



**Internal Audit Plan  
Fiscal Year 2017-2018**

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Project	Description
Budget Process	Evaluate the annual budget process.
Bond Program ( <i>FY17 Rollover</i> )	Assess internal controls over bond program funds.
Tenant Leases ( <i>FY17 Rollover</i> )	Evaluate management of tenant leases.
Title IX Compliance	Assess controls over processes to ensure compliance.
Financial Aid	Assess controls to ensure compliance with regulations.
Resource Development and Administration	Review grant development and monitoring processes.
Institutional Reporting - Discovery PowerBI	Evaluate internal controls over PowerBI tool.
Janitorial Contract	Assess compliance with contract terms and conditions.
Facilities Management Contract	Assess compliance with contract terms and conditions.
Business Continuity and Disaster Recovery ( <i>FY17 Rollover</i> ) ( <i>Consulting</i> )	Provide consulting services.
Clery Reporting ( <i>Consulting</i> )	Provide Clery Act compliance consulting services.
Workforce Education & Corporate Partnerships ( <i>Consulting</i> )	Provide controls and processes consulting services.
Executive Credit Cards ( <i>FY17 Rollover</i> )	Review expenses for appropriateness and compliance.
Cash Handling ( <i>FY17 Rollover</i> )	Assess campus controls to ensure cash is secured.
Follow Ups and Special Projects	Follow ups and other projects or investigations.

Note: The proposed projects are arranged in descending order from the largest projects to the smallest (in terms of labor hours required to complete).

*Approved by the Lone Star College Board of Trustees on September 13, 2017.*