Le French Club
Constitution

Adopted November 4, 2004

ARTICLE I - NAME

The name of this registered student organization shall be Le French Club.

ARTICLE II - PURPOSE

The purpose of this organization shall be to further the study of the French language and culture at Tomball College through scholarship and educational events on campus and in our extended community.

ARTICLE III – MEMBERSHIP AND MEETINGS

Membership in Le French Club is open to the college community. Meetings shall be held once a month and membership is contingent upon attendance at 50% of the meetings held.

ARTICLE IV – OFFICERS AND DUTIES

All officers must be currently enrolled Tomball College students in good academic and disciplinary status. Officers have a responsibility to Le French Club and their fellow officers. If assistance is requested in regards to the organization, consideration and cooperation is expected.

Section 1 – The President

A) The President shall set the agenda for and preside at all meetings.
B) The President shall coordinate and schedule events decided upon by the general membership.
C) The President shall call special meetings when there is an appropriate need.

Section 2 – The Vice President

A) The Vice President shall assist the President and perform presidential duties in the absence of the President.
B) The Vice President shall manage publicity and public relations for Le French Club.

Section 3 – The Secretary
A) The Secretary shall be responsible for recording the minutes of all regular meetings and distributing the minutes to all members of Le French Club in a timely manner
B) The Secretary shall maintain a photographic record of events and maintain the Le French Club scrapbook

Section 4 – The Treasurer

A) The Treasurer shall construct the budget for Le French Club.
B) The Treasurer shall pay all authorized expenditures.
C) The Treasurer shall keep accounting records of the organizations finances and make a report at each meeting.

Section 5 – The Student Government Association Representative

A) The SGA Representative shall attend all SGA meetings. In the event a meeting must be missed, it is the responsibility of the SGA Representative to ask the President to attend in his/her absence.
B) The SGA Representative shall report the SGA proceedings at each meeting of Le French Club
C) The SGA Representative shall represent Le French Club in all votes, consulting officers and members prior to votes if necessary.

Section 6 – Sponsor Duties

A) The duty of the sponsor of Le French Club is to advise and make suggestions to the members and officers of the organization.
B) The sponsor shall attend all regular meetings of Le French Club

Section 7 – Elections

Officers shall be elected by majority vote of members present at the 2nd meeting of Le French Club each semester.

ARTICLE V – AMMENDMENTS TO CONSTITUTION AND BY-LAWS

Amendments to the constitution and by-laws must be passed by a 2/3 vote of members present at a meeting of Le French Club called for the specific purpose of making amendments.

ARTICLE VI – TOMBALL COLLEGE POLICY

Le French Club and it's established constitution shall follow all Tomball College rules and guidelines.