Meeting called to order 8:01am by Sunni Solomon via WebEx.

1. **Attendance**
   1. Committee Members Present:
      1. Sunni Solomon – (Chair) Director Student Services, Career Placement
      2. Nicole Keenan – (Vice Chair) Interim Dean of Students
      3. Erica Cushmore – Manager, Outreach & Recruitment
      4. Dr. John Theis – Professor of Government
      5. Jacob Woody – Student Member (Student Government)
      6. Nourhan Afaneh – Student Member (Student Government)
   2. Non-Committee Members Present:
      1. Dr. Melissa Gonzalez – LSC-Kingwood President
      2. Dr. Todd Miller – Professor of Music, RSO Advisor
      3. Justin Chevalier – Advisor II, RSO Advisor
      4. Nicole Foley – Advisor II
2. **Overview of SFAC**
   1. Sunni Solomon provided an overview of the purpose of the Student Activity Fee Committee
      1. $2 per credit hour from Students to make the Fund 14
3. **Review of the Proposed FY22 SFAC Budget**
   1. Explanation of how Fund 14 is broken down between Student Life, Registered Student Organizations (RSO), Intramurals and Rec Sports.
   2. Explanation of how COVID-19 effected the purchasing process and funding. Normally Fund 14 received an estimated $400,000 in funding, but in FY20 only received $102,912 due to no student fees charged for FY21.
   3. Met with RSO Advisors in Spring 2021 to discuss funding changes for FY21 & FY22. They agreed that they did not want to make up a Fee Request Proposal until student fees are reinstated.
   4. Discussed account breakdown of FY22 budget including the amounts allocated to each account type.
   5. Discussed Fall 2021 event calendar. The committee requested the calendar to include an estimated cost of each event.\*\*
4. **FY22 Allocation Recommendations**
   1. The committee recommended to allocate $250 per active RSO for the Fall.
   2. The committee agreed to meet again in Fall 2021 to discuss the allocation of additional fees once the student fees are reinstated. RSOs will submit Fee Requests in Fall 2021 for any additional funding.
5. **Announcements**
   1. Committee agreed to submit recommended budget allocations on to Dr. Gonzalez
   2. The committee agreed to host the next SFAC meeting on Tuesday, October 5th, 2021 at 8:00am to discuss funding for Spring 2022.

Meeting adjourned by Sunni Solomon at 8:30 am.

|  |
| --- |
|  |
|  |

**Recommendations approved by President Melissa Gonzalez at 12:26pm on 6/15/2021.**

**\*\*Attachment sent to President Melissa Gonzalez & Dean Nicole Keenan:**

*Fall 2021 Student Life Programming Calendar w/ Projected event costs*