LONE STAR COLLEGE-MONTGOMERY
NURSING PROGRAM

COMPUTERIZED TESTING POLICY

Lone Star College-Montgomery is committed to a high standard of academic integrity. Students are responsible for an honest and independent effort during testing. When there is evidence of cheating, disciplinary action may be taken; including, but not limited to, receiving a zero for the exam or being withdrawn from the course.

Cheating includes, but is not limited to:

- Looking at or copying from another student’s exam
- Communicating or receiving answers during the exam
- Using unauthorized notes, texts or other materials during an exam
- Obtaining and/or distributing an unauthorized exam or part of an exam
- Having additional browser windows open before, during, or after an exam
- Discussing exam content or questions with classmates who have not yet taken the exam

Policy and procedure for computerized testing:

- All computerized testing will be proctored and students are expected to be looking only in the direction of their own computer. Students who are observed looking at other computer screens will be verbally warned. If the behavior continues, the student’s computer test will be terminated and the student will receive a zero for that exam.
- The only browser window allowed to be open during an exam is the one that is being used to administer the exam. This browser window is not to be opened by the students 30 minutes prior to the exam and 30 minutes after the conclusion of the exam process. Absolutely no other browser windows are to be opened before, during, or after an exam (including emails).
- The student will not open any exam, at any time, unless the exam is a scheduled exam in a proctored setting at the established time.
- Under no circumstances will a student print out or email an exam or exam results.
- Students may not discuss the content of an exam until all students have taken the exam.
- If a student skips a question or does not save an answer properly, the student will not receive credit for that question.
- All books and personal belongings, including hats, are to be placed at the front of the class.
- Only proctor approved items are allowed during test (e.g. scratch paper, Kleenex, etc.).
- No drinks or food are allowed in the testing room, unless approved by proctor.
- No cell phones or other electronic devices are allowed in the testing area. If a calculator is required, only approved simple calculators will be permitted.
- Faculty will not define or explain the meaning of medical terminology for students during an exam.
- Students will have an opportunity to review their exam in a proctored, formal setting. The faculty will not accept questions concerning answer rationales during the exam.
- Students may only review their exams in a proctored setting. Accessing an exam outside of a proctored setting is prohibited.
I have received a copy and have read the Lone Star College-Montgomery Nursing Program Computerized Testing Policy.

By signing, I indicate my understanding and willingness to comply with these regulations and requirements.

Student Name_________________________________________________________
(Print)

Student Signature:_____________________________________________________

Date:_________________________