I, ______________________________, hereby contract for the designation of Honors College credit to be printed on my transcript. I understand that the following conditions must be met in order to receive the Honors College credit:

II. CLASS-SPECIFIC RESPONSIBILITIES:

1. I must complete all assignments as detailed in the course syllabus for all students in the class.
2. I must participate in class discussions and attend class in a responsible way so that I am a role model for my classmates.
3. I must maintain a B average in my regularly scheduled class.

II. HONORS PROJECT:

1. I must complete a critically-minded honors project – consistent in type and quality with the discipline and subject matter of the course in question – under the supervision of the honors mentor. To complete this project, I must meet with my mentor a minimum of six times. The parameters of the project should include, but not be limited to, the following:
• Demonstration of sufficient analytical methodology and/or inquiry.
• Integration of appropriate discipline-specific research methods.
• Proper utilization of primary sources and ample integration of secondary sources to support central focus or governing inquiry.

Using the aforementioned guidelines, I must work with the honors mentor to compose an appropriate project proposal. This proposal will be reviewed by the campus Honors Council and may require further modifications should it not meet the Honors College’s standards or lack the necessary correctness. This proposal should include as many specifics as possible to better educate the Council as to the nature of the proposal. Other details to consider include:
• The topic being studied and/or investigated (including a list or range of possible subjects if specific topics are being considered);
• The types of sources that might be used (or titles of specific sources, if known);
• The methods of research being implemented or forms of analysis being utilized to reach the desired goal;
• Estimate of project length, scope, and number of required texts (or sources).

The following workspace is reserved for my honors proposal (an additional page may be used and attached to this contract, if preferred):

2. I must compose an abstract, or short summary of my completed research, and submit it to the Honors College by the appropriate deadline. This abstract should include a title and four statements that attempt to explain:
• What the objectives of the study were;
• How the study was performed;
• What results were obtained;
• Why the findings are important (the significance of the results).

The following workspace is reserved for my honors abstract:

[Abstracts will be submitted online by the November deadline. Links for submissions will be sent to students and mentors via e-mail at the appropriate time.]
3. I must complete the project by the conclusion of the contract semester and submit it to my honors mentor for final approval. In addition to meeting reasonable standards of quality, the following responsibilities may be required of me (as determined by my mentor):
   - NIH certification (if applicable);
   - IRB application (if applicable).

III. HONORS DAY:

1. I must prepare an oral/visual presentation of my honors project to perform on Honors Day. The following parameters will be observed when planning my presentation:
   - 10-15 minute run-time (with 5-minute Q&A);
   - Works Cited/References;
   - Necessary visual aids, PowerPoint presentations, and/or other materials, as needed;
   - Rehearsal advice from honors mentor (see below).
2. I must rehearse my honors presentation with the honors mentor in appropriate advance of Honors Day, so that I might make amendments to my presentation as directed. I understand that if I do not rehearse my presentation in accordance with this policy, I may forfeit the honors contract.
3. I must submit my edited honors project abstract to the judges by the appropriate deadline. Other materials may optionally be submitted to judges, such as:
   - A detailed sentence outline of the honors project; OR
   - Relevant research materials (if a survey was conducted); OR
   - A completed copy of the written project; OR
   - A completed copy of the PowerPoint presentation used on Honors Day.
4. I must present my honors project on Honors Day.

IV. HONORS PROGRAM CITIZENSHIP:

1. I will attend at least three (3) special events scheduled for honors students on my campus during the course of the current semester. I will consult my honors mentor and/or the honors director to discuss which events would be best suited for me.
2. I will attend Honors Day presentations and support my fellow honors students.
3. I will complete an evaluation of the contract, the instructor, the mentor, and the experience at the end of the contract semester.

V. AGREEMENT & SIGNATURES:

I understand that I must satisfy the aforementioned terms of the honors contract for Honors College credit to be awarded. I further understand that I must maintain a B average in my regularly
scheduled class and in my contract work. If I am not maintaining that average at midterm, or if I am not progressing according to the timeline established with the honors mentor, I may be dropped from the honors contract.

______________________________  ______________________________           ____________
Student’s Signature    Student’s Name (Print)                     Date

______________________________  ______________________________           ____________
Honors Mentor’s Signature     Honors Mentor’s Name (Print)        Date

______________________________  ______________________________          ____________
Instructor’s Signature    Instructor’s Name (Print)                     Date
PLEASE USE THIS FORM AS A WORKSHEET - PLEASE COMPLETE THE FORM ONLINE:

YOU WILL NEED TO SCAN/UPLOAD THIS SIGNATURE PAGE