “College”) to Purchase Financial Aid Consultant Services</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Chancellor’s Recommendation:</strong></td>
<td>That the Board of Trustees authorize the Chancellor or designee to negotiate and execute a contract extension on behalf of the College to extend the Master Services Agreement (“MSA”) for Consulting Services with Financial Aid Services (“FAS”), 180 Interstate North Parkway, Suite 550, Atlanta, GA, 30339, in a sum not exceeding $180,000 for a total revised sum not exceeding $960,000. That the Board of Trustees also waive Board Policy Section III.D.2.9. Contract Term Limits stating that long-term contracts shall not exceed five years including any renewals or amendments.</td>
</tr>
<tr>
<td><strong>Rationale:</strong></td>
<td>This extension authorization will align the next contract for consulting services with the College’s fiscal year beginning FY2021. The College will conduct a new RFP process during FY 2020 for consulting services to begin on September 1, 2020.</td>
</tr>
<tr>
<td><strong>Fiscal Impact:</strong></td>
<td>Funds for this purchase are available in the approved FY 2020 LSC-Financial Operations &amp; Facilities operating budget. Funds for subsequent fiscal years will be included in future proposed budgets.</td>
</tr>
<tr>
<td><strong>Staff Resource:</strong></td>
<td>Jennifer Mott 832-813-6512</td>
</tr>
</tbody>
</table>
Request: Consideration of Approval to Amend the Fiscal Impact in the Previously Approved August 1, 2019 Board Agenda Action Item 17 for the Purchase of a Multi-Story Burn Building for Lone Star College-Kingwood (“LSC-Kingwood”) Fire Science Program

Chancellor’s Recommendation: That the Board of Trustees authorize the amendment of the fiscal impact in the previously approved August 1, 2019 board agenda action item 17 to reflect a change in funding for the purchase of a multi-story burn building with Draeger. Inc., 3135 Quarry Road, Telford, PA 18969, in a sum not exceeding $375,000.

Rationale: On August 1, 2019, the Board approved the purchase of a multi-story burn building with Draeger through an RFP process. The scope of the project has increased to cover additional infrastructure and site-work expenses to create a full fire training facility on campus.

The multi-story burn building will be a live fire training facility for Cadets enrolled in the Fire Academy at LSC-Kingwood. This Class A burn building will enable the College to provide cadets with the best and up-to-date training in firefighting. The program’s fire truck and equipment will be housed onsite providing a full turnkey learning experience for the Cadets.

Fiscal Impact: $352,793 for this purchase is available from the 2014 General Obligation Bonds, Series 2017A and $22,207 is available from approved FY 2020 LSC-Kingwood operating funds.

Staff Resource: Katherine Persson 281-312-1640
Jennifer Mott 832-813-6512
Financial Report and Consideration No. DD

Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Interlocal Agreement on Behalf of Lone Star College (the “College”) with the Economic Development Program of Harris County

Chancellor’s Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute an interlocal agreement on behalf of the College with the Economic Development Program of Harris County for an in-kind sum not exceeding $125,000 for a one-year period.

Rationale: The College has participated in this Economic Development Program since 1998, and it provides funds for the College to then provide economic development research and resources to local related partners including chambers of commerce and economic development entities through the North Houston Economic Development Center. The College will be awarded $125,000 if it will match the amount in-kind. The College provides this match of funding through employee salaries, facilities, services, equipment, and rentals. The current agreement expires February 29, 2020.

Approval from the Board of Trustees is required as this interlocal agreement will be with another Texas governmental entity.

Fiscal Impact: Funds for this match are included in the FY 2020 Leadership and Economic Development operating budgets.

Staff Resource: Dwight Smith 832-813-6603
Financial Report and Consideration No. EE

Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Interlocal Cooperative Agreement on Behalf of Lone Star College (the “College”) with the Regents of the University of California (“University”) on Behalf of University of California-Berkeley’s Center for Educational Partnerships (“CEP”) Puente Project (“Puente”)

Chancellor’s Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute an Interlocal Cooperative Agreement on behalf of the College with the University on behalf of the Puente Project, Hearst Field Annex, Building C, MC 1060, Berkeley, CA 94720-1060 to administer the Puente training project for a sum not exceeding $75,000. The agreement shall commence on the effective date and terminate on August 31, 2020.

Rationale: Puente is only offered through CEP. The project increases the number of educationally disadvantaged students who enroll in four-year colleges and universities, earn college degrees, and return to the community as mentors and leaders to future generations. The program is interdisciplinary in approach, with writing, counseling, and mentoring components. Puente targets minority and at-risk populations who historically demonstrate lower rates of enrollment, success, and graduation as compared to the average population.

Included in the training will be field trips to four-year universities and cultural events.

This purchase complies with Texas Education Code § 44.031(a)(4) which allows the use of interlocal contracts.

Fiscal Impact: Funds for these purchases are included in the FY 2020 operating budget. Funds for subsequent fiscal years will be included in future proposed budgets.

Staff Resource: Jennifer Mott 832-813-6512
Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Interlocal Agreement on Behalf of Lone Star College (the “College”) with the Texas Commission on Fire Protection (“TCFP”) to deliver internet-based certification examinations to Testing Centers at Lone Star College-CyFair (“LSC-CyFair”)

Chancellor’s Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute an Interlocal Agreement on behalf of the College with TCFP, 1701 N. Congress Avenue, Suite 1-105, Austin, Texas 78701, to deliver internet-based TCFP certification exams to testing centers at LSC-CyFair.

Rationale: TCFP credentials fire protection personnel throughout Texas. Following required training, individuals must successfully pass an established testing process to gain certification in their area of expertise. TCFP desires to partner with the College for online delivery of certification exams as part of the evolving process of certification testing.

Approval from the Board of Trustees is sought because this Interlocal Agreement will be with another Texas governmental entity.

Fiscal Impact: None.

Staff Resource: Seelpa Keshvala 281-290-3940
Gerald Napoles 832-813-6648
Request: Consideration for Approval to Authorize the Chancellor or Designee to Negotiate and Execute Contracts on Behalf of Lone Star College (the “College”) for the Sale of Buildings 9 & 10 located on the Lone Star College-University Park (“LSC-University Park”) Campus

Chancellor’s Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute contracts—including easements and ancillary agreements—and to post required notices of sale on behalf of the College to sell an approximately 4.5-acre tract of Land, known colloquially as Buildings 9 and 10 and Parking Garage 9, located at 11450 Compaq Center Drive, Houston, Texas for a sum equal to, or exceeding, market value that the College will determine by appraisals from third-party appraisers.

Rationale: The College purchased Buildings 9 and 10 and Parking Garage 9 with Bond Funds in April 2009 along with the purchase of the LSC-University Park Campus for $42,150,000.00. The College no longer has use for the buildings and recommends selling the property rather than making improvements or scheduling additional maintenance.

Fiscal Impact: The estimated revenue totals the approved market value sale minus closing costs. The College may use net proceeds from the land sale to either pay down debt or for a non-private-use capital project.

Staff Resource: Jennifer Mott 832-813-6512
Personnel Report and Consideration No. HH

**Request:** Consideration and Authorization for the Chancellor or Designee to Execute Proposed Employment Contracts for the Attached Individuals

**Chancellor’s Recommendation:** That the Board of Trustees authorize the Chancellor or a designee to execute proposed employment contracts for the attached individuals. Each individual’s name, job title, not-to-exceed contract sum, and hire date is attached.

**Rationale:** Board Policy Section III.D.1.3.(a) requires Board approval of employment contracts. In accordance with this policy, this authorization would expressly delegate such authority to the Chancellor or a designee for the attached individuals.

**Fiscal Impact:** Positions and salaries have been budgeted for 2020–2021.

**Staff Resource:** Mario K. Castillo 832-813-6606
### Employment Contracts

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Job Title</th>
<th>Not-to-Exceed Contract Sum</th>
<th>Hire Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apau</td>
<td>Daniel</td>
<td>Instructor, Nursing</td>
<td>$18,608</td>
<td>1/6/2020</td>
</tr>
<tr>
<td>Brown</td>
<td>William</td>
<td>Instructor, Philosophy</td>
<td>$18,608</td>
<td>1/13/2020</td>
</tr>
<tr>
<td>Byrd</td>
<td>Judy</td>
<td>Instructor, Nursing</td>
<td>$29,773</td>
<td>1/13/2020</td>
</tr>
<tr>
<td>Camejo</td>
<td>David</td>
<td>Associate Professor, Chemistry</td>
<td>$38,071</td>
<td>1/6/2020</td>
</tr>
<tr>
<td>Kinniebrew</td>
<td>Daevisha</td>
<td>Assistant Professor, Vocational Nursing</td>
<td>$37,807</td>
<td>1/6/2020</td>
</tr>
<tr>
<td>Nguyen</td>
<td>Jaime</td>
<td>Instructor, Nursing</td>
<td>$29,773</td>
<td>1/13/2020</td>
</tr>
<tr>
<td>Taylor</td>
<td>Sheremetria</td>
<td>Associate Dean, Workforce</td>
<td>$70,020</td>
<td>1/2/2020</td>
</tr>
<tr>
<td>Wright</td>
<td>Casandra</td>
<td>Associate Professor, Math</td>
<td>$34,558</td>
<td>1/6/2020</td>
</tr>
</tbody>
</table>
Report: Monthly Financial Statements

The financial statements for the month ended January 31, 2020 are presented for Board review.
# LONE STAR COLLEGE

Statement of Revenues and Expenditures
General and Auxiliary Funds
YTD January 31, 2020
Unaudited

<table>
<thead>
<tr>
<th></th>
<th>BUDGET</th>
<th>FORECASTED VARIANCE</th>
<th>FISCAL YTD</th>
<th>% ACTUAL TO BUDGET</th>
<th>PRIOR YEAR ACTUAL</th>
<th>PRIOR YEAR % ACTUAL TO BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>78,683,229</td>
<td>$121</td>
<td>33,833,826</td>
<td>43.0%</td>
<td>33,532,257</td>
<td>43.0%</td>
</tr>
<tr>
<td>Tuition and Fees</td>
<td>130,284,570</td>
<td>(1,601,688)</td>
<td>110,322,205</td>
<td>84.7%</td>
<td>126,419,475</td>
<td>78.4%</td>
</tr>
<tr>
<td>Taxes</td>
<td>163,837,188</td>
<td>-</td>
<td>137,422,011</td>
<td>83.9%</td>
<td>121,211</td>
<td>49.0%</td>
</tr>
<tr>
<td>Investments</td>
<td>1,986,012</td>
<td>-</td>
<td>959,123</td>
<td>48.3%</td>
<td>814,211</td>
<td>49.0%</td>
</tr>
<tr>
<td>Product/Service</td>
<td>7,669,160</td>
<td>(595,698)</td>
<td>2,927,968</td>
<td>38.2%</td>
<td>2,872,735</td>
<td>43.5%</td>
</tr>
<tr>
<td>Misc Revenues</td>
<td>9,660,194</td>
<td>-</td>
<td>959,123</td>
<td>48.3%</td>
<td>814,211</td>
<td>49.0%</td>
</tr>
<tr>
<td>Total Revenues</td>
<td>392,120,353</td>
<td>(2,150,795)</td>
<td>290,323,581</td>
<td>74.0%</td>
<td>269,035,704</td>
<td>70.6%</td>
</tr>
</tbody>
</table>

**EXPENDITURES:**

|                          | 73,801,902 | - | 30,232,171 | 41.0% | 29,752,621 | 41.2% |
| Full Time Faculty        | 30,681,640 | - | 14,085,955 | 45.9% | 13,548,919 | 43.8% |
| Part Time Faculty        | 125,311,420 | - | 47,956,485 | 38.3% | 45,073,545 | 39.5% |
| Part Time Staff          | 12,883,150 | - | 3,910,401 | 45.9% | 13,548,919 | 35.9% |
| Staff Benefits           | 33,269,367 | - | 13,733,324 | 41.3% | 12,432,709 | 35.9% |
| Other Employee Benefits  | 2,534,261 | - | 1,568,264 | 41.3% | 1,507,321 | 44.3% |
| Services                 | 47,717,908 | - | 18,746,078 | 39.3% | 18,019,458 | 41.3% |
| ProfDev/Travel            | 4,062,405 | - | 828,210 | 20.4% | 1,060,758 | 27.3% |
| Supplies                 | 11,790,938 | - | 4,213,670 | 35.7% | 4,102,547 | 36.9% |
| Monthly Charges           | 6,774,188 | - | 1,717,417 | 25.4% | 1,586,830 | 22.0% |
| Utilities                | 9,014,184 | - | 2,951,837 | 32.7% | 3,583,984 | 36.1% |
| Other                    | 15,289,711 | (1,367,858) | 1,427,355 | 9.3% | 2,014,827 | 12.3% |
| Non-Capital Equipment    | 6,183,510 | - | 2,874,226 | 46.3% | 1,803,145 | 28.8% |
| CIP Land/Building         | 0 | - | 0 | 0.0% | 19,965 | 0.0% |
| Capital Expenditures     | 311,700 | - | 45,785 | 14.7% | 62,730 | 21.1% |
| Furniture, Fixture, Equipment | 709,775 | - | 114,579 | 16.1% | 95,113 | 4.7% |
| Total Expenditures       | 380,336,059 | (1,367,858) | 144,405,757 | 38.0% | 138,305,985 | 37.6% |
| Other Changes - Capital Project Transfers | 255,755 | - | 255,754 | - | - | - |
| Other Changes - Debt Service Transfers | 8,200,000 | - | 2,365,213 | 28.8% | 2,285,113 | 28.3% |
| Other Changes - R&R Transfers | 3,350,000 | - | 3,350,000 | 5,642,409 | 28.8% | 28.3% |
| Total Operating Transfers | 11,805,755 | - | 5,970,967 | 7,927,522 | 7,927,522 | 7,927,522 |
| Total Expenditures & Transfers | 392,141,814 | (1,367,858) | 150,376,724 | 38.0% | 146,233,507 | 37.6% |

**TOTAL NET INCREASE IN FUND BALANCES**

| $ (21,461) | (782,937) | 139,946,857 | 122,802,197 |

**LONG TERM CASH RESERVES:**

| Revised Forecasted Net Increase in Fund Balance | FORECAST |
| $ (804,398) | |

FY 2020 "One-Time" Cash Transactions
Beginning Cash Reserves, 9/1/2019
Forecasted Cash Reserves, 8/31/2020

**LONG TERM CASH RESERVES AS A % OF BUDGETED EXPENDITURES AND CAPITAL PROJECT TRANSFERS**

| 16.6% |
LONE STAR COLLEGE

Balance Sheet
January 31, 2020
Unaudited

<table>
<thead>
<tr>
<th>ASSETS</th>
<th>General &amp; Auxiliary</th>
<th>Restricted</th>
<th>GASB Reporting Entries (*)</th>
<th>Memorandum Totals Current Year</th>
<th>Memorandum Totals Prior Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash, cash equivalents &amp; investments</td>
<td>$200,712,683</td>
<td>$115,246,211</td>
<td>$315,958,894</td>
<td>$321,246,715</td>
<td></td>
</tr>
<tr>
<td>Accounts receivable, net</td>
<td>71,132,855</td>
<td>34,132,421</td>
<td>5,847,333</td>
<td>111,112,609</td>
<td>144,343,805</td>
</tr>
<tr>
<td>Prepaid and deferred expenses</td>
<td>3,380,928</td>
<td>-</td>
<td>-</td>
<td>3,380,928</td>
<td>1,680,802</td>
</tr>
<tr>
<td>Inventories, at cost</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Capital assets, net</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>944,596,570</td>
<td>892,233,325</td>
</tr>
<tr>
<td><strong>TOTAL ASSETS</strong></td>
<td>$275,226,466</td>
<td>$149,378,632</td>
<td>$1,117,673,353</td>
<td>$1,542,278,451</td>
<td>$1,376,693,873</td>
</tr>
</tbody>
</table>

| DEFERRED OUTFLOWS Pension & OPEB | - | - | - | 167,229,450 | 17,189,226 |
| **TOTAL ASSETS AND DEFERRED OUTFLOWS** | $275,226,466 | $149,378,632 | $1,043,610,064 | $1,166,581,510 | $1,060,478,964 |

<table>
<thead>
<tr>
<th>LIABILITIES AND FUND BALANCES</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>LIABILITIES:</strong></td>
</tr>
<tr>
<td>Accounts payable</td>
</tr>
<tr>
<td>Deferred revenues</td>
</tr>
<tr>
<td>Accrued compensable absences payable</td>
</tr>
<tr>
<td>Assets held in custody for others</td>
</tr>
<tr>
<td>L/T Due to Other Local Government</td>
</tr>
<tr>
<td><strong>TOTAL LIABILITIES</strong></td>
</tr>
</tbody>
</table>

| Deferred Inflows Pension & OPEB | - | - | - | 73,316,457 | 32,089,673 |
| **TOTAL LIABILITIES AND DEFERRED INFLOWS** | $67,596,996 | $55,374,450 | $1,043,610,064 | $1,166,581,510 | $1,060,478,964 |

<table>
<thead>
<tr>
<th>FUND BALANCES:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unrestricted Operating</td>
</tr>
<tr>
<td>Restricted for Technology</td>
</tr>
<tr>
<td>Restricted for Student Activity</td>
</tr>
<tr>
<td>Unrestricted Auxiliary</td>
</tr>
<tr>
<td>Unrestricted Tenant Related</td>
</tr>
<tr>
<td>Restricted Operating Cash - Short Term Reserves</td>
</tr>
<tr>
<td>Restricted Operating Cash - Long Term Reserves</td>
</tr>
<tr>
<td>Restricted for Grants</td>
</tr>
<tr>
<td>Restricted for Debt Service</td>
</tr>
<tr>
<td>Restricted for Construction</td>
</tr>
<tr>
<td><strong>TOTAL FUND BALANCES</strong></td>
</tr>
</tbody>
</table>

| **TOTAL LIABILITIES, DEFERRED INFLOWS AND FUND BALANCES** | $275,226,466 | $149,378,632 | $1,117,673,353 | $1,542,278,451 | $1,376,693,873 |

* Includes GASB (Governmental Accounting Standards Board) reporting entries related to Capital Assets, Long-Term Debt, and Pensions
### Statement of Revenues and Expenditures
Fund 35 Harvey Recovery
PROFORMA from inception to 01.31.20
Unaudited

#### REVENUES:

<table>
<thead>
<tr>
<th></th>
<th>System Office</th>
<th>North Harris</th>
<th>Kingwood</th>
<th>Tomball</th>
<th>Montgomery</th>
<th>CyFair</th>
<th>University Park</th>
<th>UP SO</th>
<th>Grand Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>$33,764,228</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total Revenues

|                      | $33,764,228   |              |          |         |            |        |                 |       |             |

#### EXPENDITURES:

<table>
<thead>
<tr>
<th></th>
<th>System Office</th>
<th>North Harris</th>
<th>Kingwood</th>
<th>Tomball</th>
<th>Montgomery</th>
<th>CyFair</th>
<th>University Park</th>
<th>UP SO</th>
<th>Grand Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buildings</td>
<td>$8,744</td>
<td>49,733</td>
<td>24,714,216</td>
<td>17,566</td>
<td>49,710</td>
<td>796,629</td>
<td></td>
<td></td>
<td>25,778,115</td>
</tr>
<tr>
<td>Contracts</td>
<td>786,279</td>
<td>1,832</td>
<td>12,201,091</td>
<td>49,212</td>
<td>88,805</td>
<td>10,855</td>
<td></td>
<td></td>
<td>13,138,073</td>
</tr>
<tr>
<td>Equipment</td>
<td>577,564</td>
<td>8,428,561</td>
<td></td>
<td>18,813</td>
<td>204,779</td>
<td></td>
<td></td>
<td></td>
<td>9,229,717</td>
</tr>
<tr>
<td>Insurance Deductible/Attorney</td>
<td>1,504,050</td>
<td>1000</td>
<td></td>
<td></td>
<td></td>
<td>25,000</td>
<td></td>
<td></td>
<td>1,530,050</td>
</tr>
<tr>
<td>Personnel</td>
<td>319,923</td>
<td>11,679</td>
<td>680367</td>
<td>16,561</td>
<td>12,905</td>
<td>21,946</td>
<td>11,365</td>
<td>30,084</td>
<td>1,104,829</td>
</tr>
<tr>
<td>Supplies</td>
<td>20,264</td>
<td>1,567</td>
<td>663,827</td>
<td>5,819</td>
<td>1,171</td>
<td>5,876</td>
<td></td>
<td></td>
<td>698,525</td>
</tr>
<tr>
<td>Travel</td>
<td>1,563</td>
<td>203</td>
<td>1,149</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2,917</td>
</tr>
</tbody>
</table>

Total Expenditures

|                      | $3,218,387    | 65,013       | 46,690,211 | 22,381  | 80,853     | 185,149 | 1,048,629       | 171,603| 51,482,226  |

#### FUND BALANCE - Increase (Decrease)

<table>
<thead>
<tr>
<th></th>
<th>$30,545,841</th>
<th>(65,013)</th>
<th>(46,690,211)</th>
<th>(22,381)</th>
<th>(80,853)</th>
<th>(185,149)</th>
<th>(1,048,629)</th>
<th>(171,603)</th>
<th>(17,717,999)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Encumbrances</td>
<td>-</td>
<td>-</td>
<td>(1,097,839)</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>(58,534)</td>
<td>(1,156,373)</td>
</tr>
</tbody>
</table>

**ADJUSTED FUND BALANCE**

<table>
<thead>
<tr>
<th></th>
<th>$30,545,841</th>
<th>(65,013)</th>
<th>(47,788,050)</th>
<th>(22,381)</th>
<th>(80,853)</th>
<th>(185,149)</th>
<th>(1,048,629)</th>
<th>(230,137)</th>
<th>(18,874,372)</th>
</tr>
</thead>
</table>

4
## Balance Sheet
### Fund 35 Harvey Recovery
### As of 01.31.20

Unaudited

### ASSETS

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash &amp; Cash Equivalents</td>
<td>$</td>
</tr>
<tr>
<td>Accounts receivable, net</td>
<td>368,039</td>
</tr>
<tr>
<td>Prepaid and deferred expenses</td>
<td>-</td>
</tr>
<tr>
<td><strong>TOTAL ASSETS</strong></td>
<td><strong>368,039</strong></td>
</tr>
</tbody>
</table>

### LIABILITIES AND FUND BALANCES

**LIABILITIES:**

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounts payable</td>
<td>$ 404,065</td>
</tr>
<tr>
<td>Due To Others</td>
<td>17,681,972</td>
</tr>
<tr>
<td><strong>TOTAL LIABILITIES</strong></td>
<td><strong>18,086,037</strong></td>
</tr>
</tbody>
</table>

**TOTAL FUND BALANCE**

<table>
<thead>
<tr>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>(17,717,999)</td>
</tr>
</tbody>
</table>

**TOTAL LIABILITIES AND FUND BALANCE**

<table>
<thead>
<tr>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>$ 368,039</td>
</tr>
</tbody>
</table>

All Locations
<table>
<thead>
<tr>
<th>Operating Fund Categories</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEPOSITORY</td>
<td>$2,000,000</td>
</tr>
<tr>
<td>Operating Cash - Subtotal</td>
<td>$2,000,000</td>
</tr>
<tr>
<td>POOLS</td>
<td>$111,251,751</td>
</tr>
<tr>
<td>MONEY MARKET ACCOUNTS</td>
<td>$1,892,292</td>
</tr>
<tr>
<td>Operating Short Term Cash Reserves Subtotal</td>
<td>$113,144,043</td>
</tr>
<tr>
<td>US GOVT. AGENCIES</td>
<td>$31,661,742</td>
</tr>
<tr>
<td>MUNICIPAL BONDS</td>
<td>$1,600,000</td>
</tr>
<tr>
<td>US TREASURY NOTES</td>
<td>$8,844,609</td>
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<tr>
<td>Operating Long Term Cash Reserves Subtotal</td>
<td>$42,106,351</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$157,250,394</td>
</tr>
</tbody>
</table>
Report: Construction Projects Update

The monthly construction projects update is presented for Board review.
CONSTRUCTION PROJECTS UPDATE  
As of March 5, 2020

1. LSC-Kingwood: Hurricane Harvey Recovery: 
A renovation of 200,000 sf of the first floors of five of six buildings. The architect is AutoArch and design was completed August 2018. The construction firm is Anslow Bryant. Substantial completion was reached on January 6, 2019 for five of the six buildings as well as May 17, 2019 for the library, respectively. Final completion details are underway and expected to be complete by Spring 2020.
   - Substantial Completion: Spring 2019
   - Budget: $52,553,603
2. **LSC-Tomball: South Entrance Drive Monument:**
   A new main entrance monument, sign, and landscaping, this project will support the new Tomball South Drive Entrance completed January 2018. Contractor negotiations are in process.
   - **Substantial Completion:** Fall 2020
   - **Budget:** $2,650,000

3. **LSC-Corporate College: Transportation Institute:**
   A new 16,000 sf building, this project will support the growing truck driving program. The architect is PBK Architects and design was completed September 2018. The construction firm is Tellepsen and construction began February 2019.
   - **Substantial Completion:** Spring 2020
   - **Budget:** $13,000,000

4. **LSC-University Park: Visual Performing Arts Center:**
   A new 40,000 sf building, this project will support an instructional arts program. The Construction Manager at Risk is Durotech with re-programming to begin Spring 2020.
   - **Substantial Completion:** Fall 2022
   - **Budget:** $21,675,000

5. **LSC-Montgomery: Student Services Building:**
   A new 50,000+ sf building, this project will support expanded student services capabilities. The architect is Harrison Kornberg and programming began June 2018. The construction firm is Durotech, Inc. General Contractors.
   - **Substantial Completion:** Fall 2021
   - **Budget:** $25,650,000

6. **LSC-Kingwood: Healthcare Instructional Building:**
   A new 50,000+ sf building, this project will support a healthcare instructional program. The architect is AutoArch. The construction firm is Tellepsen and estimated construction notice to proceed is Spring 2020.
   - **Substantial Completion:** Fall 2021
   - **Budget:** $27,590,000

7. **LSC-Magnolia Center:**
   - A new 50,000+ sf building, this project will support the needs of the Magnolia community. Land was recently purchased, the architect is Harrison Kornberg and programming was completed July 2019.
   - **Substantial Completion:** TBD
   - **Budget:** $28,858,538
8. **LSC-Fallbrook:**
   - A new 55,000+ sf building, this building will have two stories with 14 classrooms, two computer labs, two science labs, and a 4,000 sf logistics management warehouse to support the needs of the Fallbrook community.
   - **Substantial Completion:** Fall 2020

**Report:** Real Estate Lease Update

The real estate lease updates are presented for Board review.

9. **LSC-Grand Parkway Land Purchase:**
   - A new land purchase of 211.23 acres has been placed under contract, and Due Diligence inspections are to begin.
   - **Effective Date:** February 2020
   - **Value:** $13,500,000