

Electronic Application Instructions

Lone Star College Medical Radiologic Technology program

Transfer Students:

Please call the Radiology Department at your LSC campus regarding the GPA error message.

How to Apply:

Go to the Health Occupations Application page, <https://webapps1.lonestar.edu/healthoccupationsonlineapp/>

- Choose the program
 - Log in with your username and password
1. Review the **Requirements tab** to see the items required to apply. **Click FAQ** for general questions & answers.
 2. **Click on the Application tab to review your Application Page. Click FAQ for general questions and answers. If any of your personal information has changed, please STOP NOW:**
 - Go to www.lonestar.edu.
 - Log into your MyLonestar account.
 - Click in the **Personal Info** box on the left to view and update your name, address and phone numbers.

Once updated, return to the application page to:

- Complete the remaining highlighted sections on the application.
 - Add any colleges or universities attended. **Click Add School.**
 - Read the disclaimer at the bottom of the page and **TYPE YOUR NAME** into the box as it appears.
 - Click **SAVE for LATER.**
3. **Click the Score Sheet tab to review your Score Sheet** – If there are any errors or missing items, please contact the Rad Tech Office at your first choice campus for assistance.

LSC-CyFair – 281-290-3926	Lawrence.E.Norris@Lonestar.edu
LSC-Montgomery – 936-273-7012	Kaitlin.D.Long@Lonestar.edu

Once your score sheet is correct:

- Read the statement at the bottom
 - **TYPE YOUR NAME** into the box as it appears.
 - Click **SAVE for LATER. Click FAQ to view general questions and answers.**
4. **Click the Document Uploading tab** –Upload the following items:
 - **Credit Advising Transcript** – How to get your Credit Advising Transcript:
 - Log into your “MyLonestar” account
 - Click on “My Classes”
 - Click on “View Unofficial Transcript”
 - Academic Institution: Lone Star College System
 - Report Type: Advising Transcript
 - Click “View Report”. The report will open as a .pdf. Print or save, then scan and upload.
 - **Licensures-if applicable** (Current licenses MUST be uploaded to receive the points)
 - **Observation Hours/Work Experience Form-if applicable**

Questions? **Check the FAQ tab for more information. Documents must be in PDF format.**

5. **SUBMIT** – Return to the bottom of the Application Page to find the **SUBMIT** button. **All documents must be uploaded and both signatures present before the SUBMIT button becomes available.**

Changes **cannot** be made to the application once the SUBMIT button is used.