

The Office of Governance, Audit, and Compliance

Division of Legal and Regulatory Affairs

Mario K. Castillo, J.D., Chief Operating Officer & General Counsel
Sandra G. Gregerson, Associate Vice Chancellor & Chief Compliance Officer



Mission Statement: *The Office of Governance, Audit, and Compliance (OGAC) supports Lone Star College by promoting a unified culture of transparent accountability, equity, and continuous improvement while safeguarding compliance with all associated laws, regulations, and policies.*

The Office identifies and monitors institutional risks; analyzes data and reports; conducts independent audits and investigations; oversees monitoring and reporting of compliance items; and implements educational programs to strengthen compliance.



Audit and Consulting Services

Letty Charbonneau, Executive Director
Steve Ratkay, Senior Auditor
Marissa Williams, Senior Auditor
David Reyes, Staff Auditor

Email:
LSC-Audit@LoneStar.edu

- Perform annual risk assessment
- Develop a risk-based annual audit plan
- Conduct internal audits
- Monitor management action plans for implementation
- Provide consultation services
- Administer reports of suspected fraud



Incident Management

Claudia Madrigal, Executive Director
Karen Miner, Title IX Coordinator
Sandra Gregerson, EO Contact

Incident Reporting System

- Manage LSC Incident Reporting System
- Intake and analysis of complaints
- Refer complaints to responsible authorities
- Investigate alleged employee discrimination
- Investigate alleged civil rights-related retaliation
- Investigate sexual misconduct (Title IX)



Compliance Education and Training

Karen Miner, Executive Director
Laurie Passmore, Director
Lauren Hayes, Coordinator III

Email:
LSC-CET@LoneStar.edu

- Direct student mandatory training (CHSRMA modules)
- Administer mandatory employee compliance training
- Coordinate the LSC Drug and Alcohol Abuse Prevention Program (DAAPP)
- Process employee ADA accommodation requests
- Manage performance evaluation process for full-time, non-faculty
- Deliver compliance awareness materials and communications

08.16.19.02



Compliance Management

Claudia Madrigal, Executive Director
Nick Brown, Analyst III
Lacey Chmielewski, Analyst III
Patsy Raveneau, Analyst III

Email:
LSC-CII@LoneStar.edu

- Facilitate the institutional Compliance Review Committee
- Maintain the Compliance Item Inventory (CII)
- Distribute compliance item notifications
- Monitor regulatory and policy requirements
- Track regulatory and policy changes
- Provide compliance reports



Equity, Diversity, and Inclusion

Laura Cardiel, Director
Maya Godbold, Manager

Email:
LSC-EDI@LoneStar.edu

- Conduct equity and diversity research and data analyses
- Support institutional strategic planning and outcome measures for equity
- Facilitate the Diversity Action Committee
- Submit compliance reports related to EEOC regulations
- Expand education and awareness for equity, diversity, and inclusion
- Support campus and departmental diversity programs



Public Records

Laura Cardiel, Director
Maya Godbold, Manager

Email:
PublicRecords@LoneStar.edu

- Comply with the Texas Public Information Act (TPIA)
- Provide education and awareness opportunities related to Public Records
- Establish institutional records management processes
- Maintain records of conflict of interest



Environmental Health and Life Safety

Sue Brusenhan, Director
David Laksh, Manager
Betianna Barajas, Coordinator I

Email:
LSC-EHLS@LoneStar.edu

Roy Huizar, EHLS Officer
Roberto Perez, EHLS Officer
Travis Hammons, EHLS Officer
Evan Cutting, EHLS Officer
Diana Robinson, EHLS Officer

- Promote environmental safety awareness
- Track EHS regulatory compliance
- Oversee maintenance of fire safety systems
- Maintain chemical inventory management and safety
- Comply with fire safety requirements
- Monitor and document physical spaces for potential hazards



Office of Governance, Audit, and Compliance

Jenny Myers, Senior Business Analyst
Roxane Guest, Coordinator I

Email:
LSC-OGAC@LoneStar.edu

OGAC Webpage
<http://www.LoneStar.edu/Governance-Audit-Compliance.htm>

LSC Incident Reporting System
<https://secure.ethicspoint.com/domain/media/en/gui/43698/index.html>

Intranet
<https://intranet.LoneStar.edu/OGAC/SitePages/Home.aspx>