Welcome Future Teachers!

2013 - 2014

ATCP@LoneStar.edu
3 Steps to Completion

• **Step 1**
  - Application and Acceptance Process
    • Qualifying Exam
    • Interview and Orientation, Receive Letter Of Acceptance
    • Complete 30 hours of Field Experience

• **Step 2**
  - Coursework
    • Generalist EC – 6 or 4-8 and Special Education EC-12
    • All Other Certifications Program

• **Step 3**
  - Clinical Teaching or Internship
  - Pass the TExES PPR and Content exams
What is Needed for the Application Process?

- Application with $40 non-refundable fee
- Bachelors Degree, except for CTE-Trade and Industrial certifications requiring work experience and licensing
- A minimum 2.5 GPA expected, 10% of our candidates may have an exception
- Transcripts from all colleges attended
- Qualifying Exam for entrance into the program
- Resume
- Three Professional References
- One Page Essay
- Certification Area – What age student and what subject will you teach?
Items needed when Application is submitted:

• Application form, completed with all documents below
  – $40 non-refundable fee and payment form
  – Transcripts – official, sealed
  – One page Essay
  – Resume

You will need to determine what you want to teach. In order to determine if we offer the content area you are interested in, please visit

http://www.sbec.state.tx.us/SBECOnline/approvedprograms.asp
• A Bachelors Degree from an *accredited* university
• Students with an International degree will need to meet additional requirements
• Examples of hours needed for program acceptance
  – Generalist EC–6 or 4-8 and Special Education require 9 hours each in Math, Science, Social Studies and English
  – Other Certifications generally require 24 – 36 hours in that subject
  – Please talk with us individually about Career and Technical certifications such as Health Science Technology or Trade and Industrial certification
  
  http://www.tea.state.tx.us/index2.aspx?id=5351&menu_id=865&menu_id2=794
A minimum of a 2.5 GPA is required on all university course work, however programs are *allowed* to make exceptions for no more than 10% of accepted candidates.

Your GPA may be calculated on the most recent 60 hours of course work for program admittance.

A GPA below a 2.5 will require a letter of explanation attesting to reasons for the low GPA and assurance that you are now capable of professional level academic coursework.
Transcripts

• Official, sealed Transcripts from all colleges attended (as well as Lone Stars) need to be included with your application. Order official transcripts sent to you. Leave the transcript sealed and submit with your application.

• Electronic or Faxed transcripts will not be permitted

• For transcripts from an international university a course by course evaluation is required by a member of www.NACES.org (SpanTran is local)
Qualifying Exams

Choose one, if your degree is from an institution in Texas

- THEA  
  Reading 240, Writing 240, Math 230
- TSIA  
  Reading 351, Writing 363, Math 350

Required if you have a degree from outside the state of Texas

- THEA  
  Reading 240, Writing 240, Math 230

Both exams are required if you have an international degree

- THEA  
  Reading 240, Writing 240, Math 230
- TOEFL  
  TOEFL-iBT 61, Speaking 26

To schedule an exam contact the LSC testing center or visit [http://www.lonestar.edu/testing-centers](http://www.lonestar.edu/testing-centers)
Students who earned their highest degree from outside the United States must complete all application requirements as well as the following:

- **Transcript Evaluation by a member of www.naces.org**
  The evaluation must be a course by course equivalency with upper/lower division, hours and grade points

- **Oral Proficiency Exam** - Required for students who earned their degree from a non-English speaking institution.
  - **Required TOEFL** 61 on TOEFL-iBT; speaking 26
• Exam needs to have been taken within the last 5 years

• TSIA may be taken at any LSC Assessment Center, no appointment needed

• THEA – Given frequently $29, required exam if your bachelor degree is not from a Texas institution

• An application for the Qualifying Exam taken at an LSC-Assessment Center may be obtained when you turn in your application
Reasons for the Qualifying Exam

• System – Wide Lone Star ATCP policy

• We feel our students need to demonstrate a standard above the state minimum

• We want to be able to send the best candidates to the districts in our area

• This policy makes it consistent for all students; even those in content areas that do not require a degree

• To be successful in the program coursework and state testing, students need to be at college level for reading, writing and math
Resume

• Resume should be geared towards education

• Try to avoid technical wording or phrases, if you have been in the corporate world

• Emphasize ways you may have been involved in teaching or coaching students in your community
Three Professional References

- Have your reference forms returned to you in sealed envelopes, faxed or scanned and emailed to our office.

- References you choose need to know your work ethic and professionalism.

- Great references are professors, a supervisor, a manager or co-workers.

- References from friends and family members are not acceptable.
Submit an essay of “Why I want to become a teacher”

This serves as a writing sample

One page in length, not hand-written

Proofread your writing
What Do You Want to Teach?

• What is your passion?

• Refer to your transcripts:
  – What classes do you have a “C or Better”?
  – Do you have the hours to be accepted into the program?

• Do you need to take your content exam pre-admission? If you don’t have the coursework for the subject you want to teach, use the PACT (Pre-Admissions Content Test) option to be admitted into the program.
http://www.texas.ets.org/epp/epppact/
Certification Areas

- Early Childhood-12
  - Art
  - Music
  - Physical Education
  - Technology Applications
  - Theatre

- Elementary School
  - EC-6 Generalist

- Middle School
  - ELAR
  - ELAR/Social Studies
  - Generalist 4-8 (Recommended)
  - Math
  - Math/Science
  - Science
  - Social Studies

- Secondary School
  - ELAR
  - History
  - Life Science
  - Physical Science
  - Math
  - Science (Composite, 36 hours required)
  - Spanish, French, Chinese
  - Speech
  - Social Studies (Composite, 36 hours required)

• Supplemental Certifications
  - Bilingual
  - ESL
  - Special Education
### Additional Certifications

- Agricultural Science and Technology 6 -12
- Business Education 6 -12
- Chemistry 8 -12
- Computer Science 8 -12
- Dance 8 -12
- Family and Consumer Science 6 -12
- Health EC -12
- Health Science Technology Education 8 -12
- Journalism 8 -12
- Marketing Education 8 -12
- Physical Science/Mathematics/Engineering 8 -12
- Physics/Mathematics 8 – 12
- Technology Education 6 -12
- Trade and Industrial Education 8-12
What am I Qualified to Teach?

- **Art EC-12**
  24 semester hours in Art

- **Business Education 6-12**
  24 semester hours in Business Courses

- **ELAR 4-8 or 8-12 English Language Arts & Reading**
  24 semester hours in English

- **Generalist EC-6 and 4-8**
  36 semester hours in a combination of subjects
  9 semester hours each in English, Mathematics, Science, and Social Studies
What am I Qualified to Teach?

- **History 8-12**
  24 semester hours in History
- **Life Sciences 8-12**
  24 semester hours in Biology or Life Science
- **Math 4-8 or Math 8-12**
  24 semester hours in Math
- **Music EC-12**
  24 semester hours in Music
- **Science 8-12**
  36 hours in natural sciences-biology, chemistry, physics, geology, earth science, astronomy
What am I Qualified to Teach?

- **Physical Education EC-12**
  24 semester hours in Physical Education

- **Physical Science 8-12**
  24 semester hours in Chemistry and Physics

- **Social Studies 4-8**
  24 semester hours in Social Studies

- **Social Studies Composite 8-12**
  36 semester hours in Social Studies - Political Science, Government, History, Geography, Economics
What am I Qualified to Teach?

- **LOTE-Spanish, LOTE-French and LOTE-Chinese**
  24 semester hours in language coursework
  native speakers must have coursework

- **Technology Applications 8-12**
  24 semester hours in Technology

- **Trade and Industrial Education 8-12**
  - TExES Exam # 170 PPR for Trade and Industrial Education
  - 3-5 years of full time wage earning experience in the last 8 years in one or more approved occupations for which instruction is offered
  - Current licensure, certification, or registration by a state or nationally recognized accrediting agency required
Reasons for the Pre-Admission Content Test (PACT) Option

- You do not have the hours from your transcripts to meet the qualifications for the certifications; “C or Better” in college courses.

- PACT Option is only available before you are accepted into a certification program [http://www.texes.ets.org/epp/epppact/](http://www.texes.ets.org/epp/epppact/)

- PACT Option is not an exam, it is when you take your content exam, before program admission. You are not required to retake the exam after program admission or for certification.
REVIEW: What is Needed for the Application Process?

- Application with $40 non-refundable fee
- Bachelors Degree
- A minimum 2.5 GPA
- Transcripts from all colleges attended
- Qualifying Exam for entrance into the program
- Resume
- Three Professional References
- One Page Essay
- Your choice of Certification Area
You will be invited to an Interview and Orientation by email when most parts of the application are submitted.

- Written and Oral interview in group sessions
- Power Point Presentation- Maximum 5 minutes
- LSC ATCP Education Plan will be discussed
- Requirements for 30 hours field experience will be discussed
- Requirements for Clinical Teaching and Internship will be discussed
Acceptance Process and Test Permission

- The ATCP Letter of Acceptance (LOA) will be given when all conditions have been met.

- Content test approval will be granted when you receive your LOA; unless you have taken your content test as a PACT option.

- To receive your LOA, you must either register and pay for a PPR class, be currently enrolled in a PPR class or have taken the PPR class.

- PPR test permission will be granted after successful completion of the PPR class, the PPR Review class and full admittance into the program.
After you have attended an Interview and Orientation for the program, you may begin the 30 hours of field experience. The hours are usually completed during the PPR class.

Detailed instructions for field experience will be discussed during the Interview and Orientation.

Your field experience log and reflections must be completed and turned into the ATCP office before you may begin clinical teaching or an internship.
Based on your certification area, you will follow the LSC-ATCP Education Plan in one of the following ways:

- Generalist EC – 6 or 4-8 or Special Education EC-12
- All Other Certifications Program
Pedagogy & Professional Responsibilities – $800 (108 hours)

Generalist Teacher Preparation – $500 (48 hours)

Components of Special Education - $500 (48 hours)

TExES Test Review/Test Prep - $100 (7 hours)
Coursework for All Other Certifications Program

- Pedagogy & Professional Responsibilities – $800 (108 hours)
- Creating Successful Classrooms - $500 (48 hours)
- Components of Special Education - $500 (48 hours)
- TExES Test Review/Test Prep- $100 (7 hours)
Additional Coursework Opportunities

- **Tools for Teaching** - $141 (14 hours)
- **Integrating Technology in the Classroom** - $124 (12 hours)
- **ESL/Bilingual Review** (Required for ESL Certification or Bilingual Supplemental Certification) - $124 (12 hours)
All classes offered by LSC – ATCP are Continuing Education classes
  - It is highly recommended to register for classes 10 days prior to the start of class

These classes are all open enrollment courses
  - They can be taken prior to acceptance into the program

Once a class begins, *NO refunds* may be given.
  - You must drop the class the day *before it begins* to be eligible for a refund
Step 3

• Clinical Teaching or Internship
  • You must be fully accepted into the program to be considered for clinical teaching or internship.
  • You must successfully complete either clinical teaching or internship to complete the program and receive standard Texas teacher certification.

• TExES Exams (PPR and Content)
  • You must pass at least two state certification exams to receive standard Texas teacher certification.
  • Bilingual candidates must pass four certification exams
    • Generalist EC-6
    • Pedagogy and Professional Responsibilities EC-12
    • Bilingual Supplemental
    • Bilingual Target Language Proficiency Test – BTLPT
Clinical Teaching

- One Semester
- Non-contract
- Non-paid
- You are placed in a cooperating district/school in the area by our program
- Assigned to a Mentor teacher chosen by the principal
- A field supervisor will be assigned for you by the program
- Cost $1000
Requirements Prior to Clinical Teaching

- Officially accepted into LSC ATCP
- Submit application for Clinical Teaching
- Complete the PPR class and ideally all other coursework
- Pass Content TExES exam
- 30 hours Field Experience and reflections completed and turned into the ATCP Office
Requirements During Clinical Teaching

• Attend 24 hour pre-service training before clinical teaching

• 12 week (60 actual days on campus) full time assignment of teaching with a mentor teacher

• On-line Clinical Teaching support course

• Attend a two day post-service training after Clinical Teaching
• One full school year or 180 days
• You interview with the districts and find your teaching position
• Contract with a school district in the Greater Houston area
• Paid - you are a first year teacher
• You must be classroom “teacher of record” for students
• A mentor will be assigned to you by your principal and a field supervisor will be assigned to you by LSC - ATCP
• Cost $1000 each of two semesters to Lone Star College
• Internship extension, if required $500
• $ 500 Mentor fee to your mentor (payroll deduction)
Requirements Prior to Internship

- Officially accepted into LSC ATCP
- Complete the PPR class
- 30 hours Field Experience and reflections completed and turned into the ATCP Office
- Pass Content TExES exam (Required by many ISDs)
  - Generalist and Special Education candidates are eligible for a probationary certificate after passing state content exams.
  - Bilingual candidates must pass BTLPT and the Bilingual Supplemental exam before a probationary is issued.
- Contact the ATCP Office immediately for Internship Paperwork when offered a classroom teacher contract
- Probationary will be issued after paperwork and Statement of Eligibility form is returned
Registering for Internship

- When you are hired as the Teacher of Record (full time), bring a copy of your contract from your ISD to the office to fill out internship paperwork and registration forms.

- Pay for Internship and bring in Statement of Eligibility signed by your district representative.

- The program will recommend a probationary teacher certificate for you.

- Caution: You may not legally be the ‘teacher of record’ without a probationary certificate.
Requirements During Internship

Prior to OR during Internship:
- Complete any additional course work
- Pass the TExES Content Exam (caution: before hire is best and is required for Generalists, Special Education and Bilingual teachers)
- Pass the TExES PPR exam

During Internship:
- New Teacher Orientation
- On-line support course
- Pay Mentor fee of $500 to your assigned mentor
- Attend Intern Completer’s meeting
Tests Required

- **Qualifying Admission Exam**
  THEA or TSIA taken before program admission
  TOEFL, if required

- **TExES Content Exam**
  Taken pre-admission (PACT) or after acceptance

- **TExES PPR Exam**
  Taken after program acceptance
  Taken after both the PPR class and the PPR Review class is completed

**Additional Certification Exams**
Special Education, ESL, Bilingual
Bilingual Elementary Teacher Tests & Review Required for Certification

- ESL/Bilingual Review
- 191 Generalist EC-6
- 160 PPR EC-12
- 164 Bilingual Education Supplemental
- 190 Bilingual Target Language Proficiency Test (BTLPT)
  - Webinar for the BTLPT is located on the website listed below
  - 190, 191 and 164 must be passed before accepting a teaching position
- Site helpful for Testing materials:
  http://www.texas.ets.org/texas/prepMaterials/
• Fingerprinting

• Background Checks – depends on district

• SBEC certifications – Probationary Certificate and Standard Certificate for Internship; Standard Certification for Clinical Teaching

• I - 9 requirements for work status required by most districts
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<thead>
<tr>
<th>ATCP</th>
<th>Clinical Teaching</th>
<th>Internship</th>
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<tr>
<td>Application Fee</td>
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<td>PPR Class</td>
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<td>Generalist or CSC</td>
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<td>Components of SE</td>
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<td>$500</td>
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<td>Textbooks</td>
<td>Varies – approx $300</td>
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<td>Practicum</td>
<td>$1000 x 1 semester</td>
<td>$1000 x 2 semesters = $2000</td>
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<td>Fingerprinting</td>
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<td>Qualifying Exam</td>
<td>Depends on test taken</td>
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<td>PPR Exam</td>
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<td>Content Exam</td>
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<td>TExES PPR Review</td>
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<td>Probationary Certificate</td>
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<td>Mentor Fee</td>
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<td>(Paid to mentor/school district, not to LSC)</td>
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<tr>
<td>Standard Certificate</td>
<td>$77</td>
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<td>Events</td>
<td>Clinical Teaching</td>
<td>Internship</td>
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<td>Field Experience</td>
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<td>Pedagogy and Professional Responsibility (PPR)</td>
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<td>Content Course (Gen or CSC)</td>
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<td>Components of Special Education</td>
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<td>On-line Support Course (During Practicum)</td>
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<td>Pre-Service</td>
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<td>Post-Service</td>
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<td>TExES Test Review/Test Prep</td>
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<td><strong>300 +</strong></td>
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Payment Options

• Payment plans are available for Spring and Fall semesters only

• You pay as you go through the program

• This program does not qualify for ‘traditional’ financial aid

• CE Policy: *No refunds* will be issued once classes begin
Check for understanding: What are the 3 Steps?

- **Step 1**
  - Application and Acceptance Process
    - Qualifying Exam
    - Interview and Orientation
    - 30 hours of Field Experience

- **Step 2**
  - Coursework
    - Generalist EC – 6, Generalist 4-8 and Special Ed Program
    - All Other Certifications Program

- **Step 3**
  - Clinical Teaching or Internship
  - TExES Exams (PPR and Content)
Websites for Your Reference

- http://www.lonestar.edu/cte-education
- www.tea.state.tx.us
- www.texes.ets.org
- www.lonestar.edu/testing
- www.algebrahelp.com
- http://pact.tarleton.edu/tcert/
- http://www.khanacademy.org/
Lone Star College - ATCP
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