**Council of Education and Student Development (CESD)**

Minutes June 3, 2008

**PRESENT:**  Nadine Jenkins, Bill Coppola, Judy Murray, Cher Brock, Martha Oburn, Larry Rideaux, Susanne Thaler, Penny Westerfeld, Gary Clark, Ricardo Solis, Linda Luehrs-Wolfe, Julie Leidig

**ABSENT:** Katherine Miller, Bennie Lambert, Johanna Boley, Earl Campa, Deana Sheppard, Bonnie Longnion, Glen Wood, Jade Borne, Linda Head, Ed Albracht

**1. Introduction and welcome of the new AVC for Workforce Development, Ricardo Solis**. CESD also expressed appreciation to Susanne Thaler for her service to CESD as the interim workforce contact.

**2. Dual Credit Retesting Fee** (Nadine Jenkins) – There is a significant number of high school dual credit students who take the placement tests repeatedly in an attempt to place into college level courses. Preliminary data suggests approximately 25% will attempt the exams more than one time. The cost of the ASSET exam is nearly $ 50,000 a year, and the COMPASS exam cost is nearly $ 25,000, not including administrative costs. SSC reviewed this issue and proposed charging $10.00 per section for each retest. This retest fee cannot be charged to Early College students. CESD supported the proposal with a focus on the advising piece so students will take practice tests, etc. to prepare for the exam and will forward the SSC’s recommendation to EC for consideration.

**3. VP of Instruction Update** (Cher Brock) – The VP Council worked on the Student Success Course. The council recommended a new centralized admissions person be hired for the health occupations programs. The VPs have requested an analysis on the placement score data for MATH to determine the impact on students. The VP Council is also addressing the P-16 budget and the shift in Perkins funding.

4. **Student Services Council** (Nadine Jenkins)– tabled

5.  **Institutional Effectiveness** (Martha Oburn) – The OIRE (Office in Institutional Research and Effectiveness) office has distributed the Summer Registration Report links.  The OIRE reports in July will be created and distributed the same way.  The daily report will be distributed on the web as well.  The future structure of OIRE, will be determined by Rand Key, who met with the college presidents on May 30 to discuss how to restructure OIRE.

**6. Workforce Council** (Susanne Thaler and Ricardo Solis) – The WC is evaluating new programs for the spring semester. Corrosion technology at CF, Diesel Technology at NH, Fire Science at MC, and Echo Cardiography at CF in fall 09 are some of the new programs the WC is working on. The WC is also developing the new budget, especially with a focus on providing second year funding for high cost programs.

**7. University Center** (Penny Westerfeld) – The UC distributed over 2,000 letters to LSCS graduates with their diplomas promoting the UC options available to them. The UC also enrolls students from HCC, and is looking forward to collaboration with Martha Oburn at HCC. The UC is conducting its quarterly meeting this week.

**8. Deans’ Council** (Gary Clark) – The Deans’ Council reviewed an Online Curriculum Planning Software system called CurricuNet and the council will evaluate the WIDS software this month. An online Program Review package is also available with the CurricuNet software package, and is available for a minimal first year cost. The Deans’ Council is also looking at software applications for the Core evaluation process as well.

**9. VPAD** (Joanna Boley) - tabled

**10. CE Council** (Susanne Thaler) – The council is consolidating the entire CE schedule into one publication for the spring semester. Currently the CE Council is in the process of cleaning up the data base, which will be completed by August.

**Next Meeting**: August 5, 2008 (No CESD meeting in July)