

- I. **Call to Order** - 3:02pm (a little late due to frozen chicken ;-))
- II. **Approval of Minutes from 1.28.2016** - Approved as presented III. **Reports from Committees**
 - a. **President's Report:** Karen wanted to brag about Dr. Riley. At a recent meeting, Dr. Riley stood up for faculty.
 - b. **Faculty Senate President Emergency Fund:** Karen reported that there is still \$1100 remaining. Karen will send out application again. It was clarified that the students don't have to pay it back.
- IV. **Unfinished Business**
 - a. **FS Board Positions Open:** NASH & BELS still need Adjunct Senators; if you know someone who wants to join, let Karen know.
 - b. **Professional Development:** Karen reported on the status of the Faculty Resource Center. Dr. McGee is working with HR at SO on the position at this point. This is a Program Manager level position. A call will go out soon for the FRC Advisory Board as well as the search committee for the Program Manager position. Clarification was asked on where the money for the position is coming from, and it is coming from repurposing another position.
 - c. **Lockers in the Testing Center:** At the January meeting we voted to try to get lockers in TC due to cheating. They have some space issues. Dr. Chavez sent Karen an e-mail stating that they are going to move cubbies so students can put materials in them and the cubbies will be monitored by staff. Chari had done some research on lockers, for a stack of 3 it is \$500.
 - d. **Tracking Academic Integrity Violations:** Karen shared the form that has been created to track repetitive violations of the academic integrity policy. Faculty provided feedback to her, and she has sent it back to Dr. Chavez. Fill out and send Dr. Chavez the letters (no Dean approval needed). Karen clarifying policy for transcript documentation of suspensions.
 - i. It was brought up that there is no "list" or protection for faculty who have students who are disruptive, including threatening or violent, in the classroom. Rachel Trackey reported on the Behavioral Intervention Team, where students who are being disruptive in the classroom can be referred to. Rachel Trackey is heading up the process of revising/clarifying the purpose of the BIT. There is a BIT referral form online. It was pointed out that the BIT is for "concerning" or "disturbing" behavior, which is different from students who violate the Student Code of Conduct and cause disruptions that way. It was asked for Karen to ask about "Code of Conduct" violations and how they are handled.

V. **New Business**

- a. **Best Semester:** There was some discussion about Best Semester with Administration, as it costs \$40,000 a year, allowing about 10 faculty in Fall and 10 in Spring to have a “Best Semester.” Mike Green, chairman of the BS committee, reported that he met with Dr. McGee to find out what the feeling was about BS. It was started around 1998 by Dr. Law to provide some PD opportunities. It continued on and is now being questioned by Dr. McGee and Dr. Riley. Dr. McGee is for BS, but would like FS to facilitate more accountability (bring back/present something). His concern was about how the list is made and maintained. He expressed concern about how many BS opportunities there are each semester. He suggested meeting (2 Deans, Dr. McGee, and BS Committee) to discuss/review procedures. It was asked if Mike clarified what Dr. Head has said about PD having few restraints. The main reason this has come up is because BS funds were spent because Dr. Riley did not realize these funds were supposed to come out of her budget. For this year, Pat is finding money to allow BS to occur. Dr. McGee wants it to be sustainable and he wants to tie it to the overall PD process and the FRC. It was brought up that more support should be provided to those who present at local/national conferences. It was clarified that PD funds are not decided as a % of salary, as it used to be (never a rule, just what had been done here at LSCM for a while). Funding is discretionary now. It was also clarified that when funding for PD was 1% of faculty salary, BS funds came out of that. But as faculty #'s increase and PD funds keep decreasing, this is why BS funds comes out of President’s budget. The concern is it hasn’t grown, not as many people get it, and it takes so long to get. The question was posed: “is it useful anymore?” The general consensus is yes, A request was made for the Chairs to get the list. Mike is working on the organization and notification, and making the process more transparent. There is a formula created by Rajiv based on a logarithm. Mike will notify those for fall to be ready but wait for confirmation BS is going to occur next year.
- b. **D2L:** Karen reported that the D2L saga continues and that system office is indeed exploring other options.
- c. **Compression Meeting and Information:** AFT sent out a great e-mail, that Karen forwarded to FS, on how to ask questions (file a ticket) to have your situation looked at or explained better. Clarification was asked for about how it happened. 30% of faculty and 10% of staff. It is a confusing process, but if you file a ticket you can have it explained.
- d. **Students Working at Community Events:** Karen shared that she was a part of an e-mail discussion on this from SO. If you get a request from the community (to send workers and give them EC) you don’t have to do it AND you should be careful with awarding EC.
- e. **Classroom Phones:** The issue is that in the FA 2015 semester, there were over 1,500 calls as a result of a phone being knocked off in a classroom throughout

the system; this equates to 379 staff hours (90/month). Chief Willingham wants to change the phone process to no longer automatically ring the police if knocked off the hook, but that is now on hold given concern expressed over doing so.

VI. **Announcements**

- a. Rachel Trackey has moved to building C and is in a new role for counseling, outreach and she is now supervising 2 counselor interns who are a great resources.
 - b. The Library Advisory Board is looking for more faculty (contact a Librarian if interested)
 - c. The Chancellor's Faculty Technology and Innovation Grant (CFTIG) is going to change its process to begin in the Fall now. It was asked if we could look to include other innovations besides technology.
- VII. **Meeting Adjourned** - 4:04pm

Lone Star College – Montgomery Faculty Senate 2015 – 2016

Officers: President: Karen Buckman | Vice President: Habib Far | Secretary: Michele Richey

BASS Senators: Amy Curry | Craig Livingston | Phil McCue / Matt Nelson

BELS Senators: Tony Fuller | Martina Kusi-Mensah | Mark Whitten

NASH Senators: Janeau Houston | John Kleist | Maddie McCowen

TEAM Senators: Rob Kreps | Carlos Landa | Chase Waites / Omatoyo Adebola

Counselor Senator: Neil Phillips

Librarian Senator: Angela Colmenares

For information on the Lone Star College - Montgomery Faculty Senate, visit our website at:

<http://www.lonestar.edu/25364.htm>