

What's New?

The Strategic & Planning Assessment News is our newest form of communication. This newsletter will be published monthly during the Spring and Fall terms. Copies of the newsletter can be found at our [Strategic Planning & Assessment](#) website. Although the content will vary, the monthly core elements will include the following:

- * What's New – Any news related to Planning and Assessment that might be useful for you to know.
- * Activities, Dates and Tips – Important activities, deadlines, and tips for ACE and SLO task owners and leaders
- * Promising Practice Element(s) – A variety of materials focused on showcasing exemplary Planning and Assessment practices
- * Assessment Services, Tools and Resources – services and support that our Planning and Assessment team provides

★ A new volume of [IE Success Stories \(AY 2015-2016\)](#) is published on our [Institutional Effectiveness](#) website. This volume features five divisions or departments from each Lone Star campus. These stories give you a great chance to see the impact your campus is having on student success, as well as the good things happening at other campuses.

Did you know?

Lone Star College has the third highest 6-Year Graduation rate for full-time students (35.1%) and the highest rate for part-time students (24.7%) among the 10 Very Large Community Colleges and Districts, in Texas.

Source: [Texas Higher Education Coordinating Board](#) (THECB) 2016 [Almanac](#).

Activities, Dates and Tips

Dates	ACE Assessment	Tips
March, 2017	Track implementation of action steps.	The Mid-Year Progress Report was past due as of Feb. 15. Now, it is time to track all the action steps that need to be implemented during the second half of the Academic Year.
April, 2017	Collect data for closing the loop on AY 2016-17.	Collect data based on the Methods of Assessment and Targets of Achievement.
April, 2017	Start planning activities for AY 2017-18.	Conduct the SWOT activity and use data relevant to your unit's mission to look for opportunities to improve your areas of services.

Dates	SLO/PLO Assessment	Tips
March, 2017	Select sections for Spring 17 SLO assessment.	Include dual credit and online sections in your section selection.
April, 2017	Start submitting SLO assessment data to SLO Data Collection Tool.	*Document # of students who participated in the assessment; *Document # of students who met the criteria for demonstrating the mastery of the SLOs; *Analyze data by commenting on what factors contributed to the results; *Make recommendations to improve student learning based on the results.

Success Headlines from Across the Campuses

During the academic year 2015-16, Lone Star Colleges across the system implemented numerous initiatives to support LSC strategic goals and to promote student success and community success.

This month we highlight 5 of LSC-CyFair's Exemplary ACE Reports:

- **Division of Public Service, Health, and Behavioral Sciences:** Developing Dual Credit Pathways for High School Students
- **Physics Department:** Supporting Students beyond the Classroom
- **Speech and Communication:** Helping Students Apply Learning through a Public Speech Contest
- **Advising Department:** Assisting Students with Developing Semester-by-Semester Degree Plans
- **Library:** Helping Community Members Obtain Library Cards

Make sure to read May's SPA News for LSC-Kingwood's highlighted ACE Reports. Other campuses will be featured in the subsequent months.

Spotlighting Promising Practices

This month we feature promising practices at **LSC-CyFair** and **LSC-North Harris** for building a sustainable assessment process and providing timely on-site support to assessment leaders and faculty.

★ LSC-CyFair designated Dr. Michel Zuch, Dean of Academic Affairs, to be the college's assessment liaison. Dr. Zuch leads a college-wide Planning and Assessment Committee and communicates assessment information to the Committee members. She also conducts ongoing workshops and professional development on assessment in collaboration with the SPA team. As a result, the assessment process on campus has been systematic and well sustained.

★ LSC-North Harris designated Anne Albarelli, Dean of Academic Affairs, to be the college's assessment liaison. Anne also leads a college-wide Planning and Assessment Committee and conducts regular committee meetings to discuss all issues related to assessment and data-driven decision-making. She provides group training and personal one-on-one training for leaders and faculty. Consequently, LSC-NH not only regularly has a 100% completion rate for assessment activities, but also actively engages in regular data discussion and continuous improvement based on data.



We wish to give focused recognition to our very own staff member, Priscilla Martin. Priscilla, a previous All-Star award winner, recently received a Staff Excellence Award for always going out of her way to help our customers. Thank you, Priscilla!

Invitation to Nomination: Do you feel your team has a Promising Practice you would like to share with the Lone Star Community? If so, please send your nomination to the [SPA team](#), and we will publish the Promising Practices in our newsletter. After all, we are **Better Together!**

Planning and Assessment Services, Tools, Resources

★ We provide the following services:

ACE

- ✓ Closing-the-loop of your 2016-17 ACE
 - Did things work?
 - How do I know?
 - How do I schedule a SPA supported computer lab day to enter ACE information into Compliance Assist?
- ✓ Planning for next year's ACE
 - What data should I use in planning?
 - Is the story in the data good, bad, or ugly?
 - How do I ask for additional resources to accomplish objectives?
 - How do my efforts link to the larger Strategic Plan?
 - What are the other colleges doing?
- ✓ Teamwork
 - How do I rally my team to accomplish our goals?
 - How do I pull together a team meeting for ACE Planning?
- ✓ Process
 - How do I get a special worksheet or tool to help me with ACE?

SLO/PLO

- ✓ Closing-the-loop of your Fall 2016 SLO assessment
 - How to make actionable recommendations?
 - How to include online and dual credit data in your data discussion and recommendations?
 - How do I schedule a SPA supported computer lab day to enter SLO information into Compliance Assist?
- ✓ Supporting Spring 2017 SLO Assessment
 - How to use the e-Form to select sections?
 - How to submit data using SLO Data Collection Tool?
 - What is the difference between assessment assignments and evaluation instrument?
 - What is the difference between group mastery rate and individual student mastery level?
 - How to set the target of achievement?
- ✓ Communication with Faculty
 - What faculty need to know about assessment?
 - How to engage faculty in data analysis and use of data for action?
- ✓ Assessment Tools
 - What are the differences between e-form and CT Form, between Compliance Assist and SLO Data Collection Tool?

SPA Online Tools and Resources

Strategic Planning and Assessment Website: <http://www.lonestar.edu/SPA.htm>

IE Website: <http://www.lonestar.edu/institutional-effectiveness.htm>

ACE Handbook: <http://www.lonestar.edu/images/ACE-Handbook-LSC-2016-Final1.pdf>

ACE One-Page View: [http://www.lonestar.edu/departments/institutionaleffectiveness/ACE_One_Pager_-_FINAL_-_July_2016\(1\).pdf](http://www.lonestar.edu/departments/institutionaleffectiveness/ACE_One_Pager_-_FINAL_-_July_2016(1).pdf)

SLO Website: <http://www.lonestar.edu/student-learning-outcomes.htm>

SLO Handbook: <http://www.lonestar.edu/documents/2-SLO-Handbook-2015-Final.pdf>

SLO/PLO Timeline: [http://www.lonestar.edu/departments/institutionaleffectiveness/SLO-PLO%20Timeline%20\(AY2016-17-18\)-Merged.pdf](http://www.lonestar.edu/departments/institutionaleffectiveness/SLO-PLO%20Timeline%20(AY2016-17-18)-Merged.pdf)

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