Article I: Name

The name of this organization shall be LSC-Tomball Math Club and may be referred to as LSC-Tomball Math Club, Lone Star College Tomball Math Club or reasonable and relevant variations and abbreviations thereof.

Article II: Purpose

The purpose of the Math Club shall be to promote interest and proficiency in the mathematical sciences and other disciplines dependent upon math proficiency.

Article III: Membership

Membership shall be open to any student enrolled at Tomball College Lone Star College-Tomball who meets the qualifications of student club participation as stipulated by the Office of Student Life.

Article IV: Officers

Section 1: The composition of the Executive Committee shall be as follows:

a) President, who shall:
   i. Schedule and chair all meetings.
   ii. Act as liaison between the club and its advisor.
   iii. Be responsible for overall club planning.

b) Vice-President, who shall:
   i) Ensure the officers accomplish assigned tasks.
   ii) Work with the President and assist the President in meetings and with club business decisions.
   iii) Preside over meetings in the absence of the President.
   iv) Be in charge of organizing various committees for yearly events.

c) Secretary, who shall:
   i) Be the custodian of the permanent records of the organization.
   ii) Be responsible for recording, distributing and maintaining accurate and up-to-date lists of members (addresses and telephone numbers).
   iii) Record attendance at each meeting.
   iv) Take minutes at all planned meetings of ideas debated and make the record accessible to other officers and members of the club.

d) Treasurer, who shall:
   i) Be responsible for all funds of the organization.
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ii) Sign all vouchers along with the Advisors and the President for the withdrawal of funds from the club account.
iii) Keep a running record of all money handled, both incoming and outgoing.
iv) Present a report at all Executive Board meetings every month.

e) Director of Public Relations, who shall:
i) Act as a liaison between the Math club, the media and other math clubs and association.
ii) Organize all off-campus, external intercollegiate and community events.
iii) Coordinate the recruitment of new volunteers and promote the club inside the college.

f) Student Government Association Representative, who shall:
i) Represent the Math club at the S.G.A meetings.
ii) Inform other S.G.A officers about the activities and special events of the club.

g) Historian, who shall:
i) Be an adjutant to the Secretary.
ii) Maintain a history of the club events, which in its crudest form would be a spreadsheet summarizing the topic, presenter, date, turnout, cost, and response of the audience to the quality of the event.
iii) Maintain a scrapbook (that could be online) of events and photographs of the club.

Section 2: The term of office for Executive Board members shall be one year or until their successors are elected. A special meeting shall be held in case of a vacant or abandoned office.

Section 3: Executive Board members shall be in good standing with Tomball College.

Section 4: The Advisor shall be a member of Tomball College faculty. The Advisor shall have no vote in the organization.

Article V: Election of Officers:

Section 1: A simple majority vote will constitute an officer election.

Section 2: All elections will be held by secret ballot. An advisor shall be responsible for counting the votes.

Section 3: Each member in attendance at the first meeting of the fall semester shall be accorded one vote per office.

Article VI: Meetings
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Section 1: General members should attend at least half of the scheduled meetings. Officers must attend 75% of all scheduled meetings. Officers who are excessively absent may be considered to have abandoned their office and replacement elections may be held to fill the vacancy.

Section 2: The first meeting of the fall semester shall be advertised and convened by the Advisor at a time and place that is convenient for the students to attend.

Section 3: The meeting schedule for the rest of the year will be determined by the Executive Board.

Article VII:

Amendments to this constitution shall be adopted by a 2/3 vote of the members present at a regular meeting following the meeting at which the proposed amendment was distributed.