Q. **When is the library open?**
A. The Lone Star College-Atascocita Center Library and Learning Center is open Monday through Thursday 7:30 am-8:00 pm and Friday 7:30 am–4:30 pm. Check online for special hours during holidays and college breaks.

Q: **What will my library card do for me?**
A: Your library card number can be used for check out. Use it to download e-books and audios from LSCS and local public libraries. The barcode number gives off-campus students access to databases and other library resources. Don’t forget, a student ID card gets you discounts at movies and more.

Q. **How do I get a college ID/Library card?**
A. At Atascocita, ID cards have your picture and library barcode for checking out books and accessing databases from home. Bring photo identification such as a driver’s license with you. Cards are made at the registration desk.

Q. **Where are the books?**
A. Atascocita’s library is largely virtual. There will always be a very limited number of physical books. A circulating collection of paperbacks is available for checkout. There is also a collection of reference books for in-library use, including career books and popular current issues. LSCS libraries have over 40,000 electronic books available through the catalog and the database links. And, you can request materials from other libraries.

Q: **I know a few good books other students would enjoy reading.**
A: Tell us about them. We love suggestions. There is a suggestion box at the circulation desk.

Q. **How can I get the book I want if we don’t have it at Atascocita?**
A. Look in the library catalog for books and videos at other libraries. To have something sent to the LSC-Atascocita Library, use the “request first available copy” button in the catalog. You can receive resources from Kingwood or our Lone Star sister colleges, Montgomery County Memorial Library or Harris County Public Library. Just be sure to specify LSC-Atascocita as your pickup location.

Q. **What if I need an article or a book the library doesn’t have?**
A. If you know what you want, you can request books and other materials from another library in our consortium or through interlibrary loan.

Q. **What is the library consortium all about?**
A. We share our library resources with Montgomery County Public Library and Harris County Public Library, and, of course, all the Lone Star Colleges. You can use your library card from LSC-Atascocita to check materials out at other libraries, and you may return other library materials to our library if it’s more convenient for you.
Q: Why is the Library called Library and Learning Center?
A: In addition to library services, an English tutor is available to help college students with research assignments during the last six weeks of the semester. Announcements of days and hours will be posted.

Q. Must I make an appointment to get help?
A. You can make an appointment. Or, you will find librarians on duty whenever the library is open.

Q. How can the library help me with my assignment?
A. The Reference Librarians are experienced researchers who will help you learn how to find the information you need and evaluate it for authority and relevance. In addition to research techniques, they know how to refine a topic, format a paper, do proper citations and recognize improper grammar.

Q. What is an Assignment Guide?
A: To help you with many typical research assignments, the librarians have created guides to lead you to appropriate books, databases and authoritative web sites. Find the Assignment Guides at http://www.lonestar.edu/library/research-guides-kingwood.htm.

Q. What is a database?
A. Literally, a database is a collection of information. Most library databases are collections of journal and newspaper articles. We also have specialized databases for film, electronic books, artwork, music, and combinations of media.

Q: What if I want to listen to a video or other audio in the library. May I?
A: Yes, ask at the desk for a headset and we ask that you keep the sound low so others won’t be disturbed.

Q. How do I use the databases from off campus?
A. The library page at http://www.lonestar.edu/library/kw-library will link to the catalog, databases and research guides. There is also a link to databases from the Library Catalog. Databases are accessible off campus by logging in with your library barcode number.

Q: How can I use one of the study rooms in the library?
A: Schedule one of the rooms for you and your small group. If the room is not being used, feel free to use it. You may be asked to vacate if a group or a scheduled group arrives and needs the space.

Q: I find that I am not doing well. I’m not focused and need help getting organized. What can I do?
A: The librarians, tutors and counselors have prepared an online course to help students improve as students! Go through the modules there. It is free. They cover Study Skills, Research, Using Technology, and Counseling Topics. Join the About Student Success group. Find information on the library page or ask at the desk.

Q: Is the Chat service I see on the web page for me?
A: Yes, chat calls may be answered by any of our LSCS librarians. Just click us.

Q. Can I print? Fax? Scan?
A. Our copy machine has all of these functions. Ask the librarian for assistance.

Q. May I eat and drink in the library?
A. Covered drinks are permitted in the library. Food may be eaten at the snack station outside the library or in the lunchroom.