Tomball College Soccer Knock-Outs
Constitution and BY-LAWS

Adopted November 30, 2006

ARTICLE I – Name

The name of this organization shall be the Tomball College Soccer Knock-Outs.

ARTICLE II – Purpose

To promote the importance of team work and sportsmanship, participate in team sports, be active, play inter-leagues games against other colleges and universities.

ARTICLE III – Membership

Membership will be open to all Tomball College Students, tryouts will be held for positions on the team.
Meetings, practices, and games are mandatory.

ARTICLE III – Meetings

Meetings times and location will be scheduled at our first meeting.

ARTICLE IV – Officers

Section 1 - Positions

President, Vice President, Secretary, Treasurer, Club Rep, Historian

Section 2 – Duties

President –

1. Shall preside over all meetings, The President shall set for all regular and special meetings of the organization
2. The President shall set the agenda for all regular and special meetings of the organization.
3. The President shall, with approval of the board, appoint all standing and special committees, and, in the event of a vacancy of an officer’s position, shall fill such vacancy by appointment until the next regular election of the organization.
4. Shall inform other positions of their duties.
5. Order Uniforms
Vice President –
1. The Vice President shall assist the President and perform the presidential duties in the absence of the President.
2. The Vice President shall be responsible for arranging for guest speakers at regularly scheduled meetings.

Secretary –
1. The Secretary shall be responsible for recording minutes of all meetings and distributing the minutes of these meetings to members of the Executive Board as needed.
2. The Secretary shall be in charge of internal communication, such as the soccer club e-mail address.

Treasurer –
1. The Treasurer shall pay all authorized Soccer Club expenditures.
2. The Treasurer shall keep up-to-date accounting records of the Chapter’s financial situation and report financial matters to the Executive Board at each meeting.

Club Representative –
1. The Club Representative shall attend all SGA meetings. In the event a meeting must be missed, he/she shall ask the President to attend in his/her absence.
2. The Club Representative shall make a report of SGA proceedings at all Chapter meetings, and keep a binder with the information.
3. The Club Representative shall represent the TC Soccer Knock-Outs in all votes, consulting officers and members prior to votes whenever possible.
4. Create posters announcing game dates and events, be in contact with the TC newspaper to have dates published in paper.

Club Historian –
1. The Club Historian will be in charge of taking pictures of the games and Team photos
2. Making everyone a C.D photo album at the end of the season

**Section 3 Elections**

Elections – Nominations for officers shall be solicited and accepted from the general membership at the second to last meeting of each season. Members may nominate themselves for office. Each nominee must read the Constitution and meet with the current president to discuss the duties and responsibilities of the respective positions. Names of nominees are placed in a ballot and a vote will be taken. Votes will be tabulated by the SGA president. Offices will be filled by the candidate receiving a majority of the votes cast. No absentee votes will be accepted.

**Section 4 - Removal and or Resignation**
ARTICLE IX - Policies

Regularly, committed members are students who show up at meetings, practices, and games. This constitution may be amended by 70% vote of committed and active members.

ARTICLE VII - Amendments

Both executive council and members. Members and approved by the President. Sponsor’s removal can only be handled and or removed by 2/3 votes by all active members inside the college. They can only be changed and or removed by 2/3 votes by all active council. The coaches will be selected from either outside or inside the college. They should be selected every year and could be changed and or removed by the sponsor(s). The sponsor(s) must be full-time employees at Tomball College or its Satellite Campuses. The Coaches must be full-time employees at Tomball College or its Satellite Campuses.

ARTICLE VI - Sponsor(s) and Coaches

Before that special event takes place, there are currently no fees set up for participation in the club – Special Events that require any fees will be communicated to the members in advance to the members for their approval. Executive Committee will vote in a nomination. To replace someone who has been removed from office or if someone has resigned the

ARTICLE V - Funds