

Basic Skills Activities

Instructions: Write down the due dates for each week's worth of work. Completed work should have your name, your instructor's name, Engl 0304, and the date. Turn in completed work to your instructor.

Introduction: Basic Skills is a computer program accompanied by books and written exercises to help you improve specific reading skills. There are at least two possible ways your instructor may make assignments using this program.

1. You may be asked to take the computer-based Pre-Test. Your Pre-Test diagnosis will indicate what work you should do on the computer and in the workbooks. Then, you will take the Post-Test on the computer. In addition, your scores on the Post-Test may indicate you still need to complete more work.
2. Your instructor may assign individual reading units for you to complete. Once you complete the computer portion of the unit and take the unit review, you should also complete the workbook assignments from your unit review prescription.

Option One Due Date:_____

Activity One:

1. Check out a computer to use the Basic Skills program. You will find the icon for Basic Skills on the desktop. You will need a student i.d. to check out a computer.
2. Your instructor should have had you fill out a form to register for Basic Skills, on which you gave an 8-digit i.d. number, prior to making this assignment. To enter the Basic Skills program, you will need to know your instructor's name, the day and time of your class, and the personal log-in number you put on that form.
3. At the start up screen, choose the student log on button. The next screens will ask you to select your instructor, class, name, and then enter your i.d.
4. You will need to choose reading from the main menu.
5. When you enter the reading menu, choose the pre-test.
6. **You must take the test in Test Mode for your score to be recorded by the system.** Choosing the study mode to take the test means that your work will not be recorded for your instructor.

Activity Two:

1. When you have completed the pre-test, the computer will update your records and display your performance summary.
2. You may print the performance summary to turn in to your instructor (ELC charges for print jobs).
3. Next, look at the prescriptions from the performance summary page by clicking on the prescriptions button on the bottom right of the performance summary screen.
4. You may print the prescriptions screen, or see the Pre-Test Prescriptions: Reading page attached to this assignment to mark off the work you need to complete.
5. If a part of the prescription says, "See Instructor," you need to look at the correlating section on the Pre-Test Prescriptions: Reading (attached to this document) to determine the work you need to complete for that section.

Activity Three:

1. Do the assigned units in the Basic Skills computer program. At the end of each unit is a unit review. When the computer displays the performance summary for each unit review you complete, you need to print those results to turn in. The print button is located in the bottom left of the performance summary screen. (ELC charges for print jobs.)
2. To complete the book and exercise assignments of your prescription, take a copy of the assignment to the Circulation/Reserves Desk, along with your student i.d., and check out the material, which is located behind the desk.

Activity Four:

1. When you have completed all of your prescriptions from your pre-test results, you should be ready to take the post-test.
2. Go to the reading menu and choose the post-test to begin.
3. **You must take the test in Test Mode for your score to be recorded by the system.** Choosing the study mode to take the test means that your work will not be recorded for your instructor.
4. When you have completed the post-test, the computer will update your records and display your performance summary.
5. You may print the performance summary to turn in to your instructor (ELC charges for print jobs).
6. Next, look at the prescriptions from the performance summary page by clicking on the prescriptions button on the bottom right of the performance summary screen.
7. You may print the prescriptions screen, or see the Post-Test Prescriptions: Reading page attached to this assignment to mark off the work you need to complete.
8. If a part of the prescription says, "See Instructor," you need to look at the correlating section on the Post-Test Prescriptions: Reading (attached to this document) to determine the work you need to complete for that section.

Activity Five:

1. Do the assigned units in the Basic Skills computer program. At the end of each unit is a unit review. When the computer displays the performance summary for each unit review you complete, you need to print those results to turn in. The print button is located in the bottom left of the performance summary screen. (eLC charges for print jobs.)
2. To complete the book and exercise assignments of your prescription, take a copy of the assignment to the Circulation/Reserves Desk, along with your student i.d., and check out the material, which is located behind the desk.

Basic Skills Pre-Test Prescriptions: Reading

NAME _____

CLASS _____

DATE _____

Understanding What You Read

- Basic Skills Interactive: Unit 1: Understanding What You Read
- *Breakthroughs in Critical Reading*: pp. 13-36
- *Breakthroughs in Critical Reading Exercise Book*: pp. 2-11

Working with Vocabulary

- Basic Skills Interactive: Unit 2: Working with Vocabulary
- *Breakthroughs in Critical Reading*: pp. 77-88, 113-121, 196-207
- *Breakthroughs in Critical Reading Exercise Book*: pp. 22-23

Organizing in Reading

- Basic Skills Interactive: Unit 3: Organizing in Reading
- *Breakthroughs in Critical Reading*: pp. 56-76
- *Breakthroughs in Critical Reading Exercise Book*: pp. 12-21

Reading Logically

- Basic Skills Interactive: Unit 4: Reading Logically
- *Breakthroughs in Critical Reading*: pp. 94-112, 179-186
- *Breakthroughs in Critical Reading Exercise Book*: pp. 22-31, 44-47

Reading Critically

- Basic Skills Interactive: Unit 5: Reading Critically
- *Breakthroughs in Critical Reading*: pp. 171-178, 187-196
- *Breakthroughs in Critical Reading Exercise Book*: pp. 22-27, 42-51

Basic Skills Post-Test Prescriptions: Reading

NAME _____

CLASS _____

DATE _____

Understanding What You Read

- Basic Skills Interactive: Unit 1: Understanding What You Read
- *Breakthroughs in Critical Reading*: pp. 13-36
- *Breakthroughs in Critical Reading Exercise Book*: pp. 2-11

Working with Vocabulary

- Basic Skills Interactive: Unit 2: Working with Vocabulary
- *Breakthroughs in Critical Reading*: pp. 77-88, 113-121, 164, 167, 196-207
- *Breakthroughs in Critical Reading Exercise Book* : pp. 22-23

Organizing in Reading

- Basic Skills Interactive: Unit 3: Organizing in Reading
- *Breakthroughs in Critical Reading*: pp. 56-76, 121-125
- *Breakthroughs in Critical Reading Exercise Book*: pp. 12-21

Reading Logically

- Basic Skills Interactive: Unit 4: Reading Logically
- *Breakthroughs in Critical Reading*: pp. 94-112, 179-186
- *Breakthroughs in Critical Reading Exercise Book* : pp. 22-31, 44-47

Reading Critically

- Basic Skills Interactive: Unit 5: Reading Critically
- *Breakthroughs in Critical Reading*: pp. 94-104, 171-196
- *Breakthroughs in Critical Reading Exercise Book*: pp. 22-27, 42-51

Basic Skills Unit Review Prescriptions: Reading

NAME _____

CLASS _____

DATE _____

Unit 1: Understanding What You Read

- *Breakthroughs in Critical Reading*: pp. 13-22, 27, 29-36, 126-135
- *Breakthroughs in Critical Reading Exercise Book*: pp. 2-11

Unit 2: Working with Vocabulary

- *Breakthroughs in Critical Reading*: pp. 77-88, 113-121, 196-207
- *Breakthroughs in Critical Reading Exercise Book* : pp. 22-23

Unit 3: Organizing in Reading

- *Breakthroughs in Critical Reading*: pp. 56-76
- *Breakthroughs in Critical Reading Exercise Book*: pp. 12-21

Unit 4: Reading Logically

- *Breakthroughs in Critical Reading*: pp. 94-95, 97-98, 102-112
- *Breakthroughs in Critical Reading Exercise Book* : pp. 22-31, 44-47

Unit 5: Reading Critically

- *Breakthroughs in Critical Reading*: pp. 171-196
- *Breakthroughs in Critical Reading Exercise Book*: pp. 22-27, 42-51