



2012-2013

CONTINUING EDUCATION

Student Information Form

The Free Application for Federal Student Aid (FAFSA) and all supporting documents must be submitted to the Financial Aid Department. Financial aid applications **must be submitted a minimum of one week before the start of class**. Funds will be removed from the student’s account and payment is due in full if, for any reason, the student is determined ineligible to receive financial aid.

How to Apply for Financial Aid

Check List

- Request** a Personal Identification Number (PIN) (pin.ed.gov)
- Complete** the online FAFSA (fafsa.ed.gov)
- Complete** the Financial Aid Request form
- Complete** the Financial Aid Verification Worksheet (front and back pages, if needed)
- Submit signed** tax returns (*i.e.* If the FAFSA is for the 2012-13 school year, turn in 2011 taxes.)
- Submit Additional Documents (must be provided within 3 days (if requested))

Student Information			
Student's Last Name	First Name	MI	Student ID/Soc Sec No.
Campus:		Semester of Attendance:	
<input type="checkbox"/> Cy-Fair <input type="checkbox"/> Kingwood <input type="checkbox"/> Montgomery <input type="checkbox"/> North Harris <input type="checkbox"/> Tomball		<input type="checkbox"/> Fall/Spring <input type="checkbox"/> Fall Only <input type="checkbox"/> Spring Only <input type="checkbox"/> Summer	

As a Continuing Education student seeking Financial Aid, I understand it is my responsibility to contact the Financial Aid Office prior to the start date of my course regarding eligibility. If I do not qualify for financial aid, I agree to make payment in full or drop the course(s) prior to the start date.

Student Signature:	Date
Financial Aid Advisor Signature:	Date

For CE Use Only

Total Cost of Certificate Program	\$	*Award cannot exceed amount of program
Continuing Education Advisor Signature:	Date	