How to Request an Item
Lone Star College—Atascocita Library

If you are not finding what you need on our shelves, you can have items sent here from other locations. We share our library catalog with Montgomery County Memorial Library System, Harris County Public Library and, of course, all of the Lone Star College libraries. You can use your library card to request books and other materials be sent to Atascocita.

Below are instructions for requesting items to be sent to Atascocita. We will contact you when your item arrives.

Step 1:
Visit the LSCS Libraries page at lonestar.edu/libraries.
Access the Library Catalog by either link on the front page.

Step 2:
Enter your keyword in the search box.
Select “Circulating Books” from the Collections box to ensure that your item can be sent to LSC-Atascocita.
When you are done, hit the red arrow to begin your search.

If you need any assistance, please contact the LSC-Atascocita Library:
832-775-0816 - Reference Desk | Atascocita.library@lonestar.edu
Step 3:  
When you find an item you would like to request, select the “Request First Available Copy of the Item” Button.

Step 4:  
Enter your library card barcode and 4-digit PIN number (last 4 digits of your phone number on file).

Step 5:  
Check to see where you are in the hold queue. Items with more than 1 person in the hold queue will take longer to arrive.
Select LSC-Atascocita Center as the pick-up location.
Click Request to confirm your hold.

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