

Curriculum Vitae

Instructor's Name: Erin C. Miller
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Education:

Oral Roberts University	1997-2001	Bachelor's Degree Biblical Literature Minor: Spanish
Oral Roberts University	2003-2007	Master's of Education Degree/TESL

Experience:

ESOL Adjunct Instructor - August 2007 - PRESENT
Lone Star College System, North Harris – Houston, TX

- Planned, developed and taught courses within the curriculum in a manner that facilitated student learning
- Implemented a variety of teaching methods, techniques, and materials to assist students in meeting course objectives
- Worked effectively and collaboratively with full-time ESOL faculty in the achievement of departmental goals and the mission of the college

Region VI Adult Educator - August 2006 - PRESENT
Educational Service Center - Huntsville, TX

- Teach bi-weekly adult ESL classes
- Developed curriculum at the intermediate level
- Facilitated opportunities for cultural exchange

Residence Hall Director - August 2005 - June 2006
Oral Roberts University Student Development Office -Tulsa, OK

- Supervised a female residence hall with over two hundred and fifty students and managed emergency situations, making sound on-the-spot decisions
- Developed and taught leadership principles to the thirteen Resident Advisors on a weekly basis
- Effectively communicated with parents, students and staff of diverse personalities, educational and cultural backgrounds concerning the situation-specific dealings of residential life at the University

Assistant Language Teacher - July 2004 - July 2005

Japan Exchange and Teaching Program – Yurihama, Japan

- Team taught thirteen to seventeen Jr. High School English classes each week
- Taught weekly Elementary and Kindergarten English classes
- Increased students' international awareness and understanding
- Conducted weekly adult and youth English conversation classes

Regional Representative - April 2001 - July 2004

Oral Roberts University Office of Undergraduate Admissions - Tulsa, OK

- Worked supportively and collaboratively with a team to create new and more effective recruitment strategies while increasing overall enrollment from 2001-2004
- Effectively communicated with individuals of diverse personalities, educational and cultural backgrounds about all aspects of the University
- Traveled to Junior Colleges, churches, youth groups, schools, college fairs and homes to present ORU to prospective students

Non-Teaching Work Experience:

- 2006 - PRESENT - Youth & Young Adults Pastor
- 2001 - 2004 – Spanish translator/coordinator for a large faith based organization in Tulsa, OK
- 1996 - 2009 Team Leader/member of eight international humanitarian relief trips to Dominican Republic, Mexico, Ukraine, Ecuador and Guatemala
- 2002 - 2004 Co-developer and teacher of a local teen mentoring program
- 1999 - 2001 Director and volunteer for public school tutoring and ESL
- 1998 - 2000 Peer Counselor for thirty women on a college campus

Publications:

- Part of Curriculum Development Team for Texas Department of Transportation – June-August 2009
- Co-Presenter of “Classrooms that Work” for Region VI Educational Service Center – April & September 2009