

How to Request Credit for High School Articulation

Step 1: Eligibility

Answer the following questions:

- Does your high school counselor identify the career-focused electives (such as, Accounting, Business Information Management I, Engineering Design Process) you are taking as articulating courses? **(SEE COUNSELOR)**
- Will you complete at least one advanced career-focused electives with a final grade of 80 or higher while a Jr. or Sr. in high school?
- Will you complete 6 credit hours at one of the LSCS campuses within 15 months of high school graduation?
****Dual Credit Counts****
- Will you apply for articulated credit within 15 months of high school graduation? (or 36 months for Nursing students)?
- Will you declare your major and select a Tech Prep AAS degree plan?

*If you answered **yes** to all of the above questions, then **you are ELIGIBLE** for articulated credit and you may **proceed to Step 2: Processing.***

Step 2: Processing

The following steps tell you exactly how to get your high school courses processed for credit (CR) on your college transcript record:

- Go to the campus of your choice to see an Advisor.
Bring this with you:
 1. **OFFICIAL** High School Transcript
 2. Form of identification
- Ask for the Prior Learning Assessment (PLA) application by High School Articulation or download the application from the website LoneStar.edu/tech-prep and take it with you when see an Advisor.
- Complete the top portion of the form

Additional Notes:

- Only courses that have articulation agreements on file with Lone Star College System can be awarded credit. These are listed on the Tech Prep website under “Quicklinks” on the main page.
- There is no fee for processing this form.
- When your request is approved, CR for course credit will be posted to your LSCS college transcript. You will not receive a letter grade for this credit.