Proposed Constitution

Article 1. – Name & Purpose Statement

Section 1.  The name of this student organization shall be Diversity Club.

To create a common bond no matter what culture, ethnicity, gender, race, religion, and or sexuality. We will strengthen one another by coming together and offering support, guidance, and long lasting friendship.

Article 2. – Membership

Section 1.  Membership shall be students who are officially enrolled at LSC-Tomball and have signified their intentions to be members of the Diversity Club by submitting your information form for the current academic year.

Article 3. – Meetings

Section 1.  The Diversity Club shall have regularly scheduled meetings, and the dates of which shall be announced at a prior regular meeting, and will be scheduled with the LSC-Tomball Office of Student Life. Public notice of said meeting shall be posted prior to the actual meeting.

Section 2.  The President, executive council or the Advisor may call special meetings. Notice of such meetings shall be given to the LSC-Tomball Office of Student Life.

Article 4. – Faculty Advisor(s)

Section 1.  All activities engaged in by members of the Diversity Club will be done under the supervision of a LSC-Tomball club advisor. The club may have more than one advisor, but only one will be designated as Lead advisor. Advisors will act as mediators between faculty, staff, administration, other students and the community, as well as serve as models of leadership and professionalism.

The advisors shall maintain all the club’s records and history and oversee the club’s financial transactions and activities. Advisors shall also help the officers carry out their responsibilities through their support and leadership.
Article 5. – Officers

Section 1. The elected officers of the Diversity Club shall be as follows: President, Vice President, Secretary, Treasurer, and Historian. These officers shall constitute the executive council, which shall be responsible for the general planning and administrative duties for the Diversity Club.

Section 2. Duties of the Officers

A. The President shall be the chief administrative officer of the Diversity Club and shall preside at regular and special meetings, coordinate and preside over all activities, approve the appointments, if necessary, of any committees, serve as ex-officio member of all committees, present business to the organization, represent the Diversity Club at special functions, develop specific goals for the Culture Club with the guidance and aid of the Campus Advisor, develop and distribute agendas for meetings, install new officers, order and present any special awards, approve all public notices for the Diversity Club, mentor applicants and new members, and perform all duties normally associated with the office of the president.

B. The Vice President shall perform all duties of the President in the event of the President’s absence. The Vice President shall assist the President in performing and implementing all Diversity Club goals, recruit new members, mentor applicants and new members, and take charge of special projects as assigned by the executive council and/or the President.

C. The Secretary shall maintain record of all current members of the Diversity Club, take minutes of all meetings, take roll at all meetings, count votes in any election, maintain and provide records of meetings, prepare correspondence, when needed, maintain files of all Diversity Club goals, and take charge of special projects as assigned by the executive council and/or the President, and perform other duties normally associated with the office of Secretary.

D. The Treasurer shall receive and care for all money and property of the Diversity Club, pay all bills on order of the executive council. The Treasurer shall be responsible for petty cash fund and for keeping the books current and presentable on demand. The Treasurer shall take charge of special projects as assigned by the executive council and/or the President and perform other duties normally associated with the office of Treasurer.

E. The Historian shall be responsible for the publicity of the Diversity Club activities and projects, maintain an multi-media record of the club events, assist the president in implementing the Diversity Club goals, mentor applicants and new members, take charge of special projects assigned by the executive council and/or the president, and perform other duties normally associated with the office of Historian.
Section 3. Election of Officers

A. All members of the Diversity Club may nominate candidates for the offices of President, Vice President, Secretary, Treasurer, and Historian. Further nominations for these offices shall be taken from the floor at the time of the election. Nominees must be active members of the Diversity Club as defined in Article 2 of the Constitution. Active members are defined as those who have filled out and submitted information forms.

B. In the event that an officer chooses to leave office, s/he shall notify the Advisor in writing as soon as possible.

C. In the event that an officer does not fulfill his/her duties responsibly, s/he may be voted out of office by a majority of officers and members or terminated by the decision of the club’s Advisors.

Article 6. – Dues & Fees

Section 1. There will be no fee for joining Diversity Club; however, the club reserves the right to charge a fee for certain activities and events. The Treasurer and Advisor will be responsible for the collection and handling of these fees.

Article 7. – Amendments

Section 1. The Diversity Club constitution may be amended by the officers at any of its meetings and must be approved by a two-thirds majority vote of the members and officers present at the next membership meeting.

Article 8. – The Tomball College Policy

Section 1. Diversity Club officers, members and its constitution shall follow the LSCS policies and regulations.