Lone Star Corporate College
5S Course Outline

5S Course Objectives:

• Understand each of the five S’s and how each “S” builds upon the previous “S.”
• Apply the 5S’s to their work area.
• Develop (or participate in the development of) a 5S Implementation Roadmap.

5S Course Outline

Major topics of instruction

• What is 5S All About?  - An overview of the 5S’s
• Sort: Clearing the Work Area - How to organize the work area for efficiency & effectiveness and use the “48-Hour Rule.”
• Set in Order: Designated Locations - How to designate “a place for everything & ensure everything is in its place
• Shine: Cleanliness & Workplace Appearance - The three aspects of Shine (getting the workplace clean, maintaining its appearance, and using preventive measures to keep it clean
• Standardize: Everyone Doing Things the Same Way - How to design systems that help ensure that everyone does things the same way
• Sustain: Ingrain It in the Culture - Techniques to prevent backsliding.
• The 5S Challenge - An assessment of the learner’s progress

Max Hours 4-6 hours