GETTING STARTED

Tip 1: Watch Films on Demand Tutorials located on the Films on Demand Help page to become acquainted with the basics of the database. To use the database from off campus:

1) login with your library card barcode number  Then  2) login with your User ID (see Tip 2)

TIP 2: You must create your own User ID and log in to create a Playlist, or use the My Favorites features of the database. This is also helpful when embedding segments, or parts of specific videos, to an online class.

1. Open the database from the Research Databases page by clicking on the Films on Demand link (also linked in most subject areas). If you are off campus, you’ll need your library barcode number to login.
2. At the top of the Films on Demand page, you will see a Sign In link next to the Help link.
3. You will also be able to Create your own Account while on campus. You will receive a confirmation email.

FINDING VIDEOS:

1. Browse the Subject Lists or search for videos by using keyword or keyword phrases, video titles, segment titles or performers.

2. Information about each video, a Title URL, and links to email, add to playlist, add to favorites, embed or cite the video are located under the viewing window.
CREATING A PLAYLIST

Tip: Go to the Home page of Films on Demand and Log in to your account to use the Playlist feature.

Click on the title of the video you want to add to a playlist. Below the Video viewer, see the Add to Playlist link.

To Create a Playlist follow these steps:

Click Add to Playlist link

1. Highlight what you want in your playlist
2. Choose an existing playlist or create a new playlist, click Add button.
3. A confirmation message will appear.

To see your Playlists:

1) Click on the My Playlist tab
2) Each Playlist will be displayed with a date of creation and a Playlist URL. You can link to these videos in your online class. To view these videos login with your library card barcode number. Because you have created an account, you can also go directly to digital.films.com and use a shortened link to the playlisted video which will not require a library barcode number to login.

You will be required to login to your account to do this.
EMBEDDING A VIDEO IN YOUR ANGEL CLASSROOM

There are two methods for adding video to an Angel classroom

**Tip:** Each video and each segment of a video has a separate embed code. Click on Embed this video to find the code just below the viewing window. Copy that embed code to paste into the new page you create in your online class. **Hint:** If you wish to embed a video which will play inside your Angel Classroom without students logging in, go to the Films on Demand website at the URL digital.films.com and login to your own account.

In your Angel Classroom

Go to the Lessons tab in the classroom.

Click on Add Content, and choose Page.
EMBEDDING A VIDEO IN YOUR ANGEL CLASSROOM continued.

In the New Page form:

1) Title your new page,
2) Add the video title or any directions for your students.
3) Click on the source button to open the source code page.

In the Source code window.

You will be able to paste the embed code for a whole video. If you want to use just one segment, open that segment, and the embed code will be available for that particular segment when you click on Embed this Video.

Click on Save to save your New Page in your Lessons tab.
EMBEDDING A VIDEO IN YOUR ANGEL CLASSROOM continued.

What your students will see when they open their online class:

Continue to the next page for linking to a video or video segment.
ADDING VIDEO TO AN ANGEL CLASSROOM
You can also link the video into your Angel classroom.

**Tip:** You can add a direct link to a playlisted video or segment of a video in your online class.

Go to the Home page for Films on Demand (http://digital.films.com) and login to your account. Go to your Playlist Tab to locate the video you want to add. Use the Playlist URL to create the link in your Angel class. This Playlist link will allow students to open a video without logging in. Remember, the video or segment must be added to your playlists. The Playlist URL is what you will link into your Angel class. Follow the steps in these windows:

Open your Angel class online.

Go to the Lessons Tab and Add Content. A new page works well for adding video.

Remember to Save your New page in Angel.

Note: Playlist URLs are recommended for adding a video to an online class in Angel. If you use a Title URL instead of a Playlist URL, your students will be required to login to the database in order to view the video. You will create a Playlist URL when you add a video to your Playlists.
ADDING VIDEO TO AN ANGEL CLASSROOM continued.

Your students will see a page similar to this in the Lessons Tab.

When students open the new page, your instructions will appear.

The video segment will open when you or your students click on the linked video title. Students will be able to scroll down for details on the video. Students will NOT need to log in to the database to view the video if you have used a URL for a Play listed title you created when you logged in using your personal User Login.
USING MY FAVORITES

Tip: Log in to your account to use the My Favorites feature.

When you have found videos you may wish to use in the future, keep track of them by adding them to a folder in My Favorites.

1. Click on the Add to Favorites link.
2. Add the video to an existing folder, or create a new folder.
3. Click the appropriate Add button.
4. A confirmation will appear.

To see your Favorites:

Click on the My Favorites tab at the top of every Films on Demand page. You will see all of the favorites folders you have created. Open a folder to see the videos you have added to that folder.
EMAIL A VIDEO

**Tip:** It is not necessary to log in to your account to use the email feature.

Click on the Email this Video tab.

1. An email form opens - Enter the recipient email address, and your email address.
2. Click the Share button. The video will be sent.
3. The recipient will find a description of the video and a link to play it in his email – no login will be required.

You will see a “Send Another Email” button:

If you wish to send the video to another recipient, click that button and enter the new email address.

The recipient’s email: A description of the video and a link to view it will be in the email message. No login to view the video is required to view the video on campus. Just click on the URL to view the video. Off campus, login with your library barcode number or Films on Demand User Log In.