**Korean Culture Club Constitution**

 **Lone Star College Cy-Fair**

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| Article I | PurposeOn the premise that more and more people are becoming K-Pop fans, Korean Culture Club (KCC) aims to stand as a great community for students with similar interests to make new, meaningful, and long-lasting connections. The club is dedicated to those that support and/or are interested in exploring the culture of South Korea. A subdivision will be dance sessions for those who are passionate about dancing to their music. Our meetings will discuss Korean dramas, music, food, fashion, etc. to bring better appreciation of Korean culture. Along with discussing the culture of South Korea, we will also converse over the modern global issues occurring at Korea today. As a club, we will also do our part by advocating for charities and raise donations for agencies that exist to help save and support Koreans held captive in North Korea.  |
| Article II | NameThe name of this organization shall be Korean Culture Club (KCC). |
| Article III | MembershipSection 1: Any registered student (full or part-time) at Lone Star College-CyFair who is in good standing with the College and fulfills the membership requirements of the organization may be a member.Section 2: Membership Requirements: Enrollment as a student at Lone Star College-CyFair.Section 3: In order to guarantee equal rights for all members of the Lone Star College-CyFair student body, equal opportunities shall be afforded all students without regard to race, color, sex, age, sexual orientation, gender identity, gender expression, religion, disability, veteran status, or any other protected status.Section 4: Classification: For a student to be considered an active member, he/she must not miss three or more consecutive meetings. The student as well must help and participate in both meetings and events. Section 5: Privileges of membership include attending meetings, participating in meetings, and voting and running in elections. Membership grants the freedom to participate and meet other members, whether it be learning about Korean culture or learning to dance to K-Pop. Voting privileges will be restricted to Lone Star College-CyFair student members. |
| Article IV | Officers and AdvisorsSection 1: The officers for KCC shall be: President, Vice President, Secretary, Treasurer, and Historian. Section 2: Qualifications for holding office:In order to qualify for office, one must have true passion and thrive to be put in that position. Additionally, officers must be students in good standing at LSC-CyFair.Section 3: Length of Term:Each officer will have the two full semesters as their term to which they were elected. Section 4: Duties of Officers: Once appointed an officer, tasks must be completed as well as possible, or delegated.President: The President will have the following duties:* Create a curriculum or outline for each semester.
* Oversee all officers and secure they are doing their duties.
* Assign and call all meetings and events to order, to ensure the club stays active.
* Must be aware of what is happening on campus.
* Meet with Vice President weekly, to ensure that both have plans for the club in the future, updates over plans, and share club information.
* Attend all meetings, including board meetings, committee meetings, and normal club meetings. All meetings are crucial.
* Be enthusiastic, respectful, responsible, open, motivating, and encouraging to all members.
* Monitor all club progress and make sure the club accomplishes its goals.
* Be prepared and organized, have all meetings start on time and end on time, and make them smooth and clear.
* At the end of the presidents one-year term (2 semester term), he/she must have to pass the torch to the next president that will run for the next 2 semesters.

Vice President: Second in command of the club* Be there at all times with the President and will take his/her place when needed.
* Assist and support the President in every way possible.
* Track meeting attendance.
* Attend every club meeting with President, if possible.
* Assume the duties of the president in his/her absence.
* Create a syllabus for each meeting.

Secretary: Third in command over the club. * Help the President and Vice President as needed.
* Help organize and prepare meetings and presentations necessary.
* Organize social networks to keep the club active and get attention online.
* Produce flyers for the club to increase awareness and membership.

Treasurer: Fourth in command. * Manage expenses and finances of the club.
* Keep track of the club budget at all times.
* Ensure the club does not exceed its budget.
* Assist President and Vice President as needed.

Historian: Fifth in command. * Maintain a record of everything the club has done, any accomplishments, setbacks, etc.
* Aid both the President and Vice President as needed.

Section 5: Should an officer vacancy occur, it shall be filled with a special election to choose an immediate successor to the position. Positions are not limited to one spot.Section 6: Advisor(s): The Advisor(s) will supervise meetings and events outside of the Student Life Center. Advisors will be selected by mutual interest. |
| Article V | ElectionsSection 1: Time of Elections: Elections will be held at the end of each Fall semester to ensure that there will be a President ready for the next semester. President may be reelected if the majority of members believe him/her to be a great president, granted only if he/she wishes to continue being President.  Section 2: Election Procedures: Any member can self-nominate to become an officer, and the remaining members must vote and elect the one they see best fit. The candidate receiving the majority of votes will be declared the winner.Section 3:  Run-off Election Procedures: In the event of a tie, both nominees will become Co-Presidents. Section 4: Recall: A petition of one-halfof the total number of members shall be cause for a recall election. The offense must be in writing and submitted by a member. A recall election shall be held at the next regular business meeting after presentation of the recall position and shall be conducted as a special election. Recall will require a favorable vote of two-thirds of the voting members. |
| Article VI | MeetingsSection 1: The time, date, and place of regular meetings shall be tailored to the majority of the membership at the first regular meeting of the term. Section 2: Frequency of meetings: Two times a week every other week. Two days of the week will be identical for learning the culture of Korea. K-Pop dance sessions will be provided separately and tentative, not limited to every other week.Section 3: Special Meetings: Both the President and Vice President can call special meetings, and only in times of club emergencies. The members shall be notified via social media/networks. Section 4: Quorum for regular and special meetings shall be 3/10 of members.Section 5: Rules of procedure for this organization shall not be *Robert’s Rules of Order* unless stated and accepted by all members of the club at the beginning of any meeting.  |
| Article VII | FinancesSection 1: Fiscal Operating year is September 1 – August 31; same as college.Section 2: There are no membership dues for this organization.  |
| Article VIII | CommitteesSection 1: The President along with his/her officers may create any committees they deem necessary. Section 2: Upon the creation of any committee, powers, duties, rules, and procedures must be implemented as well with said committee(s).  |
| Article IX | AmendmentsSection 1: Proposed constitutional amendments or changes shall be presented to the organization in writingone meeting before it may be voted on. Section 2: Approval by two-thirds of the voting members present at a regular meeting shall pass a proposed change.  The change shall be put into effect immediately unless otherwise stipulated in the amendment, and after approval from the Advisor and the Director of Student Life.Section 3: A copy of any alteration to this document must be approved by the Director of Student Life.  |
| Article X | Ratification and EnactmentSection 1: This constitution shall become the official governing document of the organization, upon ratification by a two-thirds majority vote of the membership, and approval and acceptance by the appropriate recognizing body of Lone Star College-CyFair.  Amendments and ratification to the constitution should require the same vote percentage (two-thirds).  |