USING PAGER

1. Click on **Communication** on the navbar and select **Pager**.

2. The Pager dialog box displays.

3. Click on the **Friends** tab to message people you have designated as Friends. To add a person to your friends list, click on **Add Friends** in the top right corner of the page.

4. Click on the **Classlist** tab to see the classlist, including all students in the class, that you can send messages to.

5. To send a Pager message, whether you have clicked on a message in the Inbox, a user in the Friends list or a user in the Classlist, type your message in the textbox and click Send.