**Honors Student Independent Study Research Project
Guidelines FALL 2018**

1. **Student initiates contact** with Honors Faculty Mentor from approved mentor list.

2. Student and mentor meet to discuss research project proposal.

3. Student and mentor meet and agree to a formal schedule of meetings, review and sign the Honors Project

 Proposal Agreement.

4. Faculty member contacts Honors Director via email to verify student(s) to be enrolled in

 **HONRH** Special Topics in Honors section for FA 2018 **and** submits a signed copy of the

 **Honors Project Proposal** agreement.

 *\*It can be expected that the direction of the project may change as research is initiated under the*

 ***guidance*** *of AND with the* ***approval*** *of the faculty mentor.*

 **DEADLINE: 12:00 Noon on Friday, September 14th**

5. Student and mentor meet a **minimum** of 6 times over the course of the semester.

6. Student uploads **Honors Project Abstract** (Signed by Mentor, signifying approval) to link provided .

 **DEADLINE: 5:00 pm Wednesday November 28th**

7. Mentor completes **Honors Conference Rehearsal Form, scans and sends to** **CyFairHonors@lonestar.edu**

 **DEADLINE: 12:00 Noon Wednesday, December 5th**

8. Student presents independent research project at the FA 18 LSC-CyFair Honors

 Undergraduate Research Conference (ARTS Building, Second Floor). **\*Mentor is expected to be present.**

 **Friday, December 7th (Conference presentations begin at 1:00 pm- student and mentor will be informed of**

 **the assigned session for the presentation no later than Wednesday, December 5th )**

9. Honors Faculty Mentor submits to The Honors College:

a. **Final copy of Student Research Paper**

b. **Honors Independent Research Completion Form**

c. **Honors Mentor Meeting Log**

 ***(\*Mentors are strongly encouraged to submit this documentation at faculty check-in for the Honors***

 ***Undergraduate Research Conference on Friday December 7th)***

  **FINAL** **DEADLINE FOR SUBMISSION OF MENTOR PAPERWORK: WEDNESDAY DECEMBER 12th @ 12:00 pm**

\*Honors Director submits final grade based upon paperwork submitted by the Honors Faculty Mentor (Pass/No Pass) for FA 18 HONRH course.

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| **HONORS FACULTY MEMBER** | **DISCIPLINE** | **PHONE** | **Office Number** | **EMAIL ADDRESS** |
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