RULES AND REGULATIONS

The principal function of the Lone Star College Law Enforcement Academy is to provide law enforcement training of the highest possible quality. Those who attend the academy will represent many law enforcement agencies and it is the intent of the academy to provide a climate whereby maximum training benefits may be attained for all cadets. Therefore, the following rules and regulations have been established so each cadet will have a clear understanding of what will be expected of him/her during their training.

1. The academy phone number is found above.
   (A) Cadets are allowed to receive emergency calls only.

2. Full – Time Day: Classes begin at 7:00 a.m. each Monday through Friday, unless otherwise specified by the director, and conclude at 4:15 p.m.
   Part – Time Day: Classes begin at 9:00 a.m. each Monday through Thursday and conclude at 1:00 p.m.
   Part – Time Evening: Classes begin at 6:00 p.m. each Monday through Thursday and conclude at 10:00 p.m.
   (A) Cadets are expected to be in their assigned places at the beginning of each class period.

3. Cadets are required by T.C.O.L.E. to attend all scheduled training hours. Any training hours missed due to absences shall be made-up in a manner satisfactory to and at the discretion of the instructor(s). Any student who is absent more than thirty four (34) hours of the scheduled training hours may be dismissed from the academy. Exceptions wherein a cadet will not be counted absent for one (1) class period (8 hours full-time day and 4 hours part-time day or night) is for the birth of their child, death of an immediate family member (spouse, child, parent, grandparent) or to test/interview for a law enforcement job.

4. Roll: roll will be taken at the beginning of class. If a student is not present at the time roll is taken, he/she will be counted tardy or absent at the discretion of the instructor. (15 minutes late is a tardy; 16 minutes or more is an absence). Any cadet who is tardy more than three (3) times will be considered to be absent and will be required to make up the missed training hours.

5. Cadets are required to give their instructors their fullest cooperation and participation.

6. The success of the program will depend largely upon the attitude of the cadet. A cadet whose behavior is found to be detrimental to class welfare and effective instruction will be dismissed from the academy. Detrimental student behavior includes, but is not limited to:
   (A) Sleeping in class;
   (B) Excessive tardiness;
   (C) Leaving class or the academy before the instructor has dismissed you;
   (D) Use of profanity;
   (E) Non-cooperation;
   (F) Defacing desk, wall, or any other academy property;
   (G) Cheating;
   (H) Assaulting any student or instructor;
   (I) Alcohol or drug use before or during class;
       Cadets will be dismissed from the academy with any amount of alcohol on their breath.
   (J) Talking during lecture or presentation;
   (K) Reading newspapers, magazines, or any non-academy reading materials.

7. Exams will be given from time to time (with or without prior notice). An examination grade of 80% is required for passing.
(A) A cadet whose grade average is below 80% will be placed on academic probation, resulting in a disciplinary report being placed in the cadet’s file.

(B) A cadet who is placed on academic probation will be given an opportunity (3 weeks) to improve his/her grade average to 80%. Any student failing to improve his/her grade will be in violation of the academic probation and may be dismissed from the academy. Any cadet whose grade average falls below 80% after the third week of training may be dismissed from the academy.

(C) A cadet must score a minimum of 80% on the written Standard Field Sobriety Testing test and pass the SFST proficiency exam as part of his/her skills qualifications. Students who fail the written SFST test or the SFST proficiency exam will be given one opportunity to retest. Any cadet who fails either retest of the SFST exam will be dismissed from the academy. (NHTSA Standard).

8. Skills qualification: A cadet who does not qualify with firearms, or does not satisfactorily display proficiency in the use of police vehicles, police tactics, or standard field sobriety testing will fail the course regardless of his/her grades.

9. Firearms or any weapons are not permitted in the classroom unless required by an instructor.

10. Cadets are required to be neat and clean at all times. Proper attire will be worn during class which include the approved academy shirt with logo and Khaki BDU's or Khaki cargo pants. BDU's and cargo pants must have belt loops. Cadets are required to wear black boots, a black belt, and the approved academy cap when outside (an exception is physical fitness training).

   (A) No sandals;
   (B) No shorts or cut-offs;
   (C) No T-shirts;
   (D) No bare feet;
   (E) No beards or mustaches;
   (F) No long side-burns;
   (G) All visible tattoos covered;
   (H) No long hair; females, hair pulled back;
   (I) No caps or hats (except approved academy cap worn during activities conducted outdoors);
   (J) No sunglasses except during firearms training (safety glasses only);
   (K) No earrings;
   (L) No jewelry, necklaces, or body piercing of any kind worn above the collar-line;
   (M) Nails, clean, cut, natural nails, no color polish-only clear lacquer allowed.

11. No drinking or eating in the building (except in the break room).

12. No smoking, dipping, or spitting in the building.

13. No cell phones, pages, or electronic recording devices of any kind will be allowed in the classroom. Cadets shall leave cell phones and pagers in their personal vehicles during class.

14. Cadets may not use staff telephones without permission.

15. Cadets shall not use or operate academy equipment without the permission of the instructor.

16. The classroom and break room must be kept clean and neat at all times. (Classroom chairs must be in proper place before the students leave class).

17. Notices, schedules, exam scores, and special announcements will be posted on the classroom bulletin board.

18. Any cadet needing medical attention will immediately notify an instructor.

19. No disruptive or loud behavior in building while other classes are in session.
20. Any cadet who is not safe at the Firing Range or the Driving Track will be immediately dismissed from the academy.

21. All cadets successfully completing the 700 hours course will be required to take and pass with a minimum of 80% on a 550 question Exit Exam. The Exit Exam will consist of the test questions taken from each of the Learning Objectives of the Basic Peace Officer’s Course. All students must also score a minimum of 95% on the Endorsement Exam. Any cadet who fails the Exit Exam or the Endorsement Exam will be given one opportunity to retest. Any cadet who fails to score the minimum passing score on the retest will be required to retake the entire Basic Peace Officer’s Course.

22. All arrests of cadets, including misdemeanor citations, must be reported to the Academy Director within 24 hours of the occurrence. Any arrest for an offense classified as a Class B misdemeanor or above will be grounds for dismissal from the academy. The Academy Director will, on a case-by-case basis, determine if the student will be dismissed from the academy and all decisions are final.

23. Instructors will file a disciplinary report for any violation of these rules and regulations and take appropriate action.

24. Cadets may be dismissed from the academy for violation any rule or regulation. If a cadet is dismissed from the academy for any reason, he/she may appeal their dismissal to Dr. Lawrence Brandyburg, Vice President of Lone Star College, University Park.
To: Academy Applicant  
From: Lloyd Dragoo, Jr.  
Reference: PHYSICAL FITNESS STANDARDS  

The passing standards for each gender and age group are the same standards that are used by the U.S. Army; with one exception. The Army test consists of a two-mile run (this is the only difference: we will perform a one-mile run in half the time allowed for the two-mile run), and two minutes of push-ups and sit-ups respectively. Cadets will have more than ample training during the academy to meet these standards (basic trainees must meet these standards in nine weeks).

If a cadet is ten pounds or more overweight during the initial weigh-in, he or she can opt to lose a set number of pounds, not to exceed 18 pounds, during the academy and WILL NOT BE REQUIRED TO PASS THE PHYSICAL FITNESS TEST. The Army’s height/weight standards for this assessment will be used.

I certainly want to give all cadets a fair opportunity to excel in the physical training portion of the course. Therefore, the cadet will be able to choose which standard (physical fitness test or loss of body weight) he/she wishes to pursue (obviously, if a cadet is not overweight, he/she must choose the physical fitness test).

You can Google Army Physical Fitness Standards and Army Weight Standards to see what the standards are for your gender and age group. A passing score of 60 on each event is required to pass. An important note…females will perform the same style of push-ups as the males…there are no “female” push-ups.

Example 1: Cadet is 12 pounds overweight during the initial weigh in. He/she chooses to lose the 12 pounds as opposed to passing the final physical fitness test. On the final weigh-in he/she lost 12 or more pounds. He/she has passed the physical fitness requirements regardless of his score on the final physical fitness test (all cadets will take the test to measure improvement).

Example 2: Cadet is 50 pounds overweight during the initial weigh-in. He/she opts to lose 18 pounds (maximum amount) during the academy.

Example 3: Cadet has opted to lose 14 pounds, but has only lost 11 pounds. He/she has failed that portion of the physical exam test. However, if he/she passes the physical fitness test then he/she HAS PASSED THE PHYSICAL FITNESS PORTION OF THE COURSE. In other words, if the cadet passes the physical fitness test, regardless of his/her weight, he/she has passed the physical fitness requirements for the course.

The maximum a cadet would need to lose regardless of his/her weight is 18 pounds (1 pound for each week of the academy). The purpose of setting physical fitness standards and each cadet striving to achieve those standards is to better prepare you as a law enforcement officer and perhaps, one day, it may save your life.
BASIC POLICE FIREARMS TRAINING PROGRAM

FIREARMS SAFETY RULES

1. TREAT ALL FIREARMS AS IF THEY WERE LOADED.
2. NEVER POINT A FIREARM AT ANYTHING YOU ARE NOT WILLING TO KILL OR DESTROY.
3. KEEP YOUR FINGER OUT OF THE TRIGGER GUARD AND OFF OF THE TRIGGER UNTIL YOU ARE READY TO FIRE.
4. BE AWARE OF YOUR TARGET AND WHAT IS BEYOND YOUR INTENDED TARGET.

IN ADDITION TO THE ABOVE SAFETY RULES, THE FOLLOWING RULES SHALL BE OBSERVED BY ALL CADETS. FAILURE TO COMPLY WITH THESE RULES WILL CONSTITUTE A SAFETY VIOLATION AND MAY RESULT IN IMMEDIATE DISMISSAL FROM THE ACADEMY.

1. NO STUDENT WILL BRING A FIREARM TO CLASS EXCEPT ON FIREARMS RANGE TRAINING DAYS AND THEN ONLY WITH PERMISSION OF THE ACADEMY DIRECTOR.
2. NO STUDENT WILL BRING A LOADED FIREARM TO CLASS OR TO THE RANGE AT ANYTIME.
3. ALL FIREARMS TRAINING MUST BE PROPERLY SUPERVISED.
4. STRICT DISCIPLINE WILL BE MAINTAINED AT ALL TIMES ON THE FIRING RANGE.
5. UPON PICKING UP A FIREARM, ENSURE THAT THE WEAPON IS SAFE AND CLEAR (SEMAUTOS: SLIDE LOCKED TO REAR, CHAMBER EMPTY, AND NO MAGAZINE. SHOTGUNS: SLIDE OPEN, NO ROUND IN CHAMBER).
6. NEVER GIVE OR TAKE A FIREARM FROM ANYONE UNLESS IT HAS BEEN MADE SAFE (SEE ABOVE).
7. NEVER ANTICIPATE A COMMAND WHILE ON THE FIRING LINE.
8. BEFORE LOADING A FIREARM, ENSURE THERE IS NOT OBSTRUCTION IN THE BARREL.
9. THE CADET WILL ONLY LOAD A WEAPON ON THE FIRING LINE UNDER THE DIRECTION OF THE FIREARMS INSTRUCTOR.

ACKNOWLEDGMENT

I have read and understand the minimum standards for entry into the Law Enforcement Academy (TCOLE RULE 215.15) and if proven that I do not meet all said standards, I will be dismissed from the Academy.

I have read and I understand the Rules and Regulations of the Lone Star College Law Enforcement Academy. I understand that I may be dismissed by the Academy Director for any violation of the Rules and Regulations.

Name: (Print) ____________________________________________________________________________
(Last)       (First)                                           (Middle)

Driver License Number: ___________________________________________________________________
(State)                                               (Number)

Signature: ______________________________________________  Date: ____________________________________

ATTACH A COPY OF DRIVERS LICENSE TO THIS PAGE
SKILLS OBJECTIVES
FOR SUCCESSFUL COMPLETION OF THE
BASIC PEACE OFFICER COURSE

1. MUST BE ABLE TO READ AND WRITE THE ENGLISH LANGUAGE FLUENTLY.

2. MUST BE ABLE TO INTERPRET AND UNDERSTAND COMPLEX LEGAL EXPLANATIONS
   CONTAINED IN THE TEXAS PENAL CODE, CODE OF CRIMINAL PROCEDURE AND THE
   TEXAS UNIFORM TRAFFIC CODE.

3. MUST BE ABLE TO COMMUNICATE WITH OTHERS VERBALLY AND IN WRITING.

4. MUST BE ABLE TO REMAIN CALM UNDER PRESSURE AND ADVERSE CONDITIONS.

5. MUST BE ABLE TO DEMONSTRATE ABILITY TO RUN, JUMP, CLIMB, AND BE ABLE TO
   ENTER AND EXIT CRAMPED AREAS BY CRAWLING OR OTHER MEANS.

6. MUST BE ABLE TO DEMONSTRATE ABILITY TO PHYSICALLY RESTRAIN ANOTHER
   PERSON.

7. MUST BE ABLE TO DEMONSTRATE ABILITY TO PROPERLY APPLY HANDCUFFS.

8. MUST BE ABLE TO DEMONSTRATE PHYSICAL ABILITY IN DEFENSIVE TACTICS.

9. MUST BE ABLE TO DEMONSTRATE PROFICIENCY IN THE PROPER USE OF HANDGUN
   AND SHOTGUN.

10. MUST BE ABLE TO DEMONSTRATE MEMORY RETENTION OF WRITTEN AND VERBAL
    COMMUNICATIONS FOR TESTING PURPOSES.

11. MUST BE ABLE TO DEMONSTRATE KNOWLEDGE LEARNED IN REAL AND SIMULATED
    SITUATIONS.
BASIC PEACE OFFICER
CERTIFICATION PROGRAM
700 HOURS

STATE OF TEXAS PEACE OFFICER
CERTIFICATION PROGRAM
LICENSED BY:

TEXAS COMMISSION ON LAW ENFORCEMENT
COSTS:

**Basic Tuition:** $2180.00

**Book:** Approximately $45.00

**Preliminary Evaluations:** Applicant responsible for all costs

**UNIFORM ATTIRE:** *Lawman's (not affiliated with LSC LEA)*

- Polo shirt, Black $16.99
- BDU Pants, Khaki $29.99
- Trouser Belt (Black) $9.99
- Law Enforcement footwear (Black) Varies depending on brand
- Academy Ball Cap (Black) $8.50
- T-Shirt (Grey) $10.00
- Shorts (Black) Varies depending on brand
- Socks (White, Mid-calf length) Varies depending on brand
- Academy Sweatshirt (Grey – optional) Varies

**Ammunition:** Costs Varies

- Firearm & duty gear Covered by LSC LEA

**Places where cadet may purchase uniform:**

1. **Lawman’s Uniform & Equipment**
   5814 Milwee Street
   Houston, Texas 77092
   (713) 956 - 6533

SH249
Tomball, TX 77375
Get on State Hwy 249 S from Texas 249 Access Rd/Tomball Pkwy
0.3 mi / 43 s
Follow State Hwy 249 S to Texas 249 Access Rd/Tomball Pkwy. Take the exit toward Texas 8 Beltway Frtg Rd/Sam Houston Tollway from State Hwy 249 S
6.2 mi / 6 min
Get on Sam Houston Pkwy W
1.1 mi / 2 min
Follow Sam Houston Pkwy W and US-290 E to Northwest Fwy in Houston. Take the exit toward Antoine Dr/W 34th St from US-290 E
11.3 mi / 11 min
Continue on Northwest Fwy. Drive to Milwee St
0.3 mi / 1 min
Merge onto Northwest Fwy
0.1 mi
Turn right onto Antoine Dr
446 ft
Take the 1st right onto Milwee St
0.1 mi

Lawman's Uniform & Equipment
5814 Milwee St, Houston, TX 77092