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- Set header margins to 1/2" from the top, and include your last name followed by page # aligned to the right.
- Enclose title of articles, essays, poems, and short stories in quotation marks & italicize titles of publications instead of underlining them.

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- Enables readers to find the complete citation in the works-cited list.
- To document quotes or ideas, put author's last name (if any) and page number (if any) in parentheses. If no author, use shortened version of the title. If citing 2 or more works by the same author, list the author's last name, add a comma, list the shortened title of the work, and finally list the page number. – MLA 6.6.6 (page 225)

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<th>City of Publication</th>
<th>Publisher</th>
<th>Year of Publication</th>
<th>Medium of Publication</th>
</tr>
</thead>
</table>

**KEY:** 1 author 2 title 3 city of publication 4 publisher 5 year of publication 6 medium of publication

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