APA REFERENCES
Formatting & Citations Guide

Formatting Quick Start
Note: These formatting rules apply to all parts of your paper.

<table>
<thead>
<tr>
<th>1&quot;</th>
<th>Use an accessible font. Options include 12-pt Times New Roman, 11-pt Calibri,</th>
<th>2x</th>
</tr>
</thead>
<tbody>
<tr>
<td>Margins</td>
<td>Fonts</td>
<td>Double Spacing</td>
</tr>
</tbody>
</table>

APA Paper Parts:
1. Title page
2. Paper
3. References

Title Page Information Includes:
- Paper Title (bolded)
- Course Number
- Your name
- Department name
- Course Name
- Professor’s Name
- Date

References
» Italicize titles of books and journals, including the volume number of journals. Book titles, websites, and database names should also be italicized.
» Use a DOI (digital object identifier) whenever possible. It is usually on the first page of an article.
» Capitalize only the first word for article titles, book titles, subtitles, and chapter titles. Capitalize all significant words of a journal name.
» Alphabetize by the first significant word of the citation, whether an author or title.
» Authors’ or editors’ names are Surname, A. A. If the author has a suffix such as Jr., separate with a comma: Surname, A. A., Jr.
» For corporate authors (businesses and organizations), include the entire name. For editors, add (Ed.) or (Eds.) after the name(s).
» For articles with more than 20 authors, list the first nineteen names, followed by a comma and an ellipsis (three periods) and the last name in the list.
» Use the ampersand (&) rather than the word “and” before the last author’s name in a list of up to twenty.
» If there is no author or editor, begin with the title.

USING SOURCES IN THE PAPER (IN-TEXT & PARENTHETICAL CITATIONS)

| Paraphrased: | The moon is made of green cheese (Carter & Stark, 2000, p. 147). |
| Paraphrased, author in text: | Smith and Jones (2000) agree that the moon is made of green cheese. |
| Direct quote: | Experts agree “the moon is comprised of green cheese” (Smith & Jones, 2000, p. 134). |
| No author: | Experts agree that the moon is cheese (“Moon,” 2008, p. 134). |
| Up to 2 authors: | “…green cheese” (Smith & Sousa, 2000, p. 134). |
| 3 or more authors: | “…green cheese” (Smith et al., 2000, p. 134). |
| Indirect/secondary citation: | Hausinger’s study … (as cited in Smith & Jones, 2000). |
| 2 different authors: | Several studies show… (Underwood, 2013; Carter & Sousa, 2000). |

» All sources cited in text should be in the Reference list; anything in References should be used in-text.
» Use author and year. For specific information, include page number or paragraph number. [APA 6.11]
» If there is no author, use the first few words of the reference list entry and the year. [APA 6.15]
DIGITAL SOURCES

ARTICLES VIA LIBRARY DATABASES


**Journal Article with DOI, print or digital** [APA 10.1.1]

**Journal Article with a DOI, 21 or more authors** [APA 10.1.4]

**Journal, magazine, or newspaper article without a DOI, from most academic research databases or print**

ARTICLES VIA WEBSITES


**Basic Entry** [APA 10.16]

**No Date** [APA 10.16.113]

**Group Author** [APA 10.16.111]

**Online Periodical** (Newspaper, Magazine, et al) [APA 10.1.16, 10.16]

**Journal Article without a DOI, with a nondatabase URL** [APA 10.1.2]

A Quick Word on URLs & DOIs

- **URL vs DOI**: Use a DOI (digital object identifier) when available. DOIs are unique alphanumeric codes assigned to some journal articles, like an ISBN. It will go behind the following URL in the reference: https://doi.org/. Other URLs are only required for websites, not databases. Do not place a period after a URL or DOI.
- **If no DOI**, and your article was located in an academic research database, end the citation without including a DOI or URL, as if citing a print article.
- **If no DOI**, and your article was located somewhere other than an academic research database, include the URL.
- For a DOI, use the prefix https://doi.org and then the DOI number.
- Do not include retrieval/access dates.
**EBOOKS**

Note: Include the publisher of the ebook as well as the url or doi number.

E-Books without a DOI from an Academic Research Database [APA 10.02.21]

E-Book with a DOI [APA 10.02.21]

E-Book on a Mobile Device (E-Version of Printed Book) [APA 10.02.22]

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**A Quick Word on [Content Descriptions]**

The assumed default source is words on a page, whether that’s a book or article. Only when you’re citing something else in an "unexpected" format (image, movie, map, presentation, etc) do you need to include a description of the medium/material in square brackets.

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**IMAGES, VIDEOS, & AUDIO**

Online Video, including YouTube or Netflix [APA 10.12.90]


Film or Video Recording [APA 10.12.84]

Single Song [APA 10.13.92]

Music Album
(Note: For in-text citations, include side and band or track numbers, e.g. (Stelar, 2009, track 5).

Visual Art [APA 10.14.97]

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**PRESENTATIONS, SPEECHES, INTERVIEWS**

Personal Interview/Communication [APA 8.8]
Because an interview is not recoverable, it is not included in References. You may cite in your paper as (K. Persson, personal communication, August 11, 2016).

Presentation, Speech, Lecture [blog.apa.style.org]
Cite according to the format of the recording or transcript to which you’re referring (video, book, etc). You may end up following the example for the secondary/indirect quote from the table on page 1.

Online Lecture Notes & Presentation Slides

TED Talks [APA 10.21.88]
From the TED site:

Posted to YouTube:
TED. (2016, August 8). *Julia Galef: Why you think you’re right—Even if you’re wrong* [Video]. https://www.youtube.com/watch?v=w4RLfVxTGH4
GOVERNMENT DOCUMENTS

Government Report  [APA 10.4]

Court Cases  [APA 11.4]

U.S. Congress Publications: Enacted Bills (Laws/Statutes)  [APA 11.6]

U.S. Congress Publications: Un-enacted Bills

PRINTED SOURCES


BOOKS

Basic Entry  [APA 10.2]

Book with 3+ authors  [APA 10.2]

Book with Editors and Edition Number  [APA 10.2]

Chapter within Larger Work  [APA 10.3]

Article Reprinted in an Edited Book/Anthology  [APA 10.1.11]

Visual Art In a Book

NEWSPAPERS & MAGAZINES


Magazine Article  [APA 10.1.15]

Newspaper Article  [APA 10.1.15]

Advertisement  [blog.apastyle.org, 2012, May]