VERIFICATION DOCUMENTATION REQUEST FORM

Student's Name (Please Print) __________________________________________ Student ID # __________________________

Date

Your application for federal student financial aid has been selected for review in a process called verification. As a result, additional documents are required to complete your financial aid file. Please read the statements below and indicate that you understand your responsibilities and the consequences for failure to provide the required documentation.

I understand:

___ I must provide all required documentation before _________________________________.

___ If I fail to meet the deadline, processing of my application for financial aid will stop and my awards may be reduced to $0- (Zero). This may require tuition payments until the requested documentation is provided.

___ Any conflict in reported data must be corrected before any financial aid can be received.

___ I may need to make corrections to my FAFSA information if the verification documents provided reflect any difference than what was originally reported. This may delay my financial aid funds. I will be notified by mail or in person if any awards change as a result of verification.

For each item check marked below, please provide the requested documentation in order to complete the verification of your application for financial aid:

___ Student/s/Spouse IRS Tax Transcript ___ Parents IRS Tax Transcript
   ___ (year_______) / ___ (year_______) ___ (year_______) / ___ (year_______)

___ Nonfiler’s Statement ___ SNAP
   ___ Student / _____ Spouse ___ ___ Student
   ___ Parent ___ ___ Parent

___ Household Size/Number in College Verification ___ Child Support Paid Statement
   ___ Student ___ ___ Student
   ___ Parent ___ ___ Parent

___ Statement of Educational Purpose ___ Notarized Statement of Educational Purpose
   ___ Government issued photo identification ___ ___

___ Proof of High School Completion Status ___ Homeschool Transcript or Completion Credential
   ___ High School Diploma/Transcript ___ ___ Other __________________________
   ___ GED ___

Additional documents required:

1. ________________________________________________ 2. ________________________________________________

I understand my responsibilities in providing the required documentation before the prescribed deadline and understand the consequences for failure to do so.

_________________________________________ __________________________________________
Student’s signature Date

_________________________________________ __________________________________________
Financial Aid Officer’s signature Date