

**ALCOHOL AND DRUG FREE WORKPLACE DRUG AND ALCOHOL ABUSE PREVENTION  
PROGRAM PROCEDURES,  
SECTION IV.D.10.02 – NOTICE AND COMMENT**

The Board of Trustees revised Section IV.D.10.02 of the Lone Star College District Policy Manual on **August 7, 2008**. The notice and comment period for the procedures was open to the public from **June 21, 2016, through July 22, 2016**. The procedures were posted for public comment at <http://www.lonestar.edu/proposed-policies.htm>. Commenters could anonymously submit comments to [LSC-PolicyFeedback@lonestar.edu](mailto:LSC-PolicyFeedback@lonestar.edu) and [LSC-ProcedureFeedback@lonestar.edu](mailto:LSC-ProcedureFeedback@lonestar.edu). We received a total of one comment.

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**Comment 1:** Commenters expressed concern over Student Life being assigned the task of collecting and reporting data for all student-related DAAPP events and interventions due to staffing restrictions. Commenters recommended the task be assigned to the Counselor Representative.

**Response 1:** The Office of the General Counsel consulted heavily with the AVC of Student Success and the AVC of Human Resources in drafting these procedures. Any staffing concerns were considered at that time with current personnel in place.