

**PROCEDURES FOR ADMINISTRATIVE REVIEW OF PERFORMANCE EVALUATIONS**  
**SECTION IV.F.7.09. – NOTICE AND COMMENT**

These procedures, adopted to implement the policy found in Section IV.F.7.09. of the Lone Star College Board Policy Manual, were last updated on **December 18, 2017**. The notice and comment period for these procedures was open to the public from **November 7, 2017** to **December 7, 2017**. The procedures were posted for public comment at <http://www.lonestar.edu/proposed-policies.htm>. Commenters could anonymously submit comments to [LSC-PolicyFeedback@lonestar.edu](mailto:LSC-PolicyFeedback@lonestar.edu). We received one comment.

---

**Comment 1:** The commenter approved of the procedures but was concerned about how they would be implemented. The commenter expressed concerns regarding the management of many employees and questioned whether those reviewing evaluations would second-guess their subordinates' evaluations.

**Response 1:** The Office of the General Counsel encourages any College employees with specific grievances regarding management at the College to raise their concerns with their supervisors.