**Vice Presidents of Instruction Council**

Meeting – December 9, 2008

**PRESENT:** Bill Coppola, Cher Brock, Judy Murray, Linda Luehrs-Wolfe, Feleccia Moore-Davis, Gary Clark, Julie Leidig

**GUESTS:** Marie Thibodeaux

1. **Curriculum Proposals** (Marie Thibodeaux) – All proposals were approved.
2. **Approval of Recommendations for Students Study Abroad Scholarships** (Linda Luehrs-Wolfe) – Committee recommendations were approved.
3. **Curriculum Team Rotations** – Concern about curriculum teams were discussed. A committee will be set up for the Spring of 2 Deans and 2 VP’s to come up with a collaborative process to assure accountability and consistency. Members will include Gary Clark, Elizabeth Chapman, Julie Leidig and Linda Luehrs-Wolfe.
4. **Approval of Pharmacology Student Dismissal Policy** – It was decided that the existing Code of Conduct in the Pharmacology Student handbook lays out the expectations adequately, but that an appeal process needs to be clarified; no need for a secondary document. Information is currently being reviewed by Legal Counsel.
5. **Approval of Pharmacology Student Handbook** – It was decided that the campuses will continue to hand out existing Pharmacology Handbook until the new Health Occupations Director is hired. They will review all Handbooks and work towards consistency for all programs.
6. **LSCS Online Signature Course** – History faculty were concerned about the process and outcome of signature courses. VPI’s need to be involved in decisions concerning the instruction. Julie and Linda will meet with William.
7. **Dean’s Council Update** – Chancellor is meeting with Dean’s Council on Thursday, 12-11 to give his vision of what a “Dean” is; Gary to meet with Chancellor on 12-17 to present action plan from Deans; Chancellor to meet with Council on 3-19 to receive an update.
8. **System Update** – College Open Houses set for Feb. 21. Open Doors Advisory Council 12-10; “Become” – a magazine is being developed by Public Relations. Home School Task Force recommendations were shared. Please provide feedback by February 1, 2009. Faculty Qualifications Table was distributed – please review and provide updates by February 1, 2009

Next VP Council Meeting: January 27, 2009