LONE STAR COLLEGE-TOMBALL

Cheer Team Constitution

ARTICLE I  Name and Purpose

Section I.  The name of the organization is Cheer Team.

Section II.  The Cheer Team at Lone Star College Tomball Campus, which will
be referred to as LSC-Tomball hereon out, is an organization
whose purpose is to exemplify a positive attitude, boost morale
among students, staff and faculty of LSC-Tomball, and to promote
school spirit on and off the court on which they perform.

ARTICLE II  Membership

Section I.  Membership Eligibility

A person may become a part of Cheer Team if he or she meets all
of the following guidelines:

- Is a student of LSC-Tomball with a GPA of 2.0 or higher
- Is attempting at least one credit at LSC-Tomball
  throughout the duration of the season
- Meets requirements outlined at tryouts
- Makes the team at tryouts

Section II.  Determining Membership

The team will be determined after a tryout. The captain(s) and
sponsor of Cheer Team will be responsible for choosing the team.

The tryout requirements and guidelines are to be determined no
less than two weeks before the tryout. Requirements will be
determined by the captain(s) and sponsor.

Requirements may vary on a semester-to-semester basis.

The amount of members allowed on the team will be determined
based on the number of students who attend tryouts and the
skills presented at tryouts.

Section III.  Withdrawing Membership

A member may officially withdraw from Cheer Team in one of the
following ways:
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- He or she expresses his or her desire in writing to the captain(s), sponsor, or both.
  - Member must use language (such as “I quit” “I withdraw” “I step-down” etc.) which clearly expresses his or her desire to withdraw from the team.
  - If his or her desire is unclear, a meeting will be made with the sponsor and the captain(s) to discuss the member in questions intentions.
- He or she expresses his or her desire vocally to the sponsor, captain(s), or both.
  - Member must use language such as “I quit” “I withdraw” “I step-down” etc.) which clearly expresses his or her desire to withdraw from the team.
  - If his or her desire is unclear, the sponsor and captain(s) will discuss the member in questions intentions at the time he or she expresses desire to withdraw from Cheer Team.

In either instance, if the sponsor and captain(s) feel the member’s intent to quit was unquestionable, no meeting will be made, and the member will no longer be considered a member.

Once a member withdraws, he or she is not allowed to rejoin the team. However, he or she will have the opportunity to try out for the team the following semester if he or she meets Membership Requirement Guidelines.

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<td>All members and sponsor will participate in a vote to determine officers.</td>
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<td>- Members or sponsor nominate members for positions.</td>
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<td>- Members nominated either accept of decline nomination.</td>
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- Members who accept the nomination will be put on a ballot, and members and sponsor will vote on positions.

Section III  Officer Positions and Withdrawal/Removal Process

Officers of Cheer Team must be members of Cheer Team.

President: The President's role is to carry out executive order of the Cheer Team. President will run all meetings and practices. The President will make all final decisions unless overruled by the sponsor.

Should the President be unable to fulfill his or her duties, he or she may be removed from his or her position by one of the following ways:

- A member moves to remove the President from office, and then there must be a majority vote from all members and sponsor to remove the President from his or her position.
- The sponsor makes a final decision to remove President from his or her office.

The President may also choose to resign from his or her position. This may be done so in one of the following ways:

- He or she expresses his or her desire in writing to the captain(s), sponsor, or both.
  - Member must use language (such as "I quit" "I withdraw" "I step-down" etc.) which clearly expresses his or her desire to withdraw from the officer position.
  - If his or her desire is unclear, a meeting will be made with the sponsor and the captain(s) to discuss the
Vice President:

The role of Vice President is to assist President with all Presidential duties. Should the President be absent for a meeting or practice, the Vice President will “sit in” as President for that time. The Vice President is also subject to any other duties assigned by the president or sponsor.

Should the President be unable or unwilling to carry out his or her duties, the Vice President will assume role as President until the next election.

Should the Vice President be unable to fulfill his or her duties, he or she may be removed from his or her position by one of the following ways:

- A member moves to remove the Vice President from office, and then there must be a majority vote from all members and sponsor to remove the Vice President from his or her position.
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- The sponsor makes a final decision to remove Vice President from his or her office.

The Vice President may also choose to resign from his or her position. This may be done so in one of the following ways:

- He or she expresses his or her desire in writing to the captain(s), sponsor, or both.
  - Member must use language (such as "I quit" "I withdraw" "I step-down" etc.) which clearly expresses his or her desire to withdraw from the officer position.
  - If his or her desire is unclear, a meeting will be made with the sponsor and the captain(s) to discuss the member in questions intentions.

- He or she expresses his or her desire vocally to the sponsor, captain(s), or both.
  - Member must use language such as "I quit" "I withdraw" "I step-down" etc.) which clearly expresses his or her desire to withdraw from the officer position.
  - If his or her desire is unclear, the sponsor and captain(s) will discuss the member in questions intentions at the time he or she expresses desire to withdraw from the officer position.
Secretary: The secretary's role is to record all the minutes of every Cheer Team meeting. It is also the duty of the Secretary to keep record of member attendance at every meeting and practice. The secretary is also responsible for reporting excessive absences to captain(s), President, and sponsor. The secretary is also responsible for sending out email/Facebook reminders to members of important dates, etc. The secretary is also subject to any other duties assigned by the president or sponsor.

Should the Vice President be unable or unwilling to carry out his or her duties, the secretary will assume role as Vice President until the next election.

Should the secretary be unable to fulfill his or her duties, he or she may be removed from his or her position by one of the following ways:

- A member moves to remove the secretary from office, and then there must be a majority vote from all members and sponsor to remove the secretary from his or her position.
- The sponsor makes a final decision to remove secretary from his or her office.

The secretary may also choose to resign from his or her position. This may be done so in one of the following ways:

- He or she expresses his or her desire in writing to the captain(s), sponsor, or both.
  - Member must use language (such as "I quit" "I withdraw" "I step-down" etc.) which clearly expresses his or her desire to withdraw from the officer position.
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- If his or her desire is unclear, a meeting will be made with the sponsor and the captain(s) to discuss the member in questions intentions.
  - He or she expresses his or her desire vocally to the sponsor, captain(s), or both.

- Member must use language such as “I quit” “I withdraw” “I step-down” etc.) which clearly expresses his or her desire to withdraw from the officer position.

- If his or her desire is unclear, the sponsor and captain(s) will discuss the member in questions intentions at the time he or she expresses desire to withdraw from the officer position.

Treasurer:

The role of the treasurer is to keep up with the budget. The treasurer will keep thorough records of the Cheer Team account as well as any individual accounts for members that may be require via donations and/or fundraising.

Should the Secretary be unable or unwilling to carry out his or her duties, the treasurer will assume role as secretary until the next election.

Should the treasurer be unable to fulfill his or her duties, he or she may be removed from his or her position by one of the following ways:

  - A member moves to remove the treasurer from office, and then there must be a majority vote from all members and sponsor to remove the treasurer from his or her position.
  - The sponsor makes a final decision to remove
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treasurer from his or her office.

The treasurer may also choose to resign from his or her position. This may be done so in one of the following ways:

- He or she expresses his or her desire in writing to the captain(s), sponsor, or both.
  - Member must use language (such as "I quit" "I withdraw" "I step-down" etc.) which clearly expresses his or her desire to withdraw from the officer position.
  - If his or her desire is unclear, a meeting will be made with the sponsor and the captain(s) to discuss the member in questions intentions.

- He or she expresses his or her desire vocally to the sponsor, captain(s), or both.
  - Member must use language such as "I quit" "I withdraw" "I step-down" etc.) this clearly expresses his or her desire to withdraw from the officer position.
  - If his or her desire is unclear, the sponsor and captain(s) will discuss the member in questions intentions at the time he or she expresses desire to withdraw from the officer position.

SLC Representative: SLC stands for Student Leadership Council. The SLC Representative is responsible for attending all Student Life meetings, functions, and events scheduled by the Student Life coordinator. They are also responsible for taking notes at the meetings and for relaying the information back to the rest of the team during team meetings.

Should the treasurer be unable or unwilling to carry out his or her duties, the SLC Representative will assume role as treasurer until the next election.

Should the SLC Representative be unable to fulfill his or her duties, he or she may be removed from his or her position by one of the following ways:
A member moves to remove the SLC Representative from office, and then there must be a majority vote from all members and sponsor to remove the SLC Representative from his or her position.

The sponsor makes a final decision to remove SLC Representative from his or her office.

The SLC Representative may also choose to resign from his or her position. This may be done so in one of the following ways:

- He or she expresses his or her desire in writing to the captain(s), sponsor, or both.
  - Member must use language (such as “I quit” “I withdraw” “I step-down” etc.) which clearly expresses his or her desire to withdraw from the officer position.
  - If his or her desire is unclear, a meeting will be made with the sponsor and the captain(s) to discuss the member in questions intentions.

- He or she expresses his or her desire vocally to the sponsor, captain(s), or both.
  - Member must use language such as “I quit” “I withdraw” “I step-down” etc.) which clearly expresses his or her desire to withdraw from the officer position.
  - If his or her desire is unclear, the sponsor and captain(s) will discuss the member in questions intentions at the time he or she expresses desire to withdraw from the officer position.

Alternate: The role of alternate is to replace any officer who may be missing from a single practice or meeting (except in the case that the President is missing in which case the Vice President will assume role of President and alternate will assume role of Vice President).
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Should the SLC Representative be unable or unwilling to carry out his or her duties, the alternate will assume role as SLC Representative until the next election.

In the case that alternate should have to assume role as SLC Representative at any time for whichever reason, the alternate position will not be replaced until the next election.

Should alternate be unable to fulfill his or her duties, he or she may be removed from his or her position by one of the following ways:

- A member moves to remove the SLC Representative from office, and then there must be a majority vote from all members and sponsor to remove alternate from his or her position.
- The sponsor makes a final decision to remove alternate from his or her office.

The alternate may also choose to resign from his or her position. This may be done so in one of the following ways:

- He or she expresses his or her desire in writing to the captain(s), sponsor, or both.
  - Member must use language (such as “I quit” “I withdraw” “I step-down” etc.) which clearly expresses his or her desire to withdraw from the officer position.
  - If his or her desire is unclear, a meeting will be made with the sponsor and the captain(s) to discuss the member in questions intentions.
- He or she expresses his or her desire vocally to the sponsor, captain(s), or both.
  - Member must use language such as “I quit” “I withdraw” “I step-down” etc.) which clearly expresses his or her desire to withdraw from the officer position.
  - If his or her desire is unclear, the
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Article IV: Meetings

Section I
Meetings, performance, and practice dates are to be determined by captain(s), president, and sponsor. Meetings, performance and practice dates will be scheduled during times when most if not all member can attend.

Meeting, performance, and practice dates are TBA and will vary

Section II
It is unacceptable for any member to miss a class due to a meeting or a practice. If a member has a schedule conflict, it is up to that member to discuss the conflict with captain(s), President, and sponsor.

If a member has a scheduled class during a performance, it is up to the member to receive written consent from the professor at least 3 days in advance stating that the member may miss the class for the performance. Absence from class for a performance is at the discretion of the professor.

Should a member of Cheer Team be found skipping class for a meeting or practice, the member will be benched for the following game for his or her first offense. If the member commits a second offense of this same act, he or she will be dismissed from the team.

Article V: Advisor/Sponsor

Section I
The role of the advisor/sponsor is to assist captain(s) and president in making final decisions for anything concerning the cheer team.

Section II
Any decision that must be made concerning Cheer Team or any of its members must be approved by advisor/sponsor before the decision is final.

However, it is captain(s) and president’s responsibility to make all decisions with sound reasoning before presenting the issue and possible solutions/decisions to sponsor/advisor.

Section III
Advisor/sponsor is here to assist captain(s) and president with
Article VI  

Financial Matters

Section I  
It is the responsibility of captain(s), president, treasurer, and sponsor in collaboration to decide how to distribute the budget.

Section II  
Should it come down to it, the sponsor/advisor has the final say in all matters involving the budget.

Section III  
Any items purchased using money from Cheer Team budget is property of the club.

For example: Cheer Team purchases uniforms using money from Cheer Team budget (not an individual account). All uniforms purchased using the group budgets are property of the club, not the individuals.

Section IV  
Any items purchased using money from a member’s personal budget account within Cheer Team budget is property of the individual.

For example: If Mary uses money from the car wash fundraiser to purchase her shoes, the shoes belong to her, not to Cheer Team.

Article VII  

Equipment

Section I  
Equipment qualifies as any property belonging to Cheer Team.

Section II  
Any equipment that qualifies as belonging to the individual according to Article VI Section IV may stay with the individual at the conclusion of the season.

Section II  
Any equipment that qualifies as belonging to the club according to Article VI Section III is to be kept as property of the club. Each member is solely responsible for returning such equipment by a specified date which will be determined by sponsor/advisor. Should a member fail to return such equipment by the specified date, Lone Star College System reserves the right to charge the member for the unreturned equipment and to enter a police report, charging the individual with theft.