

BUSINESS ADMINISTRATION AAS: BUSINESS MANAGEMENT SPECIALIZATION AREA



A Program Overview of the Business & Professional Services Area of Study

Updated as of May 2018



The business administration program prepares a diverse group of students to succeed as the future managers and leaders within our local communities. The program supports students' needs to acquire skills that will allow them to establish a career and/or become more productive in their current organizations. We are particularly committed to helping students become professionals who are capable of thinking critically, working in teams, utilizing technology, performing research, making decisions, and communicating ideas effectively in a global economy.

An associate of applied science (AAS) in business administration with a business management specialty emphasizes developing varied skills for a range of jobs in business management. The program focuses on management, human resources, operational and team building skills that are crucial to running a business. Students are prepared for a variety of roles that require critical thinking, decision-making, leadership, project management, problem-solving, and supervision. Individuals who are looking to advance their careers in management will gain a thorough understanding of the essentials of successful business practices.

FOR MORE INFORMATION:

Please contact the Management and Marketing Department at LoneStar.edu/Management-Marketing-Dept

Programs At-A-Glance

Business Administration AAS: Business Management Specialization Area

Available at LSC-CyFair, LSC-Kingwood, LSC-Montgomery, LSC-North Harris, LSC-Tomball, and LSC-University Park

LoneStar.edu/Business-Administration-AAS-Management

¹Median Wage: \$57,624

Business Administration Certificate II - Business Management Specialization

Available at LSC-CyFair, LSC-Kingwood, LSC-Montgomery, LSC-North Harris, LSC-Tomball, and LSC-University Park

LoneStar.edu/Business-Admin-Certificate-Management-Specialization

Business Operations Certificate

Available at LSC-CyFair, LSC-Kingwood, LSC-Montgomery, LSC-North Harris, LSC-Tomball, and LSC-University Park

LoneStar.edu/Business-Operations-Certificate

Business administration AAS degrees and certificates are also available in human resources and marketing specializations.

¹Wage Data is based on annual salaries from Bureau of Labor Statistics, U.S. Department of Labor, Occupational Employment Statistics, 2016, www.bls.gov/oes.

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BUSINESS ADMINISTRATION AAS: BUSINESS MANAGEMENT SPECIALIZATION AREA



Certificate I
18 Credits

Certificate II
45 Credits

AAS Degree
60 Credits

Corporate College

Business Principles
Principles of Management
Information and Project Management
Problem Solving & Decision Making
Human Relations
Business Computer Applications

Business and Professional Communication
Small Business Financing
Human Resource Management
Business Law
Introduction to Accounting I
Supervision
Business Ethics
Principles of Marketing
Co-Op Business Administration I OR Internship: Business & Management

Personal Finance
Microeconomics
Math Elective
Humanities/Fine Arts
Composition & Rhetoric I

Project Management
Management Certificate

Representative career titles and job positions for this program plan include:

- **Administrative Supervisor**
- **Customer Service Supervisor**
- **Office Manager²**

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²Position titles vary by employer and location.

Complete your Business Administration AAS: Business Management Specialization Area in 2 years!

For more information on gainful employment, visit LoneStar.edu/GainfulEmployment.

