WHEREAS, under the laws governing the Lone Star College System ("System"), an election for Trustees to District Nos. 5 and 7, respectively, on the Board of Trustees of the Lone Star College System, shall be held on November 8, 2016, under the direction of the Chancellor of the System or his designee; and

WHEREAS, on August 4, 2016, the Board of Trustees adopted an order ("Original Order") calling for this election to be held; and

WHEREAS, some statements in the Board’s Original Order are no longer accurate; and

WHEREAS, the Board of Trustees desires to adopt this Amended Order to give adequate notice to the public of how this election shall be conducted.

NOW, THEREFORE, be it ordered by the Board of Trustees of the Lone Star College System that:

SECTION 1: An election shall be held within the System on November 8, 2016, between the hours of 7:00 a.m. and 7:00 p.m. for the purpose of electing Trustees to fill positions for District Nos. 5 and 7, respectively, of the Board of the System. The Chairman and Secretary of the Board are authorized and directed to give notice of such election in the manner and for the time required by law. All of the duly qualified resident electors of the System shall be qualified to vote in said election.

SECTION 2: Any qualified voter desiring election for a position on such Board shall file with Ms. Helen Clougherty as the agent for Dr. Ron Trowbridge, the Secretary of the Board of Trustees, between July 23, 2016 and August 22, 2016 a completed application and filing fee of two hundred dollars ($200.00) or a petition with the signatures of two hundred (200) registered voters of the Lone Star College System District in which he or she is a candidate to have his or her name placed on the official ballot and the District number on such Board for which he or she desires to become a candidate. Candidates must be residents of Districts 5 or 7 in which they intend to run.

No candidate shall be eligible to have his or her name placed on the official ballot under more than one position to be filled at such election. All candidates for Trustee in such election shall be voted upon and elected separately for positions on said Board, and all candidates shall be designated on the official ballot according to the number of such position to which they may seek election.

No person shall have a vote counted for him or her as a write-in candidate unless that person has filed a written declaration of write-in candidacy with Helen Clougherty, Vice Chancellor, Chief of Staff, by 5:00 p.m. on August 26, 2016 at the Lone Star College System Office.

If there is only one candidate for election to one or more positions at the close of the declaration of write-in candidacy deadline at 5:00 p.m. on August 26, 2016, Dr. Ron Trowbridge, Board of Trustees Secretary, shall certify in writing which candidates are unopposed for election. The certification shall be delivered to the Board of Trustees as soon as possible and the Board, in accordance with Texas Open Meeting requirements, may declare each unopposed candidate elected to office. If Dr. Ron Trowbridge is one of the unopposed candidates, Dr. Alton Smith, Board of Trustees Assistant Secretary, shall certify in writing which candidates are unopposed for election. The certification shall be delivered to the Board of Trustees as soon as possible and the Board, in accordance with Texas Open Meeting requirements, may declare each unopposed candidate elected to office.
SECTION 3: The official ballot shall have printed on it:

Official Ballot
Lone Star College System
Trustees Election

and shall have designating numbers of each position to be filled, with the list of candidates under the position to which they respectively seek election. The names of the candidates for each position shall be arranged by lot.

At such election each qualified voter shall not vote for more than one (1) candidate for each position. The candidates shall be elected by majority vote with the candidate receiving the majority of votes in the respective position being declared the winner.

The results of the election shall be canvassed by the Board on November 10, 2016 at 5:00 p.m., in the Board Room of the Lone Star College System District Services and Training Center, 5000 Research Forest Drive, The Woodlands, Texas.

Montgomery County Elections Services, San Jacinto County Election Services, and the System itself shall conduct the Trustee elections for the System at the designated county and District 5 and 7 polling sites for early voting and on Election Day.

SECTION 4: The election shall be held at the following election precincts in Harris County, Montgomery County, and San Jacinto County within the boundaries and limits of Districts 5 and 7 within Harris County, Montgomery County, and San Jacinto County for the Trustee election. The election precincts established shall be designated by numbers, and the boundaries of the election precincts shall be those respectively designated and numbered precincts, or parts of numbered precincts, lying within the boundaries of Districts 5 and 7 within the System, which have been duly described, designated, and established by order of the Harris County Commissioners Court, Montgomery County Commissioners Court, and San Jacinto County Commissioners Court. The polling places are listed on Exhibit A—these polling sites are subject to change by decision of the respective county election administrator and will updated in this Order as the new sites are identified.

SECTION 5: Early voting by personal appearance shall begin on October 24, 2016 and continue through November 4, 2016 as listed on Exhibit B.

Montgomery County registered voters may early vote at any Montgomery County early voting location for the Trustee election.

Harris County registered voters may early vote at a Harris County early voting location within the boundaries of District 5 for the Trustee election.

San Jacinto County registered voters may early vote at any San Jacinto County early voting location for the Trustee election.

The Early Voting Clerk for the election in Montgomery County, hereby designated to be Suzie Harvey, Montgomery County Elections Administrator, 9159 Airport Road, Conroe, Texas, 77303 will process, mail, and tabulate the early ballots by mail for Montgomery County.

The Early Voting Clerk for the election in Harris County, hereby designated to be Helen Clougherty, Lone Star College System Elections Administrator, 5000 Research Forest Drive, The Woodlands, Texas, 77381 will process, mail, and tabulate the early ballots by mail for Harris County.

The Early Voting Clerk for the election in San Jacinto County, hereby designated to be Sherryl Evans, San Jacinto County Elections Administrator, 51 East Pine Avenue, Room A1, Coldspring, Texas, 77331 will process, mail, and tabulate the early ballots by mail for San Jacinto County.
SECTION 6: The voting at each election site in Montgomery County and San Jacinto County shall be by voting machines duly adopted by the Commissioners Court of Montgomery County and of San Jacinto County utilizing a ballot method approved for use in elections held in each County. Voters in Harris County in District 5 shall use a paper ballot to vote for a candidate for the District 5 Trustee position. Voters in Montgomery County will vote by operating eSlate’s Rotary Select to highlight the name of the candidate for whom the voter desires to vote. The voter will push the ENTER button to register their vote. Voters in San Jacinto County will vote by operating Election Systems & Software, Inc. iVotronic Touch Screen to highlight the name of the candidate for whom the voter desires to vote. The voter will press the small “vote” button at the very top of the iVotronic to cast the vote.

SECTION 7: This Order shall constitute the election order for the call of the election and the same or a substantial copy thereof shall constitute the notice of such election, and the Secretary of the Board is ordered to cause notice of the election to be given as required by law. Immediately after the election, the officers holding the election shall convey returns of the results to the Board of the System. The Board shall canvass such returns, declare the results of such election, and issue certificates of election to the persons shown by such returns to be elected to each of the named positions.

Notice of such election shall be given by publishing a substantial copy of this election order, in English, Spanish, Vietnamese, and Chinese, one time, not earlier than the thirtieth day nor later than the tenth day prior to the date set for the election, in a newspaper published in the District, and by posting a copy of this order on the bulletin board used for posting notices of Board of Trustees meetings, in at least three public places in the boundaries of the System and the System’s web page, not later than the 21st day prior to the date set for the election.

Said election shall be held in accordance with the Texas Election Code, except as modified by the Texas Education Code and the Federal Voting Rights Act of 1965, as amended.

Both the Chancellor and the Lone Star College Elections Administrator, Helen Clougherty, are hereby authorized to take any reasonable measures, including emergency measures, to ensure that the System and its designees conduct the election in accordance with applicable legal requirements.

It is hereby officially found and determined that notice of the meeting at which this order is adopted was given as required by the Texas Open Meetings Act, and that such meeting has been open to the public at all times when this order was discussed and acted on.

PASSED AND APPROVED on October 18, 2016.

Chair, Board of Trustees
LONE STAR COLLEGE SYSTEM

ATTEST:

Secretary, Board of Trustees
LONE STAR COLLEGE SYSTEM

(SEAL)