

I. Call to Order

- a. Time: 3:00pm
- b. Attendance: 19 Members at start of meeting

II. Review of the Minutes: Approved as presented.

I. Reports from Committees

- a. **Constitution Review Committee** - Michele Richey reported that the committee has finished their recommendations and provided both the current constitution as well as a version with the tracked proposed changes and notes for faculty to review.
 - i. Motion – Bring constitution out of committee to the Faculty Senate for a first reading.
 - ii. Motion – seconded & passed
 - iii. Members will review the proposed changes before the next meeting where those changes will be discussed and proposed changes will be decided on and potentially an updated constitution ratified. E-mail any questions/concerns to Michele.Richey@lonestar.edu.
- b. **Best Semester Committee** - Mike Green reported that the committee met via email and reviewed applications by BS eligible faculty. There were 13 eligible, with 7 applying for BS. All applications were accepted, and those faculty & Dr. Riley have been notified. In the spring, next year's eligible faculty will be posted. Overall, there will be 10 eligible each semester (this semester had three who deferred to this semester, which is why there were 13). This program is being supported for at least 1 more year by Dr. Riley, as this program is funded by the President.
- c. **Faculty Senate President's Emergency Fund** - Karen Buckman reported that Steve Head might give us an additional \$5,000 for this fund.

II. Unfinished Business

- a. **Organization Chart** - At the last meeting, it was requested that we have access to an updated SO organizational chart. Karen brought this up with administration and was directed to <http://org.lonestar.edu/orgchart/public/LSCSpublic.htm>.
- b. **Call Boxes/Cameras** - Faculty Senate has been having an ongoing discussion on parking lot safety. At the last meeting it was discussed that with the new bond there would be security cameras installed in the parking lots, but those cameras would not be monitored live. Faculty Senate expressed concerns over a lack of call boxes or some sort of immediate security measure for students walking to their car. Karen did speak to Captain Phillips & Dr. Riley about our concerns. It

was shared that call boxes are very expensive, & there is a feeling that they would become a nuisance when it comes to upkeep. The cameras will be a crime deterrent and the campus is hiring more police. It was discussed that students are complaining about safety. It was suggested that we need more police visibility. The fact that the police are willing to escort individuals to their cars if they feel unsafe was brought up, but was not known to all faculty. It was discussed that this program needs to be better advertised across campus.

III. **New Business**

- a. **Gun Policy Statement in Syllabus** - Habib Far has brought up the idea of Faculty Senate working on a syllabus statement to provide something for those who want to add something in their syllabus addressing the campus carry concealed weapon law when it goes to effect August 2017. An e-mail was shared where Captain Phillips states that there will be an estimate 2-3 thousand guns throughout the system that will be brought on campus as a result of this law.
- b. **Early Alert** - Karen shared that each campus is being asked to develop their own early alert program. Our campus is in the beginning stages of this process and once a proposal is finalized, it will be shared with Faculty to review. Karen is part of the group working on the LSCM recommendations. It was discussed that there needs to be language ensuring that those referring to counselors understand that in many cases, they may not be able to provide follow up due to confidentiality. Karen will share that note with group working on recommendations.
- c. **Online Full-Time Faculty** - The issue of having professors who teach fully online has not yet been resolved. There is an upcoming conference call and Karen will hopefully have more information to share after the call.
- d. **Grievance Policy** - There is a proposed grievance policy that is being voted on at the next board meeting. This policy was e-mailed out to all faculty.
- e. **Cheating policy** - Karen shared that Dr. Chavez & Dr. McGee are working on a form for this process but in the meantime, e-mail Dr. McGee if you have an issue. They will be the keepers of the "list." You will be able to ask about a student if you have a concern but not see the list outright. Overall, they accepted recommendations from the committee.
- f. **Executive Board Open Positions** - Karen shared that there are three candidates for open positions:
 - i. Maddie McCowen (NASH | Full-Time)
 - ii. Tony Fuller (BELS | Full-Time)
 - iii. Matt Nelson (BASS | Adjunct)
 - iv. Motion - Vote on these members via a viva voce vote (since there is only 1 candidate per open position).
 - v. Motion - seconded and passed
- g. **January Senate Meeting** - Karen asked if we should cancel the January Faculty Senate Meeting, given its timing. The general feeling was yes, unless anything

came up over the break that was time sensitive and needed to be discussed in January.

- h. **Professional Development Task Force Outcomes** - Karen shared that a Director will be hired in the spring. An Advisory Board will work with this Director. The Advisory Board will be made up of volunteers (not appointed positions).
- i. **D2L & iStar** - It was discussed that the faculty are extremely frustrated by how terrible D2L and iStar are. It was discussed that if we want to increase online courses, we need to ensure our programs are working. Karen stated that Wendy Praeter discussed that we are in year 3 of a 5 year contract with D2L. Faculty are not happy about platform and the fact that these programs keep crashing. They are also outdated in that they are not compatible with mobile platforms.
- j. **Fundraising for Student Organizations** - The question was asked if any student organization advisors have suggestions on fundraising since there is no infrastructure to support accepting credit cards. Karen will discuss this issue with administration and report back.

IV. **Announcements & Guests**

- a. Announcements from Karen:
 - i. Send your feedback on specific problems regarding the recent lockdown drill to Steve Scheffler.
 - ii. There will be no Conference Day this year. Curriculum Day will be Wednesday, Jan. 13, 2016.
 - iv. Spring Convocation (Campus) and Announcement of Faculty Excellence and Piper Winners will be on Tuesday, Jan. 12, 2016 (sometime in the late morning).
 - v. An Adjunct survey was sent out to adjuncts across system and has garnered 400 responses so far.
 - vi. For this years' service gifts, recipients will be provided a catalog to choose your gift.
- b. Guest: Ron Trowbridge:
 - i. The board likes Steve Head.
 - ii. The new grievance policy addresses issues with the old policy.
 - iii. The system will hire 70 new FT faculty members over next 3 years. 16 new student advisors will be hired the following year.
 - iv. There will likely be a tuition increase next year (\$2 credit hour).
 - v. The system is trying to recruit more Hispanic teachers (LSC is 37% Hispanic) through the expanded marketing of positions, targeting areas/schools with large Hispanic populations.
 - vi. The anticipated enrollment increase next year is 2%.
 - vii. At the next board meeting the new sexual assault policy that must be adapted in order to keep receiving federal funds under Title IX will be passed.

- viii. The campus carry issue is not over.
- ix. Contact Ron if you have any questions or concerns
(RonaldTrowbridge@gmail.com)
- c. Jay Theis (System Office, Director of Civic Engagement): Promoting 1st Annual Lone Star Book Festival 4/8 – 4/9
(<http://www.lonestar.edu/LSCBookFestival>).
- d. Kevin McKinney: Promoted 19th year of Healthier U (April 6-8, 2016). Kevin is 1 of 3 co-chairs for this year's event (along with Joe Garza & Renee Pruitt).
 - i. The event is open to any discipline/division to participate. The only guidelines are that there needs to be 1 faculty member to chair an activity/event that produces a profit and have 5 students serve as volunteers. This will allow those students to enter in for a chance to win scholarships.
 - ii. Each event needs to align with one of the 6 wellness dimensions: occupational, physical, social, intellectual, spiritual and emotional.

V. Adjournment – Meeting was adjourned at 3:10pm

Next Meeting:

- Officers & Senators: 2/18/2016 @ 3pm | G 112
- Faculty Senate: 2/25/2016 @ 3pm | G 102

Lone Star College – Montgomery Faculty Senate 2015 – 2016

Officers: President: Karen Buckman | Vice President: Habib Far | Secretary: Michele Richey
BASS Division Senators: Amy Curry | Craig Livingston | Phil McCue | Matt Nelson (Adjunct)
BELS Division Senators: Martina Kusi-Mensah | Mark Whitten | Tony Fuller | Roxanne Richards (Adjunct)
NASH Division Senators: Janeau Houston | John Kleist | Maddie McCowen | D. Sundarsingh Daniel (Adjunct)
TEAM Division Representatives: Rob Kreps | Carlos Landa | Chase Waites | Adebola Omotajo (Adjunct) **Counselor**
Senator: Neil Phillips
Librarian Senator: Angela Colmenares

For information on the Lone Star College - Montgomery Faculty Senate, visit our website at:
<http://www.lonestar.edu/25364.htm>

